



LAKE GENEVA PUBLIC LIBRARY

Library Finance, Building, & Grounds Committee Meeting

Date: Thursday, November 9, 2023

Time: 4:30 p.m.

Place: Lake Geneva Public Library

Smith Meeting Room

918 W Main Street

Lake Geneva, WI 53147

MINUTES

1. Call to order: Kundert called the meeting to order at 4:30 pm.
2. Roll call and introduction of guests: Kundert, Lyon present. Also present: Kornak, Brookes. Excused: Gramm
3. Review and approval of previous meeting minutes: Lyon/Kundert motion to approve passed unanimously.
4. Finance, Building, & Grounds Committee report (Kundert)
 - a. Review and approval of previous month's invoices: Kundert/Lyon motion to approve \$67,894.54 passed unanimously.
 - b. Building and grounds report
 - i. Water fountain quote(s) - committee recommends moving this to 2024 projects
 - ii. Concrete replacement - front walk - completed
 - iii. Rotary Monarch Garden - planted (thanks to the Rotary Club of Lake Geneva!)
 - iv. Other building items pending -
 1. Schranz roofers did maintenance early this past week - Kornak to contact them about cleaning additional leaves that came down.
 - c. Investment, gift, donation report / review
 - i. Foundation checks (Lyon) - Foundation gift checks received by Lyon.
 1. StoryCorps payments - Foundation will pay final invoice; library will pay Chris Brookes's final payment in 2024
 2. Drawer front fundraising - Library will run this directly, trustees can set amounts for drawer front donations - Kornak to bring back new form to December board meeting
 3. Bates Foundation - We should reach out to them and let them know the LGPL Foundation no longer exists
 4. Steffgen Endowment - consideration of using this for library staff continuing education and training - Steve Lois will come to December FBG meeting to review investment options - will be added to next meeting agenda.
5. Adjournment - Kundert/Lyon motion to adjourn at 5:02 pm passed unanimously.