Lake Geneva Utility Commission

MUNICIPAL WATER AND WASTEWATER SERVICES

361 W Main Street
P.O. Box 187
Lake Geneva, WI 53147
262-248-2311
www.lgutilitycommission.com

Dennis Lyon – President
Josh Gajewski – Utility Director
Jeff Ecklund – Water Superintendent
Ken Bauman – Wastewater Superintendent

LAKE GENEVA UTILITY COMMISSION
MONDAY AUGUST 21, 2023 4:00 PM
COUNCIL CHAMBERS - CITY HALL, 626 GENEVA STREET

MEETINGS WILL BE HELD VIRTUALLY AS WELL AS IN PERSON. IF YOU WISH TO LISTEN TO OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:

1. Links to the Lake Geneva Utility Commission's live video stream can be found at www.cityoflakegeneva.com/video
2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free) **Access Code:** 9746153

AGENDA

1. Call Meeting to Order
2. Roll Call
3. Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve Utility Commission Minutes from July 17, 2023 as prepared and distributed
5. Acknowledgement of Correspondence
6. Approval of July 2023 Financials
7. Approval of July 2023 Bills
8. Directors Report
9. Discussion/Action on the sale of surplus Utility equipment and materials
10. Discussion/Action on well inspection, refurbishment, and reconditioning service work
11. Discussion/Action on boost pump inspection, refurbishment, and reconditioning service work
12. Update on utility-related improvements along the WisDOT STH 50 project corridor
13. Motion to go into closed session pursuant to Wis. Stat. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically the potential purchase of property
14. Motion to return to open session pursuant to Wis. Stat. 19.85(2) and take action on any items discussed in the closed session
15. Adjourn

Lake Geneva Utility Commission Minutes
Lake Geneva Utility Commission Meeting
Monday July 17, 2023, 4:00pm
Council Chambers, City Hall – 626 Geneva St

THIS MEETING WAS HELD IN PERSON

Call Meeting to Order – Lyon called the meeting to order at 4:00pm

Roll Call – Lyon, Klein, Howell, Frame, Nord, & Binn Excused - Stanczak

Staff in Attendance – Gajewski & Busch

Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
None

Approve Utility Commission Minutes from June 19, 2023, as prepared and distributed
Howell/Frame motion to approve. Passed 6-0.

Acknowledgement of Correspondence
None

Approval of June 2023 Financials
Frame/Binn motion to approve. Passed 6-0.

Approval of June 2023 Bills
Binn/Frame motion to approve. Passed 6-0.

Director's Report
Gajewski went over the submitted Director's report and provided updates to the Commission.
Howell/Frame motion to approve. Passed 6-0.

Discussion/Action on Payment Request #3 for the Pine Tree Lane & Marianne Terrace Improvement Project prepared by Asphalt Contractors Inc
Gajewski pointed out that this payment request is actually #4. There will be one additional pay request to close out the project. We are still holding retainage and there will be a final punch list of things to be finalized put together this week.
Howell/Frame motion to approve Payment Request #4 for the Pine Tree Lane and Marianne Terrace Improvement Project. Passed 6-0.

Update on utility related improvements along the WisDOT STH 50 project corridor
Gajewski gave a quick recap of the discussion at last month's meeting. He has since attended a meeting with a WisDOT representative and the staff at MSA as well as the design engineer that WisDOT has chosen for their project. Gajewski went over the maps in the packet and explained the potential utility upgrades that are being discussed. WisDOT is planning on hosting a meeting in the next couple of months with relevant local groups to go over the scope and timing of the project, and then the city would become the liaison for these groups after that meeting. One of the biggest unknowns at last month's meeting was WisDOT's requirements for backfill and they have now advised that they would be fine with the City's specification for trench backfill except for possibly the deep sewer section. Gajewski discussed with WisDOT the timing of their upcoming soil borings to see if we can work in conjunction with them for our borings which would be deeper than theirs.

The deep sewer section is a major project that would require a trench from one side of the road to the other and Gajewski explained that the Utility really needs to decide how much future planning we want to do at this time to accommodate possible future growth to the west. He explained that there are some alternatives including installing a lift station. Discussion was had on the upcoming meeting that WisDOT have said they would hold and who would be attending as well as the timing of it. WisDOT have said that August is their target month.
No action taken.

Adjourn
Klein/Frame motion to adjourn at 4:22pm. Passed 6-0.

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE LAKE GENEVA UTILITY COMMISSION

LAKE GENEVA UTILITY COMMISSION

BUDGET COMPARISON THRU: 7 / 2023

FUND 61 - WASTEWATER UTILITY

REVENUES	**Current Period**	**YTD**	**2023 Budget**	**YTD vs Budget**	**YTD % of Budget** *58.3%*	**Prior YTD 2022**	**Prior YTD 5 Year Avg.**
INTEREST EARNED	27,748	159,997	69,600	90,397	229.88%	14,657	10,703
CUSTOMER SALES	36,800	1,013,638	2,104,937	-1,091,299	48.16%	986,590	942,785
OTHER REVENUE	1,970	9,236	11,225	-1,989	82.28%	6,678	5,482
CAPITAL CONTRIBUTIONS	18,650	415,522	205,150	210,372	202.55%	87,655	86,760
TOTAL REVENUES	**85,168**	**1,598,394**	**2,390,912**	**-792,518**	**66.85%**	**1,095,580**	**1,045,730**
EXPENSES							
TOTAL OUTSIDE SERVICES	30,963	167,932	408,455	-240,523	41.11%	165,130	157,405
TOTAL OPERATING EXPENSES	1,636	20,578	45,550	-24,972	45.18%	19,614	17,562
TOTAL INSURANCE	0	16,846	29,450	-12,604	57.20%	14,641	13,897
TOTAL SALARY & BENEFITS	69,000	386,871	668,150	-281,279	57.90%	330,389	306,389
TOTAL LAB SUPPLIES	654	14,546	21,250	-6,704	68.45%	17,125	11,049
TOTAL MISCELLANEOUS EXPENSE	0	123	1,000	-877	12.28%	59	351
TOTAL MAINTENANCE	4,239	84,644	301,600	-216,956	28.07%	42,108	77,470
TOTAL OPERATION & MAINTENANCE EXPENSES	**106,492**	**691,539**	**1,475,455**	**-783,916**	**46.87%**	**589,067**	**584,124**
REVENUES OVER O&M EXPENSES	**-21,324**	**906,855**	**915,457**	**-8,602**		**506,513**	**461,606**
TOTAL CAPITAL OUTLAY	0	14,537	1,324,700	-1,310,163	1.10%	113,444	62,009
REVENUES OVER TOTAL EXPENSES	**-21,323**	**892,318**	**-409,243**	**1,301,561**		**393,069**	**399,596**
TOTAL CASH TRANSFERS	27,687	1,004,620	-413,250	1,417,870	-243.10%	834,280	497,864
NET CHANGE IN CASH BALANCE	**-49,011**	**-112,302**	**4,007**	**-116,309**		**-441,211**	**-98,268**

FUND CASH AND INVESTMENT SUMMARY	Opening Balance	Period Activity	Ending Balance
Wastewater Utility Fund Cash	147,157	325,991	473,148
LGIP #10 - Capital Project Fund	3,114,910	13,630	3,128,540
LGIP #11 - Debt Service Fund	0	0	0
LGIP #12 - Impact Fee Fund	1,669,274	7,304	1,676,578
LGIP #13 - Equipment Replacement Fund	1,543,238	6,753	1,549,991
TOTAL WASTEWATER CASH AND INVESTMENT	**6,474,579**	**353,678**	**6,828,258**

LAKE GENEVA UTILITY COMMISSION

BUDGET COMPARISON THRU: 7 / 2023

FUND 62 - WATER UTILITY

REVENUES	**Current Period**	**YTD**	**2023 Budget**	**YTD vs Budget**	**YTD % of Budget** *58.3%*	**Prior YTD 2022**	**Prior YTD 5 Year Avg.**
INTEREST EARNED	16,334	91,655	61,200	30,455	149.76%	8,176	6,181
CUSTOMER SALES	20,544	876,914	1,833,474	-956,560	47.83%	878,948	845,260
OTHER REVENUE	6,244	273,069	306,498	-33,429	89.09%	264,030	241,424
CAPITAL CONTRIBUTIONS	16,900	377,546	185,900	191,646	203.09%	79,430	78,078
TOTAL REVENUES	**60,022**	**1,619,183**	**2,387,072**	**-767,889**	**67.83%**	**1,230,584**	**1,170,943**
EXPENSES							
TOTAL SOURCE OF SUPPLY - OPERATION	9,314	39,347	69,850	-30,503	56.33%	32,263	31,435
TOTAL SOURCE OF SUPPLY - MAINTENANCE	2,542	9,281	66,500	-57,219	13.96%	6,102	7,969
TOTAL PUMPING EXPENSE - OPERATION	7,989	41,472	83,500	-42,028	49.67%	37,154	37,567
TOTAL PUMPING EXPENSE - MAINTENANCE	958	6,202	45,950	-39,748	13.50%	2,570	13,287
TOTAL WATER TREATMENT - OPERATION	17,347	63,466	116,900	-53,434	54.29%	49,590	50,254
TOTAL WATER TREATMENT - MAINTENANCE	7,476	46,991	76,000	-29,009	61.83%	48,088	46,152
TOTAL TRANS. & DISTRIBUTION - OPERATION	4,915	35,743	63,900	-28,157	55.94%	25,431	23,763
TOTAL TRANS. & DISTRIBUTION - MAINTENANCE	12,106	91,501	194,150	-102,649	47.13%	130,822	84,891
TOTAL CUSTOMER ACCOUNTS	7,630	46,562	76,025	-29,463	61.25%	39,150	36,409
TOTAL ADMIN & GENERAL OPERATIONS	47,808	300,781	463,540	-162,759	64.89%	266,740	224,571
TOTAL OTHER EXPENSES	25,000	175,000	310,000	-135,000	56.45%	175,000	180,460
TOTAL OPERATION & MAINTENANCE EXPENSES	**143,085**	**856,346**	**1,566,315**	**-709,969**	**54.67%**	**812,911**	**736,759**
REVENUES OVER O&M EXPENSES	**-83,063**	**762,837**	**820,757**	**-57,920**		**417,673**	**434,184**
TOTAL CAPITAL OUTLAY	18,204	467,089	576,000	-108,911	81.09%	60,974	165,050
REVENUES OVER TOTAL EXPENSES	**-101,267**	**295,748**	**244,757**	**50,991**		**356,699**	**269,134**
TOTAL CASH TRANSFERS	16,334	700,548	241,600	458,948	289.96%	536,680	218,808
NET CHANGE IN CASH BALANCE	**-117,601**	**-404,800**	**3,157**	**-407,957**		**-179,981**	**50,327**

FUND CASH AND INVESTMENT SUMMARY	Opening Balance	Period Activity	Ending Balance
Water Utility Fund Cash	-3,189	165,319	162,130
LGIP #1 - Capital Project Fund	1,949,899	8,532	1,958,432
LGIP #2 - Impact Fee Fund	978,850	4,283	983,133
LGIP #3 - Equipment Replacement Fund	804,091	3,519	807,610
TOTAL WATER FUND CASH AND INVESTMENT	**3,729,652**	**181,653**	**3,911,305**

Report Criteria:
Detail report.
Invoices with totals above $5000.00 included.
Paid and unpaid invoices included.
Invoice Detail.GL account (2 Characters) = "61","62"

Invoice Number	Invoice Date	Description	GL Account and Title		Net Invoice Amount
61					
ALLIANT ENERGY					
280954000023	08/01/2023	HASKINS ST SEWER PLANT	61-00-00-52520	UTILTITY-ELECTRICITY-PLANT	15,581.19
Total ALLIANT ENERGY:					15,581.19
AMAZON CAPITAL SERVICES					
89C4-JUN 202	07/01/2023	DECK SPRING-SCAG MOWER	61-00-00-53510	OPERATIONS-EQUIPMENT	35.05
89C4-JUN 202	07/01/2023	IDLER PULLEY, DECK BELT-SC	61-00-00-53510	OPERATIONS-EQUIPMENT	116.83
89C4-JUN 202	07/01/2023	RAS/WAS CONTROLLER CABIN	61-00-00-93603	MAINT-PROCESS EQUIP	51.20
89C4-JUN 202	07/01/2023	UPS BATTERY-LIFT STATION M	61-00-00-93800	MAINT-LIFT STATIONS	36.99
Total AMAZON CAPITAL SERVICES:					240.07
SABEL MECHANICAL LLC					
230440	07/12/2023	BIG FOOT LS MAINT	61-00-00-93800	MAINT-LIFT STATIONS	5,651.14
Total SABEL MECHANICAL LLC:					5,651.14
UNITED LABORATORIES					
INV383835	07/26/2023	LIFT/ZYME	61-00-00-93800	MAINT-LIFT STATIONS	9,632.40
Total UNITED LABORATORIES:					9,632.40
DOWN TO EARTH					
8133	07/25/2023	PARK ROW SEWER MAIN REPA	61-00-00-93810	MAINT-MAINS	11,746.34
Total DOWN TO EARTH:					11,746.34
Total 61:					42,851.14
62					
CORE & MAIN LP					
Q528056	06/27/2023	3/4S RESIDENTIAL METERS	62-00-00-34600	METERS	5,208.44
Total CORE & MAIN LP:					5,208.44
MARTELLE WATER TREATMENT					
25626	08/09/2023	SODIUM HYPOCHLORITE & BL	62-00-00-60200	CHEMICALS	1,585.41
Total MARTELLE WATER TREATMENT:					1,585.41
ALLIANT ENERGY					
576425000023	08/02/2023	MAIN ST ENGINE ROOM	62-00-00-62300	PUMPING POWER PURCHASED	6,166.79
Total ALLIANT ENERGY:					6,166.79
MARTELLE WATER TREATMENT					
25626	08/09/2023	HYDROFLUOSILICIC ACID, CHL	62-00-00-64100	CHEMICALS	5,814.70

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total MARTELLE WATER TREATMENT:				5,814.70
AMAZON CAPITAL SERVICES				
89C4-JUN 202	07/01/2023	PLANT B-CHEMICAL PUMP REP	62-00-00-65200 MAINT WATER TREATMENT EQUIP	322.40
Total AMAZON CAPITAL SERVICES:				322.40
Total 62:				19,097.74
Grand Totals:				61,948.88

Dated: _____

Mayor: _____

City Council: _____

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City Recorder: _____

Report Criteria:
Detail report.
Invoices with totals above $5000.00 included.
Paid and unpaid invoices included.
Invoice Detail.GL account (2 Characters) = "61","62"

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.
Invoice Detail.GL account (2 Characters) = "61","62"

Invoice Number	Invoice Date	Description	GL Account and Title		Net Invoice Amount
61					
NORTHERN LAKE SERVICE INC					
2310824	07/18/2023	WEEKLY NITROGEN TESTING	61-00-00-52100	LABORATORY SERVICES	293.79
2311454	07/24/2023	WEEKLY NITROGEN TESTING	61-00-00-52100	LABORATORY SERVICES	293.79
2311989	07/31/2023	WEEKLY NITROGEN TESTING	61-00-00-52100	LABORATORY SERVICES	293.79
2312399	08/03/2023	WEEKLY NITROGEN TESTING	61-00-00-52100	LABORATORY SERVICES	293.79
2312890	08/10/2023	WEEKLY NITROGEN TESTING	61-00-00-52100	LABORATORY SERVICES	293.79
Total NORTHERN LAKE SERVICE INC:					1,468.95
WE ENERGIES					
4651557504	07/11/2023	HASKINS ST DE-WATERING BL	61-00-00-52500	UTILITY-GAS-PLANT	10.89
4651892652	07/11/2023	HASKINS ST WWTF SEWER PL	61-00-00-52500	UTILITY-GAS-PLANT	32.22
4652245941	07/11/2023	HASKINS ST WEST BLDG-STOR	61-00-00-52500	UTILITY-GAS-PLANT	10.89
4689790023	08/10/2023	HASKINS ST DEWATERING BLD	61-00-00-52500	UTILITY-GAS-PLANT	9.90
4689861844	08/10/2023	HASKINS ST WWTF-SEWER PL	61-00-00-52500	UTILITY-GAS-PLANT	30.22
4690184170	08/10/2023	HASKINS ST WEST BLDG-STOR	61-00-00-52500	UTILITY-GAS-PLANT	9.90
4648909309	07/10/2023	EDGEWOOD LIFT STATION	61-00-00-52505	UTILITY-GAS-COLLECTION SYSTEM	11.98
4653083739	07/12/2023	LA GRANGE LIFT STATION	61-00-00-52505	UTILITY-GAS-COLLECTION SYSTEM	15.88
4655433024	07/13/2023	BIG FOOT LIFT STATION	61-00-00-52505	UTILITY-GAS-COLLECTION SYSTEM	9.24
4689781030	08/10/2023	EDGEWOOD DR LIFT STN	61-00-00-52505	UTILITY-GAS-COLLECTION SYSTEM	12.94
Total WE ENERGIES:					154.06
ALLIANT ENERGY					
143875000023	08/01/2023	191 HASKINS ST DEWATER BLD	61-00-00-52520	UTILTITY-ELECTRICITY-PLANT	267.42
280954000023	08/01/2023	HASKINS ST SEWER PLANT	61-00-00-52520	UTILTITY-ELECTRICITY-PLANT	15,581.19
507753000023	08/01/2023	361 W MAIN ST SIGN	61-00-00-52520	UTILTITY-ELECTRICITY-PLANT	17.78
974671000023	08/01/2023	361 MAIN ST HALLWAY	61-00-00-52520	UTILTITY-ELECTRICITY-PLANT	181.11
055361000023	08/01/2023	361 MAIN ST CC LIFT	61-00-00-52525	UTILTITY-ELECTRICITY-COLL SYS	68.74
141180000023	08/01/2023	LAGRANGE DR LIFT STN	61-00-00-52525	UTILTITY-ELECTRICITY-COLL SYS	126.27
277971000023	08/01/2023	MARIANE TER LIFT STN	61-00-00-52525	UTILTITY-ELECTRICITY-COLL SYS	35.90
307955000023	08/01/2023	MAXWELL ST LIFT STN	61-00-00-52525	UTILTITY-ELECTRICITY-COLL SYS	28.71
327113000023	08/01/2023	BAYVIEW DR LIFT STN	61-00-00-52525	UTILTITY-ELECTRICITY-COLL SYS	31.49
599411000023	08/01/2023	361 STATE ROAD 120 BIG FOOT	61-00-00-52525	UTILTITY-ELECTRICITY-COLL SYS	274.40
962961000023	08/01/2023	EDGEWOOD DR LIFT STN	61-00-00-52525	UTILTITY-ELECTRICITY-COLL SYS	99.95
Total ALLIANT ENERGY:					16,712.96
VELOCITY					
2023105	08/16/2023	MICROSOFT OFFICE & AZURE	61-00-00-53050	COMPUTER EXPENSE	248.50
2023106	08/16/2023	IT SERVICES 5/4 , 6/13, 8/9-COM	61-00-00-53050	COMPUTER EXPENSE	405.00
Total VELOCITY:					653.50
WI DEPT OF ADMINISTRATION					
505-00000816	07/30/2023	IRONPORT ACCT FEE	61-00-00-53050	COMPUTER EXPENSE	3.05
Total WI DEPT OF ADMINISTRATION:					3.05

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
CHARTER COMMUNICATIONS				
012395107112	07/11/2023	JUL INTERNET SVC	61-00-00-53100 OFFICE SUPPLIES EXPENSE	109.98
Total CHARTER COMMUNICATIONS:				109.98
MARTIN BUSINESS GROUP				
1298826	07/21/2023	SERVICE CONTRACT/COPIES	61-00-00-53100 OFFICE SUPPLIES EXPENSE	126.05
Total MARTIN BUSINESS GROUP:				126.05
AT&T				
262248865560	07/13/2023	JULY 2023 MONTHLY PHONE BI	61-00-00-53110 TELEPHONE EXPENSE	114.74
Total AT&T:				114.74
AT&T LONG DISTANCE				
816988240-6	07/04/2023	262-248-0589 JUN	61-00-00-53110 TELEPHONE EXPENSE	2.53
Total AT&T LONG DISTANCE:				2.53
FNBO				
554328632052	07/24/2023	VONAGE PHONE SVC 07/23/23-	61-00-00-53110 TELEPHONE EXPENSE	132.99
5589-JUN 202	07/05/2023	VONAGE PHONE SVC 06/23/23-	61-00-00-53110 TELEPHONE EXPENSE	132.90
Total FNBO:				265.89
US CELLULAR				
0590172337	07/04/2023	WWTF MONTHLY PHONE BILL	61-00-00-53110 TELEPHONE EXPENSE	104.02
Total US CELLULAR:				104.02
PITNEY BOWES BANK INC RESERVE ACCOUNT				
PB07282023	07/28/2023	RESERVE ACCT 19274125-REP	61-00-00-53120 POSTAGE	750.00
Total PITNEY BOWES BANK INC RESERVE ACCOUNT:				750.00
AMAZON CAPITAL SERVICES				
89C4-JUN 202	07/01/2023	DECK SPRING-SCAG MOWER	61-00-00-53510 OPERATIONS-EQUIPMENT	35.05
89C4-JUN 202	07/01/2023	IDLER PULLEY, DECK BELT-SC	61-00-00-53510 OPERATIONS-EQUIPMENT	116.83
Total AMAZON CAPITAL SERVICES:				151.88
LOU'S GLOVES INC				
053699	08/08/2023	EXAM GRADE GLOVES-FIRST A	61-00-00-53900 FIRST AID & SAFETY SUPPLIES	212.00
Total LOU'S GLOVES INC:				212.00
SECURIAN FINANCIAL GROUP				
AUG 2023 LIF	07/21/2023	AUG LIFE INS 2023	61-00-00-92630 LIFE INSURANCE EXPENSE	10.73
SEP 2023 LIFE	08/07/2023	SEP LIFE INS 2023	61-00-00-92630 LIFE INSURANCE EXPENSE	10.73
Total SECURIAN FINANCIAL GROUP:				21.46
BUMPER TO BUMPER AUTO PARTS				
662-475648	07/31/2023	BELT-HEADWORKS EXHAUST F	61-00-00-93601 MAINT-HEADWORKS EQUIP	17.29

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total BUMPER TO BUMPER AUTO PARTS:				17.29
AMAZON CAPITAL SERVICES				
89C4-JUN 202	07/01/2023	RAS/WAS CONTROLLER CABIN	61-00-00-93603 MAINT-PROCESS EQUIP	51.20
Total AMAZON CAPITAL SERVICES:				51.20
BUMPER TO BUMPER AUTO PARTS				
662-475649	08/07/2023	BELT-CLARIFIER EXHAUST FAN	61-00-00-93603 MAINT-PROCESS EQUIP	51.87
Total BUMPER TO BUMPER AUTO PARTS:				51.87
CERTIFIED LABORATORIES				
8326049	07/27/2023	PROCESS DITCH BEARING MAI	61-00-00-93603 MAINT-PROCESS EQUIP	531.15
Total CERTIFIED LABORATORIES:				531.15
DUNN LUMBER				
1460146	07/11/2023	BUTT CONNECTOR, SPLICE-OU	61-00-00-93603 MAINT-PROCESS EQUIP	30.84
Total DUNN LUMBER:				30.84
FEDEX				
397403174885	07/05/2023	SHIPPING-NEW BELT-BELT PRE	61-00-00-93607 MAINT-DEWATERING-B/PRESS EQUIP	82.00
Total FEDEX:				82.00
CERTIFIED LABORATORIES				
8326049	07/27/2023	SHOP SUPP-TEKUSOLV II	61-00-00-93700 MAINT-VEHICLES & EQUIP	176.07
Total CERTIFIED LABORATORIES:				176.07
DUNN LUMBER				
1470393	07/21/2023	ELECTRICAL TAPE-SHOP SUPP	61-00-00-93700 MAINT-VEHICLES & EQUIP	9.59
Total DUNN LUMBER:				9.59
ITU ABSORB TECH INC				
8164662	07/21/2023	SHOP RAGS	61-00-00-93700 MAINT-VEHICLES & EQUIP	32.88
Total ITU ABSORB TECH INC:				32.88
RNOW INC				
2023-66774	07/19/2023	ADAPTER-CAMEL MAINT	61-00-00-93700 MAINT-VEHICLES & EQUIP	38.57
Total RNOW INC:				38.57
RUSSO AUTOMOTIVE				
5907	07/25/2023	A/C PRESSURE SENSOR-TRUC	61-00-00-93700 MAINT-VEHICLES & EQUIP	183.61
Total RUSSO AUTOMOTIVE:				183.61
AMAZON CAPITAL SERVICES				
89C4-JUN 202	07/01/2023	UPS BATTERY-LIFT STATION M	61-00-00-93800 MAINT-LIFT STATIONS	36.99

Invoice Number	Invoice Date	Description	GL Account and Title		Net Invoice Amount
Total AMAZON CAPITAL SERVICES:					36.99
DUNN LUMBER					
1460851	07/12/2023	SILICONE SEALANT-MARIANNE	61-00-00-93800	MAINT-LIFT STATIONS	11.75
Total DUNN LUMBER:					11.75
S.J. ELECTRO SYSTEMS LLC (SJE)					
CD99489707	07/24/2023	MARIANE TERR LS LEVEL TRA	61-00-00-93800	MAINT-LIFT STATIONS	1,838.92
Total S.J. ELECTRO SYSTEMS LLC (SJE):					1,838.92
SABEL MECHANICAL LLC					
230440	07/12/2023	BIG FOOT LS MAINT	61-00-00-93800	MAINT-LIFT STATIONS	5,651.14
Total SABEL MECHANICAL LLC:					5,651.14
UNITED LABORATORIES					
INV383835	07/26/2023	LIFT/ZYME	61-00-00-93800	MAINT-LIFT STATIONS	9,632.40
Total UNITED LABORATORIES:					9,632.40
DIGGERS HOTLINE					
230 7 39101 P	07/12/2023	JUL 2023 PREPAYMENT 1,200	61-00-00-93810	MAINT-MAINS	640.00
Total DIGGERS HOTLINE:					640.00
DOWN TO EARTH					
8133	07/25/2023	PARK ROW SEWER MAIN REPA	61-00-00-93810	MAINT-MAINS	11,746.34
8138	07/26/2023	RAISING MHS TO GRADE-HWY	61-00-00-93810	MAINT-MAINS	2,725.50
Total DOWN TO EARTH:					14,471.84
DUNN LUMBER					
1481622	08/02/2023	PAINT-MARKING MHS-COLL SY	61-00-00-93810	MAINT-MAINS	19.58
Total DUNN LUMBER:					19.58
ALLIANT ENERGY					
252422000023	08/01/2023	E STATE ROAD 50 GATE	61-00-00-93820	MAINT-RECEIVING STATION	16.83
Total ALLIANT ENERGY:					16.83
ADAMS, DAVID J					
173	07/09/2023	PLOWING SEEPAGE CELLS 6/2	61-00-00-93830	MAINT-SEEPAGE CELLS/POND	1,280.00
174	08/04/2023	CHISEL PLOWING SEEPAGE CE	61-00-00-93830	MAINT-SEEPAGE CELLS/POND	1,280.00
Total ADAMS, DAVID J:					2,560.00
ALLIANT ENERGY					
054885000023	08/01/2023	E STATE ROAD 50 SEEPAGE	61-00-00-93830	MAINT-SEEPAGE CELLS/POND	131.23
Total ALLIANT ENERGY:					131.23
Total 61:					57,066.82

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
62				
MSA PROFESSIONAL SERVICES INC				
R07815009.0-6	08/10/2023	PINE TREE-MARIANE INSPEC S	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	960.00
Total MSA PROFESSIONAL SERVICES INC:				960.00
CORE & MAIN LP				
T256998	07/24/2023	#2 METERHORNS	62-00-00-15000 MATERIAL-SUPPLIES	3,253.68
T257001	07/24/2023	#2 METERHORNS 1" SWIVELS	62-00-00-15000 MATERIAL-SUPPLIES	496.43
Total CORE & MAIN LP:				3,750.11
DIXON ENGINEERING INC				
23-0832	08/08/2023	SPRINT DECOM INSPECTION-H	62-00-00-23830 DEPOSITS	1,350.00
Total DIXON ENGINEERING INC:				1,350.00
CORE & MAIN LP				
Q288271	07/19/2023	3/4S METERS	62-00-00-34600 METERS	3,890.69
Q528056	06/27/2023	3/4S RESIDENTIAL METERS	62-00-00-34600 METERS	5,208.44
Total CORE & MAIN LP:				9,099.13
MARTELLE WATER TREATMENT				
25626	08/09/2023	SODIUM HYPOCHLORITE & BL	62-00-00-60200 CHEMICALS	1,585.41
Total MARTELLE WATER TREATMENT:				1,585.41
ALLIANT ENERGY				
145511000023	08/02/2023	361 MAIN ST WELL 2	62-00-00-60300 MISC EXPENSES & UTILITY	1,711.70
327391000023	08/02/2023	WAVERLY ST WELL 4	62-00-00-60300 MISC EXPENSES & UTILITY	665.43
348370000023	08/01/2023	WAVERLY ST WELL 3	62-00-00-60300 MISC EXPENSES & UTILITY	577.10
972745000023	08/02/2023	HASKINS ST WELL 5	62-00-00-60300 MISC EXPENSES & UTILITY	1,183.72
Total ALLIANT ENERGY:				4,137.95
WE ENERGIES				
4651650278	07/11/2023	WAVERLY ST WELLHOUSE #4	62-00-00-60300 MISC EXPENSES & UTILITY	10.89
466065872	07/18/2023	HASKINS ST WELLHOUSE #5	62-00-00-60300 MISC EXPENSES & UTILITY	10.23
4689351242	08/10/2023	WAVERLY ST WELLHOUSE #4	62-00-00-60300 MISC EXPENSES & UTILITY	9.90
Total WE ENERGIES:				31.02
DUNN LUMBER				
1488673	08/09/2023	MURIATIC ACID-WELL #5 DRAIN	62-00-00-61100 STRUCTURE & IMPRVMT	54.84
1474867	07/26/2023	PVC FITTING-WELLHOUSE 1	62-00-00-61400 WELLS MAINTENANCE	3.91
1486795	08/08/2023	WELL #5 PLUG	62-00-00-61400 WELLS MAINTENANCE	4.89
Total DUNN LUMBER:				63.64
HOME DEPOT CREDIT				
9021497	07/12/2023	DEHUMIDIFIER-WELL# 5	62-00-00-61400 WELLS MAINTENANCE	199.00
Total HOME DEPOT CREDIT:				199.00
ALLIANT ENERGY				
347962000023	08/01/2023	DODGE ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	130.15

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
576425000023	08/02/2023	MAIN ST ENGINE ROOM	62-00-00-62300 PUMPING POWER PURCHASED	6,166.79
717061000023	08/01/2023	1401 CENTER ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	345.15
Total ALLIANT ENERGY:				6,642.09
WE ENERGIES				
4650754526	07/11/2023	WATER DEPT MAIN BLDG	62-00-00-62300 PUMPING POWER PURCHASED	34.68
4652492433	07/11/2023	CENTER ST BOOSTER STATIO	62-00-00-62300 PUMPING POWER PURCHASED	20.94
4689121681	08/10/2023	CENTER ST BOOSTER STN	62-00-00-62300 PUMPING POWER PURCHASED	19.27
4690024395	08/10/2023	WATER DEPT MAIN BLDG	62-00-00-62300 PUMPING POWER PURCHASED	32.40
Total WE ENERGIES:				107.29
ADVANCE AUTO PARTS				
719331944958	07/13/2023	BATTERY-GENERATOR-CENTE	62-00-00-63300 MAINT PUMPING EQUIP	156.76
Total ADVANCE AUTO PARTS:				156.76
CERTIFIED LABORATORIES				
8324570	07/26/2023	PUMP GREASE & LUBE	62-00-00-63300 MAINT PUMPING EQUIP	546.02
Total CERTIFIED LABORATORIES:				546.02
HD SUPPLY INC				
INV00081330	07/24/2023	TREATMENT PLANT CHEM PUM	62-00-00-63300 MAINT PUMPING EQUIP	177.65
Total HD SUPPLY INC:				177.65
MARTELLE WATER TREATMENT				
25626	08/09/2023	HYDROFLUOSILICIC ACID, CHL	62-00-00-64100 CHEMICALS	5,814.70
Total MARTELLE WATER TREATMENT:				5,814.70
ALLIANT ENERGY				
974671000023	08/01/2023	361 MAIN ST HALLWAY	62-00-00-64200 LABOR & EXPENSES (LAB)	181.10
Total ALLIANT ENERGY:				181.10
AMY'S SHIPPING EMPORIUM				
86930	07/18/2023	2023 WATER TESTING DBP/4AA	62-00-00-64200 LABOR & EXPENSES (LAB)	28.51
Total AMY'S SHIPPING EMPORIUM:				28.51
HD SUPPLY INC				
INV00067980	07/11/2023	FLUORIDE STANDARD-LAB	62-00-00-64200 LABOR & EXPENSES (LAB)	27.25
Total HD SUPPLY INC:				27.25
IDEXX DISTRIBUTION CORP				
3134512669	08/08/2023	BACTI BOTTLES-LAB-NO THIO	62-00-00-64200 LABOR & EXPENSES (LAB)	277.21
Total IDEXX DISTRIBUTION CORP:				277.21
NORTHERN LAKE SERVICE INC				
2310754	07/14/2023	2023 LEAD/COPPER ANALYSIS	62-00-00-64200 LABOR & EXPENSES (LAB)	660.00
2311301	07/21/2023	MANGANESE MONTHLY	62-00-00-64200 LABOR & EXPENSES (LAB)	42.91
2312175	08/02/2023	2023 ANNUAL WATER TESTING	62-00-00-64200 LABOR & EXPENSES (LAB)	170.37

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total NORTHERN LAKE SERVICE INC:				873.28
WI STATE LABORATORY OF HYGIENE				
749749	07/31/2023	MONTHLY FLUORIDE SPLIT SA	62-00-00-64200 LABOR & EXPENSES (LAB)	28.00
Total WI STATE LABORATORY OF HYGIENE:				28.00
DUNN LUMBER				
1484397	08/04/2023	AA BATTERIES	62-00-00-64300 MISC EXPENSE	18.61
Total DUNN LUMBER:				18.61
AMAZON CAPITAL SERVICES				
89C4-JUN 202	07/01/2023	PLANT B-CHEMICAL PUMP REP	62-00-00-65200 MAINT WATER TREATMENT EQUIP	322.40
Total AMAZON CAPITAL SERVICES:				322.40
HOME DEPOT CREDIT				
1851243	07/10/2023	RESERVOIR AERATOR CLEANI	62-00-00-65200 MAINT WATER TREATMENT EQUIP	707.95
Total HOME DEPOT CREDIT:				707.95
UNITED LABORATORIES				
INV384691	08/04/2023	CLEANER, DESCALER AERATO	62-00-00-65200 MAINT WATER TREATMENT EQUIP	404.93
Total UNITED LABORATORIES:				404.93
ALLIANT ENERGY				
098433000023	08/01/2023	750 WILD RIDGE DR WATER TO	62-00-00-66100 MAINT OPS-STANDPIPES	181.17
520171000023	08/01/2023	1887 DODGE ST TOWER	62-00-00-66100 MAINT OPS-STANDPIPES	33.93
Total ALLIANT ENERGY:				215.10
DUNN LUMBER				
1482850	08/03/2023	CLEANING BRUSHES AERATOR	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	9.79
Total DUNN LUMBER:				9.79
WILMAR PUMP & SUPPLY INC				
0219585-IN	07/27/2023	MISC STAINLESS STEEL PIPE F	62-00-00-67200 RESERVOIR & STANDPIPES	48.97
Total WILMAR PUMP & SUPPLY INC:				48.97
WOODHILL FARMS NURSERY				
4792	07/11/2023	STONE LANDSCAPE-DODGE T	62-00-00-67200 RESERVOIR & STANDPIPES	360.00
Total WOODHILL FARMS NURSERY:				360.00
DIGGERS HOTLINE				
230 7 39101 P	07/12/2023	JUL 2023 PREPAYMENT 1,200	62-00-00-67300 MAINT OF MAINS & VALVES	320.00
Total DIGGERS HOTLINE:				320.00
DOWN TO EARTH				
8139	07/26/2023	6" WATER MAIN VALVE INSTALL	62-00-00-67300 MAINT OF MAINS & VALVES	4,349.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total DOWN TO EARTH:				4,349.00
HOME DEPOT CREDIT				
6023281	07/25/2023	T POSTS-WATER MAIN MARKE	62-00-00-67300 MAINT OF MAINS & VALVES	41.88
Total HOME DEPOT CREDIT:				41.88
DIGGERS HOTLINE				
230 7 39101 P	07/12/2023	JUL 2023 PREPAYMENT 1,200	62-00-00-67500 MAINT SERVICES & CURB BOX	320.00
Total DIGGERS HOTLINE:				320.00
DOWN TO EARTH				
8141	07/26/2023	1692 LAKESHORE DR-LEAD SE	62-00-00-67500 MAINT SERVICES & CURB BOX	4,418.50
Total DOWN TO EARTH:				4,418.50
DUNN LUMBER				
1494592	08/16/2023	CURB BOX REPAIR-MAIL TAPE,	62-00-00-67500 MAINT SERVICES & CURB BOX	47.94
Total DUNN LUMBER:				47.94
HD SUPPLY INC				
INV00082085	07/24/2023	DIGGERS MARKING FLAGS	62-00-00-67500 MAINT SERVICES & CURB BOX	117.57
INV00085345	07/26/2023	WATER/SEWER DIGGERS FLAG	62-00-00-67500 MAINT SERVICES & CURB BOX	565.56
Total HD SUPPLY INC:				683.13
DUNN LUMBER				
1476748	07/28/2023	CAULK-METER INSTALLS	62-00-00-67600 MAINT OF METERS	32.10
Total DUNN LUMBER:				32.10
AT&T				
262248865560	07/13/2023	JULY 2023 MONTHLY PHONE BI	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	114.74
Total AT&T:				114.74
AT&T LONG DISTANCE				
816988240-6	07/04/2023	262-248-8617 JUN	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	1.73
Total AT&T LONG DISTANCE:				1.73
CHARTER COMMUNICATIONS				
010682407212	07/21/2023	WATER JULY INTERNET	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	119.98
Total CHARTER COMMUNICATIONS:				119.98
FNBO				
554328632052	07/24/2023	VONAGE PHONE SVC 07/23/23-	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	132.98
5589-JUN 202	07/05/2023	VONAGE PHONE SVC 06/23/23-	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	132.90
Total FNBO:				265.88
MARTIN BUSINESS GROUP				
1298826	07/21/2023	SERVICE CONTRACT/COPIES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	126.05

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total MARTIN BUSINESS GROUP:				126.05
PITNEY BOWES BANK INC RESERVE ACCOUNT				
PB07282023	07/28/2023	RESERVE ACCT 19274125-REP	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	750.00
Total PITNEY BOWES BANK INC RESERVE ACCOUNT:				750.00
US CELLULAR				
0590172337	07/04/2023	WATER MONTHLY PHONE BILL	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	193.19
Total US CELLULAR:				193.19
WI DEPT OF ADMINISTRATION				
505-00000816	07/30/2023	IRONPORT ACCT FEE	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	3.06
Total WI DEPT OF ADMINISTRATION:				3.06
CLEAN WATER ENGINEERING LLC				
1031	08/02/2023	CROSS CONNECTION INSPECT	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	1,218.00
Total CLEAN WATER ENGINEERING LLC:				1,218.00
VELOCITY				
2023105	08/16/2023	MICROSOFT OFFICE & AZURE	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	248.50
2023106	08/16/2023	IT SERVICES 5/4 , 6/13, 8/9-COM	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	405.00
Total VELOCITY:				653.50
SECURIAN FINANCIAL GROUP				
AUG 2023 LIF	07/21/2023	AUG LIFE INS 2023	62-00-00-92630 LIFE INSURANCE EXPENSE	13.61
SEP 2023 LIFE	08/07/2023	SEP LIFE INS 2023	62-00-00-92630 LIFE INSURANCE EXPENSE	13.61
Total SECURIAN FINANCIAL GROUP:				27.22
FNBO				
5589-JUN 202	07/05/2023	IRRIGATION SYSTEM FITTINGS	62-00-00-93000 MISCELLANEOUS GENERAL EXP	11.59
5589-JUN 202	07/05/2023	IRRIGATION SYSTEM FITTINGS	62-00-00-93000 MISCELLANEOUS GENERAL EXP	11.59-
Total FNBO:				.00
MID AMERICAN RESEARCH CHEMICAL				
0795052-IN	07/07/2023	HAND CLEANER	62-00-00-93000 MISCELLANEOUS GENERAL EXP	109.12
Total MID AMERICAN RESEARCH CHEMICAL:				109.12
HOME DEPOT CREDIT				
1021137	07/10/2023	PIPE/COUPLINGS-ROOF DRAIN	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	40.21
Total HOME DEPOT CREDIT:				40.21
MIKES AUTO REPAIR INC				
69005	07/12/2023	OIL CHANGE TRUCKS-2019 SIL	62-00-00-93300 TRANSPORTATION EXPENSE	258.52
69392	08/09/2023	OIL CHANGE TRUCK-2010 SILV	62-00-00-93300 TRANSPORTATION EXPENSE	167.08
Total MIKES AUTO REPAIR INC:				425.60

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total 62:				52,384.70
Grand Totals:				109,451.52
			Customer Refunds (3)+	86.61
				109,538.13

Dated: _____

Mayor: _____

City Council: _____

_____

_____

_____

_____

_____

City Recorder: _____

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.
Invoice Detail.GL account (2 Characters) = "61","62"

Lake Geneva Utility Commission

MUNICIPAL WATER AND WASTEWATER SERVICES

361 W Main Street
P.O. Box 187
Lake Geneva, WI 53147
262-248-2311
www.lgutilitycommission.com

Dennis Lyon – President
Josh Gajewski – Utility Director
Jeff Ecklund – Water Superintendent
Ken Bauman – Wastewater Superintendent

TO: Lake Geneva Utility Commission
FROM: Josh Gajewski, Utility Director
SUBJECT: August 2023 Director's Report

OPERATIONS UPDATE

WATER OPERATIONS

The punch list work for the Pine Tree and Mariane Improvement Project is being worked through by the Contractor and we anticipate final payment and closeout to be addressed in September.

PFAS testing was required two times within our annual water quality testing schedule issued by WDNR, along with sampling for the EPA's 5th Unregulated Contaminant Monitoring Rule (UCMR5). With the results that we've obtained from our preliminary sampling in 2022 and the first samples of 2023, WDNR has issued a waiver for their second sampling in 2023, however, we will still need to coordinate sampling for the UCMR5 at some point in the future.

Staff has completed maintenance removal and cleaning on the aeration media for Reservoirs 2 and 3 at the WTP. As reported in 2021, this type of maintenance had not previously been done and we expect that by implementing a rotational cleaning cycle, we will continue to see improvements in our iron filtration quality and be able to extend the life of the media.

WASTEWATER OPERATIONS

Staff have continued working through the collection system performing preventative maintenance main cleaning, performing manhole inspections, and organizing a contractor to complete manhole grouting and lining work.

Great Lakes TV Seal has completed pre-televising cleaning work and will be starting the televising work in mid-August, which will continue for approximately 3 weeks. They will also be working through a list of intruding taps that were noted in prior televising work.

Repairs were coordinated and completed on a section of sanitary sewer main along Park Row that was noted in prior televising work that had portions of broken and settled pipe.

We were reissued our WPDES permit on July 26th and staff will be making the necessary adjustments to comply with the revisions that were made for the upcoming 5-year operations period.

OFFICE & ADMINISTRATION

Staff has started preliminary work for the 2023 and 2024 budget process, and we anticipate discussing the draft Capital Project requests at the September Commission meeting.

9. Surplus Equipment

Staff has prepared a memo specific to this item and included it in the meeting packet for Commission review.

Action is requested to approve the sale of itemized equipment and property through Wisconsin Surplus Online Auction and to receipt the proceeds of the sale into Miscellaneous Nonoperating Revenue.

10. Well inspection, refurbishment, and reconditioning service work

As part of the Utility's revolving maintenance program, it routinely has its groundwater wells pulled for preventative maintenance service and condition assessment as provided through WDNR guidance. Well #5 was scheduled for work in 2023 and a scope of services has been drafted, and an RFP was distributed to three qualified contractors in the area. Two companies responded to the RFP and a summary of the scope of service and related price estimates have been included in packets for Commission review.

There are numerous variables inherent in servicing a groundwater well and many are not known until the work begins. As such, additional refurbishment work can be expected, and depending on the nature and estimated cost of the needs that are identified to return the well to full service, additional scopes of work may be prepared for Commission review and approval.

Staff recommends approval of the outlined inspection, refurbishment, and reconditioning work for Well #5 as proposed by Water Well Solutions.

11. Boost pump inspection, refurbishment, and reconditioning service work

As part of the Utility's revolving maintenance program, it routinely has boost pumps pulled for preventative maintenance service, condition assessment, and refurbishment. Two pumps are scheduled for work in 2023 and a scope of services has been drafted, and an RFP was distributed to three qualified contractors in the area. One company responded to the RFP and a summary of the scope of service and related price estimates have been included in packets for Commission review.

Similar to the well work noted in the summary above, there are variables inherent in servicing pumps and some are not known until the work begins. Given the history of these pumps, Staff has included some of the anticipated items that may be encountered to return the pumps to full service, though they likely will all not be necessary as listed.

Staff recommends approval of the outlined inspection, refurbishment, and reconditioning work for Plant Pump #2B and Dodge #1 as proposed by Water Well Solutions.

12. Utility Improvements – WisDOT Project Corridor – STH 50

Staff has continued to discuss the scope of work and project scheduling with representatives of WisDOT, in conjunction with other City Staff. A brief update will be provided to the Commission at the meeting regarding the most recently discussed items and the upcoming schedule outlook.

Discussion item only, no Staff recommendation or requested action by the Commission has been prepared.

13. Closed Session

Staff will attend the August meeting to provide input to the Commission on the noticed item as may be requested.

Lake Geneva Utility Commission

MUNICIPAL WATER AND WASTEWATER SERVICES

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Dennis Lyon – President
Josh Gajewski – Utility Director
Jeff Ecklund – Water Superintendent
Ken Bauman – Wastewater Superintendent

TO: Lake Geneva Utility Commission
FROM: Josh Gajewski, Utility Director
SUBJECT: Sale of Surplus Equipment

BACKGROUND

Staff has itemized various equipment and property that is no longer utilized for Utility operations and maintenance activities and recommends the items be sold. In the past, similar items have been sold through Wisconsin Surplus Online Auction. The Lake Geneva DPW also has surplus property that is planned to be auctioned, and it is anticipated the Utility items will be placed on a joint auction listing with the DPW.

- Ford natural gas fueled generator engine
- Gasoline fueled 3" trash pump
- Gasoline fueled confined space ventilator
- Gasoline fueled engine and utility hydraulic pump
- Electric confined space ventilator
- (2) 8' aluminum truck toolbox

REQUESTED ACTION

Staff requests Commission approval to sell the items listed above with Wisconsin Surplus Online Auction.

Given the anticipated value of the items to be sold, it is recommended that the proceeds from the auction be deposited into the Miscellaneous Nonoperating Revenue account.

Lake Geneva Utility Commission

Water Utility

Well 5 Inspection, Refurbishment & Reconditioning

Item	Procedures	Water Well Solutions	Cahoy Pump
1	Conduct specific capacity test on existing well conditions. Submit a summary report of capacity and testing data to Utility.	Incl. w/ Item 2	$1,010.00
2	Pull existing equipment & return to shop.	$ 3,300.00	$4,115.00
3	Clean and inspect pump bowl assembly and associated bushings and bearing, suction strainer, column pipe and couplings. Draft and submit a detailed condition report itemizing recommended repairs and costs to the Utility.	$ 735.00	$1,240.00
4	Pull , inspect, & load test pump motor & submit condition report itemizing any recommended repairs to the Utility.	$ 125.00	$896.00
5	Remove and protect water level transducer. If found necessary, fabricate and install new downhole piping for transducer placement.	Incl. w/ Item 11	$1,025.00
6	Conduct downhole CCTV well inspection of well casing and screen to bottom of well bore. Provide a summary condition report on inspection and provide a digital copy of CCTV work.	$ 675.00	$1,350.00
7	Wire brush 20" well casing and 20" well screen to remove mineral and organic buildup. Bail all accumulated material remaining in well casing.	$ 1,400.00	$1,710.00
8	Conduct downhole CCTV inspection, post-brushing, of well casing and screen to bottom. Provide summary condition report on inspection and provide digital copy of CCTV work.	$ 675.00	$1,350.00
9	Submit detailed report to the Utility with any recommendations for additional well casing and/or screen rehabilitation work that is suggested from the CCTV and/or pump test.	Incl. w/ Item 11	$150.00
10	Reinstall pumping equipment, review and adjust settings on existing VFD as found necessary to obtain optimal performance with new pumping equipment.	Incl. w/ Item 11	$4,440.00
11	Perform final pump test and collect initial bacteriological water sample. Utility will collect second bacteriological sample and perform analysis.	$ 5,870.00	$630.00
	TOTAL	$12,780.00	$17,916.00

Lake Geneva Utility Commission

Water Utility

Boost Pump Inspection, Refurbishment & Reconditioning

Item	Procedures - Treatment Plant #2B	Water Well Solutions
1	Remove motor and pumping assembly and transport equipment to shop for inspection	$ 2,240.00
2	Pull , inspect, & load test pump motor & submit condition report itemizing any recommended repairs to the Utility.	$ 125.00
3	Disassemble, clean and inspect pump bowl assembly	$ 420.00
4	Clean and inspect stuffing box and pump head	Incl. w/ Item 7
5	Submit a detailed condition report itemizing recommended repairs and costs to the Utility.	N/C
6	Complete column assembly repairs, including shaft, sleeves, bearings and pipe	Incl. w/ Item E-2
7	Paint pump head and rebuild stuffing box	$ 595.00
8	Reinstall pumping equipment and perform final pump test	$ 2,800.00
	ESTIMATED SUBTOTAL	**$6,180.00**
E-1	Estimate for replacement pump motor	$ 8,650.00
E-2	Estimate for repair and rebuild of pump bowl assembly	$ 2,600.00
E-3	Estimate to replace pump bowl assembly	$ 10,750.00
	ESTIMATED TOTAL IF INCLUDING REPLACEMENT MOTOR & BOWL ASMB.	**$25,580.00**

Item	Procedures - Dodge #1	Water Well Solutions
1	Remove motor and pumping assembly and transport equipment to shop for inspection	$ 1,140.00
2	Disassemble and inspect impeller assembly, submit condition report itemizing recommended repairs and costs to the Utility	$ 440.00
3	Clean and inspect upper and lower pump cases, submit condition report itemizing recommended repairs and costs to the Utility	$ 1,100.00
4	Paint pump cases and replace shaft seals, o-rings, and seals	Incl. w/ Item 3
5	Pull, inspect and load test pump motor and submit condition report itemizing recommended repairs and costs to the Utility	$ 125.00
6	Reassemble pump with new seals, gaskets and o-rings	$ 2,800.00
7	Reinstall pumping equipment, perform pump test, review and adjust settings on existing VFD as necessary	$ 1,995.00
	SUBTOTAL	**$7,600.00**