



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

CITY OF LAKE GENEVA FINANCE, LICENSING, AND REGULATION COMMITTEE

TUESDAY, OCTOBER 3, 2023 - 4:30 PM

LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, Cindy Yager, and Tim Dunn

CITY HALL WILL BE OPEN TO THE PUBLIC DURING ALL MEETINGS. THE CITY OF LAKE GENEVA IS HOLDING ALL MEETINGS VIRTUALLY AS WELL AS IN PERSON. IF YOU WISH TO LISTEN OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:

1. Links to the City of Lake Geneva's live video stream can be found at <https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream>
2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free)
Access Code: 9746153

AGENDA

1. Call to Order by Chairperson Howell
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the September 19, 2023 Finance, Licensing, and Regulation Committee minutes as prepared and distributed
5. **Licenses & Permits**
 - a. Discussion/Recommendation regarding a Tier I Event Permit Application filed by the Downtown Business Improvement District for the event of Downtown Lake Geneva Annual Wine Walk to take place on November 5, 2023, located at various downtown businesses
 - b. Discussion/Recommendation regarding a Temporary Operator License application filed by Lynne Cole for the event of Fall Wine Walk to take place on November 5, 2023
 - c. Discussion/Recommendation regarding a Temporary Operator License application filed by Karlee Fowler for the event of Fall Wine Walk to take place on November 5, 2023
 - d. Discussion/Recommendation regarding a Temporary Class "B"/ "Class B" Retailer's License filed by the Geneva Lake Arts Foundation for the event of Gallery 223 Open House to take place on November 17, 2023, located at 223 Broad St

- e. Discussion/Recommendation regarding a Temporary Operator License Application filed by David McConnell for the event of Gallery 223 Open House to take place on November 17, 2023
 - f. Discussion/Recommendation regarding a Temporary Operator License Application filed by Sarah McConnell for the event of Gallery 223 Open House to take place on November 17, 2023
 - g. Discussion/Recommendation regarding a Tier II Event Permit Application filed by VISIT Lake Geneva for the event of 48th Annual Lake Geneva Electric Christmas Parade to take place on Saturday, December 2, 2023 from 3:00 p.m. to 6:30 p.m. located in downtown Lake Geneva
6. Discussion/Recommendation regarding Pay Request #1 filed by Carlson Racine Roofing & Sheet Metal for work completed on the 1070 Carey Street Roofing project in an amount not to exceed \$103,312.95
 7. Discussion/Recommendation regarding payment to Kehoe-Henry & Associates, INC for rendering work completed on the 1070 Carey Street Roofing Project in an amount not to exceed \$2,885.25
 8. Discussion/Recommendation regarding possible fee change for outside catering services for the Riviera Ballroom
 9. Discussion/Recommendation regarding possible fee change for annual resident beach passes
 10. Discussion/Recommendation regarding a Project Plan filed by the Friends of Hillmoor for Ecological Restoration at the Hillmoor Property (333 E Main St) to take place on week days in October 2023
 11. Discussion/Recommendation regarding a Project Plan filed by the Friends of Hillmoor for Volunteer Trimming of Cart Path at the Hillmoor Property (333 E Main St) to take place on one weekday and weekend in October 2023
 12. Discussion/Recommendation regarding a Project Plan filed by the Friends of Hillmoor for Tree Trimming and Removal at the Hillmoor Property (333 E Main St) to take place one weekday in October
 13. Discussion/Recommendation regarding a Project Plan filed by the Geneva Lake Conservancy for the Hillmoor Work Days at the Hillmoor Property (333 E Main St) to take place on: 11/4/2023, 11/18/2023, 12/2/2023, 12/16/2023, 12/30/2023, 1/13/2024, 1/27/2024, 2/10/2024, and 2/24/2024 from 9:00 a.m. to Noon on all days
- 14. Presentation of Accounts**
- a. Pre-paid Bills: \$170,007.13
 - b. Regular Bills: \$255,028.61
- 15. Motion to go into Closed Session pursuant to Wis Statutes 19.85(1)(f) considering financial or disciplinary data of specific persons, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories related to City Auditors and pursuant to Wis Statutes 19.85(1)(e) deliberating or negotiating the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to City Attorney rate for nuisance action**

services

16. Motion to return to open session pursuant to Wis Statutes 19.85(2) and take action on any items discussed in closed session

17. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

**CITY OF LAKE GENEVA FINANCE, LICENSING, AND REGULATION
COMMITTEE MINUTES**

TUESDAY, SEPTEMBER 19, 2023 - 4:30 PM

LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, Cindy Yager, and Tim Dunn

Call to Order by Chairperson Howell

Chairperson Howell called the meeting to order at 4:30 p.m.

Roll Call

Present: Howell, Dunn, Fesenmaier, Yager, and Yunker

Absent: None

Comments from the public limited to 5 minutes, limited to items on this agenda

Linda Frame; 940 Lake Geneva Blvd; Spoke in opposition to the cost of the seasonal pier removal and cited that the lagoon should take precedence.

Approval of the September 5, 2023 Finance, Licensing, and Regulation Committee minutes as prepared and distributed

Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Licenses & Permits

Discussion/Recommendation regarding a Taxi Company License renewal application filed by Need A Ride Taxi Service for the term expiring June 30, 2024

Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Temporary Operator License filed by Sharon Smith for use at the Fall Wine Walk to take place on November 5, 2023

Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a quote for the 2023 season removal of gas pier finger piers from Gage Marine in amount not to exceed \$6,800.00

Harbormaster Russell addressed the committee concerning the quote. He noted that multiple repairs to posts and stringers needed to be completed to this pier. This would be a one-time contract on a trial basis.

Motion by Yunker to approve, second by Dunn. No discussion. Motion carried 5-0.

Presentation of Accounts

Pre-Paid Check Report: \$42,113.03

Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Regular Check Report: \$147,002.57

Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Adjournment

Motion by Dunn to adjourn, second by Yunker. Motion carried 5-0. The meeting adjourned at 4:37 p.m.



CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected.

Applications must be submitted

AT LEAST 4 WEEKS prior to the proposed event date for approval.

Section I- APPLICANT INFORMATION

Name of Applicant: Lake Geneva Business Improvement District & Never Say Never Playland

Name of Event Organizer/Producer: Alexandria Binanti

Production Company/Organization: Lake Geneva BID & Never Say Never Playland FEIN #: BID# 39-6005495 NSN# 81-1327125

Street Address: PO Box 910

City: Lake Geneva State: WI Zip code: 53147

Are you a ☐ For-Profit OR ☒ Non-Profit Organization 501(c) 3

EIN # (Tax Exempt Number): BID# 39-6005495 NSN# 81-1327125

*All non-profits must present a copy of their current Tax ID- EIN#

Section II- EVENT INFORMATION- Check the proper category

☐ **Public Assembly Permit- *Non-Profit: No Charge; Otherwise: \$60.00 per day Fee**

(Meet one or more criteria) Single day event use of City of Lake Geneva facilities with NO street, parking or intersection closures, attendance under 500, NO serving of alcohol in public space.

☐ **Block Parties or use of Gazebo for 1 Hour Photo Ops: * Non-profit: No Charge; Otherwise: \$75.00 Fee**

Small event limited to one street with 4 barricades in a neighborhood or gazebo in Flat Iron Park.

☒ **Tier 1 Events: *Non-Profit: No Charge; Otherwise: \$250.00 Fee for an event up to seven days; additional \$50.00 per day thereafter**

(Meet one or more criteria) Rolling closure of streets, public walkway, limited parking stalls or intersection closures that do not impact public use, attendance of 501 to 3,000, four (4) hours or less of alcohol sales or serving, majority use of a city park(s), or other municipal facility.

☐ **Tier 2 Events: *Non-Profit: No Charge; Otherwise: \$500.00 Fee for an event up to seven days; additional \$100.00 per day thereafter**

(Meets one or more criteria) Non-profit or not-for-profit organization offering multiple-day events, attendance of more than 3,000+, more than four (4) hours of alcohol sales or serving, and/or exclusive use of City park(s), street(s), limited parking stalls, or other municipal facility.

Note: Seminary (includes the use of the Shelter) and Flat Iron Park (includes the use of Brunk Pavilion) have 3 available picnic tables and 10 benches which you can select as part of your event permit. Any additional picnic tables, benches, or barricades needed should be directed to a rental company.

1. Title of Event: Downtown Lake Geneva Annual Wine Walk
2. Date(s) of Event: Sunday, November 5, 2023
3. Location(s) of Event: Lake Geneva Businesses. See attached list of participating locations
4. Hours: 12PM - 4PM (event check in begins 10am)
Note: Start Time & End Time

5. Event Chair/Contact Person: Alexandria Binanti Phone: [REDACTED]
6. Day of Event Contact Name: Alexandria Binanti Phone: [REDACTED]
7. Is the event open to the public? No
8. Will you charge an admission fee? Yes ☒
9. Estimated Attendance Number: 500
10. Basis for estimate: Previous attendee counts
11. Will you be setting up a tent? No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? No
If yes, what type and how many: _____

13. **Attach a detailed description of proposed event with map of the exact location of the event and/or route.**

14. Description of plan for handling refuse collection and after-event clean-up:

All consumable products take place inside each designated business. Volunteers will walk walk the event route to ensure garbage is collected.

15. Description of plan for providing event security (if applicable):
N/A

16. Will there be fireworks or pyrotechnics at your event? No
If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes ☒
If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? No
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location? No

Continue to next page...

Section III- STREET USE

☒ Check if this section does not apply

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

- ☐ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- ☐ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. Description of portion(s) of road(s) to be used:

Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works

2. Will any parking stalls be used or blocked during the event? No

Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager

Dates of Use: _____

Total Number of Parking Stalls being Requested: _____

Parking Stall Number(s) and Location: _____

3. Description of Signage to be used during event: Posters at designated locations. Banner at The Bottle Shop for check in

**The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

4. Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

☐ **Electricity;** Explain: _____

☐ **Water;** Explain: _____

☐ **Traffic Control;** Explain: _____

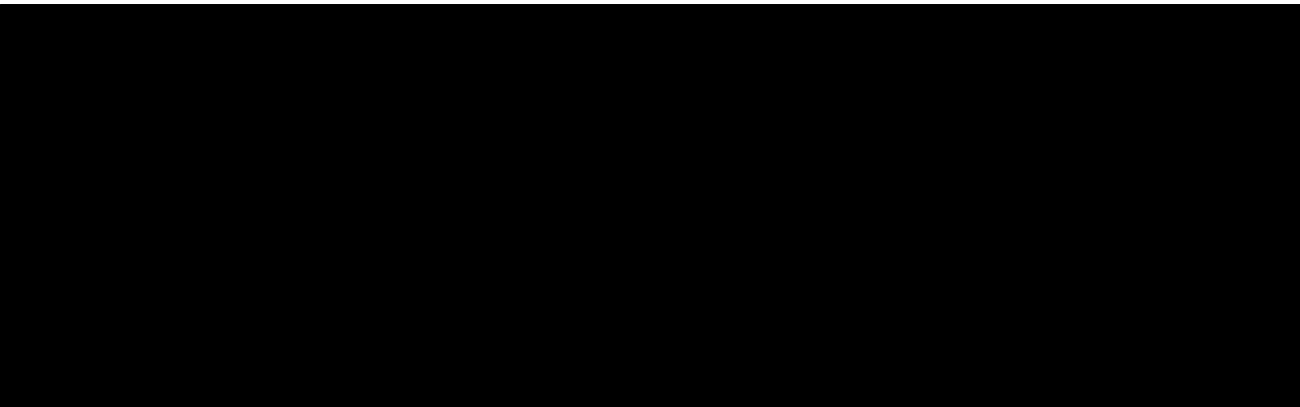
☐ **Police Services;** Explain: _____

☐ **Fire/EMS Services;** Explain: _____

☐ **Other;** Explain: _____

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

***All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**



The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant Signature: Alexandria Binanti Date: 9/7/2023



PO BOX 910, Lake Geneva WI 53147 | 262.220.8916 | www.downtownlakegeneva.org

Downtown Lake Geneva Fall Wine Walk Event Plan

Date: Sunday November 5, 2023

Time: Event runs from Noon until 4PM

Check In: Saturday 4-6PM @ The Bottle Shop

Sunday 10AM-12PM @ The Bottle Shop

Intended Guests: Approximately 500 (400 general admission, 100 designated driver)

Event Overview:

This annual event is designed to bring in visitors to the downtown business improvement district to enjoy local shopping while sampling wine and enjoying small bites. The goal is to raise funds for the organization for local initiatives including future art installations downtown, assist in community projects such as the Never Say Never Inc. playground development, and ultimately promote participating businesses for the opportunity of increased day-of and future sales through strategic marketing.

Tickets are sold in advance for those 21 and over at \$45.00 per person; non-alcohol consumption tickets are also being sold for \$20.00 which will include craft sodas and snacks in lieu of wine. Wine is poured inside a retail location with a licensed bartender in the amount of one ounce samples. Only one pour per location is allowed; a passport and lanyard designate attendees and punch off stops along the route to ensure 1 time sample. No alcohol can leave the premises of the building. Each attendee receives a passport and map of locations with rules and policies for the event at time of check in at our host location, The Bottle Shop. The BID has 22 participating locations. BID is designing promotional materials listing multiple starting locations to spread out the crowd disbursement throughout the district. With a four hour event, we anticipate guests stopping at 50% of locations based on walking/tasting/shopping time allowance.

A portion of the proceeds are donated to the Never Say Never Inc. to go towards their local project initiatives.

Wine Stop Participating Locations:

1. Tres Belle Boutique	233 Broad Street
2. C.R. Goodfinds	731 W Main Street
3. Geneva Tap House	252 Broad Street
4. Geneva Lakes Jewelry	728 W Main Street
5. Twelfth & Brown	729 Main Street
6. Edie Boutique	737 W Main Street
7. Bloomingbyrds	755 W Main Street
8. Sterling Works	227 Broad Street
9. The Bottle Shop	617 W Main Street
10. Pink Moon Bay	717 W Main Street
11. Magpie's Den & Pen	642 W Main Street
12. SoHo Boutique	875 W Main Street
13. Circa	264 Center Street
14. Haberdapper	253 Broad Street
15. Champs	747 W Main Street
16. Overland Sheepskin Co.	752 W. Main Street
17. Lake Life Market	607 W Main Street
18. Clearwater Outdoor	744 W Main St
19. Cornerstone	214 Broad Street
20. JAYNE	771 W Main St
21. Lake Geneva Harley Davidson	704 W Main St
22. Guac Star	120 Broad Street

Participating Locations for Temporary Retailer's License (Up to 20):

1. Twelfth & Brown	6. Edie Boutique	11. SoHo Boutique
2. Tres Belle Boutique	7. Lake Geneva Harley-Davidson	12. Circa
3. Bloomingbyrds	8. ClearWater Outdoor	13. Lake Life Market
4. Sterling Works	9. Overland Sheepskin Co.	14. Haberdapper
5. Geneva Lakes Jewelry & Gem Appraisers LLC	10. Pink Moon Bay	15. JAYNE

For Office Use Only

Date Filed with Clerk: Sept 8, 2023 Payment Amount: \$ N/A

Receipt #: N/A

City Clerk/Administrator Signature: [Signature] Date: 9/9/2023

☒ Approve ☐ Denied Notes: Never say never will turn in the Temp. Retailer's license app

Police Chief Signature: [Signature] Date: 09/25/2023

☒ Approve ☐ Denied Notes: _____

Fire Chief Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

DPW Signature: [Signature] Date: 9/25/23

☒ Approve ☐ Denied Notes: _____

Parking Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

Harbormaster Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

Tier I & Tier II Events Only: _____

FLR Meeting Date: _____

Council Meeting Date: _____



CITY OF LAKE GENEVA

TEMPORARY OPERATOR LICENSE



PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. FEE OF \$10.00 IS PAYABLE TO CITY OF LAKE GENEVA AND DUE UPON APPLICATION.

NOTE: This license shall be issued to persons under the terms of Wisconsin State Statutes 125.17 (4). License shall be issued only to operators employed by or donating their services to non-profit corporations. A maximum of two temporary operator licenses will be issued to any individual per year. This license shall be valid only for the period of time specified on the license, which time period shall not exceed fourteen (14) days.

APPLICANT INFORMATION

Name: Cole Lynne M
Last First Middle

Is your Certificate of Completion of a Beverage Server Training Course Attached? ☒ YES ☐ NO
If No, will a Licensed Operator be serving or supervising the service of alcohol? ☐ YES ☐ NO

ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

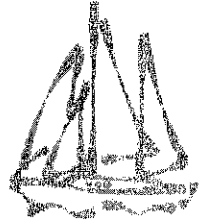
Organization Name: Geneva Lakes Jewelry
Address: 728 Main St Lake Geneva WI 53147
Name of Event where licensee will work: Wine Wall Fall 2023
Date of Event: 11/5/23

APPLICANT SIGNATURE

Lynne Cole DATE: 9/19/23



CITY OF LAKE GENEVA TEMPORARY OPERATOR LICENSE

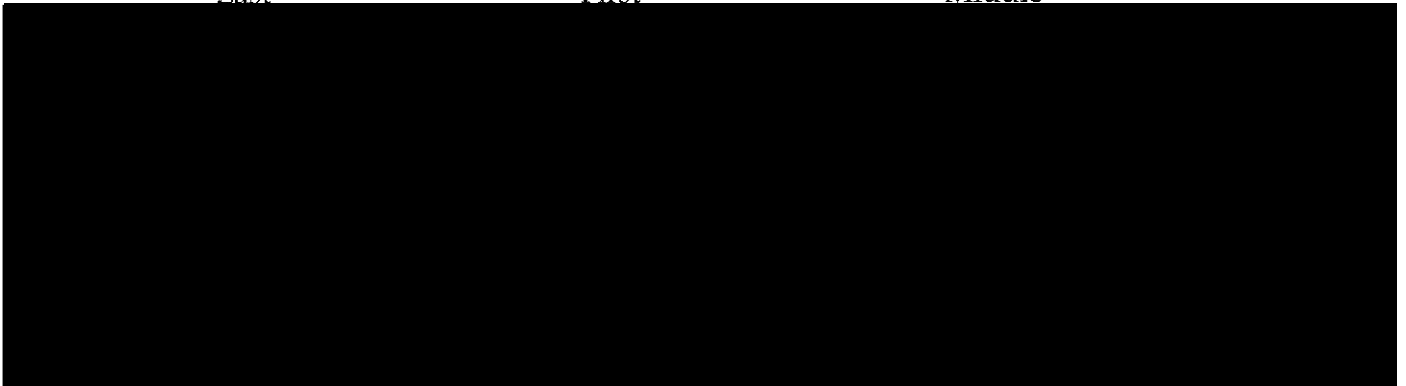


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NOTE: This license shall be issued to persons under the terms of Wisconsin State Statutes 125.17 (4). License shall be issued only to operators employed by or donating their services to non-profit corporations. A maximum of two temporary operator licenses will be issued to any individual per year. This license shall be valid only for the period of time specified on the license, which time period shall not exceed fourteen (14) days.

APPLICANT INFORMATION

Name: Fowler Karlee Gladys
Last First Middle



Is your Certificate of Completion of a Beverage Server Training Course Attached? YES NO

If No, will a Licensed Operator be serving or supervising the service of alcohol? YES NO

ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: Aras Promotions

Address: 8140 W Executive Dr Suite G, Mequon, WI 53092

Name of Event where licensee will work: Fall Wine Walk

Date of Event: November 5

APPLICANT SIGNATURE

Karlee Fowler

DATE: 9/14/2023

**SUPPLEMENTAL APPLICATION FORM
TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE
CITY OF LAKE GENEVA**

This form needs to be submitted as an attachment to the Application for Temporary Class "B" / "Class B" Retailer's License Form (Form AT-315) and returned to the City Clerk.

Applicant Organization: Geneva Lake Arts Foundation

Name of Event: Open House

Date of Event: Nov 17 2023

Time of Event: 6 pm - 8 pm
(Beginning) (Ending)

Event Contact Person: Sarah McConnell

Contact Phone:

Contact Email:

Will a Licensed Operator be serving or supervising the service of alcohol?
***This includes Temporary Operator's who have completed the Responsible Beverage Servers class.**

☒ Yes

☐ No

**PLEASE FILL ALL BLANKS COMPLETELY.
THIS INFORMATION IS NEEDED TO COMPLETELY PROCESS YOUR
TEMPORARY RETAILER'S LICENSE APPLICATION.**

For Office Use Only

Date Filed: Sept 27, 2023 Receipt No: 15.009752

Total Amount: \$10 -

Forwarded to Police Chief: Sept 27, 2023

Recommendation: _____ Approved Denied

Verification that not more than 2 temporary wine licenses have been issued to this applicant within the last 12 months: yes

FLR Approval: _____

Council Approval: _____

License Issued: _____

License Number: _____

License Expires: _____

MAIL TO: Organization

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10

Application Date: Sept 27 2023

☐ Town ☐ Village ☒ City of Lake Geneva

County of Walworth

The named organization applies for: (check appropriate box(es).)

☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 4 pm and ending 8 pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Geneva Lake Arts Foundation

(b) Address 223 Broad St Lake Geneva
(Street) ☐ Town ☐ Village ☒ City

(c) Date organized 2016

(d) If corporation, give date of incorporation 2016

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Niki Massicano

Vice President Sarah McConnell

Secretary Robin Vai

Treasurer Julie Sartor

(g) Name and address of manager or person in charge of affair: Sarah McConnell

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 223 Broad St

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Front part of store

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Front part

3. Name of Event

(a) List name of the event Open House

(b) Dates of event Nov 17

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

[Signature]
(Signature / Date)

Geneva Lake Arts Foundation
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____



CITY OF LAKE GENEVA TEMPORARY OPERATOR LICENSE



PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. FEE OF \$10.00 IS PAYABLE TO CITY OF LAKE GENEVA AND DUE UPON APPLICATION.

NOTE: This license shall be issued to persons under the terms of Wisconsin State Statutes 125.17 (4). License shall be issued only to operators employed by or donating their services to non-profit corporations. A maximum of two temporary operator licenses will be issued to any individual per year. This license shall be valid only for the period of time specified on the license, which time period shall not exceed fourteen (14) days.

APPLICANT INFORMATION

Name: McConnell David William
Last First Middle

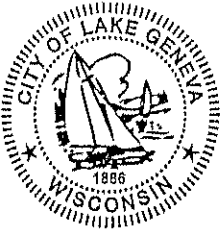
Is your Certificate of Completion of a Beverage Server Training Course Attached? ☒ YES ☐ NO
If No, will a Licensed Operator be serving or supervising the service of alcohol? YES ☐ NO ☐

ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

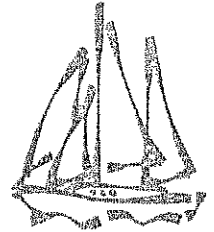
Organization Name: Gallery 223
Address: 223 Broad St Lake Geneva WI 53147
Name of Event where licensee will work: gallery open house
Date of Event: 11/17/23

APPLICANT SIGNATURE

DATE: 9-20-2023



CITY OF LAKE GENEVA TEMPORARY OPERATOR LICENSE



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APPLICANT INFORMATION

Name: McConnell Sarah Traut
Last First Middle

Is your Certificate of Completion of a Beverage Server Training Course Attached? YES NO
If No, will a Licensed Operator be serving or supervising the service of alcohol? YES NO

ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: Geneva Lake ARTS Foundation, Inc / Gallery 223
Address: 223 Broad St Lake Geneva WI
Name of Event where licensee will work: Open House
Date of Event: Nov. 17 2023

APPLICANT SIGNATURE

[Signature] DATE: 9/21/23



CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted
AT LEAST 4 WEEKS prior to the proposed event date for approval.

Section I- APPLICANT INFORMATION

Name of Applicant: VISIT Lake Geneva
Name of Event Organizer/Producer: VISIT Lake Geneva
Production Company/Organization: VISIT Lake Geneva FEIN #: 39-1158855
Street Address: 527 Center Street
City: Lake Geneva State: WI Zip code: 53147

Are you a ☐ For-Profit OR ☒ Non-Profit Organization 501(c) 6

EIN # (Tax Exempt Number): 39-1158855

*All non-profits must present a copy of their current Tax ID- EIN#

Section II- EVENT INFORMATION- Check the proper category

☐ **Public Assembly Permit- *Non-Profit: No Charge; Otherwise: \$60.00 per day Fee**

(Meet one or more criteria) Single day event use of City of Lake Geneva facilities with NO street, parking or intersection closures, attendance under 500, NO serving of alcohol in public space.

☐ **Block Parties or use of Gazebo for 1 Hour Photo Ops: * Non-profit: No Charge; Otherwise: \$75.00 Fee**

Small event limited to one street with 4 barricades in a neighborhood or gazebo in Flat Iron Park.

☐ **Tier 1 Events: *Non-Profit: No Charge; Otherwise: \$250.00 Fee for an event up to seven days; additional \$50.00 per day thereafter**

(Meet one or more criteria) Rolling closure of streets, public walkway, limited parking stalls or intersection closures that do not impact public use, attendance of 501 to 3,000, four (4) hours or less of alcohol sales or serving, majority use of a city park(s), or other municipal facility.

☒ **Tier 2 Events: *Non-Profit: No Charge; Otherwise: \$500.00 Fee for an event up to seven days; additional \$100.00 per day thereafter**

(Meets one or more criteria) Non-profit or not-for-profit organization offering multiple-day events, attendance of more than 3,000+, more than four (4) hours of alcohol sales or serving, and/or exclusive use of City park(s), street(s), limited parking stalls, or other municipal facility.

Note: Seminary (includes the use of the Shelter) and Flat Iron Park (includes the use of Brunk Pavilion) have 3 available picnic tables and 10 benches which you can select as part of your event permit. Any additional picnic tables, benches, or barricades needed should be directed to a rental company.

1. Title of Event: 48th Annual Lake Geneva Electric Christmas Parade
2. Date(s) of Event: Saturday, December 2, 2023
3. Location(s) of Event: Williams, Broad Street & Main Streets (Downtown Lake Geneva)
4. Hours: 3:00pm - 6:30pm
Note: Start Time & End Time

5. Event Chair/Contact Person: John Trione Phone [REDACTED]
6. Day of Event Contact Name: John Trione Phone [REDACTED]
7. Is the event open to the public? Yes
8. Will you charge an admission fee? No
9. Estimated Attendance Number: 5,000-10,000
10. Basis for estimate: Previous years events
11. Will you be setting up a tent? No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? Yes
If yes, what type and how many: Potentially horses, reindeer, dogs (dependent on float entries)

13. **Attach a detailed description of proposed event with map of the exact location of the event and/or route.**

14. Description of plan for handling refuse collection and after-event clean-up:

VISIT Lake Geneva staff will be responsible for refuse collection and after-event clean up.

15. Description of plan for providing event security (if applicable):

Consulted and working with Lake Geneva Police Department, Public Works, Fire Department, Jaycee's, Civil Air Patrol and VLG Staff & volunteers

16. Will there be fireworks or pyrotechnics at your event? No
If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? No
If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? No
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location? No

Continue to next page...

Section III- STREET USE

☐ Check if this section does not apply

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

■ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.

☐ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. Description of portion(s) of road(s) to be used:

Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works

See page #9 for map of parade route.

2. Will any parking stalls be used or blocked during the event? Yes

Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager

Dates of Use: Saturday, December 2, 2023

Total Number of Parking Stalls being Requested: No Parking Enforcement - Broad, Main, Cook, Williams from Henry S (indicated in yellow on map)

Parking Stall Number(s) and Location: Williams, Broad & Main Streets

3. Description of Signage to be used during event:

**The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

4. Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

■ **Electricity;** Explain: Broad Street at Geneva Theater - Emcee & Judges Stand

☐ **Water;** Explain: _____

■ **Traffic Control;** Explain: Securing parade route using barricades/barrels & police

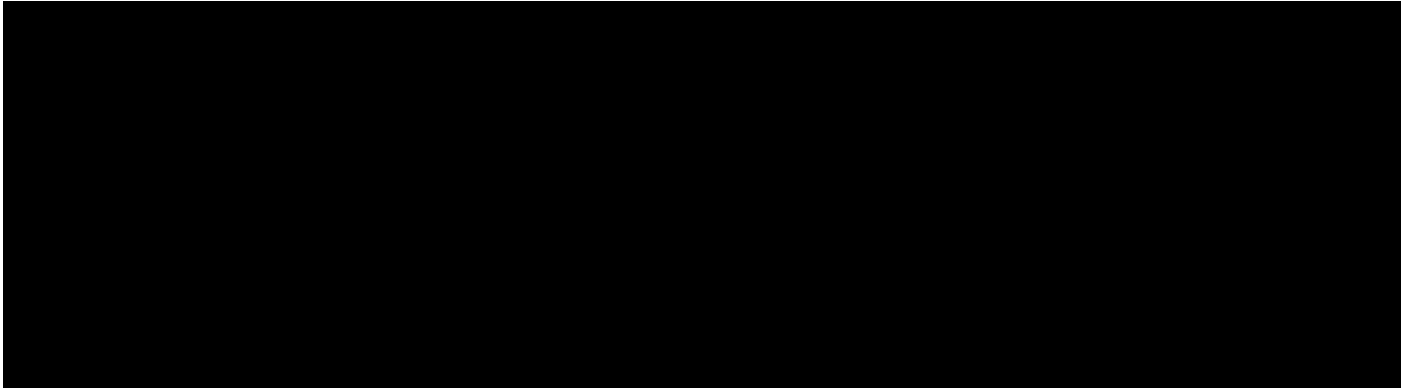
■ **Police Services;** Explain: Securing parade route using barricades/barrels & police, command center

■ **Fire/EMS Services;** Explain: Command Center at Fire Department

■ **Other;** Explain: Fire truck to escort Santa & Mrs. Claus in parade

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

***All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**



The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant Signature: John C. Trione Digitally signed by John C. Trione
Date: 2023.09.06 10:25:28 -05'00' Date: 06 SEP 23



48th Annual Lake Geneva Electric Christmas Parade December 2, 2023

Parade Overview:

Every first Saturday of December, VISIT Lake Geneva hosts the Annual Lake Geneva Electric Christmas Parade traveling down Broad and Main Streets in Downtown Lake Geneva. Registered entries travel the route with lit floats, marching bands, and vehicles carrying local dignitaries led by the parade marshal. The parade starts at 5pm, lasts about 1 ½ hours, and ends with Santa and Mrs. Claus atop a lit firetruck. Each year there is a theme and 2023's is "A Storybook Christmas." There will be a judging stand on Broad Street near the Geneva Tap House and will have a local emcee to give parade highlights. Event will be filmed and streamed on Facebook and judges will select the best float winner.

Security, Volunteers, and Other Participation:

VISIT Lake Geneva is working with Lake Geneva Police Department, Lake Geneva Fire Department, Lake Geneva Public Works, Lake Geneva Parking Department, The Lake Geneva Jaycees, and Civil Air Patrol, along with volunteer ambassadors to organize float line up, control crowds, traffic, and security throughout the event. Each intersection along the parade route will have a minimum of 4 volunteers in place with a block captain. The Jaycee's will be orchestrating the float placement and line ups for movement throughout the parade. Police will be monitoring detour and parade routes; the Fire station will be used for command center of staff/volunteer meetings as well as hub for any EMS needs. Public Works is working with us to secure the designated routes and assist on removal of barricades following the event for optimal traffic regulation. Volunteers are also assigned clean up tasks as well as float registrants. Details will be given to Lt. Way one week prior for necessary contacts for parade safety operations. Day of meeting will take place for mapped assignments and rules recap for staff, partners, and volunteers.

Street Closure:

The parade route steps off from the intersection of Williams Street and Marshall Street, heading south on Williams onto Broad Street. Attached is a map showing the route in yellow with Broad Street south to Main Street and then west down Main Street to Cook Street. Public works is working with us to barricade the intersections with vehicles and cattle gates, police will be monitoring detour routes indicated in red, and volunteer security will be keeping parade goers safely in the sidewalk during the event. The Jaycees will be staging all floats within the side streets indicated in blue with float check-in from 3-4:30PM. All floats arriving after 4:30PM are subject to refusal to participate. Parking will be prohibited on the parade route from 3pm until after the event; the Parking Department will have signage on barrels and A frame structures to indicate parking prohibitions on every block of route and will be placed out by the Parking Department. 4:30 PM is when traffic routes will be shut down for the parade (indicated in yellow). Following the parade, floats will travel north on Cook Street to North Street to vacate the area. Barricades will be removed following the event when Lt. Way authorizes.

Other Details Can Be Found At:

<https://www.visitlakegeneva.com/events/christmasparade/>

- features parade float rules and regulations, volunteer details, and mapping information.

VLG staff and volunteers will ensure refuse collection and clean up after the event.



For Office Use Only

Date Filed with Clerk: 9/16/23 Payment Amount: \$ N/A

Receipt #: N/A

City Clerk/Administrator Signature: [Signature] Date: 9/20/2023

☒ Approve ☐ Denied Notes: _____

Police Chief Signature: [Signature] Date: 09/11/2023

☒ Approve ☐ Denied Notes: _____

Fire Chief Signature: [Signature] Date: 9/20/23

☒ Approve ☐ Denied Notes: _____

DPW Signature: [Signature] Date: 9/12/2023

☒ Approve ☐ Denied Notes: _____

Parking Signature: [Signature] Date: 9/13/23

☒ Approve ☐ Denied Notes: OUTSIDE OF PAID PARKING SEASON

Harbormaster Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

Tier I & Tier II Events Only:

FLR Meeting Date: _____

Council Meeting Date: _____

LETTER OF TRANSMITTAL

TO: Ms. Lana Kropf
City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

DATE: 09/26/2023 JOB NO. 2218

Re: Reroofing Project at
1070 CAREY STREET
Lake Geneva, Wisconsin

We are sending you the following items:

<u>Copies</u>	<u>Date</u>	<u>Description</u>
1	09/11/2023	Application for Payment No. 1 (w/ Waiver of Lien) – Carlson
1	09/26/2023	Invoice for Services – Kehoe-Henry

These are transmitted as checked below:

☒ For approval	☐ Reviewed as submitted	☐ Resubmit ___ copies for approval
☒ For your use	☐ Reviewed as noted	☐ Submit ___ copies for distribution
☐ As requested	☐ Returned for corrections	☐ Return ___ corrected copies
☐ For review/comment		
☐ FOR BIDS DUE _____		☐ Prints returned after loan to us

REMARKS:

Please print three copies of the pay request and sign all three copies. Keep one copy for your files, return one copy to our office, and forward one copy with payment to the contractor.

Copy to: Tom Earle, File

Signed: *William R. Henry*

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF TWO PAGE(S)

OWNER: City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

PROJECT: 1070 Carey Street
Reroofing Project
Lake Geneva, WI 53147

FROM CONTRACTOR: Carlson Racine Roofing & Sheet Metal Inc.
2401 Eaton Lane
Racine, WI 53404

VIA Contractor:
CONTRACTOR: Roofing & Sheet Metal

APPLICATION NO: 1- Final

Distribution to:

PERIOD TO: 28-Aug-23

PROJECT NOS: Job #2218

CONTRACT DATE: 8-May-23

☐ OWNER
☒ ARCHITECT
☐ CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

SEE ATTACHED SWORN STATEMENT FROM CONTRACTOR TO OWNER

1. ORIGINAL CONTRACT SUM \$ 105,962.00

2. Net change by Change Orders \$

3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 105,962.00

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 105,962.00

5. RETAINAGE: (Original Contract Only)

a. 5 % of Completed Work to 50% 2649.05 0.00
(Column D + E on G703)

b. 0 % of Stored Material \$ 0.00
(Column F on G703)

Total Retainage (Lines 5a + 5b or
Total in Column I of G703) \$ 2649.05 0.00

6. TOTAL EARNED LESS RETAINAGE \$ 103,312.95
(Line 4 Less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 0.00

8. CURRENT PAYMENT DUE \$ 103,312.95 \$ 105,962.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 2649.05 0.00
(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month (#1)		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Carlson Racine Roofing & Sheet Metal Inc.

By: Fred Petersen, President

Date: 9-11-23

State of Wisconsin

Subscribed and sworn to before me this 11 day of Sept, 2023

Notary Public: Heidi E. Schold

My Commission expires: March 3, 2023

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 105,962.00 & 103,312.95

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: DATE: 9-26-23

OWNER: By: Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

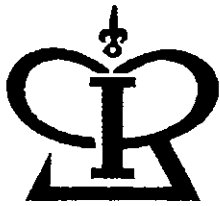
AIA DOCUMENT G703

APPLICATION NO: 1 - Final
APPLICATION DATE: 28-Aug-23

PERIOD TO: 28-Aug-23

ARCHITECT'S PROJECT NO:

WMS



Final Waiver of Lien

September 11, 2023

For value received, we hereby waiver our rights and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for City of Lake Geneva **owner,**

by **contractor,**

for Carlson Racine Roofing, Inc.

same being situated in **Kenosha County, State of Wisconsin**, described as:
All roofing and sheet metal work completed on the Roofing Project at 1070 Carey Street Job #2218 - Final in FULL.

for all labor performed and for all material furnished for the erection, construction, alteration or repair of said building and appurtenances, except NONE.

Fred L. Petersen, President

DANIEL R. KEHOE
Architect
262-723-2660

WILLIAM R. HENRY
Architect-P.E.
262-723-4399

September 26, 2023

City of Lake Geneva
Public Works Department
1065 Carey Street
Lake Geneva, Wisconsin 53147

Attn: Mr. Tom Earle, Director of Public Works

Re: Reroofing Project at 1070 Carey Street for
City of Lake Geneva
1065 Carey Street
Lake Geneva, Wisconsin
Job No. 2218

Amount due this statement: \$2,885.25

Statement:

For services rendered:

Through Construction Documents Phase per agreement
dated February 24, 2022, not to exceed: \$ 10,500.00

Bidding & Construction Phases - approximately 95% complete -
.95 x \$4,000: 3,800.00

For reimbursable expenses: 85.25

Printing charges: 85.25 -

Total billings to date: \$ 14,385.25

Less payments received to date: 11,500.00

Amount due this date: \$2,885.25

Respectfully submitted,

KEHOE-HENRY & ASSOCIATES, INC.

William R. Henry

William R. Henry
Architect-P.E.

cc: file

HILLMOOR POTENTIAL PROJECTS and USES

Project Summary Description Form

This form is for compiling relevant information that describes individual potential projects and uses. Any information gathered, including existing examples of similar projects in other communities, should be as accurate as possible with the caveat that 1) the volunteer Hillmoor Ad Hoc Committee has limited time, expertise, and resources; and 2) the information provided, including any numbers used to describe a project, are rough estimates simply intended to give the Committee, the City, and the residents a preliminary understanding of the potential impacts and scope of each project and what would be involved to bring each project to fruition. The goal is to use this information to help develop recommendations for a long-term plan which would include the uses that best fulfill the stated Vision and Objectives for the Hillmoor property.

1. Name of Project:

Ecological Restoration

2. Names of Information-Gathering Team:

Friends of Hillmoor

3. Description of Project (brief overview and how it will enhance the quality of life for the residents of Lake Geneva):

The residents and visitors will benefit with the corridor into our city from the east being rehabilitated.

4. Fulfilling Hillmoor Objectives (describe the Major Objectives for the Hillmoor property that are supported by this project):

Objectives 1 through 4

5. Location of Project (describe approximate location):

333 East Main Street, Lake Geneva - front from the entrance to the west

6. Size of Project (all needed land areas for structures, parking, setbacks, etc.):

Front along Main Street from the entrance to Curtis Street

7. Size of Building Structures:

n/a

8. Estimated Cost of Project:

No cost to the City.

9. Sources of Capital:

Funded by the Friends of Hillmoor

10. Project Use (time of year, time of day):

Fall 2023 - week days in October, exact dates TBD

11. Project Users (age groups, estimated number of people):

n/a

12. Project Fees (specialized equipment):

n/a

13. Project Revenue:

n/a

14. Project Ownership:

n/a

15. Project Operation:

n/a

16. City Requirements:

Open the chain across the front entrance to allow equipment access.

17. Project Benefits:

This project will help the community (residents and visitors) know that Hillmoor is mending and will be open soon.

18. Project Negatives:

None

19. Project Incompatibility:

None

20. Project Synergies:

This will begin the long process of rehabilitating the property.

21. Comparable Projects:

Kishwauketoe

22. Why Hillmoor?

It is the beginning of the slow journey to recovery of a property turned into blight by a divided community.

Description:

The Friends of Hillmoor has secured a bid from a private landscape company to restore the trees, bushes, etc. along the front corridor to Hillmoor from the main entrance to the western edge of the property.

The Friends will provide proof of the company's insurance once the project is approved by the City Council.

The Friends will coordinate with the City to have the main entrance unlocked for access during one week during the project work. All branches, etc. will be removed by the company.



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

VOLUNTEER FORM

Thank you for taking an interest in volunteering for the City of Lake Geneva. The intent of this form is to assist with an understanding of the responsibilities and the related risks in volunteering for this project.

Project Name:		Project Description:	
PERSONAL INFORMATION			
First Name		Middle Name	Last Name
Street Address			
City		State	ZIP
Email			Phone
Emergency Contact			
Name			Phone

The City of Lake Geneva and its employees, officers, officials, and agents wish to ensure to the fullest extent both the volunteers and participants safety and hereby discloses **that there are inherent risks for this project including bodily injury, property damage and other risks that cannot be fully contemplated. I understand that this is an understanding of risk and liability. I understand and agree to the risk of the volunteer activity.**

Further, I agree and acknowledge the following:

1. Participation in this volunteer activity carries with it some risk of serious injury, including in rare cases death. The risks included, but are not limited to those caused by over exertion, the equipment, the premises, unintentional error by staff and other volunteers, and action of others involved or not involved in the program;
2. I understand there are risks known and unknown being assumed by me and by me alone by participating in the project;
3. I understand that the City and its employees are relying upon the agreements and representations I herein make in order to allow me to volunteer for this project;
4. I agree to following the guidelines and safety measures of this project as represented;
5. I understand that there is no accident or workers compensation insurance or coverage provided for me and other volunteers pursuant to Secs. 102.07(11) and (11m), Wis. Stats.
6. I agree that the City shall not be held liable for personal injury to me or damage to my property or other interests arising out of my participating in this volunteer project;
7. I understand that the city could be held responsible for reckless or intentional acts and tort claims for which the city has taken every step necessary to not be responsible;
8. I acknowledge the risks involved and the intent of this document to assist in the safety of the volunteers;
9. I represent that I am freely signing this document on my behalf and or on behalf of whomever I am responsible;
10. I agree that individuals named herein are in good physical condition appropriate for the stated / represented activity of the project.

RELEASE STATEMENT	
I understand that my services are being offered on a voluntary basis without anticipation of financial remuneration. I grant permission for my photo to be used in any promotional materials produced by the City of Lake Geneva. The undersigned, parent/guardian or a designee do hereby understand and agree individually and on behalf of the above-named individual to the above recitations. The above-named individual agrees that the City cannot contemplate all risks as there are some known and unknown risks. The city, its employees, officials, and agents' intent is for the safety of all involved in the project. By signing this, I represent that I have read and agree to the related policies, procedures and/or guidelines and agree to comply with the Code of Conduct policy set forth by the City of Lake Geneva and will accept the ramifications should I not adhere to those policies and procedures	
SIGNATURE (Participant or Guardian)	DATE
Guardian Name	Guardian Phone

VOLUNTEER FORM, continued

PARENTAL CONSENT (To be completed if applicant is under 18 years of age)	
I give my consent for my child named above to provide volunteer services and have read the above and agree to the above as it relates to this volunteer program. I also consent to the city to emergency medical treatment necessary for the safety of my child. If participant is under 18 years old then: 1.) signature of parent or guardian also required, and 2.) the word "I" used above means "I and my parent/guardian.")	
SIGNATURE (Participant or Guardian)	DATE
Guardian Name	Guardian Phone





INSURANCE

Paul Lessila, CPA
C: 414-218-7285 O: 262-502-3823, paul.lessila@rrins.com

Insurance Requirements for Municipalities

Exhibit A Insurance Requirements

Please comply with the following minimum insurance limits, coverages, and requirements as shown below and as set forth in related contract documents provided.

Limits	
Commercial General Liability	- Coverage Limits of: \$ 1,000,000 Per Occurrence \$ 2,000,000 Annual or General Aggregate \$ 2,000,000 Products/Completed Operations Aggregate
Business Auto	Liability Coverage Limits: \$1,000,000 Combined Single Limit
Pollution / Professional	Liability Coverage Limits: \$2,000,000 Combined Single Limit
Workers Compensation & Employers Liability	- Employer Liability Limits: \$ 100,000 Bodily Injury by Accident/Each Accident \$ 500,000 Bodily Injury by Disease/Policy Limit \$ 100,000 Bodily Injury by Disease/Each Employee
Umbrella	Coverage Limits of \$ 5,000,000

Coverages	
Commercial General Liability	- Waiver of Subrogation - Additional Insured - including Ongoing and Completed Operations (CG 2010 10 01 and CG 2037 10 01 or equivalent) "Per Project" Aggregate Endorsement - Primary & Non-contributory Endorsement
Business Auto	- Coverage Applies to "Any Auto" or to "Owned/Non-Owned/Hired Autos" - Primary & Non-Contributory Endorsement - Waiver of Subrogation
Workers Compensation & Employers Liability	- Waiver of Subrogation and/or any rights of recovery allowed under any workers' compensation law. - Broad Form All States Endorsement (if working outside of Wisconsin)
Pollution	Include third party coverages and expenses.
Professional	Include third party coverages and expenses.
Umbrella	- Follow Form terms and conditions to the underlying policies: - Commercial General Liability - Business Auto - Employers Liability - Primary & Non-contributory Endorsement
Carrier AM Best Rating	AM Best Rating of not less than "A"
Notice of Cancellation	30 day Notice of Cancellation, Nonrenewal or Material Change

Additional Municipalities Contractual Language

No provision of this agreement is intended as, or shall be construed to be, a waiver for any purpose by the City of Lake Geneva, with the provisions of Wis. Statutes or any other applicable limitations on public entity liability. The City of Lake Geneva shall not be liable to the Contractor and Subcontractors in indemnification or contribution for an amount greater than the recoverable limits for claims against municipalities established by Wisconsin law. **DISCLAIMER** - R&R Insurance Services, Inc. is not a law firm. Please have your attorney review any and all contracts, purchase orders and contract language.

COVERAGE FOR VOLUNTEERS

- A. Injury to the Authorized* Volunteer
 - 1. Municipal Workers Compensation coverage does not apply to volunteers with the exception of auxiliary police, volunteer fire fighters and volunteer rescue operations such as dive teams, EMS, Paramedics and first responders.
 - 2. The LWMMI Policy has \$10,000 of premise / operations medical payments for accidental injury. This coverage is excess of the volunteer's private, group or government health program.
- B. Injury to Others Caused by the Authorized* Volunteer
 - 1. The volunteer's homeowner's or renter's "liability insurance" coverage is primary.
 - 2. If the homeowner's / renter's coverage limits are inadequate, the volunteer has coverage under the Municipalities LWMMI Policy.
- C. Auto Accidents – Authorized* Volunteer's Vehicle
 - 1. Damage to the volunteer's vehicle is not covered by LWMMI's Policy
 - 2. Injury caused to others is covered first by the volunteer's Auto Policy. If limits are inadequate, the Municipalities LWMMI Policy will provide excess coverage according to the terms of the Policy.

SUGGESTIONS FOR USE OF VOLUNTEERS:

- 1. Consider a form similar to the attached to help establish an "Authorized" status.
- 2. Work / Activity should be supervised by a Municipal employee.
- 3. Use of power tools should be discouraged. If used, a Municipality employee should determine competency.
- 4. Work on roofs or heights above 6 feet should be discouraged due to hazards of a fall.
- 5. Use of mowers or other Municipal power equipment should only be allowed after formal training by Municipal employees.
- 6. Use of volunteers to drive Municipal vehicles is not recommended.
- 7. These same suggestions apply to outside organizations or other governmental entities – such as a school district using volunteers on Municipal property.
Volunteers in such cases are not "Authorized Volunteers" to the Municipality.
- 8. Finally, a T-Shirt or free meal will not be considered as compensation. Beyond that a "grey" area may result.

*Authorized means the Municipality agrees to and directs the activity of the volunteers.

Questions Contact: Matt Becker, CEO
131 West Wilson Street, Suite 502
Madison, WI 53703
Phone: 608-833-9595
E-Mail: matt@lwmmi.org

LWMMI

League of Wisconsin Municipalities Mutual Insurance

131 West Wilson Street
Suite 502
Madison, Wisconsin 53703

p 608.833.9595
f 608.833.8088

insurance@lwmmi.org
www.lwmmi.org

VOLUNTEER IMMUNITY CHECKLIST

To help protect your government entity from legal claims and ensure its volunteers meet immunity requirements:

- ☐ Identify volunteer positions including a description of their duties.
- ☐ Require volunteers to attend an orientation session where you provide information on federal and state immunity from liability regulations.
- ☐ Maintain files for volunteers. Include copies of applicable licenses, certificates or insurance.
- ☐ If the volunteer is working with children or young adults the police should do a background check.
- ☐ Provide regular risk-management training.
- ☐ Do not pay volunteers.
- ☐ Do not let volunteers drive municipal vehicles unless absolutely necessary.
- ☐ Encourage volunteers who participate in transportation programs to maintain sufficient automobile liability insurance.
- ☐ Avoid volunteer use of power tools.
- ☐ Encourage volunteers to consider umbrella insurance coverage.

Guidelines for volunteer immunity:

A volunteer is defined as an individual performing services for a nonprofit organization or governmental entity who does not receive compensation or anything of value in excess of \$500 per year. To be immune from liability to a third party, a volunteer must satisfy these requirements:

1. The volunteer must act within the scope of his or her responsibilities as a volunteer on behalf of the organization.
2. The volunteer must be properly licensed, certified or authorized if necessary.
3. The harm that was caused was not a result of willful, criminal or reckless misconduct, gross negligence or conscious indifference to the rights of the individual harmed.
4. The harm was not caused by the volunteer while operating a vehicle for which the state requires a license or insurance.

LWMMI

League of Wisconsin Municipalities Mutual Insurance

HILLMOOR POTENTIAL PROJECTS and USES

Project Summary Description Form

This form is for compiling relevant information that describes individual potential projects and uses. Any information gathered, including existing examples of similar projects in other communities, should be as accurate as possible with the caveat that 1) the volunteer Hillmoor Ad Hoc Committee has limited time, expertise, and resources; and 2) the information provided, including any numbers used to describe a project, are rough estimates simply intended to give the Committee, the City, and the residents a preliminary understanding of the potential impacts and scope of each project and what would be involved to bring each project to fruition. The goal is to use this information to help develop recommendations for a long-term plan which would include the uses that best fulfill the stated Vision and Objectives for the Hillmoor property.

1. Name of Project:

Volunteer Trimming of Cart Path

2. Names of Information-Gathering Team:

Friends of Hillmoor

3. Description of Project (brief overview and how it will enhance the quality of life for the residents of Lake Geneva):

The residents will benefit when the "No Trespassing" is modified for legal walking/hiking. Right now, the Volunteer trimming will benefit the safety teams (fire and police) for safe access which will in turn help anyone injured while trespassing on the property.

4. Fulfilling Hillmoor Objectives (describe the Major Objectives for the Hillmoor property that are supported by this project):

Objectives 1 through 4

5. Location of Project (describe approximate location):

333 East Main Street, Lake Geneva - cart path front the parking lot east, as identified at Hillmoor Ad Hoc Committee by Chief Gritzner

6. Size of Project (all needed land areas for structures, parking, setbacks, etc.):

Cart path front the parking lot east

7. Size of Building Structures:

n/a

8. Estimated Cost of Project:

No cost to the City.

9. Sources of Capital:

Volunteer time; sponsored and arranged by the Friends of Hillmoor

10. Project Use (time of year, time of day):

Fall 2023 - one week day and one weekend day in October, exact dates TBD

11. Project Users (age groups, estimated number of people):

n/a

12. Project Fees (specialized equipment):

n/a

13. Project Revenue:

n/a

14. Project Ownership:

n/a

15. Project Operation:

n/a

16. City Requirements:

Open the chain across the front entrance to allow Volunteer parking in the lot closest to Main Street. Volunteers will walk to the project area.

17. Project Benefits:

Safety personnel and resident safe access.

18. Project Negatives:

None

19. Project Incompatibility:

None

20. Project Synergies:

This will allow volunteer and resident access to auxiliary cart paths.

21. Comparable Projects:

Kishwauketoe

22. Why Hillmoor?

It is the beginning of the slow journey to recovery of a property turned into blight by a divided community.

Description:

The Friends of Hillmoor will coordinate volunteers to lightly trim and clear the cart path from the parking lot to the east per the request of the Police Chief.

All debris will be removed by the Friends of Hillmoor.

Volunteers will complete a Volunteer Form and return to City Hall BEFORE the event date(s).

HILLMOOR POTENTIAL PROJECTS and USES

Project Summary Description Form

This form is for compiling relevant information that describes individual potential projects and uses. Any information gathered, including existing examples of similar projects in other communities, should be as accurate as possible with the caveat that 1) the volunteer Hillmoor Ad Hoc Committee has limited time, expertise, and resources; and 2) the information provided, including any numbers used to describe a project, are rough estimates simply intended to give the Committee, the City, and the residents a preliminary understanding of the potential impacts and scope of each project and what would be involved to bring each project to fruition. The goal is to use this information to help develop recommendations for a long-term plan which would include the uses that best fulfill the stated Vision and Objectives for the Hillmoor property.

1. Name of Project:

Tree Trimming and Removal

2. Names of Information-Gathering Team:

Friends of Hillmoor

3. Description of Project (brief overview and how it will enhance the quality of life for the residents of Lake Geneva):

The residents will benefit when the "No Trespassing" is modified for legal walking/hiking. Right now, the tree trimming will benefit the safety teams (fire and police) for safe access which will in turn help anyone injured while trespassing on the property.

4. Fulfilling Hillmoor Objectives (describe the Major Objectives for the Hillmoor property that are supported by this project):

Objectives 1 through 4

5. Location of Project (describe approximate location):

333 East Main Street, Lake Geneva - main drive leading up to the parking lot

6. Size of Project (all needed land areas for structures, parking, setbacks, etc.):

Main drive leading up to the parking lot

7. Size of Building Structures:

n/a

8. Estimated Cost of Project:

No cost to the City.

9. Sources of Capital:

Funded by the Friends of Hillmoor

10. Project Use (time of year, time of day):

Fall 2023 - week day in October, exact date TBD

11. Project Users (age groups, estimated number of people):

n/a

12. Project Fees (specialized equipment):

n/a

13. Project Revenue:

n/a

14. Project Ownership:

n/a

15. Project Operation:

n/a

16. City Requirements:

Open the chain across the front entrance to allow equipment access.

17. Project Benefits:

Safety personnel and resident safe access.

18. Project Negatives:

None

19. Project Incompatibility:

None

20. Project Synergies:

This will allow volunteer and resident access to auxiliary cart paths.

21. Comparable Projects:

Kishwauketoe

22. Why Hillmoor?

It is the beginning of the slow journey to recovery of a property turned into blight by a divided community.

Description:

The Friends of Hillmoor has secured a bid from a private landscape company to cut back limbs and trees that limit safety vehicle access.

The Friends will provide proof of the company's insurance once the project is approved by the City Council.

The Friends will coordinate with the City to have the main entrance unlocked for access during one day only during the work. Tree limbs, etc. will be chipped and removed by the company.

HILLMOOR POTENTIAL PROJECTS and USES

Project Summary Description Form

This Form is for compiling relevant Information that describes Individual potential projects and uses. Any information gathered Including existing examples of similar projects in other communities should be as accurate as possible with the caveat that 1) the volunteer Ad Hoc Committee has limited time, expertise, and resources; and 2) the Information provided Including any numbers used to describe a project are rough estimates simply Intended to give the Committee, the City, and the residents a preliminary understanding of the potential Impacts and scope of each project and what would be Involved to bring each project to fruition. The goal Is to use this Information to help develop recommendations for a long-term plan which would Include the uses that best fulfill the stated Vision & Objectives for the Hillmoor property.

1. Name of Project: Hillmoor Work Days 2023: November 4,18, December 2,16,30 2024: January 13, 27, February 10, 24. 9 a.m. to noon.

2. Names Of Information Gathering Team: Karen Yancey, Kiera Theys, both of Geneva Lake Conservancy

3. Description of Project:

We will begin removing invasive species, especially buckthorn, from the city lot at the corner of Edwards Blvd. and Sheridan Springs Road working our way south onto the Hillmoor property towards the River. Volunteers will be area residents using loppers and saws. While burning is preferred, buckthorn can be stacked for removal by city crews. The removal of these invasive species is necessary to begin creating the hiking trails for Hillmoor in 2024.

4. Fulfilling Hillmoor Objectives

- (1) Heal the Hillmoor land by removing invasive species and letting native species return creating an ecologically healthy and more scenic environment and healthier wildlife habitat.
- (2) Prepare the Hillmoor property for the creation of a 3 ½ mile trail system that will have parking and an entrance at the city lot at Edwards and Sheridan Springs Road.
- (3) Prepare the floodplains of the White River to become an area for hiking by hundreds of residents and visitors while allowing native plants to thrive.

5. Location of Project:

The northern 88 acres of Hillmoor that are floodplain. As stated above, we will begin at the northeast boundary and work our way to the White River. If time allows, we will also remove invasive species on the south shore of the River.

6. Sh:re of prolect:

Work Days will be used to remove all the invasives in the floodplain unless funds can be raised to use forestry mowing for some of the acres that have young buckthorn.

7. Size of Building Stryctures:

No building structures will be impacted.

8. Estimated Cost Of Prolect:

Geneva Lake Conservancy will supply all loppers, gloves and saws for this project. In addition, it will

provide water and snacks for the volunteers. The only cost to the city will be to remove the buckthorn and take it to a landfill for yard waste. This will not be necessary if the city provides a burn permit for burning the buckthorn.

Estimated Minimum Cost: \$1,000 (GLC)

Estimated Maximum Cost \$: Brush removal by city

9. Sources of Capital:

The GLC will finance the project from member donations.

• 10. Project Use:

The final trails will be used dawn to dusk.

..... 11. Project Users:

All City of Lake Geneva residents and visitors will use the trails and experience the restoration work in the floodplains, which will contain many native plants and trees when the restoration work is completed.

12. Project Fees:

Loppers, gloves and saws.

13. Project Revenue:

None but freeing the native seed bank by removing invasives that prevent sunlight from reaching the soil will help reduce the costs of buying native plants.

14. Project Ownership:

City of Lake Geneva.

' 15. Project Operation:

City of Lake Geneva and Geneva Lake Conservancy.

, 16. City Requirements:

Removing the cut invasive species to a landfill. Tom Earl has said that city crews are willing to do this although buckthorn and other invasives may be "dried" on the city lot for a week or two before the city crews remove them to prevent spreading the seeds from the trees.

17. Project Benefits: The project benefits are returning the Hillmoor land to ecological health, creating more wildlife habitat, improving the ecological health of the White River and its floodplains, improving the scenic beauty of Hillmoor and removing invasive species which are obstacles to creating a Hillmoor trail system for residents and visitors.

18. Project Negatives:

Volunteers must be careful when using loppers and saws. The Conservancy has conducted work days for over a decade and has had no serious injuries.

19. Project Limitations:

Because the project is in the floodplains, no structures can be built and there are few other uses for this area other than hiking, wildlife viewing, etc..

20. Project Synergies:

Yes, the trail system and restoration project will link with other uses planned in the floodplain including a kayak/canoe launch. It will also provide outdoor educational opportunities and new opportunities for bird watching and wildlife viewing.

21. Competing Projects:

There are several land restoration companies that work in the Lake Geneva area, such as Midwest Prairies, Applied Ecological Services and Tallgrass Prairie Restoration. They would charge thousands of dollars to remove the invasive species, which the Conservancy will do for free.

The Hillmoor land has been taken over by invasive species since the golf course closed. The residents of Lake Geneva in public input sessions said that they wanted Hillmoor to be primarily a nature preserve. Hillmoor cannot be a nature preserve unless efforts are made to remove the invasive species and allow the native plants that once grew in the floodplains to return.

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Bank.Bank account = "043230"

[Report].Invoice GL Account = {<>} 61

[Report].Invoice GL Account = {<>} 62

Invoice.Batch = "09202023PP","09252023","09262023","09272023"

Check Issue Date	Check Number	Vendor Number	Payee	Amount
09/26/2023	1	6858	ELAN FINANCIAL SERVICES	2,961.30
09/20/2023	83644	6883	ALPHABET SIGNS	2,443.20
09/20/2023	83645	5770	AT & T TELECONFERENCE SERVICES	77.36
09/20/2023	83646	2104	AT&T	2,600.00
09/20/2023	83647	6767	AT&T	338.90
09/20/2023	83648	2109	AT&T MOBILITY	1,402.56
09/20/2023	83649	6263	CHARTER COMMUNICATIONS	119.98
09/20/2023	83650	6129	DE LAGE LANDEN FINANCIAL SERVICES INC	220.65
09/20/2023	83651	6786	ENTRANCE TECHNOLOGIES I LLC	58.04
09/20/2023	83652	2474	EWALD HARTFORD LLC	127,857.00
09/20/2023	83653	6884	FOSTER, JON	7.37
09/20/2023	83654	2561	GENEVA ON LINE	39.00
09/20/2023	83655	2565	GEO-SYNTHETICS SYTEMS LLC (GSI)	450.00
09/20/2023	83656	6474	GFC LEASING - WI	247.81
09/20/2023	83657	5458	LEWIS, CHAD	350.00
09/20/2023	83658	6880	MAPLE BLUFF FIRE DEPARTMENT	200.00
09/20/2023	83659	5249	MARTINEZ, MICHELLE	34.99
09/20/2023	83660	5095	REGISTRATION FEE TRUST	504.50
09/20/2023	83661	6882	SANCHEZ-HERNANDEZ, BRUNO	492.02
09/20/2023	83662	6881	SARLES, EMILY	647.40
09/20/2023	83663	3001	SECURIAN FINANCIAL GROUP	2,935.15
09/20/2023	83664	5387	SHEPPARD, MORGAN	30.36
09/20/2023	83665	6879	SILBERG, TED	273.00
09/20/2023	83666	6855	THE RIDGE HOTEL	260.40
09/20/2023	83667	5042	WALLING, FRED	18.48
09/20/2023	83668	5071	WE ENERGIES	66.28
09/20/2023	83669	5127	WI SUPREME COURT	80.00
09/20/2023	83670	5477	WMCCA	45.00
09/26/2023	83702	6678	ALL PRO CLEANING SYSTEMS	2,293.00
09/26/2023	83703	2104	AT&T	4,072.33
09/26/2023	83704	2108	AT&T LONG DISTANCE	279.28
09/26/2023	83705	6263	CHARTER COMMUNICATIONS	219.98
09/26/2023	83706	6887	DUFOUR, CARMEN	25.00
09/26/2023	83707	6524	JONES, HEATHER	5,332.00
09/26/2023	83708	6886	PISARCIK, LAURA	153.14
09/26/2023	83709	6888	SIBBING, MARY	794.37
09/26/2023	83710	4944	TRACTOR SUPPLY CREDIT PLAN	328.40
09/26/2023	83711	4975	US CELLULAR	638.11
09/26/2023	83712	5071	WE ENERGIES	450.75
09/26/2023	83713	3087	OFFICE PRO INC	2,682.95
09/27/2023	83714	2280	CRAIG D CHILDS PHD SC	500.00
09/27/2023	83715	6160	AMAZON CAPITAL SERVICES	7,437.51
Grand Totals:				169,967.57

Summary by General Ledger Account Number

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
11-00-00-21100	.00	28,573.51-	28,573.51-
11-00-00-21340	2,707.63	.00	2,707.63
11-00-00-44110	25.00	.00	25.00
11-10-00-51330	227.52	.00	227.52
11-12-00-52210	98.32	.00	98.32
11-12-00-53100	287.78	.00	287.78
11-12-00-53320	125.00	.00	125.00
11-12-00-53990	887.58	.00	887.58
11-14-30-53110	1,275.00	.00	1,275.00
11-14-30-53310	58.88	.00	58.88
11-15-10-53100	152.98	.00	152.98
11-15-10-53320	153.14	.00	153.14
11-15-10-54500	199.81	.00	199.81
11-16-10-52210	1,531.46	.00	1,531.46
11-16-10-52240	234.83	.00	234.83
11-16-10-53100	166.78	.00	166.78
11-16-10-53500	30.00	.00	30.00
11-21-00-52210	3,045.78	.00	3,045.78
11-21-00-52220	4.78	.00	4.78
11-21-00-52620	2,600.00	.00	2,600.00
11-21-00-53300	1,139.42	.00	1,139.42
11-21-00-53610	504.50	.00	504.50
11-21-00-54110	500.00	.00	500.00
11-22-00-51380	35.98	.00	35.98
11-22-00-52210	793.96	.00	793.96
11-22-00-52240	68.50	.00	68.50
11-22-00-53100	105.30	.00	105.30
11-22-00-53400	220.65	.00	220.65
11-22-00-53500	428.09	.00	428.09
11-22-00-53510	82.30	.00	82.30
11-22-00-54100	552.99	.00	552.99
11-22-00-54500	927.62	.00	927.62
11-22-00-55100	34.99	.00	34.99
11-22-00-58000	165.91	.00	165.91
11-22-00-58100	864.84	.00	864.84
11-24-00-52620	97.50	.00	97.50
11-24-00-53100	61.26	.00	61.26
11-29-00-54140	999.88	.00	999.88
11-32-10-52210	622.92	.00	622.92
11-32-10-52240	58.87	.00	58.87
11-32-10-52700	273.00	.00	273.00
11-32-10-53310	37.73	.00	37.73
11-32-10-53510	140.96	.00	140.96
11-32-10-53900	218.10	.00	218.10
11-32-13-54300	229.26	.00	229.26
11-51-10-52240	24.65	.00	24.65
11-52-00-52240	20.46	.00	20.46
11-52-00-53500	2,464.85	.00	2,464.85
11-52-00-53520	450.00	.00	450.00
11-52-00-57360	148.00	.00	148.00
11-52-01-52240	10.56	.00	10.56
11-52-01-53500	34.99	.00	34.99

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
11-70-00-57800	2,443.20	.00	2,443.20
40-00-00-21100	.00	715.64-	715.64-
40-54-10-52210	20.06	.00	20.06
40-54-10-53990	30.04	.00	30.04
40-55-10-52210	109.66	.00	109.66
40-55-10-52240	43.34	.00	43.34
40-55-20-52210	512.54	.00	512.54
42-00-00-21100	.00	199.19-	199.19-
42-34-50-52210	135.03	.00	135.03
42-34-50-53400	64.16	.00	64.16
47-00-00-21100	.00	5,519.27-	5,519.27-
47-00-00-57210	2,666.00	.00	2,666.00
47-00-00-57212	2,666.00	.00	2,666.00
47-70-00-57155	187.27	.00	187.27
48-00-00-21100	.00	1,052.26-	1,052.26-
48-00-00-52210	90.65	.00	90.65
48-00-00-52240	14.79	.00	14.79
48-00-00-53320	794.37	.00	794.37
48-00-00-53400	152.45	.00	152.45
50-00-00-21100	.00	127,857.00-	127,857.00-
50-21-00-58000	127,857.00	.00	127,857.00
61-00-00-10700	248.98	.00	248.98
61-00-00-21100	.00	318.69-	318.69-
61-00-00-53050	7.95	.00	7.95
61-00-00-53110	61.76	.00	61.76
62-00-00-21100	.00	72.66-	72.66-
62-00-00-61100	14.21	.00	14.21
62-00-00-92100	58.45	.00	58.45
98-00-00-21100	.00	203.74-	203.74-
98-00-00-52110	203.74	.00	203.74
99-00-00-21100	19.78	5,475.39-	5,455.61-
99-00-00-52210	332.38	.00	332.38
99-00-00-52220	36.25	.00	36.25
99-00-00-53100	302.76	.00	302.76
99-00-00-53120	99.27	.00	99.27
99-00-00-53500	243.27	.00	243.27
99-00-00-53600	2,293.00	.00	2,293.00
99-00-00-54100	590.32	.00	590.32
99-00-00-54110	127.57	.00	127.57
99-00-00-54140	422.00	19.78-	402.22
99-00-00-54150	636.38	.00	636.38
99-00-00-55110	19.99	.00	19.99
99-00-00-55120	124.39	.00	124.39
99-00-00-55320	247.81	.00	247.81
Grand Totals:	170,007.13	170,007.13-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Bank.Bank account = "043230"

[Report].Invoice GL Account = {<>} 61

[Report].Invoice GL Account = {<>} 62

Invoice.Batch = "09202023PP","09252023","09262023","09272023"

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch = "10042023","05172023A","09062023","10042023A","P10062023","P10062023A","F10062023","F10062023A"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
A+ GRAPHICS & PRINTING				
41003	08/23/2023	FIRST AID SIGNS	11-29-00-54140 MEDICAL RESERVE CORPS	75.00
Total A+ GRAPHICS & PRINTING:				75.00
ABT MAILCOM				
2023TBP	09/25/2023	2023 TAX BILL POSTAGE	11-14-30-53120 POSTAGE-CITY CLERK	3,100.00
Total ABT MAILCOM:				3,100.00
ACCURATE PLUMBING OF WALW CTY				
230815	09/03/2023	NEW VACUUM BREAKER	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	244.80
Total ACCURATE PLUMBING OF WALW CTY:				244.80
AM TOWING				
W1-20737	08/29/2023	TOWING SERVICE - MED 1	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	135.00
Total AM TOWING:				135.00
AMY'S SHIPPING EMPORIUM				
87646	08/17/2023	FD POSTAGE	11-22-00-53120 POSTAGE EXPENSE	26.50
Total AMY'S SHIPPING EMPORIUM:				26.50
ANDRES MEDICAL BILLING LTD				
092023LGWI	08/31/2023	EMS BILLING AUG 23	11-22-00-52140 OUTSIDE BILLING SERVICES	2,810.87
Total ANDRES MEDICAL BILLING LTD:				2,810.87
ASSOCIATED APPRAISAL CONSULTANTS INC				
170613	10/01/2023	2023 REVALUATON PROGRAM	11-15-40-52100 ASSESSOR CONTRACTED SERVICES	45,286.53
170613	10/01/2023	2023 REVALUATON PROGRAM-	11-15-40-52100 ASSESSOR CONTRACTED SERVICES	4,014.99
170613	10/01/2023	OCT 2023 ASSESSOR SERVICE	11-15-40-52100 ASSESSOR CONTRACTED SERVICES	3,541.67
Total ASSOCIATED APPRAISAL CONSULTANTS INC:				52,843.19
AURORA HEALTH CARE				
2253	09/03/2023	HEALTH & WELLNESS	11-22-00-58400 PRE-EMPLOYMENT TESTING	227.00
Total AURORA HEALTH CARE:				227.00
AURORA QUICK CARE LLC				
238-CI0000412	09/14/2023	EMP CLINIC-AUG	11-10-20-51320 HEALTH AND DENTAL ADMIN CHGS	3,375.00
Total AURORA QUICK CARE LLC:				3,375.00
AUTOMATIC ENTRANCES OF WI INC				
2028694	09/14/2023	AUTOMATIC DOOR OPENER-C	43-16-10-17010 CITY HALL CAPITAL PROJECTS	6,210.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total AUTOMATIC ENTRANCES OF WI INC:				6,210.00
BILLER PRESS				
BP-8894	09/11/2023	KAYAK LAUNCH FEE ENVELOP	40-52-11-53520 LAUNCH RAMP MAINT SUPPLIES	215.00
Total BILLER PRESS:				215.00
BOBCAT PLUS				
LB10112	09/05/2023	BOBCATT T66 SERVICE RENTA	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	294.00
Total BOBCAT PLUS:				294.00
BOUND TREE MEDICAL LLC				
85065569	08/23/2023	BOUND TREE	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	259.77
85068272	08/25/2023	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	58.44
85079427	09/06/2023	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	297.92
85081358	09/07/2023	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	69.16
Total BOUND TREE MEDICAL LLC:				685.29
BREEZY HILL NURSERY				
INV/2023/3548	09/25/2023	POND MAINT-SEPT	42-34-50-52200 PARKING LOT PLANTING/MAINT	255.00
Total BREEZY HILL NURSERY:				255.00
BUMPER TO BUMPER AUTO PARTS				
662-476996	08/31/2023	VEHICLE FUSES	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	23.99
662-477369	09/11/2023	#42 LEAF WAGON LITE MATE	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	8.29
662-477432	09/12/2023	WIPER BLADES	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	23.98
662-477436	09/12/2023	CONTOUR BLADE #27	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	45.37
Total BUMPER TO BUMPER AUTO PARTS:				101.63
CDW GOVERNMENT INC				
LF50228	08/08/2023	LITE DOCKING STN	11-22-00-58500 EQUIPMENT OUTLAY	785.74
LW90528	09/13/2023	NEW SQUADS-TOUGHBOOK, T	50-21-00-58000 POLICE EQUIPMENT PURCHASES	866.96
LX10954	09/14/2023	NEW SQUADS-USB HUB, ADAP	50-21-00-58000 POLICE EQUIPMENT PURCHASES	254.62
Total CDW GOVERNMENT INC:				1,907.32
CINTAS CORP				
5176025409	09/19/2023	FIRST AID SUPPLIES	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	152.88
Total CINTAS CORP:				152.88
COLUMBIA CASCADE CO				
55119-50	09/22/2023	CRAFTSMAN BENCH DONATIO	11-52-00-57360 PARK DONATION PURCHASES	4,065.00
Total COLUMBIA CASCADE CO:				4,065.00
CONWAY SHIELD				
0511491	08/30/2023	AIR COMPRESSOR REPAIR	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	523.00
Total CONWAY SHIELD:				523.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
DC PORTABLE WELDING &				
2054	09/22/2023	REPAIR BRASS RIV RAILING	40-55-20-52400 LOWER RIVIERA REPAIRS	175.00
Total DC PORTABLE WELDING &:				175.00
DEKIND COMPUTER CONSULTANTS				
37010	09/20/2023	MONITORS-HR	11-15-10-53100 ACCTG OFFICE SUPPLIES	448.86
Total DEKIND COMPUTER CONSULTANTS:				448.86
DINGES FIRE COMPANY				
43898	08/28/2023	HYDRAULIC FLUID	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	193.95
44019	08/30/2023	EQUIPMENT FOR NEW TRUCK	50-22-00-58000 FIRE EQUIPMENT PURCHASES	5,346.15
44202	09/05/2023	CABINET REPAIR - SQ 1	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	40.67
44352	09/08/2023	SHOULDER STRAPS	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	4,418.82
Total DINGES FIRE COMPANY:				9,999.59
DOUSMAN TRANSPORT CO				
45-002091	09/01/2023	SHUTTLES FOR AITP AND VEN	42-34-50-53990 PARKING MISC EXPENSES	3,830.49
Total DOUSMAN TRANSPORT CO:				3,830.49
DUNN LUMBER				
1512158	09/05/2023	REPAIR TO HOSE	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	38.86
1517734	09/11/2023	GALVINIZED ELBOW	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	33.97
1517749	09/11/2023	GALVINIZED NIPPLE	11-32-10-52400 ST DEPT BUILDING REPAIRS	8.99
1526880	09/20/2023	DOWEL-SQUAD PRINTER	11-21-00-53420 PD SPECIAL EQUIPMENT	1.79
1527164	09/20/2023	FURNACE FILTERS	11-51-10-52400 MUSEUM-MAINTENANCE & REPAIRS	31.97
Total DUNN LUMBER:				115.58
ELKHORN DRIVESHAFT CO				
ELKINV000992	09/21/2023	WELD YOKE RHINO #57	11-52-00-52500 EQUIPMENT REPAIR SERVICES	480.00
Total ELKHORN DRIVESHAFT CO:				480.00
ELKHORN NAPA AUTO PARTS				
312119	09/12/2023	AIR FILTERS STOCK	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	335.49
312167	09/12/2023	NEW FORD BED LINER	43-32-10-17020 DPW CAPITAL PROJECTS	539.00
312169	09/12/2023	BED LINER NEW FORD (SECON	43-32-10-17020 DPW CAPITAL PROJECTS	569.00
312269	09/13/2023	FUEL FILTER	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	149.64
312632	09/18/2023	VETS PARK TOROR GROUNDS	11-52-01-59520 GROUNDS MAINTENANCE SUPPLIES	262.52
312632	09/18/2023	BATTERY TESTER	11-52-01-53500 BLDG MAINT & REPAIR	70.43
312885	09/20/2023	#54 VAN FLASHER TURN SIGNA	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	15.77
313345	09/25/2023	RHINO MOWER TIRE VAL	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	11.70
313442	09/26/2023	AIR FILTERS STOCK	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	79.96
313444	09/26/2023	NEW PICK-UP HEADER RACK	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	1,106.00
Total ELKHORN NAPA AUTO PARTS:				3,139.51
ETI CORP				
1 794	07/26/2023	LIC MGR 6/1/23-5/31/24	11-14-30-53820 LICENSE/SUPPORT EXPENSE	299.00
Total ETI CORP:				299.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
FEDERAL SIGNAL CORP-SSG				
8401891	08/30/2023	COMMANDER1-SR ANNUAL ME	11-29-00-52100 STORM SIRENS MAINT. & REPAIRS	3,150.00
Total FEDERAL SIGNAL CORP-SSG:				3,150.00
FERTILIZER DEALER SUPPLY INC				
1838136	09/19/2023	BRINE TANK-HOSE, DUST PLU	11-32-12-52500 SNOW & ICE CONTROL-REPAIRS	75.75
Total FERTILIZER DEALER SUPPLY INC:				75.75
FORD OF LAKE GENEVA				
83546	07/05/2023	209-19 LEFT REAR BRAKE LAM	11-21-00-53610 PD EQUIP MAINT SERV COSTS	69.10
84046	09/05/2023	206-OIL CHANGE	11-21-00-53610 PD EQUIP MAINT SERV COSTS	46.46
84147	09/13/2023	204 PATCHED TIRE	11-21-00-53610 PD EQUIP MAINT SERV COSTS	46.30
Total FORD OF LAKE GENEVA:				161.86
GATEWAY TECHNICAL COLLEGE				
28254	09/18/2023	FFII CERT EXAM	11-22-00-54100 FIRE TRAINING PAY	240.00
Total GATEWAY TECHNICAL COLLEGE:				240.00
GENCOMM				
320038	05/19/2023	NOWN EQUIP CAR 2	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	100.00
321490	07/03/2023	CAR 1 LIGHT REPAIR	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	150.66
Total GENCOMM:				250.66
GENERAL COMMUNICATIONS INC				
322425	07/31/2023	SERVICE-TEXLEX DISPATCH	11-21-00-52620 PD COMMUNICATION SYS MAINT FEE	200.00
Total GENERAL COMMUNICATIONS INC:				200.00
GENEVA LAKE ARTS FOUNDATION				
AIP09202023	09/20/2023	REIMB-TOURISM GRANT AIP	47-70-00-57150 PROMOTIONAL GRANT	14,428.83
Total GENEVA LAKE ARTS FOUNDATION:				14,428.83
GENEVA LAKE MUSEUM				
10/01/2023	10/01/2023	2023 PAYMENT 2 OF 2	11-51-10-57350 MUSEUM-OPERATIONS SUBSIDY	6,500.00
Total GENEVA LAKE MUSEUM:				6,500.00
GFL ENVIRONMENTAL				
V20000014701	09/15/2023	ST SWEEPINGS DISPOSAL	11-36-00-52960 SOLID WASTE-STREET DEPT	529.81
Total GFL ENVIRONMENTAL:				529.81
GRAINGER				
9835123333	09/12/2023	TOILET SEAT ELONGATED BO	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	89.94
Total GRAINGER:				89.94
HALVERSON OVERHEAD DOOR CO				
16070	08/31/2023	PROGRAMMED REMOTES	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	110.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total HALVERSON OVERHEAD DOOR CO:				110.00
IQ RESOURCE GROUP INC				
116926	09/15/2023	TEMP PARKING STAFF	42-34-50-51160 PARKING WAGES-CLERK/DISPATCH	910.66
116926	09/15/2023	TEMP PARKING STAFF	11-15-10-51200 ACCOUNTING WAGES	101.18
117039	09/22/2023	TEMP PARKING STAFF	11-15-10-51200 ACCOUNTING WAGES	126.48
117039	09/22/2023	TEMP PARKING STAFF	42-34-50-51160 PARKING WAGES-CLERK/DISPATCH	1,138.32
Total IQ RESOURCE GROUP INC:				2,276.64
ITU ABSORB TECH INC				
M000058143	05/02/2023	MATS-CREDIT	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	17.74-
Total ITU ABSORB TECH INC:				17.74-
ITU ABSORBTECH INC				
8196951	09/15/2023	MAT SERVICE-SHOP	11-32-10-53600 ST DEPT BLDG MAINT SERV COSTS	94.52
8196952	09/15/2023	FLOOR MATS	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	133.03
Total ITU ABSORBTECH INC:				227.55
JAMES IMAGING SYSTEMS INC				
1357805	09/14/2023	COPIES-SEPT	11-21-00-55310 COPY MACHINE & SHREDDING SVC	132.25
1362026	09/25/2023	COPIER- AUG / SEPT	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	55.95
Total JAMES IMAGING SYSTEMS INC:				188.20
JEFFERSON FIRE & SAFETY INC				
IN306146	08/30/2023	ERP - REPL GEAR	50-22-00-58000 FIRE EQUIPMENT PURCHASES	26,353.66
Total JEFFERSON FIRE & SAFETY INC:				26,353.66
KAESTNER AUTO ELECTRIC				
425918	09/12/2023	STREEL RAKE PARKS OPS	11-52-00-53400 PARKS OPERATING SUPPLIES	113.98
425918	09/12/2023	STREEL RAKE TREE OPS	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	113.98
426112	09/19/2023	WAND HANDLE RAKES	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	31.96
Total KAESTNER AUTO ELECTRIC:				259.92
KUNES CHEVROLET BUICK GMC OF LG				
25560	08/18/2023	200 TIRE MOUNT AND BALANC	11-21-00-53610 PD EQUIP MAINT SERV COSTS	554.02
Total KUNES CHEVROLET BUICK GMC OF LG:				554.02
LAKE GENEVA UTILITY				
301 EVAN DR	08/28/2023	301 EVAN DR	45-00-00-24520 WATER IMPACT FEES	2,530.00
301 EVAN DR	08/28/2023	301 EVAN DR	45-00-00-24530 SEWER IMPACT FEES	4,103.00
303 EVAN DR	08/28/2023	303 EVAN DR	45-00-00-24520 WATER IMPACT FEES	2,530.00
303 EVAN DR	08/28/2023	303 EVAN DR	45-00-00-24530 SEWER IMPACT FEES	4,103.00
305 EVAN DR	08/28/2023	305 EVAN DR	45-00-00-24520 WATER IMPACT FEES	2,530.00
305 EVAN DR	08/28/2023	305 EVAN DR	45-00-00-24530 SEWER IMPACT FEES	4,103.00
307 EVAN DR	08/28/2023	307 EVAN DR	45-00-00-24520 WATER IMPACT FEES	2,530.00
307 EVAN DR	08/28/2023	307 EVAN DR	45-00-00-24530 SEWER IMPACT FEES	4,103.00
309 EVAN DR	08/28/2023	309 EVAN DR	45-00-00-24520 WATER IMPACT FEES	2,530.00
309 EVAN DR	08/28/2023	309 EVAN DR	45-00-00-24530 SEWER IMPACT FEES	4,103.00
311 EVAN DR	08/28/2023	311 EVAN DR	45-00-00-24520 WATER IMPACT FEES	2,530.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
311 EVAN DR	08/28/2023	311 EVAN DR	45-00-00-24530 SEWER IMPACT FEES	4,103.00
Total LAKE GENEVA UTILITY:				39,798.00
LAKESIDE INTERNATIONAL LLC				
2317263P	09/14/2023	CLUSTER, HOUSING	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	1,251.73
5177829P	09/11/2023	#27 AIR TANKS & STRAPS	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	1,612.99
5177852P	09/11/2023	VALVE SAFETY CONNECTION C	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	197.68
5177852PX1	09/11/2023	MANIFOLD AIR	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	73.99
5177858P	09/11/2023	#27 LG BOX MUFFLER BATTER	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	408.27
5177858PX1	09/13/2023	MUFFLER ASM EX	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	1,345.00
5177915P	09/13/2023	EXTENSION	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	861.00
5177944P	09/13/2023	VALUE NIPPLE MANIFOLD CRE	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	20.57-
CM2293761P	11/22/2022	CREDIT REMAN ALTERNATOR	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	201.73-
Total LAKESIDE INTERNATIONAL LLC:				5,528.36
LARRY'S TOWING & RECOVERY				
09/18/2023	09/18/2023	SPECIAL OIL STAND ON MOWE	11-52-00-53400 PARKS OPERATING SUPPLIES	117.50
7869	08/29/2023	TOWING-CHEVY MALIBU	11-34-10-52900 CAR TOWING	200.00
Total LARRY'S TOWING & RECOVERY:				317.50
MALEK & ASSOCIATES CONSULTANTS				
6437	09/18/2023	SPRINKLER TEST GOLDEN YR	11-22-00-57500 SPRINKLER SYSTEMS EXPENSES	270.00
Total MALEK & ASSOCIATES CONSULTANTS:				270.00
MARIO TROMBETTA				
23225	08/29/2023	200 ALPR POWER, 200 SIREN C	11-21-00-53610 PD EQUIP MAINT SERV COSTS	210.00
Total MARIO TROMBETTA:				210.00
MARLIN PRINTING & GRAPHICS				
677327	08/07/2023	#10 WINDOW ENVELOPES	11-12-00-53100 MUNICIPAL CT OFFICE SUPPLIES	96.00
677329	08/07/2023	#10 ENV WITH TINT	11-12-00-53100 MUNICIPAL CT OFFICE SUPPLIES	100.52
Total MARLIN PRINTING & GRAPHICS:				196.52
MERCY HEALTH SYSTEM				
400010070 9-9	09/09/2023	BLOOD DRAW	11-21-00-53800 PD SPECIAL INVESTIGATIONS	18.00
Total MERCY HEALTH SYSTEM:				18.00
MIDSTATE EQUIPMENT				
V84483	09/25/2023	2-IN-2 FILE GUI CEMETERY	48-00-00-53400 CEM OPERATING SUPPLIES	699.99
V84664	09/27/2023	BELTS	11-52-00-52500 EQUIPMENT REPAIR SERVICES	140.25
Total MIDSTATE EQUIPMENT:				840.24
MILLENIU				
23-97049-1	09/20/2023	CONCRETE VETS PARK	11-52-01-53400 VETS PARK OPERATING SUPPLIES	541.19
Total MILLENIU:				541.19
MSA PROFESSIONAL SERVICES INC				
R19995004.0 -	09/12/2023	2022/23 ROAD/STREET PROGR	43-32-10-17010 STREET IMP PROGRAM	6,390.82

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total MSA PROFESSIONAL SERVICES INC:				6,390.82
ODP BUSINESS SOLUTIONS LLC				
327068352001	08/14/2023	1/2 CARTON PAPER	11-12-00-53100 MUNICIPAL CT OFFICE SUPPLIES	26.94
327336137001	08/18/2023	INDEX	11-12-00-53100 MUNICIPAL CT OFFICE SUPPLIES	17.17
330389656001	09/14/2023	DRY ERASE BOARD CLEANER	11-14-20-53100 CITY ADMIN OFFICE SUPPLIES	14.12
330391895001	09/14/2023	DYMO LABELS	11-16-10-53100 CITY HALL OFFICE SUPPLIES	19.79
330391895001	09/14/2023	RUBBER FINGERTIPS	11-15-10-53100 ACCTG OFFICE SUPPLIES	2.26
331517766001	09/07/2023	CARTON (1/2) COPY PAPER	11-12-00-53100 MUNICIPAL CT OFFICE SUPPLIES	26.94
331993893001	09/20/2023	SHARPIES	42-34-50-53100 OFFICE SUPPLIES	18.44
331993893001	09/20/2023	TAB DIVIDERS/EXPANDING FOL	11-15-10-53100 ACCTG OFFICE SUPPLIES	10.94
Total ODP BUSINESS SOLUTIONS LLC:				136.60
OFFICE PRO INC				
663956-0	09/07/2023	BATH TISSUE	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	699.75
664548-0	09/12/2023	MOP WET LOOP	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	45.00
665539-0	09/20/2023	GARBAGE LINERS PARKS	11-52-00-53520 GROUNDS MAINT SUPPLIES	2,200.00
CC663228-0	09/01/2023	SANITARY, URINAL DEODRZ	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	23.59
Total OFFICE PRO INC:				2,921.16
PATS SERVICES INC				
A-254545	09/10/2023	PORT A POTTY OAK HILL - AUG	48-00-00-52260 CEM WATER/SEWER EXP	270.00
Total PATS SERVICES INC:				270.00
PETE'S TIRE ELKHORN LLC				
94252	08/29/2023	NEW TIRES-ENG 1	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	153.40
94260	08/25/2023	NEW TIRES MED 1	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	1,283.86
Total PETE'S TIRE ELKHORN LLC:				1,437.26
POMP'S TIRE SERVICE INC				
60317317	09/15/2023	TIRE #53 DISMOUNTS & TUBE	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	798.50
60317320	09/15/2023	TIRE REPAIR	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	91.00
60317593	09/15/2023	LEAF WAGON	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	807.00
Total POMP'S TIRE SERVICE INC:				1,696.50
QUILL CORPORATION				
33819150	08/02/2023	MEMO PADS, PAPER, SHEET P	11-21-00-53100 PD OFFICE SUPPLIES	219.28
34156444	08/21/2023	TONER-SGTS OFFICE	11-21-00-53100 PD OFFICE SUPPLIES	432.99
34262390	08/25/2023	TONER	11-21-00-53100 PD OFFICE SUPPLIES	126.99
34604874	09/14/2023	STAPLERS (2) DISPATCH	11-21-00-53100 PD OFFICE SUPPLIES	41.18
Total QUILL CORPORATION:				820.44
RHYME BUSINESS PRODUCTS				
AR664445	08/31/2023	COPIER-AUG2023	11-12-00-53610 EQUIPMENT MAINT SERVICE COSTS	41.43
Total RHYME BUSINESS PRODUCTS:				41.43
ROTE OIL				
232560410	09/13/2023	255.8 GAL ON ROAD	11-32-10-53410 VEHICLE-FUEL & OIL	920.89
232560411	09/13/2023	57.6 GALS DYED DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	189.50

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
232630418	09/20/2023	206.7 GAL ON ROAD	11-32-10-53410 VEHICLE-FUEL & OIL	744.12
Total ROTE OIL:				1,854.51
RYDIN DECAL				
PS-INV112617	09/20/2023	RESIDENT STICKERS-2024	11-00-00-16100 PREPAID EXPENSES	3,200.23
Total RYDIN DECAL:				3,200.23
SHERWIN WILLIAMS				
0402-2	09/20/2023	GARBAGE CAN PAINT	11-52-00-53520 GROUNDS MAINT SUPPLIES	95.14
Total SHERWIN WILLIAMS:				95.14
SHRED-IT				
8004552655	08/25/2023	SHREDDING SVC-AUG	11-21-00-55310 COPY MACHINE & SHREDDING SVC	64.79
8004814940	09/25/2023	SHREDDING SVC-SEPT	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	71.79
Total SHRED-IT:				136.58
SIGNATURE SIGNS LLC				
6010	09/12/2023	VEHICLE MAGNETS	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	276.00
6011	09/12/2023	SIGNAGE	42-34-50-53400 OPERATING SUPPLIES-ENFORCEMEN	597.70
Total SIGNATURE SIGNS LLC:				873.70
SIREN SERVICES LLC				
2166	08/24/2023	AIR COMPRESSOR REPAIR AM	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	176.90
2186	08/26/2023	MUFFLER/EXHAUST REPAIR S	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	3,060.29
2212	09/05/2023	REPAIR TO BRAKES - TOWER 1	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	443.06
Total SIREN SERVICES LLC:				3,680.25
SOMAR TEK LLC/SOMAR ENTERPRISE				
103024	07/05/2023	WARD	11-21-00-51380 PD UNIFORM ALLOWANCE	100.99
Total SOMAR TEK LLC/SOMAR ENTERPRISE:				100.99
STATE BAR OF WISCONSIN				
5127561	09/13/2023	EVIDENCE HANDBOOK FY24	11-12-00-53810 MUNICIPAL COURT OPERATIONS	182.36
Total STATE BAR OF WISCONSIN:				182.36
SWITS LTD				
II-6613	08/04/2023	INTERPRETER-ADULT COURT	11-12-00-53810 MUNICIPAL COURT OPERATIONS	186.20
Total SWITS LTD:				186.20
THE KNOT WORLDWIDE INC.				
INVUSD59231	09/12/2023	VENUE ADVERTISEMENT	40-55-10-53160 PUBLICATIONS & PROMOTIONS	621.02
Total THE KNOT WORLDWIDE INC.:				621.02
THENNES, ALLEN J				
OCG1552	09/07/2023	TOWER 1 - BUMPER STAMPING	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	297.50

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total THENNES, ALLEN J:				297.50
THOMAS BRADY & ASSOC ARTISTS				
15499	09/25/2023	POLE MOUNT DECOR	11-34-10-53940 STREET DECORATIONS	2,530.00
Total THOMAS BRADY & ASSOC ARTISTS:				2,530.00
TOP PACK DEFENSE LLC				
11345	08/25/2023	WISNIEWSKI	11-21-00-51380 PD UNIFORM ALLOWANCE	486.10
11346	08/25/2023	HANSEN	11-21-00-51380 PD UNIFORM ALLOWANCE	64.99
11488	09/08/2023	GRITZNER	11-21-00-51380 PD UNIFORM ALLOWANCE	801.35
11490	09/21/2023	HANSEN	11-21-00-51380 PD UNIFORM ALLOWANCE	266.38
11491	09/22/2023	KELLER	11-21-00-51380 PD UNIFORM ALLOWANCE	428.46
Total TOP PACK DEFENSE LLC:				2,047.28
TOTAL PARKING SOLUTIONS INC				
106472	09/26/2023	PAY BY TEXT FEES AUGUST	42-34-50-53990 PARKING MISC EXPENSES	1,754.20
TOTAL PARKING SOLUTIONS INC:				1,754.20
UNIFORM SHOP, THE				
337376	08/11/2023	KELLER	11-21-00-51380 PD UNIFORM ALLOWANCE	369.95
337911	08/31/2023	NEW OFFICER-CLASS A HAT SA	11-21-00-51380 PD UNIFORM ALLOWANCE	99.90
337912	08/31/2023	NEW OFFICER CLASS A HAT SA	11-21-00-51380 PD UNIFORM ALLOWANCE	99.90
Total UNIFORM SHOP, THE:				569.75
UNITED LABORATORIES				
INV387547	09/11/2023	SALT BE GONE EPA FEE	11-32-12-52500 SNOW & ICE CONTROL-REPAIRS	3,870.10
INV387547	09/11/2023	GLASS CLEANER WASHROOM	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	575.52
INV387813	09/14/2023	CLEANING SUPPLIES-RIV	40-55-20-53500 BLDG MAINT SUPPLIES-LOWER RIV	406.20
Total UNITED LABORATORIES:				4,851.82
UNITED WAY OF WALWORTH COUNTY INC				
DAS FEST 202	09/20/2023	TOURISM GRANT REIMB-DAS F	47-70-00-57150 PROMOTIONAL GRANT	11,000.00
Total UNITED WAY OF WALWORTH COUNTY INC:				11,000.00
VILLAGE OF GENOA CITY				
783	09/19/2023	BEACH TESTING-AUG	40-54-10-53620 BEACH MAINTENANCE SERVICE COS	25.00
Total VILLAGE OF GENOA CITY:				25.00
VP PLUS INC				
17024	09/21/2023	HDPW 1" POLY PIPE	11-52-01-59520 GROUNDS MAINTENANCE SUPPLIES	210.82
Total VP PLUS INC:				210.82
WALKER, JOHN				
RFD 9/26/2023	09/26/2023	REFUND BUILDING & ZONING	11-24-00-44400 ZONING PERMITS & FEES	400.00
Total WALKER, JOHN:				400.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
WALWORTH COUNTY SHERIFF				
130393	08/04/2023	PRISONER CONFINEMENT-JUL	11-12-00-52900 CARE OF PRISONERS	165.00
130604	09/06/2023	PRISONER CONFINEMENT-AU	11-12-00-52900 CARE OF PRISONERS	220.00
Total WALWORTH COUNTY SHERIFF:				385.00
WELDERS SUPPLY CO				
10380322	08/18/2023	OXYGEN RENTAL	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	376.36
10384660	09/08/2023	130 CF AG25 ARG/CO2	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	168.41
Total WELDERS SUPPLY CO:				544.77
WI DEPT OF TRANSPORTATION				
395-00003203	09/01/2023	HWY 50 RD IMPROVE PROJECT	43-32-10-17010 STREET IMP PROGRAM	1,647.80
395-00003203	09/01/2023	HWY 50 RD IMPROVE PROJECT	43-32-10-17010 STREET IMP PROGRAM	2,471.90
Total WI DEPT OF TRANSPORTATION:				4,119.70
WISCONN VALLEY MEDIA GROUP				
125762	09/06/2023	LN- LIBRRAY PARK SIDEWALK	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	78.02
126140	09/06/2023	LN- CUP 822 WILLIAMS ST	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	48.96
126141	09/06/2023	LN- CUP 300 WRIGLEY DR	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	56.22
126142	09/06/2023	LN- CUP 1626 EVERGREEN LN	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	50.41
126551	09/06/2023	LN- ORDINANCE 23-08 EXCERP	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	11.55
Total WISCONN VALLEY MEDIA GROUP:				245.16
ZOLL MEDICAL CORPORATION				
3792143	08/10/2023	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	299.00
3810029	09/08/2023	AUTO PULSE TESTING	11-22-00-58200 STATE MANDATED EQUIP TESTING	2,070.00
Total ZOLL MEDICAL CORPORATION:				2,369.00
Grand Totals:				255,028.61

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
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Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

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Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"