

CITY OF LAKE GENEVA FINANCE, LICENSING, AND REGULATION COMMITTEE MINUTES

TUESDAY, JULY 18, 2023 - 4:30 PM

LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, Cindy Yager, and Tim Dunn

Call to Order by Chairperson Howell

Chairperson Howell called the meeting to order at 4:30 p.m.

Roll Call

Present: Howell, Yunker, Dunn, Fesenmaier, and Yager

Absent: None

Comments from the public limited to 5 minutes, limited to items on this agenda

None

Approval of the July 5, 2023 Finance, Licensing, and Regulation Committee minutes as prepared and distributed
Motion by Yunker to approve, second by Dunn. No discussion. Motion carried 3-2 with Fesenmaier and Yager voting no.

Licenses & Permits

Discussion/Recommendation regarding a Temporary Class "B"/"Class B" Retailer's License filed by the Rotary Club of Lake Geneva for the event of Oktoberfest, to be held October 7 and October 8, from 10 a.m. to 10 p.m., located on Broad St and Geneva St

Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Tier 1 Event Permit Application filed by the Lake Geneva Business Improvement District for the event of Maxwell Street Days, to be held August 25-27, from 9:00 a.m. to 9:00 p.m. daily, located at Downtown Lake Geneva Businesses

Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding purchasing an aerator to circulate lake water on the east side of Riviera Beach (*Geneva Lake Environmental Agency request and Piers, Harbors, and Lakefront Committee recommended approval on July 11, 2023*)

Motion by Yunker to approve, second by Dunn. Harbormaster Russell addressed the committee regarding the purchase of the aerator and explained it would be necessary to help in the reduction of e-coli. The cost would be between \$1,500 and \$1,800 and would be covered by the lakefront fund. Motion carried 4-1, with Fesenmaier voting no.

Discussion/Recommendation regarding implementation of a West End Kayak/Paddleboard \$5.00 launch fee (*Piers, Harbors, and Lakefront Committee recommended approval on July 11, 2023*)

Motion by Yunker to approve, second by Dunn. No discussion. Motion carried 4-1 with Fesenmaier voting no.

Discussion/Recommendation regarding a possible special event permit ordinance and special event planning guide (including information related to waiving of parking fees)

Howell stated that the staff would be asked to develop a policy based on meetings held with alders.

Motion by Yager to approve and to direct staff to develop a policy, second by Fesenmaier. Yager stated that Kenosha policy could serve as a good guideline and adapt it to make it work for the City. Motion carried 5-0.

Discussion/Recommendation regarding the bid award for the Automatic Chain Link Fence Gate and Operator at Oak Hill Cemetery to Century Fence in an amount not to exceed \$19,100.00 (*Cemetery Board approved on June*

21, 2023)

Motion by Fesenmaier to continue, second by Yager. Clerk Kropf noted that the Cemetery Board did approve this on June 21 and that from her understanding it was in the budget. Motion carried 5-0.

Discussion regarding Hillmoor Property Goat Grazing donations and expenses

Finance Director Pisarcik noted that the City took in approximately \$8,700 in donations for the goats. She added that she has not yet received a bill from the vendor. Yager added that this was being presented to ensure that the City was not spending City tax dollars on this. No action taken.

Discussion regarding May 2023 Treasurer's Report and Budget versus Actual Report

Finance Director Pisarcik gave her presentation concerning the May 2023 Treasurer's report and Budget versus Actual report, as outlined in the packet. No action taken.

Presentation of Accounts

Pre-paid Bills: \$142,223.54

Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Regular Bills: \$322,290.27

Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Adjournment

Motion by Yunker to adjourn, second by Dunn. Motion carried 5-0. Meeting adjourned at 4:54 p.m.