CITY OF LAKE GENEVA REGULAR COMMON COUNCIL MINUTES
MONDAY, AUGUST 14, 2023 - 6:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Mayor Charlene Klein, Council President, Mary Jo Fesenmaier, Council Vice President, Cindy Yager, Alderpersons: Tim Dunn, Peg Esposito, Linda Frame, Ken Howell, Shari Straube, and Joan Yunker

Mayor Klein call the meeting to order
Mayor Klein called the meeting to order at 6:00 p.m.

Pledge of Allegiance – Alderperson Yager
Alderperson Yager led the Council in the Pledge of Allegiance.

Roll Call
Present: Dunn, Esposito, Fesenmaier, Frame, Howell, Straube, Yager, and Yunker
Absent: None

Awards, Presentations, Proclamations, and Announcements
Ald. Yunker announced that the Fire Department will be sponsoring an EMT training for one student with funds raised from the Gala Event last year.

Presentation regarding the Parking Ad Hoc Committee's research and findings
Fred Gahl addressed the Council concerning the work of the Parking Ad Hoc Committee. He explained that the committee reviewed various different options for parking for employees of downtown businesses and how to maintain the revenue for the City. He added that the parking situation needs to be attended to at all times as to avoid undue burden on the tax payers of the City. The committee also reviewed the potential impact of the Highway 50 reconstruction project that will start in three or four years, on the downtown parking capabilities. The committee noted that a survey was sent to the downtown business improvement district businesses and businesses owners, with only 26% responding. The committee considered this a low level response. They also identified additional parking options that could bring an additional $1.2 million, should the City Council choose to move forward with them; they are: enforce parking year-round, extend hours to 8:00 a.m. to 8:00 p.m., paid parking in Maple Park, paid parking in Veteran's Park, and paid parking in Lot D.
The committee explored the idea of a parking garage, even though it was turned down in 2014. They found that it would be extremely cost prohibitive to build a new one and that if a new one was built, a large part of the cost would fall onto the City taxpayers who do not stand to benefit from the structure. No action taken.

Re-consider business from previous meeting
None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
Lois Preusser; 479 W South St; Spoke in favor of the discontinuance of the South Street TAP Grant project, per the recommendation of the Public Works Committee.
Joe Roual;1185 S Lake Shore Dr; Spoke in favor of the discontinuance of the South Street TAP Grant project, per the recommendation of the Public Works Committee.
Kelly Nichol; 1190 Rolling Ln; Spoke in favor of the discontinuance of the South Street TAP Grant project, per the recommendation of the Public Works Committee.
Sherri Ames; 603 Center St; Spoke in favor of the discontinuance of the South Street TAP Grant project, per the recommendation of the Public Works Committee. Ames offered several items regarding the Parking Ad Hoc Committee report, including a correction to the amount charged for hourly parking fees and was disappointed that the Mayor did not give the report.

Acknowledgement of Correspondence
None

Approve the Regular Council Minutes of July 24, 2023 as prepared and distributed
Motion by Yunker to approve, second by Esposito. No discussion. Motion carried 8-0.

CONSENT AGENDA– Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

Temporary Alcohol Premises Extension application filed by Lake City Social for the event of Lake Geneva Jaycees Trick or Treating, to take place on Sunday, October 29, 2023 from Noon to 6:00 p.m.

Temporary Alcohol Premises Extension application filed by Lake City Social for the event of 2nd annual Cars & Company Pediatric Cancer Fundraiser, to take place on Sunday, September 10, 2023 from Noon to 7:00 p.m.

Temporary Alcohol Premises Extension application filed by Lake City Social for the event of Lake Geneva Lion's Club Oktoberfest Fundraiser, to take place on Saturday, October 7, 2023 and Sunday, October 8, 2023 from 11:00 a.m. to 10:00 p.m. both days

Tier II Event Permit application filed by the Downtown Business Improvement District (BID) for the event of Lake Geneva Oktoberfest to take place on Saturday, October 7, 2023 (10:00 a.m. to 10:00 p.m.) and Sunday, October 8, 2023 (10:00 a.m. to 9:00 p.m.) located on the Downtown sections of Broad Street and Geneva Street

Tier I Event Permit application filed by Dawn Marie Mancuso for the event of Fat Tire Charity Ride to take place on Saturday, September 9, 2023 8:30 a.m. to 11:00 a.m., located in the Center Street Lot located behind Champs Bar & Grill
Motion by Howell to approve the consent agenda, second by Yunker. No discussion. Motion carried 8-0.

Items removed from the Consent Agenda
None

Discussion/Action regarding the Parks/Facilites Superintendent Job Description
Frame stated that she feels that there is not a job description for this position and that there needs to be a group put together to research it further. She added that a Parks Director position should be explored versus a Parks/Facilities Superintendent. City Administrator Nord explained that there is a job description for this position and it is in the packet for review. He added that this position was budgeted as a superintendent and not a department head.
Motion by Yunker to approve the Park Supervisor job description to report to the Public Works Director, second by Dunn.
Yager stated that this position should be autonomous and should not report to the Public Works Director.
Straube added that this is a new position and that the Public Works Department currently maintains the parks; once that position has gained familiarity and that additional funds could be budgeted for staff, then changing it to a Director position could be explored.
Yager noted that the Avian Committee, Tree Board, and Park Board were not given the job description that was in the packet and that they should be given the opportunity to review it. Howell stated that this subject should have its own meeting for further discussion because the budget would not support the stand-alone Director position.
Dunn noted that it would not make sense to have a one-person department with no staff, no equipment, and ultimately no one to direct.
Motion by Frame to continue this item indefinitely and to develop a separate committee to review, second by Yager. Howell suggested that a Special Council meeting be called to discuss further.
Motion to continue carried on a roll call vote 7-1, with Fesenmaier voting no.

Discussion/Action regarding the continuation of the South Street TAP Grant Project
Straube stated that the Public Works Committee recommended discontinuing the project and agreed with that decision.
Motion by Straube to discontinue the South Street TAP Grant project, second by Howell.
Fesenmaier stated that this project wasn't fully vetted before the project research started and asked that the Public Works Committee discuss several items brought up during the project discussion including: crosswalks on Lake

Geneva Blvd and Bonnie Brae Rd, updating intersections with limited accessibility, and special assessing sections that do not have sidewalks. Motion carried on a roll call vote 8-0.

<u>Presentation/Possible Referral regarding the possible relocation of the Wisconsin Power and Light Company (Alliant Energy) Downtown Electrical Distribution Substation- Jessica Bahr</u>
Jessica Bahr from Alliant Energy presented to the Council regarding the proposed new substation. She added that the Council (at a previous meeting) had given them two locations to explore.The two locations suggested by the Council were the Wastewater Treatment plant location and vacant land on Center Street. Bahr explained that it would be pertinent that the new substation be located closer to the center of the City, and located no further than 1/3 of a mile from the existing substation.
Fesenmaier stated that there had been other staff meetings where different locations had been discussed and wanted to see those plans.
Mayor asked that Alliant provide what an updated substation in the same location would look like.
Alliant Energy explained that building at the current location would be difficult for what needs to be built there to properly extend the life of the substation, but that it could be reviewed.
If the substation at it's current location is vacated, then the City could work towards using that land for something else, such as more parking. Mayor Klein noted that she would like to see the plan for the new substation being placed at the current location.

Motion by Frame to allow the substation to be built on the 2.5 acres near Hillmoor as identified by Alliant, second by Howell.
Dunn stated that the agenda allowed for discussion and possible referral and wondered if the motion made was proper. Dunn also asked that Alliant review possibly placing it at the current Utility Commission location.
Motion by Fesenmaier to continue this item with the plans for the rebuilt at the current substation and at the current Utility Commission location, second Yager. Council discussion included that this should go to the Plan Commission at this point and not back to the Council prior.
Motion carried 7-1 with Howell voting no.

<u>Discussion/Action regarding the vision statement and goals of the Hillmoor AdHoc Committee- Michael Krajovic</u>
Michael Krajovic presented the Council the vision statement and goals for the Hillmoor Ad Hoc Committee, as listed in the packet and asked the Council approve them.
Motion by Esposito to approve the vision statement and major objectives, second by Straube. Motion carried 8-0.

<u>Recommendation of the Finance, Licensing, and Regulation Committee- Ald. Howell</u>

<u>Discussion/Action regarding the bid award and contact approval for the Automatic Chain Link Fence Gate and Operator at Oak Hill Cemetery to Century Fence in an amount not to exceed $19,100.00</u>
Motion by Howell to approve, second by Yunker. No discussion. Motion carried 8-0.

<u>Discussion/Action regarding Pay Request #4 filed by Asphalt Contractors Inc (via MSA Engineering) for the 2023 Mariane Terrace and Pine Tree Lane Improvements Project, in an amount not to exceed $198,558.49</u>
Motion by Howell to approve, second by Frame. No discussion. Motion carried on a roll call vote 8-0.

<u>Discussion/Action regarding surplus Department of Public Works materials/equipment to be placed in the Wisconsin Online Surplus Auction site</u>
Motion by Howell to approve, second by Frame. No discussion. Motion carried 8-0.

<u>Discussion/Action regarding bid award and contract approval for the Library and City Hall ADA Door Opener Project, to Automatic Entrances in an amount not to exceed $12,420.00</u>
Motion by Howell to approve, second by Frame. No discussion. Motion carried 8-0.

<u>Discussion/Action regarding **Resolution 23-R42** a resolution authorizing the write off of 2021 delinquent personal property taxes in the amount of $5,251.61 deemed uncollectible, either due to business closure or Assessor error</u>
Motion by Howell to approve, second by Yunker. No discussion. Motion carried on a roll call vote 8-0.

<u>Discussion/Acceptance of the Pre-paid and Regular Check reports approved on August 1, 2023 by the Finance, Licensing, and Regulation Committee</u>
Motion by Howell to accept, second by Yunker. No discussion. Motion carried 8-0.

Adjournment

Motion by Yager to adjourn, second by Dunn. Motion carried 8-0. The meeting adjourned at 7:44 p.m.