

LAKE GENEVA CEMETERY BOARD MINUTES

Wednesday, April 19, 2023

Conference Room C, Lake Geneva City Hall

Meeting was called to order by President Mary Sibbing at 4:32 pm.

Roll call:

Present: Mary Sibbing, Ruth Monico, Alderman Fesenmaier. Patrick Quinn

Absent: Terry Krohn (excused)

Comments from the public. None

Approved Cemetery Board Minutes from February 15, 2023

Motion made by Patrick Quinn and seconded by Ruth Monico to approve the Cemetery Board Minutes.

Motion passed 4-0.

Discussion to review State Statute 157.115(2) ***Abandonment of Cemetery Lots*** regarding lots not interred for over 50 years. A motion was made by Patrick Quinn and seconded by Ruth Monico for the new position of Park Manager, when hired, to handle these matters. Motion passed 4-0 to consult with the new Park Manager.

Motion rescinded following discussion that additional information is needed and discussion will be continued at next meeting. Motion made to refer to next meeting by Patrick Quinn and seconded by Ruth Monico. Motion passed to refer to the next meeting. Motion passed 4-0.

Recommendation to continue each member's input on the tasks to review updates on the existing Cemetery Rules/Regulations to include Pioneer Cemetery. This is an ongoing project. Continue updating the Cemetery Rules/Regulations for recommendation as an Ordinance for code enforcement upon completion of the project.

Discussion regarding Black Point 2023 Cemetery Walks' schedules.

Pioneer Cemetery, Saturday, Sept 9th and 10th (1:00-4:00 pm)

Oak Hill Cemetery, Saturday, October 7th and Saturday October 14th (5:00 pm)

The Oak Hill Cemetery walk will highlight the former Lake Geneva residents interred in this cemetery. This cemetery was recently listed on the National and State Registers of Historic Places.

Motion made by Patrick Quinn and seconded by Ruth Monico to recommend to the City Council to approve Black Point Cemetery Walks as proposed. Motion passed 4-0. Mary Sibbing will notify Lana to include on the City Council agenda.

Discussion/recommendation with regards to the Fischbach Oak Hill family plot.

The surviving member of the Utter family, Lisa Fischback, brought to the Cemetery Board's attention her verification of ownership of Lot 17 Sec. N Oak Hill Cemetery. A motion was made to refer to the City Council and Cemetery Board to research a new cemetery board policy.

Motion rescinded following discussion to table motion until policy approved and referred to the DPW. Motion to table the original motion made by Patrick Quinn and seconded by Alderperson Fesenmaier. Motion to table passed 4-0.

Discussion regarding thoughts on the specific layout of the now live Pontom Cemetery link on the LG website. Referred to the next meeting.

Increase board members to 5-7 for board diversity. Recommendation to table until next meeting. (Passed by the Board at the February 15th, 2023, meeting.)

Recommendation regarding the Comptroller's monthly financial report(s). Discussion for the quarterly financial reports for review would be:

Finance Worksheet-Cemetery Perpetual Care Fund

Finance Worksheet Cemetery

Fund 48-Cemetery Fund

Fund 49-Cemetery Perpetual Care

Tom Earle's DPW monthly reports reviewed from March and April.

Motion to go into Closed Session pursuant to Wisconsin Statute 19.85(1)(e). Motion made by Ruth Monico and seconded by Patrick Quinn to move into Closed Session. Motion passed by roll call vote: 4-0.

Motion made by Patrick Quinn and seconded by Ruth Monico to return to open session pursuant to Wisconsin Statute 19.85(2) and take action on items discussed in the closed session. Recommendation made to ask the Finance Committee to initiate negotiations with property owner. Unanimously carried.

The annual conference of the Alliance of Cemeteries will take place September 6th, 7th and 8th. Table to a future meeting and who will be attending the conference. (2 people).

Mary Sibbing voiced concern of recent loss of trees in Oak Hill Cemetery due to recent ice storm and aging.

Next meeting: Wednesday, June 21, 2023, at 4:30 pm

Motion to adjourn the meeting by Patrick Quinn and seconded by Ruth Monico. Motion passed 4-0 to adjourn. Meeting adjourned at 5:43 pm.

Respectfully submitted,
Ruth Monico
Secretary