

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE
MONDAY, JULY 24, 2023 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Meeting called to order by Chairperson Straube at 4:00 pm

Roll Call: Chairperson, Shari Straube, Ken Howell, Cindy Yager, and Joan Yunker
Ald. Dunn, Absent

Comments from the public are limited to 5 minutes, limited to items on this agenda.

Sheri Ames, 603 Center St. – continues to point out that the Center St. alleyway repairs still need to be finished from a last year's project and should have been completed before payment was made.

Louis Proiser, 479 W. South St., spoke regarding the TAP grant and referenced the 2018 Bike & Ped Plan and its connections to the high school and topography of trees. She liked the option Kapur had referenced that included easements from different jurisdictions and sharrow lanes remaining on South St.

4:01 pm Ald. Dunn present

Approval of the June 26, 2023, Public Works Committee Minutes as Prepared and Distributed
Ald. Yaeger motioned to approve, seconded by Ald. Yunker. Motion carried 5-0.

Director of Public Works Report

He shared that the crew is going to try painting hashmarks in the crosswalk at Main and Madison as the city has lost another crosswalk sign for the fourth time. He was pleased to announce the two new pick-up trucks arrived for the department today, and he referenced the new Electronic Recycling event flyer will be held on Saturday, September 30th from 10:00 am to 2:00 pm. Dir. Earle stated the Electronic Recycling flyer was included in the packet, and so is his monthly report.

Parking Manager Report

The Parking Manager shared financial totals for the month of June at \$367,000, an approximate increase of 40% from the prior year. June 24, 2023, was the highest day for generated revenue at \$23,000. The credit card revenue was at 79.7 %, park mobile at 19.5 %, and coin at .08 %. The Parking Department has also started the Lot I initiative. Dir. Earle asked what the cost to maintain taking coins is at the parking kiosk. The Parking Manager referenced the cost was his time, but that it also provides tourists the opportunity utilize quick drop off and pick-up by using coins.

Kapur Engineer Report

Her update is in the packet and the 2023 street program will get started in August. The city council approved Baker St. for inclusion in the sidewalk assessment program. The Riviera beach access is a part of today's agenda. Small piece of the sea wall of the Geneva Lake Committee dam that needs to be replaced. That item has been out to bid and the bid opening is to take place this Thursday, July 27th. The DNR requires a public notice period and that's currently been sent out to adjacent property owners. The Center St. culvert lining was intentionally separated for permitting purposes and they're currently about 70% through the process for the project.

MSA Report

A monthly report was not submitted from MSA and there was not a representative present or on Zoom. Dir. Earle noted that DPW has contact MSA regarding the completion of the Center St. alleyways, and he will check on the retainer for that job.

Discussion / Recommendation Regarding the Continuation of the South Street TAP Grant Project

Ald. Yager motioned to discontinue the TAP Grant based on the inability to come to a consensus concerning questions 1-3 in the City Administrators letter to the council dated 5/24/2023. Ald. Yager motioned to discontinue the TAP Grant based on the inability to come to a consensus concerning questions 1-3 in the City Administrators letter to the council dated 5-24-23, seconded by Ald. Yunker.

Roll call: Yunker, Dunn, Yager, Howell, Straube, all yes. Motion carried 5-0.

Adm. Nord referenced representatives were currently on Zoom and they're available for questions.

Ald. Yager stated that the opportunity has bounced back and forth between Public Works and FLR regarding continuing to move forward with the project or not. Ald. Yager stated that the city has accumulated over \$168,000 from capital funds from 2021 to 2023, and we've currently expended over \$139,000 through June 30, 2023, with a remaining \$28,000 balance. She stated that there has been a lot of opposition from the public regarding the design, changes and much difficulty coming to consensus. She would like to see the remaining balance used to make improvements to inner sections and access to the sidewalks/ADA and work remaining projects into the 2024 budget.

Discussion / Recommendation Options for Intersection Interchange North and Center Street [Ald. Dunn]

Ald. Dunn is aware that the traffic light in this location was denied, but he is hoping to have the staff come up with some solution to slow down the traffic and make it safer for bike and pedestrian crossings. He understands a traffic light would be something the City of Lake Geneva would have to cover the expenses, but he suggested something similar to Townline Rd.

Dir. Earle spoke and referenced slides from the meeting packet demonstrating the areas that are owned by the Town of Geneva, where the City of Lake Geneva doesn't have jurisdiction nor provide maintenance, and the County Commissioner would need to have input as well. Dir. Earle stated the county and City have already conducted a warrant study in which a stop light was denied, did not meet the warrant and he recommended that the Police Department should participate in the ongoing discussion. He advised the committee to motion staff and Kapur to move forward if interested.

Ald. Howell suggested building a bridge, and the committee shared that they're interested in alternatives or what other options might be available.

Ald. Howell motioned to direct staff to include Kapur to come back with options for Intersection Interchange North and Center Street, seconded by Ald. Dunn. Motion carried 5-0.

Discussion / Recommendation Kapur Task Order for Design, Management, and Assessment of New Sidewalk Along Lake Geneva Blvd. and Edwards Blvd. as Requested by PWC [Kapur]

Kapur Rep. Rauch put together a summary task order, and cost estimates. The task order #25 would be for engineering, preparing the construction plans, construction management activity, and survey totaling \$35,102. She pointed out that there are some obstacles by the new Kwik Trip regarding the 5 FT sidewalk which would entail relocating utilities, personal landscape in the ROW, and removal of trees. The other sidewalk is longer extending from Park Drive all the way to Townline Rd. This section of Edwards Blvd. / HWY 120 will also be a part of the WisDOT construction in 2026. WisDOT is also possibly looking to put in a stop light at Edwards & Townline Rd.

Rauch stated that when the task order was put together the sidewalks would be accessed to the property owners at approximately a \$29,500 split amongst the property owners as referenced in the July 17th Kapur Memo and \$75,000 for Edwards Blvd.

Ald. Yager asked if the 5 FT. sidewalks could be multi-use paths and it was mentioned that multi-use paths cannot be assessed nor require maintenance / snow removal by property owner.

Ald. Yager motioned to approve the sidewalk assessment and replacement program as stated in the packet and send it to FLR, seconded by Ald. Yunker. Motion carried 4-1, Ald. Howell No

Discussion / Recommendation Options for the Lake Geneva Riviera/Beach ADA Access [Kapur]
City Engineer Rauch shared that a survey was conducted to provide ADA access to the Riviera beach. She explained the two options that were provided in the meeting packet and confirmed that they were shared with the City's Harbormaster. She asked the committee for direction on their preference between the two options. which option to pursue.

Ald. Howell asked which option Kapur found to be more aesthetically pleasing. Rauch stated option two. Ald. Yager asked for clarification that both options meet ADA compliance, and Rauch confirmed that they did.

Ald. Yager motioned to suspend the rules to allow Andrea Christianson of 250 Havenwood to speak, seconded by Ald. Howell. Motion carried 5-0.

Ms. Christianson asked why the committee is basing their decision on what's pleasing to the eye and is there a better artistic rendering for her to see so she can understand the design concept as it relates to ADA concerns. Rauch confirmed that Kapur follows all ADA guidelines, and the ramps are designed according to spec, both would meet civil engineer guidelines.

Ald. Howell asked if Kapur would confirm that both concepts are equally accessible, Rauch said, yes, they both are. Rauch said she would be willing to review the concepts with the resident, so she understands the concept.

Ald. Yager motioned to have a rendering for both concepts to understand what's being proposed to go in place, seconded by Ald. Howell. Motion carried 4-1. Ald. Yunker – No

DPW Director suggested the Committee put a \$1,000 to \$1,500 limit on the drawing.

Ald. Yager to amend the original motion to have a rendering for both concepts to understand what's being proposed to go in place not to exceed \$1,000, seconded by Ald. Howell.
Motion carried 4-1. Ald. Yunker - No

Discussion / Recommendation Pay Application #4 for the Pine Tree Lane and Mariane Terrace project in the Amount of \$198,558.49 [MSA]

Ald. Yunker motioned to approve, seconded by Ald. Yager. Motion carried 5-0.

Discussion / Recommendation Regarding Surplus DPW Material [DPW]

Dir. Earle stated that the Giant Vac was approved at council, but it hasn't been received yet. DPW is having issues with trying to find one, a replacement for the Pelican Sweeper which is due for replacement this year, and the department will not need the 2003 or 2009 Pelicans any longer when the new one is received. He recommends the proceeds from the auction be put towards equipment replacement and the sale of logs to go to the purchase of trees.

Ald. Howell motioned to follow recommendation from staff that the proceeds from the auction be put towards equipment replacement and the sale of logs to go towards the purchase of trees, seconded by Ald. Yunker. Motion carried 5-0.

Future Agenda Items

None

Adjournment

Ald. Howell motioned to adjourn, seconded by Yaeger at 4:56 pm. Motion carried 5-0.