



LAKE GENEVA PUBLIC LIBRARY

Library Finance, Building & Grounds Committee

Date: Thursday, April 13, 2023
Time: 4:30 p.m.
Place: Lake Geneva Public Library
Smith Meeting Room
918 W Main Street
Lake Geneva, WI 53147

MINUTES

1. Chair Kundert called the meeting to order at 4:30 p.m.
2. Roll call and introduction of guests: Kundert, Lyon, Gramm present. Also present: Kornak
3. Review and approval of previous meeting minutes: Gramm/Lyon motion to approve minutes passed unanimously.
4. Review and approval of monthly expenditures: Lyon/Gramm motion to approve March expenditures of \$83,380.36 passed unanimously.
 - a. Investment update - Kundert/Lyon motion to recommend moving \$25,000 from BMO checking account to Edward Jones to the full board for investing purposes passed unanimously.
 - b. Building & grounds update - Kornak noted that staff (Kornak/Gerlach) are working on an overview of building maintenance including schedule/calendar and vendor contacts. Kundert/Gramm motion to recommend full board approval of \$400/year automatic door opener maintenance agreement passed unanimously.
5. WiLS Strategic Planning MOU (funding) - Gramm/Lyon motion to recommend full board approval of the MOU from WiLS for 2023 strategic planning in the amount not to exceed \$14,000 passed unanimously.
6. Kundert/Lyon motion to adjourn at 4:56 p.m. passed unanimously.