

Lake Geneva Cemetery Board Agenda
Wednesday, February 21, 2024 – 4:30pm
Lake Geneva City Hall - Upstairs Conference Room
626 Geneva Street, Lake Geneva, WI 53147

President-Mary Sibbing
Vice President-Terry Krohn
Secretary-Ruth Monico
Patrick Quinn
Council Liaison-Mary Jo Fesenmaier

Agenda

1. Meeting called to order
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. 19.84(2), limited to items on this agenda - Comments will be limited to 5 minutes
4. Approve Cemetery Board meeting minutes from the Wednesday, January 17, 2024
5. Review/discussion/recommendation on process of notifying family/owner of damaged headstone and maintaining such documentation. Mary Sibbing will follow up with Nan @ DPW regarding such documentation in Pontem
6. Review/discussion/recommendation update on the 2024 WAC dues
7. Review/discussion/recommendation regarding inviting the new Park Superintendent to a Cemetery Board meeting for a meet and greet to understand the role and responsibilities of this position as it relates to the cemeteries. Mary Sibbing will follow up with the invitation
8. Review/discussion/recommendation on revised and updated Cemetery Rules/Regulations (see attached)
9. Review/discussion/recommendation regarding January financial reports
10. Review/discussion/recommendation on Tom Earle's DPW monthly report
11. Review/discussion/recommendation on DPW update on Oak Hill Cemetery Road status
12. Review/discussion/recommendation regarding DPW request on moving the purchase of new columbarium from 2027 to this year, 2024, as the market is trending toward cremations
13. **Future agenda items:**
 - Invite future Park Superintendent to Cemetery Board meeting.
 - Ideas for future planning of newly acquired land at Oak Hill Cemetery.
 - Review future costs of grave plots and fees.
 - Review comptroller financial reports every 2 months (March 2024 is next review)
 - Monitor annual membership to WAC in December. Required to submit dues in February of each year.
 - State Statute 157.115 (2) **Abandonment of Cemetery Lots** regarding lots not interred for over 50 years: possibility to sell these lots. Set this aside for discussion with the newly budgeted Park Superintendent position for review and recommendation.
 - Determine who will attend the 2024 annual conference of the Wi Alliance of Cemeteries

- Complete the updated/revised Cemetery Rules/Regulations for recommendation to FLR/City Council as an Ordinance for code enforcement once completed.

14. Set next meeting date/time

15. 15. Adjournment