

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE
MONDAY, JUNE 26, 2023 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Meeting called to order by Chairperson Straube at 4:00 pm

Roll Call: Chairperson, Shari Straube, Ken Howell, Cindy Yager, Tim Dunn, Joan Yunker

Comments from the Public Limited to 5 minutes, Limited to Items on this Agenda

A letter was read on behalf of Monica & Luke Pfeifer of Maxwell Mansion regarding item #13; the Baker Street sidewalk assessment referencing collaboration regarding time of work, the trees, landscaping, and the fee assessment for upcoming construction work as it relates to ADA sidewalk compliance.

Sheri Ames, 603 Center St. she attended the last PWC meeting, spoke to DPW Dir. regarding her double length alley that was completed last year. She stated that a filling was supposed to be added, that it hasn't been completed, but she's hoping it will get done. She would also like speed bumps put in to prevent cars from speeding.

Peg Esposito, 124 Darwin St. She would like to make sure the community comments remain heard regarding the South Street Trail i.e., not tearing down trees or putting a bike lane along driveways. She would also like to see something more interesting, such as curved sidewalks along Hillmoor and not just a standard straight sidewalk. Also, intersection design would be helpful to see what the design was, and she believes a "gant" sic chart would be helpful to understand the timing and planning to keep the people informed as to where the traffic will be rerouted.

Mary Jo Fesenmaier, 1085 S. Lake Shore Dr. She referenced item #6; the Parking Report and she pointed out that there are two spots located behind Egg Harbor. One parking spot was filled with a dumpster and the other parking spot has a trailer in it so the city should be getting half the parking revenue cost, and she doesn't know why we would be waiving that as they've been there for a long time. She stated hopefully the Parking Manager staff can investigate getting the money that's owed to the city. She also referenced item #8 – she would like to make sure the Center St. alley gets filled in on the sides of the roads by the curbs (no lips into people's driveways). Fesenmaier on item #12 expressed interest in understanding the benefit of switching from a private road to a public road to include cost. She also addressed item #15 letter D # 2 & #3 as she didn't recall if we revised the cost on the Northside. She shared that using a sharrow as referenced in the City Administrator's emails was a good idea, and stated, we should not disturb the path along Big Foot Beach State Park (put sharrow there instead), eliminate properties on the Northside of South Street, she suggested sections around Badger H.S. be torn out and paved, rehabilitate referenced intersections, pave to connect intersection to sidewalks, rehabilitate and enhance the pedestrian intersection with ADA ramps & lighted signs, and special assess for sidewalk along Bloomfield Road. She also asked about the funding for the title search not being in the original cost.

Carol Brady, 781 South Street, she mentioned she was addressing item #2 the Big Foot area, and she would like it left the way that it is.

Bill Henry, Kehoe Henry Ass. Representing Lake Geneva Lanes / Neil Gill owner to the left on item #15 encouraged the city to extend the road to three lanes - Curtis to Edwards Blvd. He believes it's a great opportunity to enhance the flow along with increasing safety.

Approval of the March 27, 2023, Public Works Committee Minutes as Prepared and Distributed

Ald. Yunker motioned to approve the March 27, 2023, Public Works Committee minutes, second by Ald. Dunn. Motion carried 5-0.

Director of Public Works Report

DPW Director stated the city was experiencing quite a bit of vandalism. There were trees damaged downtown (12 total now) on Main St. We tried opening the Dunn Field bathroom again this year and there was approximately \$1,000 in damages so we closed it again. The entire DPW report is in the packet.

Parking Manager Report

Parking Manager, Elder shared month of May total revenue between kiosk and parking was just shy of \$313,000 which compared to 2022 was \$222,000 which is due to the rate increase going from \$2.00 to \$4.00. The Coin percentage continues to drop to less than 1%. He has waived some parking fees, but not since we last met. The Parking Manager noted that the city does pay for the shuttle at \$750 per day, per bus. Nothing to report on Lot I yet, but the Parking Manager will have the reservation process up and running by the end of the week.

Kapur Engineering Report

Kapur Representative, Raush shared in the packet was her memo summarizing the 2023 Street Program that was awarded at the City Council meeting to Wolf Paving. The pre-con meeting was held with Wolf Paving on Monday, June 19th with work to proceed in August and to be completed by October 15th. Wells St. will be done after Labor Day. The sidewalk study was also passed at the City Council meeting except for Baker St. Two different options are being proposed for ADA access to the Riviera Beach and they're hoping to get in for the July meeting. She's approximately 80% through the process and hoping to get going on that.

MSA Report

MSA Representative, DeYoung referenced the outstanding fill from the Center St. project is on the punch list and will get taken care of. He stated the project on Wrigley & Cook went well with some final pay requests coming up. Pine Tree Lane & Marianne Terrace surface pavement is planned for Wednesday of this week and it's close to being done.

Discussion / Recommendation on Continuing the TAP Grant Project [City Administrator]

The City Admin stated that his May 24, 2023, memo to the Council outlines items needed from the City for WisDOT to consider. The city cannot receive direction from WisDOT until these questions are answered. The DPW Director referenced his map in the packet showing areas in red which will be removed from the project, and items in green which will remain. The red area contains the area on the Northside of South Street. The green area contains the rest of the original submittal and includes the South St/Bloomfield Rd/Wells St. intersection pedestrian improvements, as well as the crosswalk between the High School and Middle School near the football field and the connection South on Wells Street to the City limit. These areas were in the original application and would remain.

DPW Dir. continued that WisDOT is concerned with the alignment of the path starting at the west edge of Badger H.S. lot, to the South St. entrance, to Bigfoot State Park. The existing trail is partially on the State Park property. WisDOT has noted that they would like to see the path placed entirely on City owned right of way (ROW). DPW Dir. referenced in the packet there was a list of potential trees to be removed for the path to be aligned. He also stated that any tree removed would be replaced somewhere in the city. The Committee and Council will need to decide on what we will submit to WisDOT. The Admin noted that an estimate from the Consulting Engineer to make revisions to the plan is \$20-30k, and that does not guarantee WisDOT will approve. WisDOT can send it back for further revisions. Ald. Howell asked if the city decided not to move forward what would be lost. DPW Dir. stated approximately \$840k of the grant. Admin noted that if we did not accept the grant, the city would need to pay the approximately \$139k we have already spent.

Ald. Yunker expressed concern regarding the elevated cost. DPW Dir. pointed out the grant was a matching grant, 80% State, 20% City and explained that the original engineer estimate was around \$1.2 million which would put the city cost share at approximately \$220k+/- . Updated costs have soared to over \$1.6 million placing the city portion at approximately \$300-400k. DPW Dir. stated they brought that up to WisDOT and they (WisDOT) understood the dilemma and therefore would allow the city to propose shortening the length of the project to bring costs down to the original numbers. However, the City Engineer pointed out that WisDOT has made it clear they still would like the connection to South Lake Shore Dr. by placing sharrows between South Lake Shore Drive (SLSD) and the west termini of the off-road path.

Ald. Yager asked the City Engineer what would happen if we decided to leave the alignment next to the park as is, the Engineer responded that WisDOT would require a permanent easement from the park essentially killing the project. Ald. Yager asked the difference between a temporary and permanent easement. Temporary is for working on property and permanent is for placing something permanently. The Engineer also noted that WisDOT has stated they will not allow sharrows and a path on the same stretch of road, either on or off the pavement.

Chmn Straube asked why the path was not continued on the Southside of South St. DPW Dir. responded that the grant application did not accept multi-jurisdictional applications and that section lies entirely in the Town of Linn.

Ald. Howell motioned to continue the Tap Grant Project and send it to FLR, Ald. Dunn seconded.

Ald. Yager made amendment to the motion to stop the trail at the west edge of the High School and move it across the road to Mobile St. Motion to amend received no second, so it failed.

Engineer stated that was not in the application and does not make the connection WisDOT is looking for. Ald. Yager stated children on bikes already use South St. in the red area. DPW stated WisDOT is looking for the connection to SLSD as a future path may connect to Illinois. DPW stated he had conversations regarding the path with the School Superintendent, Business Manager and Buildings and Grounds Super. They supported the project.

Roll Call Vote on original motion to approve as is and send to FLR.

Yunker-no, Dunn-yes, Yager-no, Howell-yes, Straube-yes. Motion carried 3-2.

Discussion / Recommendation No Parking Zone to be Created on Sonata Way at Townline Road
[**DPW / PD**]

Dir. Earle explained that this is due to an overflow from Veteran's Park tournaments.

Ald. Howell motioned to approve, second by Ald. Yunker. Motion carried 5-0.

Discussion / Recommendation to Change Ordinances, Ch 62-1 for Maytag Dr. from a Private Road to City Owned Public Road [**DPW / CLERK**]

Dir. Earle stated this is a housekeeping item and was not removed from the map.

Ald. Dunn motioned to approve, second by Ald. Yunker. Motion carried 5-0.

*Discussion / Recommendation Baker Street Sidewalk Assessment [**KAPUR**]*

Dir. Earle stated that this agenda item was sent back to PWC from the Council. This stretch of sidewalk bordering Maxwell Mansion fills in a gap. This sidewalk would head back to Wells and improve ADA compliance. Estimate \$13,000 and two trees would have to be removed and one might be replaced. Larger trees on the sidewalk work around. Potential future connection on Wells St. The issue of the sidewalk assessments will be addressed next month as a new project Kapur has been working on.

Ald. Yager mentioned that one of the issues the Maxwell Mansion is concerned with is the timing and Kapur said they would like to start before Memorial Day or after Labor Day. She stressed that the pre-construction does not start until August and the importance of coordinating with them. The area will stay open and not have a hard shut down along with signage to direct traffic. Construction would take place during the day and during the week and they would do their best to keep it clean.

Ald. Howell motion to approve, second by Ald. Dunn. Motion carried 5-0.

*Discussion / Recommendation Purchase of (2) Kubota RTV's from Capital Improvement [**DPW**]*

It was pointed out that there was a substantial amount of money saved when purchased. There's funding in the capital borrowing and these are needed for the parks.

Ald. Yunker motion to approve, second by Ald. Yager. Motion carried 5-0.

*Discussion / Recommendation Regarding WisDOT Working Meeting Project ID 3170-09-00/70
Section E, Subsection I. Expansion of the Roadway Between Curtis St. and Edwards Blvd. [**DPW**]*

DPW Dir. stated they're looking for a decision to participate in widening if the city chose to do so. Ald. Howell asked what's involved in tearing up the road. WisDOT does the bulk of the project, but if widened, the city would pay for it. DPW Dir. mentioned this is only the widening and completely in the State ROW per DPW Dir.

Ald. Howell motioned to approve, second by Ald. Dunn. Motion carried 5-0.

Ald. Yager asked about committing funds for this and how can the city pay for it? DPW Dir. said the city would need to include it in the budgeting. A placeholder only for clarification.

Future Agenda Items

Attempted stop light at Interchange North and Center St. (stop light or guarded crosswalk)

Adjournment

Ald. Howell motioned to adjourn at 5:25 pm, Yunker second. Motion carried 5-0.