



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.com

**POLICE AND FIRE COMMISSION MEETING
THURSDAY OCTOBER 5, 2023– 6:00 P.M.
CITY HALL, COUNCIL CHAMBERS**

Commission Members Commissioners: Spyro Condos, Chuck Saul, Jay Fairbanks, Len Jegerski, and Tom Clausen
Police and Fire Liaison Joan Yunker, Town of Geneva Fire Liaison Larry Kulik

AGENDA

1. Call meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
5. Acknowledge Correspondence
6. City Council Report
7. Approval of the Regular meeting minutes of September 7, 2023
8. Discussion – Facilities Study Update
9. Police Department Business
 - a. Discussion/Action - Approval of bills for the month of September 2023, operating in the amount of \$218,069.12, Capital purchases in the amount of \$0, Equipment Replacement purchases in the amount of \$128,978.58, for a total of \$347,047.70
 - b. Discussion/Action - Confirmation to promote Detective Kaitlin Tietz to Patrol Lieutenant, effective January 1, 2024
 - c. Discussion/Action – Approval to fill Detective vacancy
 - d. Discussion/Action - Approval to establish Full Time Officer eligibility list
 - e. Discussion/Action – Approval to establish Full Time Telecommunicator eligibility list
 - f. Discussion/Action – Confirmation of hiring Full Time Telecommunicator Kassandra Vina pending background and medical examination
 - g. Discussion - Chief’s Report (briefing only – no action will be taken)
 - h. Discussion - Top Five Monthly Incidents
 - i. Discussion – Monthly activity reports -

2023 Dispatch activity for September 2023:	Telephone calls – 2,324	911 calls - 291	Window assists – 639
2022 Dispatch activity for September 2022:	Telephone calls – 2,748	911 calls - 250	Window assists – 773
2023 Patrol activity for September 2023:	Calls for Service – 2,028	Arrests - 163	
2022 Patrol activity for September 2022:	Calls for Service - 1,903	Arrests - 125	

j. Discussion – Police Department Thank You notes

- Lorraine Lee

k. Discussion/Action – Items to be forwarded to City Council

10. Fire Department business

a. Discussion/Action - Approval of bills for the month of September 2023, operating in the amount of \$106,132.67, Capital purchases in the amount of \$0, Equipment Replacement purchases in the amount of \$31,699.81, for a total of \$137,832.48

b. Discussion – EMS Medical Billing/Stark Medical Billing

c. Discussion – Monthly Chief’s Update and Fire Department Report Overview

d. Discussion/Action – Annual Awards Ceremony October 19, 2023 at 6:00 p.m., Lake Geneva Police Department Training Room

e. Discussion/Action – Acknowledgement of Thank you notes

- Family of Sarah Wollman
- John Wright (Captain Detkowski, FF/PM Hughes, FF/EMT Flannery)

f. Discussion/Action –Acceptance of donation from the estate of Dr. Gerald Kuroghlian in the amount of \$100.00

g. Discussion/Action - Items to be forwarded to City Council

11. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.
cc: Commission Members, Mayor, Council, Administrator, Attorney