

CITY OF LAKE GENEVA FINANCE, LICENSING, AND REGULATION COMMITTEE MINUTES

TUESDAY, OCTOBER 3, 2023 - 4:30 PM

LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, Cindy Yager, and Tim Dunn

Call to Order by Chairperson Howell

Chairperson Howell called the meeting to order at 4:30 p.m.

Roll Call

Present: Howell, Dunn, Fesenmaier, Yager and Yunker

Absent: None

Comments from the public limited to 5 minutes, limited to items on this agenda

Sherri Ames, 603 Center St; Spoke in opposition to increasing the resident beach pass fee. Spoke in favor of the proposed projects to occur on Hillmoor.

Betty Volquardsen; 1000 Cumberland Trl; Spoke in favor of the proposed projects to occur on Hillmoor.

Peg Esposito; 124 Darwin St; Spoke in favor of the proposed projects to occur on Hillmoor.

Karen Yancy; Geneva Lake Conservancy; Spoke in favor of the proposed projects to occur on Hillmoor.

Approval of the September 19, 2023 Finance, Licensing, and Regulation Committee minutes as prepared and distributed

Motion by Yager to approve, second by Fesenmaier. No discussion. Motion carried 5-0.

Licenses & Permits

Discussion/Recommendation regarding a Tier I Event Permit Application filed by the Downtown Business Improvement District for the event of Downtown Lake Geneva Annual Wine Walk to take place on November 5, 2023, located at various downtown businesses

Motion by Yager to approve, second by Dunn. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Temporary Operator License application filed by Lynne Cole for the event of Fall Wine Walk to take place on November 5, 2023

Motion by Yager to approve, second by Dunn. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Temporary Operator License application filed by Karlee Fowler for the event of Fall Wine Walk to take place on November 5, 2023

Motion by Yunker to approve, second by Dunn. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Temporary Class "B"/ "Class B" Retailer's License filed by the Geneva Lake Arts Foundation for the event of Gallery 223 Open House to take place on November 17, 2023, located at 223 Broad St

Motion by Yunker to approve, second by Dunn. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Temporary Operator License Application filed by David McConnell for the event of Gallery 223 Open House to take place on November 17, 2023

Motion by Dunn to approve, second by Yunker. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Temporary Operator License Application filed by Sarah McConnell for the event of Gallery 223 Open House to take place on November 17, 2023

Motion by Dunn to approve, second by Fesenmaier. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Tier II Event Permit Application filed by VISIT Lake Geneva for the event of 48th Annual Lake Geneva Electric Christmas Parade to take place on Saturday, December 2, 2023 from 3:00 p.m. to 6:30 p.m. located in downtown Lake Geneva

Motion by Yunker to approve, second by Dunn. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding Pay Request #1 filed by Carlson Racine Roofing & Sheet Metal for work completed on the 1070 Carey Street Roofing project in an amount not to exceed \$103,312.95

Motion by Yager to approve, second by Dunn. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding payment to Kehoe-Henry & Associates, INC for rendering work completed on the 1070 Carey Street Roofing Project in an amount not to exceed \$2,885.25

Motion by Yager to approve, second by Dunn. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding possible fee change for outside catering services for the Riviera Ballroom

Motion by Yunker to suspend the rules to allow Heather Jones to address the committee, second by Dunn. Motion carried 5-0.

Heather Jones stated that the current outside catering rate is \$750 and she would like double it to more closely match the average.

Motion by Fesenmaier to continue to the next meeting, second by Yager. Motion carried 5-0.

Discussion/Recommendation regarding possible fee change for annual resident beach passes

Laura Pisarcik addressed the committee concerning the potential increase. She stated that it would be an increase to \$20 for all six passes, instead of the current \$18. Residents would then be able to only purchase all six passes at one time. This would help to aid the front desk with the streamline of the process and issuance. Yager stated that Piers, Harbors, and Lakefront Committee had discussed the issue of short-term renters using the resident beach passes.

Motion by Yunker to approve the increase and refer the issue of short-term renters using the passes to PHLC, second by Howell.

Fesenmaier and Yager stated that they would like to see some different solutions to this situation.

Motion by Fesenmaier to continue the cost part to the next meeting, second by Yager. Motion carried 5-0.

Discussion/Recommendation regarding a Project Plan filed by the Friends of Hillmoor for Ecological Restoration at the Hillmoor Property (333 E Main St) to take place on week days in October 2023

Motion by Yager to approve, second by Fesenmaier. Fesenmaier stated that a company will be coming in to do the work, not the Public Works Department. She added there will be no City Staff involvement or City money for this project. Motion carried 5-0.

Discussion/Recommendation regarding a Project Plan filed by the Friends of Hillmoor for Volunteer Trimming of Cart Path at the Hillmoor Property (333 E Main St) to take place on one weekday and weekend in October 2023

Motion by Yager to approve, second by Fesenmaier. Fesenmaier stated this project will involve volunteers for this project and that they will each complete a liability waiver form. Motion carried 5-0.

Discussion/Recommendation regarding a Project Plan filed by the Friends of Hillmoor for Tree Trimming and Removal at the Hillmoor Property (333 E Main St) to take place one weekday in October

Motion by Yager to approve, second by Fesenmaier. Fesenmaier added that this will be done by a company as well. Motion carried 5-0.

Discussion/Recommendation regarding a Project Plan filed by the Geneva Lake Conservancy for the Hillmoor Work Days at the Hillmoor Property (333 E Main St) to take place on: 11/4/2023, 11/18/2023, 12/2/2023, 12/16/2023, 12/30/2023, 1/13/2024, 1/27/2024, 2/10/2024, and 2/24/2024 from 9:00 a.m. to Noon on all days

Motion by Yunker to approve, second by Yager. Fesenmaier stated that she would like to see the dates of the volunteer days on the City website.

Motion by Fesenmaier to suspend the rules to allow Karen Yancy to speak, second by Howell. Motion carried 5-0.

Yancy described the project plan as described in the packet. Fesenmaier asked for a map for the plan before it goes to Council. Motion carried 5-0.

Presentation of Accounts

Pre-paid Bills: \$170,007.13

Motion by Yager to approve, second by Dunn. No discussion. Motion carried 5-0.

Regular Bills: \$255,028.61

Motion by Yager to approve, second by Yunker. No discussion. Motion carried 5-0.

Motion to go into Closed Session pursuant to Wis Statutes 19.85(1)(f) considering financial or disciplinary data of specific persons, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories related to City Auditors and pursuant to Wis Statutes 19.85(1)(e) deliberating or negotiating the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to City Attorney rate for nuisance action services

Motion by Howell to convene the committee into closed session to include the City Administrator, City Clerk, Finance Director, Alderperson Esposito, and Mayor, second by Fesenmaier. Motion carried on a roll call vote 5-0. The meeting convened into closed session at 5:18 p.m.

Motion to return to open session pursuant to Wis Statutes 19.85(2) and take action on any items discussed in closed session

Motion by Yager to reconvene the committee into open session, second by Dunn. Motion carried on a roll call vote 5-0. The Council reconvened into open session at 5:32 p.m.

Motion by Fesenmaier to approve paying the City Attorney \$100 per hour for the nuisance action work, not to exceed \$28,500, second by Howell. Motion carried 5-0

Motion by Fesenmaier to send a notice of termination to WIPFLI for auditing services, second by Yager. Motion carried 5-0.

Adjournment

Motion by Yager to adjourn, second by Fesenmaier. Motion carried 5-0. The meeting adjourned at 5:34 p.m.