

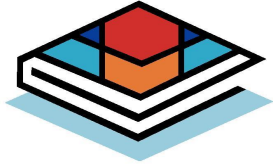
LAKE GENEVA PUBLIC LIBRARY

Library Board Meeting

Date: Thursday, November 9, 2023
Time: 5:00 p.m.
Place: Lake Geneva Public Library
Smith Meeting Room
918 W Main Street
Lake Geneva, WI 53147

MINUTES

1. Board President Lyon called to order at 5:05 pm
2. Roll call and introduction of guests: Lyon, Kundert, Brookes, Dinan, Pennington, Kersten - present. Gramm, Rodriguez, Fesenmaier excused. Also present: Kornak
3. Review and approval of previous meeting minutes - Kundert/Dinan motion passed unanimously
4. Public comment: maximum of 5 minutes per speaker, limited to items on this agenda - none
5. Finance, Building, & Grounds Committee report (Kundert)
 - a. Review/approval of previous month's expenditures - Kundert/Lyon motion to approve \$67,894.54 passed unanimously.
 - b. Donations/investments report
 - i. Foundation checks (Lyon)
 1. StoryCorps payments - Foundation will wrap these up.
 2. Drawer front fundraising - Library will take this over - review form / donation amounts will come to the next board meeting for trustee approval to move forward.
 3. Bates Foundation - Library will inform Bates Foundation that the LGPL Foundation is no longer in existence.
 4. Steffgen Endowment - Lyon shared a Foundation recommendation for the board to consider using these funds for staff continuing education. Edward Jones will be at the December FBG meeting to suggest investment options for Foundation funds transferred to the library.
 - c. Building and grounds report
 - i. Roof maintenance was done, Kornak will see about a call back for more leaf clearing. Cement work has been done in the front walk, front lobby area drinking fountain will be held for 2024.
6. President's report (Lyon) - next month: discuss board meeting start time to potentially move to earlier start. Program on Gaza at the library - the library can do more of this - provide information presented objectively and in an unbiased manner on topics of interest and current events. The Smith Meeting Room space needs to be updated



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accordingly - when updating, consider what technology needs to be added to this space to make both in-person and virtual meetings possible with high quality.

7. Director's report (Kornak)
 - a. Usage / stats
 - b. Staff reports
 - c. Action items: virtual programming, security camera policy update, 2024 holidays
 - i. Pennington/Brookes motion to approve 2024 holidays passed unanimously.
 - ii. Cameras will not be used for routine performance evaluations but may be used monitor cash handling - this will be amended in library policy and brought back to board in December for review/approval
 - iii. Staff will pull data on USPS notices (numbers sent) for board consideration on charging patrons for additional costs of mailing notices vs. email or SMS (free)
8. Friends of the LGPL report (Brookes) - FotL program series very successful, see website and FB pages (FotL has its own FB page) for details. FotL-funded billboard and book bike are both viewable!
9. City report (Fesenmaier) - none
10. School board report (Dinan) - watch for district survey - also available online.
11. Adjournment: Kundert/Pennington motion to adjourn at 5:58pm passed unanimously.