City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL
MONDAY, JANUARY 8, 2024 - 6:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Mayor Charlene Klein, Council President, Mary Jo Fesenmaier, Council Vice President, Cindy Yager, Alderpersons: Tim Dunn, Peg Esposito, Linda Frame, Ken Howell, Shari Straube, and Joan Yunker

CITY HALL WILL BE OPEN TO THE PUBLIC DURING ALL MEETINGS. THE CITY OF LAKE GENEVA IS HOLDING ALL MEETINGS VIRTUALLY AS WELL AS IN PERSON. IF YOU WISH TO LISTEN OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:

1. Links to the City of Lake Geneva's live video stream can be found at https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream
2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free)
   Access Code: 9746153

AGENDA

1. Mayor Klein call the meeting to order

2. Pledge of Allegiance – Alderperson Howell

3. Roll Call

4. Awards, Presentations, Proclamations, and Announcements

5. Re-consider business from previous meeting

6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

7. Acknowledgement of Correspondence

8. Approve the Regular Council Minutes of December 27, 2023, as prepared and distributed

9. **CONSENT AGENDA**– Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

   a. Discussion/Recommendation regarding an Original "Class C" Wine License filed by Mashtun Brewing LLC d/b/a Mashtun Brewing, Kristen Kettle, Agent, located at 700 Veterans Pkwy #203, Lake Geneva, WI

   b. Discussion/Recommendation regarding a Temporary Class "B" retailer's license

application filed by St Francis de Sales Parish for the event of Chili-Cook Off to take place on January 20, 2024, from 6:00pm to 9:00 pm, located at St Francis de Sales Catholic Church, 148 W Main St, Lake Geneva

c. Discussion/Recommendation regarding a Temporary Operator License filed by Robert E McCormick Jr, for the event of Chili-Cook Off, taking place on January 20, 2024, located at St Francis de Sales Catholic Church, 148 W Main St, Lake Geneva

10. Items removed from the Consent Agenda

11. Recommendation of the Finance, Licensing, and Regulation Committee- Ald. Howell

a. Discussion/Recommendation regarding a Complimentary Riviera Ballroom Event Request form filed by VISIT Lake Geneva for the event of Lake Geneva Winterfest, to take place from January 29, 2024, to February 4, 2024

b. Discussion/Recommendation regarding **Resolution 24-R01**, a resolution adopting the Event Permit fees for Private and Public Events set by policy approved by the Common Council on December 11, 2023

c. Discussion/Acceptance regarding the pre-paid and regular check reports approved by the Finance, Licensing, and Regulation Committee on January 3, 2024

12. Discussion/Recommendation regarding Knowles-Nelson Grant for Hillmooor wetlands *(Agenda item request submitted by Alderpsersons Esposito and Fesenmaier)*

13. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL MINUTES
WEDNESDAY, DECEMBER 27, 2023 - 6:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Mayor Charlene Klein, Council President, Mary Jo Fesenmaier, Council Vice President, Cindy Yager, Alderpersons: Tim Dunn, Peg Esposito, Linda Frame, Ken Howell, Shari Straube, and Joan Yunker

Mayor Klein call the meeting to order
6:00pm

Pledge of Allegiance – Alderperson Esposito
Alderperson Esposito led the Council in the Pledge of Allegiance

Roll Call
Present: Fesenmaier, Yager, Dunn, Esposito, Frame, Howell, Yunker
Absent: Straube

Awards, Presentations, Proclamations, and Announcements
None

Re-consider business from previous meeting
None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
Todd Krause, 1112 Wisconsin St; spoke on item 11, and suggested having a State Representative and the City Attorney involved to ensure compliance with state statutes.

Sherri Ames, 603 Center St: spoke on item 11, in opposition to the make-up of the short-term rental Ad Hoc Committee members, and asked Alderperson Yunker to recuse herself from the vote on that item.

Joel Hoiland, 390 Country Club Dr; spoke on item 11, gave background information on the proposed formation of the Short-Term Rental Ad Hoc Committee, and offered explanation of the member make-up.

Acknowledgement of Correspondence
Correspondence was received of Mike Kramp, CEO of the YMCA and forwarded to all Council members.

Approve the Joint Common Council and Plan Commission Minutes from November 13, 2023, and the Regular Council Minutes from December 11, 2023, as prepared and distributed
Motion by Yunker to approve, second by Yager.
No discussion. Motion carried 7-0.

CONSENT AGENDA– Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

Discussion/Recommendation regarding a Temporary Class "B"/"Class B" Retailer's License application filed by Join the Movement to Stop Human Trafficking for the event of "Break the Ice" Join the Movement Fundraising Gala to be held on January 13, 2024, from 5:00 p.m. to 11:00 p.m., located in the Riviera Ballroom, 812 Wrigely Dr
Motion by Howell to approve, second by Yunker.
No discussion. Motion carried 7-0.

Items removed from the Consent Agenda
None

Discussion/Recommendation regarding **Resolution R23-58**, a resolution creating a Short-Term Rental (STR) Ad Hoc Committee and appointing members

Mayor Klein thanked Mr. Hoiland for putting together the proposed ad hoc committee.
Motion by Howell to approve, second by Yunker.
Discussion followed regarding multiple concerns surrounding the membership of the proposed ad hoc committee, the possibility of public comment at meetings, the focus of the ad hoc committee on rewriting the code, and ad hoc committees in general.
Howell expressed the importance of having all viewpoints on the committee.
Motion by Yunker to suspend the rules to allow Mr Hoiland to speak in order to answer questions. The motion failed for lack of a second.
Further discussion followed on the balance of the proposed membership. Frame, Yager, and Fesenmaier expressed concerns regarding the number of Short-Term Rental owners, and the presence of an Alder and City Staff in the membership of the committee. Dunn and Fesenmaier clarified they had served on an ad hoc committee in the past. Fesenmaier further clarified that a staff member has not been a voting member in the past, and that they should be serving in an advisory capacity.
Frame expressed further concern about the public's ability to comment at the meetings.
Mayor Klein clarified that each committee establishes their agendas, so the committee would establish that ability at their first meeting.
Motion by Dunn to suspend the rules to allow Mr Hoiland to speak, second by Yunker.
Motion passed 6-1 on a roll call vote with Yager voting no.
Mr. Hoiland offered explanations and answered questions of the Council regarding various topics related to the Ad Hoc Committee including the Ordinance review and mark up, membership make-up, and meeting processes. He expressed that the committee would welcome constructive public comment and input.
Fesenmaier stated that it is not appropriate to have City staff be a voting member.
Yager expressed concern with the resolution showing the committee giving attention to topics other than the review and mark up of the ordinance.
Motion by Howell to end debate.
Motion carried 7-0 on a roll call vote.
Original motion to approve failed 4-3 on a roll call vote with Yager, Esposito, Fesenmaier, and Frame voting no.

Public Hearing on **Resolution 23-R48**, a Resolution to vacate and discontinue a portion of Logan Street in Block 2 of Wheeler Addition

Attorney Draper stated that the hearing was noticed properly, and that the City received no objections.
Motion by Howell to close the public hearing, second by Esposito.
No discussion. Motion carried 7-0.

Discussion/Action regarding the vacation and discontinuation of a portion of Logan Street in Block 2 of Wheeler Addition as described in **Resolution 23-R48**

Motion by Howell to approve, second by Frame.
No discussion. Motion carried 7-0.

Recommendation of the Finance, Licensing, and Regulation Committee- Ald. Howell

Discussion/Recommendation regarding disallowance of claim filed by Julie Leone for alleged injuries and damages sustained as a result of a trip and fall on a step at or near the Riviera Building on June 30, 2021, pursuant to Wis. Stat. 893.80(1g)

Motion by Howell to approve, second by Frame.
No discussion. Motion carried 7-0.

Discussion/Acceptance regarding the pre-paid and regular check reports approved by the Finance, Licensing, and Regulation Committee on December 19, 2023

Motion by Howell to accept, second by Yunker.
No discussion. Motion carried 7-0.

Recommendation of the Plan Commission- Ald. Yunker

Discussion/Recommendation regarding **Resolution 23-R59** a resolution authorizing the issuance of a Conditional Use Permit (CUP) for Michael Burton Trust / Anna McNamara Burton Trust; 1438 Pleasant Ln. Glenview, IL 60023, to allow for the addition of impervious surface to the existing single-family home at **980 Maytag Rd**. for a property located within the Estate Residential – 1 (ER-1) zoning district tax key no. ZCE00010
Motion by Yunker to approve, second by Howell.
No discussion. Motion carried 7-0.

Motion to go into Closed Session 1.) pursuant to Wisconsin Statutes 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding: **Lieutentant Tietz Employment Contract** and 2.) pursuant to Wisconsin Statutes 19.85(1)(e) for deliberating or negotiating or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding an **agreement with the Town of Linn for the provision of Emergency Services by the City of Lake Geneva Fire Department**
Motion by Esposito to go into Closed Session to include, Clerk, Administrator, Comptroller, Fire Chief, second by Howell.
No discussion. Motion carried 7-0 on a roll call vote.
The Council went into Closed Session at 6:53 pm.

Motion to return to open session pursuant to Wisconsin Statues 19.85 (2) and take action on any items discussed in closed session
Motion to return to open session by Howell, second by Frame.
Motion carried 7-0 on a roll call vote. The Council reconvened into open session at 7:24pm.

Motion by Esposito approve the compensation package for Lieutenent Tietz employment contract as discussed in closed session, second by Frame.
No discussion. Motion carried 7-0.

Motion by Frame to approve the Town of Linn Emergency services contract as discussed in closed session, second by Yager.
No discussion. Motion carried 7-0.

Adjournment
Motion by Howell to adjourn, second by Esposito.
No discussion. Motion carried 7-0.
The meeting adjourned at 7:26pm.

These minutes are unofficial until approved by the Council.

Vanessa Jahns
Deputy Clerk

Form **AT-106**

Original Alcohol Beverage License Application

FOR CLERKS ONLY
Municipality
License Period

License(s) Requested

- ☐ Class "A" Beer . . . . . $_____
- ☐ Class "B" Beer . . . . . $_____
- ☒ "Class C" Wine . . . . . $ 100
- ☐ Reserve "Class B" Liquor $_____
- ☐ "Class A" Liquor . . . . . $_____
- ☐ "Class B" Liquor . . . . . $_____
- ☐ "Class A" Liquor (Cider Only) $_____
- ☐ "Class B" (Wine Only) Winery $_____

License Fees	$ 100 -
Publication Fee	$ 25 -
Background Check	$
Total Fees	$ 125 -

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship)
Mashtun Brewing LLC

2. Trade Name or DBA
Mashtun Brewing

3. Premises Address
700 Veterans Parkway #203

4. County
Walworth

5. Municipality
Lake Geneva

6. Aldermanic District

7. Mailing Address (if different from premises address)

8. FEIN
87-4157525

9. Wisconsin Seller's Permit Number
456-1030942312-06

10. Premises Phone
262-999-4677

11. Premises Email

12. Entity Type *(check one)*
☐ Sole Proprietor ☐ Partnership ☑ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.

approx 1500sqf commercial space. Brewery area at back with a small taproom at the front with one bathroom. 700 Veterans is a multi unit commercial property - our space is unit #203. We have a walk-in cooler on site where beer is kept.

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate . . . . . ☑ Yes ☐ No

2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? . . . . . ☑ Yes ☐ No
If yes, please explain using the space below. Attach additional sheets if necessary.

our business is a brewery (Mashtun)

Part C: For Corporate/LLC Applicants Only

1. State of Registration	2. Date of Registration
Wisconsin	12/28/2021

3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors ☐ Yes ☒ No

Name of Parent Company	FEIN of Parent Company

4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☐ No
If yes, please explain using the space below. Attach additional sheets if necessary.

5. Agent's Last Name	Agent's First Name	Phone

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone
Kethe	Kristen	Owner	[redacted]

Part E: Attestation

Who must sign this application?

• sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000 if convicted.

Signature	Date
[signature]	12-18-23

Name (Last, First, M.I.): Kethe, Kristen B

Title	Email	Phone
Owner	[redacted]	

Part F: For Clerk Use Only

Date application was filed with clerk	Date reported to governing body	Date provisional license issued (if applicable)
12-19-23		
Date license granted	**License number**	**Date license issued**

Signature of Clerk/Deputy Clerk

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village ☑ City of Lake Geneva County of Walworth, WI

The undersigned duly authorized officer/member/manager of Mashtun Brewing LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Mashtun Brewing LLC
(Trade Name)

located at 700 Veterans Parkway, #203, Lake Geneva WI 53147

appoints Kristen Kethe
(Name of Appointed Agent)

[redacted] WI 53147.
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 9 years

Place of residence last year [redacted] Lake Geneva WI 53147

For: Mashtun Brewing LLC
(Name of Corporation / Organization / Limited Liability Company)

By: [signature]
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than $1,000.

ACCEPTANCE BY AGENT

I, Kristen Kethe, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[signature] 12/18/23 Agent's age [redacted]
(Signature of Agent) (Date)

[redacted] Lake Geneva WI 53147 Date of birth [redacted]

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 12/25/2023 (Date) by E. [signature] (Signature of Proper Local Official) Title Chief of Police (Town Chair, Village President, Police Chief)

AT-104 (R. 4-18) Wisconsin Department of Revenue

Form
AT-103

Alcohol Beverage License Application Supplemental Questionnaire

Date 12/18/23

This form must be submitted to the municipal clerk, and be accompanied by one or more of the following forms: AT-104, AT-106, AT-108, AT-115, or AT-200. One Form AT-103 must be completed by each person involved in the applicant business or parent company including:

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- managing members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Supplemental Questionnaires are submitted.

Part A: Premises/Business Information

1. Registered Entity Name (or individual name if sole proprietor)
Mashtun Brewing, LLC

2. Trade Name or DBA

3. Entity Type *(check one)*
☐ Sole Proprietor ☐ Partnership ☑ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

Part B: Individual Information

1. Name (Last, First, M.I.)
Kemme, Kristen B.

2. Relationship to Registered Entity (Title)	3. Email	4. Phone
Owner	[redacted]	

5. Home Address
[redacted]

6. City	7. State	8. Zip Code	9. Date of Birth
Lake Geneva	WI	53147	[redacted]

10. Drivers License/State ID Number	11. Drivers License/State ID State of Issuance
[redacted]	Wisconsin

Part C: Address History

List in chronological order your last two residence addresses within the last 5 years.

Previous Address 1
[redacted]

Part D: Employment History

List in chronological order your last two employers within the last 5 years.

Employer's Name
Burt Lewis Ingredients, LLC

Employer's Address	Dates Employed (MM/YYYY - MM/YYYY)
875 N. Michigan Ave, Chicago IL 60611	Sept 2014 - Present

Employer's Name

Employer's Address	Dates Employed (MM/YYYY - MM/YYYY)

Part E: Criminal History

1. Have you ever been convicted of any offenses (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ..... ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Trial Date
Penalty Imposed	Was sentence completed? ..... ☐ Yes ☐ No
Law/Ordinance Violated	Trial Date
Penalty Imposed	Was sentence completed? ..... ☐ Yes ☐ No

2. Are charges for any offenses currently pending against you (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ..... ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part F: Questions

1. Have you lived in any state other than Wisconsin as an adult? If yes, please list them in the space below. If no, continue to question 2. ..... ☑ Yes ☐ No

ILLINOIS, CALIFORNIA.

2. How long have you continuously lived in Wisconsin prior to the date of application?	Years 9	Months

3. Do you hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g. brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets as needed. ☑ Yes ☐ No

Our business (Michtu) is a brewery.

Part G: Attestation

READ CAREFULLY BEFORE SIGNING: I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000 if convicted.

Signature	Date
	12-18-23.

Certificate

RESPONSIBLE BEVERAGE SERVER

awarded to

Kristen Kettle

This certificate represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

www.Wisconsin-Bartending.com	12/29/2023
Training Provider	*Training Date*

WISCONSIN DEPARTMENT OF REVENUE
PO BOX 8902
MADISON, WI 53708-8902

Contact Information:

2135 RIMROCK RD PO BOX 8902
MADISON, WI 53708-8902
ph: 608-266-2776 fax: 608-224-5761
email: DORBusinessTax@wisconsin.gov
website: revenue.wi.gov

Letter ID L0285714384

KRISTEN B KETTLE
[redacted]
LAKE GENEVA WI 53147-3440

Wisconsin Department of Revenue Seller's Permit

Legal/real name: KRISTEN B KETTLE

Business name: MASHTUN BREWING LLC
700 VETERANS PKWY
UNIT 203
LAKE GENEVA WI 53147-4621

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- If your business is not operated from a fixed location, you must carry or display this permit at all events.

Tax Type	Account Type	Account Number
Sales & Use Tax	Seller's Permit	456-1030942312-06

WISCONSIN DEPARTMENT OF REVENUE
PO BOX 8902
MADISON, WI 53708-8902

Contact Information:

2135 RIMROCK RD PO BOX 8902
MADISON, WI 53708-8902
ph: 608-266-2776 fax: 608-327-0235
email: DORBusinessTax@wisconsin.gov
website: revenue.wi.gov

000300

Letter ID L1532848080

KRISTEN B KETTLE
[redacted]
LAKE GENEVA WI 53147-3440

Wisconsin Business Tax Registration Certificate

Expiration date: **August 31, 2024**

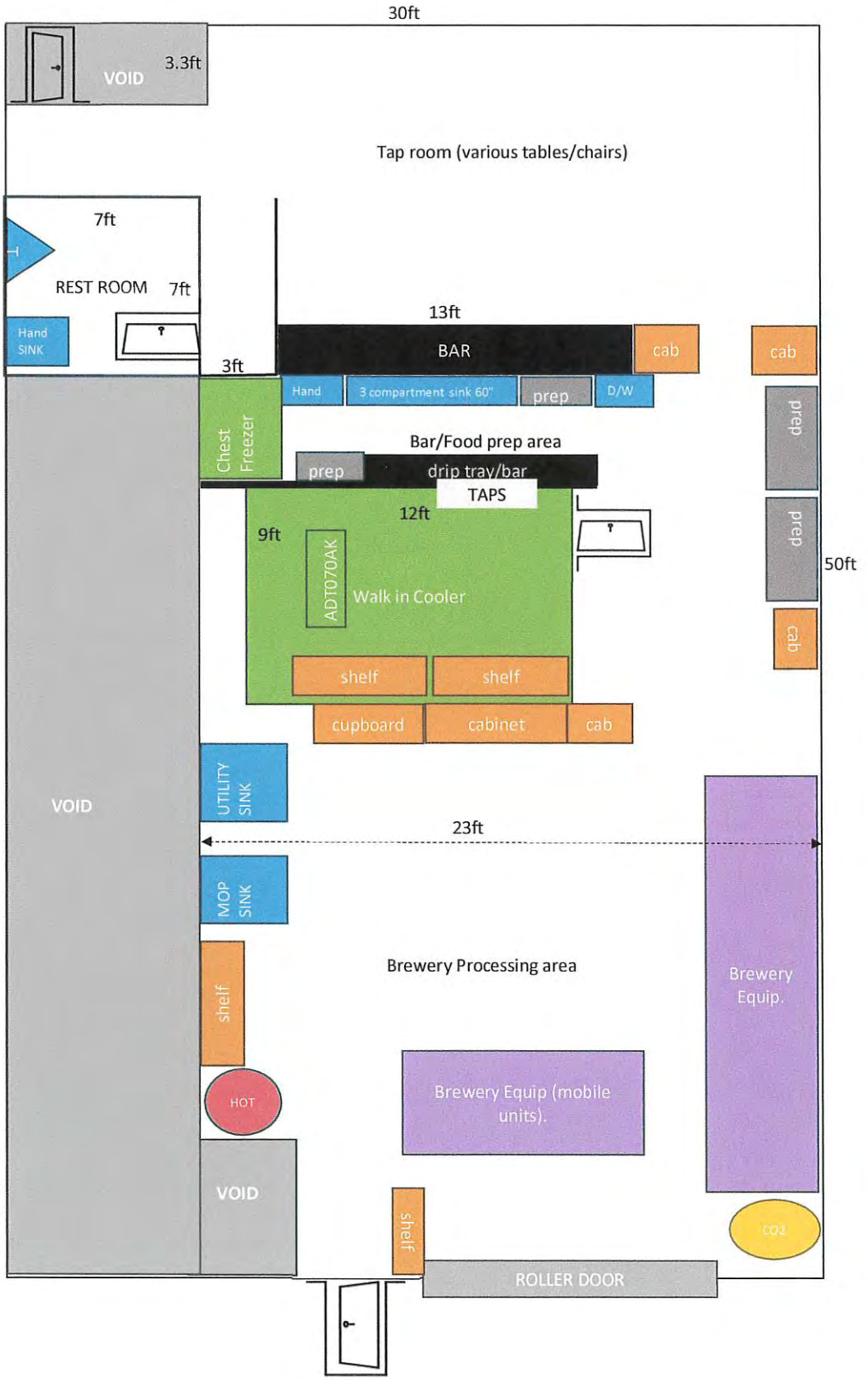
Legal/real name: **KRISTEN B KETTLE**

- This certificate confirms that you are registered with the Wisconsin Department of Revenue for the tax types shown below.
- This registration certificate is not a seller's permit, and should not be used as proof that you hold a seller's permit.
- You may not transfer this certificate to any other individual or business.

Tax Type	Account Type	Number
Sales & Use Tax	Sales & Use Tax	456-1030942312-06
Excise Fermented Malt Bev	Brewery	309-1030942312-03

Mashtun Brewing LLC – Location Map – 700 Veterans Parkway #203, Lake Geneva WI 53147

MASHTUN BREWING SCALE DIAGRAM 1 square = 2 ft



SUPPLEMENTAL APPLICATION FORM
TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE
CITY OF LAKE GENEVA

This form needs to be submitted as an attachment to the Application for Temporary Class "B" / "Class B" Retailer's License Form (Form AT-315) and returned to the City Clerk.

Applicant Organization: St Francis de Sales Parish

Name of Event: Chili - Cook Off

Date of Event: Jan 20 2024

Time of Event: 6 PM (Beginning) 9 PM (Ending)

Event Contact Person: Millie McCo

Contact Phone: [redacted]

Contact Email: [redacted]

Will a Licensed Operator be serving or supervising the service of alcohol?
***This includes Temporary Operator's who have completed the Responsible Beverage Servers class.**

☒ Yes ☐ No

PLEASE FILL ALL BLANKS COMPLETELY.
THIS INFORMATION IS NEEDED TO COMPLETELY PROCESS YOUR TEMPORARY RETAILER'S LICENSE APPLICATION.

For Office Use Only

Date Filed: 12-13-2023 Receipt No: _____

Total Amount: _____

Forwarded to Police Chief: 12/19/2023

Recommendation: E. [signature] Approved Denied

Verification that not more than 2 temporary wine licenses have been issued to this applicant within the last 12 months: [signature]

FLR Approval: _____ License Issued: _____

Council Approval: _____ License Number: _____

License Expires: _____

MAILTO: Organization

Supplemental Form: Temporary Retailer's Application Revision Date: 3/2015

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ _____ Application Date: Dec 11 2023

☐ Town ☐ Village ☒ City of Lake Geneva County of Walworth

The named organization applies for: *(check appropriate box(es).)*

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 1/24/2024 and ending 1/20/2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization *(check appropriate box)* → ☐ Bona fide Club ☒ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association or Agricultural Society ☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name St Francis de Sales Cathdic Church

(b) Address 148 W. Main St., Lake Geneva
(Street) ☐ Town ☐ Village ☐ City

(c) Date organized 18488

(d) If corporation, give date of incorporation 08-15-1915

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:
President Archbishop Jerome Listecki
Vice President Rev Raymond Guthie
Secretary Ms Margot Hayes
Treasurer MR David Bergsma

(g) Name and address of manager or person in charge of affair:
Mrs Millie McCormick

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 148 W. Main St., Lake Geneva

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Chilli - Cook off

(b) Dates of event Jan 20 2024

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than $1,000.

Officer Raymond C. Guthrie
(Signature / Date)

St Francis de Sales Parish
(Name of Organization)

Date Filed with Clerk 12-13-2023

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

AT-315 (R. 9-19) Wisconsin Department of Revenue

CITY OF LAKE GENEVA
TEMPORARY OPERATOR LICENSE

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. FEE OF $10.00 IS PAYABLE TO CITY OF LAKE GENEVA AND DUE UPON APPLICATION.

NOTE: This license shall be issued to persons under the terms of Wisconsin State Statutes 125.17 (4). License shall be issued only to operators employed by or donating their services to non-profit corporations. A maximum of two temporary operator licenses will be issued to any individual per year. This license shall be valid only for the period of time specified on the license, which time period shall not exceed fourteen (14) days.

APPLICANT INFORMATION

Name: McCormick JR Robert F
Last First Middle

[redacted]

Email: _____

Is your Certificate of Completion of a Beverage Server Training Course Attached? YES NO

If No, will a Licensed Operator be serving or supervising the service of alcohol? YES NO

ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: St. Francis de Sales Parish

Address: _____

Name of Event where licensee will work: Chili Cook Off

Date of Event: January 20, ~~2023~~ 2024

APPLICANT SIGNATURE

Robert F. McCormick Jr DATE: Dec 14 2023

Complimentary Riviera Ballroom Event Request

Date of Event: 1/29/24 - 2/4/24 (dates have been reserved with Heather)

Hours of Event: 6:00 am to 5:00 pm

Name of Event: Lake Geneva Winterfest

Person(s) Responsible: John C. Trione (VISIT Lake Geneva)

Address: 527 Center Street Lake Geneva, WI 53147

Phone Number: [redacted]

Email: [redacted]

Estimated number of guests attending : 60,000

Food to be served? Yes/No: Yes

Liquor to be served? Yes / No *(no cash bar)* No

*Valid for events that will be open to the public or part of a community enrichment special event. Special event permit to be applied for separately, if applicable.

Completed forms to be submitted to cityclerk@cityoflakegeneva.gov & lakegenevariviera@gmail.com to begin the approval process.

Approval from Finance, Licensing & Regulations Committee, Date: _____

Approval from Common Council, Date: _____

Resolution 24-R01

The Common Council of the City of Lake Geneva does hereby establish the following revised schedule of fees, effective January 8, 2024.

SCHEDULE OF FEES

CITY OF LAKE GENEVA, WISCONSIN

The City of Lake Geneva may retain overpayments of taxes, fees, licenses, and similar charges when the overpayment is $2 or less, unless such refund is specifically requested by the remitter.

LICENSES & PERMITS	
Temporary Retailer's	$10.00 Each
Provisional/Temp. Operator (60 days)	$15.00 each
Operator- 1 Year License (First Time Applicants)	$50.00
Operator- 2 Year License (Renewal)	$75.00
Class A Liquor	$500.00
Class A Beer	$100.00
Class C Wine	$100.00
Class B Liquor (Quota License)	$500.00
Class B Beer	$100.00
Reserve Class B Liquor	$10,000.00
Change of Agent	$10.00
Publication Fee	$25.00
Extension of Premises	$25.00
ANNEXATION FILING FEE – DUE UPON PETITION	$200.00
AMUSEMENTS	
Coin Operated music machine/juke box	$20.00 per machine
ASSESSMENT REQUEST LETTER	$35.00 each
BANNER PERMIT	$1.00 per banner per day of display
BUSINESS LICENSE	$25.00 Annual
Late fee after July 1	$20.00 (in addition to license fee)
CAT LICENSE	
Not Spayed/Neutered	$8.00 Annual
Spayed/Neutered	$4.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	$5.00 (in addition to license fee)
DOG LICENSE	
Not Spayed/Unneutered	$30.00 Annual
Spayed/Neutered	$15.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	$5.00 (in addition to license fee)
BOWLING ALLEY	$20.00 per lane
BILLIARDS OR POOL TABLE	$40.00 per table
CARRIAGE COMPANY LICENSE	$50.00 Annual
Each Additional Carriage	$25.00
CLOSING OUT SALE	$25.00 event
CIGARETTE/TOBACCO LICENSE * STATUTORY	$100.00 Annual
CREAMERY PERMIT	$50.00

DIRECT SELLERS PERMIT	$50.00 nonrefundable application fee
EVENT PERMITS & SHELTER RESERVATIONS (PER POLICY)	
~~**PUBLIC ASSEMBLY PERMIT**~~	~~Non-profit organization: No charge~~ ~~For-profit organization: $60 per day~~
~~**BLOCK PARTIES OR GAZEBO USE** (1 hour Photo Session in Gazebo in Flat Iron Park)~~	~~Non-profit organization: No charge~~ ~~For-profit organization: $75~~
~~**TIER 1 EVENT**~~	~~Non-profit organization: No charge~~ ~~For-profit organization: $250 for an event up to seven days, additional $50 per day thereafter~~
~~**TIER 2 EVENT**~~	~~Non-profit organization: No charge~~ ~~For-profit organization: $500 for an event up to seven days, additional $100 per day thereafter~~
PRIVATE EVENTS	Local Non-Profit Organizations: No Charges for Private Events
PARK USE	$75 per day
SHELTER RESERVATIONS	
BRUNK PAVILION	$250 per day
FLAT IRON PARK GAZEBO	$125 per day
SEMINARY PARK SHELTER	$75 per day
COBB PARK SHELTER	$75 per day
STREET USE/CLOSURE	$75 per day
PARKING RESERVATION WITH PRIVATE EVENTS	$10 admin fee + daily rate per stall
PUBLIC EVENTS	Non-Profit Organizations: No Charge for Public Events
APPLICATION FEE-IF SUBMITTED AT LEAST 60 DAYS PRIOR TO EVENT	$100
APPLICATION FEE-IF SUBMITTED AT LEAST 45 DAYS BUT FEWER THAN 60 DAYS PRIOR TO EVENT	$300
PARK/SHELTER/STREET USE	Cost per day as shown above in Private Events section
PARKING RESERVATION WITH PUBLIC EVENT	$10 admin fee + daily rate per stall

MASSAGE ESTABLISHMENT	
Investigation	$50.00 Annual
Transfer	$50.00
MOBILE HOME PARK LICENSE	$100.00 Annual
~~**PARADE PERMITS**~~	~~$25.00 nonrefundable application fee~~
BASEBALL TOURNAMENT PERMIT FEE – VETERAN'S PARK	$1,000 Security Deposit
Friday Rental	$150.00
Saturday Rental	$300.00
Sunday Rental	$300.00
PARKING STICKERS	
Resident & Non-Resident Residence Owners – Lasts 2 years (even) – 3 hours free parking	4 free per residence each additional $25.00
Business Owner – 3 hours free parking	$50.00 Lasts 2 years (even year) $25.00 for 1 year
Walworth County Resident - 3 hours free parking	$160.00 Lasts 2 years (even year) $80.00 for 1 year
Walworth County Resident- Senior Citizen (65 & Older) - 3 hours free parking	$130.00 Lasts 2 years (even year) $65.00 for 1 year
Parking Lot Permit	$400.00 Annual
PARKING RATES	
All Parking Stalls Rate (Monday thru Thursday)	$2.00 per hour
All Parking Stalls Rate (Friday thru Sunday)	$4.00 per hour
Reserved Parking Stalls/Contractor Permits	$10.00 administrative fee Feb 1 – Nov 14: $20.00 daily per stall Nov 15 – Jan 31: $10.00 daily per stall
PARKING TICKETS	
Expired Stall (Over 3 hours; Over 5 hours; Over 25 min.)	$30.00
More than 3 motorcycles	$30.00
Improper Use or Display of Sticker	$30.00
Backed into parking stall	$30.00
Compact Car Only	$30.00
No Parking Zone	$30.00
Over the Line	$30.00
Parking by fire hydrant	$30.00
Handicap Zone	$150.00
Parking with Trailer or Trailer alone in Sage Lot D	$30.00
Parking any Vehicle without a Trailer or with an occupied Trailer in Boat Launch Parking Lot F	$30.00
LATE FEES	
Expired Stall After 10 days	$60.00
More than 3 motorcycles After 10 days	$60.00
Backed into parking stall After 10 days	$60.00
Compact Car Only After 10 days	$60.00
No Parking Zone After 10 days	$60.00
Parking by fire hydrant	$80.00

Handicap Zone	$300.00
Second Collection Letter Fee	$6.00
Vehicle Suspension Release Fee	$20.00
PUBLIC RECORDS REQUESTS * STATUTORY	
Photocopies (can include hourly wage for gathering data)	$0.25 per page
Large Plan Set Printing (Larger than 11″X17″)	$1.75 per page
RADON TEST KIT	$10.00
REISSUE CHECK FEE	$25.00
RETURNED CHECK FEE (NSF)	$30.00 each
ROOM TAX LICENSE	$10.00 Annual
SHOWS, CIRCUS, CARNIVALS	
Circus	$50.00 per day
Tent Show – Day 1	$15.00
Tent Show – Each Additional Day	$10.00
All Other	$2.00 per day
SIDEWALK CAFÉ PERMIT	$15.00 per seat Annual
STREET USE PERMIT	$25.00 nonrefundable application fee
Up to two days	$40.00
More than two days	$100.00
TAX EXEMPT REPORT FILING (every other year)	$20.00
Late Fee	$20.00
TAXI CAB COMPANY LICENSE	$50.00 Annual
Each Additional Car	$25.00
TAXI CAB DRIVER LICENSE	$25.00 Annual
THEATER LICENSE	
Up to 1,200 seats	$200.00
Over 1,200 seats	$275.00
TOURIST ROOMING/SHORT-TERM RENTAL LICENSE	$400.00 Annual
TRAPPING PERMIT	$25.00 Annual
CITY HALL MEETING ROOM RENT	$25 per event

LAKEFRONT		
BEACH (Open Memorial Day thru Labor Day – no glass containers allowed)		
Children age 6 and under		Free
Ages 7 and up		$10.00 per day
Resident Beach Tags (Maximum 6 per Household)		$3.00 per tag
Seasonal Pass Ages 7 and up		$100.00 per year
Beach Bathrooms – Opening/Cleaning		Hourly Rate
BOAT LAUNCH PERMIT		
One-Time Launch	**Resident**	**Non-Resident**

Non-Trailer Non-Motor	$7.00	$8.00
Less than 20 feet	$10.00	$11.00
20 feet to 25 feet 11 inches	$14.00	$21.00
26 feet and over	$16.00	$24.00
Season Launch Permit	**Resident**	**Non-Resident**
Non-Trailer Non-Motor	$70.00	$80.00
Less than 20 feet	$100.00	$110.00
20 feet to 25 feet 11 inches	$140.00	$210.00
26 feet and over	$160.00	$240.00
COMMERCIAL BOAT LAUNCH PERMIT	$1,000 per year (unlimited launches)	
KAYAK LAUNCH FEE	$5.00	
ANNUAL WEST END PIER SLIP, LAGOON SLIP, BUOY, DINGHY, KAYAK AND PADDLEBOARD RACK LEASE PERMITS	*Rates may change on an annual basis by the Common Council*	
WEST-END PIER 24' SLIP		
Resident	$2,134.00	
Non- Resident Property Owner- Dwelling	$3,354.00	
Non-Resident Property Owner- Lot or Rental	$3,913.00	
Non-Resident	$4470.00	
WEST-END PIER 26' SLIP		
Resident	$2,490.00	
Non- Resident Property Owner- Dwelling	$3801.00	
Non-Resident Property Owner- Lot or Rental	$4,322.00	
Non-Resident	$4,843.00	
LAGOON SLIP & BUOY		
Resident	$920.00	
Non- Resident Property Owner- Dwelling	$1,604.00	
Non-Resident Property Owner- Lot or Rental	$1,920.00	
Non-Resident	$2,236.00	
LAGOON PERSONAL WATER CRAFT SLIP	$1,296.00	
DINGHY RAMP		
Resident	$159.00	
Non- Resident Property Owner- Dwelling	$241.00	
Non- Resident Property Owner- Lot or Rental	$286.00	
Non-Resident	$332.00	
KAYAK, & PADDLEBOARD RACKS (7 MONTH RENTAL)		
Resident	$171.00	
Non- Resident Property Owner- Dwelling	$261.00	
Non- Resident Property Owner- Lot or Rental	$309.00	
Non-Resident	$359.00	
RIVIERA SLIPS	$6,231.00	
RIVIERA BUOYS	$2,857.00	
Riviera Slip Extension	$300.00	
Season Launch Pass for Kayaks, Canoes and Paddleboards (non-trailer, non-motor)	$30.00 per year	
RIVIERA LOWER LEVEL CONCOURSE LEASE RATE	$43.50/Sq Foot	
RIVIERA RENTAL RATES (PEAK SEASON- MAY 1- NOVEMBER 30; OFF- PEAK SEASON- DECEMBER 1- APRIL 30) *Maximum attendees is 380*	Rates below effective January 1, 2023	

SOCIAL EVENTS (WEDDINGS, ANNIVERSARIES, ETC)	PEAK SEASON RATES
Resident Friday	$2,850.00
Resident Saturday	$3,275.00
Resident Sunday	$2,750.00
Resident Mon-Thurs	$1,425.00
Non-Resident Friday	$5,800.00
Non-Resident Saturday	$6,750.00
Non-Resident Sunday	$5,500.00
Non-Resident Mon-Thurs	$2,400.00
Holiday Surcharge	$300.00
SOCIAL EVENTS (WEDDINGS, ANNIVERSARIES, ETC)	OFF-PEAK SEASON RATES
Resident Friday	$2,375.00
Resident Saturday	$2,850.00
Resident Sunday	$1,950.00
Resident Mon-Thurs	$1,425.00
Non-Resident Friday	$4,750.00
Non-Resident Saturday	$5,800.00
Non-Resident Sunday	$3,800.00
Non-Resident Mon-Thurs	$2,100.00
Holiday Surcharge	$300.00

RIVIERA RENTAL RATES (PEAK SEASON- MAY 1- NOVEMBER 30; OFF- PEAK SEASON- DECEMBER 1- APRIL 30) *Maximum attendees is 380*	Rates below effective January 1, 2024
SOCIAL EVENTS (WEDDINGS, ANNIVERSARIES, ETC)	PEAK SEASON RATES
Resident Friday	$3,500.00
Resident Saturday	$7,750.00
Resident Sunday	$2,750.00
Resident Mon-Thurs	$1,425.00
Non-Resident Friday	$6,000.00
Non-Resident Saturday	$7,750.00
Non-Resident Sunday	$5,500.00
Non-Resident Mon-Thurs	$2,400.00
Holiday Surcharge	$300.00
SOCIAL EVENTS (WEDDINGS, ANNIVERSARIES, ETC)	OFF-PEAK SEASON RATES
Resident Friday	$2,375.00
Resident Saturday	$2,850.00
Resident Sunday	$1,950.00
Resident Mon-Thurs	$1,425.00
Non-Resident Friday	$4,750.00
Non-Resident Saturday	$5,800.00
Non-Resident Sunday	$3,800.00
Non-Resident Mon-Thurs	$2,100.00
Holiday Surcharge	$300.00
PARKING LOT RESERVATION- LOT B CENTER ST *(ONLY AVAILABLE WITH RIVIERA BALLROOM RENTAL)*	$1,300.00/per day

BUILDING & ZONING	
Building	

Minimum permit fee for all building permits	Residential $65.00 Commercial $100.00
Residential Construction:	
One & Two family & attached garage (new, addition and alterations)	$0..33 / sq. ft. New Single Family Construction **$1,000.00 Minimum**
Accessory buildings & garages	$0.25 / sq. ft.
Decks	$0.15 / sq. ft., or **$65.00 Minimum**
Roofing and Siding	$65.00
Commercial Construction:	
Residences - Apartments, Three family & over, Row Housing, Multiple Family Dwellings, Institutional (new, addition and alterations)	$0 .33 / sq. ft. New Commercial Construction **$1,500.00 Minimum**
Local Business, Office Building (new, addition or alteration)	$0.30/ sq. ft.
Manufacturing or Industrial (new, addition or alteration)	$0.30 / sq. ft.
Commercial , structures, alterations, residing, reroofing, repairs, where square footage cannot be calculated	$10.00 / $1,000.00 valuation
Plan Examination:	
One and Two Family Residence	$150.00
Apartments, Three Family Residence, Row Housing, Multiple family Building State Approved Plans	$180.00 plus $10.00 /unit
Commercial, Industrial, Institutional & Additions State Approved Plans Without state approved plans	$350.00 $150.00
Heating Plans, Energy Calculations, or Lighting Plans submitted separately	$125.00/ Plan
Additions, Alterations to 1 & 2 Family Dwellings	$75.00
Accessory building over 240 sq. ft., and decks for 1 & 2 family dwellings	$40.00
Wisconsin Uniform Building Permit Seal	$45.00
Occupancy Permit **(including commercial tenant change)**	$65.00/Residential $100.00/Commercial & Industrial
Temporary (6 months or less Commercial only)	$75.00
Permit Renewal (6 month extension or less)	$200.00 Commercial $65.00 Residential
Heating and Air Conditioning:	
Heating and Air Conditioning Distribution Systems	$4.00/ 100 sq. ft. of conditioned area with a minimum fee of $65.00
New Residential Heating Replacement Residential Heating	$125.00 first unit, $65.00 each additional unit. $65.00 / unit

Commercial New or Replacement Heating	$150.00/ unit, up to and including 150,000 BTU units. Additional fee of $20.00 / each 50,000 BTU fraction thereof up to a maximum of $900.00 / unit.
Residential Air Conditioning – Other than Wall Units (new or replacement)	$65.00 / unit
Commercial Air Conditioning - Other than Wall Units (new or replacement)	$150.00/ unit up to 5tons or 60,000 BTU's. Additional fee of $20.00 each ton or 12,000 BTU's or fraction thereof up to a maximum of $900.00 / unit
Permanently installed Wall unit (example – Fireplace, wall pack)	$65.00 / unit
Commercial/Industrial Exhaust Hoods and Exhaust Systems	$75.00
Plumbing Permit:	
Fixture Count	$17.00/ fixture, drain or device, **$65.00 Minimum**
Water Main	$1.00 / lineal foot of sewer or private water main, **$65.00 Minimum**
Sanitary Sewer	$1.00 / lineal foot of sewer or private water main, / $9.00 per manhole **$65.00 Minimum**
Storm Sewer	$1.00 / lineal foot of sewer or private water main / $12.00 per manhole or basin **$65.00 Minimum**
Exterior Grease Trap	$100.00
Electrical:	
Residential Minimum	**$65.00 minimum.**
New Residential Service	$100.00/ Service First 200 Amps, $25.00 each additional 100 Amps.
Residential Service Update	$100.00/ Service
Residential Sub-Panel	$65.00/ Panel
Residential Generator	$75.00 (includes gas piping)
Temporary Electrical Service	$100.00 up to 200 Amps. $25.00 each additional 100 Amps.
Commercial Electrical Minimum	**$150.00 Minimum**
Commercial Electrical Re-Inspections	$150.00/ Inspection
Commercial Service (New or Update)	$150.00 First 200 Amps, $25.00 each additional 100 Amps.
Commercial Sub-Panel	$50.00 First 100 Amps, $10.00 each additional 100 Amps.
Commercial Generator	$150.00 (included gas piping)

Commercial Low Voltage	$1.00/ Device, $100.00 Minimum
Commercial Exterior Light Fixture Replacement	$100.00 per site
Residential Electrical Permit - for minor installations with fees not exceeding $5.00, the permit fee may be waived by the inspector. Commercial Electrical Permit - for minor installations with fees not exceeding $5.00, the permit fee may be waived by the inspector.	$0.12 / sq. ft. of area served, **$65.00 minimum.** $0.12 / sq. ft. of area served, **$150.00 minimum.**
Erosion control fees:	
New One and Two Family Buildings	$125.00 / lot
One and Two Family Additions and Accessory Structures	$65.00
Multi-Family Residential, Commercial, Industrial and Institutional	$180.00/Building, plus $5.00/1,000 sq. ft. disturbed lot area up to $2,000.00 max.
Zoning	
Zoning Permit	$65.00
Temporary Use (per Section 98-906)	$65.00
Zoning Verification Letter	$65.00
Sign Permit (per Section 98-907)	$65.00 minimum or $0.35/ sq ft of sign area
Early Start Permit to start construction	$125.00 (1-2 family) $250.00 (all others)
Fuel Tanks	$75.00 administrative fee/ tank for installation or removal
Wrecking or Razing- Building Inspector may waive the fee if the structure is condemned	$100.00 (One or two family residences and accessory Structure over 250 sq ft)
Commercial/ Industrial Razing	$350.00
Moving buildings over public right-of-ways	$250.00 plus $0.03/ sq ft
Special Inspections and Reports	$150.00/ inspection report
Text Amendment (per Section 98-902)	$400.00
Zoning Map Amendment (per Section 98-903)	$400.00
Certified Survey Map (CSM)	For each new Residential Lot Created: $400.00 For each new Commercial Lot Created: $200.00
Extra Territorial Zoning (CSM)	$150.00
Plat Renewal	$150.00
Conditional Use (per Section 98-905)	$400.00 $100.00
Site Plan (per Section 98-908)	$400.00
Variance (per Section 98-910)	$400.00
Interpretation (per Section 98-911)	$150.00

Appeal (per Section 98-912)	$400.00
PD Zoning Map Amendment (Includes 1 PIP Review)	$750.00
PIP Review	$400.00
Filing or Recording fee with City Clerk, plus actual recording fee	$10.00
Triple Fees: Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be triple the total fees charged.	
NOTE: Fees shall be charged on gross square footage defined as follows: • The exterior dimensions, including attached garage and each floor level	
NOTE: In determining costs, all construction shall be included with the exception of heating, air conditioning, electrical or plumbing work.	
NOTE: All fee amounts shall be rounded up to the next full dollar amount.	
NOTE: An additional fee for plan review may be assessed at the time of application for renewal of the permit.	
* Base fee may be modified by Subsection (4) of Section 98-935, Fees of the Zoning Code	

CEMETERY FEES	
Opening Grave – Weekdays (Full Burial)	$675.00
Opening Grave - Saturdays (Full Burial)	$800.00
Opening Grave – Weekdays (Cremation)	$450.00
Opening Grave – Saturdays (Cremation)	$525.00
Two cremations buried in same grave at one time	$100.00 extra charge
Opening Grave – Weekdays - Baby Under 1 Year	$200.00
Opening Grave – Saturdays - Baby Under 1 Year	$300.00
Grave (50% Perpetual Care)	$650.00
Grave – Single Cremation (50% Perpetual Care)	$400.00
Grave – Double Cremation (50% Perpetual Care)	$500.00
Columbarium Niche (includes opening & inurnment) ($200 Perpetual Care)	$1,200.00 $1,000.00 bottom row
2nd Inurnment if Niche allows for two	$150.00 additional
Niche Door Inscriptions	$240.00
Frost Charges (November 1 to March 15)	$75.00
Stake Out Fee for Foundations	$50.00
Foundation Charges	$0.40 per square inch
Use of Cemetery for Functions	20% of Gross Receipts
POLICE DEPARTMENT FEES	
FINGERPRINTING	
City Residents	$15.00
Individuals employed in business in city limits or working for city licensed business	$15.00
Non-Residents	$60.00

PUBLIC WORKS FEES	
CONSTRUCTION PERMIT FEE	
Curb Cut/Driveway Approach Fee	$25.00
Right-of-Way Excavation Fee	$60.00
Storm Sewer Connection Fee	$25.00
Sanitary Sewer Connection Fee	$25.00
Special brush, limb and refuse pick-up	$24.00 per 15 minutes
Dumpster Delivery	$50.00 per dumpster
Dumpster Pick-up	$50.00 plus additional landfill fees

FIRE DEPARTMENT FEES	
Fees for Apparatus and Personnel	1 hour minimum and fractions thereafter on hourly rates unless stated otherwise
Chief, Deputy Chief or Assistant Chief	$26.00/hr.
Fire and EMS Personnel	$26.00/hr.
Engine/Squad	$550.00/hr.
Truck (aerial apparatus)	$875.00/hr.
Brush Truck	$300.00/hr.
Air Boat	$300.00/hr.
Technical Rescue and Utility	$500.00/hr.
Chief, Deputy Chief, Assistant Chief, or Command Vehicle	$50.00/hr.
Utility	$50.00/hr.
Ambulance	$270.00/hr.
Paramedic Intercept Fee (Option a OR b)	
a. Flat Rate Billed to Requesting Municipality	$400.00
b. Shared Revenue from Requesting Municipality	50% Monies Received
EMS First Responder and Transport Fees	
Residents Fee	$150.00 per call
Non-Resident Fee	$200.00 per call
Ambulance Transport Fee Schedule	
Advanced Life Support Base Rate	$1,300.00
Advanced Life Support Base Rate (ALS2)	$1,300.00
Advanced Life Support Base Rate (Intercept)	$1,300.00
Advanced Life Support Base Rate (Intercept ALS2)	$1,300.00

Equal Level Staffing Mutual Aid	$300.00
Basic Life Support Base Rate	$1,100.00
Mileage Charge	$20.00 per mile
Supplies used fee	-
Oil Dry	$10.00 per bag
Class A, B, or AB Firefighting Foam	$30.00/gallon
Fees Relating To Permits Required	
Fire pit burn permit	$15.00 each fire or $50.00 yr
Fireworks permit	$50.00
Burning permits	$50.00
Key box processing fee	$10.00
Operational Permit	$75.00
Fees Relating To Fire Protection Systems	
Basic system Review Fee is charged for systems without hydraulic calcs	$250
Fire Sprinkler, Fire Control and/or Fire Suppression system plan review with one set of hydraulic calculations. (Fee is charged for each separate floor and /or area of building per system and review.)	$350.00
Verifications of Additional Hydraulic Calcs (fee is charged for each additional set of hydraulic calculations required by the AHJ)	$200.00
Additional review of same system. (Fee applies to all re-submittals.)	$350.00
Site inspection during installation 2 hour minimum Note: system may not be concealed prior to inspection. Inspections are required for all systems.	$90.00/hr.
Modifications to existing systems	
Min. fee per system without hydraulic calcs	$100.00
Fee per sprinkler up to 15 sprinklers w/o calcs	$20.00 ea.
Fee per sprinkler up to 15 with calcs	$200.00
Fire Pumps per review	$350.00
Fire prevention inspection fee schedule:	
Residential Building Type:	
4 to 36 units	$10 per unit per year
37 to 60 units	$400 per year
61 to 99 units	$450 per year
100 units and above	$500 per year
Commercial:	
Under 1,000 square feet	$50
1,000 to 4,999 square feet	$100
5,000 to 24,999 square feet	$150
25,000 to 99,000 square feet	$200
100,000 to 174,999 square feet	$400
175,000 to 249,999 square feet	$700
Industrial:	

Under 5,000 square feet	$100
5,000 to 24,999 square feet	$200
25,000 to 99,000 square feet	$300
100,000 to 174,999 square feet	$500
175,000 to 349,999 square feet	$800
Additional conditions: (a) The fee for hotels and motels shall be the same as for residential property, except that the fee shall be calculated on a per room basis. (b) Square footage refers to the total floor area of any building or structure. (c) Inspection fees shall be charged to the property owner. Any fees unpaid by November 1 of each year shall be entered upon the tax roll as a special charge against the property and all proceedings in relation to the collection, return, and sale of the property for delinquent real estate taxes, shall apply to the inspection fee.	
Sprinkler system underground mains	
0-200 feet	$100.00
201-999 feet	$150.00
1000 or more	$300
Fire hose standpipe connections	$25.00 each
Other fire protection systems (hood, wet & dry chem.)	$350.00
Fire alarm systems per control panel	$300.00
Fire Alarm system manual pull stations, initiating and annunciation devices; this includes audible and/or visual devices; smoke, heat, flame, ionization, photoelectric detectors, water flow devices and all monitoring devices per review.	$75.00 up to 3 $12.00 each additional
Witness of all required tests – 2 hour minimum	$180.00/hr.
Inspection during installation	$90.00/hr.
Fire protection Consulting on systems and or for occupancies or permits	$90.00/hr. 1 Hour Minimum

Adopted this 8th day of January, 2024.

Report Criteria:
Report type: Summary
Check.Type = {<>} "Adjustment"
Bank.Bank account = "43257"
[Report].Invoice GL Account = {<>} 61
[Report].Invoice GL Account = {<>} 62
Invoice.Batch = "12192023","12222023","12282023","12292023","122923"

Check Issue Date	Check Number	Vendor Number	Payee	Amount
12/28/2023	1223	6858	ELAN FINANCIAL SERVICES	10,233.11
12/19/2023	84452	2104	AT&T	2,600.00
12/19/2023	84453	2104	AT&T	1,086.25
12/19/2023	84454	6767	AT&T	338.90
12/19/2023	84455	2108	AT&T LONG DISTANCE	264.07
12/19/2023	84456	2109	AT&T MOBILITY	4,309.47
12/19/2023	84457	6263	CHARTER COMMUNICATIONS	119.98
12/19/2023	84458	6129	DE LAGE LANDEN FINANCIAL SERVICES INC	220.65
12/19/2023	84459	6881	SARLES, EMILY	517.92
12/19/2023	84460	5001	VERIZON WIRELESS	38.01
12/22/2023	84472	5428	CITY OF LAKE GENEVA POLICE DEPT	52.15
12/29/2023	84474	6160	AMAZON CAPITAL SERVICES	6,014.29
12/29/2023	84475	2104	AT&T	1,759.81
12/29/2023	84476	6214	CAPITAL ONE	47.85
12/29/2023	84477	6263	CHARTER COMMUNICATIONS	699.93
12/29/2023	84478	3495	CITY OF LAKE GENEVA	1,133.89
12/29/2023	84479	2658	HEYER TRUE VALUE	1,832.93
12/29/2023	84480	6924	HOME DEPOT CREDIT SERVICES	765.10
12/29/2023	84481	6093	INGRAM LIBRARY SERVICES	8,029.87
12/29/2023	84482	2734	JEFFERSON FIRE & SAFETY INC	8,657.20
12/29/2023	84483	6524	JONES, HEATHER	6,029.11
12/29/2023	84484	5249	MARTINEZ, MICHELLE	175.00
12/29/2023	84485	6897	SCHILTZ, DAVID	144.00
12/29/2023	84486	2372	TOM DEBAERE	13.67
12/29/2023	84487	4944	TRACTOR SUPPLY CREDIT PLAN	493.83
12/29/2023	84488	4975	US CELLULAR	629.68
12/29/2023	84489	5183	VILLAGE OF SHARON POLICE DEPT	228.00
12/29/2023	84490	5071	WE ENERGIES	3,912.11
Grand Totals:				60,346.78

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11-00-00-16100	220.65	.00	220.65
11-00-00-21100	1,048.66	31,525.70-	30,477.04-
11-12-00-24280	228.00	.00	228.00
11-12-00-52210	81.54	.00	81.54
11-12-00-53100	190.95	.00	190.95
11-15-10-53100	139.13	.00	139.13
11-15-10-54500	356.86	.00	356.86
11-16-10-52210	1,178.91	.00	1,178.91

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
11-16-10-52240	1,358.89	.00	1,358.89
11-16-10-53100	14.97	.00	14.97
11-16-10-53500	13.67	.00	13.67
11-21-00-52210	4,190.83	.00	4,190.83
11-21-00-52620	2,887.02	.00	2,887.02
11-21-00-53120	52.15	.00	52.15
11-21-00-53300	517.92	.00	517.92
11-22-00-51380	186.96	.00	186.96
11-22-00-52210	1,951.97	.00	1,951.97
11-22-00-52240	570.54	.00	570.54
11-22-00-53100	65.90	.00	65.90
11-22-00-53200	1,222.00	.00	1,222.00
11-22-00-53500	3,304.06	1,048.66-	2,255.40
11-22-00-53510	317.33	.00	317.33
11-22-00-53990	117.90	.00	117.90
11-22-00-54500	1,391.71	.00	1,391.71
11-22-00-55100	349.00	.00	349.00
11-22-00-57350	348.50	.00	348.50
11-22-00-58000	551.94	.00	551.94
11-22-00-58110	1,154.13	.00	1,154.13
11-22-00-58500	2,837.50	.00	2,837.50
11-24-00-52620	191.54	.00	191.54
11-24-00-53100	99.30	.00	99.30
11-32-10-52210	512.24	.00	512.24
11-32-10-52240	1,022.70	.00	1,022.70
11-32-10-52400	112.47	.00	112.47
11-32-10-52500	92.40	.00	92.40
11-32-10-53320	150.00	.00	150.00
11-32-10-53400	127.93	.00	127.93
11-32-10-53500	363.66	.00	363.66
11-32-10-53510	391.76	.00	391.76
11-32-13-54100	180.00	.00	180.00
11-32-13-54200	649.99	.00	649.99
11-51-10-52240	524.26	.00	524.26
11-52-00-53400	37.98	.00	37.98
11-52-00-53520	1,191.42	.00	1,191.42
11-52-01-52240	60.04	.00	60.04
11-52-01-53500	17.08	.00	17.08
40-00-00-21100	.00	1,083.96-	1,083.96-
40-54-10-52210	17.10	.00	17.10
40-55-10-52210	72.03	.00	72.03
40-55-10-52240	280.08	.00	280.08
40-55-10-53160	195.77	.00	195.77
40-55-10-53500	212.62	.00	212.62
40-55-20-52210	306.36	.00	306.36
42-00-00-21100	.00	373.23-	373.23-
42-34-50-46330	10.00	.00	10.00
42-34-50-52210	111.72	.00	111.72
42-34-50-52500	189.92	.00	189.92
42-34-50-53100	16.60	.00	16.60
42-34-50-53400	44.99	.00	44.99
47-00-00-21100	.00	6,017.64-	6,017.64-
47-00-00-57210	2,916.67	.00	2,916.67

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
47-00-00-57212	2,916.67	.00	2,916.67
47-70-00-57155	184.30	.00	184.30
48-00-00-21100	.00	271.04-	271.04-
48-00-00-52210	47.18	.00	47.18
48-00-00-52240	95.60	.00	95.60
48-00-00-53400	128.26	.00	128.26
49-00-00-12710	1,133.89	.00	1,133.89
49-00-00-21100	.00	1,133.89-	1,133.89-
50-00-00-21100	.00	8,657.20-	8,657.20-
50-22-00-58000	8,657.20	.00	8,657.20
61-00-00-21100	.00	166.19-	166.19-
61-00-00-53110	.20	.00	.20
61-00-00-93700	165.99	.00	165.99
62-00-00-21100	.00	23.55-	23.55-
62-00-00-92100	23.55	.00	23.55
99-00-00-21100	32.99	12,176.03-	12,143.04-
99-00-00-52210	212.99	.00	212.99
99-00-00-53100	79.98	.00	79.98
99-00-00-53120	39.04	.00	39.04
99-00-00-53320	1,009.93	.00	1,009.93
99-00-00-53500	152.81	.00	152.81
99-00-00-53990	394.47	.00	394.47
99-00-00-54100	5,472.31	10.90-	5,461.41
99-00-00-54110	2,322.87	.00	2,322.87
99-00-00-54140	1,523.64	22.09-	1,501.55
99-00-00-54150	538.01	.00	538.01
99-00-00-55110	7.91	.00	7.91
99-00-00-55150	422.07	.00	422.07
Grand Totals:	62,510.08	62,510.08-	.00

Dated: 1/3/24

Mayor: Charles Klein

City Council: Jaime Heimerl

Ken Hovell

Timothy J. Dawson

City Recorder:

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof

Report Criteria:
Report type: Summary
Check.Type = {<>} "Adjustment"
Bank.Bank account = "43257"
[Report].Invoice GL Account = {<>} 61
[Report].Invoice GL Account = {<>} 62
Invoice.Batch = "12192023","12222023","12282023","12292023","122923"

M = Manual Check, V = Void Check

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Only unpaid invoices included.
Invoice.Batch = "01042024","01042024A","P01052024","P01052024A","F01052024","F01052024A"
Invoice Detail.GL account (2 Characters) = {<>} "61"
Invoice Detail.GL account (2 Characters) = {<>} "62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ABT MAILCOM				
47219	12/18/2023	2023 TAX MAILING	11-14-30-53120 POSTAGE-CITY CLERK	1,643.42
Total ABT MAILCOM:				1,643.42
ACTIVE911 INC				
519139	09/27/2023	911 MESSAGE SYS SUBS 2024	11-00-00-16100 PREPAID EXPENSES	750.00
Total ACTIVE911 INC:				750.00
AIR ONE EQUIPMENT INC				
201322P	12/19/2023	RESCUE JACKS	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	3,692.00
Total AIR ONE EQUIPMENT INC:				3,692.00
AMY'S SHIPPING EMPORIUM				
90144	11/30/2023	RETURN-DETECTIVE TESTS	11-21-00-53120 PD POSTAGE	12.50
Total AMY'S SHIPPING EMPORIUM:				12.50
ANDRES MEDICAL BILLING LTD				
122023LGWI	11/30/2023	EMS BILLING NOV 23	11-22-00-52140 OUTSIDE BILLING SERVICES	4,541.04
Total ANDRES MEDICAL BILLING LTD:				4,541.04
AURORA HEALTH CARE				
1047291	12/11/2023	BLOOD DRAWS	11-21-00-53800 PD SPECIAL INVESTIGATIONS	50.00
1089084	12/17/2023	DOT DRUG SCREEN	11-32-10-52050 DRUG AND MEDICAL TESTING	151.00
Total AURORA HEALTH CARE:				201.00
BALDWIN COOKE				
7509637	12/07/2023	2023 MONTHLY MONITORS	11-21-00-53100 PD OFFICE SUPPLIES	38.47
Total BALDWIN COOKE:				38.47
BATTERIES PLUS LLC				
P68165726	12/01/2023	FLASHLIGHT BATTERIES	11-21-00-53420 PD SPECIAL EQUIPMENT	75.60
Total BATTERIES PLUS LLC:				75.60
BEAR GRAPHICS				
0930265	12/14/2023	ABSENTEE INNER ENVELOPES	11-00-00-16100 PREPAID EXPENSES	2,093.84
0930269	12/14/2023	ABSENTEE CARTON ENVELOP	11-00-00-16100 PREPAID EXPENSES	1,456.90
Total BEAR GRAPHICS:				3,550.74
BOUND TREE MEDICAL LLC				
85153495	11/13/2023	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	30.07

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
85153496	11/13/2023	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	179.60
85158143	11/16/2023	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	371.96
85164076	11/22/2023	EMS MED SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	612.85
85175037	12/05/2023	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	522.89
Total BOUND TREE MEDICAL LLC:				1,717.37
BUMPER TO BUMPER AUTO PARTS				
662-480727	12/05/2023	BACKUP LIGHT ENG 2	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	19.99
662-480986	12/14/2023	GLOSS BK	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	55.99
Total BUMPER TO BUMPER AUTO PARTS:				75.98
CASPER'S TRUCK EQUIPMENT				
0059247-IN	12/19/2023	LIFT GATE TRUCK 145	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	4,998.00
Total CASPER'S TRUCK EQUIPMENT:				4,998.00
CDW GOVERNMENT INC				
MS84530	10/27/2023	CRADLEPOINT ANTENNA	11-22-00-54500 FIRE IT SERVICES	328.17
NJ10245	11/29/2023	GAMBER POWER SUPPLY	11-22-00-54500 FIRE IT SERVICES	272.92
NJ53886	11/30/2023	COMP REPLACE-DISPATCH DIS	11-21-00-58100 EQUIPMENT OUTLAY	246.36
NJ63783	11/30/2023	COMPUTER REPLACE-NEW DE	11-21-00-58100 EQUIPMENT OUTLAY	260.20
NJ63885	11/30/2023	COMP REPLACE-DISPATCH DIS	11-21-00-58100 EQUIPMENT OUTLAY	21.64
NJ81454	12/01/2023	COMP REPLACE-NEW DETECTI	11-21-00-58100 EQUIPMENT OUTLAY	1,267.51
NK11528	12/02/2023	COMP REPLACE-DISPLAY DISP	11-21-00-58100 EQUIPMENT OUTLAY	1,285.14
NN45634	12/12/2023	MONITOR, WATCHGUARD,CAB	11-21-00-53050 DATA PROCESSING	190.73
NR71806	12/20/2023	COMPUTER REPLACE-ROLL CA	11-21-00-58100 EQUIPMENT OUTLAY	1,882.71
Total CDW GOVERNMENT INC:				5,755.38
CLEAN WATER ENGINEERING LLC				
1048	12/12/2023	CROSS CONNECITON INSPECT	11-24-00-52190 CONTRACT BUILDING INSPECTOR	180.00
Total CLEAN WATER ENGINEERING LLC:				180.00
CREEDON, MARGARET M				
LGWI-23-1021:	11/17/2023	EMS REFUND	11-22-00-46240 FIRE/EMS BILLING REVENUE	19.73
Total CREEDON, MARGARET M:				19.73
DINGES FIRE COMPANY				
47615	12/01/2023	CUTOFF SAW BLADE	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	189.32
47646	12/04/2022	HANDLELOK STRAP	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	54.56
Total DINGES FIRE COMPANY:				243.88
DUNN LUMBER				
1590800	11/28/2023	NUTS/BOLTS-MOUNTING EQUI	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	5.90
1597150	12/05/2023	RADAR GUN FUSES	11-21-00-53420 PD SPECIAL EQUIPMENT	3.99
1601388	12/08/2023	HEATER, EXT CORD, ANIT-FRE	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	81.98
1601388	12/08/2023	HEATER, EXT CORD, ANIT-FRE	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	9.98
Total DUNN LUMBER:				101.85
EAGLE MEDIA INC				
00138020	12/06/2023	LUDWIGI-INITIAL ISSUE	11-21-00-51380 PD UNIFORM ALLOWANCE	52.98

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
00138097	12/21/2023	GRITZNER-2 BADGES	11-21-00-51380 PD UNIFORM ALLOWANCE	361.95
00138097	12/21/2023	KELLER-2 BADGES	11-21-00-51380 PD UNIFORM ALLOWANCE	361.95
00138097	12/21/2023	TIETZ-1 BADGE	11-21-00-51380 PD UNIFORM ALLOWANCE	180.97
00138097	12/21/2023	NETTESHEIM 2 BADGES	11-21-00-51380 PD UNIFORM ALLOWANCE	361.95
00138097	12/21/2023	HALL 2 BADGES	11-21-00-51380 PD UNIFORM ALLOWANCE	361.95
00138097	12/21/2023	DERRICK-1 BADGE	11-21-00-51380 PD UNIFORM ALLOWANCE	180.98
00138097	12/21/2023	HINZPETER 2 BADGES	11-21-00-51380 PD UNIFORM ALLOWANCE	361.95
00138097	12/21/2023	SPRINGHORN 1 BADGE	11-21-00-51380 PD UNIFORM ALLOWANCE	180.98
00138097	12/21/2023	NELSON 1 BADGE	11-21-00-51380 PD UNIFORM ALLOWANCE	132.05
00138097	12/21/2023	SPOTZ-2 BADGES	11-21-00-51380 PD UNIFORM ALLOWANCE	264.10
00138097	12/21/2023	WARD 1 BADGE	11-21-00-51380 PD UNIFORM ALLOWANCE	132.05
00138097	12/21/2023	MCBRIDE 2 BADGES	11-21-00-51380 PD UNIFORM ALLOWANCE	264.10
00138097	12/21/2023	GREETHAM 2 BADGES	11-21-00-51380 PD UNIFORM ALLOWANCE	264.10
00138097	12/21/2023	BOULAND 1 BADGE	11-21-00-51380 PD UNIFORM ALLOWANCE	132.05
00138097	12/21/2023	GONZALEZ 1 BADGE	11-21-00-51380 PD UNIFORM ALLOWANCE	132.05
00138097	12/21/2023	SANCHEZ-HERNANDEZ 1 BAD	11-21-00-51380 PD UNIFORM ALLOWANCE	132.05
00138097	12/21/2023	HANSEN 2 BADGES	11-21-00-51380 PD UNIFORM ALLOWANCE	264.10
00138097	12/21/2023	SPARE BADGES (2)/BROWN	11-21-00-51390 PART TIME UNIFORM EXPENSE	396.15
00138136	12/20/2023	EMBROIDERED KNIT HATS	11-21-00-51390 PART TIME UNIFORM EXPENSE	137.50
Total EAGLE MEDIA INC:				4,655.96
ELKHORN CHEMICAL CO INC				
653719	12/18/2023	DOODLE SCRUB RIV FLOORS	11-52-00-53990 PARKS MISCELLANEOUS EXPENSES	1,055.00
Total ELKHORN CHEMICAL CO INC:				1,055.00
ELKHORN NAPA AUTO PARTS				
320982	12/18/2023	BOXED MINIATURES	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	13.80
321060	12/18/2023	HOSE FITTINGS	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	85.21
Total ELKHORN NAPA AUTO PARTS:				99.01
EMERGENCY COMMUNICATION SYS				
4101	11/22/2023	ANNUAL SIREN MAINT	11-29-00-52100 STORM SIRENS MAINT. & REPAIRS	1,746.00
Total EMERGENCY COMMUNICATION SYS:				1,746.00
FORD OF LAKE GENEVA				
32794	01/24/2023	WHEEL COVER CAR 4	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	91.53
84797	12/01/2023	CAR 1 - OIL, LUBE, FILTER	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	57.21
84975	12/26/2023	206 TIRE REPAIR	11-21-00-53610 PD EQUIP MAINT SERV COSTS	44.14
Total FORD OF LAKE GENEVA:				192.88
GATEWAY TECHNICAL COLLEGE				
28451	12/15/2023	BOULAND, HARTLAUB FIRE TR	11-22-00-54100 FIRE TRAINING PAY	518.59
28481	12/15/2023	DROHNER, FLANNERY, MARTIN	11-22-00-55100 EMS TRAINING PAY	3,488.26
Total GATEWAY TECHNICAL COLLEGE:				4,006.85
GENCOMM				
325848	11/09/2023	REPAIRS TO COMM EQUIPMEN	11-22-00-52620 FD-COMMUNICATION SYS MAINT FEE	703.60
326459	11/22/2023	STROBE REPAIR - CAR 1	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	822.50
Total GENCOMM:				1,526.10

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
GENERAL FIRE EQUIPMENT CO				
150331	10/18/2023	SQUAD REPLACEMENT-LIGHT	50-21-00-58000 POLICE EQUIPMENT PURCHASES	1,963.20
Total GENERAL FIRE EQUIPMENT CO:				1,963.20
GRAINGER				
9936123380	12/14/2023	NEOPRENE DOOR SWEEP	40-55-20-52400 LOWER RIVIERA REPAIRS	205.36
Total GRAINGER:				205.36
GRAND GENEVA RESORT & SPA				
215636	12/14/2023	HOLIDAY PARTY-BALANCE	11-10-00-51390 STAFF APPRECIATION	790.50
Total GRAND GENEVA RESORT & SPA:				790.50
HEIN ELECTRIC SUPPLY CO				
S100091908.0	12/12/2023	STREET LIGHT REPAIRS	11-34-10-52610 STREET LIGHTS REPAIRS	3,317.64
Total HEIN ELECTRIC SUPPLY CO:				3,317.64
INITIAL DESIGNS				
10246	12/04/2023	200 MALTESE PATCHES	11-22-00-51380 FIRE DEPT UNIFORMS	570.00
10247	12/04/2023	DETKOWSKI, SCHILTZ, BAUMA	11-22-00-51380 FIRE DEPT UNIFORMS	451.00
Total INITIAL DESIGNS:				1,021.00
INTOXIMETERS INC				
748670	11/29/2023	INTOXIMETERS (1)	11-21-00-58100 EQUIPMENT OUTLAY	222.50
Total INTOXIMETERS INC:				222.50
ITU ABSORB TECH INC				
8245279	12/08/2023	FLOOR MATS	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	133.03
Total ITU ABSORB TECH INC:				133.03
JAMES IMAGING SYSTEMS INC				
1390042	12/14/2023	COPIER-DEC	11-21-00-55310 COPY MACHINE & SHREDDING SVC	132.25
Total JAMES IMAGING SYSTEMS INC:				132.25
KAESTNER AUTO ELECTRIC				
428675	12/15/2023	SNOW SHOVELS	11-32-12-53440 SNOW REMOVAL EXPENSES	175.96
Total KAESTNER AUTO ELECTRIC:				175.96
KIESLER'S POLICE SUPPLY INC				
IN227927	12/01/2023	LESS LETHAL SHOTGUN (3)	11-21-00-58100 EQUIPMENT OUTLAY	2,343.13
Total KIESLER'S POLICE SUPPLY INC:				2,343.13
LAKE GENEVA UTILITY				
515 N BOULD	11/09/2023	515 N BOULDER RIDGE DR	45-00-00-24520 WATER IMPACT FEES	2,530.00
515 N BOULD	11/09/2023	515 N BOULDER RIDGE DR	45-00-00-24530 SEWER IMPACT FEES	4,103.00
Total LAKE GENEVA UTILITY:				6,633.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
LANGUAGE LINE SERVICES				
11163295	11/30/2023	INTERPRETER FEES-NOV	11-21-00-51400 PD INTERPRETERS FEES	55.21
Total LANGUAGE LINE SERVICES:				55.21
LASER ELECTRIC SUPPLY				
1493766-00	12/04/2023	BULBS & BATTERIES	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	110.29
1493766-01	12/08/2023	BATTERY	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	19.28
Total LASER ELECTRIC SUPPLY:				129.57
LEXIPOL LLC				
#INVLEX12256	12/01/2023	2024 LEXIPOL SUBSCRIPTION	11-00-00-16100 PREPAID EXPENSES	6,050.27
Total LEXIPOL LLC:				6,050.27
MALEK & ASSOCIATES CONSULTANTS				
6449	11/21/2023	PLAN REVIEW BUONA LG	11-22-00-57500 SPRINKLER SYSTEMS EXPENSES	255.00
6450	11/21/2023	SPRINKLER PLAN REVIEW	11-22-00-57500 SPRINKLER SYSTEMS EXPENSES	255.00
6452	12/07/2023	FIRE ALARM PLAN REVIEW	11-22-00-57500 SPRINKLER SYSTEMS EXPENSES	367.50
Total MALEK & ASSOCIATES CONSULTANTS:				877.50
MARED MECHANICAL				
138949	12/06/2023	MAKEUP AIR REPAIR FOR GAR	11-16-10-52400 CITY HALL BUILDING REPAIRS	440.00
Total MARED MECHANICAL:				440.00
MARIO TROMBETTA				
23226	12/04/2023	SQUAD CHANGEOVER	50-21-00-58000 POLICE EQUIPMENT PURCHASES	7,000.00
Total MARIO TROMBETTA:				7,000.00
MIDWEST DOOR COMPANY				
4468	12/13/2023	DOOR REPAIR	11-21-00-53420 PD SPECIAL EQUIPMENT	155.00
Total MIDWEST DOOR COMPANY:				155.00
MINUTEMAN PRESS				
54847	12/18/2023	SEASON PERMITS-2024	11-00-00-16100 PREPAID EXPENSES	348.46
Total MINUTEMAN PRESS:				348.46
MK CELLULAR				
MKSMBIN2065	12/05/2023	OTTER BOX REPLACEMENT-TO	11-16-10-53100 CITY HALL OFFICE SUPPLIES	39.99
MKSMBIN2066	12/07/2023	UPGRADE-PARKING PHONES	42-34-50-53100 OFFICE SUPPLIES	140.00
MKSMBIN2066	12/07/2023	PHONE FOR PARKS SUPERINT	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	70.00
Total MK CELLULAR:				249.99
NETWORK PHOTOGRAPHY				
4619	12/18/2023	DEPARTMENT PHOTOS-NEW E	11-21-00-51390 PART TIME UNIFORM EXPENSE	440.00
Total NETWORK PHOTOGRAPHY:				440.00
ODP BUSINESS SOLUTIONS LLC				
343863656001	12/22/2023	STORAGE BOXES	11-14-10-53100 MAYOR OFFICE SUPPLIES	14.49

Invoice Number	Invoice Date	Description	GL Account and Title		Net Invoice Amount
343863656001	12/22/2023	STORAGE BOXES	11-15-10-53100	ACCTG OFFICE SUPPLIES	14.49
346078083001	12/14/2023	ADDING MACH ROLLS, PENS, E	11-16-10-53100	CITY HALL OFFICE SUPPLIES	30.96
Total ODP BUSINESS SOLUTIONS LLC:					59.94
OFFICE PRO INC					
672681-0	11/21/2023	TOILET PAPER & CLEANERS	11-22-00-53500	BLDG MAINT SUPPLIES-FIREHOUSE	61.78
Total OFFICE PRO INC:					61.78
QUILL CORPORATION					
2216928	12/04/2023	MAGNET-RETURNED	11-21-00-53100	PD OFFICE SUPPLIES	10.99-
36042585	12/07/2023	CALENDARS, TABS	11-21-00-53100	PD OFFICE SUPPLIES	147.65
36044375	12/07/2023	COPY PAPER	11-21-00-53100	PD OFFICE SUPPLIES	33.68
36129078	12/12/2023	TAPE/POSTIT	11-21-00-53100	PD OFFICE SUPPLIES	41.18
Total QUILL CORPORATION:					211.52
RAY O'HERRON CO INC					
2313737	12/19/2023	EQUIPMENT OUTLAY	50-22-00-58000	FIRE EQUIPMENT PURCHASES	6,851.61
Total RAY O'HERRON CO INC:					6,851.61
RELIANT FIRE APPARATUS INC					
CI007033	11/17/2023	HARDWARE NEW ENGINE	50-22-00-58000	FIRE EQUIPMENT PURCHASES	1,628.43
CI007049	11/22/2023	VEHICLE PLACARDS	50-22-00-58000	FIRE EQUIPMENT PURCHASES	10,338.25
CI007084	12/05/2023	ENG 1 COMP SCREEN REPAIR	11-22-00-52400	EQUIPMENT REPAIRS-FIRE DEPT	3,863.58
Total RELIANT FIRE APPARATUS INC:					15,830.26
ROTE OIL					
233480409	12/14/2023	398.5 GAL ON ROAD	11-32-10-53410	VEHICLE-FUEL & OIL	1,255.28
Total ROTE OIL:					1,255.28
SHERWIN WILLIAMS					
3997-7	12/14/2023	LIVINGSTON KITCHEN GREEN	11-52-00-53520	GROUNDS MAINT SUPPLIES	138.57
Total SHERWIN WILLIAMS:					138.57
SHRED-IT					
8005714386	12/25/2023	SHREDDING SVC-DEC	11-16-10-53600	CITY HALL MAINT SERVICE COSTS	80.10
Total SHRED-IT:					80.10
SOMAR TEK LLC/SOMAR ENTERPRISE					
103139	11/27/2023	RIFLE SLINGERS (10)	11-21-00-54100	PD TRAINING EXPENSES	590.00
Total SOMAR TEK LLC/SOMAR ENTERPRISE:					590.00
STREAMLIGHT					
1919690	11/08/2023	FIRE VULCAN LED	11-22-00-52400	EQUIPMENT REPAIRS-FIRE DEPT	31.25
Total STREAMLIGHT:					31.25
STRYKER					
9205152646	12/04/2023	STATE MANDATED TESTING	11-22-00-58200	STATE MANDATED EQUIP TESTING	510.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
9205152648	12/04/2023	STATE MANDATED TESTING	11-22-00-58200 STATE MANDATED EQUIP TESTING	316.00
9205152650	12/04/2023	STATE MANDATED TESTING	11-22-00-58200 STATE MANDATED EQUIP TESTING	316.00
9205152651	12/04/2023	STATE MANDATED TESTING	11-22-00-58200 STATE MANDATED EQUIP TESTING	510.00
9205152653	12/04/2023	STATE MANDATED TESTING	11-22-00-58200 STATE MANDATED EQUIP TESTING	510.00
9205152655	12/04/2023	STATE MANDATED TESTING	11-22-00-58200 STATE MANDATED EQUIP TESTING	316.00
Total STRYKER:				2,478.00
TARGET SOLUTIONS LEARNING				
#INV86502	12/31/2023	TSPREMIER- TS MAINTAIN FEE	11-00-00-16100 PREPAID EXPENSES	6,695.60
#INV86534	12/31/2023	CHECK IT ANNUAL FEE-2024	11-00-00-16100 PREPAID EXPENSES	5,312.80
Total TARGET SOLUTIONS LEARNING:				12,008.40
THE KNOT WORLDWIDE INC.				
INV787590727	12/13/2023	VENUE ADVERTISEMENT	40-55-10-53160 PUBLICATIONS & PROMOTIONS	621.02
Total THE KNOT WORLDWIDE INC.:				621.02
THOMSON REUTERS - WEST				
849382459	12/01/2023	CLEAR-DEC	11-21-00-53800 PD SPECIAL INVESTIGATIONS	196.80
Total THOMSON REUTERS - WEST:				196.80
TOP PACK DEFENSE LLC				
12065	12/14/2023	WINDLER	11-21-00-51380 PD UNIFORM ALLOWANCE	204.62
12066	12/14/2023	FROGGATT	11-21-00-51380 PD UNIFORM ALLOWANCE	149.38
12169	12/22/2023	WISNIEWSKI	11-21-00-51380 PD UNIFORM ALLOWANCE	31.49
Total TOP PACK DEFENSE LLC:				385.49
TOTAL PARKING SOLUTIONS INC				
106608	12/15/2023	CMS MONITORING JAN 24	11-00-00-16100 PREPAID EXPENSES	3,445.00
106614	12/15/2023	PAY BY TEXT FEES NOVEMBER	42-34-50-54500 SUPPORT CONTRACTS	324.45
TOTAL PARKING SOLUTIONS INC:				3,769.45
TRI-TECH FORENSICS INC				
00952840	11/30/2023	SUPPLIES -EVIDENCE ROOM-E	11-21-00-53800 PD SPECIAL INVESTIGATIONS	159.80
00953438	12/01/2023	SUPPLIES -EVIDENCE ROOM-B	11-21-00-53800 PD SPECIAL INVESTIGATIONS	29.50
Total TRI-TECH FORENSICS INC:				189.30
UNIVERSAL MEDICAL INC				
00174039	11/22/2023	PERICARDIOCENTESES SIMUL	11-22-00-55100 EMS TRAINING PAY	2,117.85
Total UNIVERSAL MEDICAL INC:				2,117.85
VETERAN VEHICLE REPAIR LLC				
3888	12/06/2023	207-TIRES&ALIGNMENT/CHAN	11-21-00-53610 PD EQUIP MAINT SERV COSTS	274.20
3912	12/11/2023	206- TIRE REPAIR	11-21-00-53610 PD EQUIP MAINT SERV COSTS	37.84
3931	12/13/2023	209-OIL CHANGE/BRAKES	11-21-00-53610 PD EQUIP MAINT SERV COSTS	812.44
3932	12/14/2023	201-OIL CHANGE	11-21-00-53610 PD EQUIP MAINT SERV COSTS	83.51
012	12/22/2023	201 FRONT BRAKE PADS, ROT	11-21-00-53610 PD EQUIP MAINT SERV COSTS	1,047.55
Total VETERAN VEHICLE REPAIR LLC:				2,255.54

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
WALWORTH COUNTY SHERIFF				
131082	12/04/2023	RANGE NOV	11-21-00-54100 PD TRAINING EXPENSES	150.00
				150.00
Total WALWORTH COUNTY SHERIFF:				150.00
WAUKESHA CNTY TECH COLLEGE				
S0817817	11/28/2023	TRAINING-WISNIEWSKI	11-21-00-54100 PD TRAINING EXPENSES	150.00
Total WAUKESHA CNTY TECH COLLEGE:				150.00
WI DEPT OF TRANSPORTATION				
395-00003318	12/01/2023	HWY 50 RD IMPROVE PROJECT	43-32-10-17010 STREET IMP PROGRAM	8,388.64
395-00003318	12/01/2023	HWY 50 RD IMPROVE PROJECT	43-32-10-17010 STREET IMP PROGRAM	14,952.13
395-00003318	12/01/2023	HWY 120 IMPROVE PROJECT	43-32-10-17010 STREET IMP PROGRAM	778.61
				24,119.38
Total WI DEPT OF TRANSPORTATION:				3,208.43
WINTER EQUIPMENT COMPANY INC				
IV57751	12/14/2023	PLOWGUARD CURBRUNNER	11-32-12-53400 OPERATING SUPPLIES-SNOW & ICE	3,208.43
Total WINTER EQUIPMENT COMPANY INC:				3,208.43
ZOLL MEDICAL CORPORATION				
3857625	11/14/2023	PEDI-PADZ ELECTRODES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	383.76
3870460	12/06/2023	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	380.00
3873613	12/11/2023	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	457.00
				1,220.76
Total ZOLL MEDICAL CORPORATION:				151,543.06
Grand Totals:				

Dated: 1/3/24

Mayor: Clarence Klein

City Council: John Yunker

Ken Monroe

Timothy J. Dyson

City Recorder:

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Only unpaid invoices included.
Invoice.Batch = "01042024","01042024A","P01052024","P01052024A","F01052024","F01052024A"
Invoice Detail.GL account (2 Characters) = {<>} "61"
Invoice Detail.GL account (2 Characters) = {<>} "62"

CITY OF LAKE GENEVA
AGENDA ITEM REQUEST FORM

PLEASE ATTACH ANY INFORMATION THAT YOU WOULD LIKE INCLUDED IN THE AGENDA PACKET.

WE WILL SEND DIGITAL FILE

1. **Name of individual(s) requesting agenda item. (Per § 2.42(c) of the municipal code, agenda item request must be submitted by two Aldermen, Mayor or Administrator and must be received by the City Clerk at least two Fridays prior to the scheduled City Council meeting.)**

   PEG ESPOSITO, ALDERMAN 3RD DISTRICT
   MARY JO FESENMAIER, ALDERMAN 2ND

2. **Item requested to be placed on agenda. (Please list as you would like to see it on the agenda.)**

   Discussion/recommendation regarding Knowles – Nelson Grant for Hillmoor wetlands.

3. **Committee, Board or Commission which you are asking to review this item.**

   COUNCIL

4. **Date of meeting(s).**

   1/8/24

Signature: _____ Date: 12/28/23

Signature: _____ Date: 12/28/2023

For Office Use Only

Date Received by Clerk: 12/28/23
Committee/Council and Meeting Date Scheduled: _____
Notes: _____

Copies Provided to: City Administrator

State of Wisconsin
Department of Natural Resources
dnr.wi.gov

Stewardship Local Assistance, Federal Land & Water Conservation Fund, & Recreational Trails Program Grant Application

Form 8700-191 (R 02/23)

Notice: Use of this form is required by the Department of Natural Resources (DNR) for any application filed pursuant to ss. NR 50.06, NR 50.21, and NR 51, Subchapters XI-XV, Wis. Adm. Code. Personal identifiable information will only be used in conjunction with the programs listed above. If you have any questions contact your local community service specialist. Personally identifiable information provided on this form will be used for program administration and will be available to requesters as required under Wisconsin's Public Records Law [ss. 19.31 - 19.39, Wis. Stats.].

Applicant	Individual Authorized to Act on Behalf of Applicant	
City of Lake Geneva	Charlene Klein	
Street or PO Box	Title	
626 Geneva St.	Mayor	
City, State, Zip Code	Telephone Number	Fax Number
Lake Geneva, WI 53147	(262) 215-3563	
County	E-Mail Address	
Walworth	Mayor@cityoflakegeneva.com	

Grant Payment Information:

ACH Payment Email Address	or ☐ Check Mailing Address (if different from applicant)			
treasurer@cityoflakegeneva.gov	Name	Address		
	Organization:	City	State	ZIP Code

Section 1: Project Information

Project Title:
Hillmoor Trail System-Phase I

Project Type (select one)
◉ Development ○ Acquisition
○ Rehabilitation ○ Maintenance

Financial Summary

Total Project Costs STEW/LWCF/RTP	Grant Request STEW/LWCF (up to 50%)	Grant Request RTP (up to 80%)
$485,000	$242,500	

Match Sources

Sponsor Funds:		
(Cash and/or Force Account)	$242,500	
Donations:		
(Cash, Labor, Materials, Equipment)		
Other (list):		
Total Sponsor Match:	$242,500	

Project Location

Township	Range	Section	¼ ¼	¼	GPS Coordinates (Decimal Degrees):	County
N	○ E ○ W				Lat: _____ Long: _____	Walworth

UEI # (12 digits)

Congressional/Legislative District Numbers (link)		
WI Senate	WI Assembly	US Congress
11	32	1

Section 2: Project Details

1. What is the primary purpose of the project?

The City of Lake Geneva purchased the 183-acre Hillmoor property in December 2022. The purpose of installing public hiking trails is to provide safe and scenic public access for residents and visitors to hike the property on the 60 acres of floodplain that cannot be developed as well as through the oak savanna, which will be preserved. During public input sessions following the purchase, almost 90 percent of citizens who spoke at the sessions said that this was the number one recreational use they wanted on the property.

2. Describe in detail which elements of the project will be completed with the requested funds. Please do not include information about tasks which are not part of this funding request.

The grant funds and match will be used to create the 3 1/2 miles of trails. This will include repairing the existing cart paths from when the property was used as a golf course and linking them with 9,500 linear feet of a crushed limestone path that is 10 feet wide and ADA compliant. Four foot bridges will be built across the White River that are ADA compliant and can hold an ATV for emergency access. Finally, the grant will fund four signs, two at each trailhead to include a map of the trails and provide the rules for use. QR codes will be provided on the signs.

3. How will the public use and access the project?

There will be two entry points. The primary trail head will provide easy access for city residents and is in the city's business district. It is adjacent to Eastview School and the city-owned White River Park, which has restrooms, dog park and disc golf course. A parking lot for 34 cars is leased from the Lake Geneva School District. The second trail head will be on the north end of the property (see map) from a city lot on Sheridan Springs Road where there is grass parking for more than 100 cars. There is easy access to this entry point from Highway 12 and visitors would not have to drive through the city business district to reach this trailhead.

4. What key partnerships are involved in this project?

The City of Lake Geneva is working with the Geneva Lake Conservancy, an accredited land trust that has developed and maintains 5 public nature preserves in Walworth County, two of which have been purchased with Knowles Nelson Stewardship grants. The Conservancy has developed a trail system and Land Management Plan for the 60 acres of wetlands and floodplains on the Hillmoor property and will be working with the City of Lake Geneva Public Works department to install the trail system. Other partners include VISIT Lake Geneva, which will have maps and information on the new trails at their visitor's center. Volunteer work days will be publicized through other supporters, including the Environmental Education Foundation, which works with area schools and Clear Water Sports, the city's retail store for outdoor apparel that also rents kayaks and other outdoor equipment.

5. Who will complete the operations and maintenance of the project?

The trail system will be installed by a contractor hired by the City of Lake Geneva Public Works Department. Staff from the Geneva Lake Conservancy who have installed previous trail systems will assist. The maintenance of the trails and bridges will be the responsibility of the City of Lake Geneva's Public Works Department.

6. How did the public provide input for this project? Is there any opposition to the project? If opposition, please explain.

After the purchase was completed in December, two public input sessions were held on January 15 and January 17, 2023. More than 80 percent of the speakers spoke in favor of keeping the majority of Hillmoor land as a park with hiking and nature trails. In addition, in 2019, public workshops held to update the City's Comprehensive Plan identified Hillmoor as the most important area to preserve and keep as open space and identified new bicycle and pedestrian paths as a major use for this property.

7. Explain the approval process for this project.

The City's Hillmoor Ad Hoc Committee voted unanimously on March 16 to approve the 3 1/2 mile trail system for Hillmoor and apply for a Knowles Nelson grant to fund 50 percent of the project. The City Council voted on the proposal on April 10 and passed a resolution to move forward with the Knowles Nelson grant and guarantee the match.

8. How will the in-perpetuity obligations of these grant funds be managed? Who will be responsible for long-term operation and maintenance of the project and how will future funding be obtained?

The City of Lake Geneva's Public Works Department will include operation and maintenance costs in its annual Parks budget.

9. **Park/Trail/Recreational Area Name:** Hillmoor (i.e. Lakeshore Park, Big Ben Recreational Area, Six Mile Wilderness Trail, etc.)

Total Park Acreage: 189.00 **Acreage for this Project:** 62.00

(●) Project site is undeveloped ( ) Project site is partially developed

10. **Are there any underground utility easements or overhead power lines on the property?** Explain:
Yes, there are water, electric and gas underground utility easements on the property that are managed by the utility working with the City of Lake Geneva's Public Works Department. Because the paths require no digging, they are not expected to adversely impact the utility easements. When the bridges are constructed, the utility easements will be considered in the final locations and DIGGERS hotline will be called to mark the locations for digging associated with the bridges.

11. **When will the property or facility be open to the public?** Yes

12. **Who is the primary project manager?** (●) Applicant from Page 1 ( ) Other - Specify:

13. **Who is handling the financial administration of the project?** (●) Applicant from Page 1
( ) Other - Specify:

14. **Estimated Project Timeline:**

Acquisition: Have you already purchased the property? If yes, date

If so, have you received a DNR "letter of retroactivity" for the project? ( ) Yes (●) No

If no, anticipated closing date:

Development: Anticipated Start Date 04/01/2024

Anticipated Completion Date 11/01/2024

15. **Describe the current project site and use.** (Include physical characteristics, topography, vegetation cover type, presence of any waterways/wetlands, current land use and zoning classification, etc.)
The property is an abandoned golf course with scattered trees and a topography that slopes north towards the White River, which has its original meandering on the north end of the property and was ditched on the west end to form the golf course. In total, there are approximately 5,600 linear feet of the White River on the property, including both banks. A Primary Environmental Corridor overlays most of the wetlands and floodplains along the White River. There is a high quality oak savanna on the eastern edge of the property and oaks and other native trees are scattered throughout the property. The floodplains are primarily open with some buckthorn and honeysuckle that need to be removed. The property is currently zoned private recreational use.

16. **If applying for RTP, will any tree removal occur? If yes, how many trees and what is the average d. b. h. (diameter, breast, height)?**
N/A

17. **Has the area been surveyed for endangered and rare species?** If yes, explain.

Yes, the property was surveyed by SEWRPC in 1989 and 1990. No endangered or threatened plant species were noted in either the upland or wetland areas. Two rare aquatic species were identified in this segment of the White River including the state threatened longtailed sunfish and species of concern, the least darter.

18. Have you discussed the project with your regional DNR Regional Project Manager within the past 6 months? ◉ Yes ○ No

DNR Contact Sarah Debruijn

19. Has consultation with a DNR Water Management Specialist occurred prior to submitting the application? ◉ Yes ○ No

IF ACQUISITION:

20. The landowner (seller) is a(an): ○ Individual ○ Developer ○ Corporation ○ Other: _____

21. Is the property located within the boundaries of another unit of government? ○ Yes ○ No
If yes, attach copy of approval resolution from other jurisdiction.

22. Is the property currently being leased or rented? ○ Yes ○ No
If yes, Date agreement expires: _____
If yes, explain and include copy of the lease.

23. Are there any buildings on the property? ○ Yes ○ No
If yes, explain what will be done with them.

24. After (or at the time of) the land purchase, will a conservation easement be executed on the property? ○ Yes ○ No
If yes, explain and attach draft easement.

25. Did the seller originally acquire property 3 or less years before expected date of purchase? ○ Yes ○ No
If yes, attach copy of seller's deed for potential grant calculation purposes.

26. Will the property be transferred to another eligible sponsor? ○ Yes ○ No
If yes, explain and provide the adopting resolution from the accepting sponsor

27. Is seller requiring payment for property over time? ◯ Yes ◯ No
If yes, explain.

IF DEVELOPMENT:

28. Does someone other than the applicant from page 1, own the site? ◯ Yes ◉ No
If yes, explain and attach easement or lease document.

29. Does the State of Wisconsin own the site? ◯ Yes ◉ No
If yes, explain and attach the land use agreement/memorandum of understanding.

30. What soil disturbance will be occurring on the site and what is the size of the total disturbed area?
The crushed limestone path will be put on top of the soil so there will be little soil disturbance. The four bridges will require digging the support beams on either side of the river but the soil disturbance will be less than one acre.

Required Application Attachments

Please submit the following documents as attachments to the grant application. Note that some attachments are only applicable to select project types.

Acq. Project	Dev. Project		Required Application Documents
☐	☒	1	Grant Application (Form 8700-191) – ***Must be Signed by Project Applicant***
☐	☒	2	Response to Ranking Questions & Criteria (Form 8700-338) and required documentation
☐	☒	3	Project Resolution from Grant Applicant (Form 8700-388 or something similar)
☐	☒	4	Project Location Map
☐	☒	5	Project Boundary Map
☐	☒	6	Topographic Map
☐	☒	7	Legal Description and GPS Coordinates
☐	☒	8	Environmental Hazards Assessment Form (Form 1800-001)
☐	☒	9	Cost Estimate Worksheet (Form 8700-014)
☐	☒	10	Estimated Construction / Acquisition Timeline
☐	☒	11	Site Plan *(For Development projects -show facilities to be constructed with grant assistance; for Acquisition projects- identify planned trails or facilities.)*
☐	☐	12	Remediation Plan and (if available) signed DNR Final Close-Out Letter – *Applicable only to projects with brownfields.*
☐	☐	13	Copy of related grant application and/or grant agreement *(applicable only if applicant is proposing a grant as all or part of their local match)*
☐	☒	14	Public Access & Acceptable Uses Form (Form 8700-322)
☐		15	Appraisal *(applicable to all acquisition projects and development projects that propose land donations as match)*
☐		16	Offer to Purchase *(if available)*

☐	N/A	17	Relocation Plan *(if applicable)*
☐		18	Copy of Seller's Deed *(applicable only if seller has owned property for less than three years)*
☐		19	Approval resolution from jurisdiction in which acquisition property is located *(if property to be acquired is located outside of the applicant's jurisdiction)*
☐		20	Land Management Plan
☐		21	Agricultural resource impact determination document from DATCP *(applicable only to acquisition projects with agricultural activity on the property)*
N/A	☒	22	Copy of Warranty Deed, Draft or Final Easement, Land Use Agreement, or Lease Document
	☐	23	Required permits, if available
N/A	☐	24	Map showing the proposed project relative to the related larger trail system *(for RTP trail projects only; map should identify roads and bridges).*

Certification

I certify that information in this application and all its attachments are true and correct and in conformity with applicable Wisconsin Statutes.

Name of Authorized Representative	Title
CHARLENE KLEIN	MAYOR
Signature	Date Signed
Charlene Klein	4/28/2023

ADDENDUM
LEGAL DESCRIPTION OF THE PROPERTY

PARCEL 1:

A parcel of land located in Sub-lots 3 and 4 of the Plat of Geneva, being sometimes known as the Original Plat of Lake Geneva, and the Northwest 1/4 of Section 31, T 2 N, R 18 E, and in the Northeast 1/4 of Section 36, T2N, R17E, City of Lake Geneva, Walworth County, Wisconsin and described as follows:

> Beginning at the Northwest corner of said Section 31; thence N 89° 54' 15" E 2080.67 feet to the centerline of Turkey Farm Road; thence S 1° 22' 00" E 1016.52 feet along said centerline; thence S 54° 32' 20" W 302.47 feet; thence S 19° 13' 00" W 355.44 feet to the reference line of State Trunk Highway 50; thence S 77° 22' 40" W 1761.10 feet along said line; thence N 0° 41' 25" W 1264.99 feet along the West line of said Section 31; thence S 89° 19' 30" W 629.89 feet along the North line of Country Club Subdivision; thence N 67° 20' 10" E 192.92 feet; thence N 28° 37' 30" E 314.50 feet; thence N 0° 41' 25" W 297.00 feet to the North line of said Section 36; thence N 89° 15' 35" E 297.00 feet, along said North line to the place of beginning.

Tax Key No: ZOP 00001 and ZYUP 00131

PARCEL 1A:

A parcel of land located in the Southeast 1/4 of Section 25, T 2 N, R 17 E, City of Lake Geneva, Walworth County, Wisconsin and described as follows:

> Commencing at the Southeast corner of said Section 25; thence S 89° 15' 35" W 1138.67 feet along the South line of said Section 25, to the place of beginning; thence continue S 89° 15' 35" W 235.00 feet to the West line of Waverly Street; thence N 0° 16' 45" W 149.82 feet along said West line; thence N 89° 15' 35" E 307.00 feet; thence S 25° 18' 05" W 166.74 feet to the place of beginning.

Tax Key No: ZYUP 00001A

PARCEL 2:

A parcel of land located in the Southeast 1/4 of Section 25, T2N, R17E, City of Lake Geneva, Walworth County, Wisconsin, being more particularly described as follows:

> Beginning at a concrete monument marking the Southeast corner of said Section 25; thence South 89° 48' West, 625.11 feet; thence North 16° 17' West, 200.17 feet; thence North 12° 35' East, 213.89 feet; thence North 2° 29' East, 166.12 feet; thence North 15° 33' East, 113.58 feet; thence North 39° 00' 30" West, 210.52 feet; thence South 28° 17' 45" West, 332.17 feet; thence North 89° 52' West, 193.89 feet to the East line of Manufacturer's Avenue; thence North 0° 08' East along the East line of Manufacturer's Avenue; 440.18 feet; thence South 85° 57' 30" East,124.86 feet; thence North 31° 12' East, 63.16 feet; thence North 27° 13' East, 40.99 feet; thence North 9° 08' East, 84.48 feet to the South

line of Haskins Street; thence South 89° 59' East along the South line of Haskins Street and its Easterly extension, 429.22 feet; thence South 55° 18' 30" East, 100.43 feet; thence North 73° 50' East, 206.17 feet to the West line of Lot "H" of the Geneva Lake Crawford Manufacturing Company's Addition to the City of Lake Geneva; thence North 6° 32' East, (recorded as North 6° 15' East) 645.5 feet to the Northwest corner of said Lot "H"; thence North 82° East, 112.3 feet more or less along the North line of said Lot "H" to the East line of said Section 25; thence South along the said East line of Section 25, 1807.75 feet more or less to the point of beginning.

Tax Key No: ZYUP 00001C

PARCEL 3:

Part of the Southeast 1/4, Southwest 1/4, Northeast 1/4 and Northwest 1/4 of the Southwest 1/4 of Section 30, Town 2 North, Range 18 East, in the City of Lake Geneva, Walworth County, Wisconsin, bounded and described as follows:

Commencing at the Southeast corner of the Southwest 1/4 of Section 30; thence South 89°54'09" West along the south line of said Southwest 1/4 Section 548.11 feet to the point of beginning of the lands to be described; thence continuing South 89°54'09" West along said south line 2056.22 feet to a point on the west line of the Southwest 1/4 of Section 30; thence North 00°46'41" West along said west line 2081.15 feet to a point; thence North 77°28'13" East 1301.13 feet to a point; thence North 89°32'32" East 414.52 feet to a point on the westerly line of USH "12"; thence South 33°01'04" East along said westerly line 203.83 feet to a point; thence South 11°20'04" West 309.68 feet to a point; thence North 88°00'24" West 522.16 feet to a point; thence South 04°06'36" East 697.13 feet to a point; thence South 89°15'36" East 557.97 feet to a point; thence South 00°00'15" West 775.32 feet to a point; thence South 26°19'37" East 207.41 feet to a point; thence North 89°27'46" East 74.05 feet to a point; thence South 00°32'08" East 230.92 feet to a point; thence North 88°22'57" East 95.37 feet to a point; thence South 00°26'51" East 15.38 feet to the point of beginning.

EXCEPTING THEREFROM THE FOLLOWING:

Lot 1 of Certified Survey Map No. 1918 being part of the Southwest 1/4 of the Southeast 1/4 of Section 30, Town 2 North, Range 18 East, City of Lake Geneva, Walworth County, Wisconsin bounded and described as follows:

Commencing at the Southwest corner of said Section 30; thence North 0°46'41" West 607.53 feet; thence South 63°27'02" East 237.52 feet to the point of beginning; thence North 0°46'41" West 369.72 feet; thence North 89°13'19" East 200.00 feet; thence South 0°46'41" East 346.37 feet; thence South 55°16'59" West 128.36 feet; thence North 63°27'12" West 105.25 feet to the point of beginning.

Tax Key No: ZYUP 00153

Section C

	Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
33	**RTP PROJECT TYPE:** • Rehabilitation and/or Maintenance (8 pts.) • Development (3 pts.) ***Note:*** See pg. 16 for RTP Category Definitions for Scoring.	8	Projects that include more than one activity type will be reviewed to determine which category is appropriate.	
	Applicant Response The Hillmoor Trail System-Phase 1 will primarily be part of the Development Category of construction of new trailheads, construction of new trails and trail linkages. However it will also involve rehabilitation of existing paved trails that were part of the Hillmoor golf course and will now be part of the hiking trails.			
34.	**YEAR-ROUND USE:** Project area is open for year-round use. (1 pt.)	1		
	Applicant Response Yes, the hiking trails will be open all year and cross-country ski trails will be provided on the looped oak savanna trail.			
35	**NUMBER OF COMPATIBLE USES:** • Motorized Activities: 1 pt. if any of the following are allowed on the trail — ATV/UTVs — Off-Highway Motorcycles — Snowmobiles — E-bikes — E-scooters — Segways • Pedestrian Activities: 1 pt. if any of the following are allowed on the trail — Cross-country skiing (ungroomed) — Hiking/walking/jogging/running — In-line skating — Photography — Snowshoeing — Wildlife observation/bird watching • Other Activities: 1 pt. if any of the following are allowed on the trail — Biking — Canoe/kayak access — Cross-country skiing (groomed) — Horses	3	Compatible uses can include a mix of motorized and nonmotorized uses (e.g. hiking, bicycling, in-line skating, equestrian use, cross-country skiing, snowmobiling, all-terrain vehicle riding, four-wheel driving, or using other off-road motorized vehicles). All uses must share the same project (trail) area to be counted. Points can also be given for trailhead and restroom projects.	

	Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
32	**ELIGIBLE RECREATIONAL USES:** Explain the number of eligible recreational uses for facilities within the project scope of work (development projects) *OR* planned uses for new land acquisition property (acquisition projects). • Nature Based Outdoor Recreation: examples include picnic facilities; trails; water access; pedestrian, bike, and cross-country ski access; camping; habitat restoration; community gardens. (1 pt.) • Active Recreation Use (facility-based; **LWCF ONLY**): examples include: sports and playfields; swimming pools; splash pads; skating/ hockey rinks; downhill ski facilities. (1 pt.) • Multiple Season Use: explain use of project facility/facilities in winter *AND* summer seasons, if applicable. (1 pt.) (2 pts. ADLP; 3 pts. LWCF)	2-3		

Applicant Response
The number of eligible recreational uses include Nature-Based Outdoor Recreation include trails, water access, cross country ski access, habitat restoration. Multi-Season Use: Cross country ski trails will be provided on the looped oak savanna trail. The other hiking trails will be open all year for walking and provide access to the White River for wildlife viewing and winter ice fishing.

	Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
29.	**RESTORATION OR RENOVATION OF RECREATIONAL FACILITIES (Development Only):** • The project will specifically provide for the renovation or replacement of outdoor recreation facilities that are in danger of being lost for public use or updating the existing facilities to meet current Americans with Disabilities Act requirements. (2 pts.) • The project was previously funded with LWCF funding. (1 pt.) (2 pts. ADLP, UR; 3 pts. LWCF)	2-3		
	Applicant Response Yes, the Hillmoor property was a public golf course until 2007 and it was bought by developers who proposed a multi-use development. The 189 acre property sat vacant for more than a decade but was used by local residents for walking and hiking during that time. Since the city's purchase of the property in 2022, public access has not been allowed until the existing bridge across the White River is repaired and a safe, accessible trail system is developed. The new trails will include 4 new bridges to cross the White River and meet current American with Disabilities Act requirements. The property was a public golf course for more than 80 years and with the installation of the trail system will now be open again for public recreation.			
30	**BASIC FACILITIES:** Explain how your project facility will be more basic in attributes than elaborate. (1 pt.)	1	Basic facilities are defined as the minimum necessary to enable people to enjoy and make use of recreation sites with minimum maintenance that are self-sustaining.	
	Applicant Response Yes, the trail system is being built with minimum impact on the land. Existing golf cart trails will be repaired and in areas where there are not existing trails a low maintenance crushed limestone trail will be used. Bridges are a simple design that has already been used to cross the White River at Walworth County's White River County Park. In the floodplain areas trails will be mowed to ensure minimal impact and runoff to the river.			
31	**OPEN NATURAL CORRIDORS (Acquisition Only):** The applicant will acquire land that provides open natural linear corridors connecting open natural areas, city parks, or similar outdoor recreation amenities or serves as a buffer between outdoor recreation property and land with potential for urban development. (2 pts.)	2	Provide a narrative description of the relationship between the proposed project and the linear corridor. Applicants should include a map that highlights the location of the proposed project relative to the corridor/trail.	
	Applicant Response			

	Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
27.	**RIVERWAY ACQUISITION (Acquisition Projects Only):** For land acquisition projects, the proposed acquisition will contribute significantly to the overall success of an urban river project or comprehensive riverway or lake management plan. (1 pt.)	1	Applicants should describe how the proposed acquisition contributes to the success of the plan.	
	Applicant Response n/a			
28.	**COMPREHENSIVE PLAN:** • The applicant has or is developing a comprehensive plan for their local jurisdiction (as defined in S. 66.1001, Wis. Stats.) with provisions that support intergovernmental cooperation. (1 pt.) • The proposed project is supported by or included in the applicant's comprehensive plan. (1 pt.)	2	Provide copies of the cover page and page(s) that describe the subject project. Provide the language in the plan addressing intergovernmental cooperation. "Comprehensive Plan" refers to plans developed and adopted per requirements of Wis. Stat. § 66.1001. This plan is not the same as the Comprehensive Outdoor Recreation Plan (CORP). See https://doa.wi.gov/Pages/LocalGovtsGrants/Comprehensive-Planning.aspx for more details.	
	Applicant Response Yes, the City of Lake Geneva adopted an updated Comprehensive Plan on March 9, 2022. The goal of keeping Hillmoor as open space and maintaining the green space aspect with trails, paths and passive open space is included on pages 17, 18 and 21 of the updated plan.			

	Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
24.	**PROJECT CONTINUITY:** • **Acquisition:** Applicant has already acquired some of the land for the project. (1 pt.) • **Development:** Applicant has already acquired or developed some eligible facilities for the project without grant assistance. (1 pt.)	1	Provide narrative description of acquisition and/or facilities being developed, including type of funding used.	
	Applicant Response The City of Lake Geneva already owns restrooms adjacent to the east trailhead. In purchasing the property, the city also obtained the existing golf cart trails, which will form a portion of the trails.			
25.	**PRODUCTS:** Project will use products made in Wisconsin from recycled materials. (1 pt.)	1	Provide documentation showing products to be used and anticipated vendors.	
	Applicant Response Yes, the project will incorporate benches made of recycled benches and trash receptables made by Thomas Steele in Waunakee, WI. See Exhibit 25.			
26.	**PROJECT READINESS:** **Acquisition:** • Land can be acquired within one year. (1 pt.) • The property appraisal is complete. (1 pt.) • Applicant has a signed offer-to-purchase or option. (1 pt.) **Development:** The project can be completed within the next two calendar years. (1 pt.)	3-1	Applicants are highly encouraged to contact DNR prior to executing an appraisal contract for grant purposes. Similarly, contact DNR Wetlands/Waterways and/or DNR Stormwater staff if permitting is needed for proposed project.	
	Applicant Response Yes, construction of the trail system is expected to begin in Fall 2023 and be opened in Fall 2024. We have already contacted DNR representative about permitting.			

	Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
21.	**BROWNFIELDS:** The project involves brownfield redevelopment, as the term is defined in S. 23.09(19)(a)1., Wis. Stats. (2 pts.)	2	Provide documentation showing that the site meets definition per Wis. Stat. § 23.09(19)(a)1. and applicant is allowed to acquire or develop the site (i.e. site closure letter, environmental reporting, blight district, etc.).	
	Applicant Response n/a			
22.	**NATURE-BASED OUTDOOR ACTIVITIES (Acquisition Projects Only):** After acquisition, the public will be able to conduct all five designated nature-based outdoor activities on the project property. (2 pts.)	2	This question applies to acquisition projects only. Applicants submitting a development project application should answer "N/A" to this question. Nature-based outdoor activities include hunting, trapping, fishing, hiking, and cross-country skiing (as defined in Ch. NR 52, Wis. Admin. Code). For acquisition of properties with no water access, applicants should consider fishing as an available activity for purposes of this question.	
	Applicant Response n/a			
23.	**COMMUNITY GARDENS (Acquisition Projects Only):** The project will provide land for non-commercial gardening activities within or serving residents of urban areas. (1 pt.)	1	This question applies to acquisition projects only. Applicants submitting a development project application should answer "N/A" to this question.	
	Applicant Response n/a			

	Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
18.	**URBAN POPULATIONS:** The project includes acquisition or development of a property in a designated urban/urbanized area or property that is located outside of, but which serves, a designated urban/urbanized area. (1 pt.)	1	See the Community and Population Information at the end of this guidance document for a list of qualifying urban/ urbanized areas. If applicant is not on the list of qualifying urban/urbanized areas, but serves a transient population, the applicant should provide documentation regarding recreational needs of transient populations that would be met by the proposed project	
	Applicant Response Yes, the WDNR map identifies Lake Geneva as an Urban Cluster. The Hillmoor property is located within the City Limits and serves as an entrance from Highway 12 to the East to the City of Lake Geneva. As mentioned earlier, the City of Lake Geneva is a leading tourism area in Wisconsin and the new trail system with two entry points will provide hiking, fishing and wildlife viewing opportunities for both residents and visitors (transient populations).			
19.	**DIVERSITY OF INTENDED USERS:** The project is intended to serve diverse populations (e.g. elderly, minority, disabled, low-income) with regard to either the design or location. (1 pt. ADLP, UR; 2 pts. LWCF)	1-2	Describe how the project serves diverse populations. Provide documentation showing who the intended users are and who is benefitting from this project. ***Note:*** Serving nearby schools is not sufficient to qualify for this point.	
	Applicant Response The trails will be ADA compliant and are adjacent to several nearby apartment buildings. Two low income apartment building, Havenwood Apartments and Colonial View Condos are located within 1/8 mile and easy walking distance from the Hillmoor property. See attached map.			
20.	**WATER ACCESS:** The project will significantly improve or expand existing water access for water-based outdoor recreation within the applicant's jurisdiction. (1 pt.)	1	Water access includes frontage on rivers, streams, lakes, estuaries, reservoirs, and flowages.	
	Applicant Response Yes, the trail system will follow approximately 5,200 feet of White River shoreline providing opportunities for fishing, wading, canoeing and kayaking. Fish species present in the River include bass, bluegill, crappie, northern, bullhead and catfish among others. See attached map of White River frontage identified with yellow line.			

Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
15. NATURAL HERITAGE INVENTORY (NHI): • **Acquisition:** Proposed acquisition includes property that is on the NHI list or otherwise formally recognized. (1 pt.) ***OR*** • **Development:** Development plans that identify the NHI resource and how the applicant will enhance and protect these features on the property. (1 pt.)).	1	Provide documentation that the property is included on the DNR Natural Heritage Inventory and/or narrative description of the location of NHI resources relative to proposed site development plan. Describe what measures will be taken to preserve, enhance, and protect NHI features.	
Applicant Response			
16. UNIQUE NATURAL FEATURES: • **Acquisition:** The proposed project includes acquisition of land with unique aesthetic/scenic value, natural value, ecological value, unique natural features. (1 pt.) ***OR*** • **Development:** The proposed project includes development of recreational opportunities that support unique natural features and/or scenic highways. (1 pt.)	1	Applicant should submit documentation that describes the specific natural features being protected or enhanced by the proposed project.	
Applicant Response The proposed Hillmoor Trail System will support and help restore all the natural features in this Primary Environmental Corridor. The new trail will give volunteers and contractors access to the wetland areas for restoration work and the oak savanna, outside the environmental corridor, will also be restored by removing invasive species and replanting native species. The trail system will go through both the wetland and oak savanna areas as shown on the map. Small signs with QR codes will be posted for hikers who want to learn more about the different unique natural features, including the meandering river area, wetlands, oaks and river watershed. See Primary Environmental Corridor map showing White River and oak savanna.			
17. DAM REMOVAL: The project was identified in or supports goals of a DNR-approved dam abandonment plan. (2 pts.)	2	Provide plan name, copy of cover page, and page number/ chapter reference, if applicable. If the dam abandonment plan is more than five years old, the applicant should provide documentation demonstrating that the plan is still viable and current.	
Applicant Response			

Section B

	Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
13.	**FINANCIAL SUPPORT:** • Applicant has identified outside funding sources of at least 50% of the applicant's proposed matching funds. (1 pt.) • Applicant has an existing agreement with a nonprofit, service, or similar organization that decreases the applicant's costs for ongoing operation and maintenance. (1 pt.)	2	Applicants must provide letters of commitment from local contributors, proof of budget approval, or similar documentation of financial support. For the ongoing operation and maintenance point, applicants must provide a copy of a Memorandum of Understanding or similar agreement executed with the partner organization. **Note:** Tax Increment Funding (TIF) district funds are considered applicant funds.	

Applicant Response

The City of Lake Geneva is working with the Geneva Lake Conservancy, a 501c(3) that has protected more than 3,000 acres in Walworth County and currently works with Walworth County to manage the natural areas in the White River County Park. The Conservancy received funding for the bridges at White River County Park from a private foundation out of Burlington, Wisconsin, and has contacted them about funding the $200,000 cost for the four bridges over the White River that are part of the Hillmoor Trail System. The Foundation has invited the City and Conservancy to submit a proposal by their July 1, 2023 deadline.

	Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
14.	**PROJECT IMPACT:** • The project is the first-of-its-kind for the applicant. (1 pt.) • The project is adjacent to and supports a recreational resource that draws visitors from the region. Data must be provided to receive these points. (2 pts.)	3	"First-of-its-kind" means the applicant has never done this type of project at any sites within their jurisdiction. To receive full points for this question, applicants must provide suitable documentation that supports the regional nature of the recreational resource (e.g. tourism or seasonal increase in population statistics	

Applicant Response

This is a first-of-its-kind application for the City of Lake Geneva. Most of its current parks are of smaller acreage and it has never developed a large trail system for public use so it is relying on the Conservancy's expertise. The project is adjacent to the City's current White River Park, which draws visitors to play frisbee golf, tennis and use the dog park. The City of Lake Geneva is a major tourism destination and draws 15,000 visitors per year., according to statistics supplied by VISIT LAKE GENEVA on their letter of support. City parks are often overcrowded and the new Hillmoor trail system will provide new opportunities for hiking, wildlife viewing, fishing and other passive recreational opportunities. See the attached letter from the VISIT Lake Geneva.

Project Sponsor	Date
City of Lake Geneva	2023-04-20
Project Name	**County**
Hillmoor Trail System-Phase 1	Walworth

Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only

	Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
11	**SUSTAINABILITY AND CLIMATE RESILIENCY:** Project will use sustainable and green infrastructure practices and products. Applicant will take steps to: • Reduce Contributors to Climate Change Examples: reduce heat island effect, cool/green roofs, canopy improvement, use of renewable/zero emissions energy sources, etc. ***OR*** • Improve Water Quality Examples: stormwater retention and/or filtering (bio basins for site), eliminate impervious surfaces, use of pervious pavements, protection and restoration of wetlands, provide public a source for contaminate-free drinking water. (1 pt.)	1	Applicant should describe the way materials, design, and other project elements promote and reduce contributors to climate change, improve water quality or similar sustainability principles. Applicants should provide documentation regarding the extent to which proposed practices or products are above-and-beyond traditional construction. Installation of solar lighting will qualify for the point. Use of LED lighting is standard practice and will not result in receiving the point.	
	Applicant Response The Hillmoor Trail System will allow access to the floodplains and wetlands on the property to implement the Land Management Plan for this approximately 63 acres of wetlands and floodplain on the property. This will include removing the buckthorn, honeysuckle and other invasive species in the wetland areas and replanting and seeding the native species that grew in the wetland before European settlement. Volunteer work days, led by the Geneva Lake Conservancy, are expected to begin in fall, 2024 and fundraising events also will be held to obtain funds to implement the wetland restoration plan. See Land Management Plan. In addition, the trail plan and Land Management Plan calls for the northern entrance to the trails, which is on a city-owned lot, to remain a grass parking lot as it slopes down toward the river and paving it would be detrimental to the watershed.			
12	**ACCESS TO OTHER OUTDOOR RECREATION FACILITIES:** The proposed project provides access to other existing developed facilities, such as campground, fishing pier, local park, etc. (1 pt.)	1	Provide documentation that shows the relationship between the proposed project and the existing facility/facilities.	
	Applicant Response Yes, the east trail head begins at the City of Lake Geneva's White River Park, which includes restrooms, a dog park and disc golf course. The northern trailhead on Sheridan Springs road and new trail will allow users to access the White River Park by walking about a half mile east on the trail to this White River Park.			

	Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
	303 and 304 respectively within the plan) A similar trail system is also outlined in the City of Lake Geneva Bicycle and Pedestrian Plan included as Q43.			
9	**INTERGOVERNMENTAL COOPERATION:** The project is being developed in close cooperation between two separate governmental entities. (2 pts.) **Note:** Nonprofits are not eligible for these points. The project will fulfill goals for two separate entities. **OR** The project is being developed in a joint effort between two or more governmental entities.	2	Provide plan name, copy of cover page, and page number/ chapter reference, if applicable. The partner jurisdiction must have a joint role in the project, such as voluntary contribution of matching funds or force account services. Letters of support are not sufficient to receive these points. Projects supported by a Tax Increment Financing (TIF) district will receive full credit for this question. Regional projects that are being developed cooperatively by multiple governmental entities also will receive credit for this question. Land owned by one government entity and developed by a separate government entity would be eligible for these points.	
	Applicant Response N/A			
10	**PREVIOUS GRANT COMPLETION:** • Applicant has successfully completed and closed all previous Stewardship Local Assistance, LWCF, or RTP grants. (1 pt.) • Applicant did not receive a Stewardship Local Assistance, LWCF, or RTP grant in application years 2018-2022 (Fiscal Years 2019-2023). (1 pt.)	2	Applicants should provide a list of applicable grants. Stewardship Local Assistance, LWCF, or RTP grants executed in application year 2022 (Fiscal Year 2023) and RTP *maintenance* grants (all years) are not considered when evaluating eligibility to receive these points.	
	Applicant Response The City of Lake Geneva did not receive a Stewardship Local Assistance, LWCF or RTP grant in application years 2018-2022. It received a Knowles Nelson LUG land acquisition grant for $90,000 approximately 10 years ago in 2013 when it was first considering purchasing all or part of the Hillmoor property, but the purchase did not move forward at that time and the grant was returned. We are trying to verify the exact year this grant was awarded as most of the city employees who were involved with the grant are no longer with the city.			

	Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
5	**RAILROAD CORRIDOR:** The project will acquire or develop an abandoned rail corridor for outdoor recreation. (0.1 pt.)	0.1	This tiebreaker is only awarded for the acquisition or initial development of a property.	
	Applicant Response n/a			
6	**RURAL PROSPERITY INITIATIVE:** The project is located in a rural non-metro designated county. (0.1 pt.)	0.1	See the map on pg. 33 of counties designated as metro and non-metro to qualify for this point.	
	Applicant Response All of Walworth County is identified as a rural-nonmetro County on the map on page 33.			
7	**SAFE ACCESS:** Users have an existing opportunity for safe and legal parking and access to the project site or the proposed project will significantly improve safe and legal access to the site. (0.1 pt.)	0.1	Projects that provide access only via roadside parking would not receive points for this question.	
	Applicant Response Yes, the Hillmoor Trail System will be accessible by two parking areas. The main parking area will be on the north side of the property in a city lot of grass parking off Sheridan Springs Road that will accommodate up to 100 cars. The second access point is through the existing city White River Park that includes a dog park and disc golf course. This parking lot is adjacent to city owned restrooms and is also owned by the City of Lake Geneva..			
8	**PROJECT ADDRESSED IN PLANS OTHER THAN A CORP OR COMPREHENSIVE PLAN:** • The project is referenced in or supports other applicable plans, such as a local green space plan, integrated resource management plan, riverfront restoration plan, water quality plan, or other applicable plan approved by a governmental unit (including DNR Master Plans or State Trail Plans). (1 pt.)	1	Provide copies of the plan cover page and page(s) that describe the subject project. The SCORP is not considered an additional plan.	
	Applicant Response The Hillmoor Trail System supports the SEWRPC Regional Natural Areas and Critical Species Habitat and Management Plan for Southeast Wisconsin (Planning Report No.. 42), which identifies the White River adjacent to the Hillmoor property as an (A-2) or Aquatic Area of County-wide or Regional Significance due to its critical fish species and good assemblage of mussel species. The plan also notes the presence in this segment of the White River of both the state-threatened longear sunfish and the State special concern least darter. (See maps 48 and 49 and pages			

	Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
2	**LAND MANAGEMENT PLAN (Acquisition Projects Only):** The applicant has a plan for long-term management of the property that preserves and enhances its conservation and/or recreational value.	N/A	Submit copy of land management plan. For local governments, this information may be included in the CORP, parks management plan, or other document. NCOs are required to submit a Land Management Plan if they intend to keep the property long-term. For Stewardship and LWCF acquisition projects, sponsors must adhere to the program requirements in perpetuity.	
	Applicant Response Yes, a Land Management Plan has been completed for the approximately 60 acres of the Hillmoor property that include the wetlands, floodplains and oak savanna that form the landscapes for the trail system. These landscapes will be restored to their natural condition before European settlement. A map and the plan is attached. A majority of the work will be done by volunteer groups led by the Geneva Lake Conservancy and through fundraisers organized by the volunteers. See the preliminary attached management plan.			
3	**LEGAL RIGHT TO CONSTRUCT (Development Projects Only):** The applicant has the legal right to construct the proposed project and meet post-grant compliance requirements.	N/A	Submit copy of deed, lease, easement, memorandum of understanding, or other documentation. Draft lease or easement documents are acceptable if negotiation of key components (e.g. legal description, compensation) have been deemed acceptable to all parties.	
	Applicant Response See deed in notebook.			

	Tie-breaker Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
4	**GREEN TIER:** The applicant is a designated Green Tier Legacy community or part of another Green Tier Charter. (0.1 pt.)	0.1	See the Green Tier website for eligible Legacy Communities for this tie-breaker point. Clear Waters Initiative Communities are eligible for this tie-breaker if the proposed project will benefit water resources. https://dnr.wisconsin.gov/topic/GreenTier/Participants/CharterPages/LegacyCommunities.html	
	Applicant Response n/a			

Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only

and wade in the river.

The Hillmoor project meets the goals of the Park and Open Space Plan for Walworth County updated in 2022 (p.54), including the following: Goal 1 -To provide an integrated system of public general use outdoor recreation sites . . .that allow residents to particpate in a wide range of outdoor recreation activities. The Hillmoor Trail System provides a variety of outdoor recreational activities including hiking, wildlife viewing and fishing; Goal 4 - To provide sufficient outdoor recreation facilities to allow the resident population adequate opportunity to participate in extensive land-based outdoor recreational activities; Goal 5 To provide sufficient access areas to allow the resident population to participate in extensive water-based outdoor recreational activities on lakes and rivers; and Goal 6- to preserve sufficient high quality open space lands to protect the underlying and sustaining natural resource base and enhance the social and economic well-being , environmental quality and biodiversity of the County (p. 54) The trail system also allows for protection and restoration of the Primary Environmental Corridor identified on p. 66 "that contain critical species habitat" as defined by the state threatened long-eared sunfish and species of concern least darter identified in this segment of the White River.

The proposed project also supports the goals of the Comprehensive Outdoor Recreation Plan for the City of Lake Geneva (p.20-22), including Goal 4 - provide a seamless network of trails that provide safe and easy access for residents. The Phase I trail system includes two access points -- one located in the downtown area adjacent to Eastview School at the existing city White River Park and the second at the north end of the Hillmoor property that has a grass parking lot for up to 100 cars and is easily accessed by car from Highway 12. The new Hillmoor Trails will link with existing pedestrian trails at both the White River Park and Sheridan Springs road trailheads. The project also supports strategies under Goal 1 including Strategy 8 - Increase the diversity of recreational opportunities (active and passive, resource-oriented and non-resource-oriented, water based and land based) and ensure that they are well distributed throughout the City and Strategy 10 -- Provide ADA complaint barrier-free access in all new and improved park facility construction. The 10 foot wide crushed limestone trails and existing cement golf cart trails meet ADA standards while the boardwalk planned for Phase II will also be ADA accessible. In addition, the trail system ensures access to restore previously unreachable wetland areas along the White River by organizing volunteer groups to remove invasive buckthorn and honeysuckle thereby meeting Goal 2 of preserving the City's natural resources and amenities for the benefit of current and future residents.

Finally, the Hillmoor Trail System, which was developed under a partnership with the Geneva Lake Conservancy, supports Goal 3, Strategy 3 -- Establish new methods for the development of recreational facilities (i.e. public-private partnerships). The Conservancy is a 501c3 not-for -profit organization, which already owns and manages 5 public nature preserves with more than 5 miles of trails and has agreed to partner with the city to both raise the match for the project and help Public Works employees oversee the installation of the trail.

LUG, LWCF and RTP Grant Program
Ranking Question & Criteria Responses

Instructions: Refer to the ranking questions and criteria in the Grant Program Guidance for the Stewardship Local Assistance (LUG), Federal Land and Water Conservation (LWCF) and Federal Recreation Trails (RTP) grant programs. This form may be used to submit the required responses with the application package. Indicate "N/A" for any questions that are not applicable to the project.

Notice: Project selection criteria for these grant programs are developed per Ch. 23, Wis. Stats. NR 51, Wis. Admin. Code, NR 50, Wis. Admin. Code, and provisions of the programs outlined in federal law. Personal information collected on this form will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Public Records law [ss. 19.31-19.39, Wis. Stats.].

Project Sponsor	Project Name	County	Date
City of Lake Geneva	Hillmoor Trail System-Phase 1	Walworth	04/20/2023

If any discrepancies exist between form 8700-338 and published grant guidelines, the grant guidelines shall take precedence.

Section A

	Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
1	**COMPREHENSIVE OUTDOOR RECREATION PLAN (CORP):** • Is the project identified in a Comprehensive Outdoor Recreation Plan approved by the applicant or the County where the applicant resides? • Does the project support a goal identified in an approved Comprehensive Outdoor Recreation Plan? • Does the project support a goal identified in the State Comprehensive Outdoor Recreation Plan (SCORP)? *(RTP only)*	N/A	Provide plan name, copy of cover page, and page number/ chapter reference. For projects that support a goal of the Statewide Comprehensive Outdoor Recreation Plan, please identify the specific goal(s) supported by the proposed project. LWCF projects must be specified in a CORP; Stewardship projects must be consistent with CORP goals. A CORP must be updated every five years. It may be referred to as a Parks and Open Space Plan. The CORP is not the same as the Comprehensive Plan, which refers to plans developed and adopted per requirements of S. 66.1001, Wis. Stats.	

Applicant Response

The proposed Hillmoor 3 1/2 mile trail system meets the first three goals of the SCORP plan 2019-2023 by boosting participation in outdoor recreation by providing parks near population centers. As the map shows, Hillmoor is within the city limits of Lake Geneva and provides access to the more than 10,000 residents and visitors who spend $61 million annually on recreational activities. (See attached VISIT LAKE GENEVA letter). The second goal is partnerships and the city will be working with an accredited land trust, the Geneva Lake Conservancy to create the trail system based on the Conservancy's experiences of opening 5 public nature preserves and working with Walworth County to fund the bridges and natural area restoration at White River County Park. The third goal is to provide high-quality experiences and the trail winds through a Primary Environmental Corridor along a meandering section of the White River, through an oak savanna and among oaks and other native plants and trees on this 189-acre property, providing excellent wildlife viewing. It also meets Gaps and Needs identified in the SCORP plan on page 52, including the need for more trails (2) and water access (3) by providing this high quality trail system along the White River, where users can fish

	Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
	Applicant Response The Hillmoor trail access will have two trailheads and one existing restroom at the east trailhead. Pedestrian activities will include hiking/ walking/jogging/runing, photography, wildlife observation/birdwatching, cross country skiing (ungroomed).			
36.	**RESOLVES CONFLICTS BETWEEN USERS:** Proposed trail project will provide for increased safety of recreational users by resolving conflicts of use on a shared corridor, i.e. separating motorized use from nonmotorized or establishing trail segments to resolve pedestrian conflicts. (1 pt.)	1	Typically, user conflicts are resolved via development or acquisition projects, not rehabilitation or maintenance. Resolution may occur through trail design, timing of allowable uses, development of separate trails for different use types, etc. Applicants must provide documentation regarding historical user conflicts on the existing trail.	
	Applicant Response There will be no motorized vehicles on these trails as it would create safety and wildlife observation issues. The trail has been designed to allow a separate trail for cross-country skiing in the winter. .			
37.	**TRAIL SAFETY:** The applicant has the ability to ensure enforcement and safety for trail users, either directly or through cooperative agreements with non-governmental organizations or other governmental units. (2 pts.)	2	Applicants may receive points for this question if the applicant patrols the trail or if the applicant has a written trail patrol agreement with another non-state entity. An email or letter from the local police or similar enforcement entity stating how often they check the trail is sufficient.	
	Applicant Response Yes, the City of Lake Geneva police department will patrol the trails and trailheads daily. See the attached letter from the Chief of Police.			

	Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
38.	**SAFE TRAIL DESIGN:** Proposed project does not cross or use any motorized vehicular roads unless the road is closed for maintenance seasonally or is a maintenance-only road. Trailhead-only projects receive this point and water trails can receive this point if there are no portages that cross vehicular roads. (1 pt.)	1	Applicants should provide a map showing the proposed project relative to the overall trail system, roads, and bridges. For full credit on this question (1 pt.), the project needs to be located completely off the road surface with no at-grade crossings. The only exception are roads that are closed to motorized vehicles seasonally (when trail use is in effect), or roads that are used for maintenance-only access to a property. If a driveway crosses the trail, the applicant may not receive this point.	
	Applicant Response The trail system does not cross an motorized vehicular roads. There are also no portages that cross vehicular roads on this portion of the River.			
39.	**LOCAL DONATIONS AND VOLUNTEER SUPPORT:** • Project will include donations of labor materials, and/or equipment from sources other than the applicant unless the applicant is a non-governmental entity. (1 pt.) • Donations comprise 20% or more of the total project cost. (1 pt.)	2	Letters of support are not sufficient to receive points for this question. Applicants must provide letters of commitment from local contributors, proof of budget approval, or similar documentation of financial support.	
	Applicant Response Yes, the Geneva Lake Conservancy is preparing the Land Management Plan for the approximately 90 acres, including 63 acres of wetland and floodplain that the trails will go through at a cost of $10,000. The Conservancy will also provide loppers, gloves, eye protection wear, first aid, water, snacks for volunteer work days to remove invasive buckthorn and honeysuckle as well as other invasive species to clear the route for the trail. The amount of staff and volunteer time being donated to the project is outlined in the attached letter from the Conservancy chair.			
40.	**DURATION:** Trail project is located on an easement or on leased land where the applicant holds a 25-year or greater easement or lease as of the date of application. (2 pts.)	2	Applicants should provide a copy of the easement or lease documentation.	
	Applicant Response The project is located entirely on land owned by the City of Lake Geneva. See the attached deed.			

	Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
41.	**QUALIFIED YCC OR SERVICE CORPS:** Applicant has entered into a contract or service agreement with a state youth conservation or service corps to perform construction or maintenance on the project. (1 pt.)	1	Applicants should provide a copy of the contract or service agreement. Corps Network: https://corpsnetwork.org	
	Applicant Response Not at this time.			
42.	**INNOVATIVE TRAIL RENOVATION OR NEW DEVELOPMENT:** Trail renovation or new development includes innovative or unique design to accommodate or appeal to persons with disabilities and/or other diverse populations. (1 pt.)	1	Applicants should provide documentation demonstrating how the trail will appeal to persons with disabilities and/or diverse populations.	
	Applicant Response Not at this time.			
43.	**TRAIL CONNECTIVITY (Development Only):** The applicant will develop a new segment of a linear corridor that connects one or more segments of an already established trail. (2 pts.)	2	Provide a narrative description of the relationship between the proposed project and the linear corridor. This does not apply to trails leading into campgrounds, parks, etc. unless directly connecting to another trail. Applicants should include a map that shows the trail connectivity.	
	Applicant Response Yes, the project connects the existing pedestrian path that leads from the downtown business district to and through the White River Park to the pedestrian path on Sheridan Springs Road and Edward Boulevard. See Exhibit x of the City of Lake Geneva Bicycle and Pedestrian Plan, 2018.			

Section D

44.	**WISCONSIN'S STATEWIDE COMPREHENSIVE OUTDOOR RECREATION PLAN (SCORP):** Wisconsin's SCORP has identified five goals for outdoor recreation. Explain how your project application supports one or more of these priorities: 1. Boost participation in outdoor recreation. 2. Grow partnerships. 3. Provide high-quality experiences. 4. Improve data to enhance visitor experiences and benefits. 5. Enhance funding and financial stability.	N/A	Provide an explanation or documentation of how the project meets one or more of the SCORP priorities.	

Applicant Response

The proposed Hillmoor 3 1/2 mile trail system meets the major first three goals of the SCORP plan 2019-2023 by boosting participation in outdoor recreation by providing parks near population centers. As the map shows, Hillmoor is within the city limits of Lake Geneva and provides access to the more than 10,000 residents and 15,000 visitors annually to the city (P.50 and VISIT Lake Geneva letter). The second goal is partnerships and the city will be working with an accredited land trust, the Geneva Lake Conservancy to create the trail system based on the Conservancy's experiences of opening 5 public nature preserves and working with Walworth County to fund the bridges and natural area restoration at White River County Park. The third goal is to provide high-quality experiences and the Hillmoor trail will wind through a Primary Environmental Corridor along a meandering section of the White River, through an oak savanna and among oaks and other native plants and trees on this 189-acre property, providing excellent wildlife viewing. It also meets Gaps and Needs identified in the SCORP plan on page 52, including the need for more trails (2) and water access (3) by providing this high quality trail system along the White River, where users can fish and wade in the river. The trails will provide access to most of the 5,261 feet of linear footage of the White River on both sides of the bank. described in Question 1.

45.	**PROXIMITY OF RECREATION OPPORTUNITY:** Explain how the project provides recreation land where a scarcity of recreation opportunities exists. (1 pt. development; 2 pts. acquisition)	1-2	Explain where the nearest recreational opportunity exists. Provide a map showing other recreational facilities.	

Applicant Response

There is no other urban park in the City of Lake Geneva that provides recreational hiking trails through undeveloped land. The only other hiking trail is the Lake Geneva public shore path that provides a foot path along the developed shoreline.

	Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
46.	**PROJECT ACCESS:** • The property will be accessible by an off-road trail. (1 pt.) • The property is on a mass public transportation route (e.g. bus, train). (1 pt.)	2	Explain how users will access the property.	
	Applicant Response there will be two off-road trailheads to the Hillmoor Trail system. One is located on Sheridan Springs Road on the north boundary of the property and the other is located at the entrance to the existing White River Park on the east side of the property.			
47.	**IMMEDIATE NEED FOR THE PROJECT:** Please explain any threats to losing recreational use of the property if not immediately acquired or developed. (1 pt. development; 2 pts. acquisition)	1-2	Is there a possibility that this property will require a conversion of use within the next three years?	
	Applicant Response Lake Geneva residents who are paying for the property through their property taxes are anxious to now hike the property and local police have issued trespassing tickets to those found hiking on the property, which is currently not open to the public. The Hillmoor trail system will provide the first legal public access to the property. If residents had to wait until the city could find other funding for the project and a trail system was not opened until 2025 or later, illegal access would continue to increase. The floodplains and oak savanna of Hillmoor are the property's major conservation features and the wetlands cannot be developed for any other use and there would be a public uproar if the oak trees were cut down.			

Exhibit Q1

OUTDOOR RECREATION PLAN

(SCORP) 2019-2023

Exhibit Q1

COMMUNITY ASSISTANCE
PLANNING REPORT NO. 135
(4TH EDITION)

A PARK AND OPEN SPACE PLAN FOR WALWORTH COUNTY

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

KENOSHA COUNTY
Aloysius Nelson
John O'Day
Robert W. Pitts

RACINE COUNTY
Jonathan Delagrave
James A. Ladwig
Peggy L. Shumway

MILWAUKEE COUNTY
Donna Brown-Martin
Marcelia Nicholson
Adam M. Tindall-Schlicht

WALWORTH COUNTY
Charles L. Colman, *Chairman*
Brian E. Holt
Mary Knipper

OZAUKEE COUNTY
Thomas H. Buestrin
Natalia Minkel-Dumit
Gustav W. Wirth, Jr., *Secretary*

WASHINGTON COUNTY
Jeffrey D. Schleif
Daniel S. Schmidt
David L. Stroik, *Treasurer*

WAUKESHA COUNTY
Michael A. Crowley, *Vice-Chairman*
James T. Dwyer
Dewayne J. Johnson

WALWORTH COUNTY OFFICIALS

COUNTY ADMINISTRATOR
Mark Luberda

BOARD OF SUPERVISORS
Rick Stacey, *Chair*
Ryan G. Simons, *Vice-Chair*
Brian Holt
Kathy Ingersoll
Dennis G. Karbowski
Joanne Laufenberg
Kenneth H. Monroe
Susan M. Pruessing
Sheila T. Reiff
Joseph H. Schaefer, II
Al Stanek

PARK COMMITTEE
Sheila T. Reiff, *Chair*
Brian Holt, *Vice-Chair*
Merilee Holst
Mariette Nowak
Rick Stacey, *Supervisor*

PUBLIC WORKS DEPARTMENT
Richard A. Hough, *Director*
Matt Mortwedt, *Deputy Director - Asset Management*

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION STAFF

Kevin J. Muhs, PE, AICP ..... Executive Director
Benjamin R. McKay, AICP ..... Deputy Director
Joel Dietl, AICP ..... Chief Land Use Planner
Laura L. Herrick, PE, CFM ..... Chief Environmental Engineer
Christopher T. Hiebert, PE ..... Chief Transportation Engineer
Elizabeth A. Larsen, SPHR, SHRM-SCP ..... Director of Administration
Eric D. Lynde ..... Chief Special Projects Planner
Rob W. Merry, PLS ..... Chief Surveyor
Nakeisha N. Payne ..... Public Involvement and Outreach Manager
Dr. Thomas M. Slawski ..... Chief Biologist

Special acknowledgment is due to Robbie Robinson, Senior Land Use Planner; Megan I. Deau, Senior Graphic Designer; Alexa J. Carzoli, Administrative Assistant; Tim Gorsegner, GIS Specialist; and David Schilling, former Chief Land Use Planner; for their efforts in the preparation of this park and open space plan update.

1. To provide an integrated system of public general use outdoor recreation sites and related open space areas that allow the resident population of the County adequate opportunity to participate in a wide range of outdoor recreation activities.

2. To provide sufficient outdoor recreation facilities to allow the resident population of the County adequate opportunity to participate in intensive resource-oriented outdoor recreation activities.[13]

3. To provide sufficient outdoor recreation facilities to allow the resident population of the County adequate opportunity to participate in intensive nonresource-oriented outdoor recreation activities.

4. To provide sufficient outdoor recreation facilities to allow the resident population of the County adequate opportunity to participate in extensive land-based outdoor recreation activities.

5. To provide sufficient access areas to allow the resident population of the County adequate opportunities to participate in extensive water-based outdoor recreation activities on the major inland lakes and rivers that are consistent with enjoyable surface water use and the maintenance of adequate water quality.

6. To preserve sufficient high-quality open-space lands to protect the underlying and sustaining natural resource base and enhance the social and economic well-being, environmental quality, and biodiversity of the County.

7. To satisfy outdoor recreation and related open space needs efficiently and economically while meeting all other objectives at the lowest possible cost.

Each of these objectives, together with its supporting principle and standards, is set forth in Appendix B. Each set of standards serves to facilitate identifying park and open space needs for plan design and evaluation.

It should be noted that while attaining all of the objectives is considered desirable to provide the residents of the County with needed opportunities for high-quality recreational experiences, the responsibility for providing the necessary parks, open space lands, and associated recreational facilities is shared among the various levels, units, and agencies of government. Under both the adopted regional park and open space plan and the new County plan presented herein, the responsibility for providing large resource-oriented parks, resource-oriented recreational facilities, and areawide recreation trails is delegated primarily to the State and County levels of government, while the responsibility for the providing smaller community and neighborhood parks and associated intensive nonresource-oriented recreational facilities is delegated primarily to local units of government. Protecting important natural resource features, including environmental corridors and natural areas, is the responsibility of all levels of government and nonprofit conservation organizations.

4.3 PARK AND OPEN SPACE NEEDS

Existing and Forecast Population Size and Distribution

The need for outdoor recreation sites and facilities within the County is determined by applying the standards set forth in Appendix B for the size, number, and spatial distribution of public parks and outdoor recreation facilities to the existing and anticipated future resident population levels and distribution within the County, and comparing the probable demand for such sites and facilities to existing recreation sites and facilities.

As noted in Chapter 2 of this report, the U.S. Bureau of the Census 2020 population for Walworth County was 106,478 people. The number of County residents anticipated by the year 2050 based upon forecasts

[13] *Resource-oriented activities include activities that rely upon natural resource amenities for the existence of the activity—such as beach swimming, nature study, and fishing—and those activities in which the quality of the recreational experience is significantly enhanced by the presence of natural resource amenities—such as picnicking, camping, and golf. Nonresource-oriented activities are not reliant on natural resource amenities nor is the quality of the recreational experience significantly enhanced by the presence of natural resource amenities; examples include baseball, soccer, tennis, and basketball.*

Table 5.1
Proposed Ownership of Open Space Lands
Under the Park and Open Space Plan for Walworth County[a]

Ownership	Existing[b] (acres)	Plan (acres)	Planned Change (acres)	Estimated Acquisition Cost[c] ($)
Federal	16	16	--[d]	--
State of Wisconsin	15,255	22,924	7,669	41,679,000
Walworth County	413	1,524	1,111	8,654,000
Local Government[e]	1,048	1,164	116	1,015,000
Nonprofit Conservation Organization	2,219	4,305	2,086	12,508,000
Compatible Private Recreation Use	4,482	4,482	--	--
Total	23,433	34,415	10,982	63,856,000

Note: Cost estimates are expressed in 2021 dollars.

[a] *Includes planned primary environmental corridors, planned secondary environmental corridors, planned isolated natural resource areas, lands within Wisconsin Department of Natural Resources project boundaries, and lands needed for public park or trail use. These figures do not include associated surface water areas.*

[b] *Includes existing ownership in 2020.*

[c] *Unit costs used to estimate acquisition costs were $3,000 per acre of wetlands, $10,000 per acre of woodlands, and $6,000 per acre of agricultural and other open lands.*

[d] *It is anticipated that the majority of lands to be acquired or protected within the Hackmatack National Wildlife Refuge project area will be with conservation easements. Lands will also be acquired through donations or a purchase from a willing-seller.*

[e] *Includes cities, villages, towns, school districts, and other public districts.*

Source: SEWRPC

scenic value, and outdoor recreation and education purposes, is one of the primary objectives of this plan. The planned extent and location of primary environmental corridors in Walworth County are shown on Map 5.2. Permanently preserving the primary environmental corridors in essentially natural, open space uses is most certain when the corridor lands are acquired in the public interest for resource preservation or compatible outdoor recreation uses. The following measures should be taken to protect the primary environmental corridors:

1. Primary environmental corridors that contain natural area sites or critical species habitat sites should be acquired by a public agency or nonprofit conservation organization

2. Primary environmental corridors located in identified State project areas should be acquired in public ownership

3. Primary environmental corridors needed to accommodate parks or trail facilities proposed under the recommended outdoor recreation plan element described later in this chapter should be acquired in public ownership

4. Primary environmental corridors that are in existing private recreational uses should be maintained in such uses

5. Other primary environmental corridors should be protected through appropriate zoning

A total of 53,129 acres of land are encompassed in the planned primary environmental corridors. Map 5.2 shows primary environmental corridors that are currently in, and are recommended to remain in, public or nonprofit conservation organization ownership, or under conservation easements. As shown on Map 5.2, such areas currently encompass a total of 15,783 acres, or about 30 percent of planned primary environmental corridors. Additional areas recommended for acquisition in the public interest or by private conservation organizations are also shown on Map 5.2, and encompass a total of 6,045 acres, or about 11 percent of planned primary environmental corridors. An additional 4,181 acres, or about 8 percent of planned primary

Natural Areas and Critical Species Habitat Protection and Management Plan Component

The regional natural areas protection and management plan, as updated and amended in 2010,[19] sets forth a number of recommendations related to preserving identified natural areas, critical species habitat sites, and important geological sites. Pertinent recommendations from that plan have been incorporated into this park and open space plan, and are described in the following paragraphs.

A total of 87 natural areas[20] were identified in Walworth County. Natural areas are tracts of land so little modified by human activity, or sufficiently recovered from the effects of such activity, that they contain intact plant and animal communities believed to be representative of the landscape before European settlement. Seven of the sites, encompassing about 1,952 acres, are classified as natural areas of Statewide or greater significance (NA-1). An additional 14 sites, encompassing about 2,873 acres, are classified as natural areas of Countywide or regional significance (NA-2). The remaining 66 sites, encompassing about 5,560 acres, are classified as natural areas of local significance (NA-3). In addition, a total of 43 critical species habitat sites[21] were identified. Critical species habitat sites are those areas that support rare, threatened, or endangered species. These sites together encompassed about 4,649 acres.

Combined, there are 130 natural areas and critical species habitat sites identified in the County, with a total area of 15,034 acres. It is recommended that 119 of these areas, which encompass 14,780 acres in 84 natural areas and 35 critical species habitat sites, be protected through ownership by public agencies or by nonprofit conservation organizations. It is recommended that the other 11 sites—three natural area sites and eight critical species habitat sites encompassing a total of 254 acres—be protected through appropriate zoning. The protection recommendations for natural areas and critical species habitat sites are shown on Map 5.3.

Natural areas and critical species habitat sites recommended to be protected through acquisition meet one of the following criteria: 1) the site lies within a primary environmental corridor; 2) the site supports rare, threatened, or endangered plant, bird, or mammal species; and 3) the site is already at least partially in public interest ownership.

Table 5.2 lists each natural area site and critical species habitat site proposed to be preserved through protective ownership and the proposed acquisition agency. In all, these sites encompass 14,780 acres,[22] including 10,160 acres within natural areas and 4,620 acres within critical species habitat sites. Of the total 14,780 acres to be preserved, about 9,087 acres, or about 61 percent, are under existing public or nonprofit conservation organization ownership or under a conservation easement. An additional 5,693 acres, or about 39 percent, are proposed for public or nonprofit conservation organization ownership or management. Nearly all of these areas are encompassed by the planned primary or secondary environmental corridor or by planned isolated natural resource areas. The cost of acquiring these areas is included in Table 5.1.

The recommendations made in this plan differ somewhat from those made in the regional natural areas protection and management plan (as amended). The regional plan anticipated that such refinements would be made when the County park and open space plans were updated. Specific refinements made as part of this park and open space plan as shown on Map 5.3 and Table 5.2 are:

- Three new natural areas—Radio Station Fen (Site No. 48); Natureland Park Fen (Site No. 50); and Camp Charles Allis Oak Woodland and Tamaracks (Site No. 80)—have been added. The Natureland Park Fen is currently located within the County-owned park and the Radio Station Fen and Camp Charles Allis Oak Woodland and Tamaracks are recommended to be acquired by a private conservation organization.

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[19] *An update to the plan is currently underway and is expected to be completed in late 2022.*

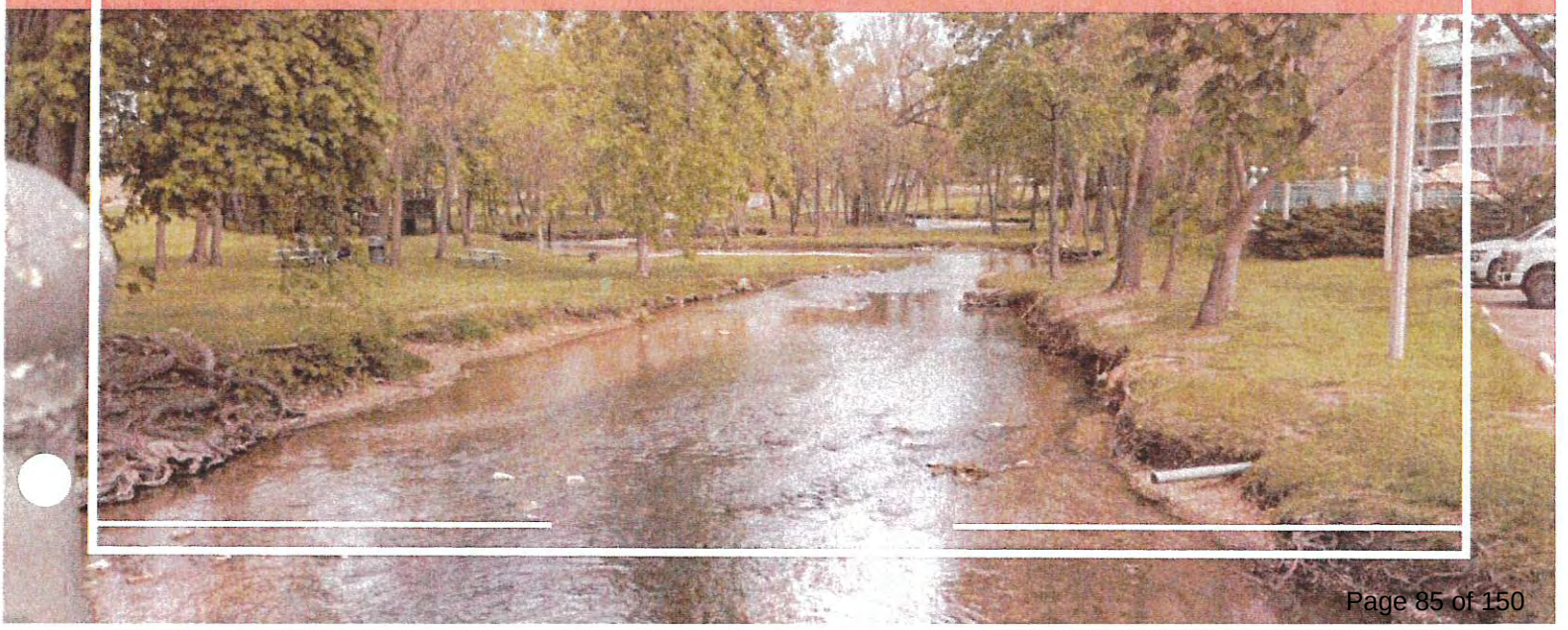
[20] *Includes three new natural areas that have been identified and one natural area that has been removed and no longer exists in the County since the completion of the 2010 regional natural areas management plan.*

[21] *Includes eight new critical species habitat sites that have been identified and five critical species habitat sites that have been removed and no longer exist in the County since the completion of the 2010 regional natural areas management plan.*

[22] *Site acreage listed in Table 5.2 reflects minor losses to resource areas that have occurred since the inventory was completed in 2009.*

Exhibit Q1

LAKE GENEVA
COMPREHENSIVE OUTDOOR RECREATION PLAN
2021-2026



This purpose of this plan is to guide development of subsequent parks, recreation, open space and bicycle and pedestrian facilities in Lake Geneva. Goals are presented here as desired outcomes. Strategies include both actions and policy rules—they are the methods proposed to achieve the stated goals.

3.1 GOALS & STRATEGIES

Goal 1 - Ensure the provision of a sufficient number of quality parks, recreational facilities, and open space areas to enhance the health and welfare of City residents and visitors. Such facilities should be available to everyone regardless of income, age, race, ability, or geographic location.

Strategies

1. Ensure that at least one park and recreational facility is within a safe and comfortable walking distance for all Lake Geneva residents, generally within 1/4-1/2 mile.
2. All new residential development should meet the park and open space standards and recommendations as outlined in this plan and implemented by the City of Lake Geneva zoning and subdivision ordinances.
3. Acquisition of park and open space lands should occur in advance of or in coordination with development to provide for reasonable acquisition costs, and to facilitate site planning. Parklands in undeveloped areas should be acquired through land developer dedications, where feasible.
4. Neighborhood Parks should be sited and designed to enhance neighborhood cohesion and provide a common neighborhood gathering place. All parks should have multiple access points from surrounding neighborhoods.
5. Encourage public awareness of the City's parks and outdoor recreational facilities by promoting them through maps, signage, and other materials.
6. Continue to develop a diversity of park sizes and types based on the characteristics and needs of individual neighborhoods (both present and future), and the surrounding land use and natural resource features.
7. Continue the Neighborhood Planning process to identify future land uses, road and lot layouts, and the locations of parks, open space corridors, and trails.
8. Increase the diversity of recreational opportunities (active and passive, resource-oriented and non-resource-oriented, water-based and land-based), and ensure that these opportunities are well distributed throughout the City.
9. Prepare park master plans for parks where major improvements are anticipated to occur to assure highest and best use of existing City resources. Master plans should also be prepared for all proposed new parks before development. Engage neighborhood residents in master planning process.
10. Provide ADA complaint barrier-free access in all new or improved park facility construction, play areas, and sports field in accordance with adopted regulations.
11. Complete ADA audit. After ADA audit of parks is complete, target 33% compliance with ADA access recommendations in all existing facilities by 2026.

Goal 2 - Preserve the City's natural resources and amenities for the benefit of current and future residents.

Strategy

1. The preservation of primary and secondary environmental corridors, isolated natural resource areas, steep slopes, woodlands and forests, lakes, ponds, streams, lakeshores, floodplains, riparian habitats, and wetlands should receive special attention to ensure their maintenance as vegetative, wildlife and fish habitats, as natural stormwater infiltration areas, as areas for passive and active outdoor recreation, and as stormwater detention management areas, where appropriate.

Goal 3 - Develop, improve and operate the City's parks and recreation programs in a cost effective manner.

Strategies

1. Continually pursue county, state and federal funding programs, which can aid in the purchase and/or development of desired park system improvements.

2. At least every five years (in conjunction with the CORP update) review and update the City's parkland dedication/ fee in lieu.
3. Establish new methods for the development of recreational facilities (i.e. public-private partnerships).
4. Expand the City's recreation program offerings via community parntners or a City Park and Recreation Department if created.
5. Seek revenue generating opportunities within recreational and park spaces (e.g. shelters or pavilions rented as event/wedding venues).
6. Balance the need to acquire and develop new park and recreational facilities with the need to maintain and upgrade existing park sites and facilities.

Goal 4 - Provide a seamless network of trails that provide safe and easy access.

Strategies

1. Provide a safe and convenient network of sidewalks, multi-use trails, and bike lanes between park and open space facilities and other destinations in the community. These connections should be emphasized in on-going City planning and acquisition efforts, and should follow State and AASHTO design standards.
2. Inventory, standardize, and improve the availability and accessibility of bicycle parking.
3. Establish wayfinding signage to allow residents or visitors to effectively travel throughout the City on foot or bicycle.

Rushwood Park

COMPLYING WITH THE AMERICANS WITH DISABILITIES ACT

The ADA, enacted in 1990, clearly states the right of equal access for persons to local government services, including parks. On September 15, 2010 the Department of Justice published revised final regulations implementing the Americans with Disabilities Act. The 2010 Standards included new provisions for accessible design for recreational facilities such as playgrounds, swimming pools, fishing and golf facilities. Similar to when the original 1991 ADA Standards were adopted for public buildings, a community is required to complete a self-evaluation of their recreational facilities for ADA compliance by March 15, 2012. Those communities with 50 or more full or part-time employees are also required to develop a Transition Plan, which identifies what corrective work will be completed, when it will be completed, and the individual responsible for the corrective work. Any new recreational facilities designed, constructed, or shaped after March 15, 2012 are subject to the 2010 Standards. Any alteration (not simple maintenance, but something that changes the way the site is used) must make the element altered accessible and must create an accessible path of travel through the site or facility to that element.

There are some fundamental differences in how accessibility in the outdoors is accommodated compared to indoors or the built environment. While restrooms, shelters, interpretive centers, and parking lots, for example, need to follow detailed ADA guidelines, other improvements such as trails or swimming beach areas, for example, do not necessarily need to follow indoor or built environment ramp grades or surfacing requirements. A good rule of thumb for the City to follow is that anything constructed must not make the outdoor experience anymore difficult than what occurs naturally. Mother Nature does not have to comply with ADA, but the City does.

The New England ADA Center is a good resource to use and offers checklists to evaluate accessibility at existing park facilities. The fillable checklist forms can be found here: http://www.adachecklist.org/checklist.html#rec

Goal 5 - Coordinate park development efforts with other City departments, other units of government, local School Districts, and sporting and recreational programming organizations.

Strategies

1. The Board of Park Commissioners and Planning Commission must consult and incorporate the needs identified in the Comprehensive Outdoor Recreation Plan before subdivision plats are approved.
2. Coordinate park planning efforts with surrounding communities and partner to provide park and recreation amenities that benefit all involved.
3. Continue to partner with the School District and private organizations for the development and maintenance of park facilities.
4. Review and update use agreements with School District and private organizations for shared park facilities. Agreements should be reviewed to ensure they still meeting all parties' needs.

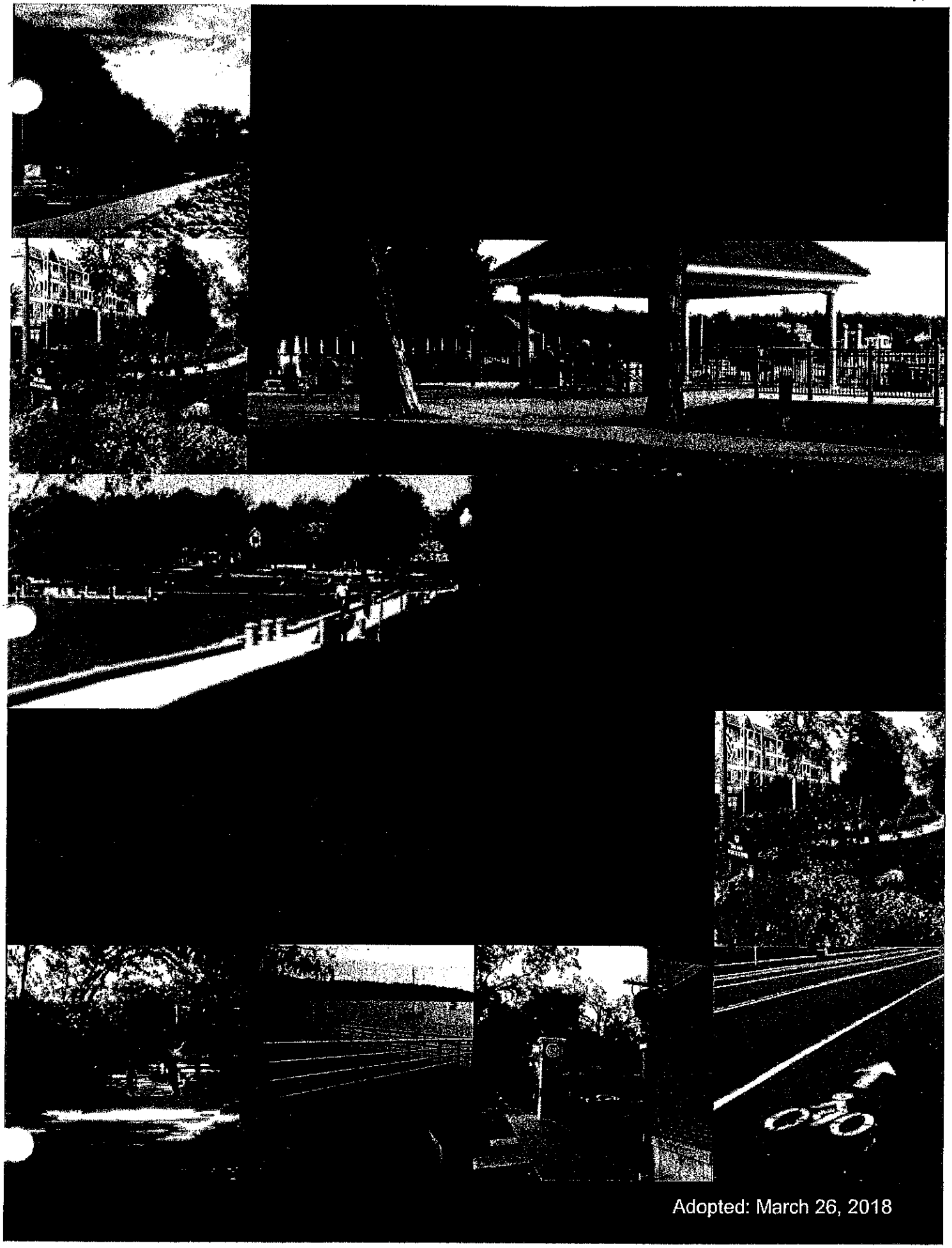
Goal 6 - Provide residents with safe and reliable recreation equipment throughout the City park system.

Strategies

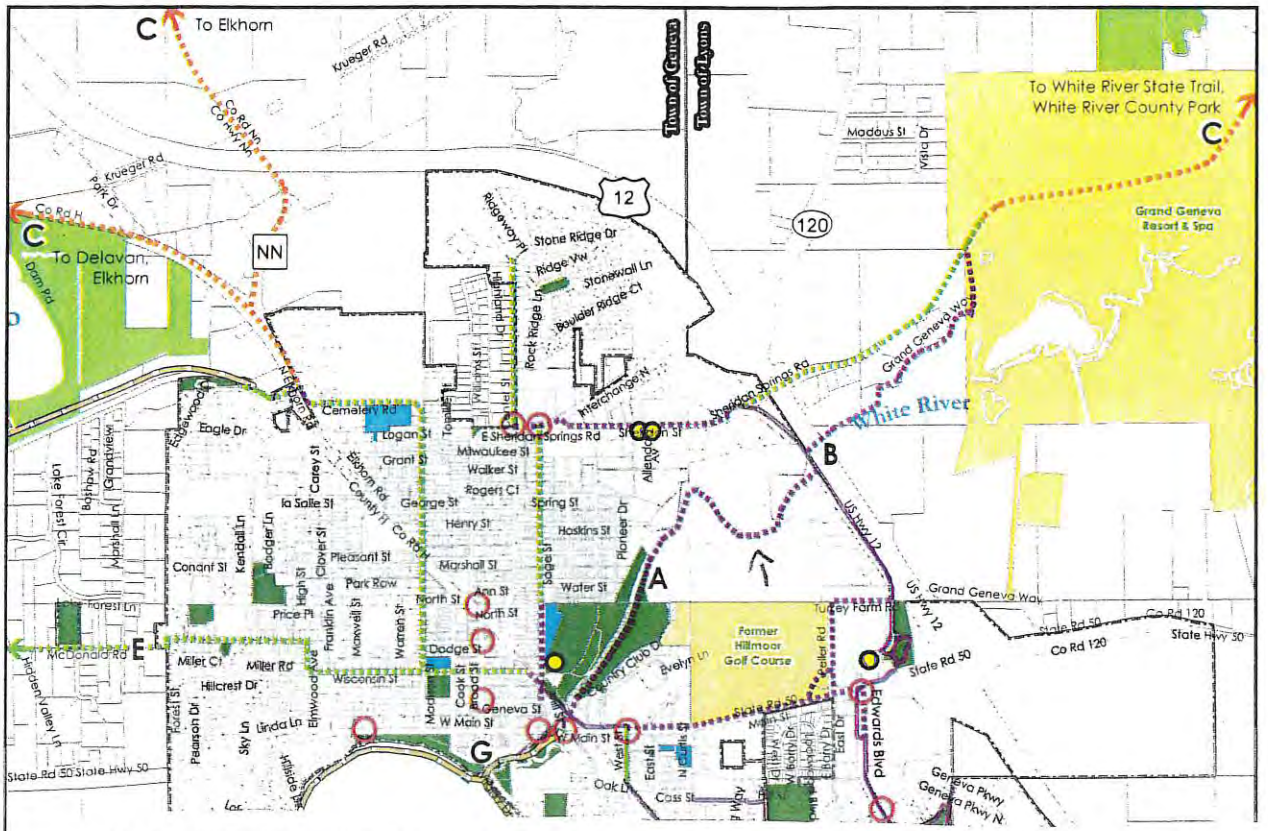
1. Develop bi-annual inspections and inventory of existing parks facilities to maintain an active log of facilities and improvements. Consider using ArcGIS to simplify and streamline asset management.
2. Make every effort to repair, replace, or remove park facilities that become broken or otherwise become a safety hazard.
3. Take into consideration long-range maintenance and operations costs at the time new parklands are acquired through land dedications or other means.
4. Provide adequate management and staffing levels to oversee the maintenance of park and open space lands and facilities.

Edgewood Hills Park

Exhibit for Q. [redacted] 8.



Adopted: March 26, 2018



NOTE: This proposed trail system goes through a privately-owned property, which is why our City of Lake Geneva Hillmoor Trail System had to be rerouted but still links with the existing trails shown here.

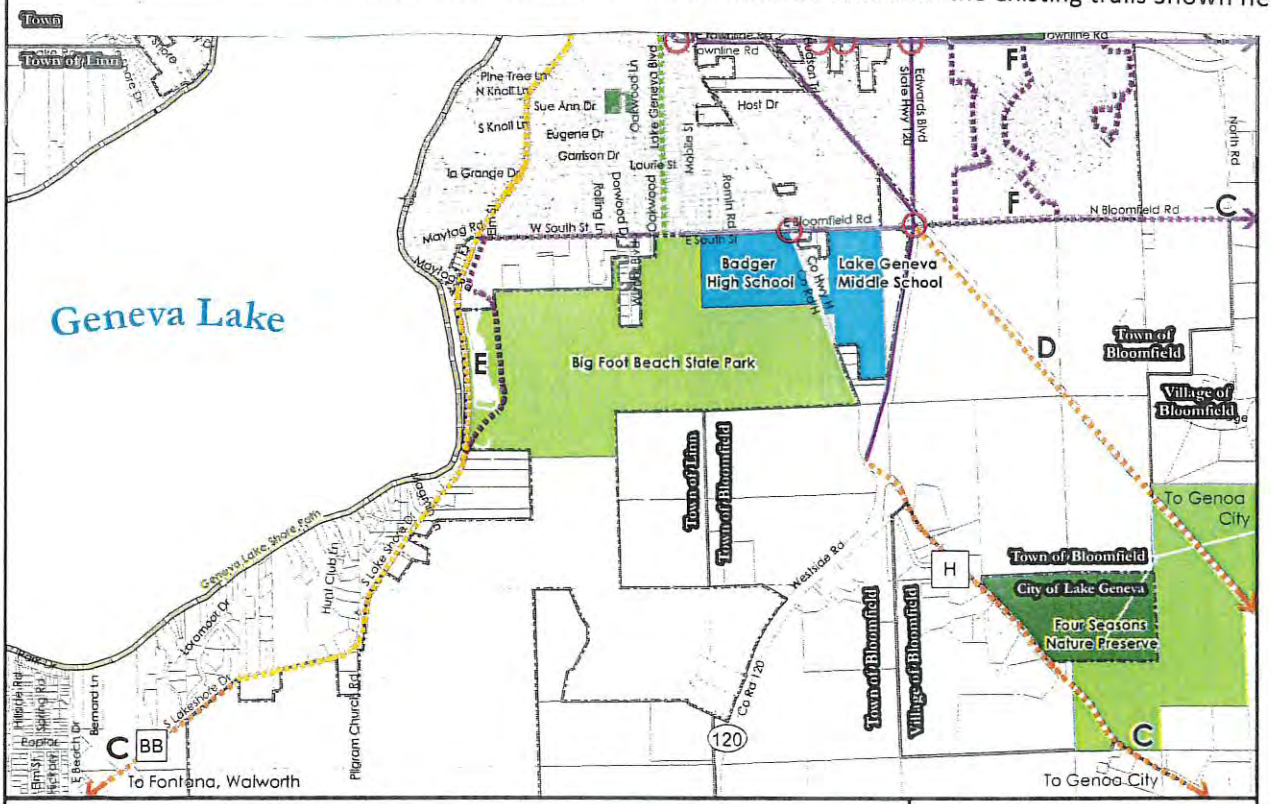
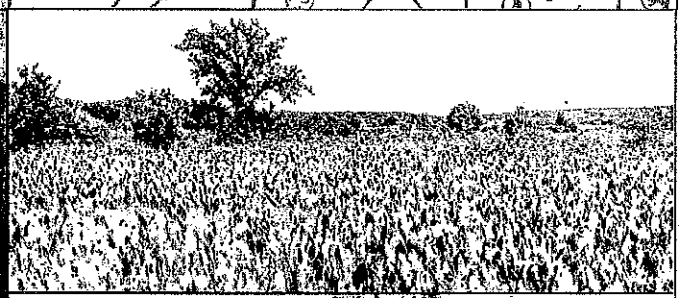
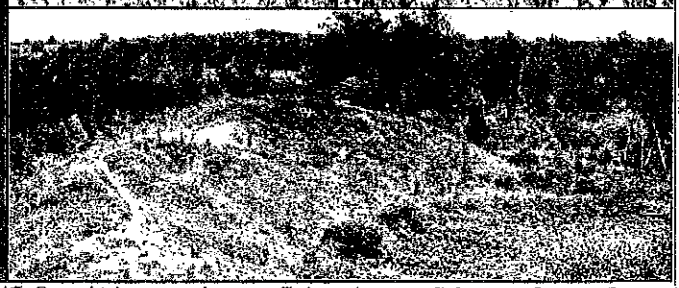


Exhibit Q8

PLANNING REPORT NO. 42

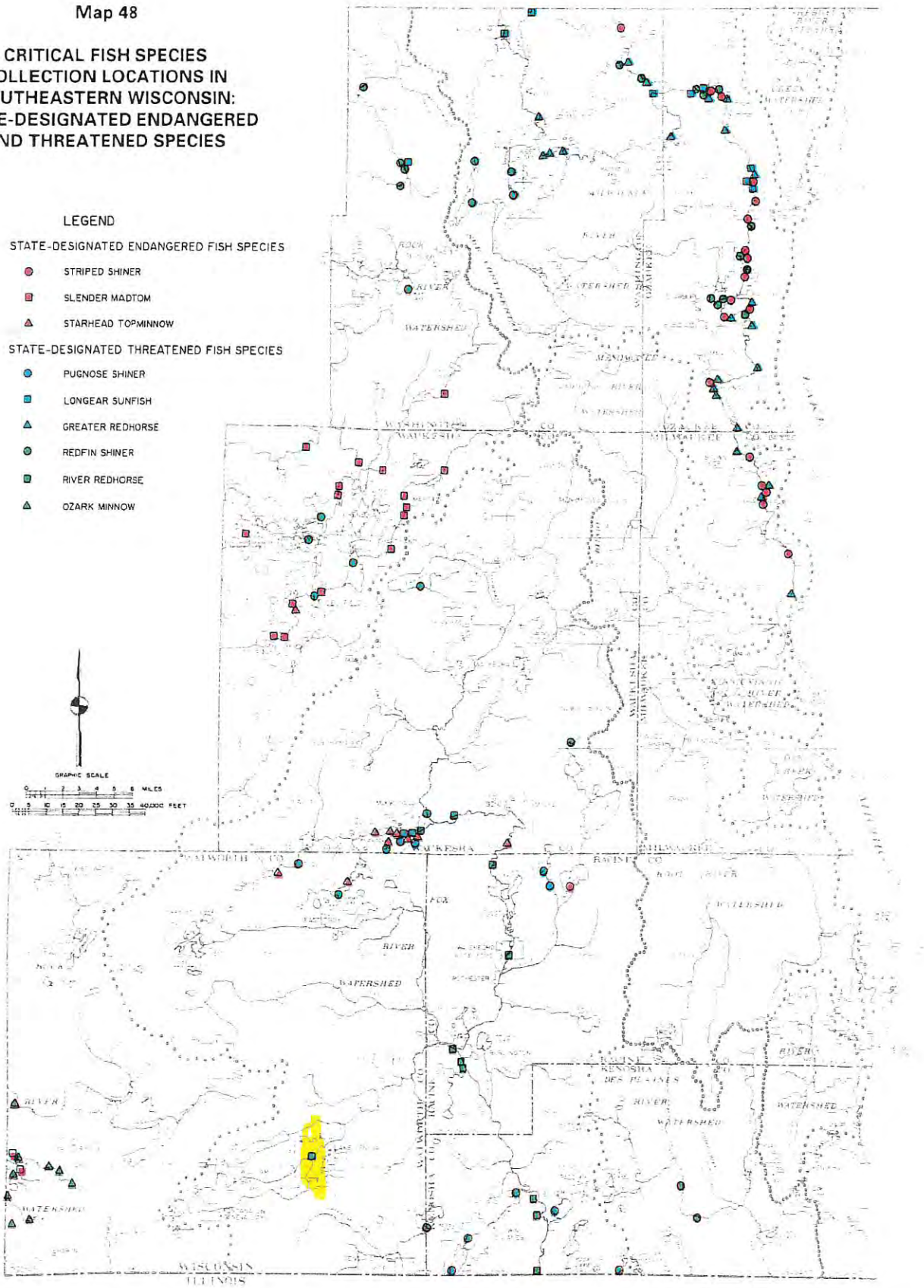
A REGIONAL NATURAL AREAS AND CRITICAL SPECIES HABITAT PROTECTION AND MANAGEMENT PLAN FOR SOUTHEASTERN WISCONSIN





Map 48

CRITICAL FISH SPECIES COLLECTION LOCATIONS IN SOUTHEASTERN WISCONSIN: STATE-DESIGNATED ENDANGERED AND THREATENED SPECIES

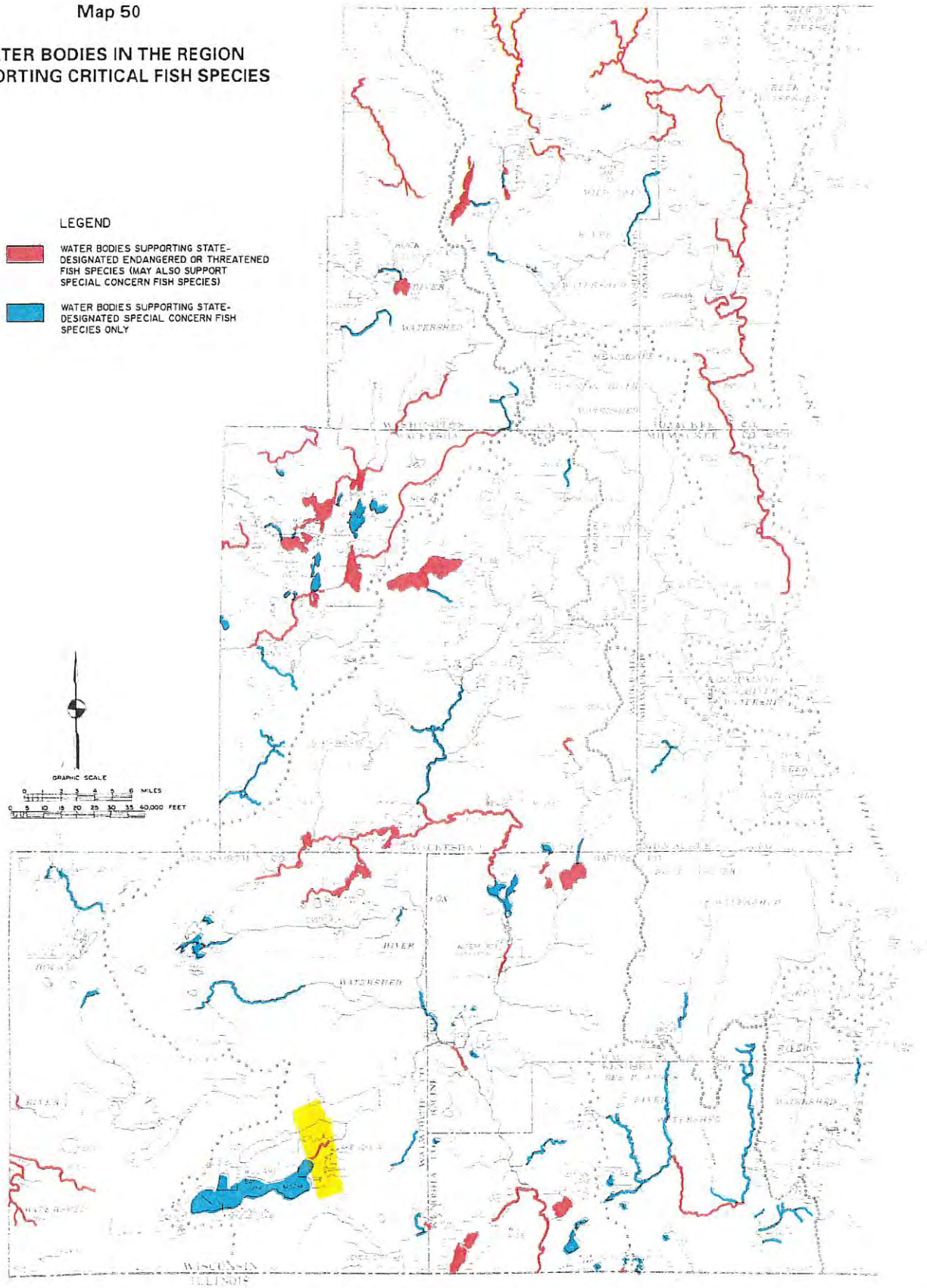


This map displays the distribution of State-designated endangered and threatened fish species collected from the inland waters of Southeastern Wisconsin.

Source: Wisconsin Department of Natural Resources; George C. Becker, Fishes of Wisconsin, University of Wisconsin Press, Madison, Wisconsin, 1983; local naturalists; and SEWRPC.

Map 50

WATER BODIES IN THE REGION SUPPORTING CRITICAL FISH SPECIES



The delineation of water bodies in the Region supporting critical fish species is based on known distributions of critical fish species (see Maps 48 and 49) and other available information regarding the physical characteristics of the waters involved.

Source: Wisconsin Department of Natural Resources; Wisconsin Herpetological Atlas Project; George C. Becker, Fishes of Wisconsin, University of Wisconsin Press, Madison, Wisconsin, 1983; Harold A. Mathiak, A River Survey of the Unionid Mussels of Wisconsin: 1973-1977, Sand Shell Press, Horicon, Wisconsin, 1979; local naturalists; and SEWRPC.

Figure 2.7 Existing Parks and Trails in Lake Geneva
Source; MSA Professional Services

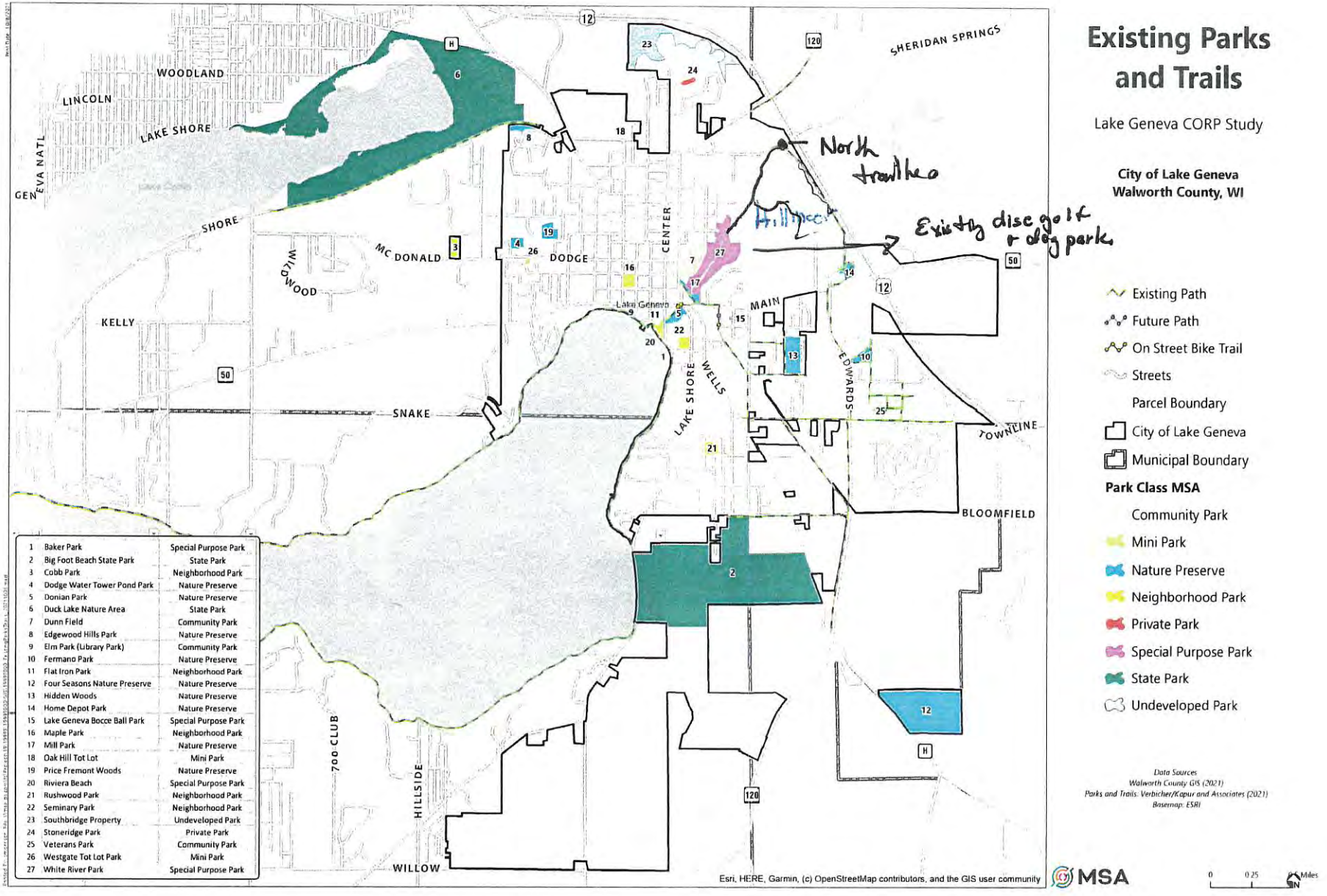


Exhibit 012

Trails

Figure 2.7 also provides an overview of existing trails in the City. Lake Geneva has a Bicycle and Pedestrian Plan that was adopted in 2018. Recommendations from this 2018 plan were carried into the City's 2020 Comprehensive Plan Update and are subsequently incorporated into this planning document in Chapter 5.

Of the trails shown in Figure 2.7, there are two well-known, named trails worth noting:

Duck Lake Nature Trail
A former railroad right-of-way was converted to a two-mile walkway that offers excellent opportunities for bird watching in the Town of Geneva. The trail is on lands adjacent to Lake Como.

Geneva Lake Walkway
This historical 26-mile walkway path extends completely around Geneva Lake's wooded lakeshore. Approximately 3-miles of the trail are located within the City.

There is also one unofficial trail that a number of residents use:

White River Walk
This unofficial walk currently exists along the White River from Geneva Lake to Main Street and from Main Street along the White River to the northeast.

Recreation Programming

The City contracts with the YMCA to provide recreational programming. A variety of recreational opportunities are offered for fitness, sports and other activities for youth, adults and seniors. There were approximately 600 youth enrolled in City-sponsored sports programs during Summer 2021.

2.8 SCHOOL FACILITIES

Schools can also fulfill local park needs in communities as they provide many of the same facilities found in neighborhood parks, such as playground equipment and athletic fields.

Flat Iron Park

Exhibit Q 14

VISIT Lake Geneva

April 28, 2023

Grant Administrator
Wisconsin Dept. of Natural Resources
100 S. Webster St.
P.O. Box 7921
Madison, WI 53707

Dear Grant Administrator:

Please accept this letter acknowledging VISIT Lake Geneva's support of the City of Lake Geneva's application for a Knowles Nelson Stewardship Grant for the Aid for Acquisition and Development of Local Parks program that will help fund the Hillmoor Trail System.

As a Destination Marketing Organization tasked with promoting tourism and economic development in the City of Lake Geneva, we are fully supportive of initiatives that provide additional amenities and natural resources for visitors and residents to enjoy the outdoors. Passive recreational activities including hiking, fishing and bird watching continue to be among visitors' top interests, as are more adventurous activities such as biking. The Hillmoor Trail System would meet this growing interest and contribute positively to Lake Geneva tourism.

Direct visitor spending in the Lake Geneva region totaled $457 million in 2021, $61.1 million of which was spent on recreational activities. The Lake Geneva region also accounted for 77% of Walworth County visitor spending and the City of Lake Geneva sits in the epicenter of this tourism activity. Additionally, more than 4,500 jobs and $46.9 million in state and local taxes are also generated by tourism here. New recreational resources such as the Hillmoor Trail system would add to the positive economic impact on the city, county, and State of Wisconsin by drawing more outdoor enthusiast to our area and contributing to the economic health of local businesses and residents.

Therefore, we urge you to support the City of Lake Geneva's application for the Knowles Nelson Stewardship Grant.

Sincerely,

Deanna Goodwin

Deanna Goodwin
Vice President of Marketing, Communications & Development
VISIT Lake Geneva

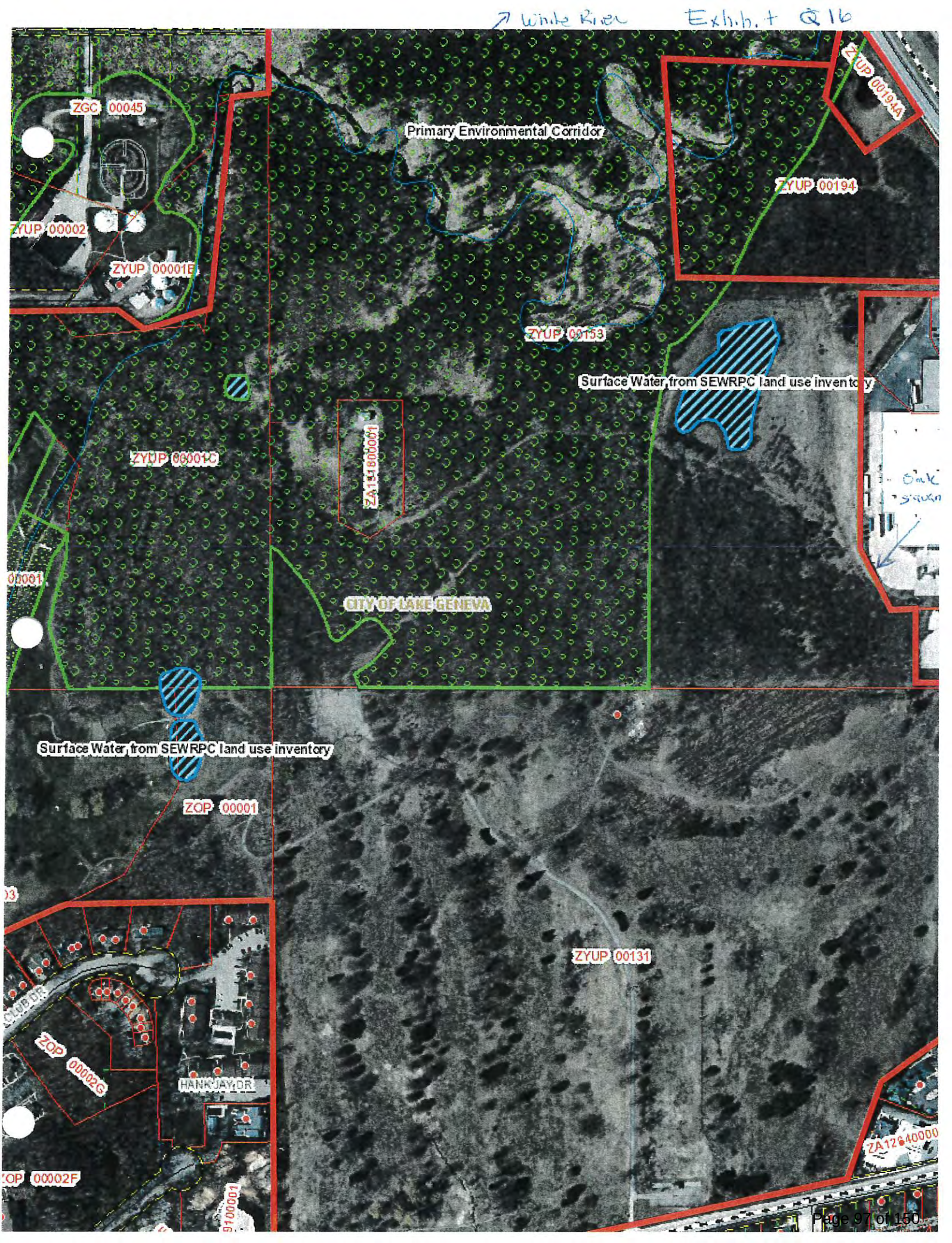

White River
Exhibit Q16
ZGC 00045
ZYUP 00002
ZYUP 00001E
Primary Environmental Corridor
ZYUP 00194
ZYUP 00153
Surface Water from SEWRPC land use inventory
ZYUP 00001C
ZA15180000
CITY OF LAKE GENEVA
Surface Water from SEWRPC land use inventory
ZOP 00001
ZYUP 00131
ZOP 00002G
HANK JAY DR
ZOP 00002F
ZA12640000

Exhibit Q 19

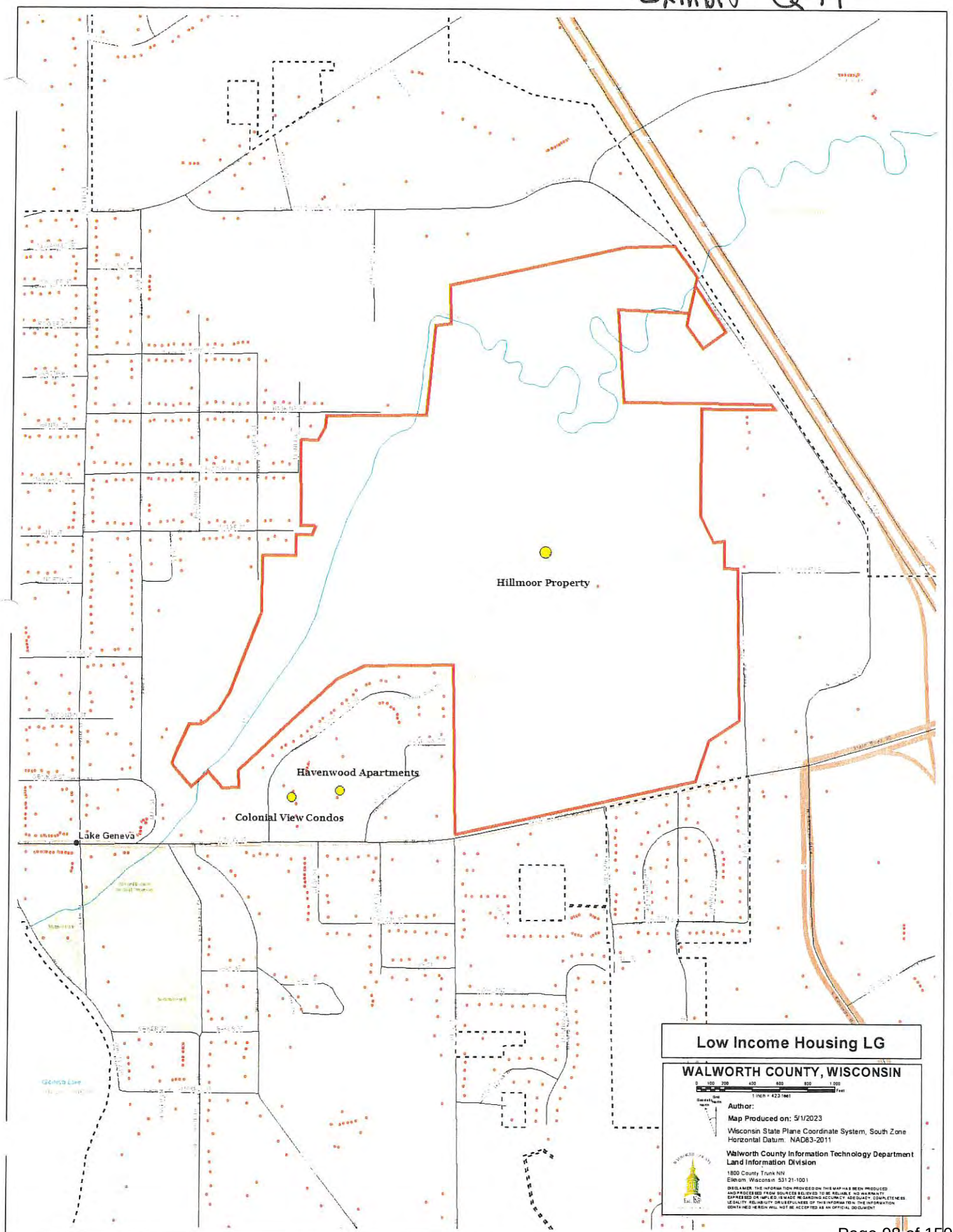

Hillmoor Property
Havenwood Apartments
Colonial View Condos
Lake Geneva
Low Income Housing LG
WALWORTH COUNTY, WISCONSIN
1 inch = 423 feet
Author:
Map Produced on: 5/1/2023
Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83-2011
Walworth County Information Technology Department
Land Information Division
1800 County Trunk NN
Elkhorn, Wisconsin 53121-1001

Exhibit Q20

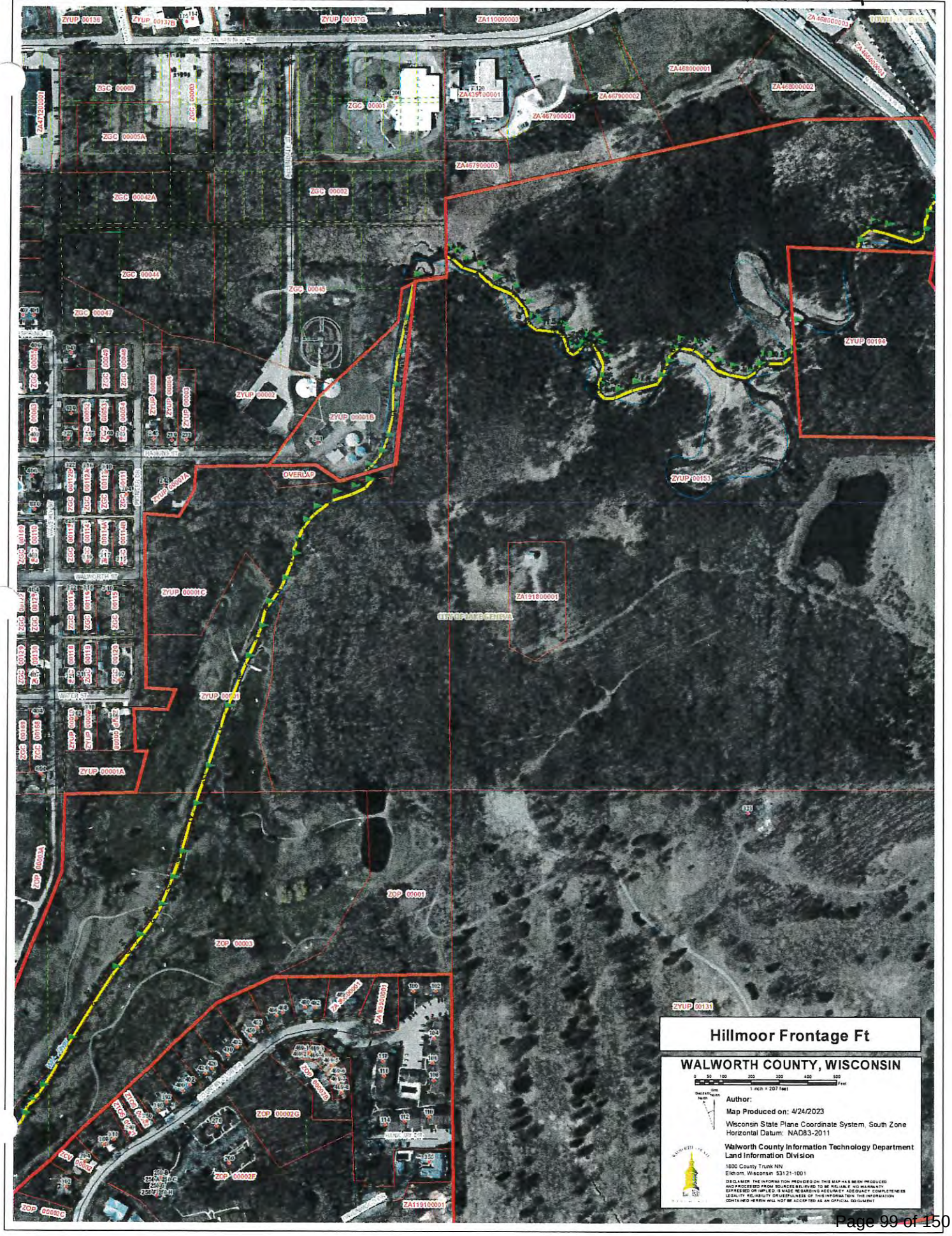

ZYUP 00136
ZYUP 00137B
ZYUP 00137G
ZA110000003
ZA468000003
ZA468000001
ZA468000002
ZA467900002
ZA467900001
ZA467900003
ZA439100001
ZGC 00005
ZGC 00005A
ZGC 00001
ZGC 00002
ZGC 00042A
ZGC 00044
ZGC 00045
ZGC 00047
ZYUP 00002
ZYUP 00001B
ZYUP 00184
ZYUP 00153
OVERLAP
ZYUP 00001A
ZYUP 00001C
ZA191800001
CITY OF LAKE GENEVA
ZYUP 00001
ZYUP 00131
ZOP 00003A
ZOP 00001
ZOP 00003
ZOP 00002C
ZOP 00002F
ZA119100001
Hillmoor Frontage Ft
WALWORTH COUNTY, WISCONSIN
0 50 100 200 300 400 500 Feet
1 inch = 207 feet
Author:
Map Produced on: 4/24/2023
Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83-2011
Walworth County Information Technology Department
Land Information Division
1800 County Trunk NN
Elkhorn, Wisconsin 53121-1001
DISCLAIMER: THE INFORMATION PROVIDED ON THIS MAP HAS BEEN PRODUCED AND PROCESSED FROM SOURCES BELIEVED TO BE RELIABLE. NO WARRANTY EXPRESSED OR IMPLIED IS MADE REGARDING ACCURACY, ADEQUACY, COMPLETENESS, LEGALITY, RELIABILITY OR USEFULNESS OF THIS INFORMATION. THE INFORMATION CONTAINED HEREIN WILL NOT BE ACCEPTED AS AN OFFICIAL DOCUMENT

Exhibit Q25

THOMAS STEELE

MADE IN WISCONSIN

1-800-448-7931

SEARCH

HOME | SHOP BY PRODUCTS | BENCHES | RECYCLED PLASTIC BENCHES

RECYCLED PLASTIC BENCHES

Recycled plastic benches are a great option for outdoor site furnishings. Recycled plastic lumber is virtually impervious to mold, rot, and insects, but features wood grain textures to increase its visual appeal. Shop the selection of park benches made with recycled plastic below.

16 ITEMS Sort By Position

Starting at:

As low as
$969.00

VIEW PRODUCT

Starting at:

As low as
$1,299.00

VIEW PRODUCT

Starting at:

As low as
$1,199.00

VIEW PRODUCT

Starting at:

As low as
$439.00

VIEW PRODU

WINGRA BENCH

Starting at:

As low as
$809.00

VIEW PRODUCT

WALDEN BENCH

Starting at:

As low as
$529.00

VIEW PRODUCT

YAHARA BENCH

Starting at:

As low as
$519.00

VIEW PRODUCT

VILAS BENCH

Starting at:

As low as
$529.00

VIEW PRODU

SHOP BY PRODUCTS

Search Products by Subcategory

Benches

- Recycled Plastic Benches

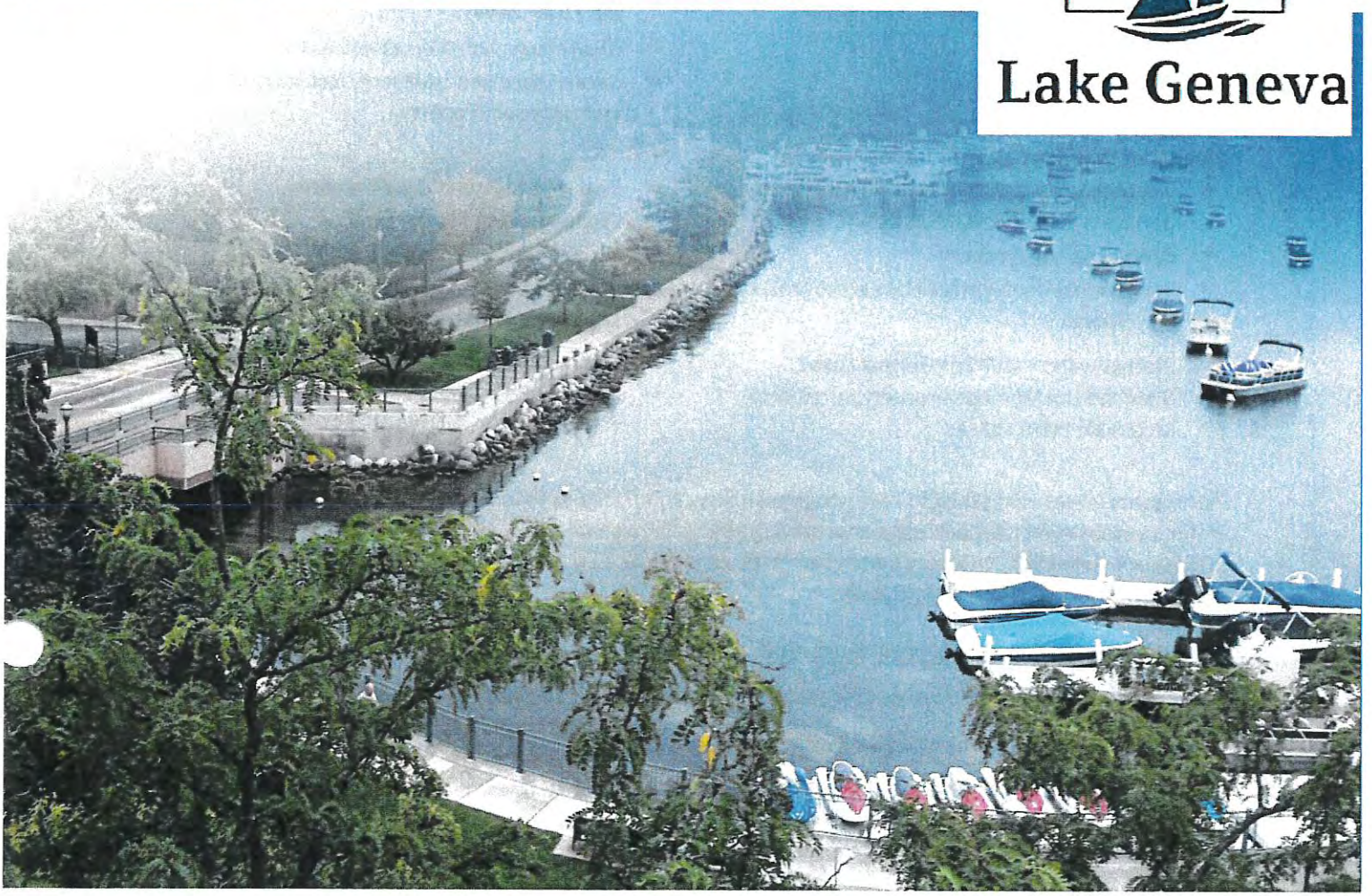
Tables

- Commercial Picnic Tables

6 ITEMS Sort By Position

Exhibit Q 28

Lake Geneva



CITY OF LAKE GENEVA, WISCONSIN
COMPREHENSIVE PLAN

Amended: October 24, 2022

VANDEWALLE & ASSOCIATES INC.

What Participants Value

- Geneva Lake
- Small town atmosphere, charm, and community spirit among neighbors
- Schools
- Scenic beauty
- Cultural and recreational activities
- Location and proximity to large metro-areas and rural areas
- Downtown and diversity of businesses
- Green space and lakefront, including Riviera and Hillmoor Property

Goals and Direction

- Promote off-season events to make Lake Geneva a year-round destination
- Keep small town charm
- Improve community facilities and events, like the Riviera
- Protect water quality in Geneva Lake
- Maintain the Hillmoor Property as publicly accessible open space
- Plan for controlled development
- Expand walkability citywide
- Reduce traffic and parking congestion
- Promote infill and redevelopment rather than greenfield development
- Advance affordable housing
- Limit big box development

Participants were also asked to share potential ideas and strategies for achieving the goals they identified in the previous exercise. Each person worked individually to share action the City can take to realize the future Lake Geneva they would like to see. Participants identified the following as potential ideas and strategies for achieving the City's goals:

Goal: Creative Parking Solutions in Downtown

- Find additional short-term parking locations
- Supply shuttle service to Downtown
- Build a parking garage, outside of Downtown
- Allow alternatives to personal cars, like Neighborhood Environmental Vehicles, and TUKs/Scooters
- Create an overhead tram for tourists

Goal: Keep Hillmoor Property as Open Space

- Create revenue source to purchase Hillmoor, including TIF and bonds
- Create a nature preserve with children's library, gym, restaurant, and outdoor recreation
- Maintain green space aspect with trails, paths and passive open space
- Provide education on nature conservation, preservation and cultural history
- Fundraise in the community, have a survey for public opinion and ideas, use direct mail to inform residents about Hillmoor
- Offer the YMCA a deal on Hillmoor
- Maintain current land use

Goal: Maintain Small Town Feel

- Promote small business development rather than chains and big box
- Preserve green space and natural beauty, including Hillmoor
- Improve communication between the City and residents with a community newsletter
- Promote City events in the off season
- Cap residential and commercial development

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Goal: Protect Natural Resources, Particularly Geneva Lake

- Work with other communities to strengthen rules on fertilizer and water quality
- Preserve Hillmoor as green space
- Support legalizing marijuana
- Fund Geneva Lake Environmental Agency
- Identify areas for solar and wind farms
- Assert boating controls, including limiting buoys and docks
- Limit residential growth outside of City boundaries
- Address invasive species in Geneva Lake
- Improve transportation system

Part three of the Vision Workshop involved participants spotlighting areas for growth. Within groups, participants were asked to choose what they believed would be the appropriate density for future growth and to identify areas where new development, transportation facilities, and areas of open space should occur. Groups were given large aerial maps to complete this exercise. There was strong consensus that already approved development should be completed before additional projects are approved.

Areas of Infill Development and Redevelopment

- Broad and Wisconsin
- Rail corridors
- Wells Street corridor
- Carey and La Salle
- Maxwell and La Salle
- Clover and Pleasant
- Woodland Way and railroad tracks
- Bender property
- Geneva Pkwy N

Preservation Areas

- Hillmoor
- Lakefront
- Existing parks, including Big Foot Beach State Park
- Geneva Lake
- Historic downtown buildings
- Brick and Mortar
- Undeveloped land south of Big Foot Beach
- White River and surrounding environmental corridor
- Environmental corridor east of Center Street
- Undeveloped/agricultural areas outside City limits
- Undeveloped areas within the City limits

Transportation Issues

- Turkey Farm Road and Peller
- Turkey Farm Road and Edwards
- Highway 12 and Townline
- South St/Bloomfield R and: Highway 120/Edwards, Lake Geneva Blvd, S. Lake Shore Dr, area east of City limits
- Highway 50 near Hillmoor
- Williams and Grant
- Williams and George/Gardner
- Highway 50/Main and: Lockwood, Edwards, West St, Warren/Madison, Lake Shore Dr

Recommended Gathering Spaces

- Lakefront
- Big Foot Beach State Park
- Riviera Building

Locations for New Residential

- Hillmoor
- Wells Street
- Haskins and Crawford
- Edgewood Drive/La Salle St

Preservation Areas

- Hillmoor
- Hillmoor environmental corridors
- Undeveloped/agricultural areas southwest of the City
- Riviera

Transportation Issues

- Dangerous at Highway 50 near Hillmoor entrance
- Need stoplight at Rotary at Townline Rd and Edwards Blvd
- Need stoplight at Bloomfield Rd and Edwards Blvd
- Need underground parking near Geneva/Cook/Madison Streets
- Board launch traffic issues at Riviera. Suggest new boat launch to the south at Big Food Beach State Park.

Recommended Gathering Spaces

- Main and Cook
- Riviera
- Wrigley Drive

Locations for New Residential

- East of Highway 120, south of Bloomfield Rd

Locations for New Commercial

- East side at Highway 120
- Edwards Blvd/south of Highway 50
- Extend DT commercial north on Broad St
- Keep existing big box commercial

New Bicycle/Pedestrian Facilities

- Around Geneva Lake
- Lake Shore Drive
- Edwards Blvd near Highway 120
- Along Highway 120
- Hillmoor
- Along railroad tracks to the northwest side of the City
- Along Bloomfield to the west
- North loop

Recommendations for the former Hillmoor Golf Course (all four workshops):

Many workshop participants advocated for designating the privately-owned former Hillmoor Golf Course property as open space or as a public park. Some individuals attended multiple workshops or all four workshops in part to advocate for this purpose, and so their comments are reflected multiple times. Since this topic is of importance to so many, below is a compilation of all participants' ideas for this site from the mapping exercises completed at all four workshops:

- Preservation (17 of out 23 maps included this recommendation)
- Gathering Spaces (12 of out 23 maps included this recommendation)
- Infill Development and Redevelopment (6 of out 23 maps included this recommendation)
- New Residential (4 of out 23 maps included this recommendation)
- Additional comments/suggestions:
  - Multigenerational housing with assisted living
  - Walk/bike paths
  - Bike and other rentals
  - Park/recreation
  - Parking
  - Relocate YMCA here
  - Amphitheater
  - Visitor center

Exhibit Q37

City of Lake Geneva
POLICE DEPARTMENT
Chief Edward J. Gritzner III
626 Geneva Street
Lake Geneva, Wisconsin 53147-1914
Phone: (262) 248-4455 Fax: (262) 248-9053

04/26/2023

DNR Grant Administrator:

The recently purchased property by the City of Lake Geneva, formerly known as "Hillmoor" golf course is located in the City of Lake Geneva. Our department is responsible for the general patrol of all locations within the City of Lake Geneva including this piece of property.

We have the capability to patrol this property with vehicles, bicycles, on foot and unmanned aerial vehicles (drones). Additionally, we currently have two motorcycles that could access the property and expect to add a UTV or slow moving vehicle to our fleet in the future.

I am sending this correspondence at the request of the Geneva Lake Conservancy who is filling out an application for a Knowles Nelson grant to establish a 3.5 mile trail system through the back 60-8- acres of the above mentioned property.

Sincerely,

E. [signature]

Edward J. Gritzner III
Chief of Police

Exhibit G39

Geneva Lake Conservancy

"PROTECT AND RESTORE THE LANDS AND WATERWAYS OF WALWORTH COUNTY AND BEYOND"

P.O. Box 588 • 398 Mill Street • Fontana, WI 53125 • Phone (262) 275-5700 • Email GLC@GenevaLakeConservancy.org

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Chairman
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Grace L. Hanny
Dennis E. Jordan
Robert W. Klockars
William Turner
Kevin Waldeck
David Weinberg
obert Youngquist

April 27, 2023

Dear DNR Grant Administrator:

The Geneva Lake Conservancy is pleased to be partnering with the City of Lake Geneva to complete the Hillmoor Trail System and a Land Management Plan for the wetlands and other conservation features that the trail will pass through. .

When the City of Lake Geneva successfully purchased the 189-acre Hillmoor property from a developer in December 2022, the Conservancy board realized that helping the city restore the wetlands and oak savanna on the property was in line with the Conservancy's mission of preserving and restoring the lands and lakes of Walworth County.

After advocating for the protection of this property as a city park and natural area, the Conservancy board in 2023 agreed to budget $10,000 towards the creation of a Land Management and Restoration Plan for the wetlands and oak savanna on the property, which comprised about 85 acres of the property. It also allocates staff time to work with a contractor to complete this plan as well as propose a trail system for the property that would highlight its conservation features and allow public access to the scenic property.

The Management Plan and trail system will be implemented with the help of Conservancy staff and volunteers. Staff time allocated for the project in 2023 and 2024 includes up to 500 hours a year at $50 an hour or $50,000 while volunteer time to clear the trail route of invasives is estimated to be 500 hours at $15 an hour for 2 years or an estimated $7,500 per year. We will also provide loppers, protective eye equipment, gloves, hand saws, snacks and water for approximately 20 work days in 2023 and 2024 totalling about $3,000. We expect to provide an additional $20,000 in grants from local garden clubs, public agencies, private foundations and other funding organizations to implement the trail system and corresponding restoration work, making our total commitment to this project $98,000.

The new trail system will provide access for residents and visitors to the White River and its many recreational opportunities and help meet our goal of educating people about nature. Signs will feature QR codes detailing the conservation features of the project and our goal of restoring the land to its native landscape before European settlement.

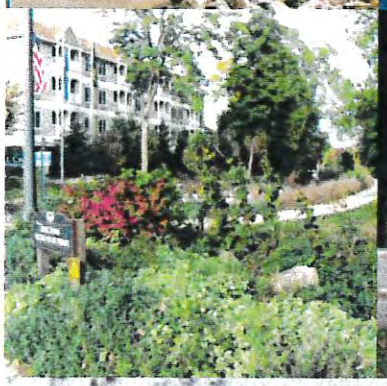
We are pleased to be working with the City of Lake Geneva on this project and look forward to many successes along the way that benefit the ecological health of our region and the residents and visitors to Walworth County.

Sincerely,

Kevin Brunner

Kevin Brunner, Chair

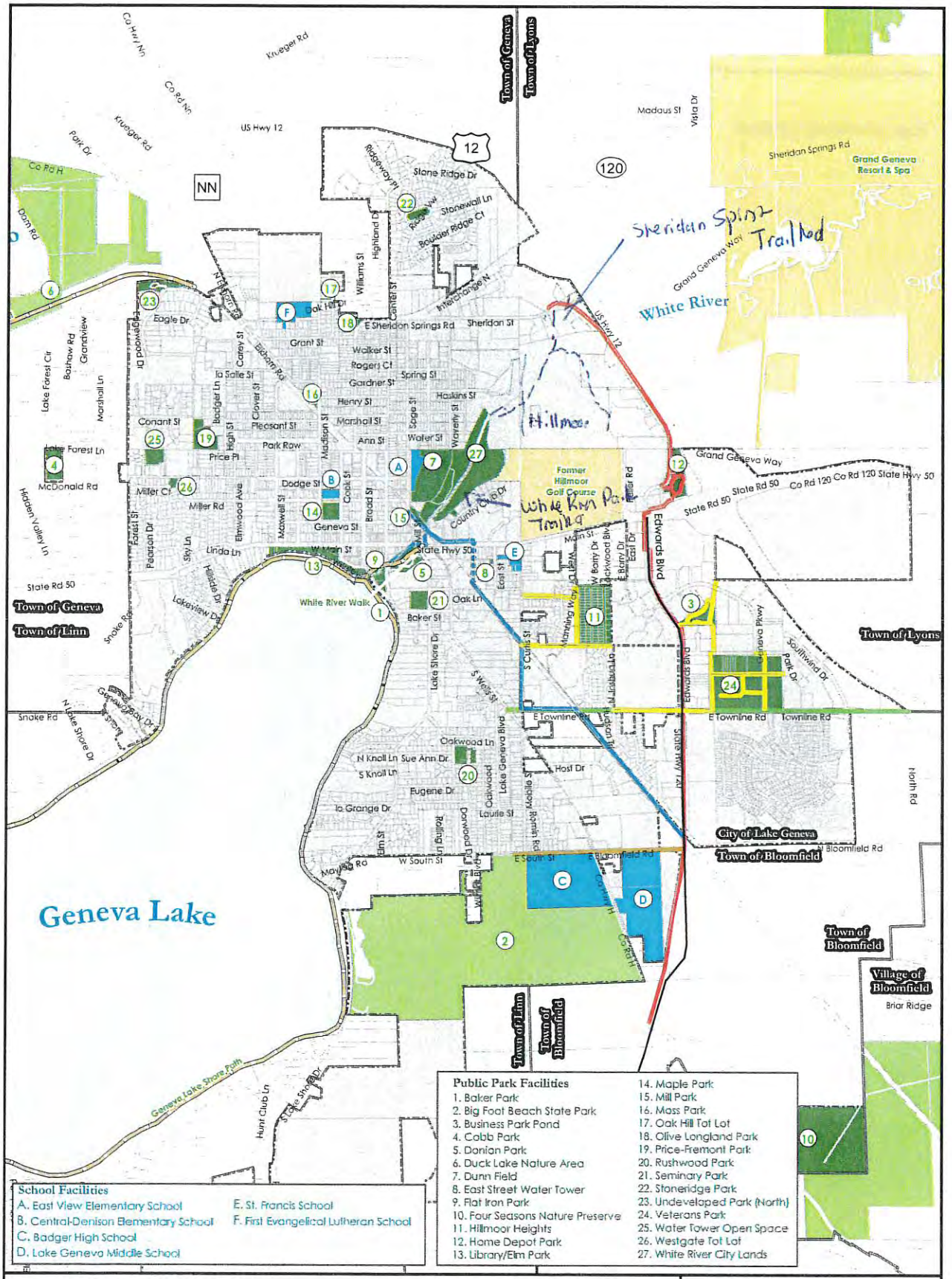
Exhibit for Q. 43



City of Lake Geneva

Bicycle and Pedestrian Plan

Adopted: March 26, 2018


Geneva Lake
Town of Geneva
Town of Linn
Town of Lyons
City of Lake Geneva
Town of Bloomfield
Village of Bloomfield
Briar Ridge
Sheridan Springs Trailhead
White River
Hillmoor
Former Hillmoor Golf Course
White River Park Trailhead
Grand Geneva Resort & Spa
Geneva Lake Shore Path
White River Walk
US Hwy 12
State Hwy 50
State Rd 50
Co Rd 120
Co Rd H
Co Rd N
Krueger Rd
Park Dr
Dunn Rd
Madaus St
Vista Dr
Sheridan Springs Rd
Grand Geneva Way
Stone Ridge Dr
Stonewall Ln
Boulder Ridge Ct
Ridgeway N
Highland Dr
Williams St
Center St
Interchange N
Sheridan St
E Sheridan Springs Rd
Eagle Dr
Grant St
Walker St
Rogers Ct
Spring St
Gardner St
Haskins St
Henry St
Marshall St
Ann St
Water St
Waverly St
Sage St
Madison St
Carey St
Bishop Rd
La Salle St
Badger Ln
High St
Clover St
Pleasant St
Park Row
Price Pl
Conant St
Lake Forest Ln
Lake Forest Cir
Bashaw Rd
Grandview
Marshall Ln
McDonald Rd
Hidden Valley Ln
Miller Ct
Miller Rd
Elmwood Ave
Maxwell St
Dodge St
Cook St
Braid St
Geneva St
Forest St
Paladin Dr
Sky Ln
Linda Ln
Hillside Dr
Lakeview Dr
Snake Rd
N Lake Shore Dr
Gateway Blvd
Oak Ln
Baker St
Lake Shore Dr
S Wells St
S Curtis St
Wrigley Dr
Manning Way
W Barry Dr
E Barry Dr
East St
Main St
Edwards Blvd
Geneva Pkwy
Southwind Dr
Park Dr
E Townline Rd
Townline Rd
Oakwood Ln
N Knoll Ln
Sue Ann Dr
S Knoll Ln
Eugene Dr
La Grange Dr
Oakwood
Lake Geneva Blvd
Mobile Rd
Laurie St
Host Dr
Elm St
Rolling Ln
Dogwood Dr
W South St
E South St
Maywood Rd
Wisconsin Blvd
E Bloomfield Rd
N Bloomfield Rd
North Rd
Hunt Club Ln
S Lake Shore Dr
Co Rd H
Co Rd N
Public Park Facilities
1. Baker Park
2. Big Foot Beach State Park
3. Business Park Pond
4. Cobb Park
5. Donian Park
6. Duck Lake Nature Area
7. Dunn Field
8. East Street Water Tower
9. Flat Iron Park
10. Four Seasons Nature Preserve
11. Hillmoor Heights
12. Home Depot Park
13. Library/Elm Park
14. Maple Park
15. Mill Park
16. Mass Park
17. Oak Hill Tot Lot
18. Olive Longland Park
19. Price-Fremont Park
20. Rushwood Park
21. Seminary Park
22. Stoneridge Park
23. Undeveloped Park (North)
24. Veterans Park
25. Water Tower Open Space
26. Westgate Tot Lot
27. White River City Lands
School Facilities
A. East View Elementary School
B. Central-Denison Elementary School
C. Badger High School
D. Lake Geneva Middle School
E. St. Francis School
F. First Evangelical Lutheran School
Recreational Facilities
State Owned Land
City Parks & Open Space
Private Recreation Facilities
Schools
City Boundaries
Town Boundaries
Pedestrian Walking Paths
Surface Water
Existing Multi Use Trails
Blue Route
Blue Route, on Street (Bikes Only)
Brown Route
Green Route
Red Route
Yellow Route
VANDEWALLE & ASSOCIATES INC.
0 0.125 0.25 0.5 Miles
N
12/21/2017
Source:
City of Lake Geneva, SEWRPC
Walworth County, Vandewalle & Associates
City of Lake Geneva
Bicycle and Pedestrian Plan
Map 1: Existing Facilities

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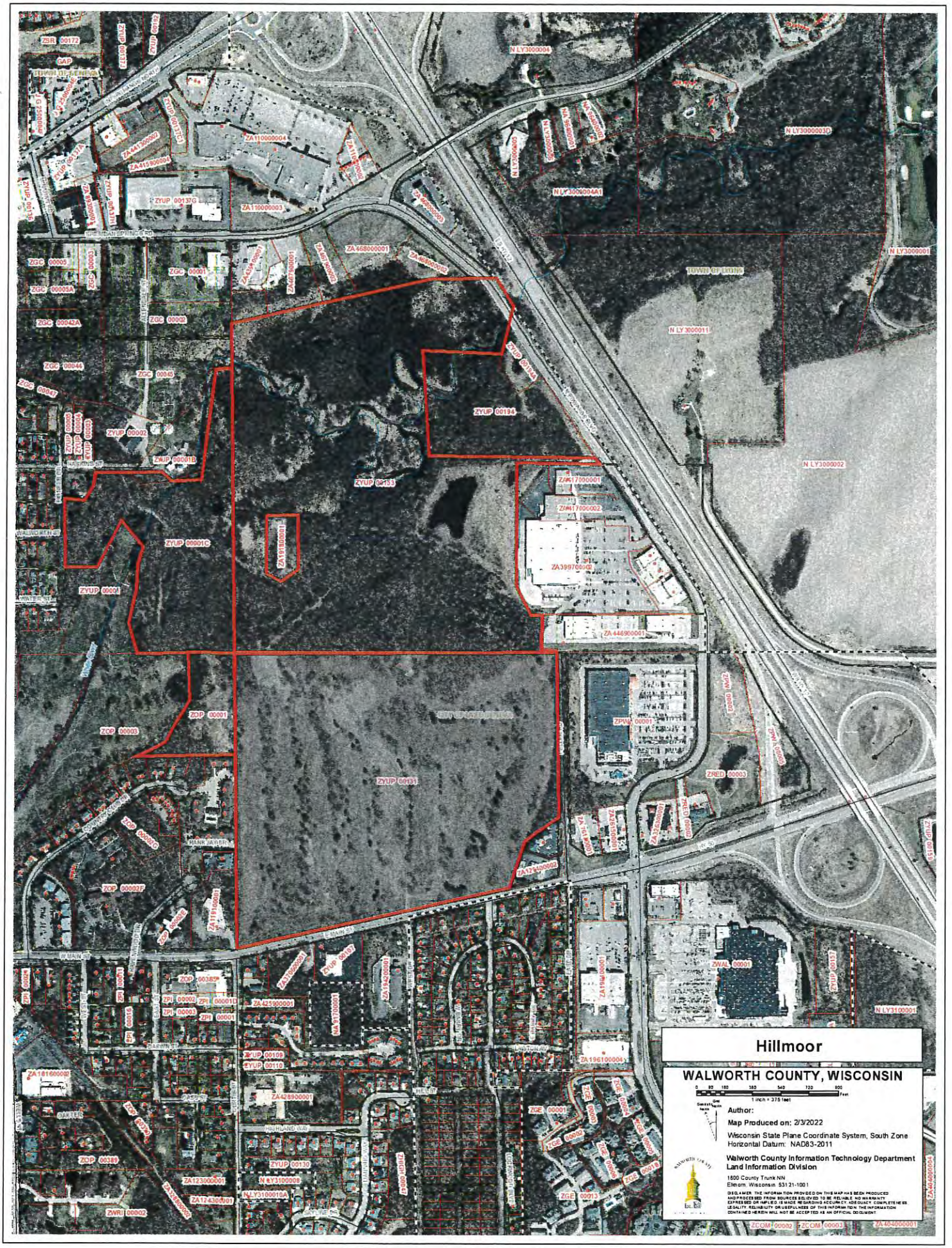
Maps

Hillmoor - Geographic Context


Hillmoor
WALWORTH COUNTY, WISCONSIN
1 inch = 375 feet
Author:
Map Produced on: 2/3/2022
Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83-2011
Walworth County Information Technology Department
Land Information Division
1800 County Trunk NN
Elkhorn, Wisconsin 53121-1001
DISCLAIMER: THE INFORMATION PROVIDED ON THIS MAP HAS BEEN PRODUCED AND PROCESSED FROM SOURCES BELIEVED TO BE RELIABLE. NO WARRANTY EXPRESSED OR IMPLIED, IS MADE REGARDING ACCURACY, ADEQUACY, COMPLETENESS, LEGALITY, RELIABILITY OR USEFULNESS OF THIS INFORMATION. THE INFORMATION CONTAINED HEREIN WILL NOT BE ACCEPTED AS AN OFFICIAL DOCUMENT.
Boundary

Hillmoor - 5' Topographic Contours

EXAMPLE APPLICANT RESOLUTION FOR OUTDOOR RECREATION GRANT APPLICATIONS

WHEREAS, *the City of Lake Geneva* is interested in acquiring or developing lands for public outdoor recreation purposes as described in the application; and

WHEREAS, financial aid is required to carry out the project;

THEREFORE, BE IT RESOLVED, that the City of Lake Geneva *will budget in 2024* a sum sufficient to complete the project or acquisition and

HEREBY AUTHORIZES Charlene Klein, Mayor to act on behalf of *City of Lake Geneva* to:

Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;
Submit signed documents; and
Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that City of Lake Geneva will comply with state or federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Adopted this 10th day of April, 2023.

I hereby certify that the foregoing resolution was duly adopted by City of Lake Geneva at a legal meeting on 10th day of APril, 2023.

Authorized Signature: Charlene Klein **Title:** Mayor

IMPORTANT NOTE: *The DNR expects the individual authorized by this resolution to become familiar with the applicable grant program's procedures for the purpose of taking the necessary actions to undertake, direct, ond complete the approved project. This includes acting as the primary contact for the project, submitting required materials for a complete grant application, carrying out the acquisition or development project (e.g., obtaining required permits, noticing, bidding, following acquisition guidelines, etc.), and closing the grant project (e.g., submitting grant reimbursement forms and documentation, and organization of project files for future monitoring of compliance with grant program.*

Clear Data Print... Save...

State of Wisconsin
Department of Natural Resources
dnr.wi.gov

Environmental Hazards Assessment

Form 1800-001 (R 02/22)

Notice: This form must be completed and approved by the Department of Natural Resources (DNR) before grant funds can be expended for land acquisition and development projects. Please complete all sections. Use additional page if necessary. Collection of this information is authorized under ss. 23.0915 - 23.0917, Wis. Stats. Failure to provide this information may result in denial or repayment of grant awards. Personal information collected will be used for management of DNR programs and grants, and may be made available to requesters to the extent required by Wisconsin's Public Records laws (ss. 19.31-19.39, Wis. Stats.).

1. General Information

Applicant Name	Project / Parcel	County
City of Lake Geneva	Hillmoor Trail System-Phase I	Walworth
Property Owner Name	**Property Street Address**	
City of Lake Geneva	Highway 50	

Close / Intersecting Roads
Highway 50 and Edwards Boulevard

Legal Description:	¼ ¼	¼	Section	Township	Range
	See attached			N	○ E ○ W

2. Environmental Condition Statement of Property

Complete the checklist to the best of your knowledge through inspection of the site. Indicate if any of the following conditions currently exist on site:

Yes	No	
○	◉	Known spills, release of chemicals, hazardous substances or fuels
○	◉	Dumps, debris piles, stockpiles of waste, containers, barrels or drums
○	◉	Sludge
○	◉	Discolored or odorous soil
○	◉	Areas of stressed vegetation, absence of vegetation, areas previously burned
○	◉	Unusual or noxious odors
○	◉	Discolored, polluted, foul water (in standing water, wells, or wetlands)
◉	○	Is an existing well located on site? If yes, where is it located?
○	◉	Old pipes, electrical equipment
○	◉	Unusual or irregular depressions or mounds on surface
○	◉	Other evidence of possible contamination- If yes, describe:

If the answer to any question above is yes:
- Attach description or explanation and site map showing location of item(s) checked.
- The property may require a Phase I or further investigation/inspection. Talk to your regional grant specialist listed in the application form.

3. Land Use History

A. Current Uses of the Property:

☐ Industrial ☐ Commercial ☐ Agriculture ☐ Orchards ☐ Railroads and Railroad Spurs ☐ Landfills
☒ Other - Explain: Old Golf Course

B. Historical Uses of the Property (for the past 20 years):

☐ Industrial ☐ Commercial ☐ Agriculture ☐ Orchards ☐ Railroads and Railroad Spurs
☐ Suspected Former Landfills ☒ Other - Explain: Old Golf Course

C. To the best of your knowledge does the property have evidence of the following?

Yes	No	
○	◉	Has the site been used for the storage or warehousing of commercial or industrial materials?
○	◉	Are there areas with a history or likelihood of underground storage tanks?
○	◉	Are there monitoring wells on site?
○	◉	Is there any history of contamination on the property?
○	◉	Is there any history of contamination on any *adjacent* properties?

If you checked any boxes in Sections 3A or 3B above, or answered yes to any question in Section 3C, the property may require a Phase I or further investigation/inspection. Talk to your regional grant specialist listed in the application form.

4. Site Investigation Documentation

Has a Phase I or Phase II Site Investigation been completed on the property? ○ Yes ◉ No

If yes, attach a copy of the conclusions.

5. Certification

I hereby certify that I have inspected the property and contacted the current owner regarding environmental contamination. The information provided is a full disclosure of my findings and is true and complete to the best of my knowledge.

Printed Name of Preparer	Title
Charlene Klein	Mayor

Signature of Preparer	Date Signed
Charlene Klein	4/28/2023

If you are submitting this form as a condition of a Nonpoint Targeted Runoff Management or Nonpoint Urban Storm Water-Construction grant, please also indicate the following:

Printed Name of Authorized Representative	Title

Signature of Authorized Representative	Date Signed

Leave Blank – DNR Use Only

6. Search of DNR Records

A. Does the property appear on the most recent version of the Bureau of Remediation and Redevelopment Tracking System (BRRTS)? ○ Yes ○ No

If yes, Site Name: BRRTS Activity #:

B. Does the property appear on the most recent version of the DNR Registry of Waste Disposal Sites in Wisconsin? ○ Yes ○ No

If yes, Site Name:

C. Does the property appear on the most recent version of the Solid and Hazardous Waste Information Management System (SHWIMS)? ○ Yes ○ No

If Yes, Site Name:

7. Conclusions

○ Based on the information available in DNR's Regional files at this time, no additional investigation recommended.

○ Further investigation Needed; Consult with Region R & R Program for Recommendation.

Additional Information

Printed Name of DNR Reviewer	Title

Signature of DNR Reviewer	Date Signed

ZYUP 00194A
ZYUP 00194
ZYUP 00153
CITY OF LAKE GENEVA
ZYUP 00131
N LY 30000
7240
TOWN OF LYONS
850
830
ZA417000001
800
700
ZA417000002
660
656
ZA399700002
7240
Well location, Hillm
WALWORTH COUNTY,
0 55 110 220 330
1 inch = 272 feet
Author:
Map Produced on: 4/26/2023
Wisconsin State Plane Coordi
Horizontal Datum: NAD83-20
Walworth County Informatio
Land Information Division
1800 County Trunk NN
Elkhorn, Wisconsin 53121-1001

ADDENDUM
LEGAL DESCRIPTION OF THE PROPERTY

PARCEL 1:

A parcel of land located in Sub-lots 3 and 4 of the Plat of Geneva, being sometimes known as the Original Plat of Lake Geneva, and the Northwest 1/4 of Section 31, T 2 N, R 18 E, and in the Northeast 1/4 of Section 36, T2N, R17E, City of Lake Geneva, Walworth County, Wisconsin and described as follows:

> Beginning at the Northwest corner of said Section 31; thence N 89° 54' 15" E 2080.67 feet to the centerline of Turkey Farm Road; thence S 1° 22' 00" E 1016.52 feet along said centerline; thence S 54° 32' 20" W 302.47 feet; thence S 19° 13' 00" W 355.44 feet to the reference line of State Trunk Highway 50; thence S 77° 22' 40" W 1761.10 feet along said line; thence N 0° 41' 25" W 1264.99 feet along the West line of said Section 31; thence S 89° 19' 30" W 629.89 feet along the North line of Country Club Subdivision; thence N 67° 20' 10" E 192.92 feet; thence N 28° 37' 30" E 314.50 feet; thence N 0° 41' 25" W 297.00 feet to the North line of said Section 36; thence N 89° 15' 35" E 297.00 feet, along said North line to the place of beginning.

Tax Key No: ZOP 00001 and ZYUP 00131

PARCEL 1A:

A parcel of land located in the Southeast 1/4 of Section 25, T 2 N, R 17 E, City of Lake Geneva, Walworth County, Wisconsin and described as follows:

> Commencing at the Southeast corner of said Section 25; thence S 89° 15' 35" W 1138.67 feet along the South line of said Section 25, to the place of beginning; thence continue S 89° 15' 35" W 235.00 feet to the West line of Waverly Street; thence N 0° 16' 45" W 149.82 feet along said West line; thence N 89° 15' 35" E 307.00 feet; thence S 25° 18' 05" W 166.74 feet to the place of beginning.

Tax Key No: ZYUP 00001A

PARCEL 2:

A parcel of land located in the Southeast 1/4 of Section 25, T2N, R17E, City of Lake Geneva, Walworth County, Wisconsin, being more particularly described as follows:

> Beginning at a concrete monument marking the Southeast corner of said Section 25; thence South 89° 48' West, 625.11 feet; thence North 16° 17' West, 200.17 feet; thence North 12° 35' East, 213.89 feet; thence North 2° 29' East, 166.12 feet; thence North 15° 33' East, 113.58 feet; thence North 39° 00' 30" West, 210.52 feet; thence South 28° 17' 45" West, 332.17 feet; thence North 89° 52' West, 193.89 feet to the East line of Manufacturer's Avenue; thence North 0° 08' East along the East line of Manufacturer's Avenue; 440.18 feet; thence South 85° 57' 30" East,124.86 feet; thence North 31° 12' East, 63.16 feet; thence North 27° 13' East, 40.99 feet; thence North 9° 08' East, 84.48 feet to the South

line of Haskins Street; thence South 89° 59' East along the South line of Haskins Street and its Easterly extension, 429.22 feet; thence South 55° 18' 30" East, 100.43 feet; thence North 73° 50' East, 206.17 feet to the West line of Lot "H" of the Geneva Lake Crawford Manufacturing Company's Addition to the City of Lake Geneva; thence North 6° 32' East, (recorded as North 6° 15' East) 645.5 feet to the Northwest corner of said Lot "H"; thence North 82° East, 112.3 feet more or less along the North line of said Lot "H" to the East line of said Section 25; thence South along the said East line of Section 25, 1807.75 feet more or less to the point of beginning.

Tax Key No: ZYUP 00001C

PARCEL 3:

Part of the Southeast 1/4, Southwest 1/4, Northeast 1/4 and Northwest 1/4 of the Southwest 1/4 of Section 30, Town 2 North, Range 18 East, in the City of Lake Geneva, Walworth County, Wisconsin, bounded and described as follows:

Commencing at the Southeast corner of the Southwest 1/4 of Section 30; thence South 89°54'09" West along the south line of said Southwest 1/4 Section 548.11 feet to the point of beginning of the lands to be described; thence continuing South 89°54'09" West along said south line 2056.22 feet to a point on the west line of the Southwest 1/4 of Section 30; thence North 00°46'41" West along said west line 2081.15 feet to a point; thence North 77°28'13" East 1301.13 feet to a point; thence North 89°32'32" East 414.52 feet to a point on the westerly line of USH "12"; thence South 33°01'04" East along said westerly line 203.83 feet to a point; thence South 11°20'04" West 309.68 feet to a point; thence North 88°00'24" West 522.16 feet to a point; thence South 04°06'36" East 697.13 feet to a point; thence South 89°15'36" East 557.97 feet to a point; thence South 00°00'15" West 775.32 feet to a point; thence South 26°19'37" East 207.41 feet to a point; thence North 89°27'46" East 74.05 feet to a point; thence South 00°32'08" East 230.92 feet to a point; thence North 88°22'57" East 95.37 feet to a point; thence South 00°26'51" East 15.38 feet to the point of beginning.

EXCEPTING THEREFROM THE FOLLOWING:

Lot 1 of Certified Survey Map No. 1918 being part of the Southwest 1/4 of the Southeast 1/4 of Section 30, Town 2 North, Range 18 East, City of Lake Geneva, Walworth County, Wisconsin bounded and described as follows:

Commencing at the Southwest corner of said Section 30; thence North 0°46'41" West 607.53 feet; thence South 63°27'02" East 237.52 feet to the point of beginning; thence North 0°46'41" West 369.72 feet; thence North 89°13'19" East 200.00 feet; thence South 0°46'41" East 346.37 feet; thence South 55°16'59" West 128.36 feet; thence North 63°27'12" West 105.25 feet to the point of beginning.

Tax Key No: ZYUP 00153

State of Wisconsin
Department of Natural Resources
PO Box 7921, Madison WI 53707-7921
dnr.wi.gov

Recreation Grant Project Cost Estimate Worksheet

Form 8700-014 (R 02/23)

For use with Recreation Grant Application Forms

Project Name:		Prepared By:	Date
Hillmoor Trail System-Phase I		Karen Yancey, Geneva Lake Conservancy	04/28/2023
County	Project Applicant:	Landowner Name	◉ Public ○ Private
Walworth	City of Lake Geneva	City of Lake Geneva	

Indicate - (C) Contract , (F) Force Acct., (D) Donated

	DEVELOPMENT PROJECT ITEMS *List by individual item or break down by Use Areas* (See Item List On Back Of This Form)	Quantity	Unit of Measure	Component Costs	Estimated Total Item Cost
	Crushed Limestone Path-10 feet wide	9,500	linear ft	$20.00	190,000.00
	Wood foot bridges	4	total	$56,250.00	225,000.00
	Clearing and mowing of paths through wetlands	1	mower	$30,000.00	30,000.00
	Refurbishment of cart paths	1	cement	$20,000.00	20,000.00
	Signage	4	per sign	$2,500.00	10,000.00
	Clearing for limestone paths	1	mower	$10,000.00	10,000.00
				TOTAL $	$485,000.00

NOTE:

- **For development projects, contingency and indirect costs are not eligible expenses.**
- **For acquisition projects, complete the Acquisition Project Cost Estimate Section of this form.**

Recreation Grant Project Cost Estimate Worksheet

Form 8700-014 (R 02/23)

For use with Recreation Grant Application Forms

ACQUISITION PROJECT COST ESTIMATE: NOTE: If project includes more than two parcels, attach additional information.

	Parcel 1	Parcel 2	Total
1. Parcel Owner			
2. Number of Acres being Purchased			
3. Grant Eligible Acres			
4. Option Expiration Date			
5. Option Amount	$	$	$
6. Appraised Value : Land	$	$	$
Improvements	$	$	$
7. Subtotal	$	$	$
8. Estimated Other Eligible Acquisition Costs Total	$	$	$
List costs included in above:	$	$	
	$	$	
	$	$	
	$	$	
	$	$	
	$	$	
	$	$	
9. **Grand Total Project Costs:** (Add Lines 7 & 8)			

DEVELOPMENT PROJECT ITEMS LISTING:

NOTE: This list is intended as a guideline and is not a complete list.

SERVICES
- Pre-approval Engineering
- Post-approval Engineering
- Supervision
- Feasibility Studies
- Planning
- Administration

BOATING AREA
- Ramp Apron
- Launch Ramp
- Bulkhead/Seawall
- Riprap
- Security Lighting

CAMPSITES
- Tables
- Grills/Fire Rings
- Camp Pads (Gravel, Asphalt)
- Refuse Containers

EQUIPMENT
- Benches
- Trash Receptacles
- Other (identify)

FISHING AREA
- Fishing Pier
- Bank Stabilization
- Riprap
- Bank Fishing Site

LANDSCAPING
- Tree/Shrub Planting
- Sodding/Grass Seed
- Mulch/Fertilizer
- Retaining Walls

OTHER/MISCELLANEOUS
- Specify

PARKING
- Gravel/Paving
- Curbs/Bumper blocks
- Striping

PICNIC AREA
- Tables/Grills
- Trash Receptacles
- Shelters
- General Construction
- Electrical/Water Service

PLAY AREA
- Play Equipment
- Equipment Installation
- Surfacing Material

ROADS
- Gravel Base/Paving
- Curb and Gutter

SIGNING
- Signs
- Posts/Hardware
- Installation
- Walkways/Trails
- Interpretive/Informational
- Parking

SITE PREPARATION
- Cleaning/Grubbing
- Rough Grading/Fine Grading
- Fill/Top Soil
- Building Demolition
- Drainage Structures
- Storm Sewers

SPORT COURTS
- Tennis
- Sand Lift
- Gravel/Paving
- Fencing
- Color Coating
- Lighting
- Volleyball
- Basketball
- Hockey Rinks
  - Sand/Gravel Base
  - Dasher Boards
  - Lighting
  - Water Hydrant
- Multipurpose Courts

SPORTS FIELDS-*should include specific items as shown under Softball.*
- *Softball*
  - *Infield Mix*
  - *Backstop/Fencing*
  - *Grass Seeding/Sodding*
  - Player Enclosures
  - Bleachers with Pads
  - Lighting
  - Sprinkling Sys/Drainage Tile

SOCCER / FOOTBALL
- Baseball
- Skating Rinks
- Multipurpose Game Fields
- Sledding/Toboggan Hills

SWIMMING AREA
- Beach
- Dredging
- Sand Blanket
- Raft/Pier
- Guard Towers
- Buoys & Ropers
- Bathhouse

SWIMMING / WADING POOL
- Pool Tank
- Filtration Equipment
- Fencing
- Pool Equipment

TOILETS
- Flush Toilets
- General Construction
- Plumbing
- Electrical
- Sewer/Water Laterals
- Vault Toilets

TRAILS
- Clearing
- Surfacing
- Overview Structures
- Boardwalks
- Culverts
- Bridges
- Grading

UNDERGROUND ELECTRIC
- Trenching
- Junction Boxes
- Conduit
- Transformers

WALKWAYS
- Fill
- Gravel
- Paving
- Culverts
- Bridges
- Curb Cuts

WATER SYSTEMS
- Well
- Pump
- Distribution
- Fountains
- Spigots/Hose Bibs

Estimated Construction Timeline

HILLMOOR TRAIL SYSTEM – Phase I

Estimated Construction Timeline

Activity	**Timeline**
Obtain necessary permits from DNR	June-Sept., 2023
Work with engineers to design bridges/locations	June-Sept., 2023
Clear areas for new limestone paths	Oct. – Dec., 2023
Repair golf cart paths	May-June, 2024
Install new limestone paths	May-June, 2024
Mow paths in wetlands	June, July, 2024*
Construct bridges	June-Aug., 2024
Design and order signs	June-Aug. 2024
HOLD OPENING CEREMONY	September, 2024

NOTE: In 2024, the City of Lake Geneva plans to apply for the appropriate grants to build boardwalks over some of the mowed trails in the wetlands after obtaining approved DNR permits. This will allow hiking on these portions of the trails throughout the year.

Site Plan

Hillmoor Preliminary Trail Plan

State of Wisconsin
Department of Natural Resources
dnr.wi.gov

Knowles-Nelson Stewardship Grant
Public Access and Acceptable Uses Application

Form 8700-322 (R 02/23)

Personally identifiable information collected will be used for program administration and may be made available to requesters as required under Wisconsin's Public Records Law [ss. 19.31 - 19.39, Wis. Stats.].

For Acquisition Projects: You should complete this form as early as possible in your project planning process and **contact your regional Community Services Specialist** to discuss your project **before submitting a completed application**.

For Development Projects: Submit this form with the rest of your grant application.

Grant Project Information

Applicant / Sponsor	Year of Application	Project Type:
City of Lake Geneva	2023	(•) Development
Municipality	County	( ) Fee Simple Acquisition
City of Lake Geneva	Walworth	( ) Easement Acquisition
Park or Area Name (after acquisition)	Specific Tract Name	
Hillmoor	Hillmoor Trail System-Phase 1	

Public Uses / Activities (select all that apply)

Before Grant	After Grant		Before Grant	After Grant	
☐	☐	1. 4-Wheel Drive Vehicles	☐	☐	14. Motorized boat launch
☐	☐	2. ATV and/or UTV Trail	☐	☐	15. Mountain Biking
☐	☐	3. Biking	☐	☒	16. Nature study/wildlife observation/photography
☐	☐	4. Camping facilities	☐	☐	17. Non-motorized boat
☐	☐	5. Community Gardens	☐	☐	18. Off-Highway Motorcycles
☐	☒	6. Cross-county skiing	☐	☒	19. Picnic area
☐	☐	7. E-bikes	☐	☐	20. Playground/playfield/intensive recreational area
☐	☐	8. E-scooters	☐	☐	21. Primitive camping
☐	☒	9. Fishing	☐	☒	22. Running/Jogging
☐	☒	10. Hiking	☐	☐	23. Segways
☐	☐	11. Horseback riding	☐	☐	24. Snowmobile trail
☐	☐	12. Hunting	☐	☐	25. Snowshoeing
☐	☐	13. Inline Skating	☐	☐	26. Swimming area
☐	☐	27. Trapping			
☐	☐	28. Other activities (describe): The river is shallow (about 2-3 feet deep) throughout the Hillmoor property so it can be used for wading but is not really a swimming area.			

Other Comments

Activity Descriptions

- Provide descriptions of the activities listed below that are available on the grant property.
- **Explain reasons** if the activities listed below are not available or are restricted on the grant property.
- Attach a **plat map** identifying the specific property to be acquired with this grant.
- If the Land Management Plan for the larger project conflicts with this document with regard to allowable public uses, this form will be the official documentation for uses of this specific property.

Hiking

(•) No ordinances currently restrict this activity.
( ) An ordinance(s) will restrict or prohibit this activity. Attach a copy of the ordinance.

There will be 3 1/2 miles of hiking trails

Hunting

○ No ordinances currently restrict this activity.
◉ An ordinance(s) will restrict or prohibit this activity. Attach a copy of the ordinance.

See attached

Fishing

◉ No ordinances currently restrict this activity.
○ An ordinance(s) will restrict or prohibit this activity. Attach a copy of the ordinance.

There are a variety of fish in the White River including blue gill, northern pike and catfish.

Trapping

◉ No ordinances currently restrict this activity.
○ An ordinance(s) will restrict or prohibit this activity. Attach a copy of the ordinance.

There is no ordinance that restricts this activity but one may be put in place as the park is to be a nature park.

Cross-Country Skiing

◉ No ordinances currently restrict this activity.
○ An ordinance(s) will restrict or prohibit this activity. Attach a copy of the ordinance.

The looped trail on the upland that goes through the oak savanna will be restricted for cross country skiing in the winter months when snow is on the ground.

Sec. 50-1 Adoption of state misdemeanors by reference.

(a) The nonfelony offenses and violations of the State Criminal Code, W.S.A., ch. 939, excluding the punishme provisions, and as may be subsequently amended in the future, are adopted by reference in this section a out.

(b) Violations of the statutes adopted by reference occurring in the City shall constitute violations of this sect be punished by a forfeiture as provided in Section **1-12**.

Sec. 50-2 Penalty for violation of chapter.

[Code 1992, § 9.50]

Except as otherwise provided in this chapter, any person found to be in violation of any provision of this ch rule, regulation or order made under this chapter, upon conviction, shall be subject to a penalty as provided i **12**.

Sec. 50-3 Discharge of weapons.

[Code 1992, § 9.02]

(a) Guns, revolvers, firearms and air guns. No person shall discharge any gun, revolver or other firearm or ai the City except for the lawful protection of life or property, the suppression of crime or by an officer on and except also when done pursuant to and in accordance with an expressed permit from the Chief of Poli

(b) Slingshot, bow and arrow and other contrivances. No person shall throw or discharge any missile by m weapon or appliance commonly known as a slingshot, bow and arrow or any similar contrivance within the in lawful defense of person or property.

Sec. 50-4 Restrictions on firearms and weapons.

[Code 1992, § 9.03(2); amended 10-24-2011 by Ord. No. 11-30]

(a) Definitions. As used in this section, the following terms shall have the meanings indicated:

FIREARMS

A weapon that acts by force of gunpowder.

LAW ENFORCEMENT

Any person employed by the State of Wisconsin or any political subdivision of this state, for the detecting and preventing crime and enforcing laws or ordinances and who is authorized to make violations of the laws or ordinances he or she is employed to enforce.

WEAPON

A firearm, an electronic weapon as defined in § 941.295, Wis. Stats., a knife, a billy club, spring (whether a missile is expelled by air, gas, or chemical), electric weapon, or paint ball gun.

(b) No person, except a law enforcement officer or member of the military in the line of duty or a person a the terms of a license issued to carry a concealed weapon as defined in Wisconsin Statutes, shall have an

his or her possession or under his or her control unless it is both unloaded and locked or enclosed withi case or other suitable container.

(c) In addition to the provisions of § 175.60, Wis. Stats., enumerating places where the carrying of a weapc prohibited, including exceptions thereto, it shall be unlawful for any person other than law enforcement the military in the line of duty to enter any City-owned structures at which signage meeting the requ § 943.13(2)(bm) Wis. Stats., is posted.

(d) Signs meeting the requirements of § 943.13(2)(bm) Wis. Stats., shall be posted in prominent places near a of such buildings regarding such restrictions.

(e) Any person who enters or remains on any aforementioned premises contrary to such signage shall be c trespasser subject to forfeitures for trespassing as set by the City Council by resolution from time to time.

Sec. 50-5 Tampering with public records and notices.

[Code 1992, § 9.15]

No person shall intentionally damage, alter, remove or conceal any public notice, posted as authorized by law expiration of the time for which the notice was posted.

Sec. 50-6 Theft of library material; overdue material.

[Code 1992, § 9.26]

(a) No person shall take and carry away, transfer, conceal or retain possession of any library material withc of a library official, agent or employee and with the intent to deprive the library of possession of the mat

(b) The concealment of library material beyond the last station for borrowing library material in a library is intent to deprive the library of possession of the material. The discovery of library material which h borrowed in accordance with the library's procedures or taken with consent of a library official, agent c and which is concealed upon the person or among the belongings of the person or concealed by a pers person or among the belongings of another is evidence of intentional concealment on the part of th concealing the material.

(c) Overdue library materials are subject to fines and/or suspension of the borrower's driver's license.

Sec. 50-7 False identification.

[Code 1992, § 9.31]

No person shall make, alter or present to any person any document, card or other thing which misrepresents t age or identity.

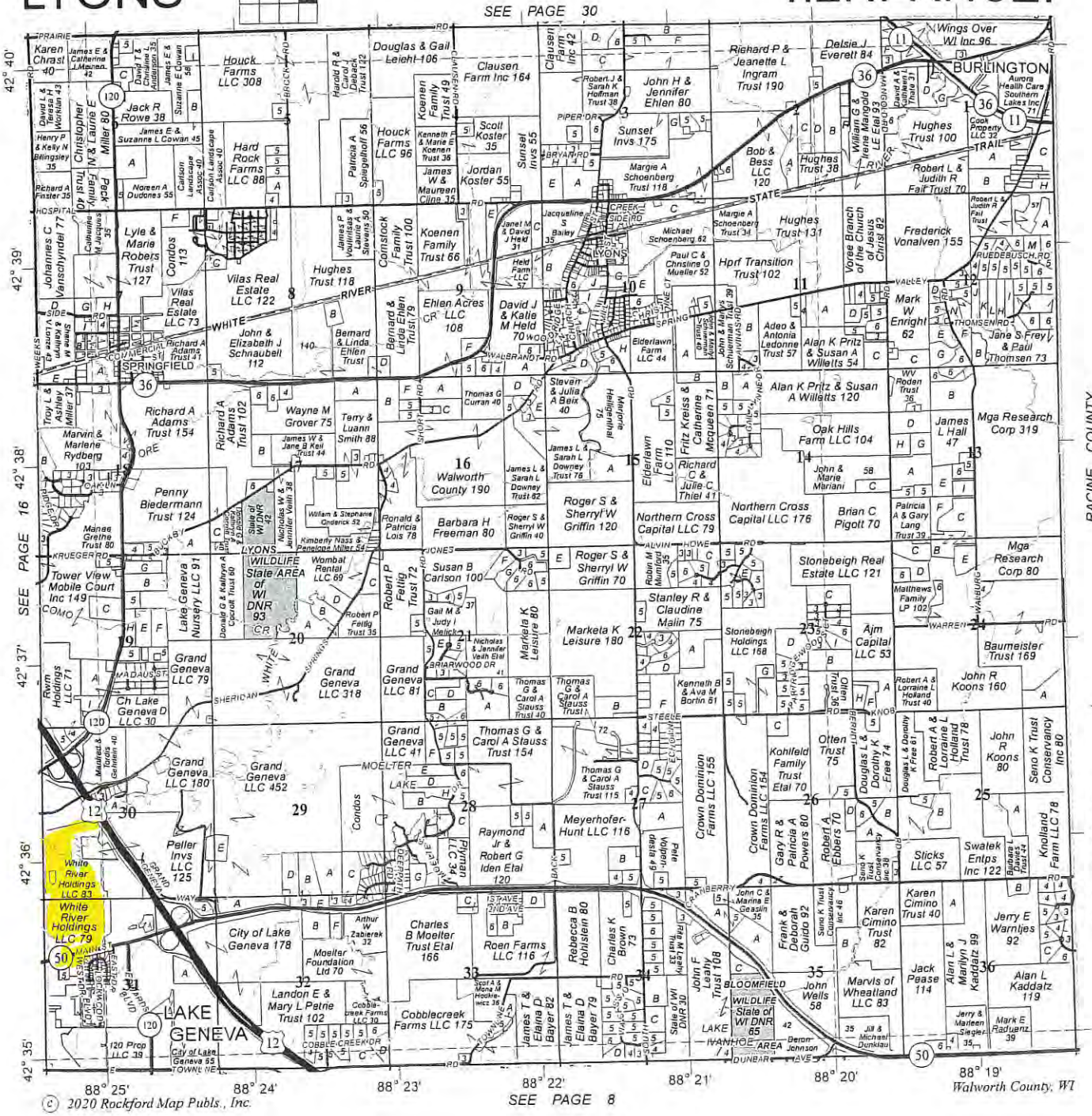
Sec. 50-8 Removal of barriers.

[Code 1992, § 9.33]

No unauthorized person shall remove, take down, alter the position of, damage, destroy, pass over or beyc erected within the City by order or approval of the Street Superintendent, Police or City Council.

Refer to page 48 for keyed parcels

LYONS T.2N.-R.18E.



© 2020 Rockford Map Publs., Inc.

Walworth County, WI

Letters of Support

CLEARWATER
Clear Water Outdoor | 744 West Main Street Lake Geneva, WI 53147

April 28, 2023

Dear Knowles Nelson Grant Administrator:

We are writing in support of the City of Lake Geneva's request for a Knowles Nelson grant to help the cost of a 3 ½ mile hiking trail on the Hillmoor property, which was recently purchased by the City of Lake Geneva.

As the City of Lake Geneva's only outdoor clothing and kayak rental retail store, we are fully in support of this grant as it will draw more hikers and outdoor enthusiasts to Lake Geneva for hiking, wildlife viewing and other recreational activities. One of the trailheads (near Eastview School) will be in walking distance from our store. People who need hiking gear, such as shoes, backpacks, jackets and other outdoor equipment will stop at our store. We will feature the Hillmoor property trails prominently in the hiking maps we hand out at our store.

A recent study published in the Washington Post on April 12, 2023 show that "green exercise," meaning physical exercise done in nature, improves working memory and concentration substantially and helps people to relax more than doing the same exercise indoors. The new Hillmoor trail will follow the White River and provide a beautiful setting for walkers and runners. It will be ADA compliant. The Lake Geneva area and Walworth County need more hiking trails and the scenic Hillmoor property and its new trail system will help to meet that need.

Please support businesses that promote outdoor exercise as well as our area restaurants and other local businesses by providing a Knowles Nelson grant to help the City of Lake Geneva develop new trails on this site. The trails will bring more visitors to our city who will be customers at our local stores and restaurants. Thank you.

Sincerely,

Sean Payne

Manager

Clear Water Outdoor

744 W. Main St.

Lake Geneva, Wisconsin

THE ENVIRONMENTAL EDUCATION FOUNDATION, INC.

THOMAS E. REYNOLDS, FOUNDER 1980

April 24, 2023

Grant Administrator
Wisconsin Dept. of Natural Resources
100 S. Webster St.
P.O. Box 7921
Madison, WI 53707

Dear Grant Administrator:

We, the Environmental Education Foundation, write in support of the City of Lake Geneva's application for a Knowles Nelson Stewardship Grant for the Aid for Acquisition and Development of Local Parks program that will help fund the Hillmoor Trail System.

As a foundation that supports the education of both adults and children, we value area resources that provide outdoor experiences for members of our community. We work closely with area educators to provide grants to schools for outdoor education. We fund multiple scholarships each year for to students pursing college programs that prepare them for an environmentally focused career. In researching ways to increase the participation in these programs, are high school leaders identified the need to inspire students to learn more about the value of outdoor resources, engage with nature, and research ways protect our natural world. To facilitate this, we are reframing our grant program to help educators and local scientists engage students in environmental research, but in addition are also excited about the supporting resources such as those this grant will help develop.

The grant proposal for the trail system will increase the access to this 200-acre property, while ensuring that this sensitive area is protected. Having this resource in the City of Lake Geneva will create a valuable "outdoor classroom" for all ages. For local researchers hoping to engage students in their projects, having an "outdoor laboratory" with a critical watershed and habitat for a host of birds and fish. This will provide educators with a local area for classes and workshops on water, native trees and plants, birds, fish, and the value of natural areas. For adults, the ability to walk or bike more than three miles of trails along the White River will not only provide a wonderful outing but should also remind them of the importance of protecting nature and reenergize their love for the outdoors.

We stand in strong support of this grant and hope that this resource becomes a key element in our community's quest to inspire our current generation and future generations to enjoy and protect our Geneva Lake area's natural resources.

Sincerely,
Bill Thompson
Bill Thompson
Board President, Environmental Education Foundation inc.

The Environmental Education Foundation Inc.
P.O. Box 244, Fontana, Wisconsin 53125
(262) 203-7108
Website: eefscholars.org
General email: eefscholars@gmail.com Office email: eefoffice@aol.com

HILLMOOR TRAIL SYSTEM – Phase I

Estimated Construction Timeline

Activity	**Timeline**
Obtain necessary permits from DNR	June-Sept., 2023
Work with engineers to design bridges/locations	June-Sept., 2023
Clear areas for new limestone paths	Oct. – Dec., 2023
Repair golf cart paths	May-June, 2024
Install new limestone paths	May-June, 2024
Mow paths in wetlands	June, July, 2024*
Construct bridges	June-Aug., 2024
Design and order signs	June-Aug. 2024
HOLD OPENING CEREMONY	September, 2024

NOTE: In 2024, the City of Lake Geneva plans to apply for the appropriate grants to build boardwalks over some of the mowed trails in the wetlands after obtaining approved DNR permits. This will allow hiking on these portions of the trails throughout the year.

Deed

Exhibit Q 31

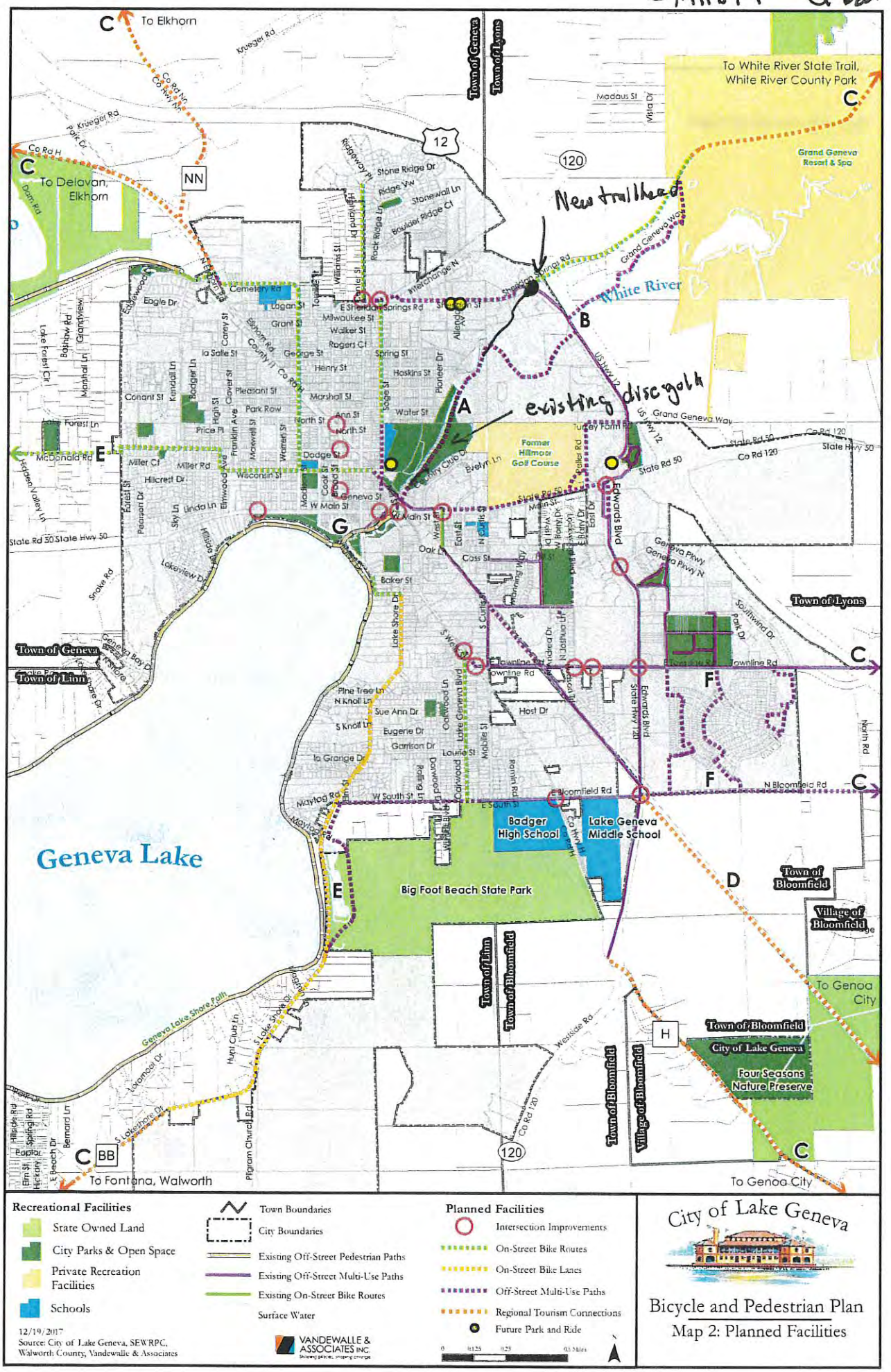

To Elkhorn
To Delavan, Elkhorn
To White River State Trail, White River County Park
Grand Geneva Resort & Spa
New trailhead
White River
existing disc golf
Former Hillmoor Golf Course
Geneva Lake
Big Foot Beach State Park
Badger High School
Lake Geneva Middle School
Four Seasons Nature Preserve
To Fontana, Walworth
To Genoa City
Town of Geneva
Town of Linn
Town of Lyons
Town of Bloomfield
Village of Bloomfield
City of Lake Geneva
Geneva Lake Shore Path
Recreational Facilities
State Owned Land
City Parks & Open Space
Private Recreation Facilities
Schools
Town Boundaries
City Boundaries
Existing Off-Street Pedestrian Paths
Existing Off-Street Multi-Use Paths
Existing On-Street Bike Routes
Surface Water
Planned Facilities
Intersection Improvements
On-Street Bike Routes
On-Street Bike Lanes
Off-Street Multi-Use Paths
Regional Tourism Connections
Future Park and Ride
12/19/2017
Source: City of Lake Geneva, SEWRPC, Walworth County, Vandewalle & Associates
VANDEWALLE & ASSOCIATES INC
City of Lake Geneva
Bicycle and Pedestrian Plan
Map 2: Planned Facilities

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Exhibit Q3

EXHIBIT B

State Bar of Wisconsin Form 6-2003
SPECIAL WARRANTY DEED

Document Number | Document Name

DOCUMENT#: 1072598
12-09-2022 at 2:25 PM
MICHELE JACOBS
REGISTER OF DEEDS
WALWORTH COUNTY, WISCONSIN
Pages: 4 Fee Amount: $30.00
Fee Exempt 77.25- 12
The above recording information verifies this document has been electronically recorded and returned to the submitter

THIS DEED, made between White River Holdings LLC ("Grantor," whether one or more), and City of Lake Geneva ("Grantee," whether one or more). Grantor, for a valuable consideration, conveys to Grantee the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in Walworth County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):

See legal description in Exhibit A, annexed hereto and incorporated by reference

Recording Area

Name and Return Address
Atty. Daniel S. Draper
500 Commercial Court
Lake Geneva, Wisconsin 53147

ZOP 00001; ZYUP 00131; ZYUP 00001A; ZYUP 00001C; ZYUP 00153
Parcel Identification Number (PIN)

This is not (is) (is not) homestead property.

Grantor warrants that the title to the Property is good, indefeasible in fee simple and free and clear of encumbrances arising by, through, or under Grantor, except that this Deed is subject to the restriction contained in Exhibit B, annexed hereto and incorporated by reference.

Dated December 9, 2022.

Paul Fitzpatrick (SEAL)
* for White River Holdings, LLC

(SEAL)
*

(SEAL)
*

(SEAL)
*

AUTHENTICATION

Signature(s) of Paul Fitzpatrick
authenticated on December 9, 2022
Alan Marcuvitz
* Alan Marcuvitz
TITLE: MEMBER STATE BAR OF WISCONSIN
(If not authorized by Wis. Stat. § 706.06)

THIS INSTRUMENT DRAFTED BY:
Alan Marcuvitz, Esq.
SBN: 1007942

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
COUNTY)

Personally came before me on
the above-named
to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

*
Notary Public, State of Wisconsin
My Commission (is permanent) (expires:)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED

SPECIAL WARRANTY DEED © 2003 STATE BAR OF WISCONSIN FORM NO. 6-2003

* Type name below signatures.

ADDENDUM
LEGAL DESCRIPTION OF THE PROPERTY

PARCEL 1:

A parcel of land located in Sub-lots 3 and 4 of the Plat of Geneva, being sometimes known as the Original Plat of Lake Geneva, and the Northwest 1/4 of Section 31, T 2 N, R 18 E, and in the Northeast 1/4 of Section 36, T2N, R17E, City of Lake Geneva, Walworth County, Wisconsin and described as follows:

> Beginning at the Northwest corner of said Section 31; thence N 89° 54' 15" E 2080.67 feet to the centerline of Turkey Farm Road; thence S 1° 22' 00" E 1016.52 feet along said centerline; thence S 54° 32' 20" W 302.47 feet; thence S 19° 13' 00" W 355.44 feet to the reference line of State Trunk Highway 50; thence S 77° 22' 40" W 1761.10 feet along said line; thence N 0° 41' 25" W 1264.99 feet along the West line of said Section 31; thence S 89° 19' 30" W 629.89 feet along the North line of Country Club Subdivision; thence N 67° 20' 10" E 192.92 feet; thence N 28° 37' 30" E 314.50 feet; thence N 0° 41' 25" W 297.00 feet to the North line of said Section 36; thence N 89° 15' 35" E 297.00 feet, along said North line to the place of beginning.

Tax Key No: ZOP 00001 and ZYUP 00131

PARCEL 1A:

A parcel of land located in the Southeast 1/4 of Section 25, T 2 N, R 17 E, City of Lake Geneva, Walworth County, Wisconsin and described as follows:

> Commencing at the Southeast corner of said Section 25; thence S 89° 15' 35" W 1138.67 feet along the South line of said Section 25, to the place of beginning; thence continue S 89° 15' 35" W 235.00 feet to the West line of Waverly Street; thence N 0° 16' 45" W 149.82 feet along said West line; thence N 89° 15' 35" E 307.00 feet; thence S 25° 18' 05" W 166.74 feet to the place of beginning.

Tax Key No: ZYUP 00001A

PARCEL 2:

A parcel of land located in the Southeast 1/4 of Section 25, T2N, R17E, City of Lake Geneva, Walworth County, Wisconsin, being more particularly described as follows:

> Beginning at a concrete monument marking the Southeast corner of said Section 25; thence South 89° 48' West, 625.11 feet; thence North 16° 17' West, 200.17 feet; thence North 12° 35' East, 213.89 feet; thence North 2° 29' East, 166.12 feet; thence North 15° 33' East, 113.58 feet; thence North 39° 00' 30" West, 210.52 feet; thence South 28° 17' 45" West, 332.17 feet; thence North 89° 52' West, 193.89 feet to the East line of Manufacturer's Avenue; thence North 0° 08' East along the East line of Manufacturer's Avenue; 440.18 feet; thence South 85° 57' 30" East,124.86 feet; thence North 31° 12' East, 63.16 feet; thence North 27° 13' East, 40.99 feet; thence North 9° 08' East, 84.48 feet to the South

line of Haskins Street; thence South 89° 59' East along the South line of Haskins Street and its Easterly extension, 429.22 feet; thence South 55° 18' 30" East, 100.43 feet; thence North 73° 50' East, 206.17 feet to the West line of Lot "H" of the Geneva Lake Crawford Manufacturing Company's Addition to the City of Lake Geneva; thence North 6° 32' East, (recorded as North 6° 15' East) 645.5 feet to the Northwest corner of said Lot "H"; thence North 82° East, 112.3 feet more or less along the North line of said Lot "H" to the East line of said Section 25; thence South along the said East line of Section 25, 1807.75 feet more or less to the point of beginning.

Tax Key No: ZYUP 00001C

PARCEL 3:

Part of the Southeast 1/4, Southwest 1/4, Northeast 1/4 and Northwest 1/4 of the Southwest 1/4 of Section 30, Town 2 North, Range 18 East, in the City of Lake Geneva, Walworth County, Wisconsin, bounded and described as follows:

Commencing at the Southeast corner of the Southwest 1/4 of Section 30; thence South 89°54'09" West along the south line of said Southwest 1/4 Section 548.11 feet to the point of beginning of the lands to be described; thence continuing South 89°54'09" West along said south line 2056.22 feet to a point on the west line of the Southwest 1/4 of Section 30; thence North 00°46'41" West along said west line 2081.15 feet to a point; thence North 77°28'13" East 1301.13 feet to a point; thence North 89°32'32" East 414.52 feet to a point on the westerly line of USH "12"; thence South 33°01'04" East along said westerly line 203.83 feet to a point; thence South 11°20'04" West 309.68 feet to a point; thence North 88°00'24" West 522.16 feet to a point; thence South 04°06'36" East 697.13 feet to a point; thence South 89°15'36" East 557.97 feet to a point; thence South 00°00'15" West 775.32 feet to a point; thence South 26°19'37" East 207.41 feet to a point; thence North 89°27'46" East 74.05 feet to a point; thence South 00°32'08" East 230.92 feet to a point; thence North 88°22'57" East 95.37 feet to a point; thence South 00°26'51" East 15.38 feet to the point of beginning.

EXCEPTING THEREFROM THE FOLLOWING:

Lot 1 of Certified Survey Map No. 1918 being part of the Southwest 1/4 of the Southeast 1/4 of Section 30, Town 2 North, Range 18 East, City of Lake Geneva, Walworth County, Wisconsin bounded and described as follows:

Commencing at the Southwest corner of said Section 30; thence North 0°46'41" West 607.53 feet; thence South 63°27'02" East 237.52 feet to the point of beginning; thence North 0°46'41" West 369.72 feet; thence North 89°13'19" East 200.00 feet; thence South 0°46'41" East 346.37 feet; thence South 55°16'59" West 128.36 feet; thence North 63°27'12" West 105.25 feet to the point of beginning.

Tax Key No: ZYUP 00153

EXHIBIT B

DEED RESTRICTION

Grantee covenants, acknowledges and agrees, by its acceptance and recordation of the Special Warranty Deed to which this Exhibit B is attached and incorporated as an integral part, that Grantee hereby takes title to the Property subject to the following provisions (collectively, the "**Deed Restriction**"), which provision shall run with the land in perpetuity and is binding upon Grantee, all future owners and occupants of the Property (or any part of the Property), and their respective successors and assigns, including, without limitation, any successive owners, tenants and other occupants of the Property:

> Without the prior written consent of the Grantor or its designated successor or assigns, all and every part of the Property shall be used in perpetuity solely either by Grantee for a public purpose use, or by a 501(c)(3) qualified nonprofit entity for public recreational use or a philanthropic use or a use ancillary to a public purpose use.

Karen Yancey

From: Kiera Theys
Sent: Monday, May 1, 2023 3:46 PM
To: Karen Yancey
Subject: Hillmoor GPS Coordinates

Here are the GPS Coordinates Info:

Middle of Golf Course: 42.59454 N, 88.41945 W
Middle of N 84 Acre Parcel: 42.60006 N, 88.42025 W
Entrance by School: 42.59421 N, 88.43082 W
South Entrance off of E Main St: 42.59244 N, 88.41952 W
North Entrance off of Sheridan Springs Rd: 42.60369 N, 88.41998 W

Kiera Theys
Land Protection Manager
Geneva Lake Conservancy
398 Mill Street, Fontana WI 53125
Office: 1 (262)-275-5700
Cell: 1 (847)-830-1541
Fax: 1 (262)-275-0579