

CEMETERY BOARD MINUTES

Wednesday, September 20, 2023
Conference Room A, Lake Geneva City Hall

Meeting was called to order by President Mary Sibbing at 4:30 p.m.

Roll call:

Present: Mary Sibbing, Terry Krohn, Ruth Monico, Alderwoman Fesenmaier, Patrick Quinn

Comments from the public. None

Motion made by Ruth Monico and seconded by Alderwoman Fesenmaier to approve Cemetery Board meeting minutes from Wednesday, August 9, 2023, Motion passed 5-0.

Discussion to review State Statute 157.115(2) ***Abandonment of Cemetery Lots*** regarding lots not interred for over 50 years. This possibly to be set aside for the budgeted Park Manager position. Motion by Mary Sibbing and seconded by Patrick Quinn, to continue to the next meeting .Remain on future meeting. Motion carried 5-0

Recommendation to continue input on the tasks to review updates on the recent revisions of the Cemetery Rules/Regulations. Include Pioneer Cemetery in ordinance. Future report from Mary Sibbing. Tom Earle has updated Rules/Regulations to include and review with Cemetery Board Members. Discussion concerning damages and what would be repaired and at what cost.

Recommendation to continue how the city should notify families of any damage to headstones.

Reviewed Mary Sibbing's attendance at the 2023 Wisconsin Alliance of Cemeteries Conference. Mary presented receipts for a total of \$794.37. Patrick Quinn and Terry Krohn made a motion to reimburse the funds. Motion passed 5-0.

Recommendation to budget items that need to be submitted for the 2024 City Budget. Motion made by Alderwoman Fesenmaier and seconded by Patrick Quinn to recommend a budget of \$2,250 for the 2024 WAC Conference to be held in Lake Geneva next year for up to 5 people. Motion passed 5-0.

Review adding additional members to the Cemetery board. To be continued.

Review Tom Earle's Cemetery update/Oak Hill Cemetery Interments.

The bid for the automatic chain link fence gate at Oak Hill Cemetery was conducted. Century Fence was the winning bid, and work has begun.

Discussed purchase of property adjacent to Oak Hill Cemetery for \$91,271.63. Mary Sibbing will discuss some ideas from other cemetery brochures to review for the additional land. Follow up next meeting.

Future Agenda items:

Review future costs of grave sites and fees.

Review Comptroller financial reports every 2 months.

Follow up on Cemetery Rules/Regulations as an Ordinance for code enforcement once completed.

Cemetery design and header on the Cemetery Website.

Determine who will attend the annual conference of the WI Alliance of Cemeteries.

Next meeting: October 18, 2023, 4:30 pm

Meeting Room A, Lake Geneva City Hall.

Motion made to adjourn at 4:39 pm by Patrick Quinn and seconded by Ruth Monico.

Motion passed 5-0.

Respectfully submitted,

Ruth Monico,

Secretary