



*City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- [www.cityoflakegeneva.gov](http://www.cityoflakegeneva.gov)*

**CITY OF LAKE GENEVA REGULAR COMMON COUNCIL**  
**MONDAY, AUGUST 14, 2023 - 6:00 PM**  
**LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

**Members:**

Mayor Charlene Klein, Council President, Mary Jo Fesenmaier, Council Vice President, Cindy Yager, Alderpersons: Tim Dunn, Peg Esposito, Linda Frame, Ken Howell, Shari Straube, and Joan Yunker

**CITY HALL WILL BE OPEN TO THE PUBLIC DURING ALL MEETINGS. THE CITY OF LAKE GENEVA IS HOLDING ALL MEETINGS VIRTUALLY AS WELL AS IN PERSON. IF YOU WISH TO LISTEN OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:**

1. Links to the City of Lake Geneva's live video stream can be found at <https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream>
2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free)  
**Access Code:** 9746153

**AGENDA**

1. Mayor Klein call the meeting to order
2. Pledge of Allegiance – Alderperson Yager
3. Roll Call
4. Awards, Presentations, Proclamations, and Announcements
  - a. Presentation regarding the Parking Ad Hoc Committee's research and findings
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
7. Acknowledgement of Correspondence
8. Approve the Regular Council Minutes of July 24, 2023 as prepared and distributed
9. **CONSENT AGENDA**– Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
  - a. Temporary Alcohol Premises Extension application filed by Lake City Social for the event of Lake Geneva Jaycees Trick or Treating, to take place on Sunday, October 29, 2023 from Noon to 6:00 p.m.

- b. Temporary Alcohol Premises Extension application filed by Lake City Social for the event of 2nd annual Cars & Company Pediatric Cancer Fundraiser, to take place on Sunday, September 10, 2023 from Noon to 7:00 p.m.
- c. Temporary Alcohol Premises Extension application filed by Lake City Social for the event of Lake Geneva Lion's Club Oktoberfest Fundraiser, to take place on Saturday, October 7, 2023 and Sunday, October 8, 2023 from 11:00 a.m. to 10:00 p.m. both days
- d. Tier II Event Permit application filed by the Downtown Business Improvement District (BID) for the event of Lake Geneva Oktoberfest to take place on Saturday, October 7, 2023 (10:00 a.m. to 10:00 p.m.) and Sunday, October 8, 2023 (10:00 a.m. to 9:00 p.m.) located on the Downtown sections of Broad Street and Geneva Street
- e. Tier I Event Permit application filed by Dawn Marie Mancuso for the event of Fat Tire Charity Ride to take place on Saturday, September 9, 2023 8:30 a.m. to 11:00 a.m., located in the Center Street Lot located behind Champs Bar & Grill

#### **10. Items removed from the Consent Agenda**

- 11. Discussion/Action regarding the Parks/Facilities Superintendent Job Description
- 12. Discussion/Action regarding the continuation of the South Street TAP Grant Project
- 13. Presentation/Possible Referral regarding the possible relocation of the Wisconsin Power and Light Company (Alliant Energy) Downtown Electrical Distribution Substation- Jessica Bahr
- 14. Discussion/Action regarding the vision statement and goals of the Hillmoor AdHoc Committee- Michael Krajovic

#### **15. Recommendation of the Finance, Licensing, and Regulation Committee- Ald. Howell**

- a. Discussion/Action regarding the bid award and contract approval for the Automatic Chain Link Fence Gate and Operator at Oak Hill Cemetery to Century Fence in an amount not to exceed \$19,100.00
- b. Discussion/Action regarding Pay Request #4 filed by Asphalt Contractors Inc (via MSA Engineering) for the 2023 Mariane Terrace and Pine Tree Lane Improvements Project, in an amount not to exceed \$198,558.49
- c. Discussion/Action regarding surplus Department of Public Works materials/equipment to be placed in the Wisconsin Online Surplus Auction site
- d. Discussion/Action regarding bid award and contract approval for the Library and City Hall ADA Door Opener Project, to Automatic Entrances in an amount not to exceed \$12,420.00
- e. Discussion/Action regarding **Resolution 23-R42** a resolution authorizing the write off of 2021 delinquent personal property taxes in the amount of \$5,251.61 deemed uncollectible, either due to business closure or Assessor error
- f. Discussion/Acceptance of the Pre-paid and Regular Check reports approved on August 1, 2023 by the Finance, Licensing, and Regulation Committee

#### **16. Adjournment**



*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

# **-LAKE GENEVA AD HOC PARKING COMMITTEE REPORT-**

**-BACKGROUND  
-FINANCIAL DYNAMICS  
-CONSIDERATIONS**

August 1,2023

## **BACKGROUND**

### **-Lake Geneva "The Community"**

- 8200 residents  
The Council has been elected by and is accountable to residents best interests.

### **-Lake Geneva "The Tourist Attraction"**

-THEN-Lake Geneva is a beautiful spring-fed lake, rich in history, originally as a summer retreat for wealthy industrialists from Chicago who arrived by train.

-NOW-Today, Lake Geneva is a convenient go-to day trip, or weekend destination, for 7.5 million people throughout Metropolitan Chicago 1-1.5 hours away by car via expressways.

### **-Lake Geneva "The Hybrid"**

The hybrid character of Lake Geneva has reached a strategic "crossroads of priorities" between resident's interests, and those of downtown building and business owners, and vacation rental properties.

### **Vacation rentals have;**

- -Depleted real estate housing alternatives for local residents, and workers. Altered the balance of residential housing “makeup” of small-town-community versus commercial properties.
- -Created more open beds being promoted for short term rentals, increasing tourist density in community.

### **Whirlwind Regional Promotion of Lake Geneva**

- Well-funded local marketing entities are actively promoting Lake Geneva "The Attraction", on a regional basis, and to 7.5 million people in Metropolitan Chicago.

## **CONCLUSION; GOAL**

### **-Measure + Balance-**

- We must stay focused to responsibly “measure and balance” the considerations.
- Our unwavering focus and commitment should be to the interests of resident’s,
- We are already operating our downtown like a vacation rental, and subjecting residents to growing anxiety, inconvenience, and expense.
- We must understand the limits of our ability to; generate revenue, understand the costs related to such, and stand firm on what we thereafter identify are the ends of what the City’s capacity is.
- Or, be willing to go to the residents of Lake Geneva to raise their taxes to offset potential impending deficit spending to promote privately-owned downtown businesses and events.

## **-FINANCIAL DYNAMICS-PARKING**

The City Of Lake Geneva has defined current parking revenue sources, and slight room for increase.

### **General Revenue- Assuming current rates/season and activity.**

- 2022 Parking Revenue=\$2.3
- Available additional parking capacity and revenue potential (\$1.1m)

### **Parking Forensics=Valuable Data**

-The digital information from metered parking is leading economic indicator.

-Parking data is the “canary in the coal mine”, and can provide us with early indicators regarding the potential adverse impact of infrastructure costs related to “over tourism”.

- Clearly measures and defines the city's capacity, and revenue resources;  
Provides forensics related to dates, times and usage that helps with revenue assumptions and fiscal budgeting.
- Can define increasing expenses,
- Can identify balance between Lake Geneva residents and private downtown commercial interests, what groups benefit, and how they may need to contribute.
- Can evaluate scope and consequences of promotional dollars spent that are driving traffic.

## **CONCLUSION; GOAL-“Measure + Balance”**

Formulate a means to serve the best interests of the residents;

- Develop additional parking resources available to generate additional estimated \$1-2m/yr. (As outlined in report)
- "Measure and Balance" the (parking) revenue capacity against the cost considerations of increased regional promotion and targeted traffic,
- Identify potential increased Police, Fire, Emergency and Public Works costs,
- Work together to track data and provide dynamic formula and flexible strategies to avoid imbalance between revenue cost, and over tourism.

# **PARKING CONSIDERATIONS**

## **1. Parking Capacity For Citizens Of Lake Geneva**

### **Local Citizens -**

- Population=8200 Residents
- Available Parking Spaces=3600 Parking Spaces
  - 1200 metered
  - 2400 free

## **2. Parking Usage Summary**

Average Daily Parking (Capacity)

- Week Days=28%
  - Spikes= 6 weekends (12 days)= 100%
- Average Time in parking spot=3/hr

## **COMMITTEE CONCLUSION;**

- There is more than enough parking available for local residents.

## **3. Parking Stickers Available In Lake Geneva**

### **Lake Geneva Residents**

- Cost-Free (3/hrs)

Lake Geneva Residents are eligible for a parking sticker enabling them to park 3 hrs. at a time for free

### **Walworth County Residents-**

Cost- \$80/yr (3hrs)

- Walworth County Residents can purchase an annual parking sticker, good for 3/hrs/day, for \$80.

### **Walworth County Seniors**

Cost-\$65/yr (3/hrs)

- Walworth County Senior Citizens can purchase an annual parking sticker, good for 3/hrs/day, for \$65.

Note; This gives the Senior 1200 hours of free parking. \*( This program was developed and enacted by Parking Ad Hoc Committe 07/23)

**Business Parking Lot-**

Local Business owners

Cost- \$400/yr, good for all day.

**General Visitors**

-Cost-\$2/hr/Monday-Friday

- \$4/hr Saturday-Sunday

**COMMITTEE CONCLUSION-****Local Traffic**-Frequent shoppers

-Local traffic is primarily on weekdays.

-Week day hourly parking rates are \$2.

-Local residents, and county residents, generally fall under a category that allows them access to a parking sticker that affords them further discounted rates.

**Weekend Traffic**- Random, primarily from metro Chicago.

-Weekend traffic is primarily out of the area tourists who are in town to enjoy the amenities offered, and maintained by the City of Lake Geneva; Lakefront, boat launch, beach, parks.

**-Local area residents tend to avoid Lake Geneva on the weekends.**

## **TOPICS DISCUSSED + RECOMMENDATIONS OF AD HOC PARKING COMMITTEE**

### **Alternative Parking Topics- Discussions-Conclusions**

#### **1.EMPLOYEE PARKING-**

##### **-Discussion-**

##### **BID SURVEY**

Alex the BID executive Director, and member of the Ad HOC Parking Committee proposed, developed, and executed a business survey to solicit input and suggestions from BID members regarding;

- Employees parking in front of businesses and occupying customer spaces,
- Alternative lots being designated for employees around perimeter of BID District, (i.e. Eastview School lot, Parking Lot I)
- Employee shuttle-(Committee proposed; Badger High School, North end of BID)

##### **-Conclusion-**

- All of the BID members (210+) and respective stores were solicited.
- Only 26% of the BID Members responded.
- The Ad Hoc Committee accepted that as a "no-interest" indication by the BID stores and employees.

#### **2. SHUTTLE-**

##### **-Discussion-**

The Ad Hoc Parking Committee reviewed the offer of the BID to provide a shuttle to the City to transport employees.

##### **-Conclusion-**

- The Ad Hoc Committee proposed numerous locations for pickup and drop off for remote parking including Badger High School.
  - There was no "buy-in" from BID employees
- Financial Obstacles
- There would have to be at least two shuttles operating and two operators.
  - There would have to be a backup operator to fill in.
  - There would have to be a place to keep the vehicles.
  - The daily all in cost to operate would be approximately \$1,000/day x 30 days/month=\$30,000/month

### **3. SENIOR PARKING PASS- \$65/yr. (\*Introduced by Ad Hoc Committee)**

#### **-Discussion-**

- Walworth County senior citizens
- 65+eligible to purchase yearly parking pass
- 3/hrs/day
- =1200 "free" hours of parking annually

#### **-Conclusion-**

- Program presented and approved by Council
- Numerous seniors have taken advantage of "Senior Stickers"

### **4. PREPAID PARKING (VIA APP) PROTOTYPE-**

#### **-Discussion-**

- Prototype site for prepaid parking reservations
- Parking Lot I

#### **Conclusion-**

- Prepaid parking option is important beginning to digital parking platform.
- Prepaid parking alternatives provide user friendly solutions regarding visitor parking.
- Enables City of Lake Geneva to leverage value of the parking app to facilitate end users
- Prepaid prototype began operation late July and is experiencing initial users.

### **5. REVISITING FINAL ADDITIONAL PARKING REVENUE SOURCES**

#### **-Discussion-**

- Measure and balance of revenue, and increased fiscal costs, related to potential "over tourism".

#### **-PARKING REVENUE 2022**

= \$2.3M

#### **-ADDITIONAL PARKING RELATED REVENUE SOURCES AVAILABLE:**

- |                                         |                   |
|-----------------------------------------|-------------------|
| -Extend parking season to 12 months     | \$150,000.        |
| -Extend Hours of parking to 8am to 8pm  | \$115,000.        |
| -Prepaid or "subtle" Parking Maple Park | \$400,000.        |
| -Paid parking Veteran's Park            | \$300,000.        |
| -Paid parking Parking Lot D             | <u>\$200,000.</u> |

|                                              |                |
|----------------------------------------------|----------------|
| Total Additional Potential Revenue Available | <b>\$1.16m</b> |
|----------------------------------------------|----------------|



**-Conclusion-**

-Each year The City of Lake Geneva downtown business district is the beneficiary of considerable and continual marketing and promotional dollars, planned events, and programs.

-The unlimited growth of vacation rentals in Lake Geneva has created a dramatic increase in beds available, and unique accommodations, attracting families and guests.

-We have been blessed with the success and growth in tourism cultivated.

-"Over Tourism"- it is essential we remain aware to "measure and balance" the relationship at hand between revenue and costs.

-The downtown businesses are blessed with record tourism increases, however we have to acknowledge the limits of the City Of Lake Geneva's current revenue resources, versus continually growing infrastructure and fiscal costs that will accompany the additional growth that is being actively solicited.

-Failure to balance these factors can only result in increased taxes on the citizens in favor of supporting local downtown businesses.

## **6. -BUILDING PARKING GARAGE-Market Data Resource**

### **WGCI PARKING STRUCTURE OUTLOOK-2023**

- “WGI’s parking consulting roots date back to the 1970s, and our annual Parking Structure Cost Outlook continues to provide an important annual planning tool for owners, contractors, and design teams.
- Last year, over 2,000 architecture, engineering, and construction professionals downloaded our parking cost study to aid in their planning and budgeting efforts.
- For decades, WGI has maintained a database of completed parking structure projects of various sizes, complexity, and locations. Our methodology analyzing the historical cost information in our database allows us to project a national median construction cost for structured parking — assisting our clients and the architecture, engineering, and construction profession.
- For this forecast, we omit the cost of parking structures that are significantly above or below the median cost, in particular those that are completely or significantly below grade, due to the substantially greater construction costs.
- Each data point in our cost model is assigned factors for time of bidding and location of the parking structure.
- The time factor is based on the Building Cost Index (BCI) published by Engineering News Record (ENR). The location factor is taken from the City Cost Index in the current edition of Gordian’s Building Construction Costs with RS Means Data. Applying these two factors to actual construction cost data allows us to adjust the cost to a current national basis and, from that, we determine the national median.
- The national median construction cost can then be factored to reflect the anticipated median cost in almost every city in the United States.

- As of May 2023, our statistical data indicate that the median construction cost for a new parking structure is \$29,000 per space, or \$86.73 per square foot; a 3.9% increase from 2022 when the median cost was \$27,900 per space.
- It should be noted that, while the construction cost data include sitework and utilities directly related to the parking structures, it does not include costs for items such as land acquisition, architectural and engineering fees, environmental evaluations, materials testing, special inspections, geotechnical borings and recommendations, financing, owner administrative and legal fees, jurisdictional permitting, or other project soft costs.

Soft costs typically range from 15% to 25% of the construction's actual cost.

**For example, a \$25,000/space all in cost is easily \$30,000."**

#### **FIRE SPRINKLER SYSTEMS**

Another issue of note, AND COST, is that the 2021 edition of the International Building Code (IBC) requires automatic fire sprinklers for all garages with footprints exceeding 48,000 square feet, regardless of openness.

- Most of the parking structures in our analysis predate the adoption of IBC 2021, and while our data includes fire-sprinkled facilities, the median cost derived from our analysis generally does not include fire sprinklers.

#### **ELECTRIC VEHICLE CHARGING**

Additionally, A COST CONSIDERATION IS, a growing number of jurisdictions require parking facilities to provide electric vehicle (EV) charging.

- In certain areas, EV charging can be required for as much as 100% of the parking spaces in facilities serving residential buildings and 25% of the parking spaces in facilities serving commercial buildings. WGI incorporated EV charging into many of our parking facilities over the past 10 to 15 years, but, historically, EV charging makes up only a handful of parking spaces in each facility ... usually 1% to 2% of the total, at most.

- This is an emerging issue with significant cost implications and requirements (or lack thereof) that widely vary between jurisdictions.”

**REFERENCES** -The cost of parking facilities is primarily increasing thanks to the continued rise in material cost and the increasingly acute skilled labor shortages causing upward wage pressure. The cost increases will be attributed less to overall demand and more to continuing the 40-year landmark of the highest inflation. Yet above-average demand will play a significant factor in major cities, which continue to experience even greater population pressure due to positive domestic in-migration.

1. “PCA: Cement consumption expected to drop in 2023”, October 17, 2022.  
<https://www.pitandquarry.com/pca-cement-consumption-expected-to-drop-in-2023/>
2. “New Data Reveal Continued Outmigration From Some Larger Combined Statistical Areas and Counties”, United States Census Bureau. <https://www.census.gov/library/stories/2022/03/net-domestic-migration-increased-in-united-states-counties-2021.html>
3. “Construction forecasters remain cautiously optimistic about this year, with growing concerns about 2024”, American Institute of Architects, January 13, 2023. <https://www.aia.org/articles/6584378-construction-forecasters-remain-cautiously>
4. “Building Costs Increases Slow in the First Quarter of 2023”, April 20, 2023.  
<https://www.turnerconstruction.com/insights/cost-of-construction-materials-continue-to-rise>
5. “Dodge: Construction Outlook 2023”, Dodge Construction Network. <https://www.construction.com/resource/outlook-2023-e-book/>
6. “2023 Engineering and Construction Industry Outlook”, Deloitte. <https://www2.deloitte.com/us/en/pages/energy-and-resources/articles/engineering-and-construction-industry-trends.html>
7. “California’s Population Shrank for the Second Year in a Row”, The San Francisco Standard, January 4, 2023. <https://sfstandard.com/research-data/californias-population-shrank-more-than-just-one-state-in-2022/>
8. “Pandemic-driven population shift within New York State winds down — and flight to rest of US continues”, Empire Center, March 30, 2023. <https://www.empirecenter.org/publications/pandemic-driven-population-shift-within-nys-winds-down-and-flight-to-rest-of-us-continues/>
9. “Migration to Texas Fills Critical Gaps in Workforce, Human Capital”, November 29, 2022, Federal Reserve Bank of Dallas. <https://www.dallasfed.org/resear>

## **Current Update And Considerations Explored-**

### **Lake Geneva Parking Capacity;**

- 1200 metered spots, 2400 free spots=360 spots
- Average weekly use of spots =28%
- Average Time Spots used 1/hr.
- 6-Spike Weekends/12 days=100%

### **Discussion**

#### **-History-**

November 2014 Proposed Referendum

-300 car parking garage

-COST=\$7,000,000

-Voted down by the citizens of Lake Geneva

## **PARKING GARAGE CONSTRUCTION- Modeling Assumptions**

### **-COST ASSUMPTIONS-**

#### **\*2014 Referendum Confirmed \$7M Cost**

-Assume Market Rate@\$30,000/spot x 300 spots/cost =\$9,000,000.

\* Actual cost figures can be sourced. Published averages are \$30,000/space average.

**-DEBT SERVICE -\$9,000,000 (Market based)****Debt Service****Year**

=\$72,000/month

=\$864,000

/yr

**-GROSS REVENUE ASSUMPTIONS-****Gross Revenue****Assumption****\*-Weekdays-**

Average Days (260 week days/year)

Assume-

USAGE-20% use (60 spots) \* (Garage would add 300 spots to inventory)

=3 hrs x \$2/hr=\$360.00/day revenue

X260 weekdays/year

**=\$93,600****\*-Weekends-(104 days)**

Assume 50% Use (Note; this garage would be incremental to current capacity)

150 spots

3 hrs x \$4=\$1800/day revenue

X 104 weekend days=

**=\$187,200****“SPIKE Days” (6 weekends/12 days)**

Assume 100% (High Assumption)

\*300 spots

\*X 6 hrs x\$4=\$7200/day revenue

X 12 days

**=\$86,400****\* Gross Revenue****\$367,200****=\$(-497,000/yr)****-Assumption Summary-****-COST= (2014 Referendum)****\*\$7,000,000****\$9,000,000 ( Market Based)****-DEBT SERVICE / ANNUAL****\$756,000****\$864,000****-REVENUE /ANNUAL**

Weekdays

**\$93,600****\$ 93,600.**

Weekends

**\$187,200****\$187,200.**

“SPIKE” Days (12)

**\$86,400****\$ 86,400.****=\$(-388,800)****=\$(-497,000)**

\*(Note these numbers are generous as the assumptions double count  
“Spike Days” on top of weekday/weekend numbers)

**-376 days counted.**

**-CONCLUSION-** At this point building, and operating a parking garage, would not flow, would further strain the City infrastructure, and be a financial burden to the City Of Lake Geneva.

#### **\_KEY ISSUES-**

##### **Capacity For Residents Of Lake Geneva**

-The questions are, do we have enough parking capacity for our citizens?  
The answer is more than enough.

##### **Measure +Balance**

- What is the fiscal impact of building a parking garage?

-Who would benefit from increased capacity? And how are they willing to help fund and operate the project?

-Why would the City put debt on the citizens who won't stand to benefit?

##### **Over Tourism**

-Why incent further vacation density in our community that we pride having a “small town atmosphere?”

-Simply put, regardless of reasonable assumptions of usage, the parking garage, (not even calculating a cost regarding maintenance and repair), would be an additional financial and logistical burden on the City.

-There aren't enough busy days to make the garage model cash flow. And on the 12 busy days, as more promotional monies are spent, 300 spaces wouldn't be enough for the short burst of visitors.

-Losses incurred in operating the garage would easily wipe out a large percentage of the annual parking revenue the City and residents depend on.

## **-OVERALL SUMMARY AD HOC PARKING-**

- We have spent hours addressing the logistics, options and alternatives related to the “business” of parking in Lake Geneva, everything from access, the dynamics of additional locations, pricing, revenue generation (parking garage), to fiscal costs, and efficiencies.

- We have spoken with groups, and individuals, in “considering all sides”.

- We have introduced an annual Senior parking pass (\$65) for County wide residents that gives them 1200 hrs of free parking.

- We have chosen parking Lot I to introduce the app-based prototype for prepaid parking in Lake Geneva, which based upon success of such in major cities, is the future of parking operations in communities.

- We have discussed approaching businesses, institutions (banks, etc.) and property owners with parking capacity, regarding partnering with the City to offer more spaces.

### **-Free Wednesday Parking**

We have reviewed a proposal presented by the BID (200+ members) to offer free all day (10hrs) parking on Wednesday’s to entice locals to shop Downtown. The implied beneficiaries were to be the BID Member businesses. Parking Director informed us it would cost the City approximately \$7,000/month/\$100,000/yr. or greater in lost revenue.

Committee suggested BID members collectively pay the City to offset lost revenue for such “promotion” (\$35/month/member).

Or for BID members to offer to pay customers parking who purchase an agreed to amount of items or services.

Or BID members to offer “discounted” prices on items to incent locals to shop Wednesdays.

The Wednesday free parking proposal was voted down.



### **More Than Parking-**

-We have found the “topic” of parking, in Lake Geneva, is about more than parking.

### **Crossroads Of Interests-**

-The City is fast in the middle of a crucial crossroads between resident’s interests, and special interests of others.

### **Resident’s Interests-**

-The City Council is committed to serving the interests of the residents of Lake Geneva.

### **City’s Fiscal Capacity**

-The City Of Lake Geneva has a defined fiscal capacity that is being, and will be further tested.

### **Measure + Balance**

-We have identified for The City of Lake Geneva where additional parking revenue generation is, and how to accordingly address accelerating costs. And the need to define where residents’ interests establish boundaries to over tourism.

-The city must measure, diligently manage, and balance revenue and costs.

-Or quite simply, we must face raising the taxes of the residents, to cover increasing costs incurred by actions solely benefiting others.



# PARKING STRUCTURE COST OUTLOOK FOR 2023

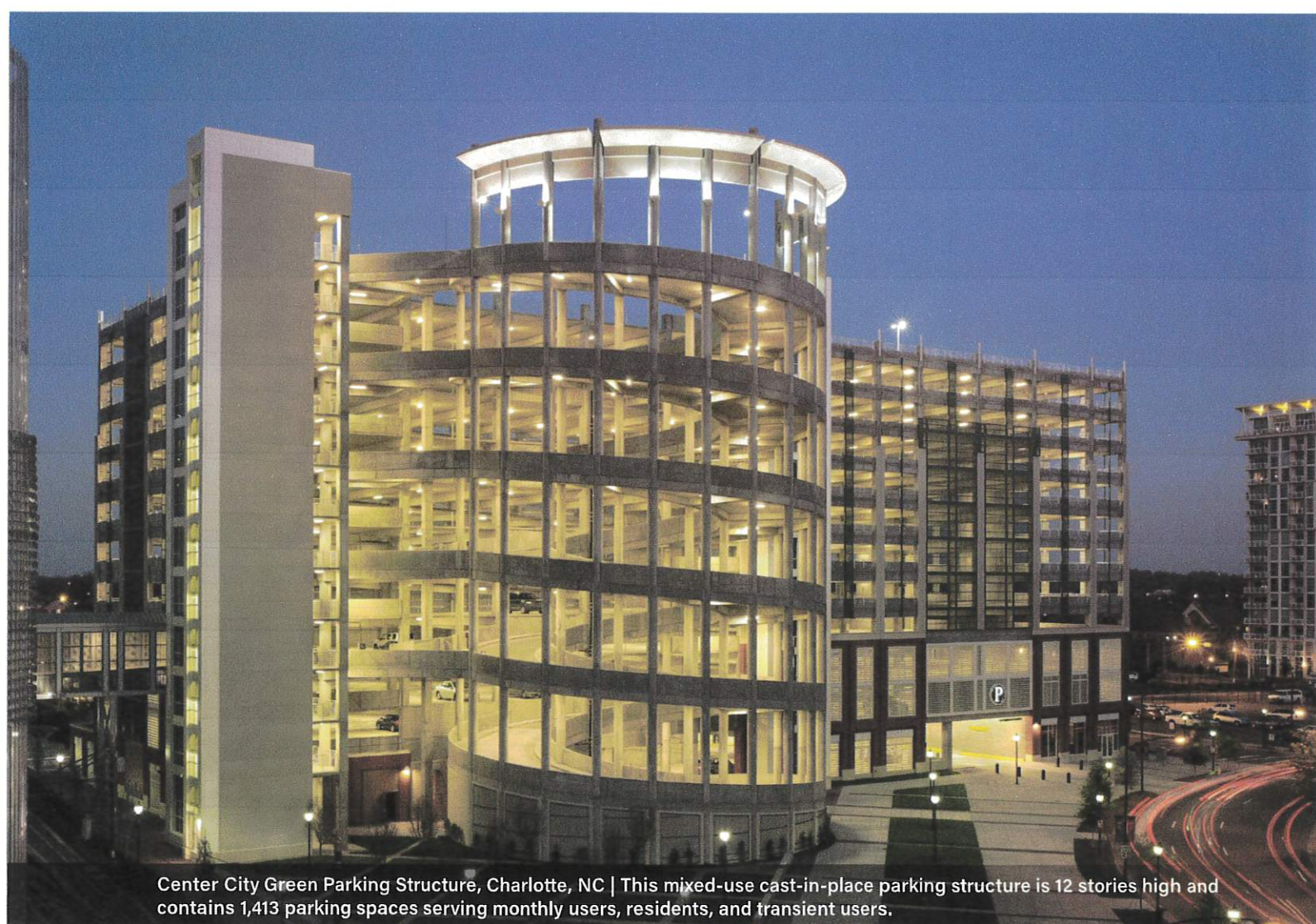
Grand Valley State University Shared Parking Structure (Foreground) and DeVos Center for Interprofessional Health Mixed-Use Parking Structure (Background) | Grand Rapids, MI

Ideas for parking. SOLUTIONS FOR PEOPLE®



WGI's parking consulting roots date back to the 1970s, and our annual *Parking Structure Cost Outlook* continues to provide an important annual planning tool for owners, contractors, and design teams. Last year, over 2,000 architecture, engineering, and construction professionals downloaded our parking cost study to aid in their planning and budgeting efforts.

For decades, WGI has maintained a database of completed parking structure projects of various sizes, complexity, and locations. Our methodology analyzing the historical cost information in our database allows us to project a national median construction cost for structured parking — assisting our clients and the architecture, engineering, and construction profession. For this forecast, we omit the cost of parking structures that are significantly above or below the median cost, in particular those that are completely or significantly below grade, due to the substantially greater construction costs.



Center City Green Parking Structure, Charlotte, NC | This mixed-use cast-in-place parking structure is 12 stories high and contains 1,413 parking spaces serving monthly users, residents, and transient users.





Dallas-Fort Worth International Airport Terminal A Parking Structure | Grapevine, TX

Each data point in our cost model is assigned factors for time of bidding and location of the parking structure. The time factor is based on the Building Cost Index (BCI) published by *Engineering News-Record* (ENR). The location factor is taken from the City Cost Index in the current edition of *Gordian's Building Construction Costs with RS Means Data*. Applying these two factors to actual construction cost data allows us to adjust the cost to a current national basis and, from that, we determine the national median. The national median construction cost can then be factored to reflect the anticipated median cost in almost every city in the United States.

As of May 2023, our statistical data indicate that the median construction cost for a new parking structure is \$29,000 per space, or \$86.73 per square foot; a 3.9% increase from 2022 when the median cost was \$27,900 per space. The table on page 5 lists the 2023 median parking structure construction costs in various U.S. cities, with the lowest cost in Houston, the highest in San Francisco, and St. Louis nearest the national median.

It should be noted that, while the construction cost data include sitework and utilities directly related to the parking structures, it does not include costs for items such as land acquisition, architectural and engineering fees, environmental evaluations, materials testing, special inspections, geotechnical borings and recommendations, financing, owner administrative and legal fees, jurisdictional permitting, or other project soft costs. Soft costs typically range from 15% to 25% of the



actual construction costs. Another issue of note is that the 2021 edition of the *International Building Code* (IBC) requires automatic fire sprinklers for all garages with footprints exceeding 48,000 square feet, regardless of openness. Most of the parking structures in our analysis predate the adoption of IBC 2021, and while our data includes fire-sprinkled facilities, the median cost derived from our analysis generally does not include fire sprinklers. Additionally, a growing number of jurisdictions require parking facilities to provide electric vehicle (EV) charging. In certain areas, EV charging can be required for as much as 100% of the parking spaces in facilities serving residential buildings and 25% of the parking spaces in facilities serving commercial buildings. WGI incorporated EV charging into many of our parking facilities over the past 10 to 15 years, but, historically, EV charging makes up only a handful of parking spaces in each facility ... usually 1% to 2% of the total, at most. This is an emerging issue with significant cost implications and requirements (or lack thereof) that widely vary between jurisdictions.

## FOR COMPARISON, TODAY'S MEDIAN-COST PARKING STRUCTURE TYPICALLY INCLUDES:

- 8'-6" to 8'-9" wide parking spaces
- Precast concrete superstructure
- Precast concrete façade with simple architectural treatment
- Glass-backed elevators and unenclosed stairs clad with exterior glass curtain wall
- Standard wayfinding and signage
- Shallow-spread footing foundations
- All above-grade construction
- Open parking structure with natural ventilation; without mechanical ventilation or fire sprinklers
- Minimal or no grade-level commercial space
- Conventional parking access and revenue-control system
- Standard energy efficient LED lighting



# CONSTRUCTION COST 2023

▲ 3.9% FROM 2022

| CITY                    | INDEX      | COST/SPACE      | COST/SF        |
|-------------------------|------------|-----------------|----------------|
| Albuquerque             | 88.7       | \$25,723        | \$76.93        |
| Atlanta                 | 90.9       | \$26,361        | \$78.83        |
| Birmingham              | 89.5       | \$25,955        | \$77.62        |
| Boston                  | 112.5      | \$32,625        | \$97.57        |
| Charlotte               | 88.9       | \$25,781        | \$77.10        |
| Chicago                 | 115.7      | \$33,553        | \$100.34       |
| Cincinnati              | 90.4       | \$26,216        | \$78.40        |
| Cleveland               | 95.6       | \$27,724        | \$82.91        |
| Denver                  | 92.3       | \$26,767        | \$80.05        |
| Dallas                  | 87.3       | \$25,317        | \$75.71        |
| Detroit                 | 99.7       | \$28,913        | \$86.47        |
| Houston - Lowest        | 86.4       | \$25,056        | \$74.93        |
| Indianapolis            | 93.5       | \$27,115        | \$81.09        |
| Jacksonville            | 87.0       | \$25,230        | \$75.45        |
| Kansas City, MO         | 99.6       | \$28,884        | \$86.38        |
| Las Vegas               | 104.7      | \$30,363        | \$90.80        |
| Los Angeles             | 112.9      | \$32,741        | \$97.91        |
| Miami                   | 88.8       | \$25,752        | \$77.01        |
| Minneapolis             | 107.4      | \$31,146        | \$93.14        |
| Nashville               | 90.1       | \$26,129        | \$78.14        |
| New Orleans             | 87.7       | \$25,433        | \$76.06        |
| New York                | 124.5      | \$36,105        | \$107.97       |
| Oklahoma City           | 86.5       | \$25,085        | \$75.02        |
| Philadelphia            | 114.2      | \$33,118        | \$99.04        |
| Phoenix                 | 90.6       | \$26,274        | \$78.57        |
| Pittsburgh              | 101.3      | \$29,377        | \$87.85        |
| Portland, OR            | 103.7      | \$30,073        | \$89.94        |
| Richmond                | 88.0       | \$25,520        | \$76.32        |
| St. Louis - Median      | 100.0      | \$29,000        | \$86.73        |
| Salt Lake City          | 90.9       | \$26,361        | \$78.83        |
| San Diego               | 110.9      | \$32,161        | \$96.18        |
| San Francisco - Highest | 125.6      | \$36,424        | \$108.93       |
| Seattle                 | 106.9      | \$31,001        | \$92.71        |
| Tampa                   | 88.4       | \$25,636        | \$76.67        |
| Washington, D.C.        | 97.2       | \$28,188        | \$84.30        |
| <b>National Median</b>  | <b>100</b> | <b>\$29,000</b> | <b>\$86.73</b> |

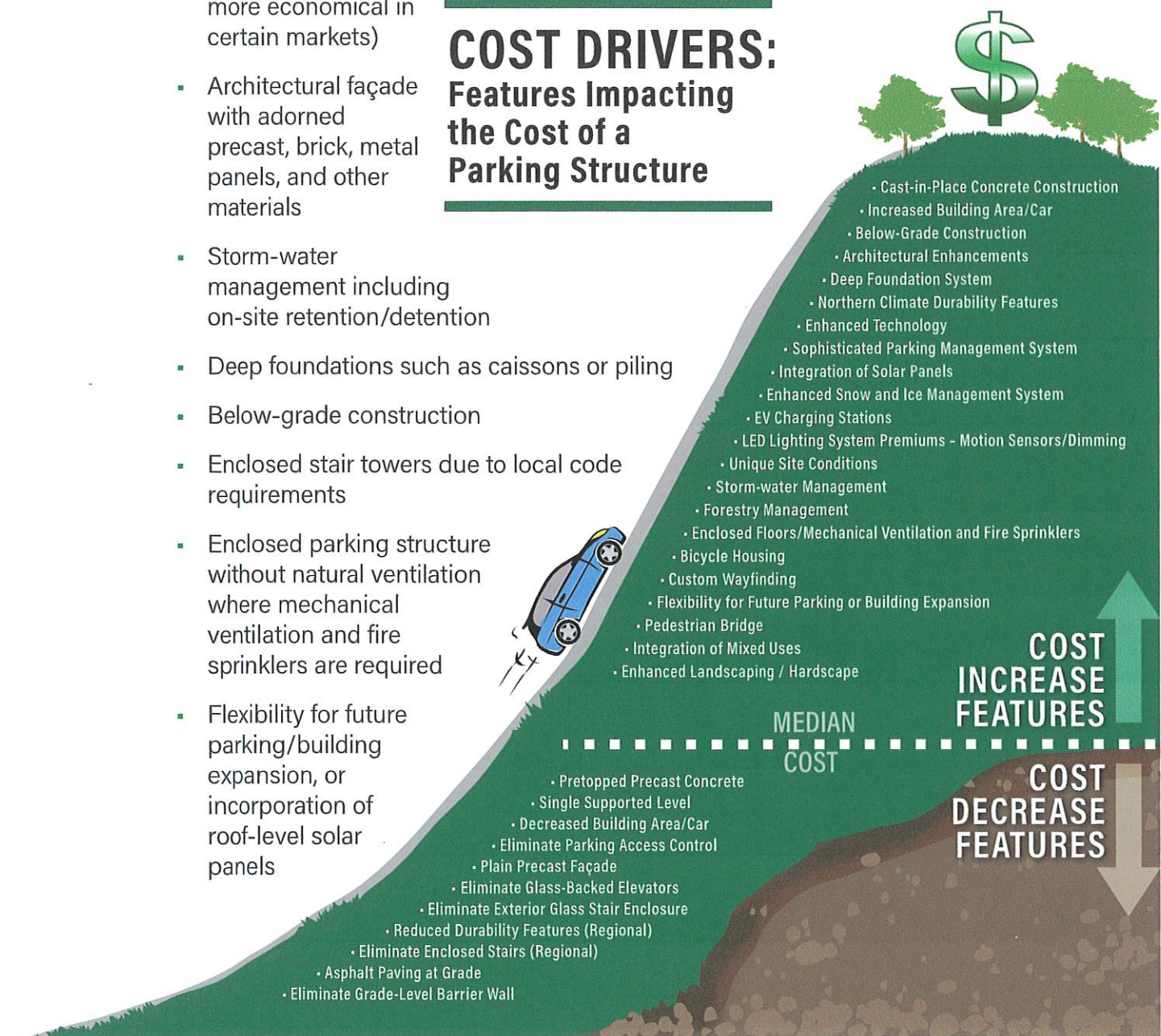




# OVERALL PARKING STRUCTURE CONSTRUCTION COST WOULD BE GREATER THAN THE MEDIAN IF IT INCLUDES THESE ENHANCED FEATURES:

- 9'-0" wide parking spaces for improved user comfort
- Cast-in-place (CIP) post-tensioned (PT) concrete superstructure for lower maintenance costs (note that CIP PT may be more economical in certain markets)
- Architectural façade with adorned precast, brick, metal panels, and other materials
- Storm-water management including on-site retention/detention
- Deep foundations such as caissons or piling
- Below-grade construction
- Enclosed stair towers due to local code requirements
- Enclosed parking structure without natural ventilation where mechanical ventilation and fire sprinklers are required
- Flexibility for future parking/building expansion, or incorporation of roof-level solar panels

## COST DRIVERS: Features Impacting the Cost of a Parking Structure



- Service life in northern/coastal regions beyond a standard 50 to 60 years
- Design for future adaptive reuse, as detailed in our Flexpark® planning model
- Grade-level commercial space
- Mixed-use development where the parking is integrated with office, retail, residential, or other uses
- Custom wayfinding and signage system
- Green Business Certification, Inc. (GBCI) ParkSmart® Certification for sustainability
- Enhanced parking technology
  - License-plate recognition
  - Parking-guidance system
  - Car-count system with variable-message LED signs
  - WiFi and cellular services
  - Solar-energy collection
  - Building Management System

## PARKING INDUSTRY 2023 CONSTRUCTION ECONOMIC FORECAST

Construction in the United States saw unprecedented challenges in 2021 and 2022. The COVID-19 pandemic wound down, domestic migration patterns accelerated, and the highest currency inflation rates in the past 40 years continued affecting the country's economy. These challenges have only magnified as we approach mid-2023. Construction material and labor shortages, combined with productivity issues, are the new post-pandemic normal. The result appears to be a national slowing of new construction starts.

Even more interesting is that some of our most-populated states – places like California, New York, and Illinois – saw a significant outflow of residents into fast-growing states like Florida, Texas, North Carolina, and Arizona (U.S. Census Bureau; *The San Francisco Standard*). Add continued currency inflation to these changes, and the result is continued cost escalations for both design services and construction. However, those cost increases are neither uniform across the country, nor as dramatic overall as previous years.

Dodge Data & Analytics (Dodge) is reporting it sees less than a 1% rise in construction starts in 2023 compared to 2022. Digging into the details, Dodge forecasts a 1% upturn in multifamily starts — but a 3% decrease in commercial construction, largely because of downward demand pressure caused by rising interest rates.

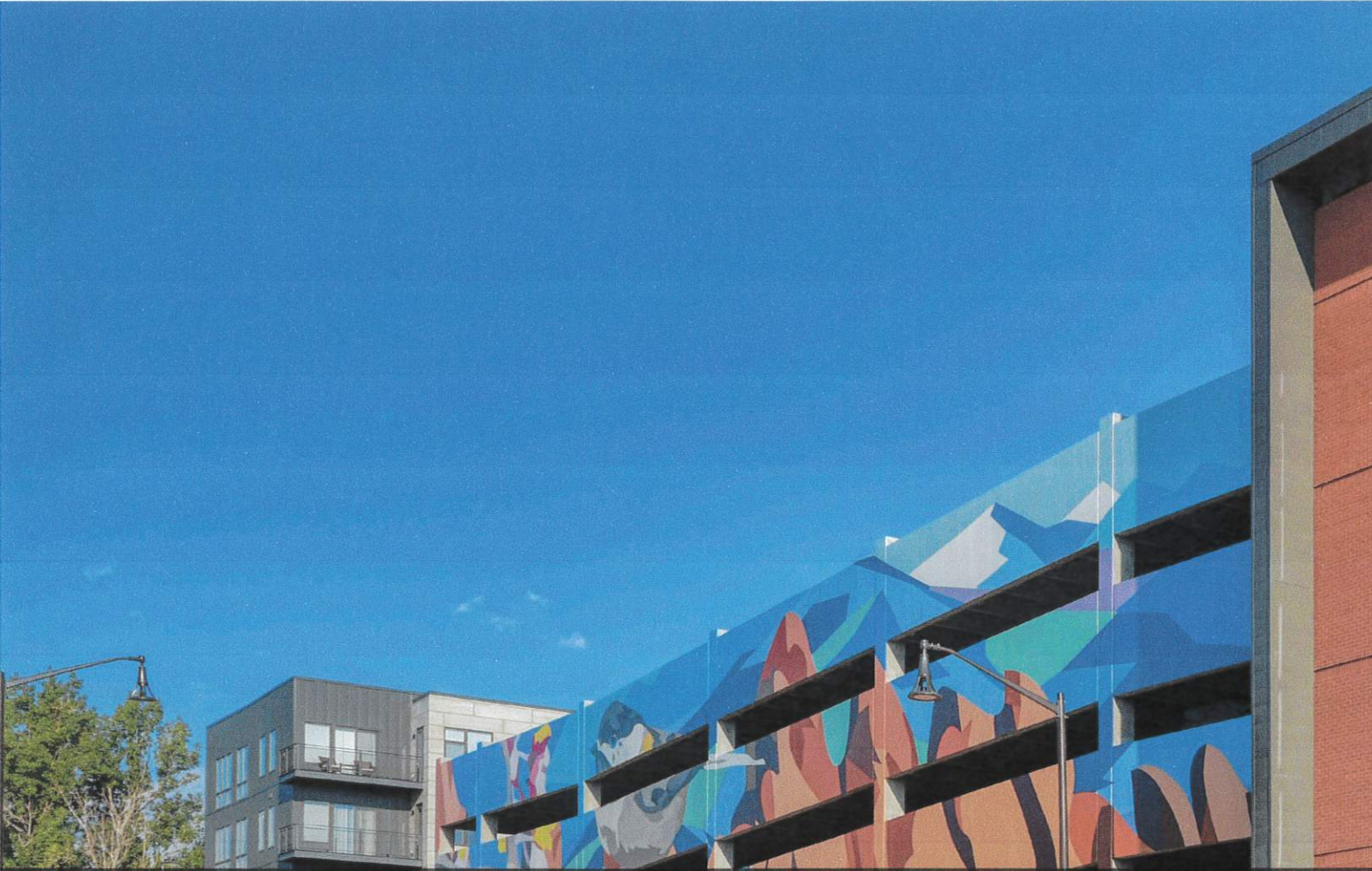
The Portland Cement Association (PCA) estimates that overall cement consumption, a key component of parking structure construction, will face a demand decline of 3.5% in 2023, representing the first demand decline in 13 years (PCA; *Pit and Quarry*). Meanwhile,





consistent with the Dodge forecasts, Turner Construction (Turner) reported that overall building cost increases have started to slow in 2023, and a continued shortage of skilled labor is contributing to a rise in labor rates, resulting in contractors being more selective to balance labor with their delivery commitments.

Coming into 2023, construction market challenges were headlined by skilled and unskilled labor shortages in its trades, tariffs, shipping bottlenecks, and strained international trade relationships. Today, most of those challenges not only exist but are more pronounced and joined by rising interest rates and fuel price increases. In its annual industry outlook, Deloitte discussed supply chain disruptions and sourcing challenges

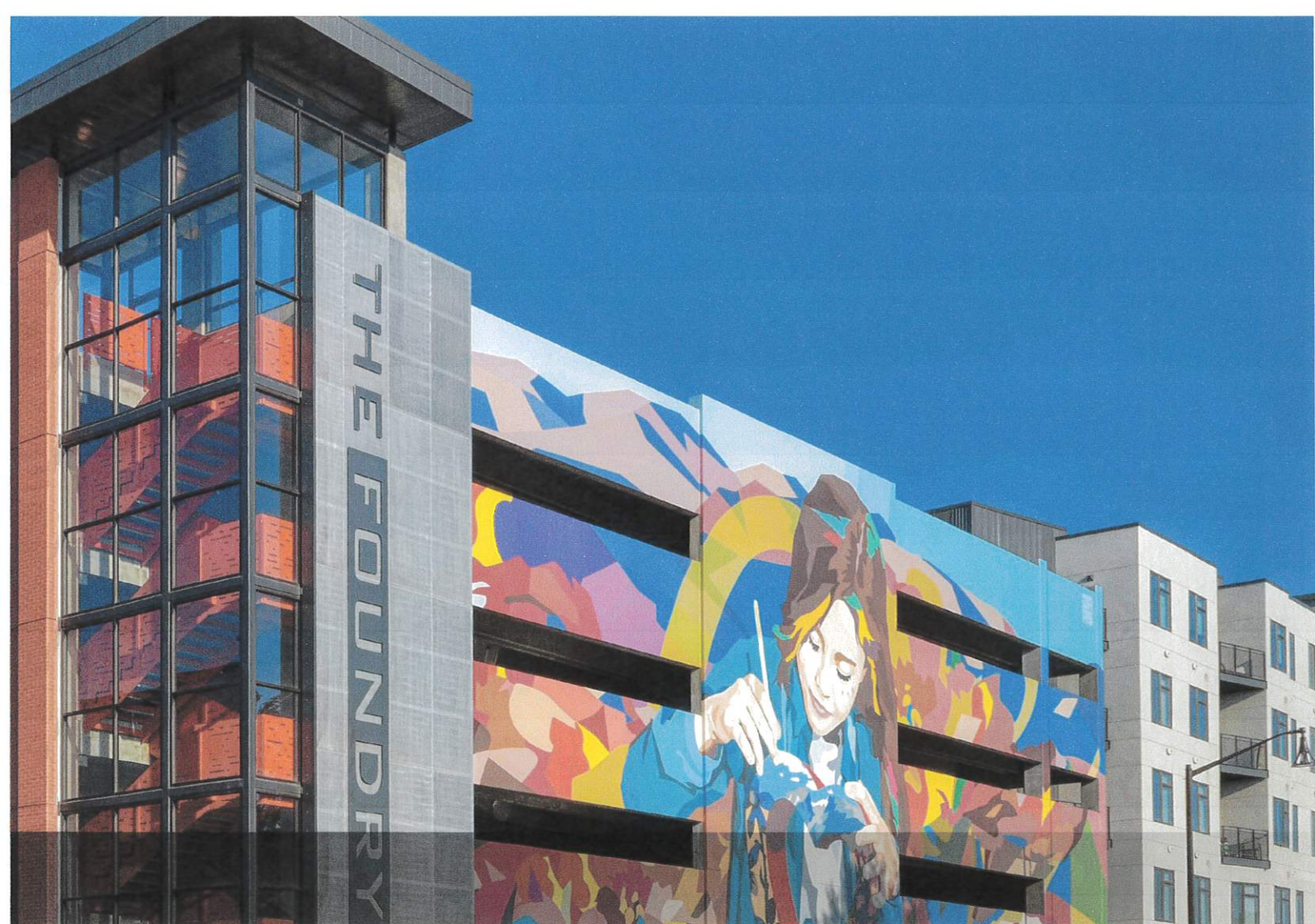


Loveland Foundry Parking Structure, Loveland, CO | The Foundry project transformed three city blocks of historic downtown Loveland into an entertainment center with a movie theater, apartments, 102-room hotel, retail, restaurants, and 461 spaces of public and private parking.



as reasons why project delivery schedules, profit margins, and overall construction activity will decline in 2023 over prior years.

In 2022, markets for urban core office buildings, hotels, and the retail sector were negatively impacted by a decrease in new project starts, a trend continuing into 2023. According to the American Institute of Architects (AIA), 2023 is anticipated to produce some growth in construction spending, but at a more moderate pace than in 2022. It cites that the increase, however, will more likely be the result of materials and labor costs rising due to inflation and lack of supply rather than from demand pressures. Economic headwinds influenced by rising interest rates and weak consumer sentiment scores will act to contain growth rates. The AIA reported in its 2023 consensus construction forecast that non-residential construction spending is expected to rise at just under 6% in 2023, and under 1% in 2024.







## SUMMARY

What does this mean for the construction of new parking structures, and the median construction cost for these facilities in 2023 and near term? The short answer is costs are going up, but the cost increases are less dramatic than in previous years because of downward trend in demand. While we believe that nearly all the major metropolitan markets will see a rise in the construction cost of parking facilities over 2022, the cost increases will not be distributed as evenly on a percentage basis as in past years, due to exaggerated domestic migration patterns. Owners and contractors will see prices rise more in the southeast, south central, and to a lesser extent, the southwestern states. They will be less pronounced in the northeast, midwestern, and western states.



The cost of parking facilities is primarily increasing thanks to the continued rise in material cost and the increasingly acute skilled labor shortages causing upward wage pressure. The cost increases will be attributed less to overall demand and more to continuing the 40-year landmark of the highest inflation. Yet above-average demand will play a significant factor in major cities, which continue to experience even greater population pressure due to positive domestic in-migration.

## REFERENCES

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8. "Pandemic-driven population shift within New York State winds down — and flight to rest of US continues", Empire Center, March 30, 2023. <https://www.empirecenter.org/publications/pandemic-driven-population-shift-within-nys-winds-down-and-flight-to-rest-of-us-continues/>
9. "Migration to Texas Fills Critical Gaps in Workforce, Human Capital", November 29, 2022, Federal Reserve Bank of Dallas. <https://www.dallasfed.org/research/economics/2022/1129>



The parking professionals at WGI are happy to assist with the planning, design, and budgeting of your next parking structure. If you have any questions or would like specific cost information for your area, contact Raymond Smith at [Raymond.Smith@WGInc.com](mailto:Raymond.Smith@WGInc.com) and Rob McConnell at [Rob.McConnell@WGInc.com](mailto:Rob.McConnell@WGInc.com). Or call us at 800.FYI.PARK (800.394.7275).

As a multidisciplinary solutions-providing consulting firm, WGI has 25 offices in eight states, serving clients in all 50 states and internationally, and specializing in the following disciplines: parking facility design, restoration and structural engineering, transportation engineering, land development/municipal engineering, traffic engineering, geospatial and land surveying, subsurface utility engineering, landscape architecture, environmental sciences and water resources, architecture, land planning, and MEP engineering. In 2022, *Engineering News-Record* (ENR) Magazine ranked WGI #167 - up 8 places — on its list of the Top 500 Design Firms while *The South Florida Business Journal* ranked WGI #4 on its 2022 Top 25 Engineering Firms. ENR previously named WGI its 2021 Design Firm of the Year in the southeast United States. WGI was the American Council of Engineering Companies (ACEC) 2022 Grand Award winner for its efforts on Wekiva Parkway Section 6. For more information, please visit [www.wginc.com](http://www.wginc.com).

# LET'S TALK.

For more information about this study or to have a conversation with one of our experts, please contact us:



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**CITY OF LAKE GENEVA REGULAR COMMON COUNCIL MINUTES**  
**MONDAY, JULY 24, 2023 - 6:00 PM**  
**LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

**Members:** Mayor Charlene Klein, Council President, Mary Jo Fesenmaier, Council Vice President, Cindy Yager, Alderpersons: Tim Dunn, Peg Esposito, Linda Frame, Ken Howell, Shari Straube, and Joan Yunker

Mayor Klein call the meeting to order  
Mayor Klein called the meeting to order at 6:00 p.m.

Pledge of Allegiance – Alderperson Dunn  
Alderperson Dunn led the Council in the Pledge of Allegiance.

Roll Call  
**Present:** Dunn, Esposito, Fesenmaier, Frame, Howell, Straube, Yager, and Yunker  
**Absent:** None

Awards, Presentations, Proclamations, and Announcements

July 27, 2023- Gary Gygax Day Proclamation  
Mayor Klein proclaimed Thursday, July 27, 2023 as "Gary Gygax Day". She then presented the proclamation to Gail Gygax, Gary's wife.

Re-consider business from previous meeting  
None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes  
Kelly Nichols; 1190 Rolling Lane; Spoke in opposition to the proposed kayak launch fee.  
Tom Gardiner; 500 Commercial Court; Spoke in favor of the alcohol license renewal being granted to Mama Ciminis and the agreement drafted between him and the City attorney.  
Dick Malmin; N1991 S Lake Shore Dr; Spoke in favor of the continuation of the Hillmoor Ad Hoc Committee.

Acknowledgement of Correspondence  
None

Approve the Regular Council Minutes of July 10, 2023 as prepared and distributed  
Motion by Yunker to approve, second by Yager. No discussion. Motion carried 8-0.

**CONSENT AGENDA– Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.**

Temporary Class "B"/"Class B" Retailer's License filed by the Rotary Club of Lake Geneva for the event of Oktoberfest, to be held October 7 and October 8, from 10 a.m. to 10 p.m., located on Broad St and Geneva St

Tier 1 Event Permit Application filed by the Lake Geneva Business Improvement District for the event of Maxwell Street Days, to be held August 25-27, from 9:00 a.m. to 9:00 p.m. daily, located at Downtown Lake Geneva Businesses  
Motion by Howell to approve the consent agenda, second by Straube. No discussion. Motion carried 8-0.

**Items removed from the Consent Agenda**  
None

Second Reading of **Ordinance 23-06** an ordinance creating subsections (a), (b), and (c), Section 174, Transportation/removal of Aquatic Invasive Species, Article II, Lakes and Beaches, Chapter 90, Waterways, of the City of Lake Geneva Municipal Code

Mayor Klein offered Ordinance 23-06 as a second reading.

Motion by Howell to approve, second by Yunker. Fesenmaier noted that this ordinance came from the work of the Geneva Lake Environmental Agency. Motion carried 8-0.

Discussion/Action regarding the authorization to apply for the Historical Society Certified Local Government Grant (*Approved by the Hillmoor Ad Hoc Committee/Paula Porubcan presenter*)

Paula Porubcan gave a presentation of the archeological findings of the Hillmoor property. She explained that it would be the ethical thing to do, by studying the property and could steer the City away from surprises while doing any work at Hillmoor. She added that within the packet is a letter of intent to apply for the approximate \$30,000 sub grant.

Attorney Draper noted that conducting the archeological study will not violate the covenants of the property.

Motion by Howell to approve, second by Esposito. Motion carried 8-0.

Discussion/Action regarding the continuation of the Hillmoor Ad Hoc Committee and future focus (*Approved by the Hillmoor Ad Hoc/ Michael Krajovic presenter*)

Michael Krajovic addressed the Council regarding the continuation of the Hillmoor Ad Hoc Committee. This would include approving the committee's vision statement and continued planning for the property. He then laid out the five objectives that the committee have been considering. He asked the Council to consider the extension of the Hillmoor Ad Hoc Committee, for an additional six months, to accomplish this.

Frame stated that the committee has been given forty-five plus ideas for the property thus far and has concerns that the group will only receive more ideas from the public, without clear direction.

Krajovic added that several ideas had been given that would violate the covenants of the deed restriction on the property and that those could not be considered.

Krajovic added that there may be an eventual need to engage with professionals to derive hard data for the project, and that may require the committee to come to the City Council for possible funding.

Motion by Howell to extend the committee for six months, second by Fesenmaier.

Motion to amend by Esposito to add a current list of members and to add alternates that may attend in place of a member, second by Yager.

Motion amend failed by a roll call vote 4-5, with Straube, Howell, Yunker, and Dunn voting no. Mayor Klein voted no to break the tie.

Howell called the question to end debate. Motion carried on a roll call vote 8-0

Original motion was re-read and carried on a roll call vote 8-0.

Motion by Fesenmaier to approve the purpose of the continued Hillmoor Ad Hoc Committee in priority and sequential order: Vision statement and objectives, comprehensive map of the property, strategies best practices, and project evaluation, second by Yager.

Krajovic appreciated the suggestion from Alderperson Fesenmaier, but stated that he would like to have input from the committee before agreeing to a linear project timeline as presented.

Frame stated that she needs to hear more from the committee with project details, not just "all is going well".

Krajovic explained that the committee will continue to give updates to the Council and that nothing can be approved without Council consideration.

Howell called the question, second by Frame. Motion carried on a roll call vote 8-0.

Motion failed 4-5 on a roll call vote with Straube, Yunker, Dunn, and Howell voting no. Mayor Klein voted no to break the tie.

### **Recommendation of the Finance, Licensing, and Regulation Committee- Ald. Howell**

Discussion/Action regarding the purchase of an aerator to circulate lake water on the east side of Riviera Beach in an amount not to exceed \$1,800.00 to be paid from the Lakefront Fund

Motion by Howell to approve, second by Yunker. Frame suggested that one should be one at the lagoon as well.

Motion carried 8-0.

Discussion/Action regarding **Resolution 23-R41** a resolution amending the City of Lake Geneva Fee Schedule to add Kayak Launch Fees



Motion by Howell to approve, second by Yunker. Yunker added that the fee would be used to fix the dinghy launch area that is currently in disrepair. Straube stated that she is not in favor of the proposed rate. Frame stated that years ago the ability to launch a kayak at the boat launch was banned and that west end area was meant to be for them. Yager stated that she is not thrilled about the idea of charging, but understands that money could greatly benefit that area and is in favor of that. Frame stated that the fishing pier is not utilized well and could maybe be used for the kayak launch.

Motion carried on a roll call vote 5-3, with Frame, Fesenmaier, and Straube voting no.

Discussion/Acceptance of the pre-paid and regular check reports approved July 18, 2023

Motion by Howell to accept, second by Yunker. No discussion. Motion carried 8-0.

Discussion/Action regarding a Renewal Class "B" Fermented Malt Beverage License and a "Class C" Wine License Application filed by Mama Cimino's LLC, d/b/a Mama Cimino's, 131 S Wells St, Kerry Kerros, Agent (Chief Gritzner recommended non-renewal)

Attorney Draper stated that the applicant has had many violations of not having a licensed operator on premises. He added that there was an agreement drafted for a stipulation of the renewal and that the Council should only be considering the renewal only.

Motion by Howell to approve the renewal, second by Yunker. Attorney Draper stated that the stipulation would need to be followed otherwise the City Clerk cannot release the license. The applicant will need to comply with the stipulation and surprise inspections by the Police Department to avoid possible revocation of the license. Motion carried on a roll call vote 7-1, with Fesenmaier voting no.

Adjournment

Motion by Howell to approve, second by Yunker. Motion carried 8-0. The meeting adjourned at 7:38 p.m.



# CITY OF LAKE GENEVA

## ALCOHOL LICENSE PREMISES EXTENSION APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE  
REJECTED.

**Please Check:**

- |                                                                                   |                                                                                              |
|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Request for premises extension to sidewalk café          | <input checked="" type="checkbox"/> Request for temporary (special event) premises extension |
| <input type="checkbox"/> Request for premises extension to permanent outdoor area | <input type="checkbox"/> Other request for premises extension                                |

**Application Checklist:**

- ☒ Applicant must currently hold a valid alcohol license
- ☒ Applicant obtained a Temporary Use Permit or Conditional Use Permit from the Building and Zoning Department (for special events and permanent outdoor areas)
- ☒ Scaled diagram which accurately depicts the location of the premises extension. Such drawing shall include the access points, fencing (if applicable) and the location of where alcohol will be stored and/or served.
- ☒ Application Fee of \$25.00 to amend an already approved licensed premises. This fee is charged to defray the cost of review and re-issuance of the license. This fee does NOT apply to premises extensions requested at the time of annual renewal of the license.

**APPLICANT INFORMATION**

Applicant Name: Stephen Schroeder / Lake Geneva Jaycees

Establishment Name: Lake City Social

Address: 111 Center Street

Alcohol License No.: BCombo 8 Phone: [REDACTED]

Describe area of premises extension:

Full service inside as normal but looking to extend alcohol service to lower level parking lot along river/cove pool for a family (adult/kid) friendly Trunk or Treat. Live music, tasting stations/alcohol service, games/activities & trick or treating for all

**SPECIAL EVENT INFORMATION (For Temporary Premises Extension Only)**

Event Title: Lake Geneva Jaycees Trick or Treating

Date and Time of Event: Sunday October 29, 2023 / 12pm-6pm

Have you obtained a Temporary Use Permit (or Conditional Use Permit) from the Building and Zoning Department? ☒ Yes ☐ No

Event Description:

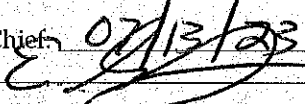
Family friendly trick or treating event for all ages. Will run as a general community event, food/toy/clothing drive for Thanksgiving & Christmas Generosity events. Free entry with donation of non-perishable items, toys, cloths. Tasting/alcohol station along

  
SIGNATURE OF APPLICANT

6/27/2023  
DATE

**For Office Use Only**

Date Filed with Clerk: July 7, 2023  
Total Amount: \$ 2500 Receipt No.: 15.009150

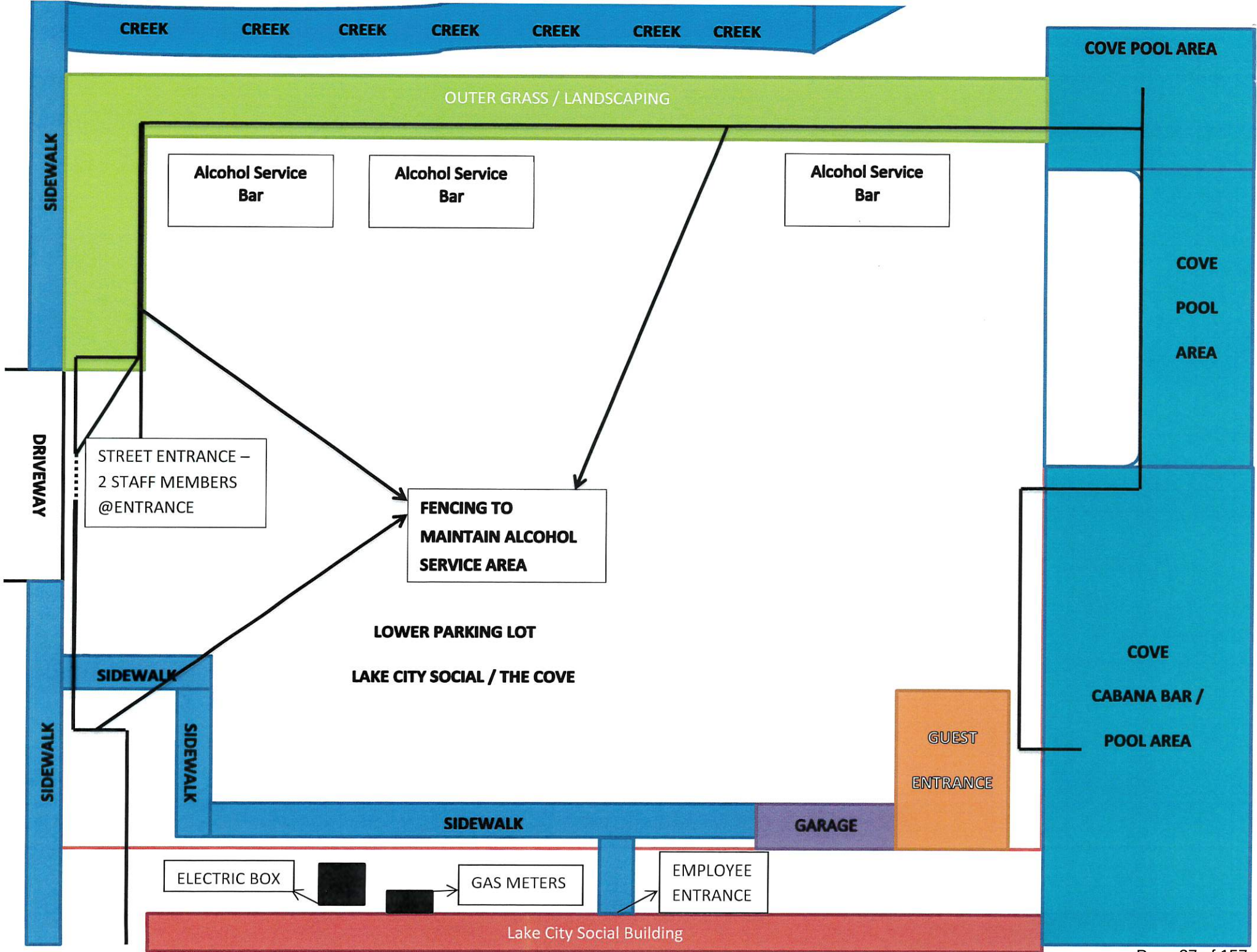
Date Forwarded to Police Chief: 07/13/23  
Police Chief Signature:  ☒ Approved ☐ Denied

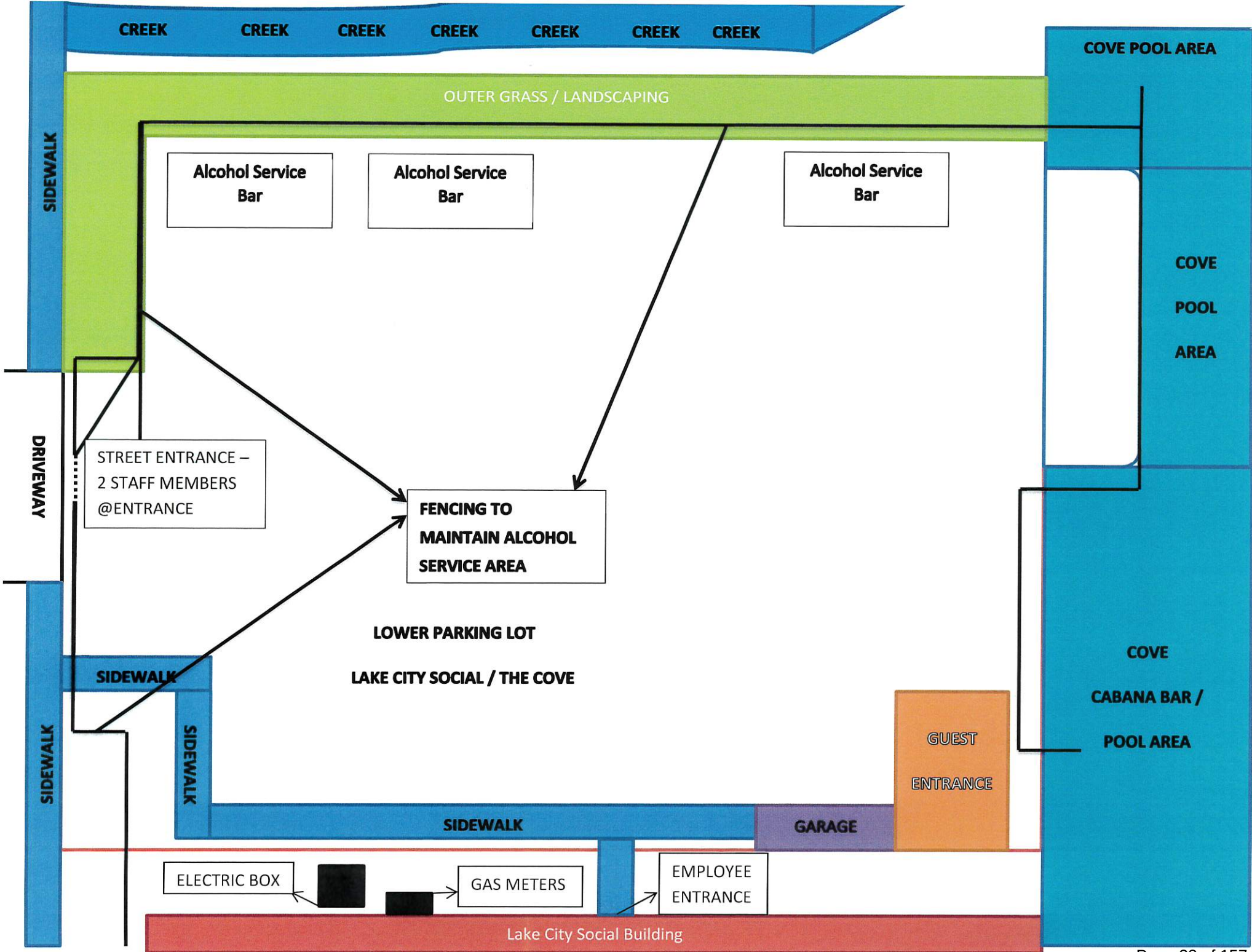
Date Forwarded to Zoning Administrator: \_\_\_\_\_ (for non-sidewalk café applications)  
Zoning Administrator Signature: \_\_\_\_\_ ☐ Approved ☐ Denied

Date of FLR/Council Approval: \_\_\_\_\_

Copies Provided to: Police Chief









# CITY OF LAKE GENEVA

## ALCOHOL LICENSE PREMISES EXTENSION APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE  
REJECTED.

**Please Check:**

- |                                                                                   |                                                                                              |
|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Request for premises extension to sidewalk café          | <input checked="" type="checkbox"/> Request for temporary (special event) premises extension |
| <input type="checkbox"/> Request for premises extension to permanent outdoor area | <input type="checkbox"/> Other request for premises extension                                |

**Application Checklist:**

- ☒ Applicant must currently hold a valid alcohol license
- ☒ Applicant obtained a Temporary Use Permit or Conditional Use Permit from the Building and Zoning Department (for special events and permanent outdoor areas)
- ☒ Scaled diagram which accurately depicts the location of the premises extension. Such drawing shall include the access points, fencing (if applicable) and the location of where alcohol will be stored and/or served.
- ☒ Application Fee of \$25.00 to amend an already approved licensed premises. This fee is charged to defray the cost of review and re-issuance of the license. This fee does NOT apply to premises extensions requested at the time of annual renewal of the license.

**APPLICANT INFORMATION**

Applicant Name: Stephen Schroeder

Establishment Name: Lake City Social

Address: 111 Center Street

Alcohol License No.: BCombo 8 Phone: [REDACTED]

Describe area of premises extension:

Alcohol service extended to fenced in lower parking lot of Lake City Social along river/cove hotel pool and half the front entrance around the 1st drive under awning



**SPECIAL EVENT INFORMATION (For Temporary Premises Extension Only)**

Event Title: 2nd Annual Cars & Company Pediatric Cancer Fundraiser

Date and Time of Event: Sunday September 10, 2023 / 12pm-7pm

Have you obtained a Temporary Use Permit (or Conditional Use Permit) from the Building and Zoning Department?      Yes      No

Event Description:

Car show & pediatric cancer fundraiser. Live music, silent auction & car show. Looking to extend alcohol premises for full inside, patio, lower parking lot & fenced area around front of building/1st drive under awning.

  
SIGNATURE OF APPLICANT

6/27/2023  
DATE

**For Office Use Only**

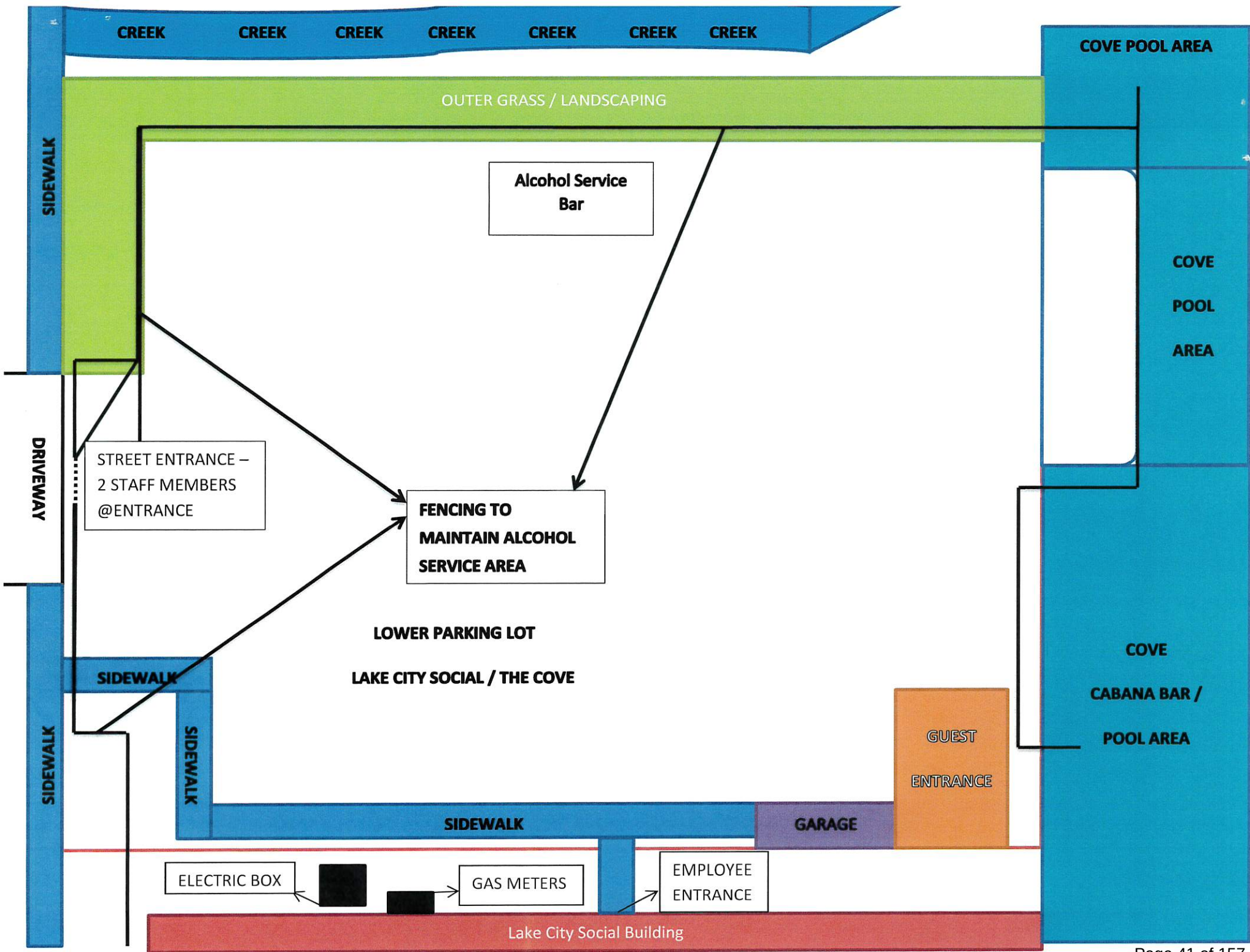
Date Filed with Clerk: July 7, 2023  
Total Amount: \$ 25.00 Receipt No.: 15.009150

Date Forwarded to Police Chief: 8/13/2023  
Police Chief Signature: E. [Signature]      Approved      Denied

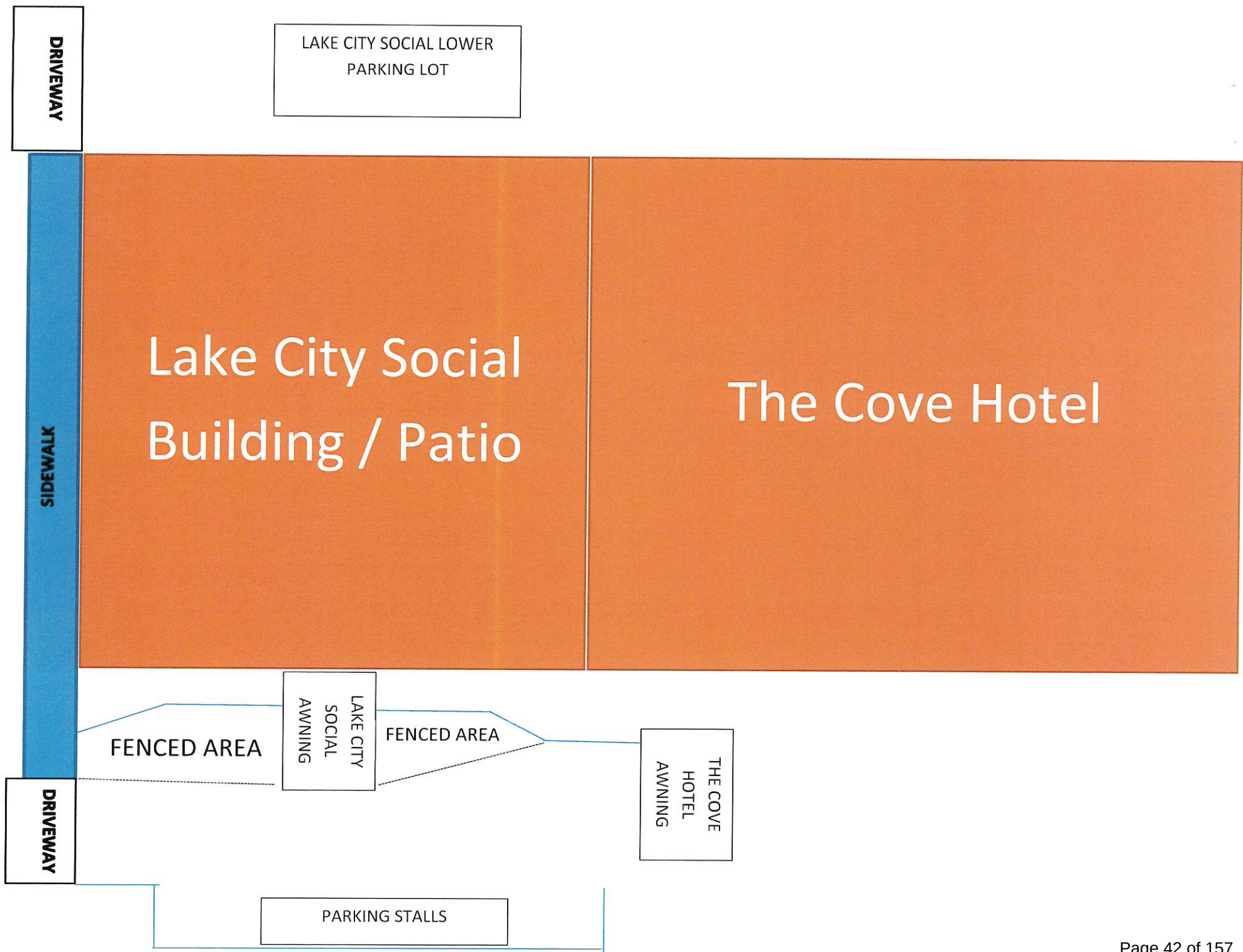
Date Forwarded to Zoning Administrator: \_\_\_\_\_ (for non-sidewalk café applications)  
Zoning Administrator Signature: \_\_\_\_\_      Approved      Denied

Date of FLR/Council Approval: \_\_\_\_\_

Copies Provided to:      Police Chief











# CITY OF LAKE GENEVA

## ALCOHOL LICENSE PREMISES EXTENSION APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE  
REJECTED.

***Please Check:***

- |                                                                                   |                                                                                              |
|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Request for premises extension to sidewalk café          | <input checked="" type="checkbox"/> Request for temporary (special event) premises extension |
| <input type="checkbox"/> Request for premises extension to permanent outdoor area | <input type="checkbox"/> Other request for premises extension                                |

***Application Checklist:***

- ☒ Applicant must currently hold a valid alcohol license
- ☒ Applicant obtained a Temporary Use Permit or Conditional Use Permit from the Building and Zoning Department (for special events and permanent outdoor areas)
- ☒ Scaled diagram which accurately depicts the location of the premises extension. Such drawing shall include the access points, fencing (if applicable) and the location of where alcohol will be stored and/or served.
- ☒ Application Fee of \$25.00 to amend an already approved licensed premises. This fee is charged to defray the cost of review and re-issuance of the license. This fee does NOT apply to premises extensions requested at the time of annual renewal of the license.

**APPLICANT INFORMATION**

Applicant Name: Stephen Schroeder / Lake Geneva Lion's Club

Establishment Name: Lake City Social

Address: 111 Center Street

Alcohol License No.: BCombo 8 Phone: [REDACTED]

Describe area of premises extension:

Full service inside as normal but extending to lower parking lot that will be fully fenced in for service this weekend

**SPECIAL EVENT INFORMATION (For Temporary Premises Extension Only)**

Event Title: Lake Geneva Lion's Club Oktoberfest Fundraiser

Date and Time of Event: Saturday October 7 & Sunday October 8, 2023 / 11am-10pm

Have you obtained a Temporary Use Permit (or Conditional Use Permit) from the Building and Zoning Department?      ☐ Yes      ☐ No

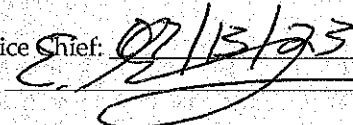
Event Description:

Lake Geneva Lion's Club fundraiser with beer tent, bands, games/activities. Event will open as early as 11am both days and close as late as 10pm with live music or amplified music during entire event time frame

 6/27/2023  
SIGNATURE OF APPLICANT      DATE

**For Office Use Only**

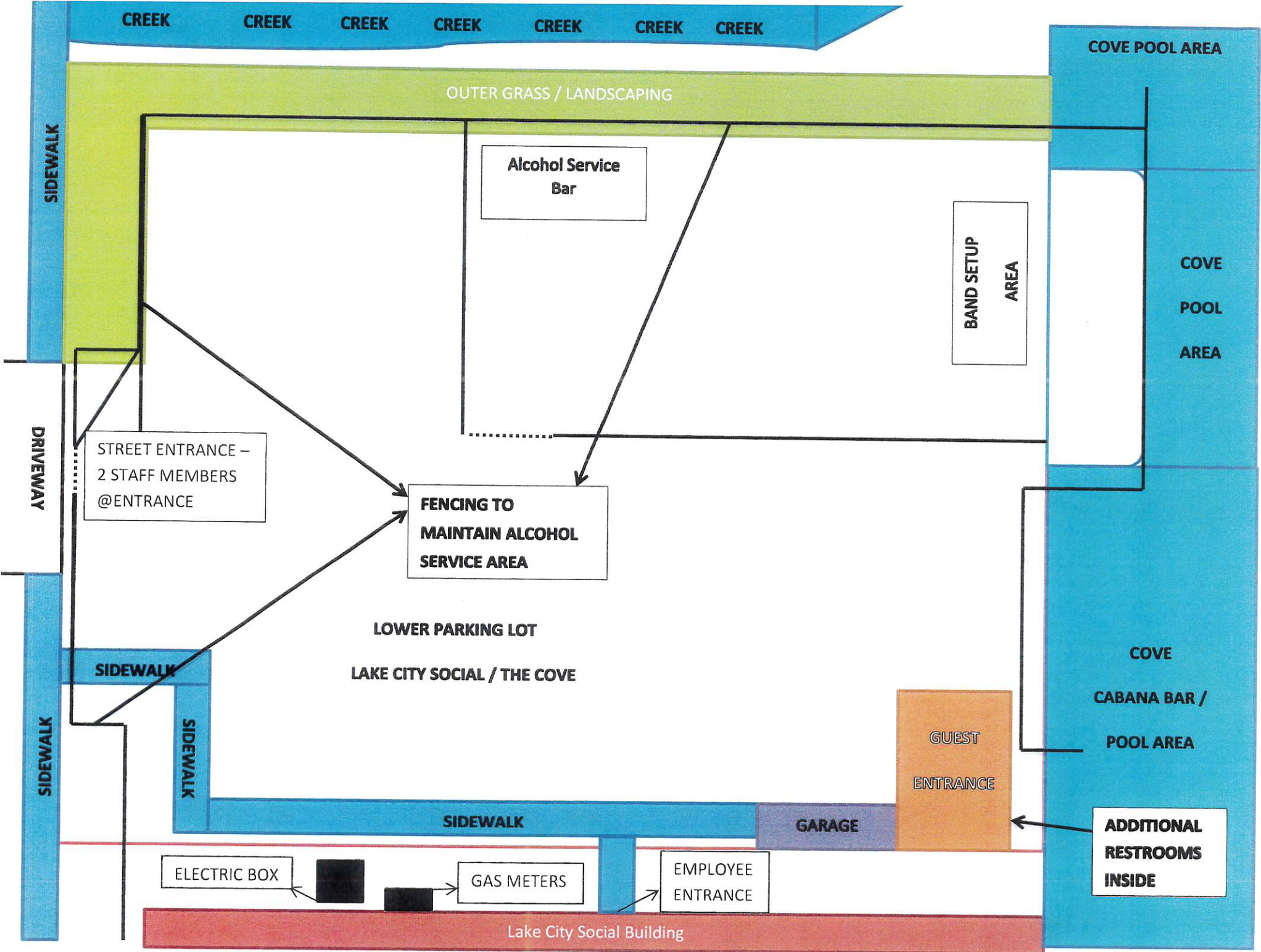
Date Filed with Clerk: July 7, 2023  
Total Amount: \$ 15.00      Receipt No.: 15 009150

Date Forwarded to Police Chief: 07/13/23  
Police Chief Signature:       ☒ Approved      ☐ Denied

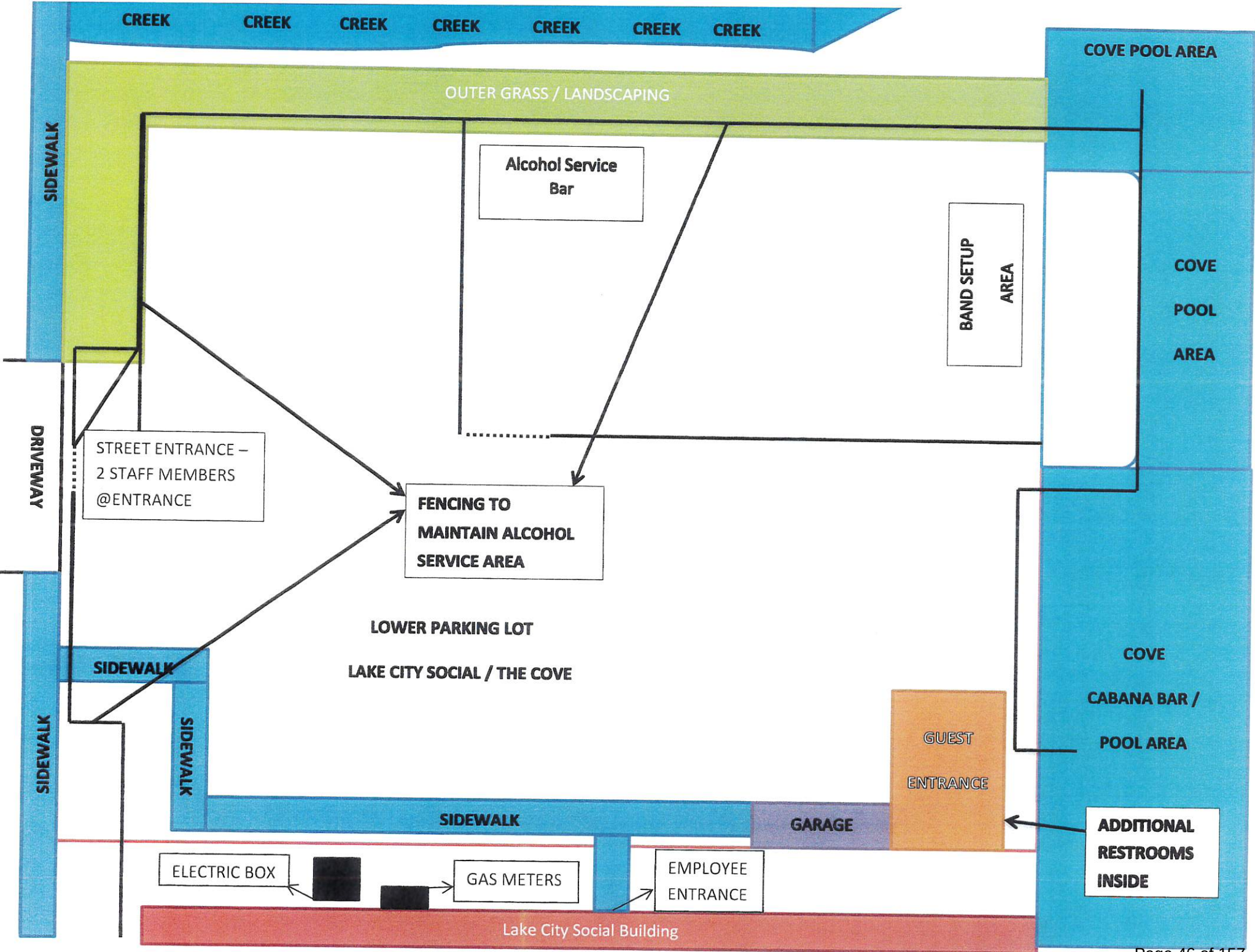
Date Forwarded to Zoning Administrator: \_\_\_\_\_ (for non-sidewalk café applications)  
Zoning Administrator Signature: \_\_\_\_\_      ☐ Approved      ☐ Denied

Date of FLR/Council Approval: \_\_\_\_\_

Copies Provided to:      ☒ Police Chief









## CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected.

Applications must be submitted

AT LEAST 4 WEEKS prior to the proposed event date for approval.

### Section I- APPLICANT INFORMATION

Name of Applicant: Lake Geneva Business Improvement District & Lake Geneva Rotary  
Name of Event Organizer/Producer: Alexandria Binanti  
Production Company/Organization: Lake Geneva BID & Lake Geneva Rotary FEIN #: BID# 39-6005495  
Street Address: PO Box 910  
City: Lake Geneva State: WI Zip code: 53147

Are you a ☐ For-Profit OR ☒ Non-Profit Organization 501(c)\_\_\_\_\_

EIN # (Tax Exempt Number): BID# 39-6005495 Rotary#

\*All non-profits must present a copy of their current Tax ID- EIN#

### Section II- EVENT INFORMATION- Check the proper category

☐ **Public Assembly Permit- \*Non-Profit: No Charge; Otherwise: \$60.00 per day Fee**

(Meet one or more criteria) Single day event use of City of Lake Geneva facilities with NO street, parking or intersection closures, attendance under 500, NO serving of alcohol in public space.

☐ **Block Parties or use of Gazebo for 1 Hour Photo Ops: \* Non-profit: No Charge; Otherwise: \$75.00 Fee**

Small event limited to one street with 4 barricades in a neighborhood or gazebo in Flat Iron Park.

☐ **Tier 1 Events: \*Non-Profit: No Charge; Otherwise: \$250.00 Fee for an event up to seven days; additional \$50.00 per day thereafter**

(Meet one or more criteria) Rolling closure of streets, public walkway, limited parking stalls or intersection closures that do not impact public use, attendance of 501 to 3,000, four (4) hours or less of alcohol sales or serving, majority use of a city park(s), or other municipal facility.

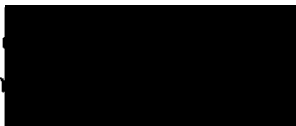
☒ **Tier 2 Events: \*Non-Profit: No Charge; Otherwise: \$500.00 Fee for an event up to seven days; additional \$100.00 per day thereafter**

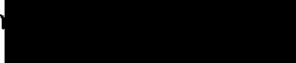
(Meets one or more criteria) Non-profit or not-for-profit organization offering multiple-day events, attendance of more than 3,000+, more than four (4) hours of alcohol sales or serving, and/or exclusive use of City park(s), street(s), limited parking stalls, or other municipal facility.

**Note:** Seminary (includes the use of the Shelter) and Flat Iron Park (includes the use of Brunk Pavilion) have 3 available picnic tables and 10 benches which you can select as part of your event permit. Any additional picnic tables, benches, or barricades needed should be directed to a rental company.



1. Title of Event: Lake Geneva Oktoberfest  
2. Date(s) of Event: October 7-8, 2023 (With set up Friday October 6th from 6pm on)  
3. Location(s) of Event: Downtown Lake Geneva Broad & Geneva Streets (see attached map)  
4. Hours: 10 am - 10pm Saturday; 10 am - 9pm Sunday  
Note: Start Time & End Time

5. Event Chair/Contact Person: Alexandria Binanti Phone: 

6. Day of Event Contact Name: Alexandria Binanti Phone: 

7. Is the event open to the public? Yes ☒

8. Will you charge an admission fee? No

9. Estimated Attendance Number: 1500

10. Basis for estimate: Previous year totals

11. Will you be setting up a tent? Yes ☒

*If yes, list the location, size, Rental Company, and proof of completion of locates.*

10x10 popups for vendor fair and food stalls; 30x30 tent from Dunn Lumber for Bar; 10x10 for check in gate for volunteers and security. (Indicated on attached map)

12. Will there be any animals? Yes ☒

*If yes, what type and how many:* Pony rides within the family area - 3

13. **Attach a detailed description of proposed event with map of the exact location of the event and/or route.**

14. Description of plan for handling refuse collection and after-event clean-up:

Volunteer and staff collection throughout the day. Vendors responsible for trash disposal in our designated dumpster rental which will be located on Geneva Street. All food handling refuse will be required to be disposed of off premises.

15. Description of plan for providing event security (if applicable):

~~Volunteer crew of 6 for daytime operations along with 2 hired third party contractors with communication plan designed with public safety and police department~~ 

16. Will there be fireworks or pyrotechnics at your event? No  
*If yes, please attach a fireworks display permit or application.*

17. Will your event include the sale of beer and/or wine? Yes ☒  
*If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.*

18. Will you or any other vendors be selling food or merchandise? Yes ☒  
*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

19. Do you intend to use the available picnic tables and benches in the location? No

Continue to next page...



### Section III- STREET USE

#### ☒ Check if this section does not apply

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

- ☐ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- ☐ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

#### 1. Description of portion(s) of road(s) to be used:

*Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works*

Please see attached map indicating closures of Broad Street from Main and Geneva Street locations.

#### 2. Will any parking stalls be used or blocked during the event? Yes ☒

*Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager*

Dates of Use: October 7 & 8, 2023

Total Number of Parking Stalls being Requested: \_\_\_\_\_

Parking Stall Number(s) and Location: \_\_\_\_\_

#### 3. Description of Signage to be used during event: Banners at entry, flags at corners of Broad and Main

Oktoberfest banners to be posted on City Street Banner Poles

*\*The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

#### 4. Anticipated Services

*Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)*

☒ **Electricity;** Explain: use for string lighting across the block; potential need for stage plug ins of lights as well

☐ **Water;** Explain: \_\_\_\_\_

☒ **Traffic Control;** Explain: foot traffic monitoring throughout the event at crosswalks

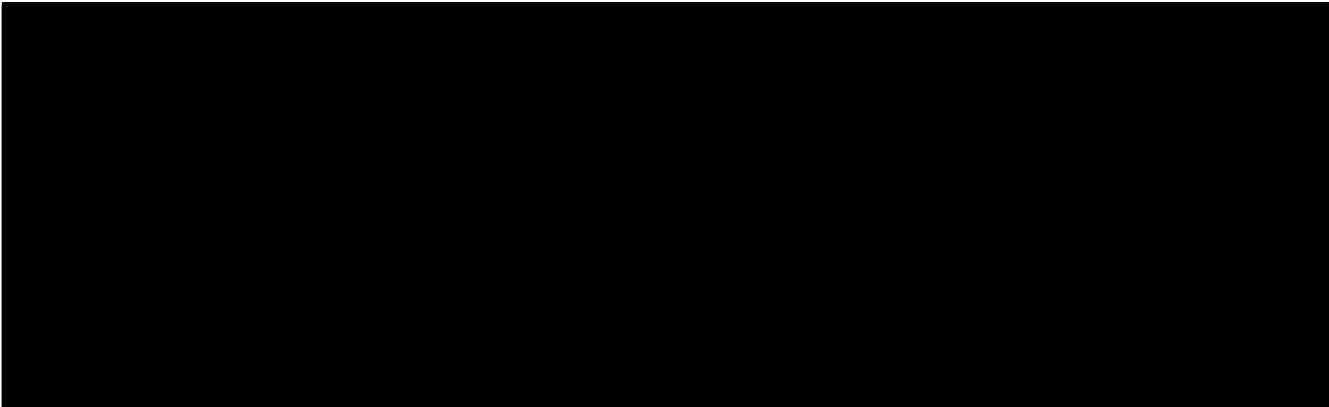
☒ **Police Services;** Explain: Additional security;

☒ **Fire/EMS Services;** Explain: first aid station

☐ **Other;** Explain: \_\_\_\_\_

**\*Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

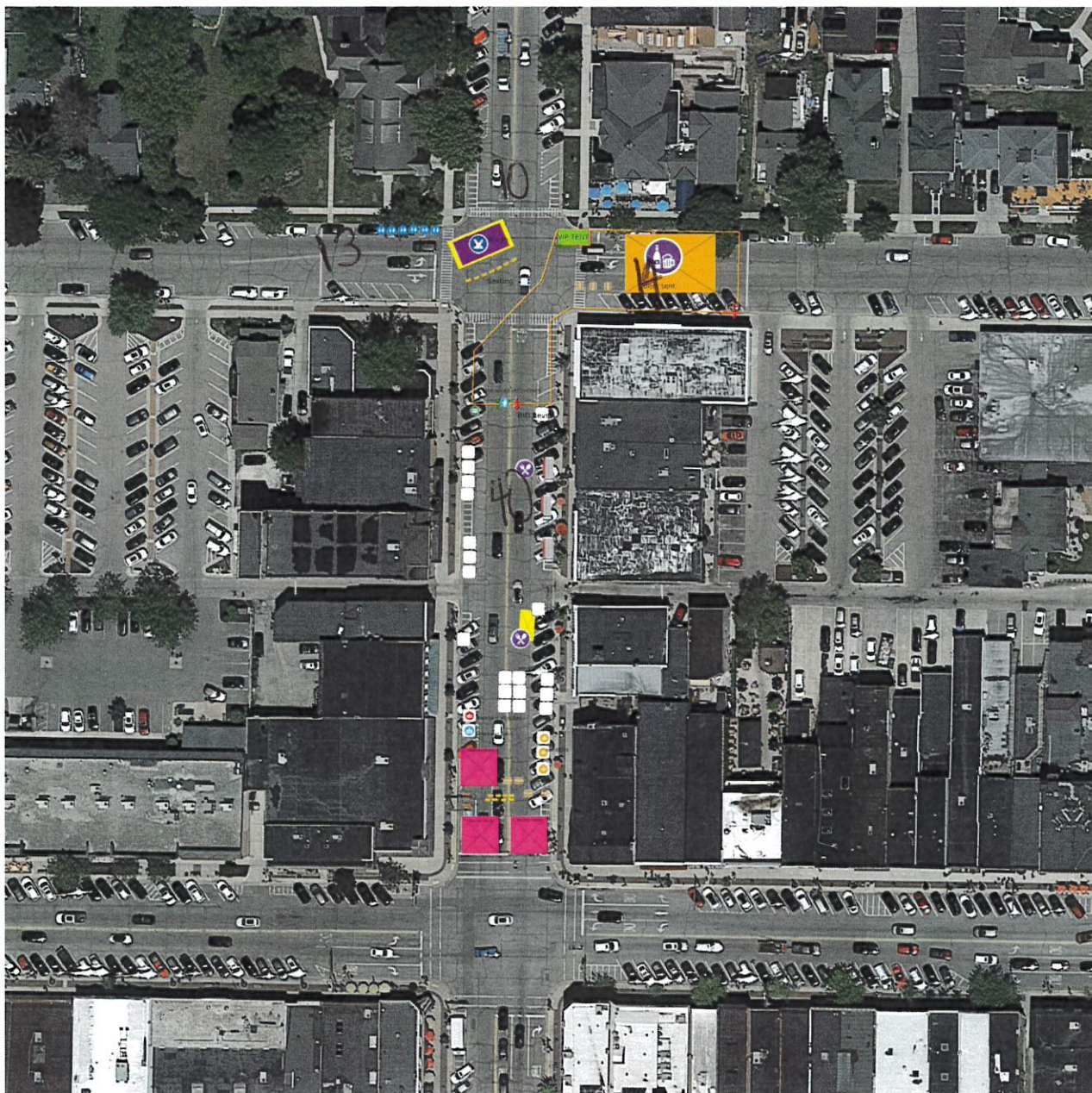
**\*All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk’s office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**



*The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys’ fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.*



Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_







-  Tent Orange (1)
-  Concrete Barrier (6)
-  Picnic Table (7)
-  Wristband Collection (1)
-  Arrow Green (1)
-  Tent Pink (3)
-  Vendor Seller (3)
-  Food Truck (3)
-  Food (2)
- Perimeter Fence (1)

-  Crowd Barriers 2.35m (2)
-  Hay Bale Large (Three String) 0.6mx1.2m (15)
-  Toilets (Temporary) (6)
-  Exit Width (2)
-  ATM (1)
-  Picnic Table (2)
-  Carnival Games (1)
-  Tent Yellow (1)
-  Text Box (19)

-  Stage (1)
-  Standing Table Round (8)
-  Entrance Gate (2)
-  Arrow Red (2)
-  Tent 10ftx10ft (24)
-  Box Office (1)
-  Stage (1)
-  Bar (1)
-  Tent Lime (1)



PO BOX 910, Lake Geneva WI 53147 | 262.220.8916 | [www.downtownlakegeneva.org](http://www.downtownlakegeneva.org)

### **Annual Lake Geneva Oktoberfest Event Plan**

**Date:** Friday October 6, 2023 for set up. Event Dates Saturday October 7<sup>th</sup> & 8<sup>th</sup> 2023

**Time:** Set up Friday at 6-8PM; Event Hours Saturday 10am-10pm, Event Hours Sunday 10am-9pm

**Location:** Broad Street from Main and Geneva Streets with Partial closure of Geneva Street

**Intended Attendees:** Approximately 2500 from past event analysis (referencing 2017/18 on Broad Street)

#### **Event Overview:**

This annual community event is designed to celebrate the area's German history as well as drive foot traffic to the downtown business improvement district. The goal is to host a community centered event with local entertainment, family fun opportunities, unique local vendors for crafts and food, and to serve Wisconsin made beers including Lake Geneva's own brewery. All marketing is directed towards our business's participation, our local traditions, and promoting the area as a year-round destination.

This is a free event to attend; there will be a designated beer tent with service for both Saturday and Sunday. The liquor license is being co-sponsored by the Lake Geneva Rotary and we have contracted Topsy Turvy Brewery for staffing and maintenance of the beer garden with purchasing of product from CJW. We anticipate 8-10 food vendors including the Rotary.

All health and fire safety considerations have been made and discussed at previous City and Fire meetings. Additionally, we anticipate approximately 20 crafters which include face painters, pony rides, and children's activity stations. A full vendor list will be supplied prior to the event; vendor applications are open until August 28<sup>th</sup>.

Based on council precedence and past event approval, we are requesting that parking fees be waived as this is a non-profit cohosted community event for the City of Lake Geneva and this event operates as a fiscal loss traditionally.

#### **Set Up/Security/Tear Down:**

Included in the map are locations for porta-potties, dumpsters, and barricade placements. After speaking with Public Works, we have ensured rental of additional 3 point reflective traffic barricades. Set up of street closures will begin Friday am and BID necessary rentals and vendors will be allowed to



begin setting up their designated areas from 6-8pm. All vendors are aware that there is no staking in of 10x10 or 10x20 pop up tents, that sandbags or other weight options are required. Some city light pole use for electricity is requested for our stage lighting but vendors are guaranteeing a generator for any electrical needs.

At the beer ticket tents there will also be first aid stations and security personnel to check ID's, wristband those of legal age to consume alcohol, and sell beer tokens. We supply third party contractors to handle event security during peak hours and to ensure alcohol consumption remains in the designated areas fenced off with barricades. Police and Public Works have constructed the plan for additional barricades for secure street closure. The family area will also have "soft barricades" with some fencing and hay bales to optimize sightlines for families while enjoying the activities. There will be three bouncy houses and free pumpkins to decorate and take home with families.

Loading and unloading of musician equipment will be done on Broad Street behind the stage, and a turn around is provided to get all personnel in and out of the area in case of emergency.

Tear down will begin Sunday evening after the event ends at 9pm. All vendors and rentals will have to be removed by 10:30PM. Clean up crews will be hired throughout the event, but this staff will do a final sweep through the area following tear down. Garbage will be disposed of from garbage cans to the dumpster and the dumpster will be picked up Monday morning. Porta-potties will be picked up Sunday evening. Large beer tent will be picked up by 6am Monday morning.



Dear Downtown Business Owner:

The Lake Geneva Business Improvement District (BID) is looking to move the Annual Oktoberfest back to Broad Street for a block party due to multiple requests from businesses and community members. In accordance with City event permits, we need at least 50% of businesses downtown to agree to temporarily closing the streets for the event. Sidewalks will still be open during the event, shuttle service will be provided downtown and the BID will advertise replacement parking areas to limit confusion for traffic to your business.

The event runs October 7th and 8th from 10am -9pm Saturday and 10am-8pm Sunday. Set up of event will take place Friday, October 6th for city street closures and necessary vendor drop offs.

You will be allowed to have sidewalk sales throughout the weekend that we will advertise for your business also and if you are a local business wanting to vend at the event marketplace, we will offer you an exclusive discounted fee.

Thank you for your consideration. Please let me know if you have any questions.

Much Appreciated,

Alexandria Binanti, Executive Director  
Downtown Lake Geneva BID  
262-716-9529

Signatures and Business Representing

|                       |                                 |
|-----------------------|---------------------------------|
| <u>Chef John Boga</u> | <u>LGSC - School of Cooking</u> |
| <u>Ruth Boga</u>      | <u>Long Nails</u>               |
| <u>George Siler</u>   | <u>NAT Your Health</u>          |
| <u>Andy Harris</u>    | <u>@RUMB</u>                    |
| <u>Mike Dinos</u>     | <u>BS Baked Stop</u>            |
| <u>Quana Allen</u>    | <u>LG Spice Company</u>         |
| <u>Patricia Volpi</u> | <u>Haberdappa</u>               |
| <u>Heidi Bickel</u>   | <u>WATER Lily</u>               |
| <u>Shirley Knoch</u>  | <u>TRES' Belle</u>              |
| <u>Steve Condon</u>   | <u>STERLING WORKS</u>           |
|                       | <u>Wholistic Connections</u>    |


 Olive Oil Shop  
 JAY/NE

|                  |                                   |
|------------------|-----------------------------------|
| Ann Brandt       | Cornerstone Shop                  |
| Karin Bennett    | Cornerstone Shop                  |
| Bruce Bennett    | " "                               |
| STERNE VALENTINO | CORNERSTONE SHOP                  |
| Kathy Sanders    | Cornerstone Shop                  |
| Phyllis Sumpster | DyBwe                             |
| Michael Burt     | Elemental                         |
| Karen J. B.      | Coldwell Banker Real Estate Group |
| Jon Higgins      | Arcant Cycle Cafe                 |
| Barbara (Dorsey) | Geneva Taphouse                   |
| Beth M. Caldwell | Thumbs Up                         |
| Kimmy Munn       | BEEF JERKY EXB                    |
| Matt Miller      | Topsy Turvey                      |
| Karen Harker     | US (Unique Service)               |
| Cheryl Miller    | Jasmine Salon & Spa               |
| Ashley           | Teale Wholistic Connections       |



| Timestamp          | Email Address | Business Name                | Business Address              |
|--------------------|---------------|------------------------------|-------------------------------|
| 7/6/2023 16:32:39  |               | Geneva TapHouse              | 252 Broad St                  |
| 7/6/2023 16:40:11  |               | Barrique Bistro & Wine Bar   | 835 Wrigley Dr                |
| 7/6/2023 16:41:35  |               | Loosen up ltd                | 201 broad street              |
| 7/6/2023 16:44:31  |               | Harbor Shores on Lake George | 300 Wrigley Drive             |
| 7/6/2023 16:52:01  |               | Tres Belle Boutique          | 233 Broad Street              |
| 7/6/2023 16:55:41  |               | Yes                          | 214 Broad St                  |
| 7/6/2023 16:56:41  |               | Twelfth & Brown              | 729 Main Street               |
| 7/6/2023 17:37:21  |               | Thumbs Up                    | 260 Broad Street              |
| 7/6/2023 17:58:58  |               | Geneva Tap House             | 252 Broad St.                 |
| 7/6/2023 18:35:22  |               | Elite Lake Rentals           | 672 W Main #1041              |
| 7/6/2023 19:45:07  |               | Horticultural Hall           | 330 Broad St.                 |
| 7/6/2023 20:22:32  |               | Treasure Cove                | 146 Broad St                  |
| 7/6/2023 20:38:13  |               | Magple's                     | 642 w main st                 |
| 7/6/2023 20:39:37  |               | Fat Cats                     | 104 broad st                  |
| 7/6/2023 21:23:44  |               | Haberdapper                  | 253 Broad St                  |
| 7/7/2023 6:47:39   |               | JAYNE Boutique               | 771 W Main St                 |
| 7/7/2023 8:01:40   |               | The Candle Mercantile        | 870 W Main St.                |
| 7/7/2023 8:56:10   |               | Studio M Interiors           | 300 Sage St. Lake Geneva      |
| 7/7/2023 10:09:55  |               | Chinawest Jewelers           | 803 W Main St                 |
| 7/7/2023 13:59:34  |               | @HOME                        | 271 Broad                     |
| 7/7/2023 14:05:01  |               | Overland Sheepskin Co.       | 752 W Main                    |
| 7/7/2023 14:20:03  |               | Chamberlain   Otte CPAs      | 421 Broad St.                 |
| 7/7/2023 14:31:35  |               | Lake City Social             | 111 Center Street Lake George |
| 7/7/2023 23:41:07  |               | Edie Boutique                | 737 W Main Street             |
| 7/7/2023 23:43:19  |               | Marigold                     | 727 W Main Street             |
| 7/8/2023 10:52:28  |               | Tique Furnishings            | 237 Broad Street              |
| 7/9/2023 10:27:27  |               | Gallery 223 Geneva Lake      | 21 Broad Street               |
| 7/9/2023 23:28:25  |               | O2 Lounge                    | 647 W Main St Lake Geneva     |
| 7/11/2023 7:37:38  |               | Geneva Lake Arts Foundation  | 223 Broad Street Lake Geneva  |
| 7/11/2023 15:18:50 |               | Wholistic Connections        | 225 Broad Street              |
| 7/12/2023 19:08:25 |               | The Hive                     | 755 main st                   |
| 7/17/2023 12:38:27 |               | The Candle Mercantile        | 870 W. Main Street            |

|                          |                           |
|--------------------------|---------------------------|
| Do you consent to street | Electronic Signature:     |
| Yes                      | Jesse Thompson 07/06/2    |
| Yes                      | Dana Trilla 7/6/23        |
| Yes                      | Terence pisano            |
| Yes                      | Tammie Carstensen 7/6/2   |
| Yes                      | Anthony Diedrich          |
| Yes                      | Bruce Bennett 7/6/23      |
| Yes                      | Sharon Smith              |
| Yes                      | Kimberly Dawson           |
| Yes                      | Heidi McGraw 7/6/23       |
| Yes                      | Susan Smolarek 7/6/2023   |
| Yes                      | Beth Gallagher 7/6/23     |
| Yes                      | Alethea Salgado July 6th, |
| Yes                      | Anthony Silvestri. 7/6/23 |
| Yes                      | Anthony Silvestri. 7/6/23 |
| Yes                      | Stephen Monticello. 7/6/2 |
| Yes                      | Roger Wolff 7.7.23        |
| Yes                      | Leigh Ann Myers           |
| Yes                      | Carly Loobeek 7/7/2023    |
| Yes                      | kathy yih 7/7/2023        |
| Yes                      | Kathy Hanley              |
| Yes                      | Tyler Blohm 7/7/23        |
| Yes                      | Jon S. Chamberlain, CPA   |
| Yes                      | Stephen Schroeder 7/7/20  |
| Yes                      | Angela Carlson 7/7/23     |
| Yes                      | Angela Carlson 7/7/22     |
| Yes                      | Jesse Johnson 07/08/202   |
| Yes                      | Sarah Mconnell 7/09/23    |
| Yes                      | O2 Lounge 7/9/2023        |
| Yes                      | Nikki Marsicano 7/10      |
| Yes                      | Tyler Dempsey             |
| Yes                      | Kym Davidson 7,12, 2023   |
| Yes                      | Liz Doyle 7/17/23         |

For Office Use Only

Date Filed with Clerk: June 16, 2023 Payment Amount: \$ N/A

Receipt #: N/A

City Clerk/Administrator Signature: [Signature] Date: July 19, 2023

☒ Approve ☐ Denied Notes: Incomplete: missing petition turned in July 18

Police Chief Signature: [Signature] Date: 07/25/2023

☒ Approve ☐ Denied Notes: \_\_\_\_\_

Fire Chief Signature: \_\_\_\_\_ Date: \_\_\_\_\_

☐ Approve ☐ Denied Notes: \_\_\_\_\_

DPW Signature: [Signature] Date: 7-25-2023

☒ Approve ☐ Denied Notes: \_\_\_\_\_

Parking Signature: [Signature] Date: 7/26/23

☐ Approve ☐ Denied Notes: REQUESTING WAIVER OF \$9,240.00 IN PARKING FEES.  
3 DAYS \* 77 STALLS \* \$40.00 = \$9,240.00

Harbormaster Signature: \_\_\_\_\_ Date: \_\_\_\_\_

☐ Approve ☐ Denied Notes: \_\_\_\_\_

Tier I & Tier II Events Only:

FLR Meeting Date: \_\_\_\_\_

Council Meeting Date: \_\_\_\_\_



262 374 8499

9/9/23



CITY OF LAKE GENEVA EVENT PERMIT APPLICATION  
Please fill in all blanks completely, as incomplete applications will be rejected.  
Applications must be submitted  
AT LEAST 4 WEEKS prior to the proposed event date for approval.

### Section I- APPLICANT INFORMATION

Name of Applicant: Dawn Marie Mancuso  
Name of Event Organizer/Producer: Fat Tire Charity Ride  
Production Company/Organization: Dakota LLC FEIN #: 80-0817527  
Street Address: PO Box 1372  
City: Williams Bay State: WI Zip code: 53191

Are you a ☐ For-Profit OR ☒ Non-Profit Organization 501(c) \_\_\_\_\_

EIN # (Tax Exempt Number): 80-0817527

\*All non-profits must present a copy of their current Tax ID- EIN#

### Section II- EVENT INFORMATION- Check the proper category

☐ Public Assembly Permit- \*Non-Profit: No Charge; Otherwise: \$500 One-time fee

(Meet one or more criteria) Single day event use of City of Lake Geneva facilities with NO street, parking or intersection closures, attendance under 500, NO serving of alcohol in public space.

☐ Block Parties or use of Gazebo for 1 Hour Photo Ops: \* Non-profit: No Charge; Otherwise: \$500

Small event limited to one street with 4 barricades in a neighborhood or gazebo in Flat Iron Park.

☒ Tier 1 Events: \*Non-Profit: No Charge; Otherwise: \$1,000

(Meet one or more criteria) Rolling closure of streets, public walkway, limited parking stalls or intersection closures that do not impact public use, attendance of 501 to 3,000, four (4) hours or less of alcohol sales or serving, majority use of a city park(s); or other municipal facility.

☐ Tier 2 Events: \*Non-Profit: No Charge; Otherwise: \$2,000

(Meets one or more criteria) Non-profit or not-for-profit organization offering multiple-day events, attendance of more than 3,000+, more than four (4) hours of alcohol sales or serving, and/or exclusive use of City park(s), street(s), limited parking stalls, or other municipal facility.

Note: Seminary (includes the use of the Shelter) and Flat Iron Park (includes the use of Brunk Pavilion) have 3 available picnic tables and 10 benches which you can select as part of your event permit. Any additional picnic tables, benches, or barricades needed should be directed to a rental company.

1. Title of Event: Charity Fat Tire Ride
2. Date(s) of Event: 9/9/23
3. Location(s) of Event: Registration at Champs
4. Hours: 8:30 - 11 am
- Note: Start Time & End Time
5. Event Chair/Contact Person: Dawn Marie Nappier Phone: [REDACTED]
6. Day of Event Contact Name: IC Phone: [REDACTED]
7. Is the event open to the public? ☒ Yes ☐ No
8. Will you charge an admission fee? ☒ Yes ☐ No
9. Estimated Attendance Number: 1500
10. Basis for estimate: past 25 yrs
11. Will you be setting up a tent? ☐ Yes ☒ No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? ☐ Yes ☒ No

If yes, what type and how many: \_\_\_\_\_

13. Attach a detailed description of proposed event with map of the exact location of the event and/or route.

14. Description of plan for handling refuse collection and after-event clean-up:

see map

15. Description of plan for providing event security (if applicable):

N/A

16. Will there be fireworks or pyrotechnics at your event?

☐ Yes ☒ No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine?

☐ Yes ☒ No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise?

☒ Yes ☐ No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold. hats

19. Do you intend to use the available picnic tables and benches in the location?

☐ Yes ☒ No

Continue to next page...

### Section III- STREET USE

☐ Check if this section does not apply

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

☒ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence. arranging

☐ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

#### 1. Description of portion(s) of road(s) to be used:

Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works

From Chicago to Center St  
to South Lake Drive (See attached map) None

#### 2. Will any parking stalls be used or blocked during the event?

☒ Yes ☐ No

Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager

Dates of Use: 9/10/22 9/9/23

Total Number of Parking Stalls being Requested:

Center lot behind Champs (See attached Photo)  
Signs here "Bikes Enter" + "Bikes Exit"

Parking Stall Number(s) and Location:

NA + 2 Stalls in front of Champs

#### 3. Description of Signage to be used during event:

4 signs posted in front of Champs Grill  
"No Riding on Sidewalks"

\*The use of City Street Banner poles will require a separate, complete Street Banner Display Application

#### 4. Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated fees or Deposits for these services may be required prior to issuance of permit(s)

☐ Electricity; Explain:

NA

☐ Water; Explain:

NA

☐ Traffic Control; Explain:

NA

☐ Police Services; Explain:

NA

directional  
Place signs @ corner of Bond + Dodge St.

☐ Fire/EMS Services; Explain:

NA

☐ Other; Explain:

Street Dept to block off parking lot



\*Please note: The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

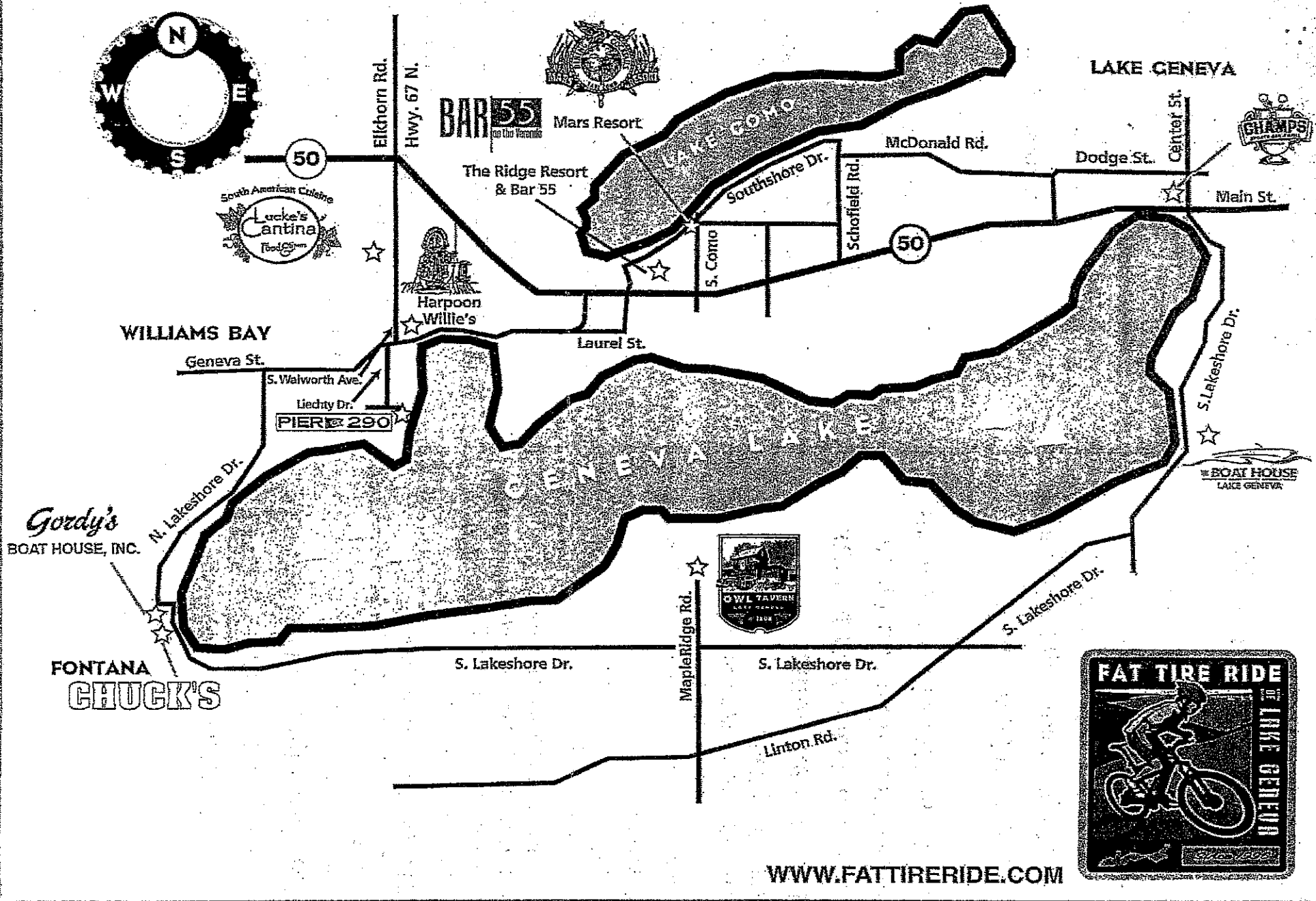
\*All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.



*The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.*

Applicant Signature: *Devin Marie Mancuso* Date: ~~7/10/22~~  
7/11/23

# SOUTHSHORE ROUTE







For Office Use Only

Date Filed with Clerk: July 11, 2023 Payment Amount: \$ N/A

Receipt #: N/A

City Clerk/Administrator Signature: Rana C. Knapf Date: 7/27/2023

☒ Approve ☐ Denied Notes: \_\_\_\_\_

Police Chief Signature: E. [Signature] Date: 07/25/2023

☒ Approve ☐ Denied Notes: \_\_\_\_\_

Fire Chief Signature: \_\_\_\_\_ Date: \_\_\_\_\_

☐ Approve ☐ Denied Notes: \_\_\_\_\_

DPW Signature: Phil Warr Date: 7/25/23

☒ Approve ☐ Denied Notes: \_\_\_\_\_

Parking Signature: [Signature] Date: 7/26/23

☒ Approve ☐ Denied Notes: CUSTOMER PAID FOR RESERVED PARKING

Harbormaster Signature: \_\_\_\_\_ Date: \_\_\_\_\_

☐ Approve ☐ Denied Notes: \_\_\_\_\_

Tier I & Tier II Events Only:

FLR Meeting Date: \_\_\_\_\_

Council Meeting Date: \_\_\_\_\_

# ★ PARKING REQUEST

- 1) signs
- 2) Barrels/barrier
- 3) STAFF Volunteer - event
- 4) keep meter lot - cleared

$$\begin{array}{rcl}
 22 \text{ STALLS} & \times & \$20 = \$440^- \\
 \text{ADMIN FEE.} & & = \underline{10} \\
 & & \underline{\underline{\$450^{00}}}
 \end{array}$$



Reserved/BAC

906, 908, 909, 912, 913, 916, 917, 920  
 921, 924, 925, 927, 932, 933, 934, 935,  
 938, 939, 942, 943, 947, 948



## 2019 IMPORTANT FAT TIRE INFORMATION

T-shirts are guaranteed to all riders registered before 8/31/2019. Any additional t-shirts left over will be passed out day of registration.

When t-shirts are gone you can address a shipping envelope and we will mail your t-shirts once they are printed.

### WEAR YOUR HELMET!

**DO NOT RIDE OR PARK** on city side walks. Please ride single file. Park your bike in designated areas, not on the road. Ride responsibly.

### SAG WAGON

Available from 1:00pm - 7:00pm

Call John 262-206-0080

Per the Police Department's request -

**All riders must ride clockwise around the lake,** carefully following the map/directions due to constructions & safety concerns.

**Call 911 to report emergencies.**

**Pig Roast** (not all you can eat)

at Champs is served from 2-7pm

**Raffle prize drawing at Champs in Beer Garden from 2-? Until 35 prizes are gone.**

## SOUTHSHORE ROUTE

### KEEP THE LAKE ON YOUR RIGHT

From Champs to The Boat House 3 miles  
East out of alley

Right on Center Street going south to Lakeshore Drive  
Left on S. Lakeshore Drive  
Follow signs for South Lakeshore to The Boat House

From The Boat House to The Owl 7.2 miles  
Remain on S. Lakeshore  
Right on S. Lakeshore Drive at stop sign  
Right on Maple Ridge Road to The Owl

From The Owl to Chuck's, Gordy's Boathouse 5 miles  
South on Maple Ridge Road  
Right on S. Lakeshore Drive becomes Fontana Blvd.  
Chuck's & Gordy's Boathouse on Lake Street

From Fontana to Williams Bay/Harpoon Willie's,  
Pier 290, and Lucke's Cantina 3.3 miles

North on Lake St. becomes Kinzie Ave.  
Right on N. Lakeshore Drive  
Right on Geneva Street to Hwy 67  
and Harpoon Willie's on main corner or...

Left on Walworth Avenue to Lucke's Cantina 0.3 miles or...

Right on S. Walworth Avenue  
Left on Liechty Drive to Pier 290 0.3 miles

From Williams Bay to The Ridge Resort & Bar 55 1.9 miles  
Continue East on Geneva St  
Right on Laurel St  
Left on Knollwood to cross Hwy 50  
Follow signs through resort property to Bar 55

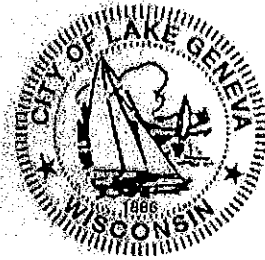
From The Ridge Resort & Bar 55 to Mars Resort 0.8 miles  
Follow signs through Geneva Ridge down hill,  
stay on main road (Interlaken Dr)  
Turn left past tennis courts  
Becomes West End Road to Mars Resort

From Mars Resort to Champs 4 miles  
Left on South Shore Dr.  
Right on Schofield Road  
Left on McDonald Road  
Left at Forest quick right becomes Dodge Street  
Right on Center Street  
Cross Geneva Street turn right into alley and Champs



# CITY OF LAKE GENEVA

## RESERVED PARKING STALLS



FEE DUE AT TIME OF APPLICATION: ONE-TIME ADMIN FEE \$10.00  
Nov. 15 – Jan. 31 \$10.00 per day per stall  
Feb. 1 – Nov. 14 M-Th \$20.00 per day per stall  
Feb. 1 – Nov. 14 F, Sa, Su \$40.00 per day per stall

Event Name: FAT TIRE BIKE RIDE

Contact Person: Dawn Marie M. Phone: [REDACTED]

Address: \_\_\_\_\_

Location: 2 Stalls Infront of Champs on Main

DATE VALID

9 Sept  
2023

Date Stalls Bagged 9 sept Signature: [Signature]

ADMIN FEE: \$10.00

# of STALLS 2 X # of DAYS 1 = 80

TOTAL DUE: = 90

PLEASE DO NOT REMOVE OR DISCARD CITY-PLACED CONES AND SIGNS AT END OF PARKING SESSION. THE CITY WILL RETREIVE THOSE.

Code 18 Last Name-#S,#D Fat Tire Bike Ride - 2S-1D

Code 1801 \$10.00 (Admin Fee) = 10

Code 1810 Last Name-#S#D  
Stall Fees (Total Due ÷ 1.055) = 75.83

Code 1813 Sales Tax = 4.17

TOTAL DUE = 90

AMOUNT RECEIVED: 90 DATE RECEIVED: 9/11 RECEIPT NUMBER: 14030725 INITIALS: KU

Make 3 copies: Pink Original-Parking Clerk 1st Copy with receipt-Accounting bin 2<sup>nd</sup> Copy-Parking Manager  
3<sup>RD</sup> Copy-Customer Copy

# CITY OF LAKE GENEVA

## RESERVED PARKING STALLS



FEE DUE AT TIME OF APPLICATION: ONE-TIME ADMIN FEE \$10.00  
 Nov.15 – Jan. 31 \$10.00 per day per stall  
 Feb. 1 – Nov. 14 M-Th \$20.00 per day per stall  
 Feb. 1 – Nov. 14 F, Sa, Su \$40.00 per day per stall

Event Name: FAT TIRE BIKE RIDE

Contact Person: Dawn Marie M. Phone: [REDACTED]

Address: \_\_\_\_\_

Location: Parking Lot Behind champs- 22 stalls  
2 Center Aisle

**DATE VALID**  
9 Sept  
2023

Date Stalls Bagged Sept. 9 Signature: K.B. [Signature]

ADMIN FEE: \$10.00  
 # of STALLS 22 X # of DAYS 1 = 880  
 TOTAL DUE: = 890

PLEASE DO NOT REMOVE OR DISCARD CITY-PLACED CONES AND SIGNS AT END OF PARKING SESSION. THE CITY WILL RETREIVE THOSE.

Code 18 Last Name-#S,#D FAT TIRE BIKE RIDE 22S-10  
 Code 1801 \$10.00 (Admin Fee) = 10  
 Code 1810 Last Name-#S#D  
 Stall Fees (Total Due ÷ 1.055) = 834.12  
 Code 1813 Sales Tax = 45.88  
 TOTAL DUE = 890

AMOUNT RECEIVED: 890.00 DATE RECEIVED: 7/11 RECEIPT NUMBER: 14.000725 INITIALS: KV

Make 3 copies: Pink Original-Parking Clerk 1st Copy with receipt-Accounting bin 2<sup>nd</sup> Copy-Parking Manager  
 3<sup>RD</sup> Copy-Customer Copy

City of Lake Geneva  
626 Geneva St  
Lake Geneva WI 53147

262-248-3673

Receipt No: 14.000725

Jul 11, 2023

FATTIREBIKERIDE-22S-1D

|                                            |        |
|--------------------------------------------|--------|
| PARKING - FATTIREBIKERIDE-22S-1D-ADMIN FEE | 10.00  |
| PARKING - FATTIREBIKERIDE-22S-1D           | 834.12 |
| PARKING - FATTIREBIKERIDE-22S-1D           | 45.88  |

|        |        |
|--------|--------|
| Total: | 890.00 |
|--------|--------|

FATTIREBIKERIDE-2S-1D

|                                           |       |
|-------------------------------------------|-------|
| PARKING - FATTIREBIKERIDE-2S-1D-ADMIN FEE | 10.00 |
| PARKING - FATTIREBIKERIDE-2S-1D           | 75.83 |
| PARKING - FATTIREBIKERIDE-2S-1D           | 4.17  |

|        |       |
|--------|-------|
| Total: | 90.00 |
|--------|-------|

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|-------------|-------------------|--------|
| City Checks | Check No: 835     | 980.00 |
|             | Payor: DAKOTA INC |        |

|                |        |
|----------------|--------|
| Total Applied: | 980.00 |
|----------------|--------|

|                  |     |
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| Change Tendered: | .00 |
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07/11/2023 11:52 AM





# Parks/Facilities Superintendent

**FSLA Classification:** Exempt

**Salary Grade:** J

**Reports to:** Director of Public Works

## Job Summary

The Parks/Facilities Superintendent is an administrative role in the management and operation of the Parks Division within the Department of Public Works (DPW). This position serves as the representative of the Parks and Recreation Division to the Park Board and its two subsidiaries - the Tree Board and the Avian Committee, and is responsible for the growth and vision of the division.

## Essential Functions:

- Oversee/Administer the planning, development, and maintenance effectiveness of new and existing City park land.
- Assist the Public Works Director with the annual budget including funds and asset tracking.
- Assist the Public Works Director with development, administration, and operation of capital improvement projects acting as the representative of the Parks Division.
- Work with The Park Board, the Tree Board, and the Avian Committee to manage the Tree City and Bird City statuses.
- Act as Park Division liaison to:
  - The City Council
  - Other City Departments and Commissions
  - Local Civic and Church Organizationsin order to coordinate park and recreational activities and event planning within and around the city.
- Develop and manage unique recreational activities with special attention to indoor and outdoor activities for seniors and persons with disabilities/special needs.
- Develop and maintain a catalog, both hard copy and online, notifying the public of recreational offerings.
- Coordinate with the City Clerk's office and the DPW Administrative Assistant regarding Park Permits, Shelter Reservations and Tree & Bench Donations.
- Research, pursue, and draft applications for grant opportunities as well as revenue and additional funding opportunities concerning parks and recreation.
- Prepare and maintain required reports for Wisconsin Department of Natural Resources, City of Lake Geneva, etc.
- Prepare or assist in preparing necessary documents and notices for meetings, coordinating with other City departments.
- Provide exemplary customer service by responding to requests, complaints/concerns, and/or comments in a timely manner.
- Manage the office for the Parks Division; keeping all files up to date, both physical and digital; requisition supplies, equipment, and services as needed.

## ESSENTIAL KNOWLEDGE, SKILLS, AND ABILITIES

- Skilled at establishing and maintaining cooperative relationships with employees and citizens.
- Ability to problem solve and deal with a variety of situations where only limited standardization may exist.
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form while making decisions in accordance with City rules, regulations, and policies.
- Knowledge of ADA compliance
- Excellent oral and written communication skills with both employees and customers.
- Must have highly developed organization and prioritization skills to meet the needs of customers and park operations.

- Must be able to carry out various administrative and clerical duties with little supervision using time and resources effectively.
- Knowledge of various business computer hardware and software. And ability to learn and become proficient in new software applications.
- Adaptable to a fluid and dynamic work environment.
- Strong attention to detail, prompt, and dependable.

#### EXPERIENCE/TRAINING DESIRED

- Bachelor's Degree in Parks and Recreation Management, Public Administration, or a closely related field is preferred.
  - Combinations of training/education and/or experience which can be demonstrated to result in the possession of the knowledge, skills, and abilities necessary to perform the duties of this position will also be considered.
- Five years of supervisory experience in a public works setting, preferably in the area of parks and/or community-based recreation programs.
- At least two years of professional managerial experience involving budgeting, program planning & development, and comprehensive supervisory responsibilities.
- ~~Combinations of training/education and/or experience which can be demonstrated to result in the possession of the knowledge, skills, and abilities necessary to perform the duties of this position will also be considered.~~
- Experience in accounting or financial management, business administration or management, related field.
- Experience in or ability to learn GIS software applications.
- Proficiency in a variety of computer programs including: Microsoft Office, Google Calendar, Zoom, Teams, FareHarbor, and other related software.

#### ADDITIONAL SCOPE OF WORK

- The work of the DPW Parks/Facilities Superintendent is performed primarily in an office setting with casual work in a field setting. While performing the duties of this job, the employee is frequently required to sit or stand for extended periods of time.
- Must be able to lift and move up to 35 pounds. Must have simple grasping and hand-eye coordination to handle or operate objects, tools, controls, and office equipment.
- Must be able to communicate effectively with a wide spectrum of society on the telephone, in person, and via electronic platforms. Must be able to communicate well with vendors.
- Specific vision abilities required by this job include close vision and the ability to adjust focus.
- Must be able to visit shop environments that include noxious fumes, loud noise levels, and hazardous areas which may require PPE.
- Must be able to work well and interact with various City Departments to provide knowledge and support.
- Work outside of normal business hours for attendance at related meetings is required. Infrequent overnight travel may be required for training and/or continuing education.

The physical demands described are representative of those that must be met by an employee to successfully perform the essential function of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential function.

*From: City Administrator*  
*Sent: Wednesday, May 24, 2023 10:16 AM*  
*Subject: Status of TAP grant (South Street Trail Bike Path)*  
*Importance: High*

*Members of the City Council,*

This email is to provide an update on the City's request to amend the TAP grant which was awarded to the City of Lake Geneva. In November the Wisconsin Department of Transportation (WisDOT) was notified that the City wished to amend the original grant. General notes were provided at that time to outline the type of changes being requested.

In April of this year, WisDOT finally responded stating they would consider the changes. Based on multiple meetings with the State, the following items are required before a final decision will be made.

*Item 1:*

As part of the design documentation process, we must obtain approval from WisDOT, demonstrating that the proposed improvements meet the minimum bicycle accommodation requirements.

In previous communication, WisDOT has indicated that a sharrow is an acceptable accommodation for the level of traffic at this location. This information will be included in the reporting documents and should be approved (given it was provided by WisDOT).

*Item 2:*

In addition to the above, Consultants need a City decision regarding the two options along Big Foot Beach State Park frontage.

Those options are:

- Continuing with the new alignment as originally proposed and which has been approved by WDNR and WisDOT (removing trees on City property) which locates the trail in public R/W. This alignment would meet WisDOT design criteria and avoid complications with R/W and environmental impacts.
- Keep the path in its current location (try to save the remaining trees) which would require a permanent easement from the state (not sure if agreement has expired), likely 4(f) impacts and a new WDNR approval, and likely design exception documentation to get a substandard trail approved (assuming radii and lateral clearance may not meet design standards).

Please note that the decision made on this item could have an impact on the overall project schedule as related to R/W. Trying to maintain the current alignment may force the City to acquire a permanent easement from the State versus acquiring a temporary grading easement. It is important that the City understands the amended changes to the grant and makes informed decisions in a timely manner, to minimize impacts to the project schedule and level of effort.

From a cost standpoint, no matter which direction the City follows, STRAND will prepare an amendment that is reflective of a schedule delay (original schedule was 2024 construction, new schedule is 2025



construction), revisions and resubmittal of STRAND's approved environmental document, additional public involvement, additional meetings and communication, and revised design direction. At this point, costs are estimated between \$20,000 - \$30,000, recognizing that there will be savings in wall design and the plat because of the change in project limits. WisDOT has indicated (per the grant agreement) that we need to have the right of way completed by next August (2024) so that is a significant driver in the schedule and remaining effort.

*ITEM 3:*

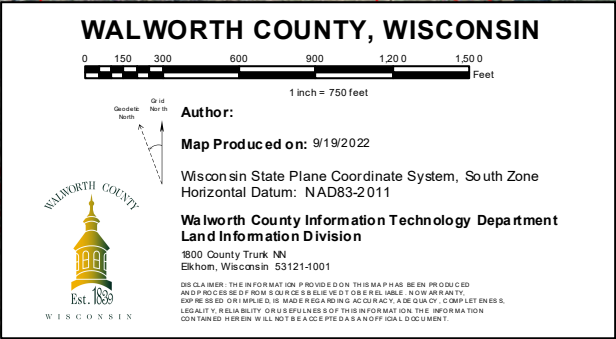
Part of the grant requires that The City conduct title searches to determine real estate and acquisition needs. This information is required by WisDOT to ensure we are following all State and Federal grant requirements. There are a few properties that need to be researched with costs estimated at \$6,000.00.

Once all this is done, the State requires that we again hold a public information meeting to satisfy the grant's requirements and explain the change of scope from the original / approved grant. Only then will the State provide the City with a formal decision on whether this amended project can move forward.

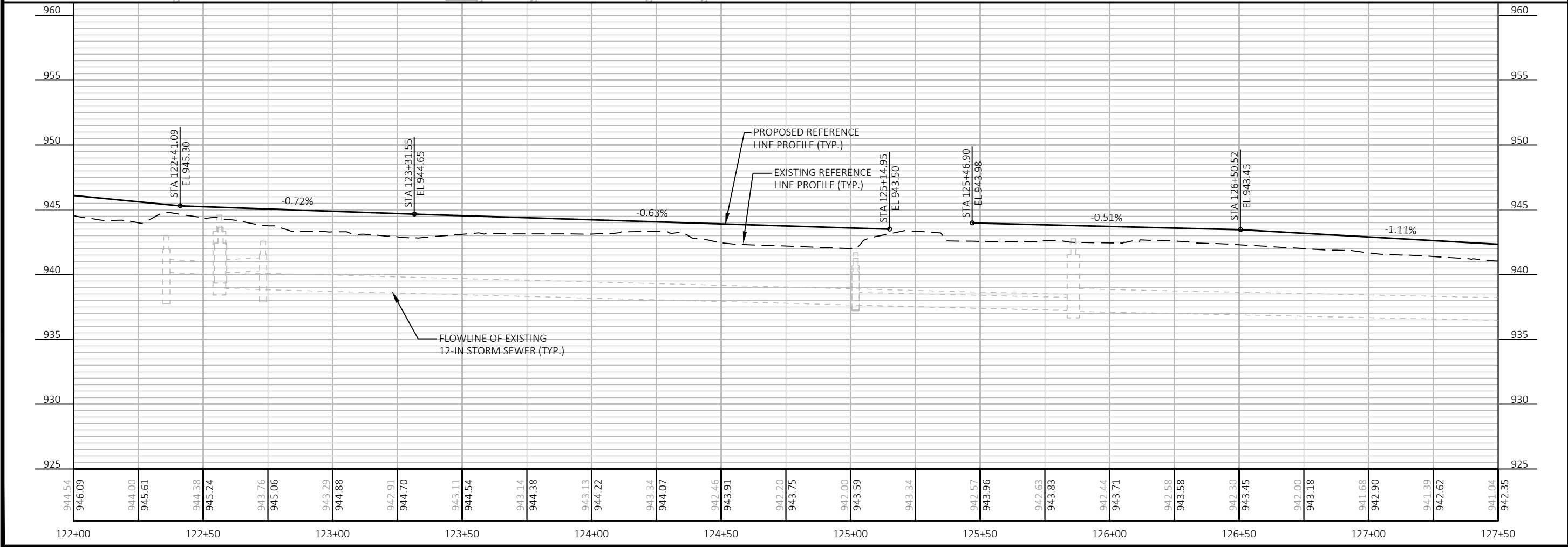
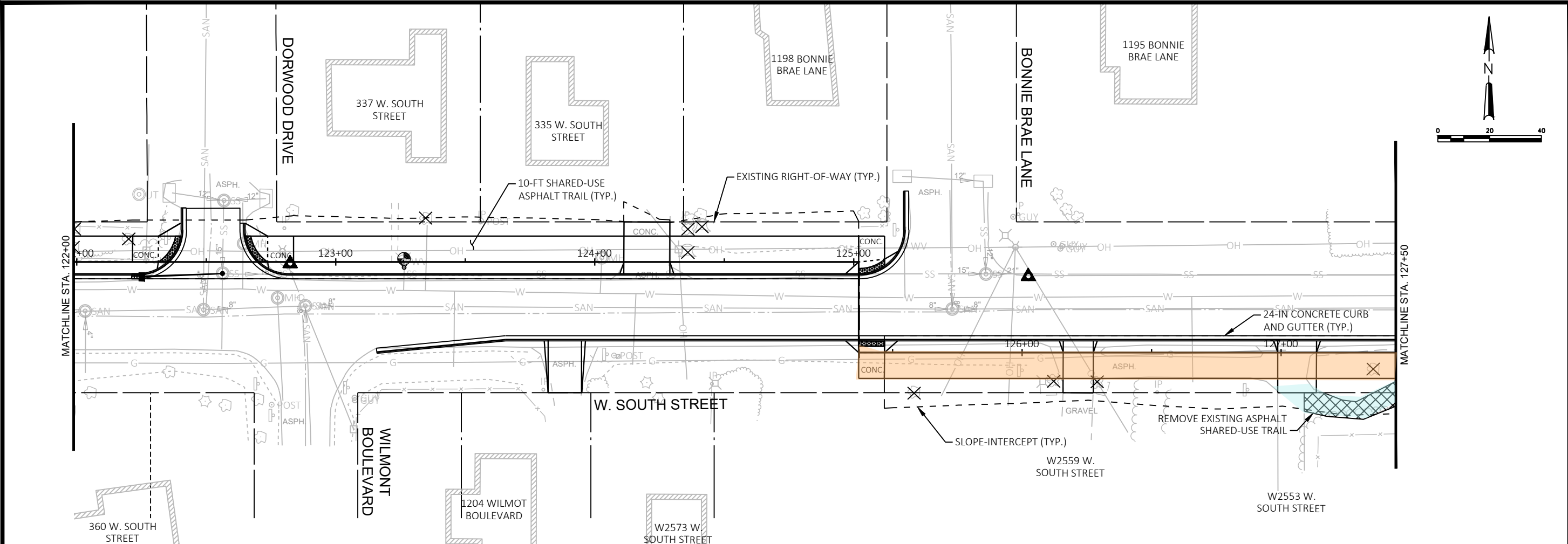
This email is being provided to make you aware that these items will need to be brought to the Public Works Committee (and Council) to authorize or not allow the consultants to proceed. No further action on this project can be taken until this is addressed.

*Thank you,  
Dave*









| DATE: | NO. | REVISIONS |
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**SOUTH STREET**  
**PLAN AND PROFILE**

SOUTH STREET TRAIL  
CITY OF LAKE GENEVA  
WALWORTH COUNTY, WISCONSIN

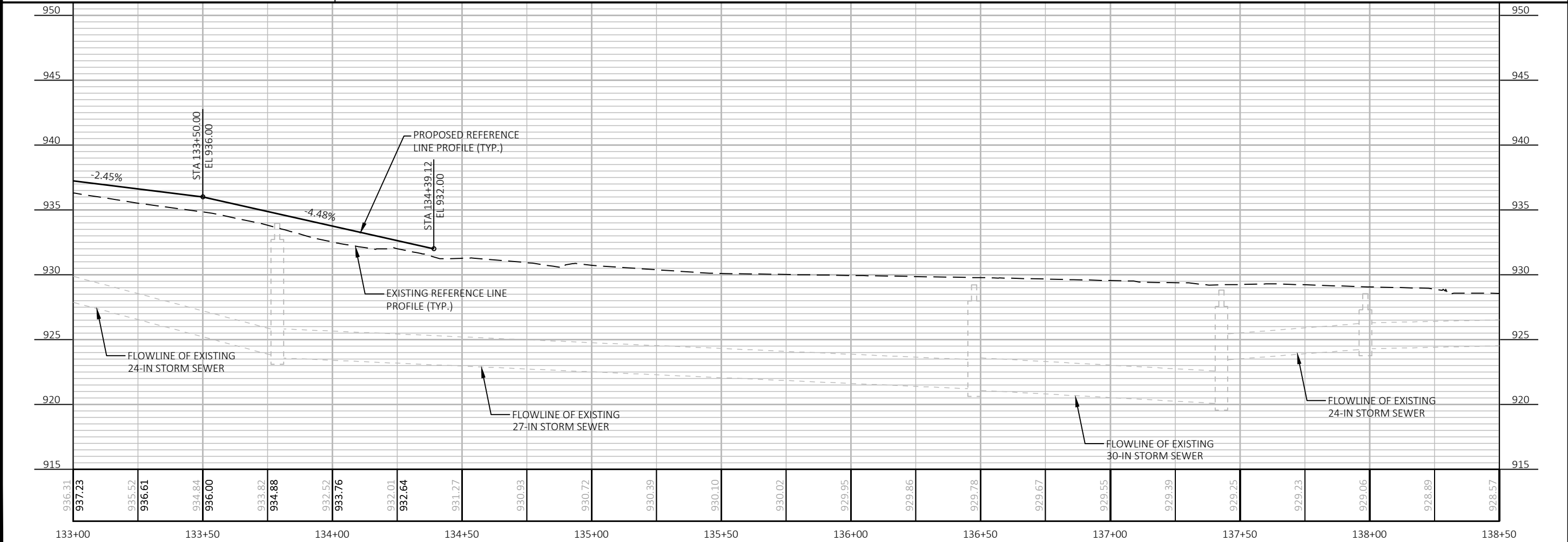
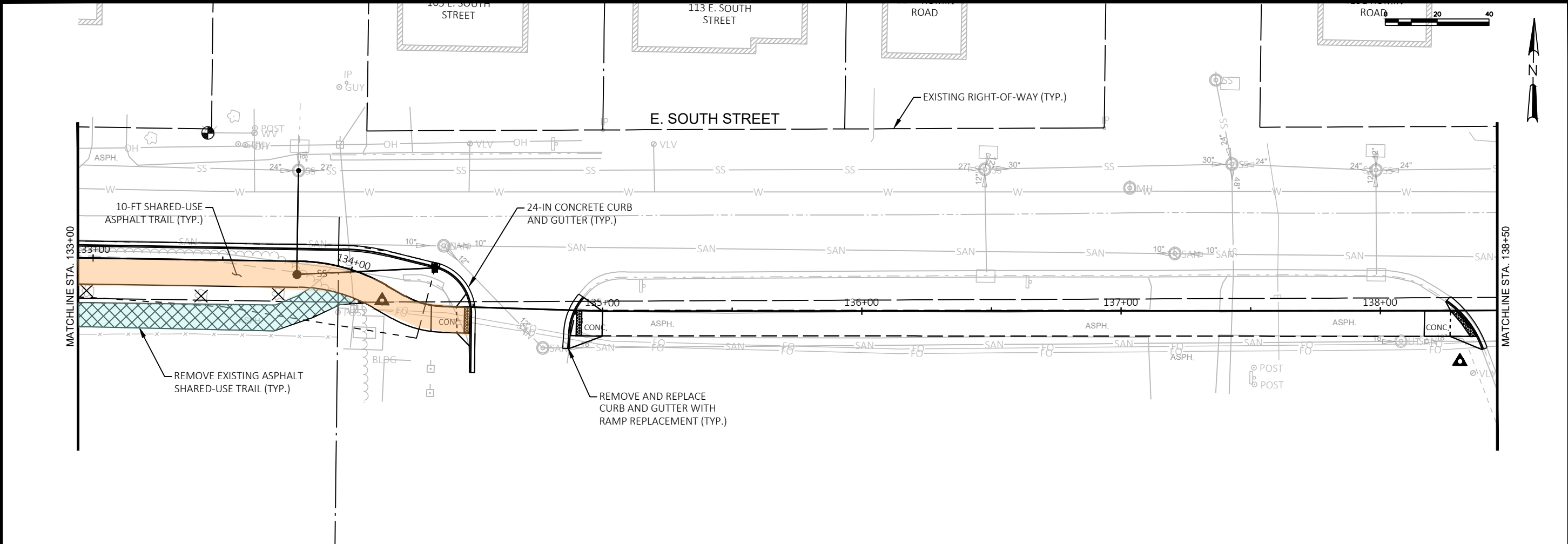
**JOB NO.**  
4999.001

**PROJECT MGR.**  
ZRS

**SHEET**  
**21**







| NO. | REVISIONS |  | DATE: |
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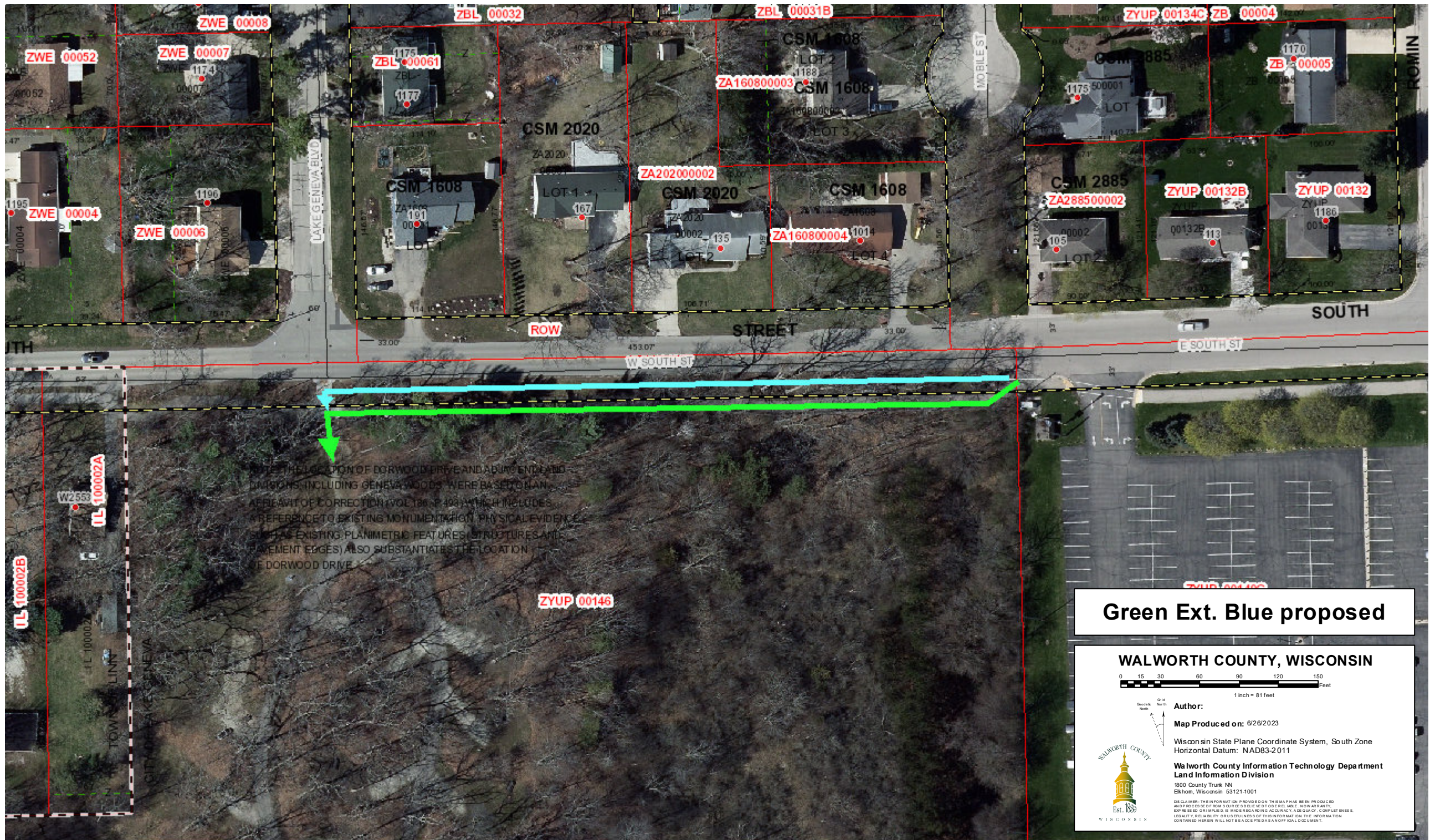
**SOUTH STREET  
PLAN AND PROFILE**  
SOUTH STREET TRAIL  
CITY OF LAKE GENEVA  
WALWORTH COUNTY, WISCONSIN

JOB NO.  
4999.001  
PROJECT MGR.  
ZRS



SHEET  
23































## **Wisconsin Power & Light Company's Downtown Lake Geneva Substation**

Wisconsin Power and Light Company's (WP&L) Downtown Lake Geneva Substation is nearing its end-of-life cycle and will not be able to meet the projected electrical load growth of the community in its existing condition. WP&L has taken efforts to relieve the need to upgrade the downtown substation by recently rebuilding our facilities at the North Lake Geneva Substation, located on CTY NN, just southwest of HWY 12. We also anticipate rebuilding the South Lake Geneva Substation within the next 5 to 7 years, which is located on HWY 120, between E. Townline Road and N. Bloomfield Road. Both of these efforts will not resolve the need to upgrade the Downtown Substation due to its central location.

As part of the site selection process, WP&L reviewed locations to the north and south of the existing Downtown Substation, but the sites ended up being too close to either of the above mentioned North and South substations to help with the electrical load. The slight relocation that WP&L is proposing fits into the center of the load and will help WP&L maintain system reliability. For these reasons, WP&L and the City of Lake Geneva need to collaborate on a plan to provide reliable power to the Downtown Lake Geneva area, as this substation is the direct electrical supplier to this area.

### **Relocating the Substation**

WP&L is proposing to relocate the Downtown Lake Geneva Substation from its current location adjacent to the Geneva Lake Museum to a site north of the White River Dog Park. The following plans of this location are titled "Downtown Lake Geneva Substation Relocation".

- WP&L is proposing to acquire approximately 2.5 acres of land from the City of Lake Geneva.
- This site is adjacent to an existing transmission line which is critical for the substation. The transmission lines bring power into the community and WP&L then distributes the electrical power to each of its customer's homes and businesses.
  - If a substation site were picked that were not close to a transmission line, then the transmission line would need to be brought to the site, which then impacts more landowners due to easements and power poles.
- WP&L proposes to work diligently to install screening of the substation location.
- WP&L understands that close coordination with Lake Geneva Public Works would be completed to relocate utilities and improve access to the proposed site.
- As part of this relocation, WP&L will need to extend and reconnect the underground electrical cables into the existing system.
- Relocating the substation also prepares WP&L to support the community's future electrical needs in relationship with EV (electric vehicle) charging stations at both home and work.
- This site allows WP&L & the City of Lake Geneva the opportunity to grow with the City's future electrical needs. Whereas, expanding the existing substation site near the museum is limited to no more than a 30 year life expectancy along with removing more valuable downtown parking.
- If the substation is relocated, then the old/retired substation site could be used as additional parking or event space to further promote/enhance the historical downtown. This would assist with one of the City's Comprehensive Plan goals.



# Downtown Lake Geneva Electrical Distribution Substation

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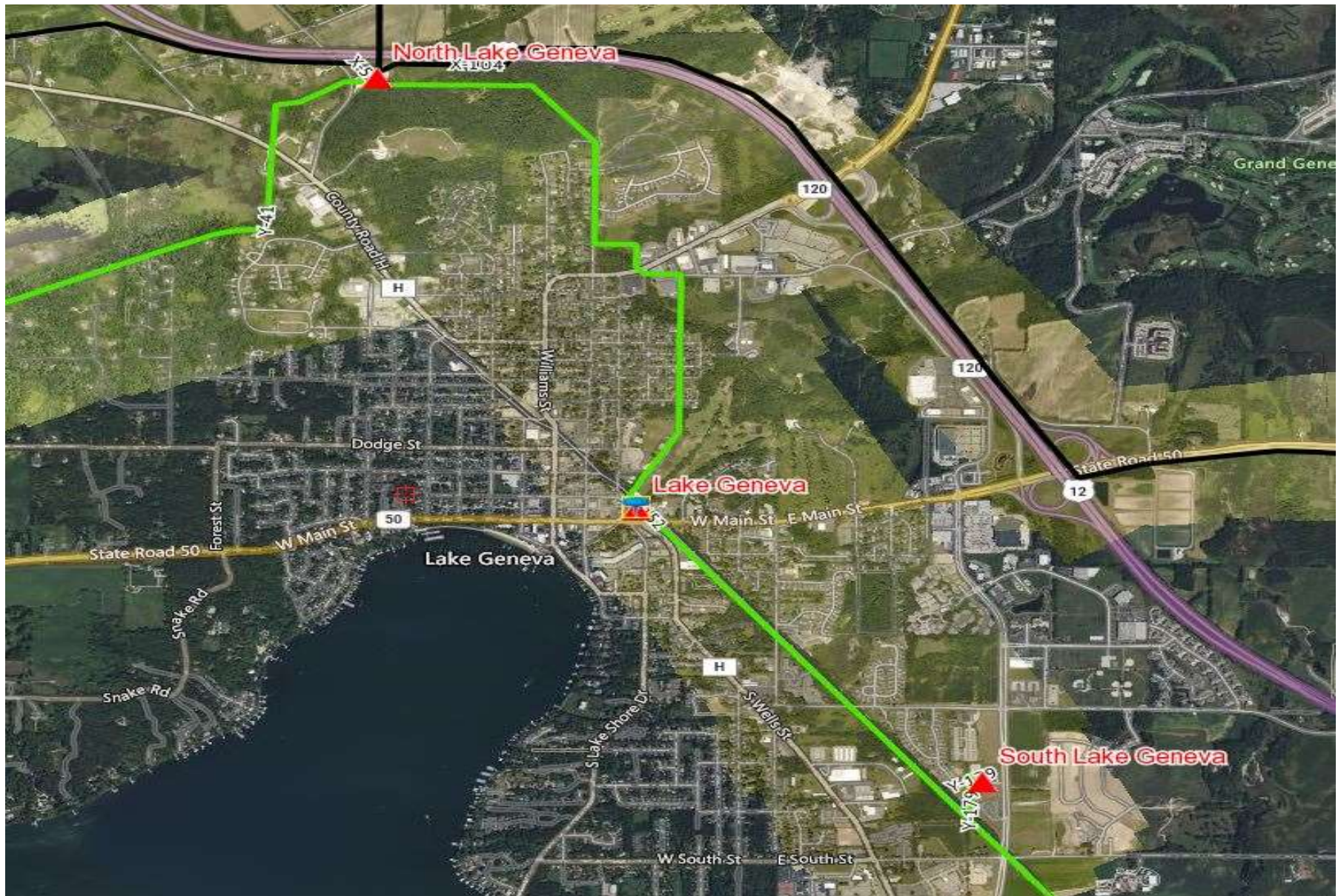
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- As part of this relocation, WP&L will need to extend and reconnect the underground electrical cables into the existing system.
- Relocating the substation also prepares WP&L to support the community's future electrical needs in relationship with EV (electric vehicle) charging stations at both home and work.
- This site allows WP&L & the City of Lake Geneva the opportunity to grow with the City's future electrical needs. Whereas, expanding the existing substation site near the museum is limited to no more than a 30 year life expectancy along with removing more valuable downtown parking.
- If the substation is relocated, then the old/retired substation site could be used as additional parking or event space to further promote/enhance the historical downtown. This would assist with one of the City's Comprehensive Plan goals.



## Wisconsin Power & Light Company's Substation Locations





DOWNTOWN LAKE GENEVA SUBSTATION  
RELOCATION - EXISTING CONDITIONS

- NOTES:
- 1. GENERAL ARRANGEMENT PROVIDED BY ALLIANT ENERGY.
  - 2. SURVEYED UTILITY LOCATIONS PROVIDED BY ALLIANT ENERGY.
  - 3. ELEVATION DATA RETRIEVED FROM WALWORTH COUNTY.
  - 4. ENVIRONMENTAL CORRIDOR BOUNDARY LOCATION IS APPROXIMATED FROM THE CITY OF LAKE GENEVA ZONING MAP.



LEGEND

- 860 EXISTING MAJOR CONTOURS
- EXISTING MINOR CONTOURS
- EXISTING FENCE LINE
- EXISTING PROPERTY LINE
- EXISTING SANITARY SEWER
- EXISTING UTILITY MANHOLE
- EXISTING ATC TRANSMISSION LINE
- PROPOSED PROPERTY BOUNDARY
- PROPOSED EDGE OF GRAVEL
- PROPOSED STORM SEWER
- PROPOSED CONTOURS
- WETLAND INDICATOR SOILS
- ZONE AE FLOODWAY
- APPROX. ENVIROMENTAL CORRIDOR





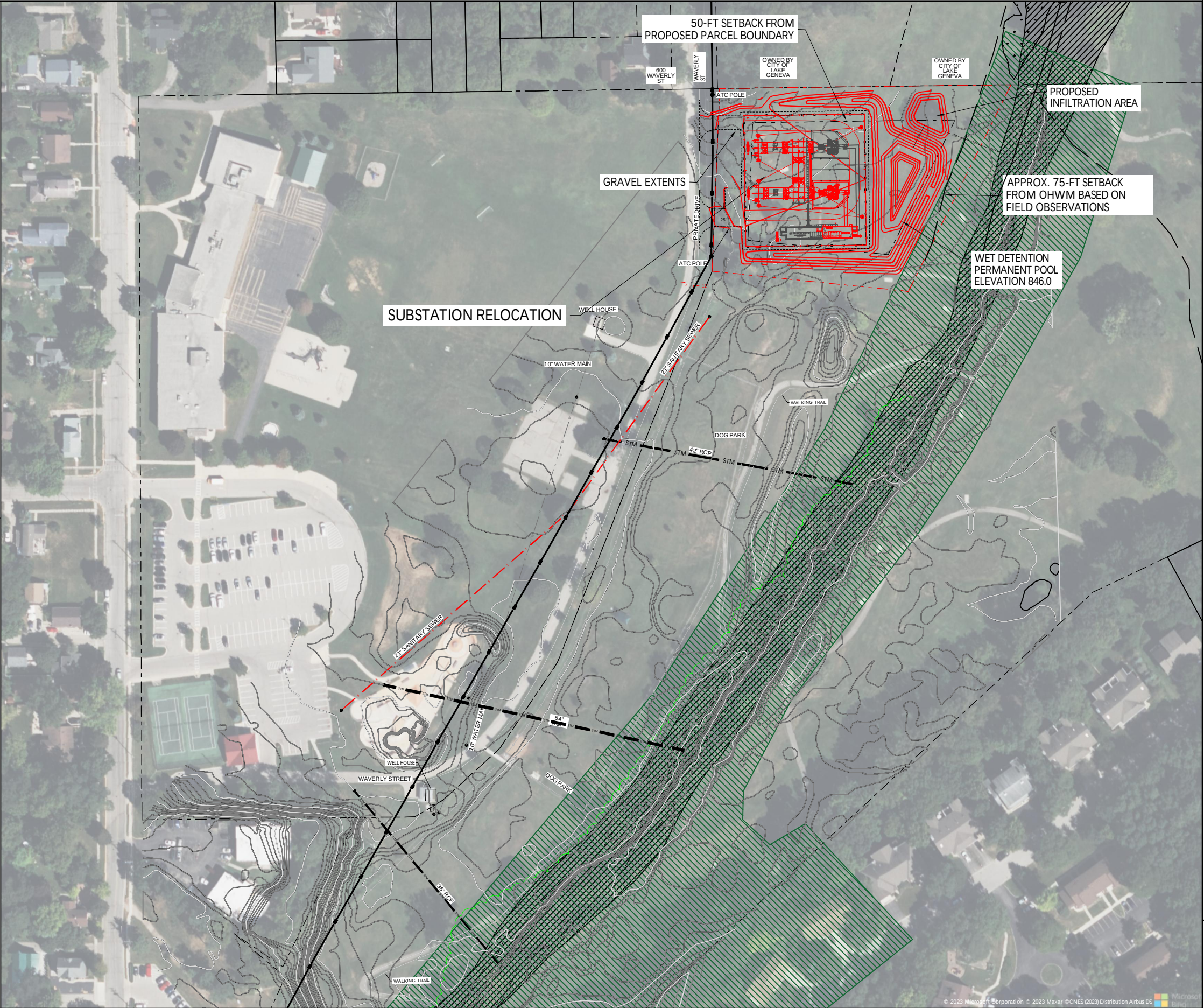
DOWNTOWN LAKE GENEVA SUBSTATION  
RELOCATION OVERVIEW

- NOTES:
- 1. GENERAL ARRANGEMENT PROVIDED BY ALLIANT ENERGY.
  - 2. SURVEYED UTILITY LOCATIONS PROVIDED BY ALLIANT ENERGY.
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LEGEND

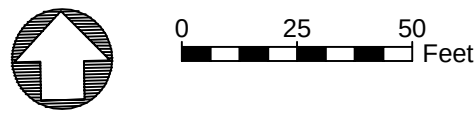
- 860 EXISTING MAJOR CONTOURS
- EXISTING MINOR CONTOURS
- EXISTING FENCE LINE
- EXISTING PROPERTY LINE
- S S EXISTING SANITARY SEWER
- EXISTING UTILITY MANHOLE
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- PROPOSED PROPERTY BOUNDARY
- PROPOSED EDGE OF GRAVEL
- STM STM STM PROPOSED STORM SEWER
- PROPOSED CONTOURS
- LEVEL 1 WETLAND BOUNDARY
- ZONE AE FLOODWAY
- APPROX. ENVIROMENTAL CORRIDOR





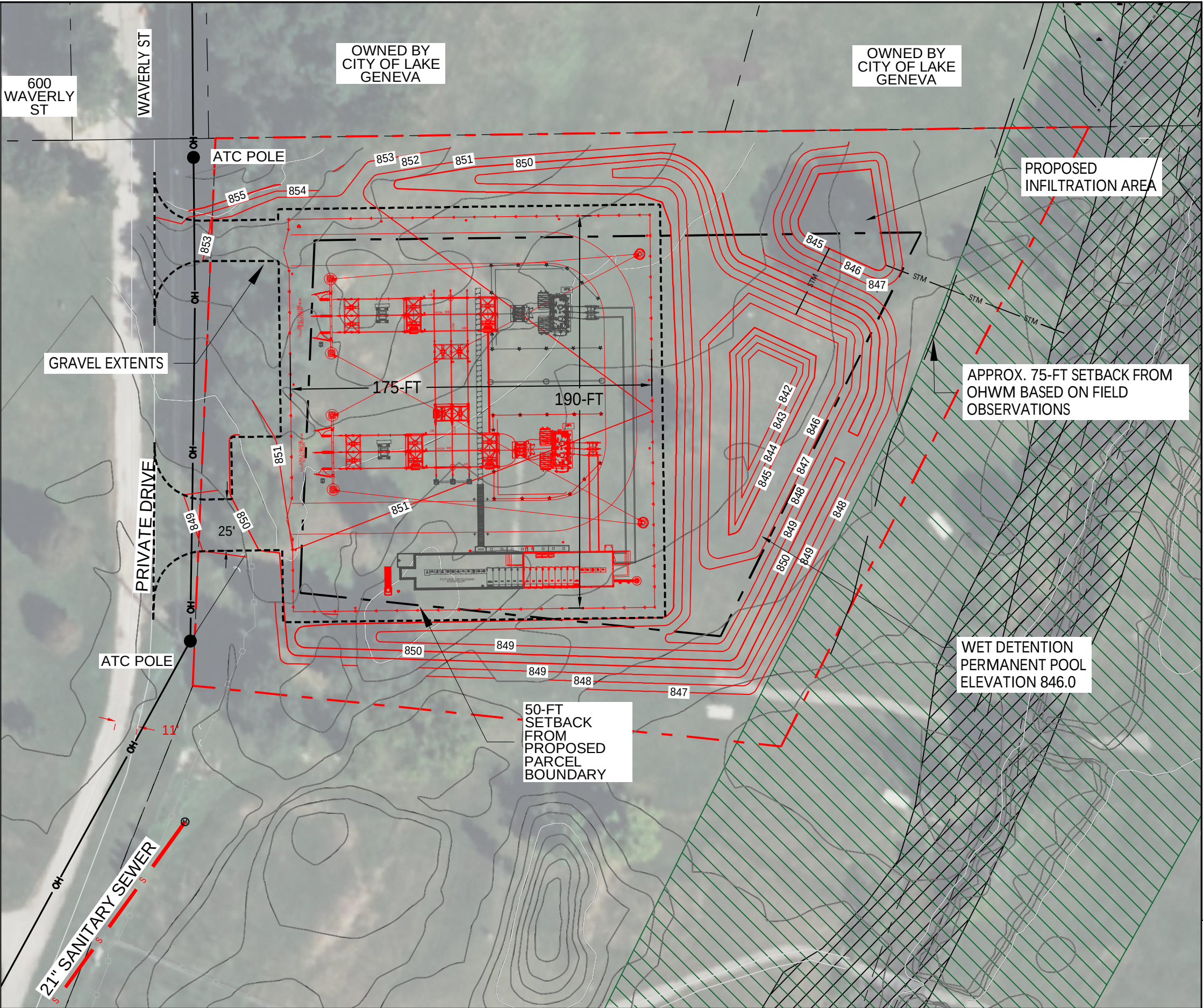
DOWNTOWN LAKE GENEVA SUBSTATION RELOCATION - PRELIMINARY SITE PLAN

- NOTES:
- 1. GENERAL ARRANGEMENT PROVIDED BY ECI, MAY 5, 2023.
  - 2. SURVEYED UTILITY LOCATIONS PROVIDED BY ALLIANT ENERGY.
  - 3. ELEVATION DATA RETRIEVED FROM WALWORTH COUNTY.
  - 4. ENVIRONMENTAL CORRIDOR BOUNDARY LOCATION IS APPROXIMATED FROM THE CITY OF LAKE GENEVA ZONING MAP.
  - 5. APPROXIMATELY 2.32 ACRES OF PROPERTY REQUIRED.
  - 6. PROPERTY ACQUIRED FOR PARK OPTION WOULD LIKELY TRIGGER STORMWATER MANAGEMENT REQUIREMENTS FOR WDNR AND THE CITY OF LAKE GENEVA.
  - 7. DISTURBANCE FROM PROPOSED STORM SEWER EXTENDS INTO ENVIRONMENTAL CORRIDOR.
  - 8. LEVEL 1 WETLAND DELINEATION SHOWED LIKELY REGULATORY WETLANDS TO THE NORTHEAST OF THE PROPOSED SITE. FIELD VERIFICATION OF BOUNDARY YET REQUIRED.

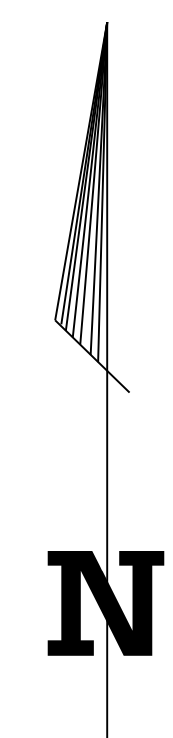
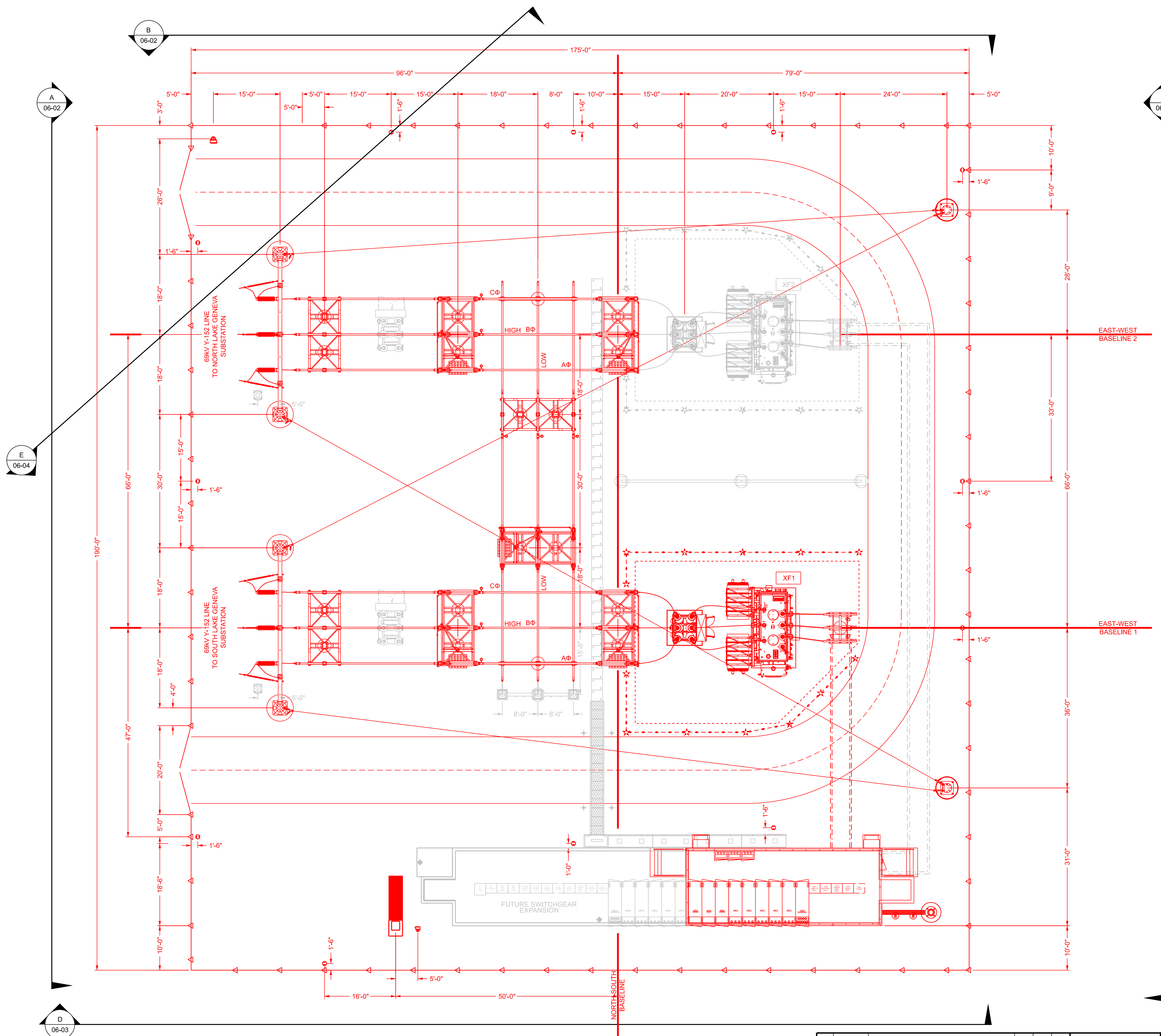


LEGEND

- EXISTING MAJOR CONTOURS
- EXISTING MINOR CONTOURS
- EXISTING FENCE LINE
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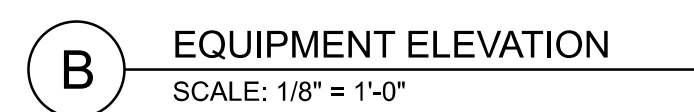
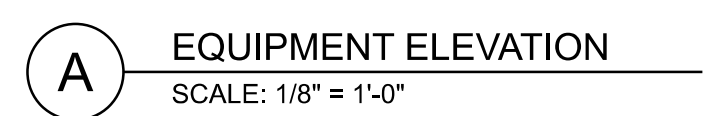
CLASSIFIED:  
CONFIDENTIAL PCII  
DATE: 05-02-2023

WISCONSIN POWER AND LIGHT COMPANY  
DOWNTOWN LAKE GENEVA SUBSTATION LAKE GENEVA, WI  
SUBSTATION PLAN VIEW



|              |            |                                                                                                                                                                                       |                        |
|--------------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| CONFIDENTIAL |            | These documents are for the use of Alliant Energy. Alliant Energy disclaims all warranties, both expressed and implied. Use by anyone other than Alliant Energy is at their own risk. |                        |
| NO.          | DATE       | REVISION                                                                                                                                                                              | BY                     |
| 0            | 04-20-2023 | FOR PERMITTING                                                                                                                                                                        | ECI-DLH ECI-RWM AE-DCH |
|              |            |                                                                                                                                                                                       | CHKD APV/D             |





DATE: 05-02-2023

LAKE GENEVA SUBSTATION LAKE GENEVA, WI

DOWNTOWN LAKE GENEVA SUBSTATION

SUBSTATION ELEVATION VIEWS

SECTIONS A &amp;

DYG, NC

16025-06-02

Page 96 of 100

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|                                 |                 |
|---------------------------------|-----------------|
| DOWNTOWN LAKE GENEVA SUBSTATION | LAKE GENEVA, WI |
|---------------------------------|-----------------|

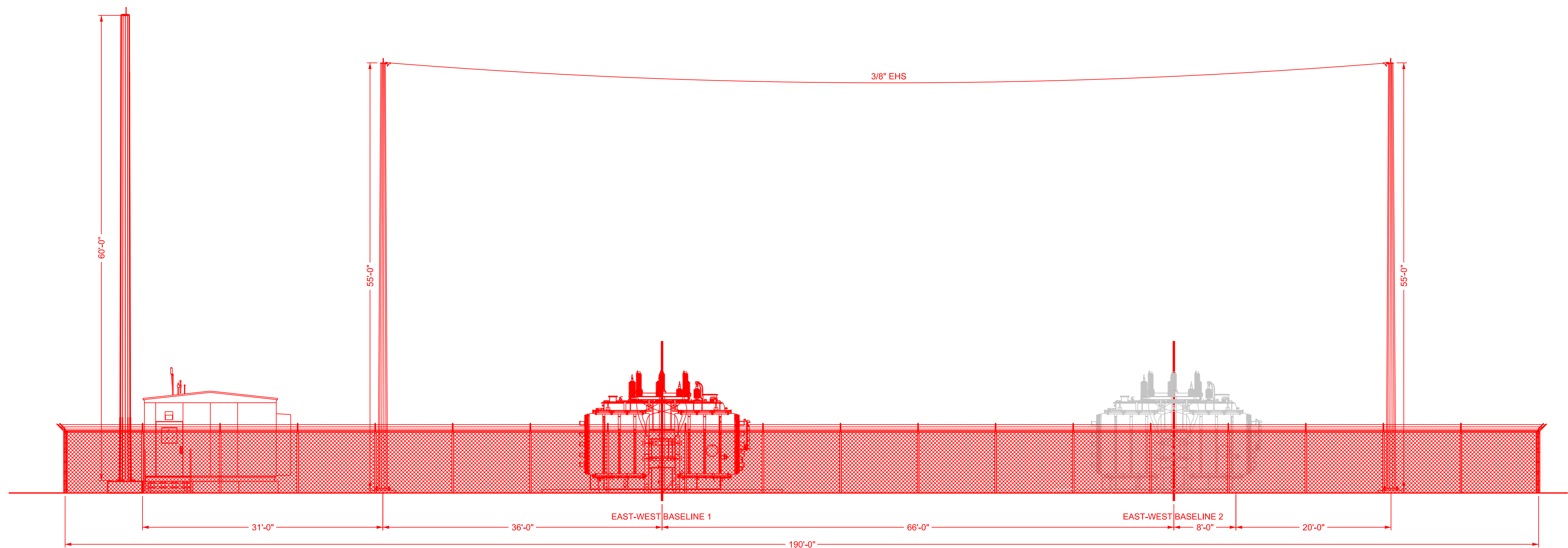
SUBSTATION ELEVATION VIEWS

SECTIONS A &amp;

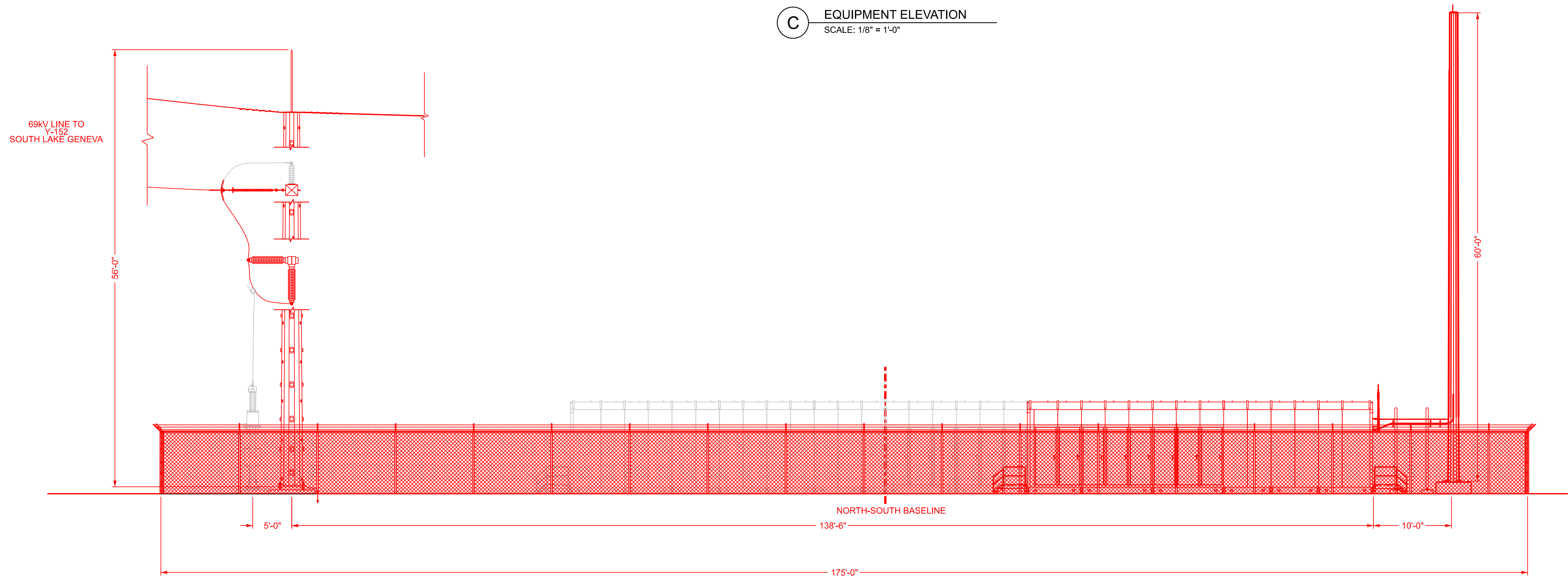
DYG, NC

16025-06-02





C EQUIPMENT ELEVATION  
SCALE: 1/8" = 1'-0"



D EQUIPMENT ELEVATION  
SCALE: 1/8" = 1'-0"

CLASSIFIED:  
CONFIDENTIAL PCII  
DATE: 05-02-2023

WISCONSIN POWER AND LIGHT COMPANY

DOWNTOWN LAKE GENEVA SUBSTATION LAKE GENEVA, WI  
SUBSTATION ELEVATION VIEWS  
SECTIONS C & D

SCALE: 1/8" = 1'-0"

DWG. NO.

16025-06-03

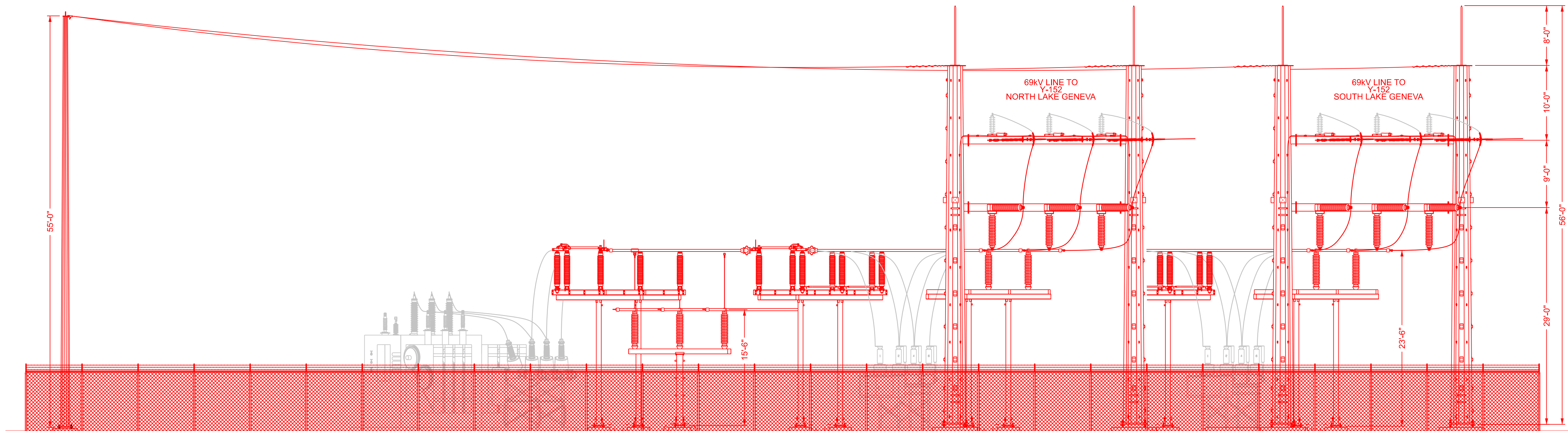
SEED FILE: SCDB-06-05-138  
REV: 0 DATE: 11/27/2019

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|-----|------------|----------------|---------|---------|--------|
|     |            |                |         |         |        |
|     |            |                |         |         |        |
|     |            |                |         |         |        |
|     |            |                |         |         |        |
| 0   | 04-20-2023 | FOR PERMITTING | ECI-DLH | ECI-RMW | AE-DCH |
| NO. | DATE       | REVISION       | BY      | CHKD    | APP'D  |

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**E** EQUIPMENT ELEVATION  
SCALE: 1/8" = 1'-0"

CLASSIFIED:  
CONFIDENTIAL PCII  
DATE: 05-02-2023

|     |            |                |         |         |        |
|-----|------------|----------------|---------|---------|--------|
|     |            |                |         |         |        |
|     |            |                |         |         |        |
|     |            |                |         |         |        |
|     |            |                |         |         |        |
| 0   | 04-20-2023 | FOR PERMITTING | ECI-JSS | ECI-RMW | AE-DCH |
| NO. | DATE       | REVISION       | BY      | CHKD    | APP'D  |

CONFIDENTIAL

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WISCONSIN POWER AND LIGHT COMPANY  
DOWNTOWN LAKE GENEVA SUBSTATION LAKE GENEVA, WI  
SUBSTATION ELEVATION VIEW  
SECTION E

SCALE: 1/8" = 1'-0"

DWG. NO.

16025-06-04



## Example Pictures of a Distribution Substation

### Exhibit #1



**Exhibit #2**





**Exhibit #3**

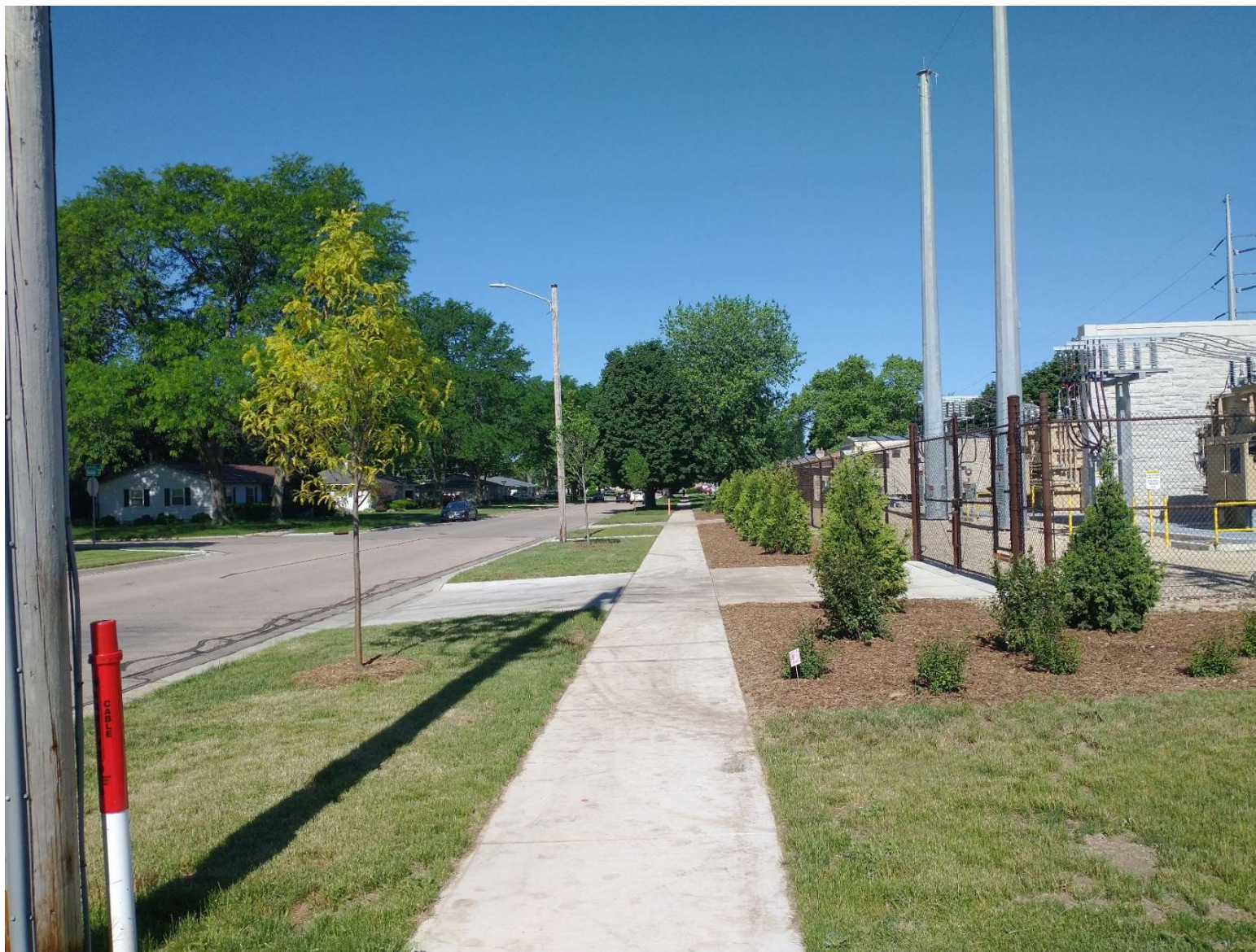
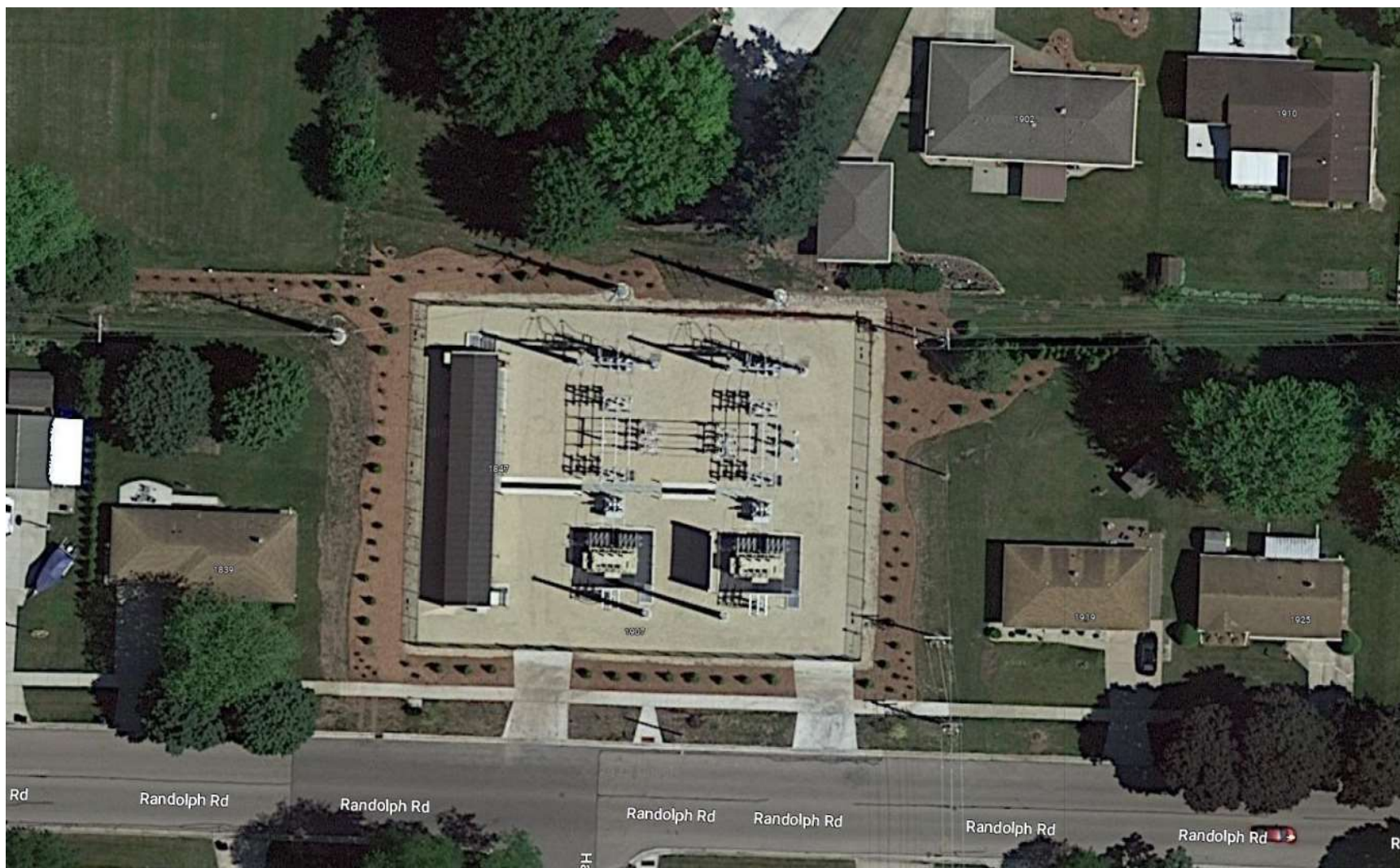




Exhibit #4





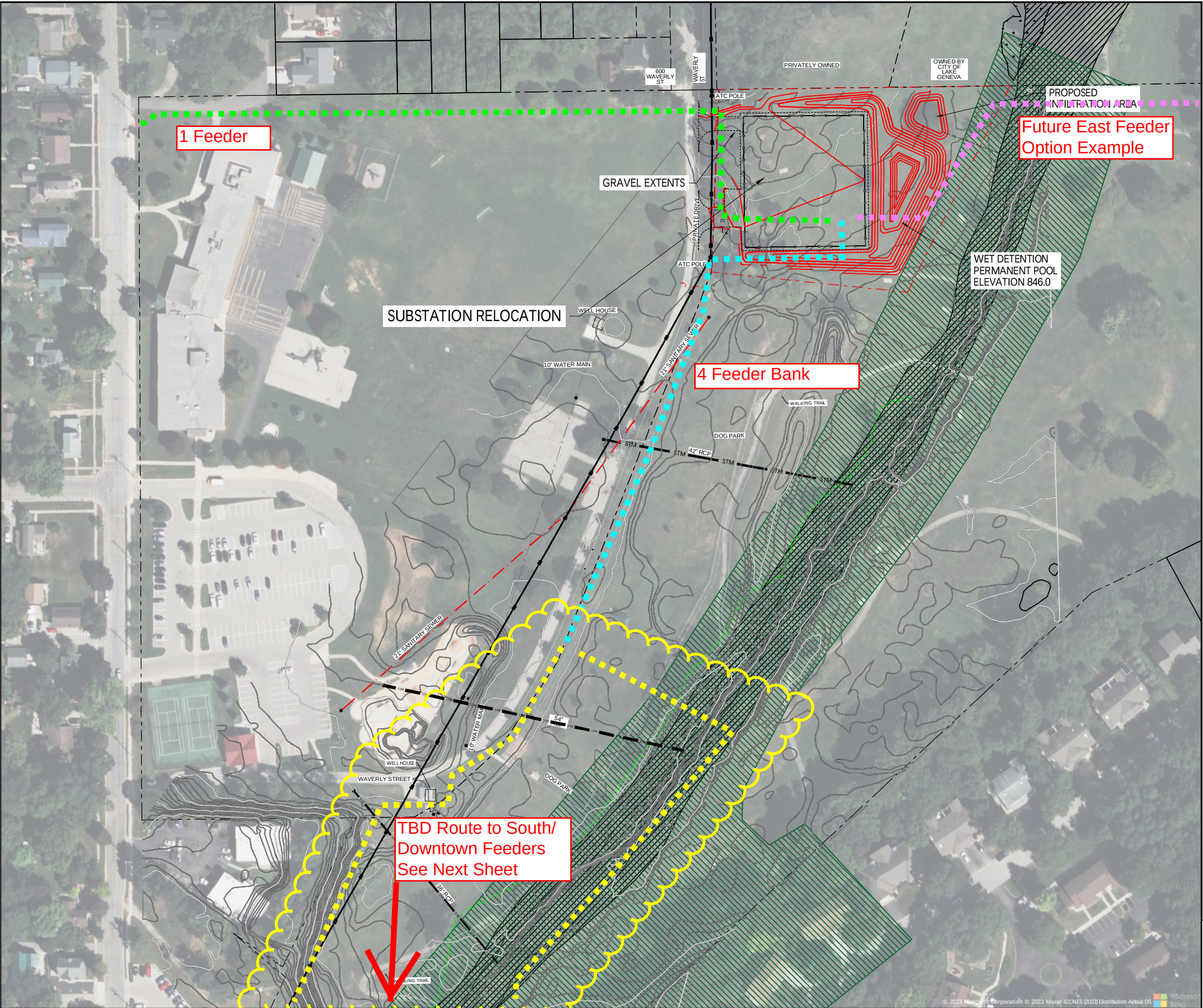
DOWNTOWN LAKE GENEVA SUBSTATION  
RELOCATION OVERVIEW

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The following is the Vision Statement and Major Objectives for the Hillmoor property as developed by the Hillmoor Ad Hoc Committee for the City of Lake Geneva, WI dated August 3, 2023.

## **VISION STATEMENT**

**“We envision Hillmoor as a cherished place where we enrich our lives by connecting with Nature, ourselves, and others.”**

The five areas to be addressed as Major Objectives for improving the Hillmoor property are:

### **MAJOR OBJECTIVES FOR THE HILLMOOR PROPERTY**

#### **Objective 1: Natural Preservation**

Create a sustainable place of timeless beauty designed in harmony with the natural environment which supports diverse plant and animal life.

#### **Objective 2: Outdoor Recreation**

Create a magical place immersed in Nature where children, families, and friends come to laugh, learn, explore, recreate, and have fun in harmony with the natural world.

#### **Objective 3: Sense of Community**

Create a community gathering place where we and our guests go to talk, listen, appreciate, relax, and rejuvenate.

#### **Objective 4: Connectivity to the City**

As a welcoming place for all people, Hillmoor will be designed to beautifully blend in with our City, the Lake, the River, and our adjoining Parks. It will also be designed to be easily accessible by foot, bike, and car, and by the disabled.

#### **Objective 5: High Quality Structures**

As an inspirational place, any structures approved for the site will be designed to blend in with the rest of the property and built using high-quality landscaping, building, environmental, and sustainability standards, that will aesthetically enhance the “small town charm” of our nationally recognized City.



## City of Lake Geneva

Department of Public Works

1065 Carey St.  
Lake Geneva, WI 53147  
262.248.6644

To; Lake Geneva Cemetery Committee  
From; DPW  
Re; Oak Hill Automatic gate

31 May 2023

DPW began looking into the automatic gate for Oak Hill's maintenance buildings in 2019. With the onset of the pandemic, we were unable to find any contractors willing to supply us with proposals nor pricing. The gate is decades overdue and without it allows full access to the maintenance area 24 hours per day.

In spring of 2023 the City was finally able to put together a Request for Proposals. The RFP was advertised per City Policy and State Statutes as a Class II notice as is typical. One bid was received.

The City received a bid from Century Fence Corp., a longstanding contractor for the City's fence maintenance and repair for \$19,100.00. The amount of line item 4348 00 17010, Security Gate - Oak Hill Cemetery is \$12,000.00. DPW has discussed this with the Comptroller, and she agreed she is able to fill the \$7100.00 gap with the remaining CIP balance.

The gate will be replacing an old manual gate that has not worked in over 25 years. The absence of the gate allows the public access to the shop, dump and equipment storage area 24hrs per day as Oak Hill has no gate by the road. This is also a safety issue as many times Staff returns to the area for tools, machines, etc to find persons roaming in the shop area as well as vehicles. This is a weekly event.

At this time DPW recommends approval of the Century Fence bid for \$19,100.00.

Respectfully submitted;

---

Tom Earle, DPW



## 2023 Oak Hill Cemetery Automatic Gate Project

Company

Base Amount

|               |             |
|---------------|-------------|
| Century Fence | \$19,100.00 |
|---------------|-------------|

**CITY OF LAKE GENEVA ADVERTISEMENT FOR PROPOSALS**

**PROJECT 2023-04**

**Official Bid Form.**

**Automatic Chain Link Fence Gate and Operator at Oak Hill Cemetery.**

**Sec 1. New Slide Gate**

1. Replace 20' of damaged chain link fence.
2. 3 - 4" OD, SS40, galvanized steel pipe, gate posts.
3. 1 - 16' wide single slide gate. Gate frame constructed 2 1/2" steel pipe, welded at all corners.
4. Nylon rollers with covers and sealed bearings.
5. Top and bottom 3" square gate stiffeners.
6. Linear, HSLG, 1hp, slide gate operator, with safety equipment.
7. Digital Keypad, in and out.
8. Radio receiver to match City's existing gates.

Excludes: Any needed permits which would be supplied by City at no charge, private underground utility locate, rock conditions, underground obstructions, A/C power to operator.



## Sec. 2. Remarks/specs.

1. The successful proposer shall be pre-qualified by the City by obtaining and submitting an approved Pre-Qualification packet including Insurance information from the City Clerk. The City may accept proposals without pre-qualification, but the contract will not be awarded until pre-qualification is approved.
2. All RFP holders shall submit an email address for anyone wishing to be copied on all questions/answers asked by holders regarding the RFP. Questions shall be accepted by the DPW Office Assistant at [dpwoffice@cityoflakegeneva.gov](mailto:dpwoffice@cityoflakegeneva.gov) up to five (5) days prior to due date and all answers shall be sent to all email addresses provided a minimum of three (3) days prior to due date.
3. This RFP shall be considered all-inclusive with no aspects being considered as to be 'done by others' unless specifically stated in RFP.
4. Substantial completion shall be prior to 31 Oct., 2023 with extensions being approved as needed at the sole discretion of the City.
5. The Advertisement for this RFP shall be part of this contract/proposal.
6. All work shall be performed in a substantial professional workmanlike manner to industry standards. Acceptance of quality of work shall be at the discretion of the City.
7. Extreme care shall be used to minimize any nails and/or fasteners lost on ground. Any loose fasteners shall be picked up daily.
8. All unwanted removed material and trash shall become the property of the Contractor and shall be disposed of properly following all State of Wisconsin solid waste rules. See #18.
9. ~~Concrete shall be 3500psi minimum, 5" thick. With fiber.~~ N/A
10. Local permits if needed to include but not limited to, building, plumbing, electrical, etc. shall be the responsibility of the proposer and supplied 'no-fee' by the City.
11. The City is exempt from Federal Excise Tax and State Sales tax therefor proposals shall be made exclusive of these taxes. Proper tax exempt certifications shall be made available to the successful proposer.
12. The City shall reserve the right to reject any any/or all proposals and to accept the proposal deemed most advantageous to the City.
13. Proposers shall not contact any City Official or elected representative other than the contact person(s) listed in this document. Doing so shall be means of disqualification.
14. Any questions shall be directed to Ms. Nan Elder, DPW office Assistant by phone or email. (262)248-6644 [dpwoffice@cityoflakegeneva.gov](mailto:dpwoffice@cityoflakegeneva.gov). Ms. Elder will direct questions to the appropriate staff.
15. Bid Bond shall include base price and all addendums. (if over \$25,000.00)
16. Work area must be properly protected at all times. Cones, construction barrels, caution tape, etc.

### Sec. 3. Insurance and Liabilities

1. The successful proposer shall have Liability Insurance as outlined in the pre-qualification packet naming the City as an additional insured. Minimum \$1 million liability coverage.
2. Proposer agrees to save, defend, indemnify and hold harmless the City of Lake Geneva against all demands, liabilities, costs and expenses connected with the furnishing of any material or labor, or because of any injury to persons or property, or from the violation of law and infringement patents. The City of Lake Geneva in consideration for the proposer complying with the contract as provided for by the specifications, agrees to pay the proposer at the times and in the manner set forth in said specifications the sum and amounts set forth in said specifications the sum and amounts set forth in said proposal, pursuant hereof the contract was awarded to him, it being understood that such payment shall be upon invoices furnished by the contractor. It is further agreed by and between the parties hereto that all differences arising out of increase or diminution of contractors shall be adjusted by the City, the understanding being that the material and workmanship shall be free from all defects which might be caused by the use of poor materials, or improperly done. If during that period it is found that workmanship is defective or that there has been work improperly performed, the contractor shall at his own cost and expense upon written order from the City, entirely remove any defective portion of the work or repair the same under City direction.

### Sec. 4. Submittance/Acceptance.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have signed this Agreement. One counterpart each has been delivered to OWNER and CONTRACTOR. All portions of the Contract Documents have been signed by OWNER and CONTRACTOR

Total Material and Labor: \$ 19,100.00 - Nineteen thousand, one hundred

  
Signature of proposer

Tom Foerster  
printed name

5/30/23  
Date

Century Fence, 1300 Hickory Street, Pewaukee, WI, 53072

Company name and address of Contractor/proposer

262-547-3331 Office    262-993-5516 Cell    tfoerster@centuryfence.com

Contractor phone and email



Accepted;      Ms Lana Kropf  
                         City Clerk

Ms Charlene Klein  
Mayor

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(signature)

Date \_\_\_\_\_

Date \_\_\_\_\_

In accordance with the requirements of Wis. Statute 62.15(12), I hereby certify that sufficient funds are available to pay the liability that will accrue hereunder.

\_\_\_\_\_ date \_\_\_\_\_

Ms Laura Pisarcik, City of Lake Geneva Comptroller.

# Contractor's Application for Payment No.

4

|                                                               |                                        |
|---------------------------------------------------------------|----------------------------------------|
| Application Period: 7/3/2023                                  | Application Date: 7/11/2023            |
| To (Owner): City of Lake Geneva                               | From (Contractor): Asphalt Contractors |
| Project: 2023 Mariane Terrace and Pine Tree Lane Improvements | Contract:                              |
| Owner's Contract No.:                                         | Contractor's Project No.:              |
|                                                               | Engineer's Project No.: 19995004       |

## Application For Payment

### Change Order Summary

| Approved Change Orders      |             |            |
|-----------------------------|-------------|------------|
| Number                      | Additions   | Deductions |
| 1                           | \$ 4,830.00 |            |
|                             |             |            |
|                             |             |            |
|                             |             |            |
|                             |             |            |
|                             |             |            |
|                             |             |            |
|                             |             |            |
| TOTALS                      | \$ 4,830.00 | \$         |
| NET CHANGE BY CHANGE ORDERS | \$ 4,830.00 |            |

|                                                                                                                             |    |                |
|-----------------------------------------------------------------------------------------------------------------------------|----|----------------|
| 1. ORIGINAL CONTRACT PRICE.....                                                                                             | \$ | \$1,012,080.34 |
| 2. Net change by Change Orders.....                                                                                         | \$ | \$4,830.00     |
| 3. Current Contract Price (Line 1 ± 2).....                                                                                 | \$ | \$1,016,910.34 |
| 4. TOTAL COMPLETED AND STORED TO DATE<br>(Column F or I total on Progress Estimates).....                                   | \$ | \$908,624.36   |
| 5. RETAINAGE:                                                                                                               |    |                |
| a. 5% X \$908,624.36 Work Completed.....                                                                                    | \$ | \$45,431.22    |
| b. 0% X Stored Material.....                                                                                                | \$ |                |
| c. Total Retainage (Line 5.a + Line 5.b).....                                                                               | \$ | \$45,431.22    |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....                                                                         | \$ | \$863,193.14   |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....                                                              | \$ | \$664,634.65   |
| 8. AMOUNT DUE THIS APPLICATION.....                                                                                         | \$ | \$198,558.49   |
| 9. BALANCE TO FINISH, PLUS RETAINAGE<br>(Column [G for LS] or [J for UP] total on Progress Estimates + Line 5.c above)..... | \$ | \$108,285.99   |

### Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

### Contractor Signature

By: William Lauf Date: 7/11/2023

Payment of: \$ \$198,558.49  
(Line 8 or other - attach explanation of the other amount)

is recommended by: Mark Wood 7/11/23  
(Engineer) (Date)

Payment of: \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_  
(Owner) (Date)

Approved by: \_\_\_\_\_  
Funding or Financing Entity (if applicable) (Date)



## Progress Estimate - Unit Price Work

For (Contract): 2023 Mariane Terrace and Pine Tree Lane Improvements

Application Period: 7/3/2023

| A            |                |                                                                 |               |       |             | B                        | C                                         | D                                              | E                                       | F                                  | G                               |
|--------------|----------------|-----------------------------------------------------------------|---------------|-------|-------------|--------------------------|-------------------------------------------|------------------------------------------------|-----------------------------------------|------------------------------------|---------------------------------|
| Item         |                |                                                                 |               |       |             | Work Completed to Date   |                                           |                                                |                                         |                                    |                                 |
| Bid Item No. | Spec. Item No. | Description                                                     | Item Quantity | Units | Unit Price  | Total Value of Item (\$) | Quantities from Previous Pay Applications | Estimated Quantities Installed this Pay Period | Value of Work Installed this Pay Period | Total Estimated Quantity Installed | Value of Work Installed to Date |
| 1            |                | Mobilization/Bonds/Insurance                                    | 1             | LS    | \$48,000.00 | \$48,000.00              | 0.80                                      | 0.20                                           | \$9,600.00                              | 1.00                               | \$48,000.00                     |
| 2            |                | Clearing and Grubbing                                           | 1             | LS    | \$1,000.00  | \$1,000.00               | 1.00                                      | 0.00                                           | \$0.00                                  | 1.00                               | \$1,000.00                      |
| 3            |                | Traffic Control                                                 | 1             | LS    | \$5,000.00  | \$5,000.00               | 0.50                                      | 0.50                                           | \$2,500.00                              | 1.00                               | \$5,000.00                      |
| 4            |                | Asphalt Pavement Removal                                        | 4,590         | SY    | \$3.75      | \$17,212.50              | 4,572.00                                  | 0.00                                           | \$0.00                                  | 4572.00                            | \$17,145.00                     |
| 5            |                | Concrete Pavement Removal                                       | 5,500         | SF    | \$1.50      | \$8,250.00               | 5,490.00                                  | 7.90                                           | \$11.85                                 | 5497.90                            | \$8,246.85                      |
| 6            |                | Remove & Salvage Driveway Brick                                 | 175           | SF    | \$5.50      | \$962.50                 | 60.00                                     | 0.00                                           | \$0.00                                  | 60.00                              | \$330.00                        |
| 7            |                | Remove Existing Storm Water Structure                           | 1             | LS    | \$1,575.00  | \$1,575.00               | 1.00                                      |                                                | \$0.00                                  | 1.00                               | \$1,575.00                      |
| 8            |                | Remove, Salvage & Reinstall Mailbox                             | 27            | EA    | \$200.00    | \$5,400.00               | 17.00                                     | 10.00                                          | \$2,000.00                              | 27.00                              | \$5,400.00                      |
| 9            |                | Remove, Salvage & Reinstall Sign                                | 3             | EA    | \$165.00    | \$495.00                 | -                                         |                                                | \$0.00                                  |                                    | \$0.00                          |
| 10           |                | Remove, Salvage & Reinstall Landscaping Rocks                   | 1             | LS    | \$800.00    | \$800.00                 | -                                         |                                                | \$0.00                                  |                                    | \$0.00                          |
| 11           |                | Remove, Salvage & Reinstall Fence, 705 Pine Tree Ln             | 85            | LF    | \$68.24     | \$5,800.40               | -                                         |                                                | \$0.00                                  |                                    | \$0.00                          |
| 12           |                | Unclassified Excavation                                         | 1             | LS    | \$68,000.00 | \$68,000.00              | 0.896                                     | 0.104                                          | \$7,072.00                              | 1.000                              | \$68,000.00                     |
| 13           |                | Remove, Salvage & Reinstall Boulder Retaining Wall, 815 Pine Tr | 1             | LS    | \$5,800.00  | \$5,800.00               | -                                         |                                                | \$0.00                                  |                                    | \$0.00                          |
| 14           |                | Adjust Manhole Casting                                          | 6             | EA    | \$1,785.00  | \$10,710.00              | -                                         |                                                | \$0.00                                  |                                    | \$0.00                          |
| 15           |                | Excavation Below Subgrade (EBS)                                 | 475           | CY    | \$28.00     | \$13,300.00              | 72.07                                     | 6.00                                           | \$168.00                                | 78.07                              | \$2,185.96                      |
| 16           |                | Breaker Run W/Fabric (EBS)                                      | 475           | CY    | \$50.00     | \$23,750.00              | 72.07                                     | 0.00                                           | \$0.00                                  | 72.07                              | \$3,603.50                      |
| 17           |                | Dense Graded Base                                               | 5,110         | TON   | \$26.00     | \$132,860.00             | 4,306.71                                  | 31.26                                          | \$812.76                                | 4337.97                            | \$112,787.22                    |
| 18           |                | Concrete Curb & Gutter, 30-Inch                                 | 1,200         | LF    | \$25.50     | \$30,600.00              | 460.00                                    | 748.00                                         | \$19,074.00                             | 1208.00                            | \$30,804.00                     |
| 19           |                | Concrete Curb & Gutter, 30-Inch Mountable                       | 300           | LF    | \$23.00     | \$6,900.00               | 140.00                                    | 140.00                                         | \$3,220.00                              | 280.00                             | \$6,440.00                      |
| 20           |                | Concrete Curb & Gutter, 24-Inch Ribbon                          | 1,010         | LF    | \$18.00     | \$18,180.00              | -                                         | 1061.00                                        | \$19,098.00                             | 1061.00                            | \$19,098.00                     |
| 21           |                | Concrete Flume, STA 54+50lt                                     | 1             | EA    | \$2,500.00  | \$2,500.00               | -                                         | 1.00                                           | \$2,500.00                              | 1.00                               | \$2,500.00                      |
| 22           |                | Concrete Sidewalk, 4-Inch Thick                                 | 310           | SF    | \$11.00     | \$3,410.00               | -                                         | 310.00                                         | \$3,410.00                              | 310.00                             | \$3,410.00                      |
| 23           |                | Concrete Sidewalk, 6-Inch Thick                                 | 110           | SF    | \$12.00     | \$1,320.00               | -                                         | 92.00                                          | \$1,104.00                              | 92.00                              | \$1,104.00                      |
| 24           |                | Concrete Drive Aprons and Driveways, 6-Inch Thick               | 7,100         | SF    | \$9.00      | \$63,900.00              | 1,775.00                                  | 5281.00                                        | \$47,529.00                             | 7056.00                            | \$63,504.00                     |
| 25           |                | Detectable Warning Field                                        | 20            | SF    | \$40.00     | \$800.00                 | -                                         | 20.00                                          | \$800.00                                | 20.00                              | \$800.00                        |
| 26           |                | Asphaltic Pavement, 2.0-Inch Thick Binder Course                | 525           | TON   | \$87.50     | \$45,937.50              | -                                         | 410.11                                         | \$35,884.63                             | 410.11                             | \$35,884.63                     |
| 27           |                | Asphaltic Pavement, 2.0-Inch Thick Surface Course               | 525           | TON   | \$90.20     | \$47,355.00              | -                                         | 376.00                                         | \$33,915.20                             | 376.00                             | \$33,915.20                     |
| 28           |                | Asphaltic Pavement, 3.0-Inch Thick Driveway                     | 30            | TON   | \$130.00    | \$3,900.00               | -                                         | 7.00                                           | \$910.00                                | 7.00                               | \$910.00                        |
| 28.1         |                | Stop Bar Pavement Marking, 6-Inch White Epoxy                   | 145           | LF    | \$22.50     | \$3,262.50               | -                                         | 73.00                                          | \$1,642.50                              | 73.00                              | \$1,642.50                      |
| 28.2         |                | Cross Walk Pavement Markings, 4-Inch White Epoxy                | 35            | LF    | \$21.50     | \$752.50                 | -                                         | 36.00                                          | \$774.00                                | 36.00                              | \$774.00                        |
| 29           |                | 2 Ft x 3 Ft Inlet                                               | 6             | EA    | \$2,940.00  | \$17,640.00              | 6.00                                      | 0.00                                           | \$0.00                                  | 6.00                               | \$17,640.00                     |
| 30           |                | 48-Inch Storm Manhole                                           | 3             | EA    | \$3,675.00  | \$11,025.00              | 3.00                                      | 0.00                                           | \$0.00                                  | 3.00                               | \$11,025.00                     |
| 31           |                | 18- Inch RCP Storm Pipe                                         | 100           | LF    | \$80.85     | \$8,085.00               | 100.00                                    | 0.00                                           | \$0.00                                  | 100.00                             | \$8,085.00                      |
| 32           |                | 12- Inch RCP Storm Pipe                                         | 50            | LF    | \$79.80     | \$3,990.00               | 50.00                                     | 0.00                                           | \$0.00                                  | 50.00                              | \$3,990.00                      |
| 33           |                | Connect to Existing Storm Sewer                                 | 1             | LS    | \$788.00    | \$788.00                 | 1.00                                      | 0.00                                           | \$0.00                                  | 1.00                               | \$788.00                        |
| 34           |                | Inlet Protection, Type-D                                        | 20            | EA    | \$145.00    | \$2,900.00               | 10.00                                     |                                                | \$0.00                                  | 10.00                              | \$1,450.00                      |

## Progress Estimate - Unit Price Work

| For (Contract):        |                | 2023 Mariane Terrace and Pine Tree Lane Improvements        |                      |       |            |                          |                                           |                                                |                                         |                                    |                                 |
|------------------------|----------------|-------------------------------------------------------------|----------------------|-------|------------|--------------------------|-------------------------------------------|------------------------------------------------|-----------------------------------------|------------------------------------|---------------------------------|
| Application Period:    |                | 7/3/2023                                                    |                      |       |            |                          |                                           |                                                |                                         |                                    |                                 |
| A                      |                |                                                             |                      |       |            | B                        | C                                         | D                                              | E                                       | F                                  | G                               |
| Item                   |                |                                                             | Contract Information |       |            |                          | Work Completed to Date                    |                                                |                                         |                                    |                                 |
| Bid Item No.           | Spec. Item No. | Description                                                 | Item Quantity        | Units | Unit Price | Total Value of Item (\$) | Quantities from Previous Pay Applications | Estimated Quantities Installed this Pay Period | Value of Work Installed this Pay Period | Total Estimated Quantity Installed | Value of Work Installed to Date |
| 35                     |                | Topsoil, Seed, Fertilize, Erosion Mat Class I Type B, Urban | 1,400                | SY    | \$8.50     | \$11,900.00              | -                                         | 1400.00                                        | \$11,900.00                             | 1400.00                            | \$11,900.00                     |
| 36                     |                | Silt Fence                                                  | 500                  | LF    | \$2.50     | \$1,250.00               | 385.00                                    |                                                | \$0.00                                  | 385.00                             | \$962.50                        |
| 37                     |                | Rip-Rap, Heavy Duty                                         | 12                   | CY    | \$130.00   | \$1,560.00               | -                                         | 5.00                                           | \$650.00                                | 5.00                               | \$650.00                        |
| 38                     |                | Valve Box, Top Section, Undistributed                       | 13                   | EA    | \$341.00   | \$4,433.00               | -                                         | 13.00                                          | \$4,433.00                              | 13.00                              | \$4,433.00                      |
| 39                     |                | 8- Inch C900 PVC Watermain                                  | 1,405                | LF    | \$113.40   | \$159,327.00             | 1,405.00                                  |                                                | \$0.00                                  | 1405.00                            | \$159,327.00                    |
| 40                     |                | 6- Inch DI Watermain                                        | 60                   | LF    | \$130.20   | \$7,812.00               | 60.00                                     |                                                | \$0.00                                  | 60.00                              | \$7,812.00                      |
| 41                     |                | 8- Inch Gate Valve and Box                                  | 4                    | EA    | \$3,060.00 | \$12,240.00              | 4.00                                      |                                                | \$0.00                                  | 4.00                               | \$12,240.00                     |
| 42                     |                | 6- Inch Gate Valve and Box                                  | 4                    | EA    | \$2,241.00 | \$8,964.00               | 4.00                                      |                                                | \$0.00                                  | 4.00                               | \$8,964.00                      |
| 43                     |                | Complete Hydrant Assembly                                   | 4                    | EA    | \$9,550.00 | \$38,200.00              | 4.00                                      |                                                | \$0.00                                  | 4.00                               | \$38,200.00                     |
| 44                     |                | 8- Inch x 6- Inch DI Tee                                    | 4                    | EA    | \$855.00   | \$3,420.00               | 4.00                                      |                                                | \$0.00                                  | 4.00                               | \$3,420.00                      |
| 45                     |                | 8- Inch DI Bend, 11.25 Degree                               | 3                    | EA    | \$642.00   | \$1,926.00               | 3.00                                      | 0.00                                           | \$0.00                                  | 3.00                               | \$1,926.00                      |
| 46                     |                | 8- Inch D.I. Bend, 22.5 Degree                              | 1                    | EA    | \$666.00   | \$666.00                 | 1.00                                      |                                                | \$0.00                                  | 1.00                               | \$666.00                        |
| 47                     |                | 8- Inch D.I. Bend, 45 Degree                                | 4                    | EA    | \$666.00   | \$2,664.00               | 4.00                                      |                                                | \$0.00                                  | 4.00                               | \$2,664.00                      |
| 48                     |                | 8- Inch D.I. Cap                                            | 1                    | EA    | \$490.00   | \$490.00                 | 1.00                                      |                                                | \$0.00                                  | 1.00                               | \$490.00                        |
| 48.1                   |                | 1- Inch Polyethylene Water Service and Connection           | 840                  | LF    | \$84.00    | \$70,560.00              | 840.00                                    | 0.00                                           | \$0.00                                  | 840.00                             | \$70,560.00                     |
| 49                     |                | 1- Inch Curb Stop and Box                                   | 30                   | EA    | \$468.00   | \$14,040.00              | 30.00                                     | 0.00                                           | \$0.00                                  | 30.00                              | \$14,040.00                     |
| 50                     |                | 1- Inch Water Service Tap with Corporation                  | 30                   | EA    | \$1,325.00 | \$39,750.00              | 30.00                                     | 0.00                                           | \$0.00                                  | 30.00                              | \$39,750.00                     |
| 51                     |                | Connect to Existing Watermain                               | 1                    | EA    | \$4,147.00 | \$4,147.00               | 1.00                                      |                                                | \$0.00                                  | 1.00                               | \$4,147.00                      |
| 52                     |                | Abandon Existing Watermain Facilities                       | 1                    | LS    | \$6,285.00 | \$6,285.00               | 1.00                                      | 0.00                                           | \$0.00                                  | 1.00                               | \$6,285.00                      |
| 53                     |                | Insulation, Rigid, 2- Inch Thick                            | 64                   | SF    | \$4.46     | \$285.44                 | -                                         |                                                | \$0.00                                  |                                    | \$0.00                          |
| <b>Contract Totals</b> |                |                                                             |                      |       |            |                          |                                           |                                                | <b>\$209,008.94</b>                     |                                    | <b>\$905,474.36</b>             |

## CHANGEORDERS

|                            |  |                                           |     |    |          |             |        |  |                     |     |                     |
|----------------------------|--|-------------------------------------------|-----|----|----------|-------------|--------|--|---------------------|-----|---------------------|
| 1                          |  | Bio rolls/straw wattles (Change Order #1) | 350 | LF | \$9.80   | \$ 3,430.00 | 250.00 |  | \$0.00              | 250 | \$2,450.00          |
| 2                          |  | Utility Line Opening (Change Order #1)    | 2   | EA | \$700.00 | \$ 1,400.00 | 1.00   |  | \$0.00              | 1   | \$700.00            |
| 3                          |  |                                           |     |    |          | \$ -        |        |  | \$0.00              |     | \$0.00              |
| 4                          |  |                                           |     |    |          | \$ -        |        |  | \$0.00              |     | \$0.00              |
| 5                          |  |                                           |     |    |          | \$ -        |        |  | \$0.00              |     | \$0.00              |
| 6                          |  |                                           |     |    |          | \$ -        |        |  | \$0.00              |     | \$0.00              |
| 7                          |  |                                           |     |    |          | \$ -        |        |  | \$0.00              |     | \$0.00              |
| 8                          |  |                                           |     |    |          | \$ -        |        |  | \$0.00              |     | \$0.00              |
| 9                          |  |                                           |     |    |          | \$ -        |        |  | \$0.00              |     | \$0.00              |
| 10                         |  |                                           |     |    |          | \$ -        |        |  | \$0.00              |     | \$0.00              |
| <b>Change Order Totals</b> |  |                                           |     |    |          |             |        |  | <b>\$0.00</b>       |     | <b>\$3,150.00</b>   |
| <b>TOTALS</b>              |  |                                           |     |    |          |             |        |  | <b>\$209,008.94</b> |     | <b>\$908,624.36</b> |





# City of Lake Geneva

Department of Public Works

1065 Carey St.  
Lake Geneva, WI 53147  
262.248.6644

To; Lake Geneva City Council  
From; DPW  
Re; Surplus Equipment/Logs.

24 July, 2023

The DPW has again a list of Surplus Equipment and material that should be listed for sale at Public Auction with Wisconsin Surplus Auction Online. The City has used this service many times with good results.

The following DPW items have been deemed surplus by Staff at this time;

- 2003 Elgin Pelican, P40265
- 2009 Elgin Pelican, NP12490
- 2006 Giant Vac leaf wagon, 91401033.
- 1999 Chevy Cemetery pickup truck, last 4 of VIN 3885
- 2007 Chevy Cemetery 1-ton dump, last 4 of VIN 3803
- Riviera kitchen equipment which was replaced by Tourism Grant.
- Misc. street signs and poles.
- Hardwood logs
- Doors from Riviera
- Clay and cement roof tile
- Cement block
- Brick
- (3) abandoned dinghy
- Abandoned kayak
- Misc used signal and light poles
- Misc trash receptacles
- (2) water tanks
- 1 each -Luke II Street kiosk
- 3 each - Luke II Beach Pass Kiosks, 3 bases, (Upper and lower Keys)
- 3 each - Luke II Control boxes
- 3 each - Luke II Modems
- 1 each – Luke II Bill Acceptor
- 183 Paper receipt rolls 2 3/8" x 853'

Items 1,2 and 3 have not yet been replaced. Currently the Leaf vac is on order and the sweeper is pending contract negotiations and approval by Committee/Council. DPW is anticipating delivery of leaf vac in fall of 2023 and delivery of sweeper in 2024. These items will be listed when the replacements are delivered.



## City of Lake Geneva

Department of Public Works

1065 Carey St.  
Lake Geneva, WI 53147  
262.248.6644

As in the past, we are recommending that the revenue from this sale goes toward the Equipment Replacement Fund and the revenue from the logs is directed to the purchase of trees.

Respectfully submitted;  
Tom Earle, DPW



**2023 ADA Door Openers****7/12/2023 1:02pm**

Present: Neil Waswo, Vanessa Jahns

CompanyAmountInsurance

|                       |             |     |
|-----------------------|-------------|-----|
| Entrance Technologies | \$14,392.00 | Yes |
|-----------------------|-------------|-----|

|                                             |             |     |
|---------------------------------------------|-------------|-----|
| Tiles in Style LLC dba Taza<br>Construction | \$25,995.00 | Yes |
|---------------------------------------------|-------------|-----|

|                     |             |    |
|---------------------|-------------|----|
| Automatic Entrances | \$12,420.00 | No |
|---------------------|-------------|----|

## **City of Lake Geneva Public Works**

### **Request for Proposals, Library and City Hall ADA Automatic Door Openers**

#### **Project 2023-05**

**626 Geneva St. and 918 Main St., Lake Geneva WI 53147**

#### **Sec.1. General**

The City is soliciting proposals for; replacement and installation of ADA Compliant Door Closers, (2) in City Hall and (2) in the Public Library.

#### **Sec.2. Instructions for base proposal.**

1. The Contractor shall be responsible for all work to complete this RFP unless specifically listed in 'other work' .
2. Any and all installation procedures shall be the responsibility of the proposer. To include but not limited to removal of existing closers, supply and install of new closers to a working condition. All needed parts and/or labor not included in RFP shall be considered incidental to the project to provide the City with fully functional units.
3. Proposer shall quote entire RFP; partial RFP's will not be accepted.
4. Selected proposer shall be responsible for the safe delivery and installation of all equipment contained in this RFP. Any damage to equipment and/or building during delivery and/or installation shall be the responsibility of the proposer. The proposer shall protect all flooring/building and the Public at all times.

#### **Sec. 3. Remarks**

1. The successful proposer shall be pre-qualified by the City by obtaining and submitting an approved Pre-Qualification packet including insurance information from the City Clerk. The City may accept proposals without pre-qualification, but the contract will not be awarded until pre-qualification is approved.
2. All RFP holders shall submit an email address for anyone wishing to be copied on all questions/answers asked by holders regarding the RFP. Questions shall be accepted by the DPW Administrative Specialist at [dpwoffice@cityoflakegeneva.gov](mailto:dpwoffice@cityoflakegeneva.gov) up to five (5) days prior to due date and all answers shall be sent to all email addresses provided a minimum of three (3) days prior to due date.
3. This RFP shall be considered all-inclusive with no aspects being considered as to be 'done by others' unless specifically stated in RFP. Complete materials and installation shall be included.



4. The substantial completion date shall be 01 Sept. 2023.
5. The Advertisement for this RFP shall be part of this contract/proposal.
6. All work shall be performed in a substantial professional workmanlike manner to industry standards. Acceptance of quality of work shall be at the sole\_\_ discretion of the City.
7. Extreme care shall be used to minimize any nails and/or fasteners or debris lost on ground. Any such items shall be picked up immediately.
8. All unwanted removed material and trash shall become the property of the Contractor and shall be disposed of properly following all State of Wisconsin solid waste rules.
9. ~~Concrete shall be 3500psi minimum, 5" thick. With fiber.~~
10. Local permits if needed to include but not limited to, building, plumbing, electrical, etc. shall be the responsibility of the proposer and supplied 'no-fee' by the City.
11. The City is exempt from Federal Excise Tax and State Sales tax therefor proposals shall be made exclusive of these taxes. Proper tax exempt certifications shall be made available to the successful proposer.
12. The City shall reserve the right to reject any/or all proposals and to accept the proposal deemed most advantageous to the City.
13. Proposers shall not contact any City Official or elected representative other than the contact person(s) listed in this document. Doing so shall be means of disqualification.
14. Any questions shall be directed to Ms. Nan Grebenor, DPW Administrative Specialist by phone or email. (262)248-6644 [dpwoffice@cityoflakegeneva.gov](mailto:dpwoffice@cityoflakegeneva.gov). Ms. Grebenor will direct questions to the appropriate staff.
15. Bid Bond shall include base price and all addendums.
16. Work area must be properly protected at all times. Cones, construction barrels, caution tape, etc. with current OSHA standards.
17. Current building codes apply to include but not limited to building, plumbing, electrical.
18. Openers and push button stations shall be installed in accordance with all current ADA rules and regulations and be supplied with a clear anodized finish.
19. Full 1-year parts and labor warranty from payment date.

## **Sec. 4. Insurance and Liabilities**

1. The successful proposer shall have Liability Insurance as outlined in the pre-qualification packet naming the City as an additional insured. Minimum \$1 million liability coverage.
2. Proposer agrees to save, defend, indemnify and hold harmless the City of Lake Geneva against all demands, liabilities, costs and expenses connected with the furnishing of any material or labor, or because of any injury to persons or property, or from the violation of law and infringement patents. The City of Lake Geneva in consideration for the proposer complying with the contract as provided for by the specifications, agrees to pay the proposer at the times and in the manner set forth in said specifications the sum and amounts set forth in said specifications the sum and amounts set forth in said proposal, pursuant hereof the contract was awarded to him, it being understood that such payment shall be upon invoices furnished by the contractor.

It is further agreed by and between the parties hereto that all differences arising out of increase or diminution of contractors shall be adjusted by the City, the understanding being that the material and workmanship shall be free from all defects which might be caused by the use of poor materials, or improperly done. If during that period it is found that workmanship is defective or that there has been work improperly performed, the contractor shall at his own cost and expense upon written order from the City, entirely remove any defective portion of the work or repair the same under City direction.

## **Sec. 5. Payments**

1. 95% at completion.
2. Minimum 5% retainage until final approval by City within 30 days.

## **Sec. 6. Other Work**

The City shall provide suitable 110vac power to the operators from source only. Connection to operator control box shall be the responsibility of installer.

## **Sec. 7. Specifications**

### **Item 1.**

**(2) closers and (4) remote push button stations installed at Lake Geneva City Hall 1<sup>st</sup> floor restrooms, Mens and Womens.**

**(2) 8100 Record operators including headers, control boxes and arms.**

**(2) 10RD900 Receivers – 900 frq**

**(4) CE-635-BSM 4.5” push plates with surface boxes**

**(4) 10TD900PB transmitters – 900 frq**



**Item 2.**

**(2) closers and (4) remote push button stations installed at Lake Geneva Public Library restrooms.**

(2) 8100 Record operators including headers, control boxes and arms.

(2) 10RD900 Receivers – 900 frq

(4) CE-635-BSM 4.5" push plates with surface boxes

(4) 10TD900PB transmitters – 900 frq

**Sec. 8. Acceptance**

1. The proposer shall hereby agree to provide to the City all of the items in the request for proposals including the advertisement for same.

2. ~~Bid bond included. 5%~~

\$ \_\_\_\_\_ N/A \_\_\_\_\_

3. Total amount Items 1 and 2.

\$ 12,420.00

4. Submitted by, Company,

Automatic Entrances of Wisconsin Inc.

5. Representative (print

name) Tim Doughman

6. Position in

company Direct Sales Manager

a. Signature of Company representative

Tim Doughman *jm* Date 6 / 26 /2023

7. Acceptance by the City of Lake Geneva.

a. City Clerk. Ms. Lana Kropf.

Signature: \_\_\_\_\_ Date \_\_\_\_\_/\_\_\_\_\_/2023

b. Mayor. Ms. Charlene Klein

Signature: \_\_\_\_\_ Date \_\_\_\_\_/\_\_\_\_\_/2023

8. Adequate funds are available and dedicated to this project.

a. Comptroller. Ms Laura Pisarcik.

Signature: \_\_\_\_\_ Date \_\_\_\_\_/\_\_\_\_\_/2023

**PROPOSAL #55944 Revised**  
**AUTOMATIC ENTRANCES OF WI, INC.**  
 1712 PARAMOUNT COURT  
 WAUKESHA, WI 53186  
 (262) 549-8600 1-800-776-7122  
 FAX (262) 549-8604  
 WI BCR #1107117

## PROPOSAL SUBMITTED TO:

Lake Geneva Public Library

## STREET:

918 W. Main St.

## CITY, STATE AND ZIP CODE:

Lake Geneva, WI 53147

## ATTENTION:

Emily Kornak

## PHONE:

262-749-5783

## JOB NAME:

Restrooms

## JOB LOCATION:

## DATE:

June 26, 2023

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

Material and labor to install (2) single Record 8100 automatic door operators in a clear anodized finish.

The doors will be activated for entry and exit via wall-mtd. radio controlled push plates.

Material Included:

- |                |                                                            |
|----------------|------------------------------------------------------------|
| (2) 8100       | Record Operators including headers, control boxes and arms |
| (2) 10RD900    | Receivers – 900 Frequency                                  |
| (4) CE-635-BSM | 4 1/2" Push Plates with Surface Boxes                      |
| (4) 10TD900PB  | Transmitters – 900 Frequency                               |

Price includes freight, installation and a (1) year warranty on parts and labor.

Work by Others:

- (A) 115VAC 5AMP to each operator header

WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications for the sum of:

**Six Thousand Two Hundred Ten**-----Dollars \$6,210.00

Payment to be made as follows: Net 30 Days

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. Our proposal is pre-qualified based on acceptance of the coverages included in our standard insurance package. The cost of additional coverages, if available would be in addition to our proposal.

Authorized  
Signature

*Tim Doughman*

*Tim*

Tim Doughman – Direct Sales Manager

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal -

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_



**PROPOSAL #55945 Revised**  
**AUTOMATIC ENTRANCES OF WI, INC.**  
 1712 PARAMOUNT COURT  
 WAUKESHA, WI 53186  
 (262) 549-8600 1-800-776-7122  
 FAX (262) 549-8604  
 WI BCR #1107117

## PROPOSAL SUBMITTED TO

City of Lake Geneva

## STREET

626 Geneva St.

## CITY, STATE AND ZIP CODE

Lake Geneva, WI 53147

## ATTENTION

Tom

## PHONE

262-749-4371

## JOB NAME

Restrooms

## JOB LOCATION

## DATE

June 26, 2023

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

Material and labor to install (2) single Record 8100 automatic door operators in a clear anodized finish.

The doors will be activated for entry and exit via wall-mtd. radio controlled push plates.

Material Included:

- |                |                                                            |
|----------------|------------------------------------------------------------|
| (2) 8100       | Record Operators including headers, control boxes and arms |
| (2) 10RD900    | Receivers – 900 Frequency                                  |
| (4) CE-635-BSM | 4 1/2" Push Plates with Surface Boxes                      |
| (4) 10TD900PB  | Transmitters – 900 Frequency                               |

Price includes material, freight, installation and a (1) year warranty on parts and labor.

Work by Others:

- (A) 115VAC 5AMP to each operator header

WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications for the sum of:

Six Thousand Two Hundred Ten ----- Dollars \$6,210.00

Payment to be made as follows: Net 30 Days

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. Our proposal is pre-qualified, based on acceptance of the coverages included in our standard insurance package. The cost of additional coverages, if available would be in addition to our proposal.

Authorized  
Signature

*Tim Doughman*  
Tim Doughman - Direct Sales Manager

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal -

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
07/19/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                                                          |                                                                                                                                                                                                       |  |
|------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>PRODUCER</b><br>Aon Risk Services Central, Inc.<br>Green Bay WI Office<br>1175 Lombardi Avenue<br>Suite 350<br>Green Bay WI 53404 USA | <b>CONTACT</b><br>NAME:<br>PHONE (A/C, No. Ext): (414) 271-6420 FAX (A/C, No.): (414) 271-4103<br>E-MAIL:<br>ADDRESS:                                                                                 |  |
|                                                                                                                                          | <b>INSURER(S) AFFORDING COVERAGE</b><br><b>INSURER A:</b> ACUITY, A Mutual Insurance Company<br><b>INSURER B:</b><br><b>INSURER C:</b><br><b>INSURER D:</b><br><b>INSURER E:</b><br><b>INSURER F:</b> |  |
| <b>INSURED</b><br>Automatic Entrances of WI, Inc<br>Att: Jay Walt, Vice President<br>1712 Paramount Court<br>Waukesha WI 531860000 USA   | <b>NAIC #</b><br>14184                                                                                                                                                                                |  |

**COVERAGES** **CERTIFICATE NUMBER:** 570100890967 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                                                                                | ADDL INSD | SUBR WVD | POLICY NUMBER                | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                              |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|------------------------------|-------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> AGGREGATE PER PROJ.<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC<br>OTHER: |           |          | F79384<br>COMMERCIAL PACKAGE | 12/31/2022              | 12/31/2023              | EACH OCCURRENCE \$1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$250,000<br>MED EXP (Any one person) \$10,000<br>PERSONAL & ADV INJURY \$1,000,000<br>GENERAL AGGREGATE \$3,000,000<br>PRODUCTS - COMP/OP AGG \$3,000,000 |
| A        | <b>AUTOMOBILE LIABILITY</b><br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY<br><input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY                                                                                         |           |          | F79384<br>COMMERCIAL PACKAGE | 12/31/2022              | 12/31/2023              | COMBINED SINGLE LIMIT (Ea accident) \$1,000,000<br>BODILY INJURY (Per person)<br>BODILY INJURY (Per accident)<br>PROPERTY DAMAGE (Per accident)                                                                                     |
| A        | <input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br>DED RETENTION                                                                                                                                                                                 |           |          | F79384<br>COMMERCIAL PACKAGE | 12/31/2022              | 12/31/2023              | EACH OCCURRENCE \$5,000,000<br>AGGREGATE \$5,000,000                                                                                                                                                                                |
| A        | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                                                                                                | Y/N<br>N  | N/A      | F79384<br>COMMERCIAL PACKAGE | 12/31/2022              | 12/31/2023              | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER<br>E.L. EACH ACCIDENT \$1,000,000<br>E.L. DISEASE-EA EMPLOYEE \$1,000,000<br>E.L. DISEASE-POLICY LIMIT \$1,000,000                                   |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER**

|                                                                      |                                                                                                                                                                                       |
|----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CITY OF LAKE GENEVA<br>626 GENEVA STREET<br>LAKE GENEVA WI 53147 USA | <b>CANCELLATION</b><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
|                                                                      | <b>AUTHORIZED REPRESENTATIVE</b><br><i>Aon Risk Services Central, Inc.</i>                                                                                                            |

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Holder Identifier :

Certificate No : 570100890967

## **City of Lake Geneva Public Works**

### **Request for Proposals, Library and City Hall ADA Automatic Door Openers**

**Project 2023-05**

**626 Geneva St. and 918 Main St., Lake Geneva WI 53147**

#### **Sec.1. General**

The City is soliciting proposals for; replacement and installation of ADA Compliant Door Closers, (2) In City Hall and (2) in the Public Library.

#### **Sec.2. Instructions for base proposal.**

1. The Contractor shall be responsible for all work to complete this RFP unless specifically listed in 'other work'.
2. Any and all installation procedures shall be the responsibility of the proposer. To include but not limited to removal of existing closers, supply and install of new closers to a working condition. All needed parts and/or labor not included in RFP shall be considered incidental to the project to provide the City with fully functional units.
3. Proposer shall quote entire RFP; partial RFP's will not be accepted.
4. Selected proposer shall be responsible for the safe delivery and installation of all equipment contained in this RFP. Any damage to equipment and/or building during delivery and/or installation shall be the responsibility of the proposer. The proposer shall protect all flooring/building and the Public at all times.

#### **Sec. 3. Remarks**

1. The successful proposer shall be pre-qualified by the City by obtaining and submitting an approved Pre-Qualification packet including Insurance information from the City Clerk. The City may accept proposals without pre-qualification, but the contract will not be awarded until pre-qualification is approved.
2. All RFP holders shall submit an email address for anyone wishing to be copied on all questions/answers asked by holders regarding the RFP. Questions shall be accepted by the DPW Administrative Specialist at [dpwoffice@cityoflakegeneva.gov](mailto:dpwoffice@cityoflakegeneva.gov) up to five (5) days prior to due date and all answers shall be sent to all email addresses provided a minimum of three (3) days prior to due date.
3. This RFP shall be considered all-inclusive with no aspects being considered as to be 'done by others' unless specifically stated in RFP. Complete materials and installation shall be included.



4. The substantial completion date shall be 01 Sept. 2023.
5. The Advertisement for this RFP shall be part of this contract/proposal.
6. All work shall be performed in a substantial professional workmanlike manner to industry standards. Acceptance of quality of work shall be at the sole\_\_ discretion of the City.
7. Extreme care shall be used to minimize any nails and/or fasteners or debris lost on ground. Any such items shall be picked up immediately.
8. All unwanted removed material and trash shall become the property of the Contractor and shall be disposed of properly following all State of Wisconsin solid waste rules.
9. ~~Concrete shall be 3500psi minimum, 5" thick. With fiber.~~
10. Local permits if needed to include but not limited to, building, plumbing, electrical, etc. shall be the responsibility of the proposer and supplied 'no-fee' by the City.
11. The City is exempt from Federal Excise Tax and State Sales tax therefor proposals shall be made exclusive of these taxes. Proper tax exempt certifications shall be made available to the successful proposer.
12. The City shall reserve the right to reject any/or all proposals and to accept the proposal deemed most advantageous to the City.
13. Proposers shall not contact any City Official or elected representative other than the contact person(s) listed in this document. Doing so shall be means of disqualification.
14. Any questions shall be directed to Ms. Nan Grebenor, DPW Administrative Specialist by phone or email. (262)248-6644 [dpwoffice@cityoflakegeneva.gov](mailto:dpwoffice@cityoflakegeneva.gov). Ms. Grebenor will direct questions to the appropriate staff.
15. Bid Bond shall include base price and all addendums.
16. Work area must be properly protected at all times. Cones, construction barrels, caution tape, etc. with current OSHA standards.
17. Current building codes apply to include but not limited to building, plumbing, electrical.
18. Openers and push button stations shall be installed in accordance with all current ADA rules and regulations and be supplied with a clear anodized finish.
19. Full 1-year parts and labor warranty from payment date.

## **Sec. 4. Insurance and Liabilities**

1. The successful proposer shall have Liability Insurance as outlined in the pre-qualification packet naming the City as an additional insured. Minimum \$1 million liability coverage.
2. Proposer agrees to save, defend, indemnify and hold harmless the City of Lake Geneva against all demands, liabilities, costs and expenses connected with the furnishing of any material or labor, or because of any injury to persons or property, or from the violation of law and infringement patents. The City of Lake Geneva in consideration for the proposer complying with the contract as provided for by the specifications, agrees to pay the proposer at the times and in the manner set forth in said specifications the sum and amounts set forth in said specifications the sum and amounts set forth in said proposal, pursuant hereof the contract was awarded to him, it being understood that such payment shall be upon invoices furnished by the contractor.

It is further agreed by and between the parties hereto that all differences arising out of increase or diminution of contractors shall be adjusted by the City, the understanding being that the material and workmanship shall be free from all defects which might be caused by the use of poor materials, or improperly done. If during that period it is found that workmanship is defective or that there has been work improperly performed, the contractor shall at his own cost and expense upon written order from the City, entirely remove any defective portion of the work or repair the same under City direction.

## **Sec. 5. Payments**

1. 95% at completion.
2. Minimum 5% retainage until final approval by City within 30 days.

## **Sec. 6. Other Work**

The City shall provide suitable 110vac power to the operators from source only. Connection to operator control box shall be the responsibility of installer.

## **Sec. 7. Specifications**

### **Item 1.**

**(2) closers and (4) remote push button stations installed at Lake Geneva City Hall 1<sup>st</sup> floor restrooms, Mens and Womens.**

(2) 8100 Record operators including headers, control boxes and arms.

(2) 10RD900 Receivers – 900 frq

(4) CE-635-BSM 4.5" push plates with surface boxes

(4) 10TD900PB transmitters – 900 frq

## Item 2.

**(2) closers and (4) remote push button stations installed at Lake Geneva Public Library restrooms.**

(2) 8100 Record operators including headers, control boxes and arms.

(2) 10RD900 Receivers – 900 frq

(4) CE-635-BSM 4.5" push plates with surface boxes

(4) 10TD900PB transmitters – 900 frq

## Sec. 8. Acceptance

1. The proposer shall hereby agree to provide to the City all of the items in the request for proposals including the advertisement for same.
2. ~~Bid bond included. 5%~~  
\$ \_\_\_\_\_ N/A \_\_\_\_\_
3. Total amount Items 1 and 2.  
\$ \$14,392.00
4. Submitted by, Company,  
Entrance Technologies 1, LLC P.O. Box 1416 Eagle River WI, 54521
5. Representative (print name) David Anderson
6. Position in company Estimator
  - a. Signature of Company representative  
David Anderson Date 6 / 28 /2023
7. Acceptance by the City of Lake Geneva.
  - a. City Clerk. Ms. Lana Kropf.  
Signature: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/2023
  - b. Mayor. Ms. Charlene Klein  
Signature: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/2023
8. Adequate funds are available and dedicated to this project.
  - a. Comptroller. Ms Laura Pisarcik.  
Signature: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/2023



|                    |                                                  |
|--------------------|--------------------------------------------------|
| <b>Bid Number:</b> | 2023-05                                          |
| <b>Bid Title:</b>  | 2023 City Hall & Library ADA Access Door Openers |
| <b>Category:</b>   | City of Lake Geneva Bid Opportunities            |
| <b>Status:</b>     | Open                                             |

**Description:**

The City is accepting proposals to remove and replace 2 door closers located at City Hall, 626 Geneva St, and 2 door closers located at the Public Library 918 W Main St. Lake Geneva WI. with ADA compliant door openers as specified in the bid documents. Bid packets are available by contacting Ms Nancy Grebenor at (262)248-6644. Sealed proposals are due to the City Clerk's office located at City Hall, 626 Geneva St., Lake Geneva WI 53147 by 1pm on Wednesday 12 July 2023. The City shall open the bids at that time. Proposals must be presented on the documents in the proposal packet. Proposals must be delivered with no outstanding fees due for delivery or cartage. The City is not responsible for lost or misdirected mail or cartage and hand delivery of proposals is suggested. Proposals must be marked with the proposers Company name and 'City of Lake Geneva 2023-05 ADA door openers' clearly on the front. Absolutely no late, electronic, unmarked, unsealed or postage/cartage due proposals accepted. Questions on this project can be directed to Ms. Grebenor during business hours.

**Publication Date/Time:**

6/12/2023 12:00 AM

**Closing Date/Time:**

7/12/2023 1:00 PM

[Return To Main Bid Postings Page](#)



## **City of Lake Geneva Public Works**

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15. Bid Bond shall include base price and all addendums.
16. Work area must be properly protected at all times. Cones, construction barrels, caution tape, etc. with current OSHA standards.
17. Current building codes apply to include but not limited to building, plumbing, electrical.
18. Openers and push button stations shall be installed in accordance with all current ADA rules and regulations and be supplied with a clear anodized finish.
19. Full 1-year parts and labor warranty from payment date.

## **Sec. 4. Insurance and Liabilities**

1. The successful proposer shall have Liability Insurance as outlined in the pre-qualification packet naming the City as an additional insured. Minimum \$1 million liability coverage.
2. Proposer agrees to save, defend, indemnify and hold harmless the City of Lake Geneva against all demands, liabilities, costs and expenses connected with the furnishing of any material or labor, or because of any injury to persons or property, or from the violation of law and infringement patents. The City of Lake Geneva in consideration for the proposer complying with the contract as provided for by the specifications, agrees to pay the proposer at the times and in the manner set forth in said specifications the sum and amounts set forth in said specifications the sum and amounts set forth in said proposal, pursuant hereof the contract was awarded to him, it being understood that such payment shall be upon invoices furnished by the contractor.

It is further agreed by and between the parties hereto that all differences arising out of increase or diminution of contractors shall be adjusted by the City, the understanding being that the material and workmanship shall be free from all defects which might be caused by the use of poor materials, or improperly done. If during that period it is found that workmanship is defective or that there has been work improperly performed, the contractor shall at his own cost and expense upon written order from the City, entirely remove any defective portion of the work or repair the same under City direction.

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(4) 10TD900PB transmitters – 900 frq

## Sec. 8. Acceptance

1. The proposer shall hereby agree to provide to the City all of the items in the request for proposals including the advertisement for same.
2. Bid bond included. 5% \_\_\_\_\_  
\$ \_\_\_\_\_ N/A \_\_\_\_\_
3. Total amount Items 1 and 2.  
\$ 25,995.00
4. Submitted by, Company,  
Tiles in Style LLC, DBA TAZA Construction
5. Representative (print  
name) Marian Ebbey
6. Position in  
company President
  - a. Signature of Company representative  
[Signature] Date 7 / 5 / 2023
7. Acceptance by the City of Lake Geneva.
  - a. City Clerk. Ms. Lana Kropf.  
Signature: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/2023
  - b. Mayor. Ms. Charlene Klein  
Signature: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/2023
8. Adequate funds are available and dedicated to this project.
  - a. Comptroller. Ms Laura Pisarcik.  
Signature: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/2023





Date: 7-5-2023

To: Tom Earle  
Director of Public Works  
City of Lake Geneva  
c/o 361 W. Main Street, P.O. Box 187  
Lake Geneva, WI 53147

Submission of Pre-qualification Forms for the Year 2023

Dear Mr. Earle,

Submitted herewith please find our pre-qualification application and class of work application for your consideration in determining whether our firm is qualified and capable to bid, perform and furnish the necessary labor, materials and skill on the basis of our work record, experience, equipment and staff as required to enter upon and complete those various types of projects indicated below as may be awarded by the City of Lake Geneva and it's Utilities, referenced herein as "Municipality", during the current calendar year.

It is understood that the determinations and decisions of the Municipality with regard to qualifications shall be final, and further, that the information herein will be considered confidential. The Municipality also expressly reserves the right to reverse its findings later in the year.

It is further understood that the undersigned firm is under a continuing obligation to report to the Municipality any circumstances which may affect the "qualified" status. Examples include but are not limited to bankruptcy, notices of claims, AG or DA referrals, lawsuits, and failure to complete projects. Failure to provide such an update may result in the City rescinding the "qualified" status for that reason alone.

Sincerely yours,

\_\_\_\_\_  
Officer

Tiles in Style LLC, DBA TAZA Construction  
\_\_\_\_\_  
Firm



Class of Work Application  
(Contractor Please Check Class of Work)

Date: 7-5-2023

To: Tom Earle  
Director of Public Works  
City of Lake Geneva  
361 Main Street, P.O. Box 187  
Lake Geneva, WI 53147

From:

Contractor: Tiles in Style LLC, DBA TAZA Contruction

Address: 16940 Vincennes Avenue

City, State, Zip: South Holland IL 60473

Telephone: 630-473-9004 EXT 1025 Fax: 866-552-8262

Email for notifications **(required)**: danyal@tilesinstyle.com

Class of Work:

|                              |               |
|------------------------------|---------------|
| Asphalt                      | <u>✓</u>      |
| Concrete                     | <u>✓</u>      |
| Crackfilling                 | <u>      </u> |
| Demolition                   | <u>✓</u>      |
| Electrical                   | <u>      </u> |
| Excavation                   | <u>      </u> |
| Fencing                      | <u>✓</u>      |
| Fire Protection              | <u>      </u> |
| General (Includes Buildings) | <u>      </u> |
| Grading                      | <u>      </u> |
| HVAC                         | <u>      </u> |
| Irrigation                   | <u>      </u> |
| Landscaping                  | <u>      </u> |
| Painting                     | <u>✓</u>      |
| Plumbing                     | <u>      </u> |
| Roofing                      | <u>✓</u>      |
| Sewer                        | <u>      </u> |
| Tree Planting                | <u>      </u> |
| Tuckpointing                 | <u>      </u> |
| Water                        | <u>      </u> |
| Other                        | <u>      </u> |

Approved as Qualified

AA

Marium Ezzay

Date

7-5-2023



## PRE-QUALIFICATION STATEMENT APPLICATION

1. Firm Name: Tiles in Style LLC, DBA TAZA Contruction

Address: 16940 Vincennes Avenue

City, State, Zip: South Holland, IL 60473

Telephone: 630-473-9004 EXT 1025 Fax: 866-552-8262

2. How many years has your firm been engaged in the contracting business? 16

3. How many years has your firm been engaged in the contracting business under its present name? 16

4. Type of Firm: LLC  
(Corporation, partnership, sole proprietorship, etc.)

Date of Incorporation: January 2007

State of Incoporation: IL

President/Partner: Mariam Ezzy

~~Vice President/Partner:~~ \_\_\_\_\_

Secretary/Clerk: Sharon Ingram

~~Treasurer:~~ \_\_\_\_\_

(Cross out terms that do not apply)

5. Have you ever failed to complete any work awarded to you? Yes ☐ No ☒

If yes, attach statement describing where and why.

6. Have you ever defaulted on a contract? Yes ☐ No ☒

If yes, attach statement describing where and why.

## PRE-QUALIFICATION STATEMENT APPLICATION

### PROVIDE INFORMATION FOR QUESTIONS 7-16 ON SEPARATE SHEETS OF PAPER.

7. List the name of the project, owner, architect/engineer, contract amount, percent complete and scheduled completion date of the construction projects your firm has in progress on this date.
8. List the name of the project, owner, architect/engineer, contract amount and date of completion of the projects completed by your firm in the past five years involving similar work.
9. A statement of background and experience of the principle members of your staff, including officers.
10. List the trades and percentage of work that you normally handle with your own crews and do not sublet.
11. Furnish CURRENT written evidence from banks as to lines of credit available and amounts previously extended.
12. List as least five (5) trade references.
13. List bonding company, agent, address, telephone number, bonding limit and bonded work under contract.
14. List names of insurance company, agent, address and telephone number. Please include an updated Certificate of Liability Insurance.
15. Attach a copy of the latest dated regular Financial Statement of your firm which shall contain the following items:

#### Current & Total Assets:

- a) Cash
- b) Accounts Receivable
- c) Real Estate Equity
- d) Materials in Stock
- e) Equipment-Book Value
- f) Furniture and Fixtures-Book Value
- g) Other Assets

#### Current & Total Liabilities:

- a) Accounts, notes and Interest Payable
- b) Other liabilities
- c) Accrues Payroll Taxes

NET WORTH: \_\_\_\_\_

16. Additional information may be submitted if desired.

PRE-QUALIFICATION STATEMENT APPLICATION

17. Dated at July 5th 2023

this 5th day of July, 2023.

Name of organization: Tiles in Style LLC, DBA TAZA Construction

By (signed): 

State of IL

County of Cook, being duly sworn,

says that he/she is President of  
(Title)

Tiles in Style LLC, DBA TAZA Construction  
(Name of Organization)

and that the answers to the foregoing questions and all statements contained herein are true and correct.

NOTARY PUBLIC:

Subscribed and sworn to before me this 5 day of

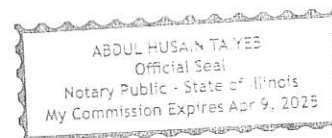
July, 2023

Abdulhusain Turabi Notary Public,

IL County, COOK

My commission expires: April 9 2025







## REFERENCE REQUEST

1. **Name:** Chicago Public Schools  
**Contact:** Tijuana L. Nichols  
**Address:** Paul Laurence Dunbar Career Academy High School 3000 S King Drive Chicago, IL 60616  
**Phone:** 312-330-3127 **Fax:** TLNichols@cps.edu
2. **Name:** DHS- Department of Human Services  
**Contact:** Chris Fairfield  
**Address:** IL School for the Deaf 125 S Webster Jacksonville, IL 62650  
**Phone:** (217)370-6145 **Fax:** chris.fairfield@illinois.gov
3. **Name:** Rockford Public Schools  
**Contact:** Scott Jensen  
**Address:** Summerdale Early Childhood and Lincoln Middle School  
**Phone:** 815-966-3082 **Fax:** Scott.jensen@rps205.com
4. **Name:** Abraham Lincoln Presidential Library and Museum  
**Contact:** TOBY TRIMMER  
**Address:** 212 North Sixth Street Springfield, IL 62701  
**Phone:** (217) 558-8893 **Fax:** Toby.Trimmer@Illinois.gov

# INSURANCE QUESTIONNAIRE

Length of time in business 16 years 6 months.

Firm is insured as follows:

Name of Insurance Company: Westfield Insurance

Agency: Salvador Insurance Agency

Policy Number: 312852X Expiration Date: 04/02/2024

Employer's Liability: \_\_\_\_\_

General Liability Limits: 2,000,000 Per Occurrence  
4,000,000 Per Person

Worker's Compensation: 1000/1000/1000

Other Coverage: Pollution Liability - \$1,000,000 each claim /  
\$3,000,000 aggregate Commercial Umbrella - \$5,000,000

Respectfully submitted:

Name of Firm: Salvador Insurance Agency

Signed by: Nicole Heiden

Address: 3360 N Milwaukee Ave. Chicago, IL 60641

Date: 07/05/2023

| RESOLUTION OF THE COMMON COUNCIL                                                                                                                                                    |                                      |       |                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-------|-----------------|
| Resolution authorizing the write off of 2021 delinquent personal property taxes in the amount of \$5,251.61 deemed uncollectible, either due to business closure or Assessor error. |                                      |       |                 |
| Committee:                                                                                                                                                                          | Finance considered on August 1, 2023 |       |                 |
| Fiscal Impact:                                                                                                                                                                      | N/A                                  |       |                 |
| File Number:                                                                                                                                                                        | 23-R42                               | Date: | August 14, 2023 |

**Whereas**, the Lake Geneva Common Council approved the 2023 operating budget for the General fund, and

**Whereas**, it has been determined that certain delinquent personal property tax accounts from 2021 have balances that should be written off with the agreement of the City Administrator,

**Whereas**, it is the desire to have the City's accounts be current to properly reflect the financial status of the city in accordance with Generally Accepted Accounting Principles,

**Now Therefore be it Resolved** that the Lake Geneva Common Council approve this resolution to write off \$5,251.61 in the fiscal year 2023 for the delinquent personal property taxes as included in the attached schedule.

Granted by action of the Common Council of the City of Lake Geneva this 14<sup>th</sup> day of August, 2023.

**Council Action:** ☐ Adopted ☐ Failed **Vote** \_\_\_\_\_

**Mayoral Action:** ☐ Accept ☐ Veto

\_\_\_\_\_  
Charlene Klein, Mayor

\_\_\_\_\_  
Date

Attest:

\_\_\_\_\_  
Lana Kropf, City Clerk



**DELINQUENT PERSONAL PROPERTY TAXES**

|                                 | ACCOUNT<br>NUMBER | YEAR | 2021               |            | <u>Comments</u>                                       |
|---------------------------------|-------------------|------|--------------------|------------|-------------------------------------------------------|
|                                 |                   |      | Total              | Write-offs |                                                       |
| Damper Duster Chimney           | Z-00129           | 2021 | \$ 2.81            |            | closed 6/30/19-removed from tax roll                  |
| Rita's Salon                    | Z-00219           | 2021 | \$ 31.46           |            | closed 12/15/20                                       |
| Subway                          | Z-00261           | 2021 | \$ 60.10           |            | closed-removed from tax roll                          |
| Wesley Inn                      | Z-00268           | 2021 | \$ 6.57            |            | closed 1/2/21                                         |
| Custom Service Plastics         | Z-00357           | 2021 | \$ 1,473.97        |            | Assessor error, not there's                           |
| Greative Glassblowing           | Z-00412           | 2021 | \$ 2.81            |            | closed 9/5/20-removed from tax roll                   |
| Center for Accelerated Learning | Z-00744           | 2021 | \$ 34.75           |            | closed 3/1/20                                         |
| Dog Spot                        | Z-00868           | 2021 | \$ 9.86            |            | sold business 03/21                                   |
| Samson Enterprises LLC          | Z-00955           | 2021 | \$ 623.02          |            | new owner not until oct 21, too late to charge off    |
| TLC Home Improvements LLC       | Z-01006           | 2021 | \$ 20.67           |            | closed 9/30/20-removed from tax roll                  |
| Maxwell Mansion-Geneva Bay Club | Z-01475           | 2021 | \$ 2,721.72        |            | Assessor error, was given a 2nd acct # , paid Z-01812 |
| JP Cigar                        | Z-01613           | 2021 | \$ 2.81            |            | closed-removed from tax roll                          |
| Funky Kup                       | Z-01673           | 2021 | \$ 51.65           |            | closed-removed from tax roll                          |
| Law Offices of Kim Powers       | Z-01678           | 2021 | \$ 0.94            |            | closed-removed from tax roll                          |
| HOH Architects Inc              | Z-01688           | 2021 | \$ 25.82           |            | closed 1/2/21                                         |
| Sitzberger & Company            | Z-01730           | 2021 | \$ 7.98            |            | closed-removed from tax roll                          |
| Pure Health Solutions Inc       | Z-01739           | 2021 | \$ 7.51            |            | closed 3/1/20 removed from tax roll                   |
| Tree Guys LLC                   | Z-01754           | 2021 | \$ 14.08           |            | closed 4/1/20. moved to Genoa City                    |
| Lake Geneva Little Gallery      | Z-01758           | 2021 | \$ 4.69            |            | closed 6/1/21                                         |
| Spectrum Mid-America LLC        | Z-01760           | 2021 | \$ 9.40            |            | closed-removed from tax roll                          |
| Scented                         | Z-01772           | 2021 | \$ 14.08           |            | closed-removed from tax roll                          |
| Pinnacle Propane Express        | Z-01782           | 2021 | \$ 2.81            |            | closed-removed from tax roll                          |
| Discover CBD                    | Z-01783           | 2021 | \$ 23.48           |            | closed 11/01/22                                       |
| Keefe and Assoicates            | Z-01798           | 2021 | \$ 70.44           |            | closed-removed from tax roll                          |
| Hoglund Services                | Z-01808           | 2021 | \$ 9.40            |            | closed 12/01/21                                       |
| Drink Wisconsinbly Gifts        | Z-01819           | 2021 | \$ 18.78           |            | closed-removed from tax roll                          |
| <b>2021 TOTAL WRITEOFFS</b>     |                   |      | <b>\$ 5,251.61</b> |            |                                                       |

## Report Criteria:

Report type: Summary

Check.Type = {&lt;&gt;} "Adjustment"

Bank.Bank account = "043230"

[Report].Invoice GL Account = {&lt;&gt;} 61

[Report].Invoice GL Account = {&lt;&gt;} 62

Invoice.Batch = "07172023","07202023","07212023","07242023","07282023"

| Check Issue Date | Check Number | Vendor Number | Payee                                 | Amount     |
|------------------|--------------|---------------|---------------------------------------|------------|
| 07/17/2023       | 83072        | 6767          | AT&T                                  | 338.90     |
| 07/17/2023       | 83073        | 6214          | CAPITAL ONE                           | 35.06      |
| 07/17/2023       | 83074        | 6263          | CHARTER COMMUNICATIONS                | 119.98     |
| 07/17/2023       | 83075        | 6129          | DE LAGE LANDEN FINANCIAL SERVICES INC | 220.65     |
| 07/17/2023       | 83076        | 6843          | GERLACH, KEITH                        | 11.79      |
| 07/17/2023       | 83077        | 2715          | ITU ABSORB TECH INC                   | 153.05     |
| 07/17/2023       | 83078        | 2800          | KORNAK, EMILY                         | 23.95      |
| 07/17/2023       | 83079        | 5485          | NORD, DAVID                           | 73.80      |
| 07/17/2023       | 83080        | 5573          | SO CREATIVE                           | 270.00     |
| 07/17/2023       | 83081        | 5001          | VERIZON WIRELESS                      | 38.01      |
| 07/17/2023       | 83082        | 5071          | WE ENERGIES                           | 20.46      |
| 07/17/2023       | 83083        | 2884          | LAKE GENEVA UTILITY                   | 269.69     |
| 07/20/2023       | 83166        | 5770          | AT & T TELECONFERENCE SERVICES        | 55.26      |
| 07/20/2023       | 83167        | 6263          | CHARTER COMMUNICATIONS                | 239.96     |
| 07/20/2023       | 83168        | 6673          | HUGHES, JAMES                         | 160.00     |
| 07/20/2023       | 83169        | 2814          | KUNES COUNTRY FORD                    | 100,557.00 |
| 07/20/2023       | 83170        | 6582          | MERCY HEALTH TRAINING CENTER          | 3,500.00   |
| 07/20/2023       | 83171        | 5071          | WE ENERGIES                           | 654.36     |
| 07/21/2023       | 83172        | 5428          | CITY OF LAKE GENEVA POLICE DEPT       | 40.84      |
| 07/25/2023       | 83173        | 6850          | ALL-WAYS CONTRACTORS INC              | 318,383.54 |
| 07/25/2023       | 83174        | 6160          | AMAZON CAPITAL SERVICES               | 5,232.97   |
| 07/25/2023       | 83175        | 2104          | AT&T                                  | 4,289.61   |
| 07/25/2023       | 83176        | 2108          | AT&T LONG DISTANCE                    | 384.15     |
| 07/25/2023       | 83177        | 6847          | CORDOVA, MARIA                        | 10.28      |
| 07/25/2023       | 83178        | 6849          | EVANS, PAT                            | 20.00      |
| 07/25/2023       | 83179        | 6524          | JONES, HEATHER                        | 5,332.00   |
| 07/25/2023       | 83180        | 6848          | NAEGELI, CARISSA                      | 4,375.00   |
| 07/25/2023       | 83181        | 3001          | SECURIAN FINANCIAL GROUP              | 3,176.54   |
| 07/25/2023       | 83182        | 4975          | US CELLULAR                           | 665.09     |
| 07/27/2023       | 83184        | 6263          | CHARTER COMMUNICATIONS                | 579.95     |
| 07/27/2023       | 83185        | 6852          | FRISBY, TRISH                         | 1,000.00   |
| 07/27/2023       | 83186        | 6854          | HARMS, MICHAEL                        | 1,000.00   |
| 07/27/2023       | 83187        | 6853          | KOENIG, ALEXANDRIA                    | 950.00     |
| 07/27/2023       | 83188        | 6855          | THE RIDGE HOTEL                       | 260.40     |
| 07/27/2023       | 83189        | 5071          | WE ENERGIES                           | 55.57      |

Grand Totals:

452,497.86

Summary by General Ledger Account Number

| GL Account     | Debit      | Credit      | Proof       |
|----------------|------------|-------------|-------------|
| 11-00-00-21100 | .00        | 15,091.06-  | 15,091.06-  |
| 11-00-00-21340 | 2,925.59   | .00         | 2,925.59    |
| 11-00-00-24210 | 175.95     | .00         | 175.95      |
| 11-10-00-51330 | 226.61     | .00         | 226.61      |
| 11-12-00-52210 | 99.82      | .00         | 99.82       |
| 11-14-20-53300 | 73.80      | .00         | 73.80       |
| 11-14-30-53100 | 63.84      | .00         | 63.84       |
| 11-15-10-53100 | 52.38      | .00         | 52.38       |
| 11-15-10-54500 | 55.26      | .00         | 55.26       |
| 11-16-10-52210 | 1,598.90   | .00         | 1,598.90    |
| 11-16-10-52240 | 275.78     | .00         | 275.78      |
| 11-16-10-53100 | 108.04     | .00         | 108.04      |
| 11-21-00-52210 | 2,023.63   | .00         | 2,023.63    |
| 11-21-00-52220 | 5.12       | .00         | 5.12        |
| 11-21-00-53120 | 40.84      | .00         | 40.84       |
| 11-22-00-52210 | 1,176.01   | .00         | 1,176.01    |
| 11-22-00-52240 | 216.03     | .00         | 216.03      |
| 11-22-00-53400 | 220.65     | .00         | 220.65      |
| 11-22-00-53990 | 1,110.13   | .00         | 1,110.13    |
| 11-22-00-55100 | 160.00     | .00         | 160.00      |
| 11-22-00-57365 | 3,500.00   | .00         | 3,500.00    |
| 11-22-00-58100 | 35.06      | .00         | 35.06       |
| 11-24-00-52620 | 129.44     | .00         | 129.44      |
| 11-32-10-52210 | 702.37     | .00         | 702.37      |
| 11-32-10-52240 | 68.29      | .00         | 68.29       |
| 11-51-10-52240 | 28.05      | .00         | 28.05       |
| 11-52-00-52240 | 10.23      | .00         | 10.23       |
| 11-52-01-52240 | 9.24       | .00         | 9.24        |
| 40-00-00-21100 | 50.00      | 7,673.81-   | 7,623.81-   |
| 40-00-00-21400 | 3,199.05   | .00         | 3,199.05    |
| 40-54-10-46730 | 20.00      | .00         | 20.00       |
| 40-54-10-52210 | 19.73      | .00         | 19.73       |
| 40-54-10-53100 | 77.48      | .00         | 77.48       |
| 40-55-10-23530 | 4,000.00   | .00         | 4,000.00    |
| 40-55-10-46740 | .00        | 50.00-      | 50.00-      |
| 40-55-10-52210 | 112.31     | .00         | 112.31      |
| 40-55-10-52240 | 46.15      | .00         | 46.15       |
| 40-55-10-53600 | 153.05     | .00         | 153.05      |
| 40-55-20-52210 | 46.04      | .00         | 46.04       |
| 42-00-00-21100 | .00        | 184.07-     | 184.07-     |
| 42-34-50-52210 | 133.71     | .00         | 133.71      |
| 42-34-50-53100 | 50.36      | .00         | 50.36       |
| 43-00-00-21100 | .00        | 418,940.54- | 418,940.54- |
| 43-32-10-17010 | 318,383.54 | .00         | 318,383.54  |
| 43-32-10-17020 | 100,557.00 | .00         | 100,557.00  |
| 47-00-00-21100 | .00        | 5,518.94-   | 5,518.94-   |
| 47-00-00-57210 | 2,666.00   | .00         | 2,666.00    |
| 47-00-00-57212 | 2,666.00   | .00         | 2,666.00    |
| 47-70-00-57155 | 186.94     | .00         | 186.94      |
| 48-00-00-21100 | .00        | 110.86-     | 110.86-     |
| 48-00-00-52210 | 94.93      | .00         | 94.93       |
| 48-00-00-52240 | 15.93      | .00         | 15.93       |
| 61-00-00-21100 | .00        | 253.33-     | 253.33-     |



| GL Account     | Debit      | Credit      | Proof     |
|----------------|------------|-------------|-----------|
| 61-00-00-53110 | 2.53       | .00         | 2.53      |
| 61-00-00-53510 | 151.88     | .00         | 151.88    |
| 61-00-00-92630 | 10.73      | .00         | 10.73     |
| 61-00-00-93603 | 51.20      | .00         | 51.20     |
| 61-00-00-93800 | 36.99      | .00         | 36.99     |
| 62-00-00-21100 | .00        | 337.74-     | 337.74-   |
| 62-00-00-65200 | 322.40     | .00         | 322.40    |
| 62-00-00-92100 | 1.73       | .00         | 1.73      |
| 62-00-00-92630 | 13.61      | .00         | 13.61     |
| 89-00-00-21100 | .00        | 269.69-     | 269.69-   |
| 89-00-00-24540 | 269.69     | .00         | 269.69    |
| 99-00-00-21100 | 59.99      | 4,227.81-   | 4,167.82- |
| 99-00-00-52110 | 82.35      | .00         | 82.35     |
| 99-00-00-52160 | 101.23     | .00         | 101.23    |
| 99-00-00-52210 | 327.56     | .00         | 327.56    |
| 99-00-00-52220 | 55.57      | .00         | 55.57     |
| 99-00-00-53100 | 179.87     | .00         | 179.87    |
| 99-00-00-53120 | 10.28      | .00         | 10.28     |
| 99-00-00-53500 | 7.98       | .00         | 7.98      |
| 99-00-00-53990 | 668.16     | .00         | 668.16    |
| 99-00-00-54100 | 260.79     | .00         | 260.79    |
| 99-00-00-54110 | 854.62     | 59.99-      | 794.63    |
| 99-00-00-54140 | 1,009.84   | .00         | 1,009.84  |
| 99-00-00-54150 | 554.35     | .00         | 554.35    |
| 99-00-00-55110 | 115.21     | .00         | 115.21    |
| Grand Totals:  | 452,717.84 | 452,717.84- | .00       |

Dated: \_\_\_\_\_

Mayor: Charles KleinCity Council: Joan YunkerTimothy DeaneKen HillCynthia Joyce

City Recorder: \_\_\_\_\_

| GL Account | Debit | Credit | Proof |
|------------|-------|--------|-------|
|------------|-------|--------|-------|

## Report Criteria:

Report type: Summary

Check.Type = {&lt;&gt;} "Adjustment"

Bank.Bank account = "043230"

[Report].Invoice GL Account = {&lt;&gt;} 61

[Report].Invoice GL Account = {&lt;&gt;} 62

Invoice.Batch = "07172023","07202023","07212023","07242023","07282023"

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch = "08022023","08022023A","L08022023","P08112023","P08112023A","P08112023B","F08112023","F08112023A","F08112023B"

Invoice Detail.GL account (2 Characters) = {&lt;&gt;} "61"

Invoice Detail.GL account (2 Characters) = {&lt;&gt;} "62"

| Invoice Number                    | Invoice Date | Description               | GL Account and Title                        | Net Invoice Amount |
|-----------------------------------|--------------|---------------------------|---------------------------------------------|--------------------|
| <b>90 DEGREE BENEFITS</b>         |              |                           |                                             |                    |
| LGWI-22-2204:                     | 12/29/2022   | EMS REFUND-DUPEE          | 11-22-00-46240 FIRE/EMS BILLING REVENUE     | 1,115.14           |
| Total 90 DEGREE BENEFITS:         |              |                           |                                             | 1,115.14           |
| <b>AMY'S SHIPPING EMPORIUM</b>    |              |                           |                                             |                    |
| 85292                             | 05/04/2023   | FD POSTAGE                | 11-22-00-53120 POSTAGE EXPENSE              | 12.50              |
| 86511                             | 06/27/2023   | PACKING/MALEK & ASSOC     | 11-22-00-53120 POSTAGE EXPENSE              | 12.51              |
| 86536                             | 06/29/2023   | POSTAGE EXPENSE           | 11-22-00-53120 POSTAGE EXPENSE              | 19.92              |
| 86598                             | 06/30/2023   | PACKING/RELIANT FIRE APP  | 11-22-00-53120 POSTAGE EXPENSE              | 19.32              |
| Total AMY'S SHIPPING EMPORIUM:    |              |                           |                                             | 64.25              |
| <b>ANDRES MEDICAL BILLING LTD</b> |              |                           |                                             |                    |
| 072023LGWI                        | 06/30/2023   | EMS BILLING-JUN 23        | 11-22-00-52140 OUTSIDE BILLING SERVICES     | 3,186.97           |
| Total ANDRES MEDICAL BILLING LTD: |              |                           |                                             | 3,186.97           |
| <b>APHE LLC</b>                   |              |                           |                                             |                    |
| 1692                              | 07/11/2023   | AHABLS -E-CARDS           | 11-22-00-56100 CPR CLASS PAY                | 30.00              |
| Total APHE LLC:                   |              |                           |                                             | 30.00              |
| <b>AURORA HEALTH CARE</b>         |              |                           |                                             |                    |
| 1454894                           | 07/10/2023   | BLOOD DRAWS               | 11-21-00-53800 PD SPECIAL INVESTIGATIONS    | 75.00              |
| 1499287                           | 07/16/2023   | EMP DRUG TESTING          | 11-32-10-52050 DRUG AND MEDICAL TESTING     | 104.00             |
| Total AURORA HEALTH CARE:         |              |                           |                                             | 179.00             |
| <b>AURORA QUICK CARE LLC</b>      |              |                           |                                             |                    |
| 238-CI0000374                     | 07/14/2023   | EMP CLINIC-JUN            | 11-10-20-51320 HEALTH AND DENTAL ADMIN CHGS | 3,000.00           |
| Total AURORA QUICK CARE LLC:      |              |                           |                                             | 3,000.00           |
| <b>BAYCOM INC</b>                 |              |                           |                                             |                    |
| EQUIPINV_044                      | 06/30/2023   | COMP REPLACE-TOUGHBOOK    | 11-21-00-58100 EQUIPMENT OUTLAY             | 6,076.00           |
| Total BAYCOM INC:                 |              |                           |                                             | 6,076.00           |
| <b>BAYSCAN TECHNOLOGIES</b>       |              |                           |                                             |                    |
| 75123                             | 07/24/2023   | CIRCULATION RECEIPT PAPER | 99-00-00-55110 LIBRARY CIRCULATION SUPPLIES | 389.78             |
| Total BAYSCAN TECHNOLOGIES:       |              |                           |                                             | 389.78             |
| <b>BENJAMIN E. ROBEL</b>          |              |                           |                                             |                    |
| 358                               | 07/12/2023   | GOAT RENTAL-HILLMOORE     | 11-00-00-47350 GOAT SPONSORSHIP             | 8,590.00           |
| Total BENJAMIN E. ROBEL:          |              |                           |                                             | 8,590.00           |



| Invoice Number                     | Invoice Date | Description               | GL Account and Title                          | Net Invoice Amount |
|------------------------------------|--------------|---------------------------|-----------------------------------------------|--------------------|
| <b>BOUND TREE MEDICAL LLC</b>      |              |                           |                                               |                    |
| 84968016                           | 05/25/2023   | EMS SUPPLIES              | 11-22-00-58100 EMS EQUIPMENT/SUPPLIES         | 164.95             |
| 84968017                           | 05/25/2023   | EMS SUPPLIES              | 11-22-00-58100 EMS EQUIPMENT/SUPPLIES         | 12.99              |
| 84982685                           | 06/08/2023   | EMS SUPPLIES              | 11-22-00-58100 EMS EQUIPMENT/SUPPLIES         | 150.66             |
| 84995432                           | 06/20/2023   | EMS SUPPLIES              | 11-22-00-58100 EMS EQUIPMENT/SUPPLIES         | 123.15             |
| 85006400                           | 06/29/2023   | EMS SUPPLIES              | 11-22-00-58100 EMS EQUIPMENT/SUPPLIES         | 214.11             |
| 85007929                           | 06/30/2023   | EMS SUPPLIES              | 11-22-00-58100 EMS EQUIPMENT/SUPPLIES         | 1,060.24           |
| 85007930                           | 06/30/2023   | EMS SUPPLIES              | 11-22-00-58100 EMS EQUIPMENT/SUPPLIES         | 522.96             |
| Total BOUND TREE MEDICAL LLC:      |              |                           |                                               | 2,249.06           |
| <b>BREEZY HILL NURSERY</b>         |              |                           |                                               |                    |
| INV/2023/2515                      | 07/20/2023   | LANDSCAPE MAINT-BI MONTHL | 42-34-50-52200 PARKING LOT PLANTING/MAINT     | 255.00             |
| Total BREEZY HILL NURSERY:         |              |                           |                                               | 255.00             |
| <b>BUMPER TO BUMPER AUTO PARTS</b> |              |                           |                                               |                    |
| 06620474479                        | 06/30/2023   | SPEED TRAILER SUPPLIES    | 11-21-00-53420 PD SPECIAL EQUIPMENT           | 5.58               |
| 662-474540                         | 07/03/2023   | FIRE TRAINING SUPPLIES    | 11-22-00-54100 FIRE TRAINING PAY              | 13.98              |
| 662-474604                         | 07/06/2023   | FIRE TRAINING SUPPLIES    | 11-22-00-54100 FIRE TRAINING PAY              | 18.78              |
| 662-475082                         | 07/17/2023   | VALVOLINE 10CT #19        | 11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE  | 17.98              |
| 662-475160                         | 07/19/2023   | #25 OVAL RED LAMP-2       | 11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE  | 23.58              |
| 662-475382                         | 07/24/2023   | SPARK PLUG                | 11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES  | 3.39               |
| Total BUMPER TO BUMPER AUTO PARTS: |              |                           |                                               | 83.29              |
| <b>CINTAS CORP</b>                 |              |                           |                                               |                    |
| 5168033777                         | 07/24/2023   | FIRST AID CABINET RESTOCK | 11-32-10-53900 FIRST AID AND SAFETY SUPPLIES  | 161.04             |
| Total CINTAS CORP:                 |              |                           |                                               | 161.04             |
| <b>DJS SCUBA LOCKER INC</b>        |              |                           |                                               |                    |
| SSA 62785                          | 04/08/2023   | SCUBA GEAR SERVICE        | 11-21-00-53420 PD SPECIAL EQUIPMENT           | 1,513.90           |
| Total DJS SCUBA LOCKER INC:        |              |                           |                                               | 1,513.90           |
| <b>DONNELLY, JANE</b>              |              |                           |                                               |                    |
| LGWI-20-1372:                      | 09/20/2020   | EMS REFUND 20-1372.1 DONN | 11-22-00-46240 FIRE/EMS BILLING REVENUE       | 16.11              |
| Total DONNELLY, JANE:              |              |                           |                                               | 16.11              |
| <b>DOUGLAS FOOD STORES INC.</b>    |              |                           |                                               |                    |
| 0081800-IN-1                       | 04/13/2023   | RIV KITCHEN EQUIPMENT-TOU | 47-70-00-57150 PROMOTIONAL GRANT              | 3,755.97           |
| Total DOUGLAS FOOD STORES INC.:    |              |                           |                                               | 3,755.97           |
| <b>EAGLE MEDIA INC</b>             |              |                           |                                               |                    |
| 00136442                           | 03/02/2023   | KELLER-LT. BADGE          | 11-21-00-51380 PD UNIFORM ALLOWANCE           | 109.50             |
| Total EAGLE MEDIA INC:             |              |                           |                                               | 109.50             |
| <b>FASTENAL COMPANY</b>            |              |                           |                                               |                    |
| WIELK177330                        | 06/08/2023   | UV BLACK CABLE SHOP SUPPL | 11-32-10-53400 OPERATING SUPPLIES-STREET DEPT | 29.36              |
| Total FASTENAL COMPANY:            |              |                           |                                               | 29.36              |

| Invoice Number                        | Invoice Date | Description                | GL Account and Title                         | Net Invoice Amount |
|---------------------------------------|--------------|----------------------------|----------------------------------------------|--------------------|
| <b>FORD OF LAKE GENEVA</b>            |              |                            |                                              |                    |
| 83143                                 | 06/23/2023   | 205 -TRANSFER CASE-OIL CHA | 11-21-00-53610 PD EQUIP MAINT SERV COSTS     | 717.87             |
| 83315                                 | 06/23/2023   | 206 TRANSMISSION, DRIVE SH | 11-21-00-53610 PD EQUIP MAINT SERV COSTS     | 3,159.61           |
| 83467                                 | 06/26/2023   | 209 BRAKE LIGHT BULG       | 11-21-00-53610 PD EQUIP MAINT SERV COSTS     | 24.25              |
| 83591                                 | 07/10/2023   | 203/205/209 TIRE REPAIR    | 11-21-00-53610 PD EQUIP MAINT SERV COSTS     | 159.29             |
| 83613                                 | 07/12/2023   | 202 BATTERY                | 11-21-00-53610 PD EQUIP MAINT SERV COSTS     | 222.43             |
| 83625                                 | 07/13/2023   | 211-OIL CHANGE             | 11-21-00-53610 PD EQUIP MAINT SERV COSTS     | 54.90              |
| 83697                                 | 07/21/2023   | 222 OIL CHANGE             | 11-21-00-53610 PD EQUIP MAINT SERV COSTS     | 47.10              |
| 83709                                 | 07/24/2023   | 204 OIL CHANGE             | 11-21-00-53610 PD EQUIP MAINT SERV COSTS     | 47.10              |
| Total FORD OF LAKE GENEVA:            |              |                            |                                              | 4,432.55           |
| <b>FOSTER COACH SALES INC</b>         |              |                            |                                              |                    |
| 26007                                 | 06/22/2023   | AIR COMPRESSOR MAINT       | 11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT   | 1,139.94           |
| Total FOSTER COACH SALES INC:         |              |                            |                                              | 1,139.94           |
| <b>GENCOMM</b>                        |              |                            |                                              |                    |
| 317750                                | 03/22/2023   | RUNNING LIGHT CAR 2        | 11-22-00-58200 STATE MANDATED EQUIP TESTING  | 1,195.30           |
| 317804                                | 03/23/2023   | RUNNING LIGHT CAR 1        | 11-22-00-58200 STATE MANDATED EQUIP TESTING  | 1,166.40           |
| 320415                                | 05/31/2023   | PORTABLE RADIOS            | 11-21-00-58100 EQUIPMENT OUTLAY              | 9,985.06           |
| Total GENCOMM:                        |              |                            |                                              | 12,346.76          |
| <b>GENERAL FIRE EQUIPMENT CO</b>      |              |                            |                                              |                    |
| 149698                                | 07/12/2023   | PRINTER BOX-NEW SQUADS     | 50-21-00-58000 POLICE EQUIPMENT PURCHASES    | 295.00             |
| Total GENERAL FIRE EQUIPMENT CO:      |              |                            |                                              | 295.00             |
| <b>GENESEE AGGREGATE CORPORATION</b>  |              |                            |                                              |                    |
| 19445                                 | 07/17/2023   | BEACH SAND-26.23 TONS      | 40-54-10-53520 BEACH MAINTENANCE SUPPLIES    | 213.78             |
| Total GENESEE AGGREGATE CORPORATION:  |              |                            |                                              | 213.78             |
| <b>GENEVA LAKE ENVIRONMENTAL AGCY</b> |              |                            |                                              |                    |
| 8/1/2023                              | 08/01/2023   | AUGUST PAYMENT 2023        | 40-54-10-57300 GLAKE ENVIRONMENTAL AGENCY    | 8,750.00           |
| Total GENEVA LAKE ENVIRONMENTAL AGCY: |              |                            |                                              | 8,750.00           |
| <b>GENEVA LAKE WATER SAFETY</b>       |              |                            |                                              |                    |
| 8/1/2023                              | 08/01/2023   | 2023 CONTRIBUTION          | 40-54-10-57200 WATER SAFETY PATROL           | 37,980.00          |
| Total GENEVA LAKE WATER SAFETY:       |              |                            |                                              | 37,980.00          |
| <b>GFL ENVIRONMENTAL</b>              |              |                            |                                              |                    |
| V20000014526                          | 07/15/2023   | ST SWEEPINGS DISPOSAL      | 11-36-00-52960 SOLID WASTE-STREET DEPT       | 1,008.67           |
| Total GFL ENVIRONMENTAL:              |              |                            |                                              | 1,008.67           |
| <b>GILLUND ENTERPRISES</b>            |              |                            |                                              |                    |
| 893945                                | 07/11/2023   | BRAKE CLEANER              | 11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE | 552.00             |
| Total GILLUND ENTERPRISES:            |              |                            |                                              | 552.00             |
| <b>GIRAFFE ELECTRIC</b>               |              |                            |                                              |                    |
| 23-487                                | 07/06/2023   | STOP LIGHT LABOR REPAIR    | 11-34-10-52610 STREET LIGHTS REPAIRS         | 380.00             |

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|-----------------------------------|--------------|----------------------------|----------------------------------------------|--------------------|
| Total GIRAFFE ELECTRIC:           |              |                            |                                              | 380.00             |
| <b>IQ RESOURCE GROUP INC</b>      |              |                            |                                              |                    |
| 115820                            | 07/14/2023   | TEMP PARKING STAFF         | 11-15-10-51200 ACCOUNTING WAGES              | 101.18             |
| 115820                            | 07/14/2023   | TEMP PARKING STAFF         | 42-34-50-51160 PARKING WAGES-CLERK/DISPATCH  | 910.66             |
| 115941                            | 07/21/2023   | TEMP PARKING STAFF         | 42-34-50-51160 PARKING WAGES-CLERK/DISPATCH  | 1,024.49           |
| 115941                            | 07/21/2023   | TEMP PARKING STAFF         | 11-15-10-51200 ACCOUNTING WAGES              | 113.83             |
| Total IQ RESOURCE GROUP INC:      |              |                            |                                              | 2,150.16           |
| <b>ITU ABSORB TECH INC</b>        |              |                            |                                              |                    |
| 8164663                           | 07/21/2023   | FLOOR MATS SHOP            | 11-32-10-53600 ST DEPT BLDG MAINT SERV COSTS | 94.52              |
| 8164664                           | 07/21/2023   | FLOOR MATS                 | 11-16-10-53600 CITY HALL MAINT SERVICE COSTS | 133.03             |
| Total ITU ABSORB TECH INC:        |              |                            |                                              | 227.55             |
| <b>ITU ABSORBTECH INC</b>         |              |                            |                                              |                    |
| 8156482                           | 07/07/2023   | MAT SERVICE-RIV            | 40-55-10-53600 UPPER RIVIERA MAINTENANCE     | 77.51              |
| Total ITU ABSORBTECH INC:         |              |                            |                                              | 77.51              |
| <b>JAMES IMAGING SYSTEMS INC</b>  |              |                            |                                              |                    |
| 1337070                           | 07/14/2023   | JULY;MAY-JULY OVERAGE      | 11-21-00-55310 COPY MACHINE & SHREDDING SVC  | 491.85             |
| Total JAMES IMAGING SYSTEMS INC:  |              |                            |                                              | 491.85             |
| <b>JERRY WILLKOMM INC</b>         |              |                            |                                              |                    |
| 297909                            | 07/05/2023   | 1610.0 GALS GAS            | 11-32-10-53410 VEHICLE-FUEL & OIL            | 5,504.59           |
| Total JERRY WILLKOMM INC:         |              |                            |                                              | 5,504.59           |
| <b>KAPUR &amp; ASSOCIATES INC</b> |              |                            |                                              |                    |
| 118223                            | 03/27/2023   | CENTER ST CULVERT          | 43-40-00-17015 LAKEFRONT CAPITAL PROJECTS    | 1,161.00           |
| 118226                            | 03/27/2023   | LOT D DESIGN WORK          | 42-34-50-58700 OUTLAY-PARKING                | 491.00             |
| 118774                            | 04/27/2023   | COVE LOT DESIGN WORK       | 42-34-50-58700 OUTLAY-PARKING                | 2,162.00           |
| 118776                            | 04/27/2023   | RIVIERA PARKING LOT TASK O | 11-30-00-52160 CITY ENGINEERING FEES         | 882.00             |
| 118950                            | 05/09/2023   | 2023 STREET PROGRAM        | 43-32-10-17010 2021/2022 STREET IMP PROGRAM  | 15,755.15          |
| 119691                            | 06/15/2023   | CONANT ST                  | 11-00-00-13910 A/R BILL OUTS                 | 567.00             |
| 119695                            | 06/15/2023   | 2023 PAVING                | 43-32-10-17010 2021/2022 STREET IMP PROGRAM  | 3,652.38           |
| 119740                            | 06/20/2023   | SPECS MANUAL               | 11-30-00-52160 CITY ENGINEERING FEES         | 460.00             |
| 119743                            | 06/20/2023   | ENGINEERING DAM PROJ       | 43-40-00-17015 LAKEFRONT CAPITAL PROJECTS    | 3,123.53           |
| 119744                            | 06/20/2023   | WIS DOT HWY 50             | 43-32-10-17010 2021/2022 STREET IMP PROGRAM  | 126.00             |
| Total KAPUR & ASSOCIATES INC:     |              |                            |                                              | 28,380.06          |
| <b>LAKE GENEVA CONVENTION</b>     |              |                            |                                              |                    |
| 8/1/2023                          | 08/01/2023   | 3RD QTR 2023 PAYMENT       | 47-00-00-57100 HOTEL/MOTEL ASSN-CHAM OF COMM | 37,500.00          |
| Total LAKE GENEVA CONVENTION:     |              |                            |                                              | 37,500.00          |
| <b>LAKESIDE INTERNATIONAL LLC</b> |              |                            |                                              |                    |
| 2312403P                          | 07/13/2023   | HUBCAP OIL BEARING -TRK #1 | 11-32-10-52500 ST DEPT EQUIPMENT REPAIRS     | 333.25             |
| Total LAKESIDE INTERNATIONAL LLC: |              |                            |                                              | 333.25             |



| Invoice Number                                | Invoice Date | Description                 | GL Account and Title                          | Net Invoice Amount |
|-----------------------------------------------|--------------|-----------------------------|-----------------------------------------------|--------------------|
| <b>LANGE ENTERPRISES INC</b>                  |              |                             |                                               |                    |
| 84064                                         | 07/06/2023   | STREETS ROAD SIGNAGE & BR   | 11-34-10-53740 STREET IDENTIFICATION SIGNS    | 215.73             |
| Total LANGE ENTERPRISES INC:                  |              |                             |                                               | 215.73             |
| <b>LANGUAGE LINE SERVICES</b>                 |              |                             |                                               |                    |
| 11042915                                      | 06/30/2023   | INTERPRETER FEES-JUNE       | 11-21-00-51400 PD INTERPRETERS FEES           | 12.24              |
| Total LANGUAGE LINE SERVICES:                 |              |                             |                                               | 12.24              |
| <b>MEDICO INSURANCE COMPANY</b>               |              |                             |                                               |                    |
| LGWI-22-1467:                                 | 09/06/2022   | EMS REFUND 22-1467.2 CURRA  | 11-22-00-46240 FIRE/EMS BILLING REVENUE       | 99.75              |
| Total MEDICO INSURANCE COMPANY:               |              |                             |                                               | 99.75              |
| <b>MERCY HEALTH SYSTEM</b>                    |              |                             |                                               |                    |
| 400010070 7-9                                 | 07/09/2023   | BLOOD DRAWS                 | 11-21-00-53800 PD SPECIAL INVESTIGATIONS      | 24.00              |
| Total MERCY HEALTH SYSTEM:                    |              |                             |                                               | 24.00              |
| <b>NYQUIST COMMUNICATIONS ENGINEERING LLC</b> |              |                             |                                               |                    |
| 1295                                          | 07/17/2023   | 2ND QTR IT SVCS             | 11-21-00-53050 DATA PROCESSING                | 5,725.00           |
| 1295                                          | 07/17/2023   | 2ND QTR IT SVCS             | 11-21-00-52620 PD COMMUNICATION SYS MAINT FEE | 750.00             |
| 1295                                          | 07/17/2023   | 2ND QTR IT SVCS             | 11-21-00-58100 EQUIPMENT OUTLAY               | 761.78             |
| 1295                                          | 07/17/2023   | 2ND QTR IT SVCS             | 50-21-00-58000 POLICE EQUIPMENT PURCHASES     | 850.00             |
| 1295-1                                        | 07/17/2023   | 2ND QTR IT SVCS             | 11-22-00-58500 EQUIPMENT OUTLAY               | 850.00             |
| Total NYQUIST COMMUNICATIONS ENGINEERING LLC: |              |                             |                                               | 8,936.78           |
| <b>OFFICE PRO INC</b>                         |              |                             |                                               |                    |
| 658678-1                                      | 07/17/2023   | HAND SOAP SHOP              | 11-52-00-53500 BLDG MAINT SUPPLIES-PARKS      | 1,175.00           |
| Total OFFICE PRO INC:                         |              |                             |                                               | 1,175.00           |
| <b>OTTER SALES &amp; SERVICE INC</b>          |              |                             |                                               |                    |
| BUR-1045804                                   | 07/19/2023   | BLADES-RHINO MOWER          | 11-52-00-52500 EQUIPMENT REPAIR SERVICES      | 94.77              |
| Total OTTER SALES & SERVICE INC:              |              |                             |                                               | 94.77              |
| <b>PATS SERVICES INC</b>                      |              |                             |                                               |                    |
| A-250773                                      | 07/07/2023   | PORT A POTTY OAK HILL - JUN | 48-00-00-52260 CEM WATER/SEWER EXP            | 270.00             |
| Total PATS SERVICES INC:                      |              |                             |                                               | 270.00             |
| <b>PETERS, ANDREW</b>                         |              |                             |                                               |                    |
| LGWI-22-1239:                                 | 07/30/2022   | EMS REFUND-22-1239.1 PETER  | 11-22-00-46240 FIRE/EMS BILLING REVENUE       | 100.00             |
| Total PETERS, ANDREW:                         |              |                             |                                               | 100.00             |
| <b>QUILL CORPORATION</b>                      |              |                             |                                               |                    |
| 33475858                                      | 07/13/2023   | PAPER                       | 11-21-00-53100 PD OFFICE SUPPLIES             | 76.45              |
| Total QUILL CORPORATION:                      |              |                             |                                               | 76.45              |
| <b>RNOW INC</b>                               |              |                             |                                               |                    |
| 2023-66826                                    | 07/24/2023   | HEADSPRING BOLT TURN BUC    | 11-32-10-52500 ST DEPT EQUIPMENT REPAIRS      | 215.26             |

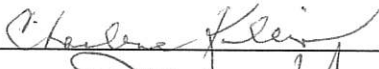
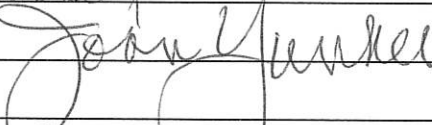
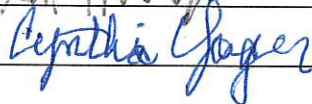
| Invoice Number                | Invoice Date | Description                | GL Account and Title                          | Net Invoice Amount |
|-------------------------------|--------------|----------------------------|-----------------------------------------------|--------------------|
| Total RNOW INC:               |              |                            |                                               | 215.26             |
| <b>ROTE OIL</b>               |              |                            |                                               |                    |
| 232010618                     | 07/20/2023   | 198.8 GALS ON ROAD DIESEL  | 11-32-10-53410 VEHICLE-FUEL & OIL             | 586.47             |
| 232020424                     | 07/21/2023   | 331.9 GALS ON ROAD DIESEL  | 11-32-10-53410 VEHICLE-FUEL & OIL             | 979.11             |
| 232020425                     | 07/21/2023   | 377.4 GALS DYED DIESEL     | 11-32-10-53410 VEHICLE-FUEL & OIL             | 996.33             |
| Total ROTE OIL:               |              |                            |                                               | 2,561.91           |
| <b>RYAN, DEBORAH</b>          |              |                            |                                               |                    |
| LGWI-23-0076:                 | 01/14/2023   | EMS REFUND-RYAN            | 11-22-00-46240 FIRE/EMS BILLING REVENUE       | 995.20             |
| Total RYAN, DEBORAH:          |              |                            |                                               | 995.20             |
| <b>SCHMITZ READY MIX INC</b>  |              |                            |                                               |                    |
| 1049023-IN                    | 06/13/2023   | SAFETY GRANT BLOCKS        | 11-32-10-53400 OPERATING SUPPLIES-STREET DEPT | 300.00             |
| Total SCHMITZ READY MIX INC:  |              |                            |                                               | 300.00             |
| <b>SHERRILL INC</b>           |              |                            |                                               |                    |
| INV-870120                    | 05/25/2023   | NOTCH BIG SHOT SET         | 11-32-13-54300 TREE & BRUSH OPER SUPPLIES     | 79.32              |
| Total SHERRILL INC:           |              |                            |                                               | 79.32              |
| <b>SHERWIN WILLIAMS</b>       |              |                            |                                               |                    |
| 7689-7                        | 07/13/2023   | PARKS PAINTING SUPPLY - BR | 11-52-00-53520 GROUNDS MAINT SUPPLIES         | 15.28              |
| Total SHERWIN WILLIAMS:       |              |                            |                                               | 15.28              |
| <b>SHRED-IT</b>               |              |                            |                                               |                    |
| 8004170240                    | 06/25/2023   | SHREDDING-JUNE             | 11-21-00-55310 COPY MACHINE & SHREDDING SVC   | 64.10              |
| Total SHRED-IT:               |              |                            |                                               | 64.10              |
| <b>SIREN SERVICES LLC</b>     |              |                            |                                               |                    |
| 2050                          | 07/13/2023   | LIGHTS REPAIRED ENG 2      | 11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT    | 363.05             |
| Total SIREN SERVICES LLC:     |              |                            |                                               | 363.05             |
| <b>STRAND ASSOCIATES INC</b>  |              |                            |                                               |                    |
| 0199021                       | 07/12/2023   | TAP GRANT RELATED          | 43-52-00-53100 TAP GRANT CAPITAL PROJECTS     | 301.78             |
| Total STRAND ASSOCIATES INC:  |              |                            |                                               | 301.78             |
| <b>THE STARK AGENCY INC</b>   |              |                            |                                               |                    |
| 22988                         | 05/31/2023   | COLLECTION FEES-MAY 2023   | 42-34-50-52160 CALE CC AND COLLEC FEES        | 499.50             |
| Total THE STARK AGENCY INC:   |              |                            |                                               | 499.50             |
| <b>THOMSON REUTERS - WEST</b> |              |                            |                                               |                    |
| 848596531                     | 07/01/2023   | CLEAR -JUNE                | 11-21-00-53800 PD SPECIAL INVESTIGATIONS      | 196.80             |
| Total THOMSON REUTERS - WEST: |              |                            |                                               | 196.80             |
| <b>TOP PACK DEFENSE LLC</b>   |              |                            |                                               |                    |
| 11047                         | 07/13/2023   | GREETHAM                   | 11-21-00-51380 PD UNIFORM ALLOWANCE           | 62.99              |

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| Total TOP PACK DEFENSE LLC:           |              |                           |                                              | 62.99              |
| <b>TOTAL PARKING SOLUTIONS INC</b>    |              |                           |                                              |                    |
| 106355                                | 07/13/2023   | CMS MONITORING AUG        | 42-34-50-54500 SUPPORT CONTRACTS             | 3,445.00           |
| 106379                                | 07/20/2023   | PAY BY TEXT FEES JUNE     | 42-34-50-53990 PARKING MISC EXPENSES         | 1,532.65           |
| TOTAL PARKING SOLUTIONS INC:          |              |                           |                                              | 4,977.65           |
| <b>TRANS UNION LLC</b>                |              |                           |                                              |                    |
| 06314116                              | 06/25/2023   | BACKGROUND CHECK          | 11-21-00-54110 PD APPLICATION PROCESS        | 31.62              |
| Total TRANS UNION LLC:                |              |                           |                                              | 31.62              |
| <b>TRUGREEN COMMERCIAL</b>            |              |                           |                                              |                    |
| 178920449                             | 06/30/2023   | PARK/RIV/CH TURF TREATMEN | 11-52-00-53620 GROUNDS FERTILIZER/WEED CONTR | 1,046.18           |
| Total TRUGREEN COMMERCIAL:            |              |                           |                                              | 1,046.18           |
| <b>ULTIMATE WINDOW LLC</b>            |              |                           |                                              |                    |
| 084302                                | 07/20/2023   | CLEAN EXTERIOR & ENTRYWA  | 40-55-20-53600 RIV MAINTENANCE SERVICE COSTS | 1,200.00           |
| Total ULTIMATE WINDOW LLC:            |              |                           |                                              | 1,200.00           |
| <b>UNIFORM SHOP, THE</b>              |              |                           |                                              |                    |
| 335078                                | 06/02/2023   | KELLER                    | 11-21-00-51380 PD UNIFORM ALLOWANCE          | 183.90             |
| Total UNIFORM SHOP, THE:              |              |                           |                                              | 183.90             |
| <b>UNITED HEALTHCARE</b>              |              |                           |                                              |                    |
| LGWI-22-1467:                         | 09/06/2022   | EMS REFUND-22-1467.1 CURR | 11-22-00-46240 FIRE/EMS BILLING REVENUE      | 174.01             |
| Total UNITED HEALTHCARE:              |              |                           |                                              | 174.01             |
| <b>UNITED LABORATORIES</b>            |              |                           |                                              |                    |
| INV382744                             | 07/12/2023   | CLEANING SUPPLIES-RIV     | 40-55-20-53500 BLDG MAINT SUPPLIES-LOWER RIV | 960.08             |
| Total UNITED LABORATORIES:            |              |                           |                                              | 960.08             |
| <b>UNITED OCC MED WALK IN SRV LLC</b> |              |                           |                                              |                    |
| 4711                                  | 06/20/2023   | HEPATITIS VACCINE-SARLES  | 11-21-00-54110 PD APPLICATION PROCESS        | 23.00              |
| Total UNITED OCC MED WALK IN SRV LLC: |              |                           |                                              | 23.00              |
| <b>VIRTUAL ACADEMY</b>                |              |                           |                                              |                    |
| VA10632                               | 06/28/2023   | DISPATCH TRAINING         | 11-21-00-54100 PD TRAINING EXPENSES          | 405.00             |
| Total VIRTUAL ACADEMY:                |              |                           |                                              | 405.00             |
| <b>VP PLUS INC</b>                    |              |                           |                                              |                    |
| 16671                                 | 06/29/2023   | LIGHT FIXTURES REPAIR-FH  | 11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE | 725.00             |
| Total VP PLUS INC:                    |              |                           |                                              | 725.00             |
| <b>WALWORTH COUNTY SHERIFF</b>        |              |                           |                                              |                    |
| 130226                                | 07/06/2023   | RANGE 6-22-23             | 11-21-00-54100 PD TRAINING EXPENSES          | 150.00             |



| Invoice Number                     | Invoice Date | Description               | GL Account and Title                         | Net Invoice Amount |
|------------------------------------|--------------|---------------------------|----------------------------------------------|--------------------|
| Total WALWORTH COUNTY SHERIFF:     |              |                           |                                              | 150.00             |
| <b>WAUKESHA CNTY TECH COLLEGE</b>  |              |                           |                                              |                    |
| S0804329                           | 06/28/2023   | TRAINING NELSON           | 11-21-00-54100 PD TRAINING EXPENSES          | 33.74              |
| Total WAUKESHA CNTY TECH COLLEGE:  |              |                           |                                              | 33.74              |
| <b>WELDERS SUPPLY CO</b>           |              |                           |                                              |                    |
| 10363783                           | 05/31/2023   | EMS SUPPLIES              | 11-22-00-58100 EMS EQUIPMENT/SUPPLIES        | 17.00              |
| 10369039                           | 06/29/2023   | PROPANE - FORKLIFT        | 11-32-10-53410 VEHICLE-FUEL & OIL            | 71.38              |
| 10370038                           | 06/30/2023   | EMS SUPPLIES              | 11-22-00-58100 EMS EQUIPMENT/SUPPLIES        | 17.00              |
| Total WELDERS SUPPLY CO:           |              |                           |                                              | 105.38             |
| <b>WI DEPT OF TRANSPORTATION</b>   |              |                           |                                              |                    |
| 395-000031211                      | 07/03/2023   | HWY 50 RD IMPROVE PROJECT | 43-32-10-17010 2021/2022 STREET IMP PROGRAM  | 1,055.96           |
| 395-000031211                      | 07/03/2023   | HWY 50 RD IMPROVE PROJECT | 43-32-10-17010 2021/2022 STREET IMP PROGRAM  | 1,262.25           |
| 395-00003121                       | 07/03/2023   | HWY 50 RD IMPROVE PROJECT | 43-32-10-17010 2021/2022 STREET IMP PROGRAM  | 2,700.81           |
| Total WI DEPT OF TRANSPORTATION:   |              |                           |                                              | 5,019.02           |
| <b>WI ELEVATOR INSPECTION INC.</b> |              |                           |                                              |                    |
| 17913                              | 06/30/2023   | ANNUAL ELEV INSP-RIV      | 40-55-20-53600 RIV MAINTENANCE SERVICE COSTS | 120.00             |
| Total WI ELEVATOR INSPECTION INC.: |              |                           |                                              | 120.00             |
| <b>ZOLL MEDICAL CORPORATION</b>    |              |                           |                                              |                    |
| 3763847                            | 07/04/2023   | EMS SUPPLIES              | 11-22-00-58100 EMS EQUIPMENT/SUPPLIES        | 147.40             |
| 3764509                            | 07/05/2023   | EMS SUPPLIES              | 11-22-00-58100 EMS EQUIPMENT/SUPPLIES        | 24.00              |
| 90076909                           | 07/05/2023   | EMS SUPPLIES              | 11-22-00-58200 STATE MANDATED EQUIP TESTING  | 2,340.00           |
| Total ZOLL MEDICAL CORPORATION:    |              |                           |                                              | 2,511.40           |
| Grand Totals:                      |              |                           |                                              | 206,893.93         |

Dated: \_\_\_\_\_

Mayor:  \_\_\_\_\_City Council:  \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_

City Recorder: \_\_\_\_\_

| Invoice Number | Invoice Date | Description | GL Account and Title | Net<br>Invoice Amount |
|----------------|--------------|-------------|----------------------|-----------------------|
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## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

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