

CITY OF LAKE GENEVA FINANCE, LICENSING, AND REGULATION COMMITTEE MINUTES

TUESDAY, AUGUST 1, 2023 - 4:30 PM

LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, Cindy Yager, and Tim Dunn

Call to Order by Chairperson Howell

Chairperson Howell called the meeting to order at 4:30 p.m.

Roll Call

Present: Howell, Yager, Dunn, Fesenmaier, and Yunker

Absent: None

Comments from the public limited to 5 minutes, limited to items on this agenda

Mary Sibbing; 1725 Hillcrest Dr; Spoke on behalf the Lake Geneva Cemetery Board and in favor of awarding the bid for the Oakhill Cemetery Gate.

Approval of the July 18, 2023 Finance, Licensing, and Regulation Committee minutes as prepared and distributed
Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Licenses & Permits

Discussion/Recommendation regarding a Temporary Alcohol Premises Extension application filed by Lake City Social for the event of Lake Geneva Jaycees Trick or Treating, to take place on Sunday, October 29, 2023 from Noon to 6:00 p.m.

Motion by Dunn to approve, second by Fesenmaier. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Temporary Alcohol Premises Extension application filed by Lake City Social for the event of 2nd annual Cars & Company Pediatric Cancer Fundraiser, to take place on Sunday, September 10, 2023 from Noon to 7:00 p.m.

Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Temporary Alcohol Premises Extension application filed by Lake City Social for the event of Lake Geneva Lion's Club Oktoberfest Fundraiser, to take place on Saturday, October 7, 2023 and Sunday, October 8, 2023 from 11:00 a.m. to 10:00 p.m. both days

Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Tier II Event Permit application filed by the Downtown Business Improvement District (BID) for the event of Lake Geneva Oktoberfest to take place on Saturday, October 7, 2023 (10:00 a.m. to 10:00 p.m.) and Sunday, October 8, 2023 (10:00 a.m. to 9:00 p.m.) located on the Downtown sections of Broad Street and Geneva Street

Motion by Yager to approve, second by Fesenmaier.

Motion by Howell to allow Alex Binanti from the BID to speak, second by Fesenmaier.

Alex Binanti stated that this year's fest would follow the 2018 and 2019 layout. She added that she is working with the Police and Fire to develop an alternative route plan as in previous years.

Motion carried 5-0.

Discussion/Recommendation regarding a Tier I Event Permit application filed by Dawn Marie Mancuso for the event of Fat Tire Charity Ride to take place on Saturday, September 9, 2023 8:30 a.m. to 11:00 a.m., located in the Center Street Lot located behind Champs Bar & Grill

Motion by Yager to approve, second by Dunn. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding the bid award for the Automatic Chain Link Fence Gate and Operator at Oak Hill Cemetery to Century Fence in an amount not to exceed \$19,100.00 (Cemetery Board approved on June 21, 2023)

Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding Pay Request #4 filed by Asphalt Contractors Inc (via MSA Engineering) for the 2023 Mariane Terrace and Pine Tree Lane Improvements Project, in an amount not to exceed \$198,558.49

Motion by Yunker to approve, second by Dunn. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding surplus Department of Public Works materials/equipment to be placed in the Wisconsin Online Surplus Auction site

Motion by Yunker to approve, second by Dunn. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding bid award for the Library and City Hall ADA Door Opener Project

Motion by Yunker to approve, second by Dunn. Fesenmaier questioned if this would make the restrooms not just ADA compliant, but also accessible. Library Director Kornak noted that this is a shared project with City Hall, with the end goal being that the public restrooms be accessible for all.

Clerk Kropf explained that the committee would need to choose a vendor from the bid tab; the lowest apparent bidder is Automatic Entrances.

Motion by Howell to amend to award the bid to Automatic Entrances, second by Yager. Motion to amend carried on a roll call vote 5-0.

Original motion as amended carried 5-0.

Discussion/Recommendation regarding **Resolution 23-R42** a resolution authorizing the write off of 2021 delinquent personal property taxes in the amount of \$5,251.61 deemed uncollectible, either due to business closure or Assessor error

Motion by Yager to approve **Resolution 23-R42**, second by Fesenmaier. No discussion. Motion carried 5-0.

Discussion regarding the June Treasurer's Report and Budget versus Actual Report

Finance Director Pisarcik presented the June Treasurer's Report and the Budget versus Actual Report as presented in the packet. No action taken.

Presentation of Accounts

Pre-paid Bills: \$452,717.84

Motion by Yunker to approve, second by Dunn. No discussion. Motion carried 5-0.

Regular Bills: \$206,893.93

Motion by Yunker to approve, second by Dunn. No discussion. Motion carried 5-0.

Adjournment

Motion by Yager to adjourn, second by Fesenmaier. Motion carried 5-0. Meeting adjourned at 4:49 p.m.