



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

CITY OF LAKE GENEVA BOARD OF PARK COMMISSIONERS
TUESDAY, SEPTEMBER 19, 2023 - 6:30 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Committee Members: Cindy Forster Feuredi, Brian Olsen, David Quickel, Barbara Philipps, Peggy Schneider, Ann Esarco, Denise Wendell, Alderperson Cindy Yager and Mayor Charlene Klein

AGENDA

1. Call to order – Cindy Feuredi
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
4. Approval of the July 18, 2023 and August 15, 2023 Board of Park Commissioners meeting minutes as prepared and distributed
5. Discussion/Recommendation regarding Department of Public Works Operations Update
6. Discussion/Recommendation regarding Park Impact Fees Wish List and Use of Funds
7. Next Meeting Date & Time: October 17, 2023 at 6:30 p.m.
8. **Adjournment**

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City of Lake Geneva Board of Park Commissioners

Tuesday, July 18, 2023-6:30 PM

1. Call to order- Cindy Forester
2. Roll Call-Cindy Forster, Barbara Philipps, Peggy Schneider, Ann ~~Esarco~~, Denise Wendell, Mayor Charlene Klein,
3. Comments from the Public. —- Mile and Mike from YMCA issued their quarterly report. They request a 3 year contract with the city. They are considering more of an investment in things such as Spring clean up of sports grounds if they have a 3 year contract. 488 children are enrolled so far in the YMCA baseball and soft ball programs.
4. Approval of the June 20, 2023 Board of Park Commissioners meeting.—- Cindy Forester and Mayor Klein motioned and Mayor Klein and Denise Wendell approved.
5. Scouts Bee Project at 4 Seasons Nature Preserve.—- Goal to bring back the native pollinators. Cindy Forester and Barb Phillips approved.
6. Dragon Days Festival.—- No vote Permits pending. Requesting Oct 2023 Renaissance type festival with concessions and gaming activities.
7. ~~Gygax~~ Memorial Statue— No vote. Need more time to consider.
8. ~~Gygax~~ Memorial Ares—-—-No vote. Need more time to consider.
9. Department of Public Works Operation Updates—-—-All operations in order.
10. Parks Manager position—-—\$90,000 position. Discussion if Manager will work independently and report to department heads.—-—-No vote.
11. Next Meeting Aug 15 2023 6:30 PM
12. ADJOURNMENT Cindy Forster and Mayor Klein motioned .

Prepared by Denise Wendell

CITY OF LAKE GENEVA BOARD OF PARK COMMISSIONERS

Minutes

Tuesday, August 15, 2023 - 6:30 PM

LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Call to order 6:30 pm by President Cindy Feuredi

Committee Members Present: Cindy Forster Feuredi, Peggy Schneider, Ann Esarco, Denise Wendell, Alderperson Linda Frame and Mayor Charlene Klein

Committee Members Not Present: David Quickel, Brian Olsen, Barbara Philipps

Others Present: Neil Waswo, Department of Public Works

Comments from the public:

Brandon Queen, Logan Krebs, Jessica Hart – Pond View Estates residents that want to beautify the area near the water tower off Dodge St. Residents would like to cut down weeds, add water feature, cut down algae.

Discussion followed regarding the Pond View Estates area, suggested that residents approach the Department of Public Works.

Approval of July 18, 2023 minutes of the Board of Park Commissioner, carried forward for September meeting as minutes not present for review.

Operations report by Neil Waswo, Department of Public Works.

Veterans Park discussion regarding maintenance focusing mostly on safety. Upgrade to park area for incoming Never Say Never Park impacts decision.

Mayor Klein/Denise Wendell motion to carry issue forward to next meeting. Unanimous approval.

Ann Esarco/Linda Frame motion to carry issue forward to next meeting. Unanimous approval.

September 19, 2023 @ 6:30pm

Adjournment Linda Feuredi/Linda Frame



City of Lake Geneva

Department of Public Works

1065 Caret St,
Lake Geneva, WI 53147
262.248.6644

To: Park Board Committee
From: Neil Waswo, Superintendent, Public Works
RE: September 2023 Report

OPERATIONS UPDATE

PARK OPERATIONS

- Set-up and clean-up two Concerts in the Park
- Oversaw four shelter rentals
- Set-up and clean-up Art in the Park & Venetian
- Cleaned up all tree rings in the parks.
- Working on painting & staining lookout in Donian.
- Tree trimming in Veteran's Park
- Fertilized & seeded Flat Iron Park.
- Chuck is still on staff watering trees.
- Crews started right of way and brush mowing in Parks/green spaces.

Park Impact Fee Funds

Effective Date of Ordinance = 4/22/2004

12/31/2022

Year	REVENUES		EXPENDITURES	REMAINING	Notes on what \$ spent on
	Impact Fees	Interest Earned	Impact Fee \$ Spent	Impact Fee Balance	
2003					Transfer of old park fund
2004	16,560.00	158.81		16,718.81	
2005	15,870.00	952.44		33,541.25	
2006	11,250.00	1,980.99		46,772.24	
2007	6,272.00	2,477.22	(46,615.61)	8,905.85	Playground equipment, Planning
2008	20,808.00	1,053.67	(124.00)	30,643.51	Park Planning
2009	1,978.00	224.33	(7,589.00)	25,256.84	Molitor field
2010	1,380.00	93.52	(19,317.01)	7,413.34	Vet's park field, retaining wall
2011	19,248.00	51.76		26,713.10	
2012	3,910.00	68.23	(2,889.38)	27,801.95	Vet's Park south soccer field
2013	6,226.00	34.92	(11,386.78)	22,676.09	Manual scoreboard, batting cages, disc golf
2014	8,982.00	24.48	(4,046.00)	27,636.57	Park survey postcards, disc golf signs
2015	7,820.00	35.80	(23,245.68)	12,246.68	Dog park fencing, signs
2015				12,246.68	
2016	12,190.00	98.70	(4,551.00)	19,984.38	Dog Park water line
2017	20,286.00	185.90	(20,000.00)	20,456.28	Manning Way Playground Equipment
2018	20,654.00	516.62	(2,715.00)	38,911.89	Soccer goals/Bleachers/Shade Structure
2019	13,800.00	978.39		53,690.28	
2020	20,700.00	273.13		74,663.41	
2021	23,460.00	43.81		98,167.22	
2022	19,412.00	1,781.55	-	119,360.77	
Totals	250,806.00	11,034.23	(142,479.46)	119,360.77	

119,360.77 = Impact Fee balance

IMPACT FEE SUMMARY:

	Revenues	Interest Earned	Expenditures	Must be spent by:	
2003-2006	43,680.00	3,092.24	(87,921.78)	(41,149.54)	Must be spent by 12/31/2013
2007	6,272.00	2,477.22	(4,046.00)	(36,446.33)	Must be spent by 12/31/2014
2008	20,808.00	1,053.67	(23,245.68)	(37,830.34)	Must be spent by 12/31/2015
2009	1,978.00	224.33	(4,551.00)	(40,179.02)	Must be spent by 12/31/2016
2010	1,380.00	93.52	(20,000.00)	(58,705.50)	Must be spent by 12/31/2017
2011	19,248.00	51.76	(2,715.00)	(42,120.75)	Must be spent by 12/31/2018
2012	3,910.00	68.23	-	(38,142.52)	Must be spent by 12/31/2019
2013	6,226.00	34.92	-	(31,881.60)	Must be spent by 12/31/2020
2014	8,982.00	24.48	-	(22,875.12)	Must be spent by 12/31/2021
2015	7,820.00	35.80	-	(15,019.32)	Must be spent by 12/31/2022
2016	12,190.00	98.70	-	(2,730.63)	Must be spent by 12/31/2023
2017	20,286.00	185.90		17,741.28	Nothing has to be spent
2018	20,654.00	516.62		38,911.89	Next spending requirement
2019	13,800.00	978.39		53,690.28	
2020	20,700.00	273.13		74,663.41	
2021	23,460.00	43.81		98,167.22	
2022	19,412.00	1,781.55		119,360.77	
	250,806.00	11,034.23	(142,479.46)		

PARK FUNDS SUMMARY

12/31/2022

Year	REVENUES		EXPENDITURES	Notes on what \$ spent on
	Park Fund	Interest Earned	Park Fund \$ Spent	
2003			46,113.26	Transfer of old park fund
2004	3,928.00	158.81		
2005	2,552.00	952.44		
2006	1,407.00	1,980.99		
2007	575.00	2,477.22		
2008	150.00	1,053.67		
2009	100.00	224.33		
2010	150.00	93.52		
2011	50.00	51.76		
2012		68.23	(28,489.24)	Vet's Park south soccer field
2013	150.00	34.92	(6,455.46)	Manual scoreboard, batting cages, disc golf
2014	1,150.00	24.48	(1,610.98)	Park survey postcards, disc golf signs
2015	250.00	35.80		
2015			(15,000.00)	Transfer to Adaptive Playground Fund
2016	50.00	98.70		
2017		185.90		
2018	15,471.00	516.62	(21,060.00)	Soccer goals/Bleachers/Shade Structure
2019	20.00	536.81	(4,658.77)	Bench-Newman/Playground Equip-Tot Lot
2020	7,867.45	94.47	(5,307.05)	Bench & Plaque-Lotharius and Warner
2021	24,626.06	12.14	(11,174.34)	Benches and Plaques-Newman/Siehr/Canino/Janelle
Totals	58,496.51	8,600.77	(93,755.84)	YMCA Contribution, LWM Parks Grant

19,454.70 = Park Fund balance

15,000.00 = Adaptive Playground Fund balance

34,454.70 = Total Park Funds

CITY OF LAKE GENEVA
PARKS TRANSFERS

Revenues	\$ 2,000.00	Siehr-1st installment on bench
	\$ 3,482.60	Canino-bench and plaque donation
	\$ 175.54	Canino-bench and plaque donation
	\$ 1,750.54	Siehr-2nd installment on bench
	\$ 1,875.00	Powers-1st installment on bench
Expenditures	\$ (167.60)	Canino-bench plaque
	\$ (140.93)	Newman-bench plaque
	\$ (3,575.00)	Siehr-bench
	\$ (3,575.00)	Canino-bench
	<u>\$ (3,575.00)</u>	Powers-bench
Net Transfer	<u>\$ (1,749.85)</u>	