

**CITY OF LAKE GENEVA FINANCE, LICENSING, AND REGULATION
COMMITTEE MINUTES**

TUESDAY, DECEMBER 5, 2023 - 4:30 PM

LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, Cindy Yager, and Tim Dunn

Call to Order by Chairperson Howell

Chairperson Howell called the meeting to order at 4:30 p.m.

Roll Call

Present: Howell, Dunn, Fesenmaier, Yager, and Yunker

Absent: None

Comments from the public limited to 5 minutes, limited to items on this agenda

None

Approval of the November 21, 2023 Finance, Licensing, and Regulation Committee minutes as prepared and distributed

Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Licenses & Permits

Discussion/Recommendation regarding an Original Class "B" Fermented Malt Beverage and "Class C" Wine license application filed by Medusa Grill & Bistro LLC d/b/a Medusa Gelato, Gregory Anagnos, Agent, located at 272 Broad St, Unit A, Lake Geneva, WI

Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Tier II Event Permit Application filed by VISIT Lake Geneva for the event of Lake Geneva Winterfest & U.S. National Snow Sculpting Championship, to take place on January 31, 2024 through February 4, 2024, located at the Riviera, Driehaus Plaza, Riviera Beach, Flat Iron park, Wigley Drive (Broad & Center Streets)

Motion by Yunker to approve, second by Fesenmaier. Clerk Kropf confirmed Fesenmaier's question regarding parking fees. Motion carried 5-0.

Discussion/Recommendation regarding waiver of \$1,600 of Parking Fees for the Geneva Lakes Family YMCA Sprint for Spring 5K Run/Walk to take place on April 27, 2024 on various City streets

Motion by Yunker to approve, second by Dunn. Fesenmaier noted that there is a moratorium on the waiver of parking.

Motion by Fesenmaier to continue, second by Yager. Motion carried 5-0.

Discussion/Recommendation regarding increasing the outside catering fee for Riviera Ballroom Events

Motion by Yunker to approve, second by Yager.

Motion by Yager to allow the Riviera Ballroom Coordinator Heather Jones to speak, second by Fesenmaier. Jones clarified details on the potential for adding caterers to the list and noted that this fee would be in lieu of the catering commission paid by the businesses on the preferred list.

Discussion/Recommendation regarding the Complimentary Riviera Ballroom Event Request form

Motion by Fesenmaier to approve, second by Yager. Fesenmaier noted the clarity of the form will assist with recordkeeping. Motion Carried 5-0.

Discussion/Recommendation regarding awarding Riviera Concourse Space "M" lease to Cathy Griffith and Paul Ochalek, d/b/a Geneva Lake Mini Donut Company

Motion by Yunker to approve, second by Yager. No discussion. Motion Carried 5-0.

Discussion/Recommendation regarding WisDOT Proposal for Center Turn Lane on Main St Between Edwards and Curtis Street

Motion by Yunker to approve, second by Dunn. Fesenmaier requested clarification on the cost share. Motion Carried 5-0.

Discussion/Recommendation regarding Pay Request #2 filed by Wolf Paving Co, Inc for work completed on the 2023 Lake Geneva Street Program in an amount not to exceed \$202,983.21

Motion by Yager to approve, second by Dunn. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding Pay Request #5 filed by Asphalt Contractors via MSA Professional Services Inc, for work completed on the 2023 Marianne Terrace and Pine Tree Lane Improvement Project, in an amount not to exceed \$14,521.44

Motion by Yager to approve, second by Yunker. No discussion. Motion carried 5-0.

Discussion/Possible Recommendation Possible City Involvement in Proposed Signal at Main St. and Hillmoor Entrance (continued from the November 21, 2023 Finance, Licensing, and Regulation Committee meeting)

Motion by Yunker to approve, second by Yager. Fesenmaier stated that this is not allowing for other options to be explored and would like to see this be referred to the Public Works Committee for further discussion.

Motion by Yunker to allow Bill Henry to speak, second by Dunn. Motion carried 5-0.

Henry stated that they have had meetings with WisDOT regarding participating in exploring this situation.

Currently, they are seeking the City to be involved and to contribute 25% of the costs. He added that WisDOT will have to make the ultimate decision if a light is needed, where it will need to go, and if they will be willing to help with the installation of traffic signal infrastructure, if not the whole light.

Motion by Fesenmaier to amend that the City contribute 25% of traffic impact analysis of Phase I, second by Yager. Motion carried 5-0.

Original motion as amended carried 5-0.

Presentation of Accounts

Pre-paid Bills: \$30,755.23

Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Regular Bills: \$216,928.08

Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Adjournment

Motion by Fesenmaier to adjourn, second by Dunn. No discussion. Motion carried 5-0. The meeting adjourned at 5:01 p.m.