



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL
MONDAY, MARCH 11, 2024 - 6:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Mayor Charlene Klein, Council President, Mary Jo Fesenmaier, Council Vice President, Cindy Yager, Alderpersons: Tim Dunn, Peg Esposito, Linda Frame, Ken Howell, Shari Straube, and Joan Yunker

CITY HALL WILL BE OPEN TO THE PUBLIC DURING ALL MEETINGS. THE CITY OF LAKE GENEVA IS HOLDING ALL MEETINGS VIRTUALLY AS WELL AS IN PERSON. IF YOU WISH TO LISTEN OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:

1. Links to the City of Lake Geneva's live video stream can be found at <https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream>
2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free)
Access Code: 9746153

AGENDA

1. Mayor Klein call the meeting to order
2. Pledge of Allegiance – Alderperson Frame
3. Roll Call
4. Awards, Presentations, Proclamations, and Announcements
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
7. Acknowledgement of Correspondence
8. Approve the Regular Council Minutes of February 26, 2024, as prepared and distributed
9. **CONSENT AGENDA**– Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. Public Event Permit application filed by J3 Events Inc, for the event of Studio Wine Run 5K, to take place on Monday, May 27, 2024, from 9:00am-10:30am, located along Sheridan Springs Rd & the Edwards Blvd bike trail
 - b. Temporary Class "B" fermented malt beverage license filed by St Francis de Sales

Catholic Church for the event of Irish Trivia Night, to take place on March 16, 2024, from 5:30pm-8:30 pm, located at St Frances de Sales Catholic Church, 148 W Main St, Lake Geneva

- c. Public Event Permit application filed by the Lake Geneva Regional News for the event of 4th Annual Lake Geneva Bacon Fest to take place Thursday, May 30, 2024-Sunday, June 2, 2024, located at Flat Iron Park
- d. Tier-1 Event Permit application filed by the Lake Geneva business Improvement District & Downtown Lake Geneva, Inc for the event of Downtown Lake Geneva Annual Spring Wine Walk, to take place on April 7, 2024, from 12:00pm-4:00pm, located at various downtown businesses
- e. Temporary "Class B" wine license application filed by Downtown Lake Geneva, Inc, for the event of Downtwon Lake Geneva Annual Spring Wine Walk, to take place on April 7, 2024, from 12:00pm-4:00pm, located at various downtown businesses
- f. Temporary Operator License Applications filed by Elizabeth Berhinig, Sarah McConnell, and Sharon Smith, for the Event of Lake Geneva Annual Spring Wine Walk to take place on April 7, 2024
- g. Temporary Class "B" / "Class B" fermented malt beverage and wine license application filed by Geneva Lake Women's Association for the event of Diamonds are a Girl's Best Friend-Women's Weekend Kickoff Party to take place on April 26, 2024, from 7:00pm-10:00pm, located at the Riviera Ballroom, 812 Wrigley Dr, Lake Geneva
- h. Agent Change for Aldi Inc D/B/A Aldi #56 to Briel Holmes
- i. Original Class "B" Beer & "Class C" Wine license application filed by Lake Geneva Billiard Club Inc D/B/A Lake Geneva Billiards "High Rollers Suite," Kurt Jennison, agent, located at 772 W Main St Suite 302, Lake Geneva

10. Items removed from the Consent Agenda

- 11. Discussion/Action regarding acceptance of the Gygax memorial statue donation application filed by the Gygax Memorial Fund Inc, and referral to the Plan Commission for location designation pursuant to Wis Stats 62.23 (5) *(recommended by the Board of Park Commissioners on February 20, 2024)*

- 12. Discussion/Action regarding **Resolution 24-R21** a resolution creating a Short-Term Rental Ad Hoc Committee and appointing committee members

13. Recommendation of the Finance, Licensing, and Regulation Committee- Ald. Howell

- a. Discussion/Action regarding **Resolution 24-R12** a resolution approving the assigned fund balance for the Avian Committee donations account as of 12/31/2023
- b. Discussion/Action regarding **Resolution 24-R13** a resolution approving the assigned fund balance for the Historic Preservation Commission donations account as of 12/31/2023
- c. Discussion/Action regarding **Resolution 24-R14** a resolution approving the assigned fund balance for the Board of Park Commissioners donations account as of 12/31/2023
- d. Discussion/Action regarding **Resolution 24-R15** a resolution approving the assigned fund balances for the Fire Department accounts as of 12/31/2023

- e. Discussion/Action regarding **Resolution 24-R16** a resolution approving the assigned fund balance for the First Responders donations account as of 12/31/2023
- f. Discussion/Action regarding **Resolution 24-R17** a resolution approving the assigned fund balance for the Fire Dues account as of 12/31/2023
- g. Discussion/Action regarding **Resolution 24-R18** a resolution approving the assigned fund balances for the Police Department accounts as of 12/31/2023
- h. Discussion/Action regarding **Resolution 24-R20** a resolution approving the assigned fund balance for the Never Say Never Playground donations account as of 12/31/2023
- i. Discussion/Action regarding Task Order #32 filed by Kapur & Associates, Inc for pedestrian improvements along South Street (*forwarded from Finance, Licensing, & Regulation Committee with no recommendation*)
- j. Discussion/Action regarding the replacement of #15 & #16 One-Ton Plows from the equipment replacement fund
- k. Discussion/Action regarding approval of the annual TAPCO Preventative Maintenance Contract
- l. Discussion/Acceptance of the pre-paid and regular check reports from March 5, 2024

14. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL MINUTES
MONDAY, FEBRUARY 26, 2024 - 6:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Mayor Charlene Klein, Council President, Mary Jo Fesenmaier, Council Vice President, Cindy Yager, Alderpersons: Tim Dunn, Peg Esposito, Linda Frame, Ken Howell, Shari Straube, and Joan Yunker

Mayor Klein call the meeting to order
Mayor Klein called the meeting to order at 6:00pm

Pledge of Allegiance – Alderperson Yager
Alderperson Fesenmaier led the Council in the Pledge of Allegiance

Roll Call
Present: Fesenmaier, Dunn, Esposito, Frame, Howell, Straube, Yager, and Yunker
Absent: None

Awards, Presentations, Proclamations, and Announcements
None

Re-consider business from previous meeting
None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

Sherri Ames, 603 Center Street, Lake Geneva spoke in opposition to agenda item 11(e) and expressed support for the Deputy Clerk who is currently carrying out the duties of the City Clerk.

Beth Gehris-Padro, 6262 Geneva Stret, Lake Geneva spoke in support of upholding the City's current parking permit policy (agenda item 11(a))

Acknowledgement of Correspondence
None

Approve the Regular Council Minutes of February 12, 2024, as prepared and distributed
Motion by Yunker to approve, second by Straube.
No discussion. Motion carried 8-0.

CONSENT AGENDA– Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

Tier-1 Event Permit filed by the Bager High School Student Council for the event of Badger Homecoming Parade to take place on October 4, 2024, from 4:15 pm to 5:30 pm, located on various streets in downtown Lake Geneva

Tier-1 Event Permit application filed by the Alzheimer's Association for the event of Walk to end Alzheimer's-Walworth County to take place on September 14, 2024, from 6:30 am-2:00 pm, located at Library Park

Alcohol License Premises Extension application filed by L.G. Axe Throwing LLC D/B/A L.G. Axe Throwing, 253 Center St #900, Lake Geneva

Temporary Class B Wine License application filed by Geneva Lake Manor for the event of Wine Tasting (Fundraiser) to take place on March 3-8, 2024, located at the rehab dining room & activity room in Geneva Lake Manor, 211 S Curtis St, Lake Geneva

Temporary Operator License filed by Nicole Weber for the event of Wine Tasting Fundraiser to take place on March 3-8, 2024, located at Geneva Lake Manor, 211 S Curtis St, Lake Geneva

Motion by Howell to approve the consent agenda, second by Yunker.
No discussion. Motion carried 8-0.

Items removed from the Consent Agenda

None

Recommendation of the Finance, Licensing, and Regulation Committee- Ald. Howell

Discussion/Action regarding the City's vehicle parking sticker policy (Finance, Licensing, & Regulation Committee recommended leaving the policy as currently written on February 20, 2024)

Motion by Howell to approve, second by Fesenmaier.

Brief discussion among the committee members. Beth Gehris-Padro (Parking Clerk for the City) answered a few questions from the committee. Motion carried 6-2 with Esposito and Straube voting no.

Discussion/Action regarding a Complimentary Riviera Ballroom Event Request filed by the Lake Geneva Public Library for the event of Backyard Wildlife Management to be held on Thursday, April 11, 2024, from 6:30pm-8:00pm

Motion by Howell to approve, second by Yunker.

No discussion. Motion carried 6-0.

Discussion/Action regarding the bid award for the Lagoon Pier Removal to Bruceskis Inc in an amount not to exceed \$24,900

Motion by Howell to approve, second by Yunker.

General discussion among the council members. Fesenmaier so moved to allow the Harbormaster to speak, second by Yunker. Motion carried by unanimous voice vote.

Harbormaster Steve Russell addressed the council to outline the issues with the existing lagoon slips and to clarify the facts related to the removal bid. After additional discussion, the original motion was approved on a 6-2 vote with Frame and Dunn voting no.

Discussion/Action regarding Gage Marine Estimate for repairing 2023 season damage to piers

Motion by Howell to approve, second by Yunker.

No discussion. Motion carried 8-0.

Discussion/Action regarding a request for a donation of beach passes to the Friends of Woods School for the Woods School Annual Silent Auction (Finance, Licensing, & Regulation Committee recommended denial on February 20, 2024)

Motion by Howell to uphold the City's practice of not donating items to area not for profits, second by Yunker. Various discussion among the council members both for and against the request for the donation of beach passes.

Motion carried 7-1 with Straube voting no.

Discussion/Action regarding the City's Purchasing Procedure-Purchasing Policy

Motion by Howell to approve, second by Yunker. Discussion among the council members on this topic with additional information being provided by City Administrator Nord and Comptroller Laura Pisarcik. After further discussion, motion carried 7-1 with Fesenmaier voting no.

Discussion/Acceptance of the pre-paid and regular check reports from February 20, 2024

Motion by Howell to approve, second by Straube.

No discussion. Motion carried 8-0.

Discussion/Action on a request for water service by Grand Geneva Resort & Spa for an employee dormitory

Motion by Howell to approve, second by Yunker. General discussion among the council members. Fesenmaier so moved to have Utility Director Josh Gajewski address the council to provide an overview of the request. After additional questions from the council, motion carried 8-0.

Discussion/Action regarding Resolution 24-R19 a resolution amending the Hillmoor Ad Hoc Committee members

Motion by Esposito to approve, second by Yunker. Brief discussion with the Mayor providing an overview of this agenda item. After additional discussion among the council members, motion carried 8-0.

Motion to go into Closed Session pursuant to Wis. State. 19.85(1)(c) for the purposes of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding: City Clerk

At 6:52 p.m. Motion by Esposito to go into closed session, second by Yager.
No discussion. Motion carried by roll call vote 8-0.

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

At 7:02 p.m. Motion by Esposito to return to open session, second by Howell.
No discussion. Motion carried 8-0 by a roll call vote.

At 7:05 p.m. Motion by Frame to extend the leave of absence for the City Clerk for thirty (30) days from the expiration of FMLA with the extended leave to include insurance benefits, subject to the certification (documentation) from the physician regarding her ability to return to work. Howell seconded the motion. Motion carried 8-0 by a roll call vote.

Adjournment

At 7:06 p.m. Motion by Howell to adjourn. Seconded by Frame. No discussion. Motion carried 8-0.

These minutes are unofficial until approved by the Council.
David Nord
City Administrator



CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected. Applications for Public Events must be submitted AT LEAST 45 DAYS prior to the proposed event date for consideration.

Section I- APPLICANT INFORMATION

Name of Applicant: Tom Jordan

Name of Event Organizer/Producer: Tom Jordan

Production Company/Organization: J3 Events Inc

FEIN # [REDACTED]

Are you a ☒ Business/Individual OR ☐ Non-Profit Organization 501(c) _____

EIN # (Tax Exempt Number): _____

*All non-profits must present a copy of their current Tax ID- EIN#

Section II- EVENT INFORMATION- Select all that apply

☐ **Private Event/Shelter Reservation-** Use of City of Lake Geneva Park and or Park Shelter for private use or event not that is not open to the public. Examples: family reunion, birthday party, club meeting, team practice. *Local non-profits exempt from fees

- | | |
|--|-----------|
| ☐ Flat Iron Park Brunk Pavilion | \$250/day |
| ☐ Gazebo-Flat Iron Park | \$125/day |
| ☐ Seminary Park Shelter | \$75/day |
| ☐ Cobb Park Shelter | \$75/day |
| ☐ Park Use (no shelter) | \$75/day |

Location: _____

☒ **Street Use/Closure** \$75/day

Describe in Section III on page 3 of application

☒ **Public Event-** Event open to the public, including ticketed or open admission. Examples: festival, art/ware sale/market, concert, community activity, parade. *Non-profits exempt from fees

Application fee:

\$100- submitted at least 60 days prior

#300- submitted at least 45 days but fewer than 60 days prior

Select parks/facilities used during event, fees applied from list above:

Parks

Flat Iron Park
Seminary Park
Cobb Park
Library Park
Other:

Shelters

Brunk Pavilion
Seminary Park Shelter
Cobb Park Shelter

Gazebo

Studio Wine Run 5K

1. Title of Event: _____
2. Date(s) of Event: Monday, May 27th, 2024
3. Location(s) of Event: Studio Winery 401 E Sheridan Springs Rd, Lake Geneva, WI
4. Hours: Event will start at 9:00 AM and be completed by 10:30 AM
Note: Start Time & End Time
5. Event Chair/Contact Person: Tom Jordan Phone: [REDACTED]
6. Day of Event Contact Name: Tom Jordan Phone: [REDACTED]
7. Is the event open to the public? ☐ Yes ☐ No
8. Will you charge an admission fee? ☒ Yes ☐ No
9. Estimated Attendance Number: 150
10. Basis for estimate: Event had 146 people last year
11. Will you be setting up a tent? ☐ Yes ☒ No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? ☐ Yes ☒ No

If yes, what type and how many: _____

13. Attach a detailed description of proposed event with map of the exact location of the event and/or route.

14. Description of plan for handling refuse collection and after-event clean-up:

Event volunteers and course marshals will walk the grounds at the completion of the event and pick up any trash.
The event is starting and finishing at the Studio Winery

15. Description of plan for providing event security (if applicable):

Cones and course marshals used to ensure participant safety. Requesting presense of a
police officer & squad car Winery Entrance 8:45AM-11:00AM for assistance traffic control

16. Will there be fireworks or pyrotechnics at your event? ☐ Yes ☐ No
If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? ☒ Yes ☒ No
If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? ☐ Yes ☒ No
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location? ☐ Yes ☒ No

Continue to next page...

Section III- STREET USE

☐ Check if this section does not apply

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

■ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.

☐ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. Description of portion(s) of road(s) to be used:

Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works

As last year the route uses Sheridan Springs Rd and the

bike trail along Edwards Blvd. Course can be seen at <https://www.mapmyrun.com/routes/view/2792811649>

2. Will any parking stalls be used or blocked during the event?

☐ Yes ☒ No

Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager

Dates of Use: _____

Total Number of Parking Stalls being Requested: _____

Parking Stall Number(s) and Location: _____

3. Description of Signage to be used during event: None

**The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

4. Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

☐ Electricity; Explain: _____

☐ Water; Explain: _____

☐ Traffic Control; Explain: _____

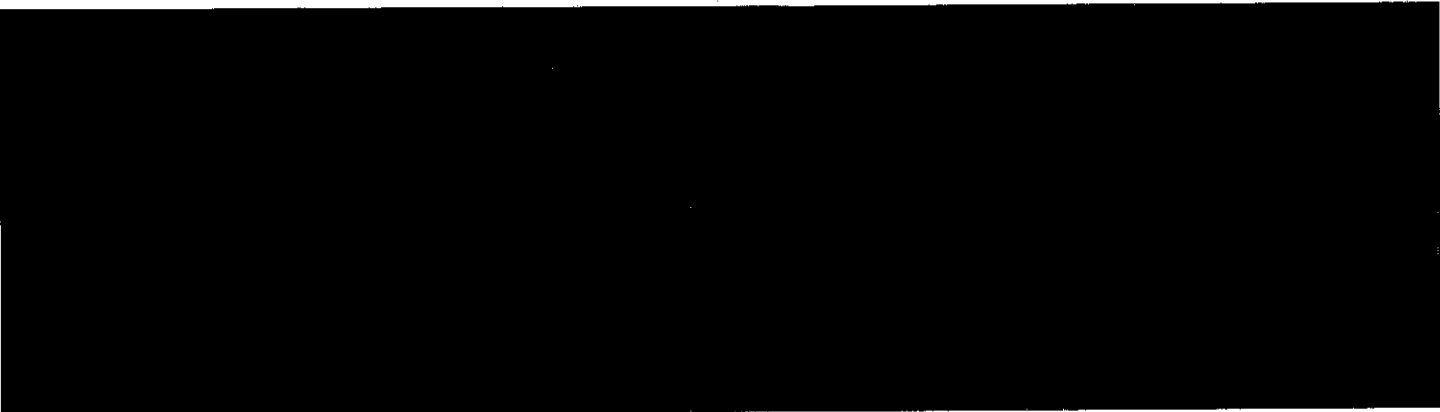
☐ Police Services; Explain: _____

☐ Fire/EMS Services; Explain: _____

☐ Other; Explain: _____

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

***All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**



The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant Signature: Thomas Jordan **Date:** 2/13/2024



For Office Use Only

Date Filed with Clerk: 2/13/24 Payment Amount: \$ _____

Receipt #: _____

City Clerk/Administrator Signature: _____ Date: 2/14/24

☒ Approve ☐ Denied Notes: May 27th is Memorial Day

Police Chief Signature: E. B. Date: 02/23/2024

☒ Approve ☐ Denied Notes: _____

Fire Chief Signature: [Signature] Date: 2/23/24

☒ Approve ☐ Denied Notes: _____

DPW Signature: Phil W. Date: 2/27/24

☒ Approve ☐ Denied Notes: _____

Parking Signature: [Signature] Date: 2/28/24

☒ Approve ☐ Denied Notes: _____

Harbormaster Signature: [Signature] Date: 2-27-24

☒ Approve ☐ Denied Notes: _____

Approved denied date 2-23-24

Tier I & Tier II Events Only:

FLR Meeting Date: _____

Council Meeting Date: _____

**SUPPLEMENTAL APPLICATION FORM
TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE
CITY OF LAKE GENEVA**

This form needs to be submitted as an attachment to the Application for Temporary Class "B" / "Class B" Retailer's License Form (Form AT-315) and returned to the City Clerk.

Applicant Organization: ST. Francis de Sales Parish

Name of Event: Irish Trivia Night

Date of Event: March 16, 2024

Time of Event: 5:30 PM 8:30 PM
(Beginning) (Ending)

Event Contact Person: Millie McCormick

Contact Phone:

Contact Email:

Will a Licensed Operator be serving or supervising the service of alcohol?
*This includes Temporary Operator's who have completed the
Responsible Beverage Servers class.

☒ Yes

☐ No

**PLEASE FILL ALL BLANKS COMPLETELY.
THIS INFORMATION IS NEEDED TO COMPLETELY PROCESS YOUR
TEMPORARY RETAILER'S LICENSE APPLICATION.**

For Office Use Only

Date Filed: <u>2/7/24</u>	Receipt No: <u>15.90502</u>
Total Amount: <u>\$10.00</u>	
Forwarded to Police Chief: <u>03/16/2024</u>	
Recommendation: <u>[Signature]</u>	☒ Approved ☐ Denied
Verification that not more than 2 temporary wine licenses have been issued to this applicant within the last 12 months: <u>[Signature]</u>	
FLR Approval: _____	License Issued: _____
Council Approval: _____	License Number: _____
	License Expires: _____
MAILTO: _____ Organization _____	

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$

☐ Town ☐ Village ☒ City of Lake Geneva

Application Date: Feb 17 2024

County of Walworth

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats. Beer only
- ☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☒ Church ☐ Lodge/Society
- ☐ Veteran's Organization ☐ Fair Association or Agricultural Society
- ☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name St Francis De Sales Catholic Church

(b) Address 148 W Main St., Lake Geneva
(Street) ☐ Town ☐ Village ☐ City

(c) Date organized 1848

(d) If corporation, give date of incorporation 8-15-1915

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Archbishop Jerome Listek

Vice President Rev. Raymond Guthrie

Secretary Margot Hayes

Treasurer David Bergsma

(g) Name and address of manager or person in charge of affair: _____

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 148 W Main St., Lake Geneva

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Irish Trivia Night

(b) Dates of event March 16, 2024

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

(Signature / Date)

St Francis De Sales Parish
(Name of Organization)

Date Filed with Clerk

2/17/24

Date Reported to Council or Board

Date Granted by Council

License No.



CITY OF LAKE GENEVA EVENT PERMIT APPLICATION
Please fill in all blanks completely, as incomplete applications will be rejected. Applications for Public Events must be submitted AT LEAST 45 DAYS prior to the proposed event date for consideration.

Section I- APPLICANT INFORMATION

Name of Applicant: Erin Fletcher
Name of Event Organizer/Producer: 4th Annual Lake Geneva Bacon Fest
Production Company/Organization: Lake Geneva Regional News FEIN #: _____
Street Address: 315 Broad St
City: Lake Geneva State: WI Zip code: 53147

Are you a ☒ **Business/Individual** OR ☐ **Non-Profit Organization** 501(c) _____

EIN # (Tax Exempt Number): _____

*All non-profits must present a copy of their current Tax ID- EIN#

Section II- EVENT INFORMATION- Select all that apply

☐ **Private Event/Shelter Reservation-** Use of City of Lake Geneva Park and or Park Shelter for private use or event not that is not open to the public. Examples: family reunion, birthday party, club meeting, team practice. *Local non-profits exempt from fees

- | | | |
|--|-----------|-----------------|
| ☐ Flat Iron Park Brunk Pavilion | \$250/day | |
| ☐ Gazebo-Flat Iron Park | \$125/day | |
| ☐ Seminary Park Shelter | \$75/day | |
| ☐ Cobb Park Shelter | \$75/day | |
| ☐ Park Use (no shelter) | \$75/day | Location: _____ |

☐ **Street Use/Closure** \$75/day
Describe in Section III on page 3 of application

☒ **Public Event-**Event open to the public, including ticketed or open admission. Examples: festival, art/ware sale/market, concert, community activity, parade. *Non-profits exempt from fees

Application fee: \$100- submitted at least 60 days prior
#300- submitted at least 45 days but fewer than 60 days prior

Select parks/facilities used during event, fees applied from list above:

- | <u>Parks</u> | <u>Shelters</u> |
|--|---|
| ☒ Flat Iron Park | ☒ Brunk Pavilion ☒ Gazebo |
| ☐ Seminary Park | ☐ Seminary Park Shelter |
| ☐ Cobb Park | ☐ Cobb Park Shelter |
| ☐ Library Park | |
| ☐ Other: | |

4th Annual Lake Geneva Bacon Fest

1. Title of Event: _____
2. Date(s) of Event: Friday May 31 - Sunday June 2 (set-up Thursday May 30)
3. Location(s) of Event: Flat Iron Park
4. Hours: Fri (5/31) 4PM-10PM, Sat (6/1) 11AM-10PM, Sun (6/2) 11AM-5PM
Note: Start Time & End Time
5. Event Chair/Contact Person: Erin Fletcher Phone [REDACTED]
6. Day of Event Contact Name: Erin Fletcher Phone [REDACTED]
7. Is the event open to the public? ☒ Yes ☐ No
8. Will you charge an admission fee? ☒ Yes ☐ No
9. Estimated Attendance Number: 5500-6000 over 3 days
10. Basis for estimate: 2022 & 2023 attendance levels
11. Will you be setting up a tent? ☒ Yes ☐ No

If yes, list the location, size, Rental Company, and proof of completion of locates.

2 tents in similar locations as the 2021 & 2022 events - see attached map (one 30X20 beer tent and one 30X20 seating tent) previous provider was General Rental.

12. Will there be any animals? ☐ Yes ☒ No

If yes, what type and how many: _____

13. **Attach a detailed description of proposed event with map of the exact location of the event and/or route.**

14. Description of plan for handling refuse collection and after-event clean-up:

Anticipated to re implement 2023 plan of Sanimax will collect bacon grease, and we will hire temporary workers (last year it was staff from the Walworth County Food Bank) to collect and dispose of garbage in a rented dumpster.

15. Description of plan for providing event security (if applicable):

Anticipated to re implement 2023 plan with Security Exective Enterprises LLC; see attached but
plan will be amended with time change from previous year

16. Will there be fireworks or pyrotechnics at your event? ☐ Yes ☒ No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? ☒ Yes ☐ No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? ☒ Yes ☐ No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location? ☒ Yes ☐ No

Continue to next page...

Section III- STREET USE

☒ Check if this section does not apply

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

- ☐ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- ☐ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. Description of portion(s) of road(s) to be used:

Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works

No road closure requested.

2. Will any parking stalls be used or blocked during the event?

☒ Yes ☐ No

Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager

Dates of Use: Full Lot May 31-Jun 2, 2024. 6-8 spaces May 11th for dumpster delivery and staff set-up.

Total Number of Parking Stalls being Requested: approximately 20 spots

Parking Stall Number(s) and Location: 148 Center street lot - please see attached map.

3. Description of Signage to be used during event:

We will provide ample signage indicating proper entry and exit points, rules for beer tent, and bathroom locations.

**The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

4. Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

☒ **Electricity;** Explain: We will need electricity in the Pavilion for music performers; also to pull for the beer tent/trucks from the box in park

☐ **Water;** Explain:

☐ **Traffic Control;** Explain: parking for the lot closure; Parks Dept? for the barricades for lot closure

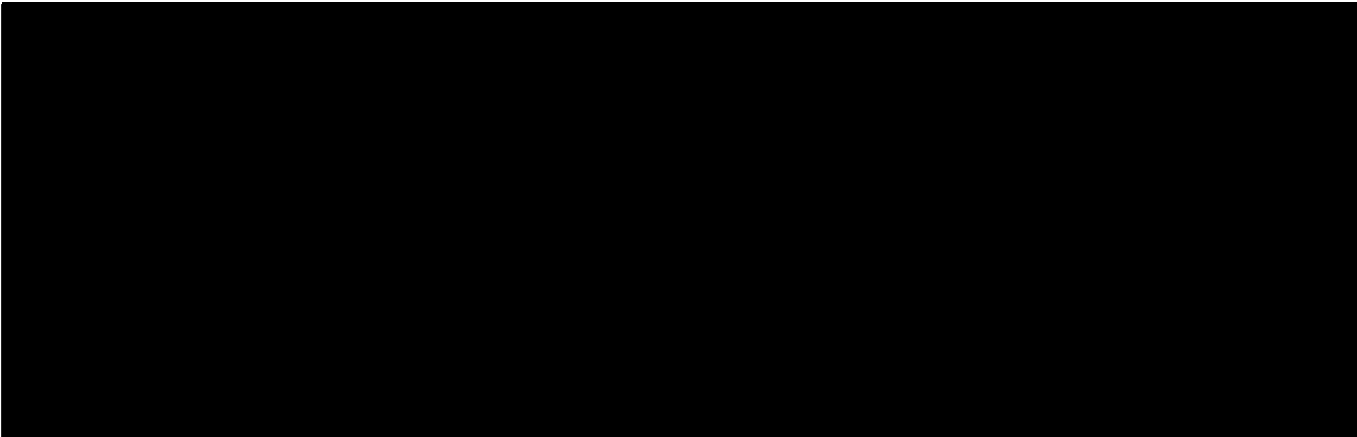
☒ **Police Services;** Explain: We previously had coordinated with Bridgett Way for emergency services depts and will anticipate to continue to do so

☒ **Fire/EMS Services;** Explain: there previously wasn't a specific request but they usually had someone on site during previous events

☐ **Other;** Explain: Parks Dept? for garbage bags (based on past experience)

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

***All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**



The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant Signature: Erin Fletcher Date: 2/9/2024



**4th Annual Lake Geneva Bacon Fest
Event Permit Application Additional Information**

Event: Friday, May 31- Sunday, June 2, 2024

**Set-Up: Friday, May 31, 2024 (alternative setup on vendor Thursday)
Flat Iron Park**

Primary Event Contact: Erin Fletcher Sales Manager Amplified Wisconsin /Lake Geneva Regional News



Secondary Event Contacts: Jamie Freeland

Kelly Wells





To Whom it May Concern,

The Lake Geneva Regional News would like to host the 4th Annual Lake Geneva Bacon Fest at Flat Iron Park May 31 to June 2, 2024. The below includes supplemental information for our Tier 2 Event Permit Application.

Proposed Dates:

Friday, May 31, 2024 (4PM-10PM), Saturday, June 1, 2024 (11AM-10PM) - Sunday, June 2, 2024 (11AM-5PM)

Following the success of 2023's event, we will continue to keep the 3 day event and expand the festival hours on Friday and Saturday. Set-up is anticipated to take place starting at 9Am Friday, May 31, 2024 from approximately 9AM-12PM.

Vendors & Entertainment:

The vendor list for 2024's event has not yet been solidified, however as with our 2021 and 2022 events, we plan to have several area restaurants and food trucks providing bacon inspired dishes and other food items. Additionally, we will also include non-food vendors selling items such as apparel, jewelry, novelty items and other services. See additional attached information for a list of vendors from 2023's event.

For our 4th consecutive year, we will partner with the Walworth County Food and Diaper Bank for the beer and wine license making for smooth service as their staff is already familiar with the event and the requirements of the Temporary Class B license.

We will be in touch with the county health department to ensure that all vendors have the most up-to-date required licenses and certificates.

Music will run throughout the course of the event, with the plans for a larger band to perform on Friday evening.

Security:

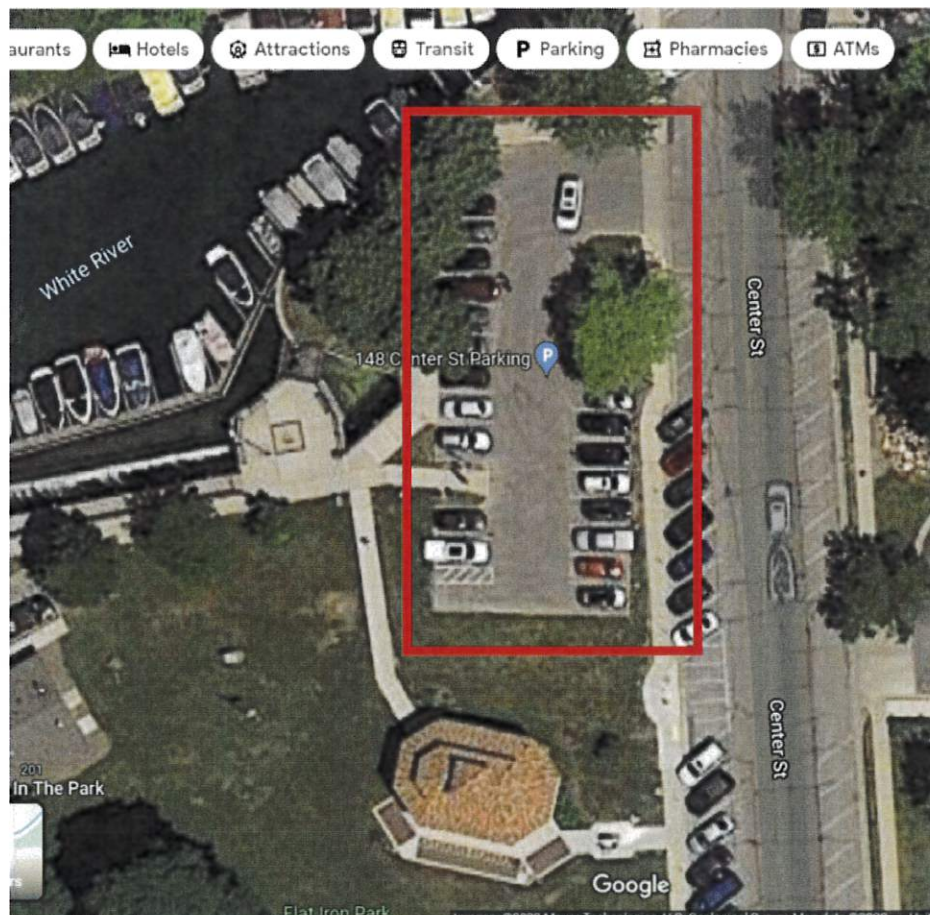
Jim Hansen of Security Executive Enterprises will once again be hired to provide additional private security. Mr. Hansen, Chief of Police for the City of Delavan, and his team provided the security for all our previous events. They will be responsible for overall security of the facility including checking photo ID and providing wristbands for those adults 21+ who wish to partake in the alcohol tent.

Miscellaneous:

Our team will continue to work with Sanimax to dispose of bacon grease. We will also secure dumpsters, portable toilets, and have individuals employed to ensure the event area remains clean.

Parking Lot Closure

As with our previous events, we would like to request the closure of the 148 Center Street Parking Lot. This area will be used for event load in/out as well as dumpster placement. We request that the full lot be closed at the beginning of the day on Friday, May 12th through the end of the event on Sunday, May 14th. Depending on vendor arrangements we may request that 4-5 spaces are closed off on Thursday, May 11th for dumpster delivery and staff for set-up,



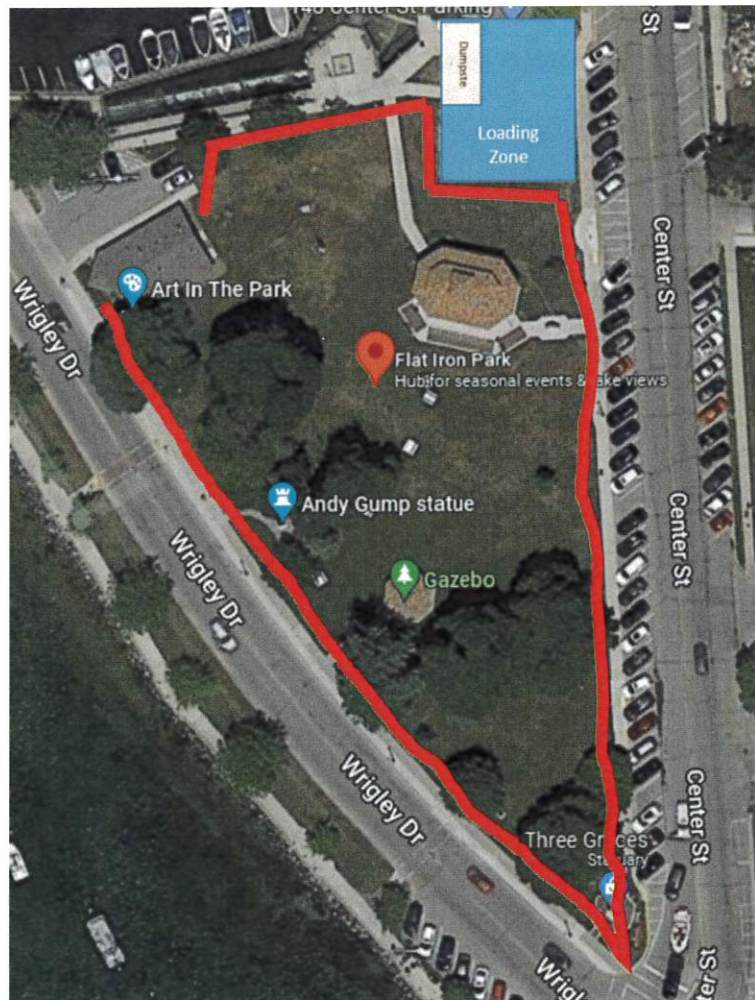


Bacon Fest 2024 Event Site Map

We do not anticipate the request to close any additional parking lots or roadways other than the parking lot mentioned on the previous page.

The entire perimeter of the event space will be surrounded by temporary security barricading that we understand will need to be opened up following the event on Sunday evening to allow for public access. We will also have hired security on hand to help monitor the entire perimeter throughout the event.

*Vendor booth counts are only estimates, but general proposed locations are accurate on supplemental map.





2023 Vendors

MM&E BBQ

American Made BBQ

Baker House

The Lumpia Lady

WI Style BBQ

Smilin' Dawgs

Sweet Caroline Roasted Corn & Snack Bar

Flip's Mini Donuts LLC

Uyghur Grill LLC

Loco Sno

Lake Geneva Pie Co.

Fork N Fy

The Peanut Butter Pig

Jammin' Concessions

DaLocalBoy

Elena in Home Catering Chef Abel

Chocolate Moonshine

Smokie Boyz BBQ

Waterford Bee Company

Gindo's Spice of Life

Corspice

Stinebrink's Piggly Wiggly

Mid City Grill

Glas All Naturals

Capital Vacations



For Office Use Only

Date Filed with Clerk: 2/13/24 Payment Amount: \$ 100.00 app fee pd 2/14

Receipt #:

City Clerk/Administrator Signature: [Signature] Date: 2/14/24

☒ Approve ☐ Denied Notes: pending a Temporary Alcohol License application

Police Chief Signature: [Signature] Date: 02/26/2024

☐ Approve ☐ Denied Notes:

Fire Chief Signature: [Signature] Date: 3/1/24

☒ Approve ☐ Denied Notes:

DPW Signature: [Signature] Date: 2-29-24

☒ Approve ☐ Denied Notes:

Parking Signature: [Signature] Date: 2/29/24

☒ Approve ☐ Denied Notes: DEPARTMENT WILL INVOICE 24 STALLS @ \$40 + 3 DAYS = \$2,880
+ 8 STALLS @ \$20.00 = \$160.00 TOTAL = \$3,040.00

Harbormaster Signature: Date:

☐ Approve ☐ Denied Notes:

Parks & Rec Signature: [Signature] Date: 2-29-24

☐ Approve ☐ Denied Notes:

Public Events:

FLR Meeting Date:

Council Meeting Date:



CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected.

Applications must be submitted

AT LEAST 4 WEEKS prior to the proposed event date for approval.

Section I- APPLICANT INFORMATION

Name of Applicant: Lake Geneva Business Improvement District & Downtown Lake Geneva, Inc.

Name of Event Organizer/Producer: Alexandria Binanti

Production Company/Organization: Lake Geneva BID & Downtown Lake Geneva, Inc.

FEIN # [REDACTED]

Street Address: PO Box 910

City: Lake Geneva

State: WI

Zip code: 53147

Are you a ☐ For-Profit OR ☒ Non-Profit Organization 501(c) 3

EIN # (Tax Exempt Number) [REDACTED]

*All non-profits must present a copy of their current Tax ID- EIN#

Section II- EVENT INFORMATION- Check the proper category

☐ **Public Assembly Permit- *Non-Profit: No Charge; Otherwise: \$60.00 per day Fee**

(Meet one or more criteria) Single day event use of City of Lake Geneva facilities with NO street, parking or intersection closures, attendance under 500, NO serving of alcohol in public space.

☐ **Block Parties or use of Gazebo for 1 Hour Photo Ops: * Non-profit: No Charge; Otherwise: \$75.00 Fee**

Small event limited to one street with 4 barricades in a neighborhood or gazebo in Flat Iron Park.

☒ **Tier 1 Events: *Non-Profit: No Charge; Otherwise: \$250.00 Fee for an event up to seven days; additional \$50.00 per day thereafter**

(Meet one or more criteria) Rolling closure of streets, public walkway, limited parking stalls or intersection closures that do not impact public use, attendance of 501 to 3,000, four (4) hours or less of alcohol sales or serving, majority use of a city park(s), or other municipal facility.

☐ **Tier 2 Events: *Non-Profit: No Charge; Otherwise: \$500.00 Fee for an event up to seven days; additional \$100.00 per day thereafter**

(Meets one or more criteria) Non-profit or not-for-profit organization offering multiple-day events, attendance of more than 3,000+, more than four (4) hours of alcohol sales or serving, and/or exclusive use of City park(s), street(s), limited parking stalls, or other municipal facility.

Note: Seminary (includes the use of the Shelter) and Flat Iron Park (includes the use of Brunk Pavilion) have 3 available picnic tables and 10 benches which you can select as part of your event permit. Any additional picnic tables, benches, or barricades needed should be directed to a rental company.

1. Title of Event: Downtown Lake Geneva Annual Spring Wine Walk
2. Date(s) of Event: Sunday, May 7, 2023 - April 7, 2024
3. Location(s) of Event: Downtown Lake Geneva Businesses. See attached list of participating
4. Hours: 12PM - 4PM (event check in begins 10am)
Note: Start Time & End Time

5. Event Chair/Contact Person: Alexandria Binanti Phone: [REDACTED]
6. Day of Event Contact Name: Alexandria Binanti Phone: [REDACTED]
7. Is the event open to the public? No
8. Will you charge an admission fee? Yes ☒
9. Estimated Attendance Number: 500
10. Basis for estimate: Previous attendee counts
11. Will you be setting up a tent? No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? No
If yes, what type and how many: _____

13. **Attach a detailed description of proposed event with map of the exact location of the event and/or route.**

14. Description of plan for handling refuse collection and after-event clean-up:

All consumable products take place inside each designated business. Volunteers will walk walk the event route to ensure garbage is collected.

15. Description of plan for providing event security (if applicable):
N/A

16. Will there be fireworks or pyrotechnics at your event? No
If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes ☒
If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? No
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location? No

Continue to next page...

Section III- STREET USE

■ Check if this section does not apply

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

- ☐ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- ☐ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. Description of portion(s) of road(s) to be used:

Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works

2. Will any parking stalls be used or blocked during the event? No

Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager

Dates of Use: _____

Total Number of Parking Stalls being Requested: _____

Parking Stall Number(s) and Location: _____

3. Description of Signage to be used during event: _____

Posters at designated locations. Banner at The Bottle Shop for check in

**The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

4. Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

☐ **Electricity;** Explain: _____

☐ **Water;** Explain: _____

☐ **Traffic Control;** Explain: _____

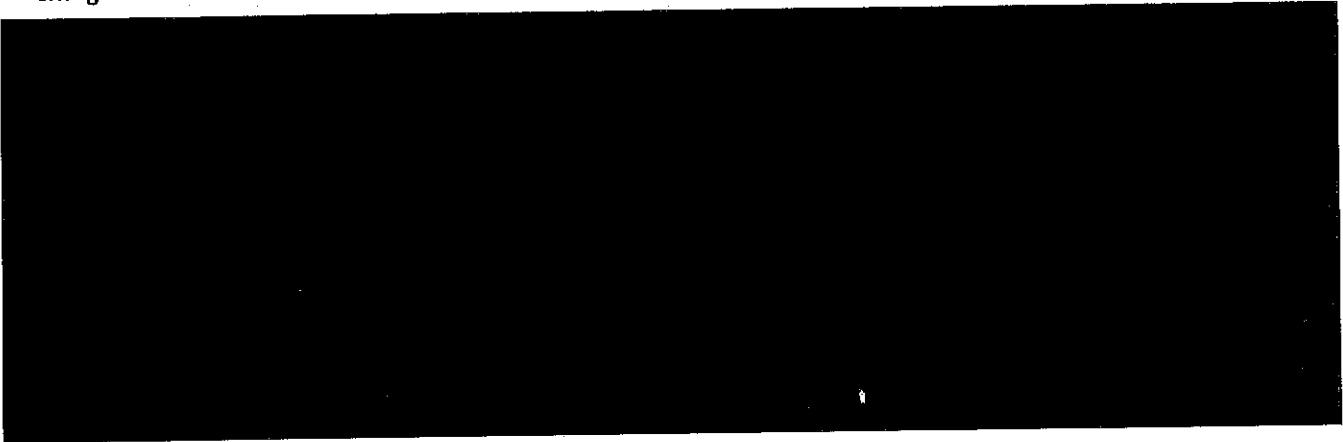
☐ **Police Services;** Explain: _____

☐ **Fire/EMS Services;** Explain: _____

☐ **Other;** Explain: _____

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

***All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**



The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant Signature: Alexandria Binanti

Date: 1/29/2024



PO BOX 910, Lake Geneva WI 53147 | 262.220.8916 | www.downtownlakegeneva.org

Downtown Lake Geneva Spring Wine Walk Event Plan

Date: Sunday April 7, 2024

Time: Event runs from Noon until 4PM

Check In: Saturday 4-6PM @ The Bottle Shop

Sunday 10AM-12PM @ The Bottle Shop

Intended Guests: Approximately 500 (450 general admission, 50 designated driver)

Event Overview:

This annual event is designed to bring in visitors to the downtown business improvement district to enjoy local shopping while sampling wine and enjoying small bites. The goal is to raise funds for the organization for local initiatives including future art installations downtown, assist in community projects such as the Never Say Never Inc. playground development, and ultimately promote participating businesses for the opportunity of increased day-of and future sales through strategic marketing.

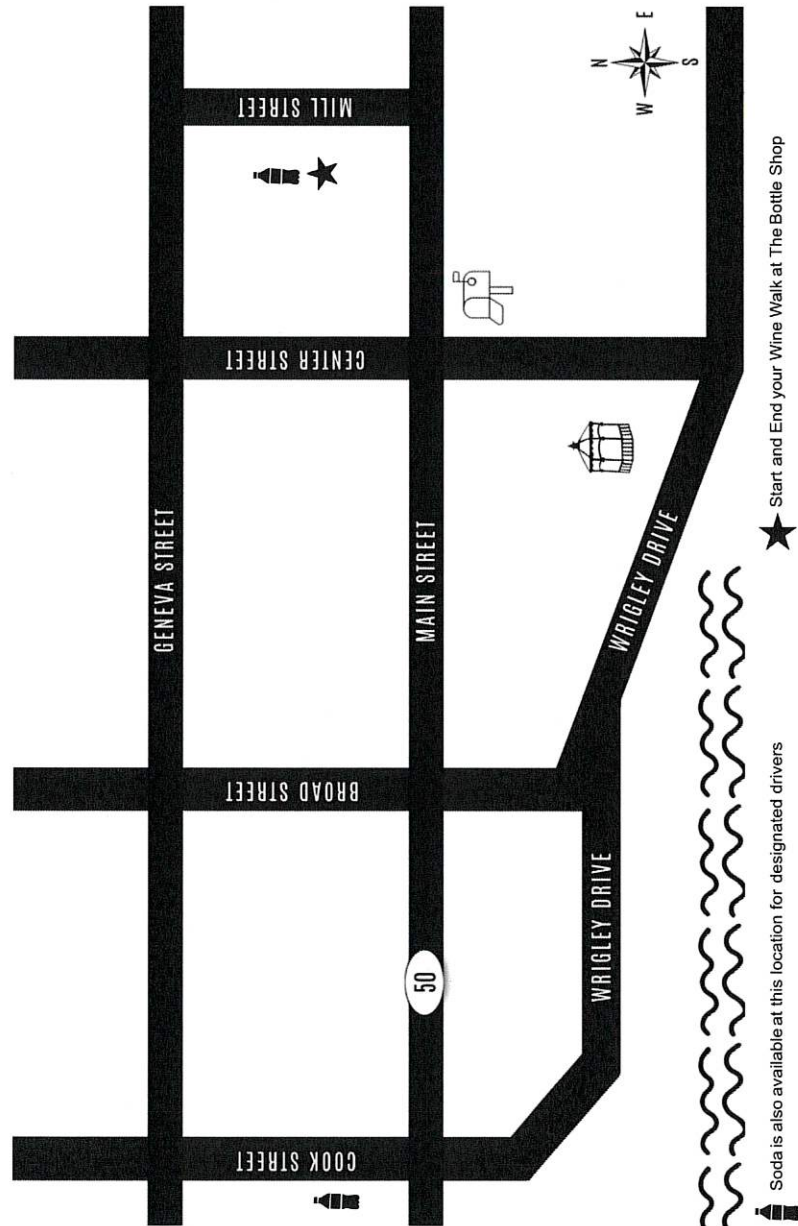
Tickets are sold in advance for those 21 and over at \$45.00 per person; non alcohol consumption tickets are also being sold for \$20.00 which will include craft sodas and snacks in lieu of wine. Wine is poured inside a retail location with a licensed bartender in the amount of one ounce samples. Only one pour per location is allowed; a passport and lanyard (punch card) designate attendees and punch off stops along the route to ensure 1 time sample. No alcohol can leave the presence of the building. Each attendee receives a passport and map of locations with rules and policies for the event at time of check in at our host location, The Bottle Shop. The BID has 27 participating locations; 19 are non-liquor licensed holders so will be applying for the Temporary Retailer's Licenses. BID are designing promotional materials listing multiple starting locations to spread out the crowd disbursement throughout the district. With a 4 hour event, we anticipate guests stopping at 50% of locations based on walking/tasting/shopping time allowance.

Wine Stop Participating Locations:

1. Twelfth & Brown - 729 Main Street
2. Tres Belle Boutique - 233 Broad Street
3. Bloomingbyrds - 755 W Main Street
4. Geneva Lakes Jewelry & Gem Appraisers LLC - 728 Main Street
5. Edie Boutique - 737 W Main Street
6. The Bottle Shop – 617 W Main Street
7. Lake Geneva Harley-Davidson-704 W Main Street
8. The Candle Mercantile – 870 W Main Street
9. ClearWater Outdoor – 744 W Main Street
10. Magpie’s Den & Pen – 642 W Main Street
11. Overland Sheepskin Co. – 752 W Main Street
12. Pink Moon Bay – 717 W Main Street
13. SoHo Boutique – 875 W Main Street
14. Geneva Lake Arts Foundation, Gallery 223 – 223 Broad Street
15. Cornerstone Shop & Gallery – 214 Broad Street
16. The Hive – 255 Main Street, Lower
17. JAYNE – 771 W Main Street
18. Lake Geneva School of Cooking-727 Geneva Street
19. Delaney Street Mercantile – 905 W Main Street
20. House of Bogini – 152 Center Street
21. Hannah’s by the Lake-772 Main Street, Suite 103
22. Marigold – 725 W Main Street
23. CR Goodfinds – 731 W Main Street
24. Lucca – 711 W Main Street
25. Brick & Mortar Home - 832 Geneva Street
26. Baker House - 327 Wrigley Drive
27. Sterling Works – 227 Broad Street

Participating Locations for Temporary Retailer’s License (Up to 20):

- | | | |
|------------------------|-----------------------|--------------------------|
| 1. Twelfth & Brown | 8. ClearWater Outdoor | 14. Lucca |
| 2. Tres Belle Boutique | 9. Overland Sheepskin | 15. Brick & Mortar Home |
| 3. Bloomingbyrds | Co. | 16. The Hive |
| 4. Sterling Works | 10. Pink Moon Bay | 17. JAYNE |
| 5. Geneva Lakes | 11. SoHo Boutique | 18. CR Goodfinds |
| Jewelry & Gem | 12. Geneva Lake Arts | 19. Hannah’s by the Lake |
| Appraisers LLC | Foundation, Gallery | |
| 6. Edie Boutique | 223 | |
| 7. Lake Geneva Harley- | 13. Delaney Street | |
| Davidson | Mercantile | |



For Office Use Only

Date Filed with Clerk: 1/29/24 Payment Amount: \$ NIA

Receipt #: NIA

City Clerk/Administrator Signature: [Signature] Date: 2/18/24

☒ Approve ☐ Denied Notes: _____

Police Chief Signature: E. [Signature] Date: 02/19/2024

☒ Approve ☐ Denied Notes: _____

Fire Chief Signature: [Signature] Date: 2/23/24

☒ Approve ☐ Denied Notes: _____

DPW Signature: [Signature] Date: 2-19-2024

☒ Approve ☐ Denied Notes: _____

Parking Signature: NIA Date: _____

☐ Approve ☐ Denied Notes: _____

Harbormaster Signature: NIA Date: _____

☐ Approve ☐ Denied Notes: _____

Parks & Rec Signature: [Signature] Date: 2-20-24

☒ Approve ☐ Denied Notes: _____

Public Events:

FLR Meeting Date: _____

Council Meeting Date: _____

**SUPPLEMENTAL APPLICATION FORM
TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE
CITY OF LAKE GENEVA**

This form needs to be submitted as an attachment to the Application for Temporary Class "B" / "Class B" Retailer's License Form (Form AT-315) and returned to the City Clerk.

Applicant Organization: Downtown Lake Geneva, Inc.

Name of Event: Downtown Lake Geneva Annual Spring Wine Walk

Date of Event: Sunday, April 7, 2024

Time of Event: 12:00pm 4:00pm
(Beginning) (Ending)

Event Contact Person: Alexandria Binanti

Contact Phone: [REDACTED]

Contact Email: [REDACTED]

Will a Licensed Operator be serving or supervising the service of alcohol?

***This includes Temporary Operator's who have completed the Responsible Beverage Servers class.**

☒ Yes

☐ No

**PLEASE FILL ALL BLANKS COMPLETELY.
THIS INFORMATION IS NEEDED TO COMPLETELY PROCESS YOUR
TEMPORARY RETAILER'S LICENSE APPLICATION.**

For Office Use Only

Date Filed: 11/29/24 Receipt No: _____

Total Amount: _____

Forwarded to Police Chief: 02/19/2024

Recommendation: E. [Signature] Approved Denied

Verification that not more than 2 temporary wine licenses have been issued to this applicant within the last 12 months: _____

FLR Approval: _____

License Issued: _____

Council Approval: _____

License Number: _____

License Expires: _____

MAILTO: Organization

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date: 01/29/2024

☐ Town ☐ Village ☒ City of Lake Geneva

County of Walworth

The named organization applies for: (check appropriate box(es).)

☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 04/07/2024 and ending 04/07/2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Downtown Lake Geneva, Inc.

(b) Address PO Box 910 Lake Geneva WI 53147

(Street)

☐ Town

☐ Village

☒ City

(c) Date organized 12/01/2023

(d) If corporation, give date of incorporation 12/13/2024

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Janine Osborne, PO Box 910 Lake Geneva WI 53147

Vice President Beth Tumas, 617 W Main Street Lake Geneva WI 53147

Secretary J. Alethea Salgado, 146 Broad Street Lake Geneva WI 53147

Treasurer Anthony Silvestri, 642 W Main Street Lake Geneva WI 53147

(g) Name and address of manager or person in charge of affair:

Alexandria Binanti, PO Box 910 Lake Geneva WI 53147

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number See Attached Locations

(b) Lot Block

(c) Do premises occupy all or part of building?

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Downtown Lake Geneva Annual Spring Wine Walk

(b) Dates of event 04/29/2024 4/17/2024

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Janine Osborne 1/29/2024
(Signature / Date)

Downtown Lake Geneva, Inc.
(Name of Organization)

Date Filed with Clerk

1/29/24

Date Reported to Council or Board

Date Granted by Council

License No.

Wine Stop Participating Locations:

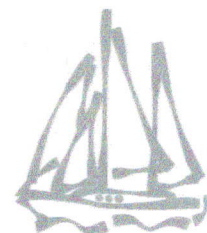
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Participating Locations for Temporary Retailer’s License (Up to 20):

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| 5. Geneva Lakes | 11. SoHo Boutique | 18. CR Goodfinds |
| Jewelry & Gem | 12. Geneva Lake Arts | 19. Hannah’s by the Lake |
| Appraisers LLC | Foundation, Gallery | |
| 6. Edie Boutique | 223 | |
| 7. Lake Geneva Harley- | 13. Delaney Street | |
| Davidson | Mercantile | |



CITY OF LAKE GENEVA TEMPORARY OPERATOR LICENSE



PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. FEE OF \$10.00 IS PAYABLE TO CITY OF LAKE GENEVA AND DUE UPON APPLICATION.

NOTE: This license shall be issued to persons under the terms of Wisconsin State Statutes 125.17 (4). License shall be issued only to operators employed by or donating their services to non-profit corporations. A maximum of two temporary operator licenses will be issued to any individual per year. This license shall be valid only for the period of time specified on the license, which time period shall not exceed fourteen (14) days.

APPLICANT INFORMATION

Name: Berning Elizabeth Susan
Last First Middle

Is your Certificate of Completion of a Beverage Server Training Course Attached? ☒ YES ☐ NO

If No, will a Licensed Operator be serving or supervising the service of alcohol? YES ☐ NO ☐

ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: Bloomingtons

Address: 755 W. Main Street

Name of Event where licensee will work: Bloomingtons

Date of Event: April 7, 2024

APPLICANT SIGNATURE

Angela Berning DATE: 2/26/24

APPROVED BEVERAGE SERVER TRAINING COURSES

Serverlicense.com
Servingalcohol.com
TIPS

Learn2serve.com
\$8 Server Training
CARE

Wisconsin Technical Colleges
ServSafe Alcohol (WRAEF/NRAEF)
TEAM

For Office Use Only

Date Filed: <u>2.26.24</u>	Receipt No: <u>15.010680</u>
Total Amount: <u>\$10.00</u>	
Forwarded to Police Chief: <u>02/27/2024</u>	
Background Completed: <u>412 - Katelyn Peto</u>	
Recommendation: <u>E</u>	☒ Approved ☐ Denied
Verification that no other temporary licenses have been issued to this applicant in the current year: _____	
FLR Approval: _____	License Issued: _____
Council Approval: _____	License Number: _____
	License Expires: _____
MAILTO: Individual, Organization	



CITY OF LAKE GENEVA

TEMPORARY OPERATOR LICENSE

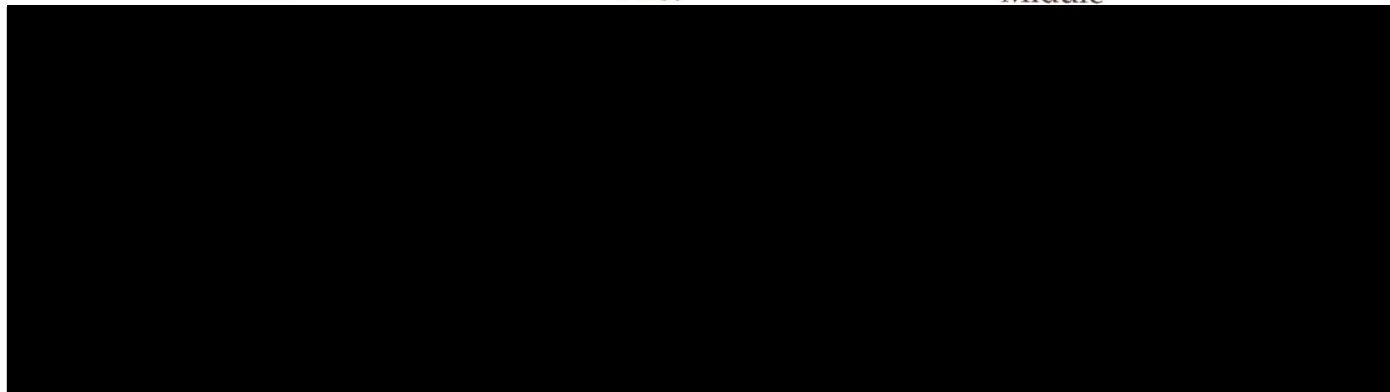


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APPLICANT INFORMATION

Name: McConnell Sarah Traut
Last First Middle



Is your Certificate of Completion of a Beverage Server Training Course Attached? YES NO
If No, will a Licensed Operator be serving or supervising the service of alcohol? YES NO

ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: Geneva Lake Arts Foundation, Inc
Address: 233 Broad St. Lake Geneva WI
Name of Event where licensee will work: Wine Walk - BID event
Date of Event: April 7, 2024

APPLICANT SIGNATURE

McConnell DATE: 2/22/24

APPROVED BEVERAGE SERVER TRAINING COURSES

Serverlicense.com
Servingalcohol.com
TIPS

Learn2serve.com
\$8 Server Training
CARE

Wisconsin Technical Colleges
ServSafe Alcohol (WRAEF/NRAEF)
TEAM

For Office Use Only

Date Filed: _____ Receipt No: _____

Total Amount: _____

Forwarded to Police Chief: 02/23/2024

Background Completed: 97 2-23-24

Recommendation: E. [Signature] ☒ Approved ☐ Denied

Verification that no other temporary licenses have been issued to this applicant
in the current year: _____

FLR Approval: _____

License Issued: _____

Council Approval: _____

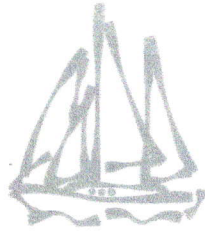
License Number: _____

License Expires: _____

MAILTO: Individual, Organization



CITY OF LAKE GENEVA TEMPORARY OPERATOR LICENSE

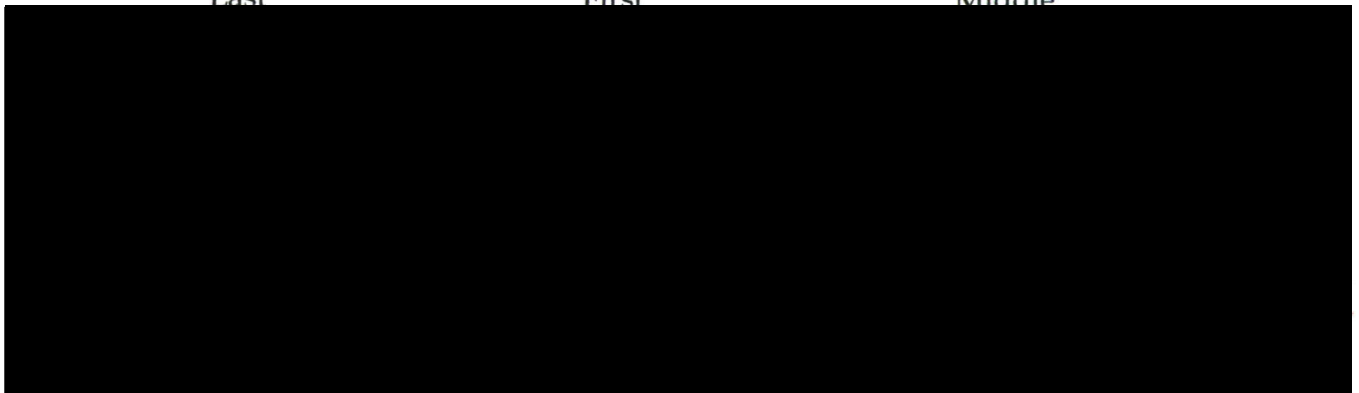


PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. FEE OF \$10.00 IS PAYABLE TO CITY OF LAKE GENEVA AND DUE UPON APPLICATION.

NOTE: This license shall be issued to persons under the terms of Wisconsin State Statutes 125.17 (4). License shall be issued only to operators employed by or donating their services to non-profit corporations. A maximum of two temporary operator licenses will be issued to any individual per year. This license shall be valid only for the period of time specified on the license, which time period shall not exceed fourteen (14) days.

APPLICANT INFORMATION

Name: Smith Sharon K.
Last First Middle



Is your Certificate of Completion of a Beverage Server Training Course Attached? ☒ YES ☐ NO
If No, will a Licensed Operator be serving or supervising the service of alcohol? YES ☐ NO ☐

ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: Twelfth & Brown
Address: 729 Main St. Lake Geneva
Name of Event where licensee will work: Spring Wine Walk
Date of Event: April 7th 2024

APPLICANT SIGNATURE

Sharon Smith DATE: 2/21/2024

APPROVED BEVERAGE SERVER TRAINING COURSES

Serverlicense.com
Servingalcohol.com
TIPS

Learn2serve.com
\$8 Server Training
CARE

Wisconsin Technical Colleges
ServSafe Alcohol (WRAEF/NRAEF)
TEAM

For Office Use Only

Date Filed: 2-23-24 Receipt No: 15.010656

Total Amount: 10.00

Forwarded to Police Chief: 02/26/2024

Background Completed: 412-12121212

Recommendation: [Signature] Approved Denied

Verification that no other temporary licenses have been issued to this applicant
in the current year: _____

FLR Approval: _____

License Issued: _____

Council Approval: _____

License Number: _____

License Expires: _____

MAILTO: Individual, Organization

**SUPPLEMENTAL APPLICATION FORM
TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE
CITY OF LAKE GENEVA**

This form needs to be submitted as an attachment to the Application for Temporary Class "B" / "Class B" Retailer's License Form (Form AT-315) and returned to the City Clerk.

Applicant Organization: GENEVA LAKE WOMEN'S ASSOCIATION

Name of Event: ~~4/26/2024~~ DIAMONDS ARE A GIRL'S BEST FRIEND
WOMEN'S WEEKEND KICKOFF PARTY

Date of Event: 4/26/2024

Time of Event: 7:00 PM 10:00 PM
(Beginning) (Ending)

Event Contact Person: PATRICIA HERMAN

Contact Phone:

Contact Email:

Will a Licensed Operator be serving or supervising the service of alcohol?
***This includes Temporary Operator's who have completed the Responsible Beverage Servers class.**

☒ Yes

☐ No

**PLEASE FILL ALL BLANKS COMPLETELY.
THIS INFORMATION IS NEEDED TO COMPLETELY PROCESS YOUR
TEMPORARY RETAILER'S LICENSE APPLICATION.**

For Office Use Only

Date Filed: 2/22/24 Receipt No: 14.001003

Total Amount: \$10.00

Forwarded to Police Chief: 02/23/2024

Recommendation: *E. Herman* Approved Denied

Verification that not more than 2 temporary wine licenses have been issued to this applicant within the last 12 months: _____

FLR Approval: _____

Council Approval: _____

License Issued: _____

License Number: _____

License Expires: _____

MAILTO: Organization

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 2/22/24

☐ Town ☐ Village ☒ City of LAKE GENEVA

County of WATKINS

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 4/26/24 and ending 4/26/24 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☒ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name GENEVA LAKE WOMEN'S ASSOCIATION

(b) Address PO BOX 671, LAKE GENEVA WI 53147
(Street) ☐ Town ☐ Village ☒ City

(c) Date organized 1964

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President LAURIE HALLMARK

Vice President PAUL WANC

Secretary DEB OTLEWIS

Treasurer PATRICIA HERMAN

(g) Name and address of manager or person in charge of affair: PATRICIA HERMAN

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 812 WRIGHT DR

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: RIVIERA BALLROOM

3. Name of Event DIAMONDS ARE A GIRL'S BEST FRIEND

(a) List name of the event GENEVA LAKE WOMEN'S ASSOCIATION WOMEN'S WEEKEND KICKOFF PARTY

(b) Dates of event 4/26/2024

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Patricia Herman
(Signature / Date)

GENEVA LAKE WOMEN'S ASSOCIATION
(Name of Organization)

Date Filed with Clerk 2/22/24

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Form
AT-200

Appointment of Successor Agent – Retail Licenses

Submit this form to your licensing authority with a \$10 processing fee.

If there is a change in agent, each club, corporation, or limited liability company that holds a retail license to sell fermented malt beverages and/or intoxicating liquor must appoint a successor agent and have the appointment approved by the licensing authority pursuant to sec. 125.04(6), Wis. Stats. The following questions must be answered by the agent, and the appointment must be signed by an officer of the corporation/organization or one member of the limited liability company (only one signature is required).

Section 1: Licensee Information and Acknowledgement

Licensee Name

ALDI #56

Reason for Cancellation of Appointed Agent

AGENT (STORE MANAGER) CHANGE

The undersigned appoints Briel Holmes as agent in accordance with sec. 125.04(6), Wis. Stats.

Signature of President / Member

Date

JAN 25 2024

Section 2: Agent Information and Acknowledgement

Agent Name

Briel Holmes

Mailing Address

City or Post Office

State

Zip Code

WI

Agent Questions

Yes No

1. Are you of legal drinking age? ☒ Yes ☐ No
2. Have you been a resident of Wisconsin for at least 90 continuous days prior to the date of appointment as agent? ☒ Yes ☐ No
3. Have you ever been convicted of a federal law violation? ☐ Yes ☒ No
4. Have you ever been convicted of a state law violation? ☐ Yes ☒ No
5. Have you ever been convicted of a local ordinance violation? ☐ Yes ☒ No
6. Have you completed the required responsible beverage server training course per sec. 125.04(5)(a)5, Wis. Stats.? ☒ Yes ☐ No

UNDER PENALTY OF LAW, I declare that my answers above are true and correct to the best of my knowledge and belief.

I hereby accept appointment as agent for ALDI #56 and assume full responsibility of the conduct of the business relative to fermented malt beverages and intoxicating liquors.

Signature of Agent

Date

1.31.24

Section 3: Licensing Authority Approval

Municipality Name

Signature of Official

Date

Title of Official

OAK #56

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town
☐ Village of LAKE GENEVA County of WALWORTH
☒ City

The undersigned duly authorized officer/member/manager of ALDI INC. (WISCONSIN)
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as ALDI #56
(Trade Name)

located at 200 NORTH EDWARDS BLVD, LAKE GENEVA, WI 53147

appoints BRIEL HOLMES
(Name of Appointed Agent)
[REDACTED] WI [REDACTED]
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).
N/A

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? _____

Place of residence last year [REDACTED]

For: ALDI INC. (WISCONSIN)
(Name of Corporation / Organization / Limited Liability Company)

By: [Signature]
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, BRIEL HOLMES, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 1-31-24 Agent's age [REDACTED]
(Date)
[REDACTED] WI [REDACTED] Date of birth [REDACTED]
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 02/22/2024 by [Signature] Title Chief of Police
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)



CITY OF LAKE GENEVA

ALCOHOL LICENSE CHECKLIST

Checklist must be submitted by each applicant seeking a **new** Alcohol License. Incomplete applications will be rejected.

Applicant/Agent Name: Kurt Jennison

Business Name and Address: Lake Geneva Billiards Club "High Rollers Site"
772 W Main St. Lake Geneva, WI. Suite 302

☒	Discuss with City Clerk (or Assistant City Clerk) the desired alcohol license and proposed use
☒	Original Alcohol Beverage Retail License Application (AT-106)
☒	Auxiliary Questionnaire (AT-103) A copy must be submitted for each officer, director, member, manager and agent of the corporation, LLC, or non-profit organization.
☒	Agent Schedule (AT-104)
☒	\$25 publication fee payable to the City of Lake Geneva and due upon application
☒	Proof of Completing Responsible Beverage Server Training Course. Individuals, partners and agents of corporations and LLC's must have successfully completed an approved responsible beverage server training course within the past two years. <i>Does not apply to individuals who held, or were an agent of a corporation or LLC that held a liquor license within the past two years.</i>
☒	Proof of Residency. Applicants must have resided 90 days continuously in this state prior to the date of application. Proof of residency could include voter registration, motor vehicle registration, driver's license, residential lease or purchase agreement, or income tax records. <i>Officers, directors, members or managers of corporations or LLCs are not required to meet the State residency requirement.</i>
☒	Proof of Wisconsin Seller's Permit. Can be a copy of a letter, e-mail or website from the State of Wisconsin proving that the applicant is in good standing for sales tax purposes and holds a valid seller's permit.
☒	Map of premises. Applicant must submit a map of the premises, identifying the building(s), room(s), and/or land area under his/her control where alcohol beverages will be sold, served, consumed, or stored. Map does not need to be drawn to scale but should be clear and legible.

Applications (AT-106, AT-103, AT-104) may be obtained at City Hall or from the Wisconsin Department of Revenue website, <http://www.revenue.wi.gov/forms/alcohol>

For Office Use Only

Date Filed with Clerk: 2/12/24 Publication & License Fee Receipt: pd 2/16/24 [Receipt Code: 15:1501]
Amount Paid: \$225.00 Date forwarded to Police Chief: 02/16/2024

Original Alcohol Beverage
License Application

FOR CLERKS ONLY	
Municipality	City of Lake Geneva
License Period	

License(s) Requested

- ☐ Class "A" Beer \$ ☐ "Class A" Liquor \$
- ☒ Class "B" Beer \$ ☐ "Class B" Liquor \$
- ☒ "Class C" Wine \$ ☐ "Class A" Liquor (Cider Only) \$
- ☐ Reserve "Class B" Liquor \$ ☐ "Class B" (Wine Only) Winery \$

License Fees	\$ 200.00
Publication Fee	\$ 25.00
Background Check	\$
Total Fees	\$ 225.00

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship)

Lake Geneva Billiard Club INC.

2. Trade Name or DBA

Lake Geneva Billiards "High Rollers Suite"

3. Premises Address

772 W. Main St Lake Geneva, WI. 53147 Suite 302

4. County

Walworth

5. Municipality

City of Lake Geneva

6. Aldermanic District

7. Mailing Address (if different from premises address)

12. Entity Type (check one)

- ☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☒ Corporation ☐ Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.

This is an extension to Lake Geneva Billiard Club. Any all beer will continued to be stored in appropriate storage area for beer, wine at 772 W. Main St. Lake Geneva, WI. 53147. Suite 01

Nothing stored of Premise.

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate ☒ Yes ☐ No
2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No
If yes, please explain using the space below. Attach additional sheets if necessary.

Part C: For Corporate/LLC Applicants Only		
1. State of Registration Wisconsin	2. Date of Registration 1-5-2023	
3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors ☐ Yes ☒ No		
Name of Parent Company	FEIN of Parent Company	
4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No If yes, please explain using the space below. Attach additional sheets if necessary.		
5. Agent's Last Name Jennison	Agent's First Name Kurt	Phone

Part D: Individual Information
A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone
Jennison	Kurt	Agent/President	

Part E: Attestation			
Who must sign this application? • sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC			
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.			
Signature [Signature]	Date 2-2-2024		
Name (Last, First, MI) Jennison Kurt R			
Title owner/President	Email 	Phone 	

Part F: For Clerk Use Only		
Date application was filed with clerk 2/2/24	Date reported to governing body	Date provisional license issued (if applicable)
Date license granted	License number	Date license issued
Signature of Clerk/Deputy Clerk		

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print)	(last name)	(first name)	(middle name)
Jennison	Kurt	R	
Home Address (street/route)	Post Office	City	State Zip Code

The above named individual provides the following information as a person who is (check one):

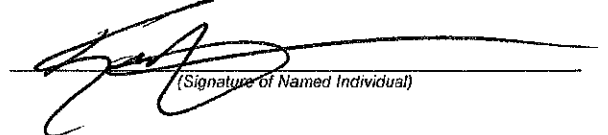
- ☒ Applying for an alcohol beverage license as an individual.
- ☐ A member of a partnership which is making application for an alcohol beverage license.
- ☒ Officer / Agent of Lake Geneva Billiard Club
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. (a) How long have you continuously resided in Wisconsin prior to this date? 20 Plus Year
- (b) Have you resided in the City of Milwaukee continuously for one year immediately prior to this date? ☐ Yes ☒ No
2. (a) Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, or laws of any other states? ☐ Yes ☒ No
- (b) Have you ever been convicted of any violations of any county or municipal ordinances? ☐ Yes ☒ No
- If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
- If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☒ Yes ☐ No
- If yes, identify. Lake Geneva Billiard Club. 772 W. Main St. Lake Geneva, WI. Suite 01
(Name, Location and Type of License/Permit) BB Beer Wine 21
5. Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☒ Yes ☐ No
- (If yes, identify.) BB Beer Wine 21 772 W. Main St Lake Geneva, WI. Suite 01
(Name of Wholesale Licensee or Permittee) 53147 (Address by City and County)

READ CAREFULLY BEFORE SIGNING: I, The undersigned, shall not willfully refuse to provide those services offered under this license, or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry; I shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. I also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named on the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


(Signature of Named Individual)

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village of Lake Geneva County of Walworth
☒ City

The undersigned duly authorized officer/member/manager of Lake Geneva Billiard Club
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Lake Geneva Billiard Club DBA. Lake Geneva Billiards "High Roller Suite"
(Trade Name)

located at 772 W. Main St. Lake Geneva, WI 53147 Suite 302

appoints Kurt Jennison
[Redacted] WI. [Redacted]
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No
How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 20 Plus years

Place of residence last year [Redacted] WI. [Redacted]

For: Lake Geneva Billiard Club DBA Lake Geneva Billiards "High Roller Room"
(Name of Corporation / Organization / Limited Liability Company)

By: [Signature]
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Kurt Jennison, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature]
(Signature of Agent)

2-2-2024
(Date)

Agent's age [Redacted]

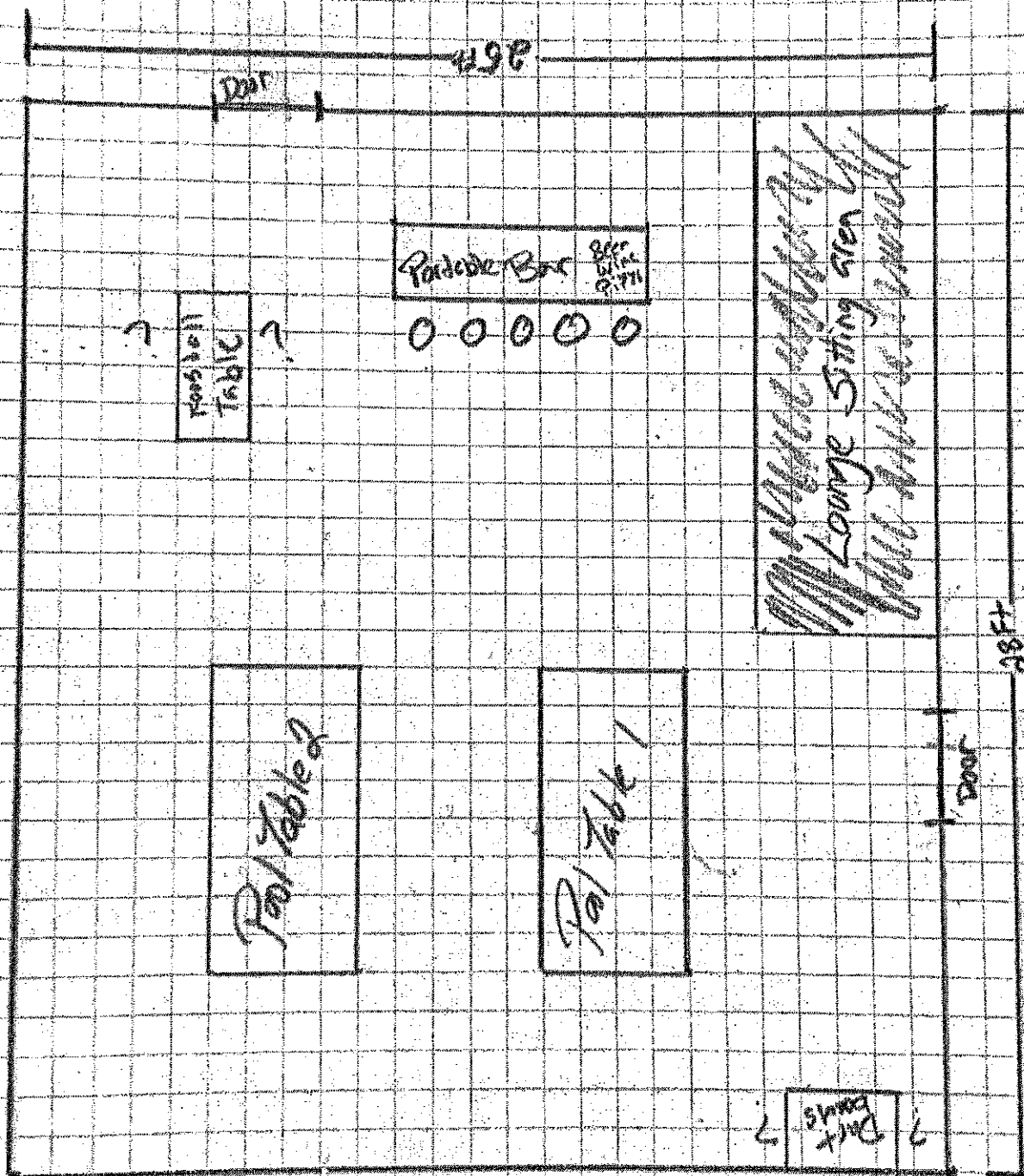
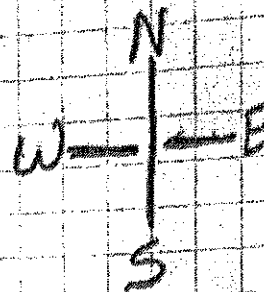
Date of birth [Redacted]

[Redacted] WI. [Redacted]
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 02/16/2024 by [Signature] Title Chief of Police
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)



City of Lake Geneva
Department of Public Works

Park System - Memorial and Donation Application

Name of Donor: Gygax Memorial Fund, Inc., a 501(c)3 corporation

Address of Donor:

Gygax Memorial Fund Inc. c/o Duick & Company, CPAs,
PO Box 197, Elkhorn, WI, United States, Wisconsin

Phone Number: (402) 639-0133 (President Paul J. Stormberg)

Home: (402) 639-0133 (President Paul J. Stormberg)

Other: _____

E-mail: gygaxmemorialfundinc@gmail.com

Description of Donation:

A stone table with stone benches along either side and a bronze statue of
Gary Gygax at one end on a throne-like chair with a dragon wrapped around
it's base. Atop the table will be a bronze map covering the surface. The base
will be a 12 by 14 foot patio made up of 1,148 granite pavers with donors
names engraved upon them. A short concrete sidewalk will connect to the
existing sidewalk. (See attached documents for details.)

Wording on Memorial Acknowledgement:

A special integral plaque will be on the back of the throne-like chair with a dedication and list of top donors. (See attached documents for details.)

My signature below indicates that I have received a copy of the Memorial and Donations Policy and agree to all the provisions and procedures as outlined.

Requested by:

Gail Gyga, Chairman, Gyga Memorial Fund

(Please Print)

Gail Gyga

2/29/2024

Signature of Donor

Date

Staff Use Only. Date Received _____ **Staff Initials** _____

Staff Recommendation to City's Board of Park Commissioners: Approve/Deny

Council Review Date: _____ **Approved/Denied**

Order Date: _____

Installation Date: _____

GYGAX MEMORIAL PROJECT



Presented by the Gygax Memorial Fund, LLC., a 501(c)(3) Corporation in the State of Wisconsin
Contact: President Paul J. Stormberg, Email: gygaxmemorialfundinc@gmail.com, Phone: (402) 639-0133
Website: www.gygaxmemorialfund.org

Gary Gygax and Lake Geneva

Gary Gygax (1938-2008) was a novelist, game designer, entrepreneur, and visionary who lived in Lake Geneva, Wisconsin and was the co-creator of the **Dungeons & Dragons®** game in 1974. The game, **D&D®** for short, was the first role-playing game ever and, as such, was only the seventh type table-top game created by humanity.

Can we say who created chess? Or dice? No, of course not, but we can name the person who authored **Dungeons & Dragons®**, and he did it in our lifetime, in the United States, in the little town of Lake Geneva, Wisconsin.

The game itself was born in Gary's little house at 330 Center Street in 1974. Since that time the game has become a truly global phenomenon. An estimated 50 million people have played the game since it was created and it's been translated into dozens of languages. Sales indicate that 14 million people are currently playing it and 9 million people watch livestreams of other people playing it.



(Photo courtesy of Ian Livingstone.)

The first company ever to produce roleplaying games was also started by Gary in Lake Geneva in 1973. Tactical Studies Rules (TSR) started out of Gary's co-founder Don Kaye's house at 542 Sage St. first, then to Gary's home at 330 Center Street and, in 1976, moved to 723 Williams Street with 10 employees. The wild success of **D&D®** grew the company until they moved into the Hotel Clair building on Broad Street and Main with 100 employees. Ultimately, TSR employed over 400 people and resided in the business complex on Sheridan Springs Road for the next several years.

Gary also founded the largest tabletop gaming convention in North America, naming it Geneva Convention or GEN CON. He ran the very first GEN CON at Horticultural Hall in 1968, again in his hometown of Lake Geneva. As it grew it expanded to the American Legion Hall, then to the Lake Geneva Playboy Club in 1977, until it grew beyond the little town. It now has an annual attendance of 60,000 gamers and is a major source of income for the city of Indianapolis every summer.

Gary was an avid science fiction and fantasy reader and aspired to become a writer himself. He actively encouraged the publication of fiction from very early on at his company, TSR. Eventually, TSR would become a major publisher of fantasy and science-fiction, publishing over 360 novels and 260 short stories over the next three decades by such notable authors as Alan Dean Foster, Andre Norton, Ben Bova, Clark Ashton Smith, Fritz Leiber, Gardner Fox, George R. R. Martin, L. Sprague de Camp, Lynn Abbey, Terry Brooks, and over 400 other authors. While tens of millions of people have played Gary's game, **D&D®**, hundreds of millions of fans worldwide have read novels published in Lake Geneva thanks to his vision.

Gary himself became a NY Times best selling author in the mid-1980s and did his writing in Stone Manor, where he resided at the time.

Can a game change the world?

Why is **Dungeons & Dragons®** important to humanity? From the moment **D&D®** was created it spawned a legacy of imagination and creativity. It provided a cooperative environment where a group of players work together in a shared experience within a world realized by their immersion in it. It was not bounded by winning and losing, there were no limits to the reality of the environment, physical and social limitations did not apply.

Gary recognized the power of games to transcend age, gender, race, culture, language, religion, and even class. Even as a child, that power drew him to games like chess, dice, tiles, board-games. But all those games were based on competition. For a millennia of game design, that's the single paradigm. Victory or defeat.

But for the first time in thousands of years, **D&D®** gives us something different. It brings together into a single game all these disparate elements: the unstructured play of children, the concept of a referee as an adjudicator, a story-teller, and the probabilities of dice. Gary Gygax and his co-creator, Dave Arneson, codified it into **D&D®**. And together, they created this entirely new kind of table-top game – a game that doesn't involve winning or losing. It's a game whose only boundary is the imagination of everyone sitting around the table playing it. So it's bigger than the sum of its parts.

Dungeons & Dragons® is a truly global phenomenon. An estimated 50 million people have played the game since it was created and it's been translated into dozens of languages. The sales tells us that 14 million people play it currently, and 9 million people watch livestreams of other people playing it.

This phenomenon created an entire global fan-base for fantasy that wasn't seen before. Now there's an audience for Lord of the Rings movies, Harry Potter books, and the Game of Thrones TV series and all the movies and shows those inspired too.

And even the way those stories are told comes from **D&D®**. In Game of Thrones, we accept that any character can die at any time. George R. R. Martin learned that playing role playing games, because in role playing games main characters can be killed. Anything is possible.

And, of course, its impact on the entire video game industry is obvious, but much more immediate than people realize. Less than one year after **D&D®** was released, computer programmers were already incorporating what they were doing in the table-top game into the first computer adventure games. So, today, practically every video game that has elements like classes, experience points, hit points, levels, player characters or avatars – those games owe their existence to **D&D®**. So, World of Warcraft, Never Winter Nights, Borderlands – all those games.

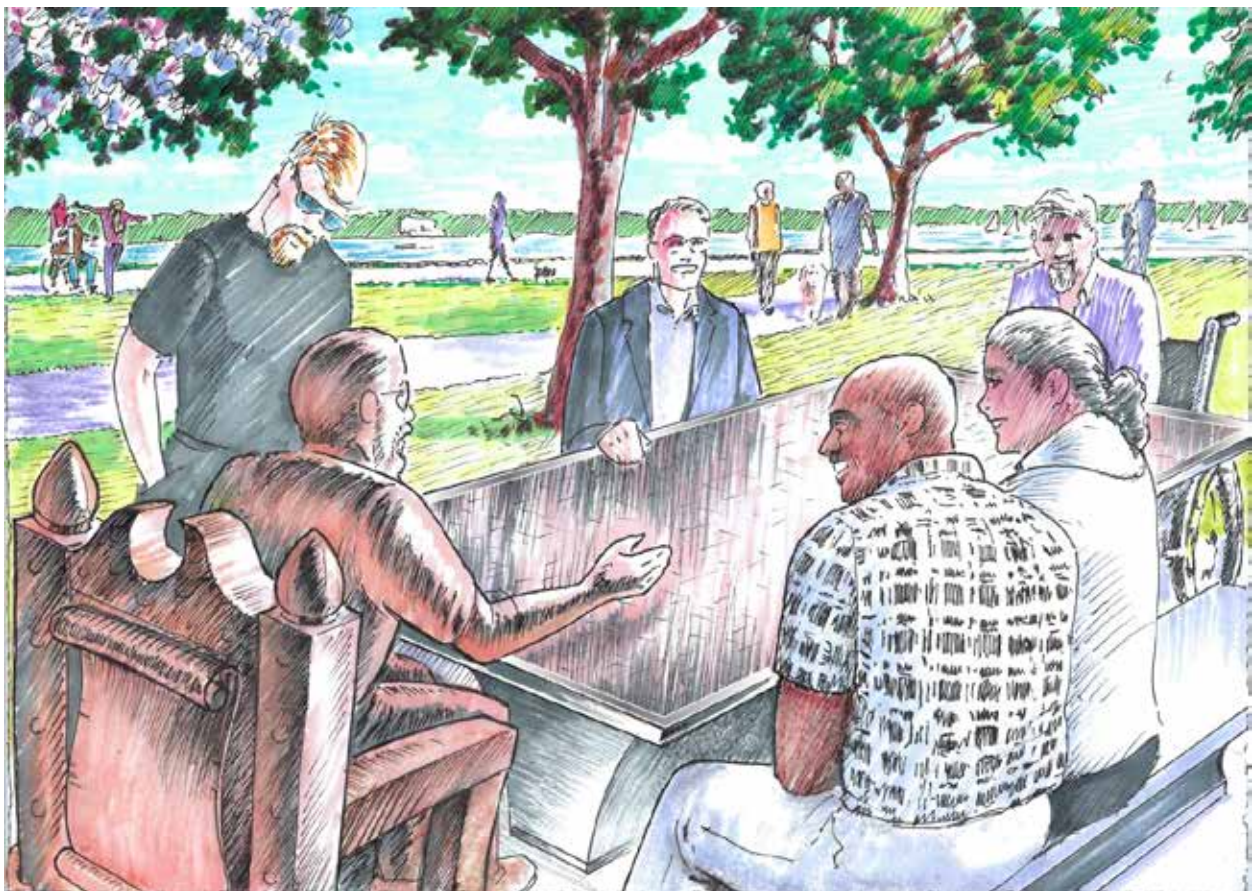
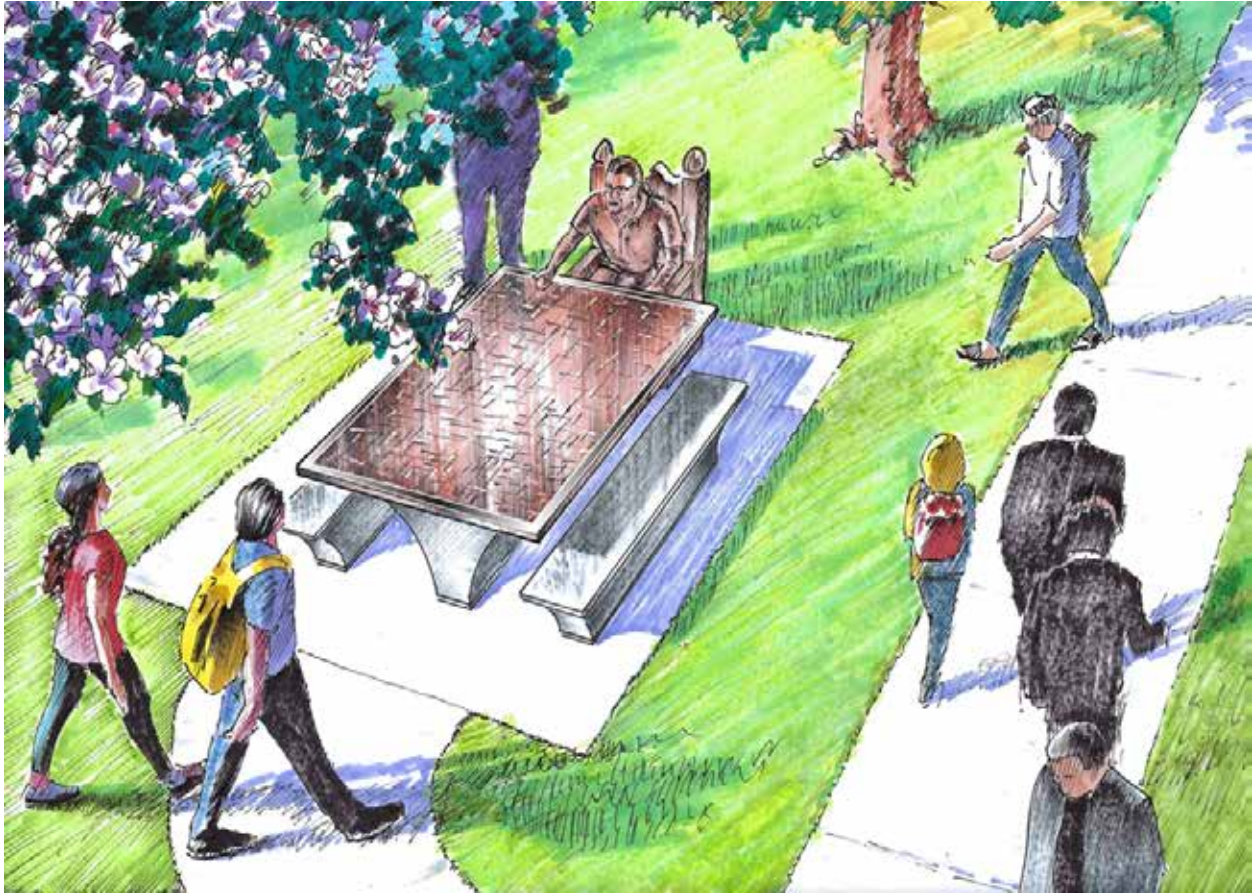
The game unleashed a wave of creativity that manifests itself in our popular culture. Countless directors, writers, comedians, actors, show hosts, scientists, and even politicians, grew up with this game – and this game developed their imaginations. And so with **D&D®**, its legacy is that it inspired all those creative thinkers and dreamers.

So it's not a stretch to say that so much of what we see in popular culture today was forged in role-playing games. And the main figure at the center of the phenomena of role-playing games is, of course, Gary Gygax.

More than anything the world needs this game right now. All games before this were based on competition. A winner and a loser. In millennia of game design, thousands of years of human history, no one had broken this paradigm of us vs. them, victory or defeat. The purposes of games were to win and losing meant failure. **D&D®** gave us a different path, a better path.

And that's why it's such an important game for humanity. The world of the game is only realized when the players share in its creation together. That makes it the ultimate game of cooperation, inclusion, mutual respect, and collaboration – and those are the qualities that make us better human beings. That's why this game changed the world for the better.

Gygax Memorial Site Drawings by Harry Quinn



Overview of the Project

The memorial will be a stone table with Gary seated at it, a bronze map of Gary's 1st level of his castle dungeon on top of the table, a base of pavers with donors names, stone benches along each side, and an accessible sidewalk and space at the end of the table opposite Gary. Thus people will be able to visit, gather around seated at the table, and play **Dungeons & Dragons®** with Gary at the head of the table.

Some points on the design:

- 1) Gary's statue, the throne he is seated on, and the table-top map are all bronze. The table and benches will be of gray, polished granite.
- 2) The statue of Gary appears to be talking (running a game of **D&D®**) and gesturing to the map before him—that will let players roll dice off of Gary's hand for luck, take photos holding their dice, or actually have Gary roll dice for them during play.
- 3) Gary and the throne are one piece. The throne will have 20-sided dice for finials, will be embossed with dragons and polyhedral dice (4, 6, 8, 12, and 20-sided dice), and there will be a small dragon coiled around the base, guarding a treasure chest.
- 4) The back of the throne will have an integral, scroll-like plaque that states:

E. Gary Gygax (1938-2008)

Hometown, City of Lake Geneva, Wisconsin

**Award Winning Game Designer & NY Times Best Selling Author,
Founder of adventure gaming hobby & industry,
Founder of GEN CON gaming convention,
Founder of TSR Hobbies, Inc., game company, and
Co-creator of Dungeons & Dragons®,
The world's first role-playing game.**

"I would like to be known as the guy who really enjoyed playing games and sharing his knowledge and fun pastimes with everybody else." — Gary Gygax

Dedicated with loving devotion by His Wife, Gail Gygax

And loving affection by his children: Alex, Luke, Cindy, Heidi, Elise, and Ernie

This monument made possible by devoted fans who's names appear on our online Wall of Honor, the Walk of Honor pavers below, and the High Level Donors listed hereafter:

Honor to the Lords of Gygax: <Names of 7th-10th Top Donors>

Special Honor to the Dragonlords of Gygax: <Names of 4th-6th Top Donors>

High honor to the Paladins of Gygax: <Names of 2nd-3rd Top Donors>

Great honor to the Lord Paladin of Gygax: <Name of Top Donor>

Your dedication to Gary's legacy endures.

- 5) The 5 by 7 foot map itself will depict the original 1st level of Gary's castle dungeon and will be numbered or keyed. We will have online content for this, including Gary's own original key, and fan made keys for the dungeon. Thus, people will be able to create their own keys to the dungeon and play something different every time they gather at the table.
- 6) The 6 by 8 foot table will be of polished granite and have two polished granite benches along either side. The end of the table opposite Gary will be left open for wheelchair and other accessibility.
- 7) The 12 by 14 foot base beneath the table is made of 1,148 granite pavers (each 8 x 4 x 2 inch) and it has a 6 inch concrete apron to hold the pavers together. The pavers will be engraved with donors names. This allows for a wheelchair accessible, 36 inch walkway around the entirety of the monument.
- 8) Our desired location is in the area to the west end of Library Park (aka, Elm Park).
- 9) At this location are some blossoming trees around the area and our intent is to incorporate them into the memorial landscaping without impacting them.
- 10) A sidewalk at the end, opposite Gary's statue, will connect the memorial to the main sidewalk that already exists, allowing wheelchair and other access.
- 11) Finally, the site is accessible with little modification, has nearby, metered parking, and is located near the public restrooms. These factors will increase the number of people able to access the memorial and the time they are able to spend enjoying the memorial and thus benefit the city with the associated parking meter funds.

The above elements are to be provided by several companies. The stone table, benches, and granite pavers by Archie Monuments of Watertown and the bronze pieces by either James Nance Sculpture Studio of Loveland, Colorado or Martino Studios out of Lacrosse, Wisconsin. Both sculptors are celebrated artists, Jim Nance having been selected to create the Desert Storm Memorial on the National Mall in Washington, D.C.

In addition to sculptors and artists we have also retained an architect, general contractor, and engineer to oversee the overall design and installation of the various elements, including concrete footings for the table, benches, and statue, a patio of granite pavers with a concrete apron, and a concrete sidewalk to tie the existing sidewalk into the base of the memorial.

On February 20th, 2024 the City of Lake Geneva's Board of Park Commissioners voted unanimously in favor of the placement of the Gygax Memorial at the west end of Library Park (see the approximate location below). A place where Gary would spend his days reading books and dreaming of becoming a fantasy novelist.

Aerial Photo of Approximate Size & Location of Gygax Memorial at West End of Library Park



Gygax Memorial Reference Photo Showing Approximate Placement & Size of Memorial



Gygax Memorial Reference Photo Showing Approximate Placement & Size of Memorial



Gygax Memorial Reference Photo Showing Approximate Placement & Size of Memorial

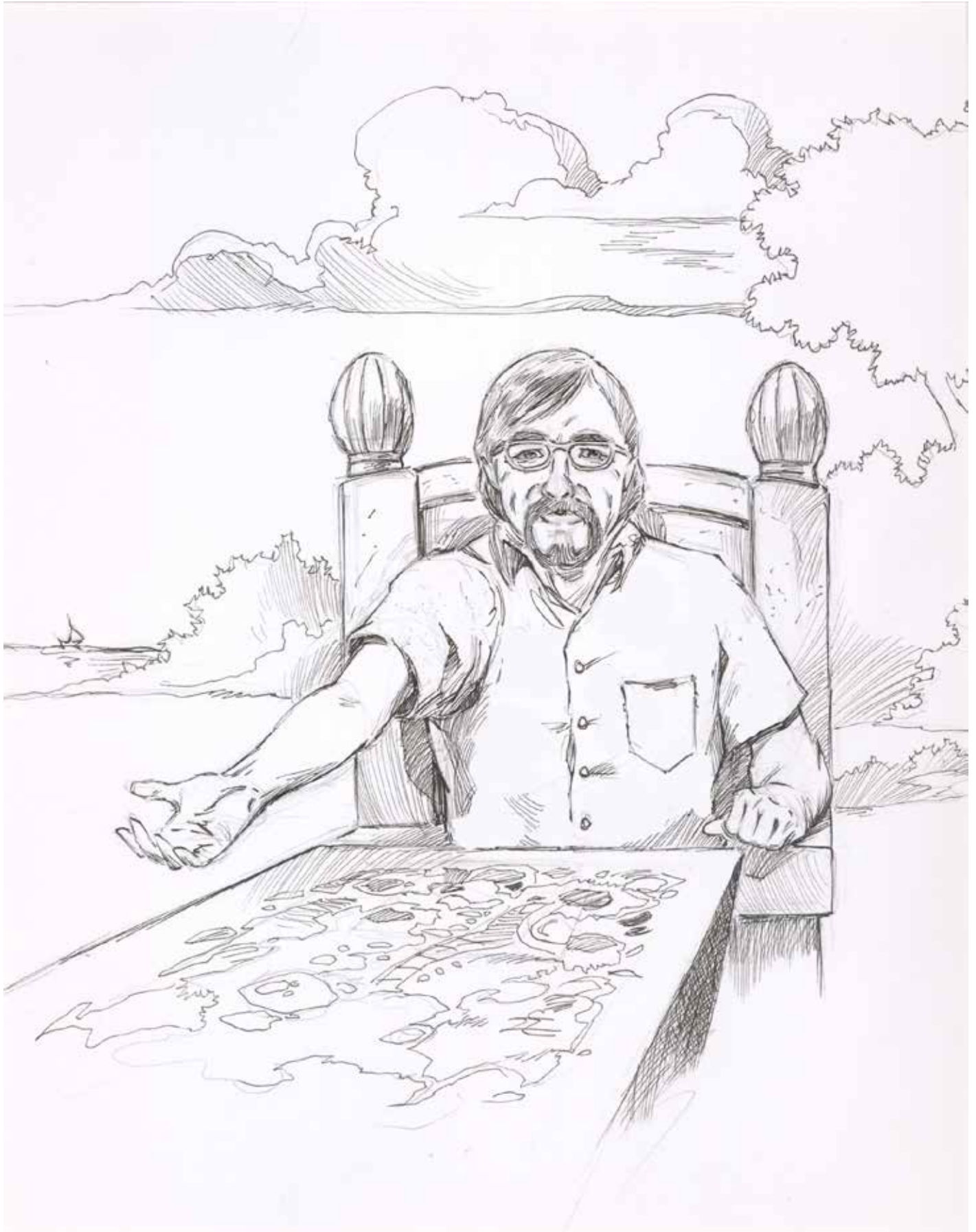


Gygax Memorial Reference Photos Showing Perspective View of Lake and Stone Manor



Gygax Memorial Reference Photos Showing Perspective View of Lake





Gygax Memorial Concept Models by Martino Studio

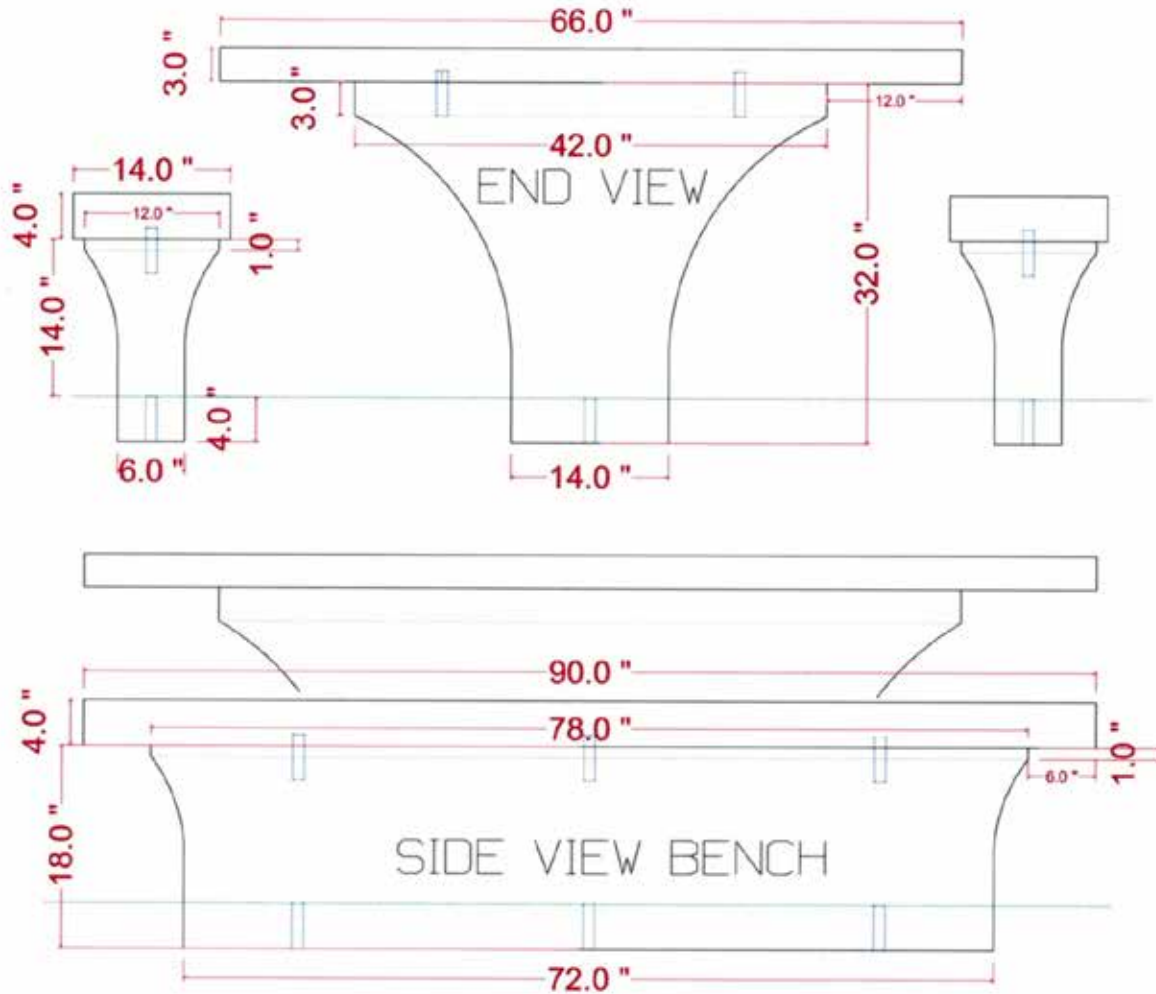


Gygax Memorial Concept Models by Martino Studio



Renderings of Stone Table by Archie Monuments

TABLE B

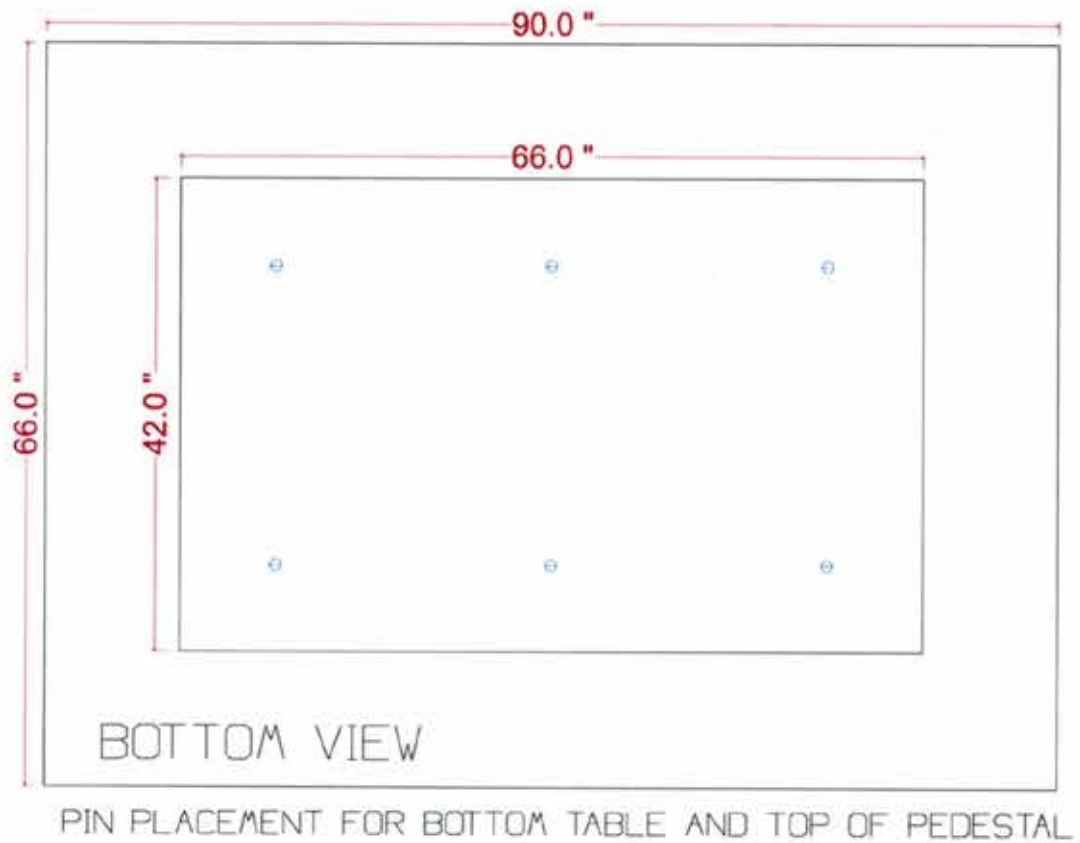
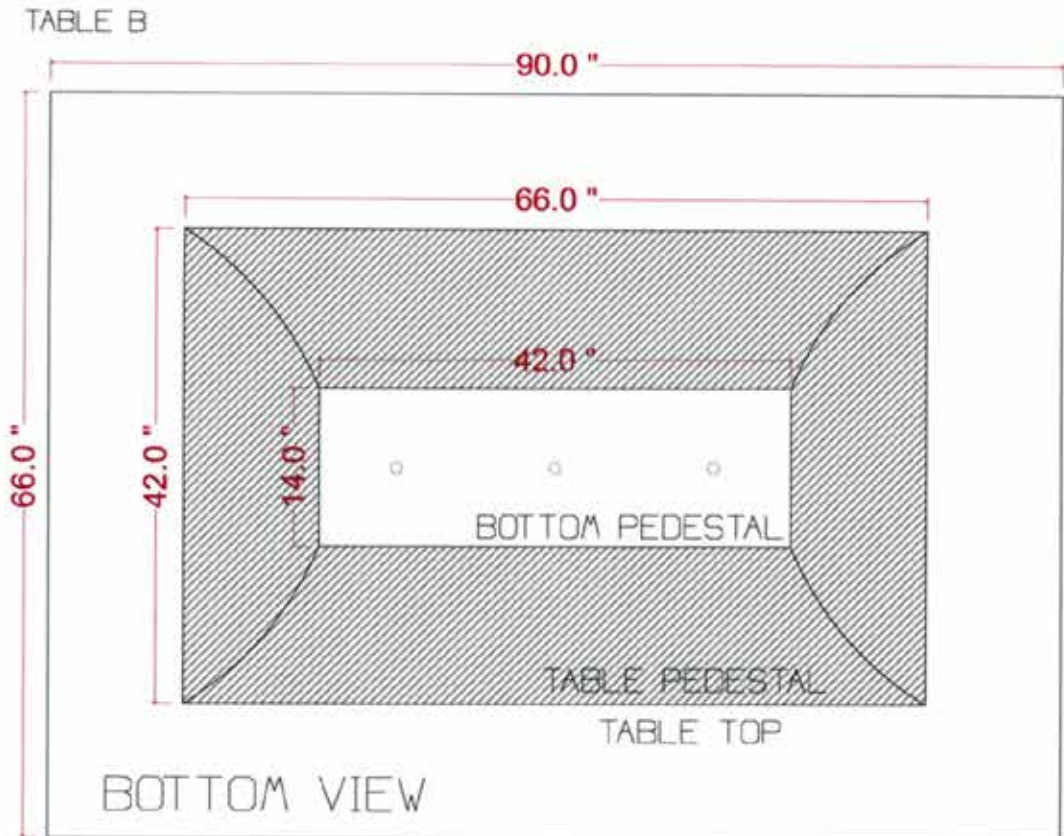


GREEN LINE
CONCRETE LEVEL

BLUE LINES
HOLES FOR SUPPORT PINS
1 IN UP AND 3 IN DOWN

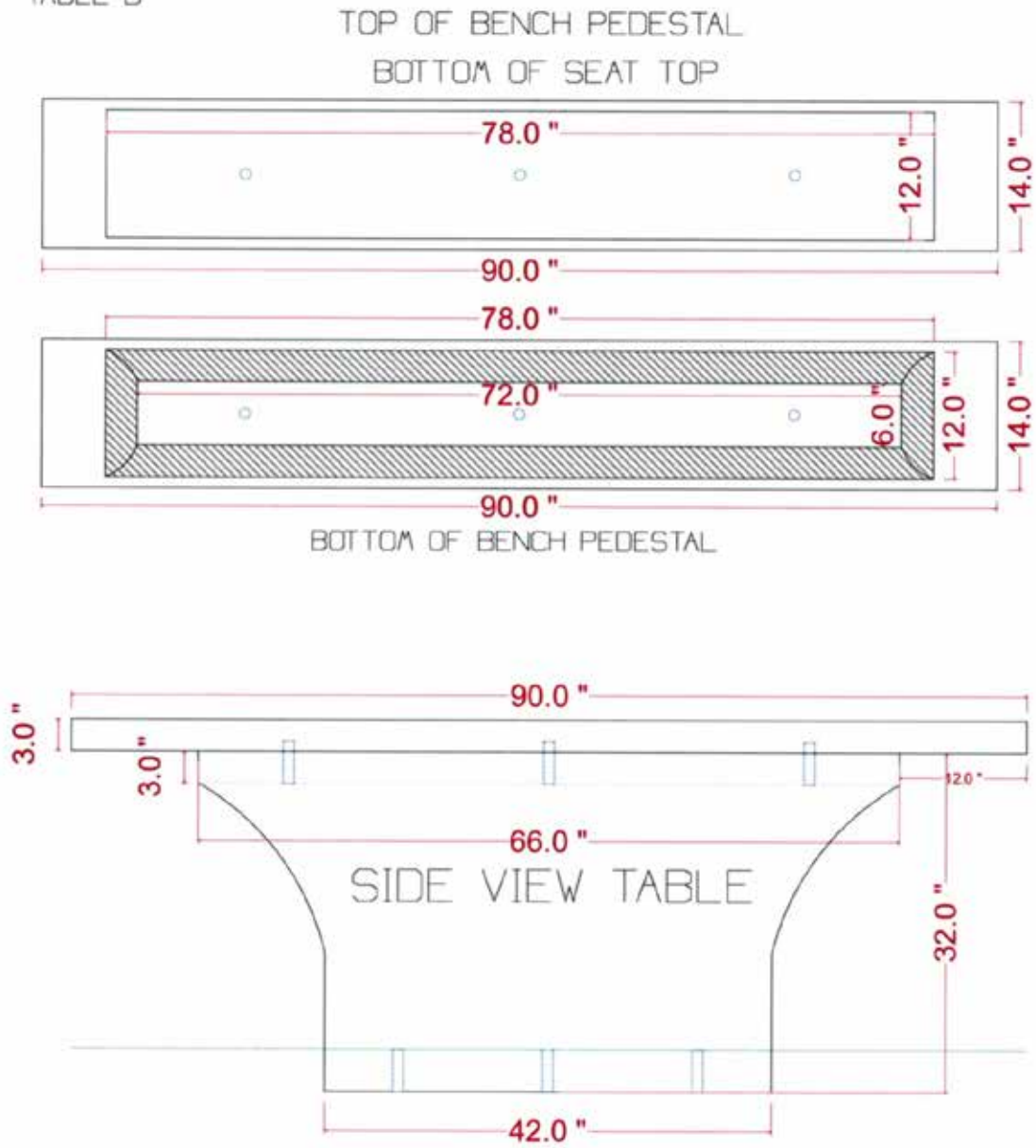
GREY LINES
SURFACE CHANGE

Renderings of Stone Table by Archie Monuments



Renderings of Stone Table by Archie Monument.

TABLE B



James Nance Sculpture Studio

4617 Lonetree Drive, Loveland, Co 80537

www.jamesnancesculpture.com / Jim@jamesnancesculpture.com

970-669-5507 studio / 970-685-0840 cell

7 February 2020

Gary Gygax Figure Sculpture Proposal ver2 :

Hi Paul,

I read your letter with interest and for every project I undertake, my goal is to satisfy the client's needs. I am sensitive to the realities of fund raising and understand that you are exploring every possible option. However, to be true to you, I must offer my strong recommendation to not try to develop the sculpture one piece at a time or pare down your concept; I fear that approach might result in an end product with which you would not be happy.

What drew me to your project was the creative concept you envisioned with Gary in the throne with a dragon. This is something special which does not come along often. Around the world there are millions of statues some good, most mediocre, some bad, some so bad they make your teeth hurt. In my business, when I design a memorial, I always try to look for that "Hook," something special, something which will set the sculpture far above the vast sea of mediocrity. Something which will help ensure a lasting and meaningful tribute to Gary. I am very impressed with your instinct, and feel it would be a shame to let that magic slip through your fingers for the sake of fund raising or expediency.

To better explain myself, please allow me to pontificate on who I believe your target audience should be. It goes without saying that you first wish to create a tribute to Gary for his family, friends, and fellow gamers who admire his contribution. But I always ask myself, what about those who do not know who he is? More importantly, what about the generations to come in 50 years, 100 years or even 1,000 years. Designing a successful memorial requires addressing these questions, because it is successfully capturing this infinite audience which will ensure his immortality.

What I am getting at, is a single bronze figure sitting on a stone bench is not very unique, no matter how well modeled, and can be found everywhere. While that may be enough for his family and admirers, we need to consider the visitor who does not know him. Yes, there will be a bronze plaque, but frankly few, other than your immediate audience, will read it unless the sculpture first "Hooks" their curiosity. I guarantee that your creative composition will do just that. People will see the sculpture and be naturally drawn to it, admire the art, smile at the dragon, and even read the plaque. This need for an enduring "Hook" will become more and more important as the years, decades, and centuries pass by. In my humble opinion the best way to honor Gary and ensure his legacy is to give the public something extraordinary not common place. You have found that.

Another problem with creating the memorial piecemeal is one of artistic compatibility. The three components really do need to be developed and sculptured simultaneously to ensure each component interacts with one another.

Sculpting a bronze figure and placing it on a stone bench will look awkward and amateurish like assembling Lego pieces. A sitting figure does not just sit independent of the chair but is integral with the chair, they both have a presence. Consider the Lincoln Memorial. As I mentioned if one's hand was grasping the chair arm, the flesh will bend and distort from his grasp and the hand and chair arm will become a single piece to be cast together. I have never seen a sculpture which is cast and then placed on a chair or bench that looks good. An added drawback is that the difference in bronze and stone will intensify the disjointed impression.

This is especially important with sculptural figure groups of several individuals. It is critical that there be interaction and relationship between the figures so that if one were removed something would seem out of place. The same is true with Gary's composition. The figure, dragon, and throne must all be interrelated and must reinforce one another to define the subliminal message.

Looking at this from another point of view is that if we planned on adding elements later, we would lose the opportunity to make all three compatible and each addition would need to be mutated unnaturally to fit the existing. It is similar to folks who add an addition to their house. It might be very functional but almost always it looks like an add on. In sculpture that would make it awkward and piecemeal.

These are some of the considerations which separate a work of "fine art" from ordinary commemorative sculpture. Throughout history it is the subtle nuances of fine art which have made some exceptional works survive the cruel anonymity of time and make them just as interesting today as they were the day they were dedicated. Without a special connection to the viewer, a common statue in the park may become invisible over time.

OK, sorry, enough of the opinion segment of tonight's show. . .

As to your questions.

1. For bidding purposes I calculated the figure at \$225K, the Dragon at \$175k, and the throne at \$95k
2. I will need to obtain an accurate estimate for a stone veneer maquette table from my supplier and will drop by early next week.
3. The maquette will be approximately half scale. I will make the figure 36 inches tall.
4. For portrait works, I normally ask for a dual copyright with the family retaining the copyright for Gary's reputation, likeness, and name, and the art work for me. This seems to be the most fair. For example if smaller bronze editions were planned I would ask for them to be cast by me. Or if someone contacted me and wanted to duplicate the monument I would need the permission and participation of the family.

5. For small 3d printed versions, scans, photographs, keychains etc., or anything similar used for fund raising, I would not ask for anything.

6. We can make as many bronze editions of the maquette as you like with a nice wooden base and nameplate.

Half scale 36 inch figure if it were standing :

· Maquette (Gary, dragon, throne)	\$25,000
· map 32"x 44";	\$15,000
· Total	\$40,000

Quarter scale 18 inches tall if standing

· Maquette	\$10,000
· Map 16" x 22"	\$2,500
· Total	\$12,500

One Sixth scale 12 inches tall if standing

· Maquette	\$3,500
· Map 8" x 11"	\$1,500
· Total	\$5,000

To create the smaller editions I would need to first complete the half scale maquette by hand, then scale it down. There would be a one-time development charge for each scale down size for scanning, printing, finishing and mold.

I hope this information is useful. Again please call or write at any time.

Best Regards

Jim Nance

James Nance Sculpture Studio

4617 Lonetree Drive, Loveland, Co 80537

www.jamesnancesculpture.com / Jim@jamesnancesculpture.com

970-669-5507 studio / 970-685-0840 cell

5 February 2020

Dungeons and Dragons Bronze Map Sculpture Proposal :

Overview

The proposed sculpture will consist of a bronze, low relief, game map measuring 5 feet 4 inches wide by 7 ft 4 inches long. The map will contain certain details, sculpted relief and engraved images pertaining to the game of Dungeons and Dragons. The patina will include color.

The bronze map will be engineered to lie flat upon the surface of a larger stone table which measures 7 ft 4 inches by 9 ft 4 inches and will provide a 12 inch border around the bronze map. The table will be manufactured by another source

The proposed sculpture of Gary Gygax, submitted in a separate bid, will sit at the head of the table, posed to be interactive with the table and with visitors who may sit around the table on stone benches.

Process:

Phase One:

- 1a.** The first step will be to coordinate with the client on the features of the map, desired style, and artistic treatment. Drawings will be produced to guide this design,
- 1b.** Next a half scale maquette will be produced which measures 32 inches by 44 inches and will contain as much detail as possible. During this phase we will be able to refine the initial design and allow the map to evolve in content and appearance.
- 1c.** The approved map maquette will be cast in bronze for display with the figure sculpture maquette.

Phase Two: After the client has approved the maquette, and when funding allows, the map maquette will be scanned and an enlargement foam will be CNC milled in a hard foam with a stiff steel reinforcement to keep it flat. The foam enlargement is then covered in clay upon which the artist will resculpt the full size map.

Phase Three: Once the full size clay is approved, and when funding allows, the clay will be molded and sent to the foundry for casting, supervised by the artist. Casting at the foundry will take 5 months.

Phase Four: Once the bronze is complete it will be photographed, crated, and shipped to the client. The artist will supervise installation

Changes:

Reasonable and normal modifications in the course of development and approval are expected and included in the bid. However in the event there are major changes or additions, which significantly increases time required, it may require a renegotiation of the bid.

Estimated Labor required by the artist:

The Maquette will require approx. 400 hours of artistic labor

The Enlargement will require approximately 700 hours.

Total artistic labor hours would be **1,100 hours**.

Timeline:

Phase One for the maquette involves artistic creativity and sensitivity and progressive development of the composition which involves many hours of study, sculpting, and revision until the composition evolves. Estimate 18 to 24 months

Phase Two is the physical hard work of sculpting a larger work and refining the composition. Estimate 18 to 24 months

Phase Three Casting the sculpture 5 months

Phase Four: Crating and shipping 1 month

Total Time: required 42 to 54 months.

Cost:**Phase One:**

Maquette

Includes maquette, research, development of composition, sculpting, casting a bronze model, shipping of model to client.

\$80,000 due at contract signing

Phase Two:

Enlargement in clay to full size

phase two initiation at client's discretion when funds available.

\$80,000 due at start of phase two

Phase Three

Molding and Casting of full size sculpture

phase three initiation at client's discretion when funds available.

\$30,000 due at start of phase three

Phase Four:

Photography, crating, and shipping and installation of completed sculpture

\$10,000 due when ready to be shipped

Total Cost: \$200,000

Optional Table Maquette:

For display and fund raising purposes the maquette of Gary and the Table should be displayed as a complete collection. For display the bronze map could be set on an appropriately sized wooden table. However for maximum impact and to give the donor a clear visualization of the entire memorial, I would recommend having a model half scale table produced.

My suggestion would be to make the table and benches out of wood with a granite veneer to give a pleasing visual impression of the final memorial. I believe the extra step would be a great help in creating a polished and professional model which will instill confidence in prospective donors.

The table could be produced locally in Wisconsin; or if desired, there are a number of shops here in Loveland which make sculpture bases and could easily perform this task.

Paul, Thank you for the opportunity to submit this bid. When and if you decide to move ahead, I would love to help you achieve your vision and help honor Gary's memory. Please call or write at any time if you wish to discuss anything.

Respectfully submitted,

Jim Nance

Martino Studios-PROPOSAL

phone 608-785-7096

1640 Redfield Street
La Crosse, WI 54601-5758

www.martinostudios.com
martinosculture@gmail.com

To: Gyga Memorial Fund
Lake Geneva, WI

February 17, 2020

Martino Studios proposes to create a cast bronze sculpture based on an approved scale model which will be created after final details have been decided by the board. Since details of the sculpture such as Gary's age and clothing, copy on the plaque and additional decoration on the chair have not been decided, this proposal is for a rough estimate. The final bid may be more or less depending on the decisions made by the Gyga Memorial Fund board. The proposal is presented in stages to accommodate the "stretch goals" in the fund raising campaign. There are two choices for thickness of the map surface. sides will be added. (see image #2) The board will be responsible for any required permits and for creating the concrete foundation for the sculpture.

Plaque.....\$5,000.00

Game Map 1/8" thickness with sides added.....\$8,000.00
or 3/16" thickness with sides added see image #2\$10,000.00

Figure of Gary seated on a chair with low relief image of dragon
and treasure chest on chair base. instead of 3D dragon and chest
Dice can be deposited into sculpture through hole in top of
keyhole which will have weighted door that
will open when pushed\$152,000.00

SUB TOTAL.....\$165,000.00 or \$167,000.00

Delivery and install.....\$7,000.00

TOTAL first stage.....\$172,000.00 or \$174,000.00

Figure of Gary seated in a chair with 3D sculpture
of sleeping dragon and treasure chest
Dice can be deposited into sculpture through
hole in top of keyhole which will have weighted door that will open when pushed.
SUB TOTAL.....\$200,000.00 or \$202,000

Delivery and install.....\$7,000.00

TOTAL.....\$207,000.00 or \$209,000.00

THANK YOU for considering Martino Studios for this project,
Michael Martino

GYGAX MEMORIAL FUND INITIATIVES



Presented by the Gyax Memorial Fund, LLC., a 501(c)(3) Corporation in the State of Wisconsin
Contact: President Paul J. Stormberg, Email: gygaxmemorialfundinc@gmail.com, Phone: (402) 639-0133
Website: www.gygaxmemorialfund.org

Gygax Memorial Fund Initiatives



The Gygax Memorial Fund, through a series of initiatives, is seeking community engagement in recognizing the accomplishments and legacy of Gary Gygax and his contributions to the City of Lake Geneva and the world.

Every year thousands of fans travel through Lake Geneva on a pilgrimage to the birthplace of **D&D®** and the hometown of its creator, Gary Gygax. But previously there was little here for them to connect to, certainly nothing that would encourage them to spend a whole day in town, let alone stay overnight. However, implementation of the Gygax Memorial Fund Initiatives is changing that. Now fans are able to engage with the town, spend the day exploring, visit shops, support local businesses, and stay one or two nights in local hotels, because now Lake Geneva is a destination for them.

We have modelling that shows these initiatives will bring over 3.6 million dollars worth of economic impact and over \$330 thousand dollars in direct revenue through parking and room tax to the City of Lake Geneva, annually. (See page 12.)

We have implemented initiatives #1-8 and are working on the 9th and final one as outlined below:

- #1) **Gary Gygax Day:** A proclamation by The Mayor and City Council celebrating Gary Gygax's birthday, July 27th, 2023, as "Gary Gygax Day" in Lake Geneva.
- #2) **Gygax Park Bench:** A park bench dedicated in memory of Gary Gygax donated by the Gygax Memorial Fund to the City of Lake Geneva and located at the far west end of Library Park near the Shore Path.
- #3) **Gary Gygax's Appendix N Alcove:** A permanent exhibit at the Lake Geneva Public Library of over one hundred literary works that inspired Gary Gygax's design of **Dungeons & Dragons®**.
- #4) **The Wizard of Lake Geneva™:** A permanent exhibit at the Geneva Lake Museum about Gary Gygax, his accomplishments and legacy, and his connection to Lake Geneva.
- #5) **GEN CON Founder's Stone & Display:** A stone laid at Horticultural Hall commemorating the founding of **GEN CON** by Gary Gygax and a permanent interpretive sign at Horticultural Hall about Gary Gygax's founding of **GEN CON** on the site in 1968 and how it has now become North America's largest tabletop gaming convention with 60,000+ attendees annually.
- #6) **Adventurer's Map of Lake Geneva:** A walking tour map of Lake Geneva featuring the locations important to Gary's history in Lake Geneva.
- #7) **330 Center St. —The Birthplace of D&D®:** A donation of a 6 foot by 10 foot sand table and a permanent interpretive sign about Gary Gygax and the site being **The Birthplace of D&D®!**
- #8) **DRAGON DAYS™:** The Fantasy Crossroads of the World Festival, celebrating Lake Geneva as the "Birthplace of Fantasy" and recognizing Gary Gygax's legacy behind it. **DRAGON DAYS™** is an annual, 3-day festival, held in October.
- #9) **Gygax Memorial:** A memorial to Gary Gygax located at the far west end of Library Park. The memorial will be a simple stone table with a bronze statue of Gary seated at one end, where players can gather around to play a game of **Dungeons & Dragons®**.

July 27th, Gary Gygax Day



After being petitioned by the Gygax Memorial Fund, the City Council and Mayor proclaimed Gary Gygax's birthday, July 27th, 2023, as "Gary Gygax Day" in the City of Lake Geneva.

Throughout its history Lake Geneva has been home to many famous residents but these notable families and individuals made their fortunes and fame elsewhere and only lived in Lake Geneva for a few months out of the year. Gary Gygax grew up here, lived here, and created his fame and fortune here, and most importantly, shared it with his hometown. As stated by Ed Schwinn, President of the Geneva Lake Museum, in a recent Chicago Tribune article, "No matter how many well-known families have been coming here a century or more, I'm not sure any of us have done as much for the city of Lake Geneva as Gary Gygax."



(Gary Gygax, Age 1.)

Gygax Park Bench

On June 1st, 2023, the Lake Geneva Public Works Department installed the Gygax Park Bench at the far west end of Library Park (aka, Elm Park) in the spot where Gary once sat dreaming of one day living in Stone Manor and writing fantasy novels of his own. Gary realized this dream in the mid-1980s, living in the actual mansion and writing the fantasy books that would make him a NY Times Best Selling Author several times over.

On Gary Gygax's birthday, July 27th, 2023, we dedicated the park bench near the Shore Path in his memory.



(Photos courtesy of Gail Gygax.)

Gary Gygax's Appendix N Alcove

August 10th, 2023, in cooperation with the **Lake Geneva Public Library**, the Gygax Memorial Fund established a special collection of over 100 books from **Gary Gygax's Appendix N** list of inspirational reading in the back of the **AD&D® Dungeon Masters Guide**. These are the literary works that inspired Gary Gygax's writing of **Dungeons & Dragons®**!

These arcane tomes may be found in a secret alcove, deep within the library—the **Appendix N Alcove**!



Gary in his youth spent his days combing through the Lake Geneva Public Library, finding many titles on history, warfare, mythology, religion, science-fiction, and fantasy, many of which would find their way into his **Appendix N** list.

Later, in his home in Stone Manor in the mid-1980s, Gary had a throne-like chair that he light heartedly called, the **Throne of Reading** as if it were a magic item or powerful artifact in the **Dungeons & Dragons®** game.

Now you too can sit upon a **Throne of Reading** and share in the magic of reading the books that inspired Gary's writing of **Dungeons & Dragons®**!

(Images courtesy of Keith Gerlach, Lake Geneva Public Library.)

Gen Con Founder's Stone & Sign



The Gygax Memorial Fund is working in concert with Horticultural Hall (left) to celebrate its historic importance as the site of the first ever Lake Geneva Gaming Convention.

The **GEN CON** Founder's Stone was laid on August 24th, 2023, the 55th Anniversary of **GEN CON**. We are also working on a permanent **GEN CON** Founder's Sign for visitors to the site.

In 1968 Gary Gygax decided he could run a war gaming convention with just the help of his family and friends. On August 23, 1968, The Geneva Convention, as it became called, hosted nearly 100 gamers from around the country.

Now referred to as **GEN CON**, as the convention grew from hundreds to thousands to tens of thousands of attendees, it expanded to the Holy Communion Episcopal Church Guild Hall, and the American Legion Hall. Eventually the convention outgrew Lake Geneva and moved to the Playboy Club, then to the University of Wisconsin, Parkside, then to MECCA (Milwaukee Exposition & Convention Center & Arena), Milwaukee, Wisconsin, and finally, to its current site, the ICC (Indiana Convention Center), Indianapolis, Indiana.



(GEN CON Exhibitor Hall in 2023.)



(Gary Gygax being interviewed at **GEN CON VII**, 1974.)

GEN CON is now the largest table top gaming convention in North America with over 60,000 attendees each year and is a major source of income for the city of Indianapolis every summer. And it all started with Gary Gygax and his vision to create a Midwestern gaming convention in his little hometown of Lake Geneva.



(Gen Con Founder's Stone.)

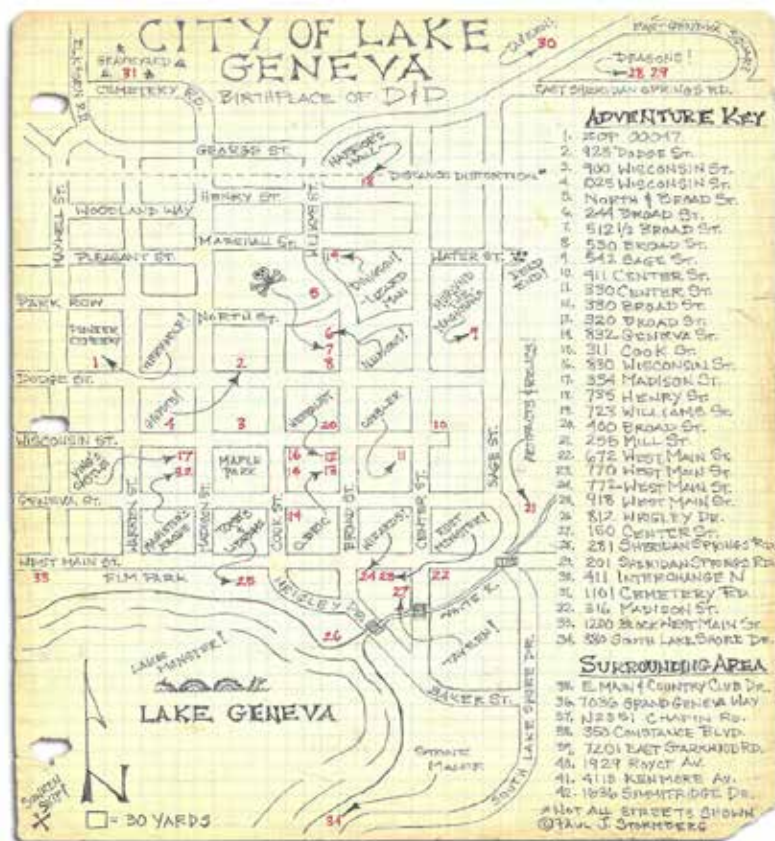
Adventurer's Map of Lake Geneva

On September 26th, 2023, a walking tour map of Lake Geneva featuring the locations important to Gary's history in Lake Geneva—was dedicated at at 330 Center Street—The Birthplace of **D&D**®!

This **Dungeons & Dragons**® style map and key takes characters of all levels on a adventure through space and time to discover the legacy of Gary Gygax's life in Lake Geneva. Designed and meticulously researched by **D&D**® historian, Paul Stormberg; this map and its key present a real adventure through the life of Gary Gygax, the history of the creation of **Dungeons & Dragons**® and the founding of **TSR Hobbies, Inc.** to publish it.

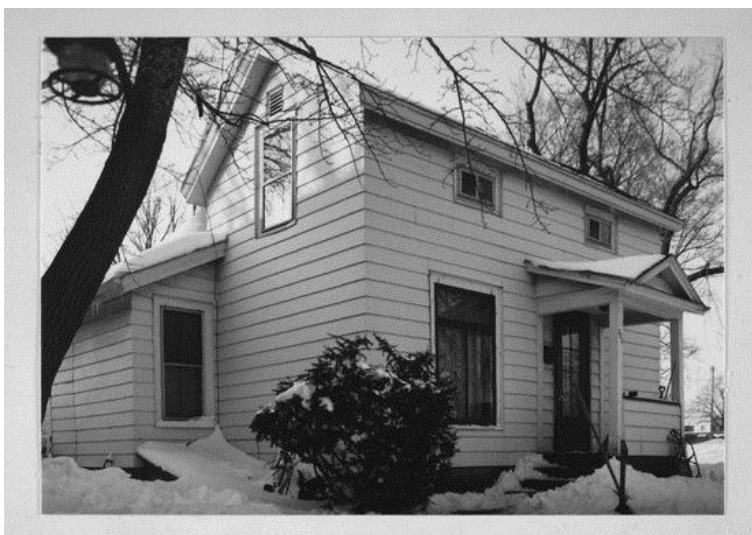
The Adventurer's Map to Lake Geneva is an essential piece of equipment for you and your party of explorers to find the real treasures of Lake Geneva!

With over 40 entries this adventure will take 2 hours on foot and 1 hour by cart... err... car. No true **D&D**® fan should visit Lake Geneva without it!



(Adventurer's Map of Lake Geneva.)

330 Center St.—The Birthplace of D&D®



The **Gygax Memorial Fund** has partnered with the current owner as they establish this house as the, "Birthplace of **D&D®**!" Together we are working on a permanent interpretative sign to be placed in front of the house for the hundreds of **D&D®** fans that visit the site each year.

On October 12th, 2023, the Gygax Memorial Fund donated a 6 foot by 10 foot sand table and an array of figures for gaming to 330 Center St.—The Birthplace of **D&D®**! The sand table is a replica of the table used by Gary and his friends to playtest the **CHAINMAIL** fantasy war gaming rules, much of which would later be incorporated into **Dungeons & Dragons®**!

This tiny home was the beginning of a phenomena that changed the world and will be forever known as, The Birthplace of **D&D®**!



(Images of the sand table in place at 330 Center St.)

The Wizard Of Lake Geneva™

Opened to the public on October 14th 2023, **The Wizard of Lake Geneva™**, exhibit was created in partnership with the Gygax Memorial Fund and the Geneva Lake Museum. This cooperative exhibit features the life and accomplishments of Gary Gygax in his hometown of Lake Geneva, including his founding of **GEN CON**, co-creation of **Dungeons & Dragons®**, founding of Tactical Studies Rules (later TSR Hobbies Inc.), publishing hundreds of sci-fi and fantasy novels through his company TSR, and becoming a NY Times Best Selling Author.



Talks were begun with Geneva Lake Museum in September of 2019 to cooperatively produce a permanent exhibit featuring Gary Gygax's legacy, titled **The Wizard of Lake Geneva™**, in a 500 square foot room set aside at the museum for this purpose.

After the Gygax Memorial Fund reached out to Daniel Fisher, owner of Hammered Game Tables, about contributing to the exhibit, on February 21, 2020, Hammered Game Tables presented the Geneva Lake Museum with a donation of a beautiful fantasy-nautical themed gaming table to be featured in the Gygax exhibit room. (See the table to the left.)

Gail Gygax, on November 8, 2021, presented the Geneva Lake Museum with a framed stained-glass sign that hung in TSR's original **Dungeon Hobby Shop** in the old Hotel Clair building, now the Landmark Center. (See image, right.)



On March 5, 2022, on behalf of the Gygax Memorial Fund, Paul Stormberg, owner of The Collector's Trove online RPG auction house, donated a set of 30 original heraldry designs for Gary Gygax's Medieval enthusiast club, the Castle & Crusade Society. The coats of arms were printed on shields that now adorn the upper walls of the exhibit. (See below.)

A photo of the unfinished exhibit space from an event held March 17, 2023 to promote it (below).



(Photos courtesy of Stefan Pokorny & Anne Carlton.)



(The Wizard of Lake Geneva™ Logo.)

Dragon Days™ Fantasy Festival

DRAGON DAYS™: The Fantasy Crossroads of the World Festival, celebrates Lake Geneva as the "Birthplace of Fantasy" and recognizes Gary Gygax's legacy behind it. **DRAGON DAYS™** is a non-profit organization and is being Chaired by local businessman, Harold Johnson.

This 3-day festival will be held annually in October. Events include a fantasy Renaissance Fair in Library Park, street performers, outdoor and indoor theater, walking tours, historical and gaming activities at the Geneva Lake Museum, Lake Geneva Public Library, American Legion Hall, and Horticultural Hall, and food and merchandising opportunities for local merchants.

Last year, 2023, was our "soft" opening and with only seven days of advertising, saw 580 guests including 100 children. Our fully realized festival will be September 27th through 29th, 2024 for the 50th Anniversary of **Dungeons & Dragons®**.



(Concept art by Darlene.)



(Families and children having fun at **DRAGON DAYS™** in 2023.)

Gygax Memorial



(Concept art by Jeff Easley.)

The planned memorial will be Gary seated at a simple stone table with a bronze map of a dungeon on top and benches along each side. Beneath this will be a base of pavers with donors names engraved upon them. Thus people will be able to visit, gather around, sit at the table, and play **D&D®** with Gary at the head of the table.

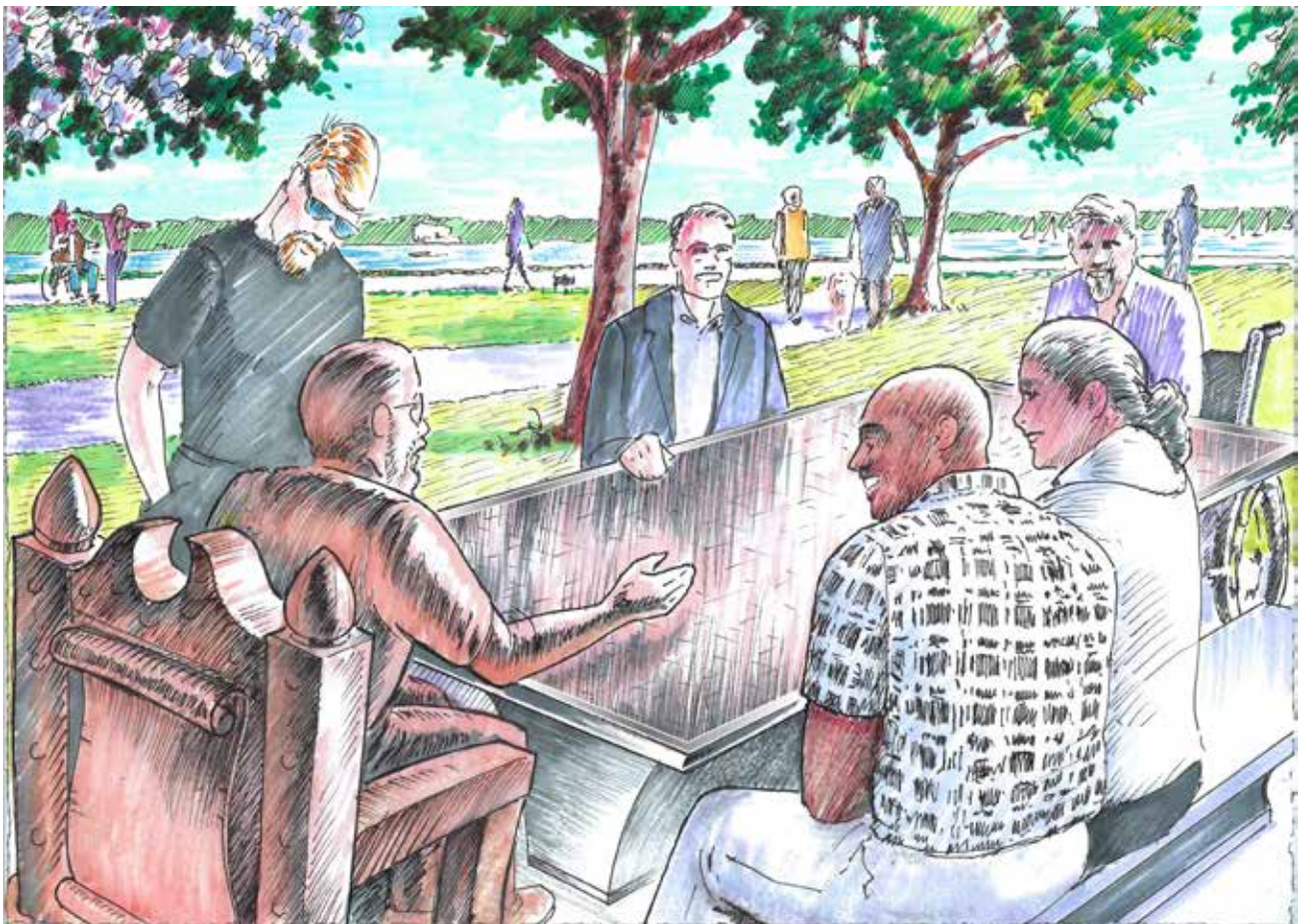
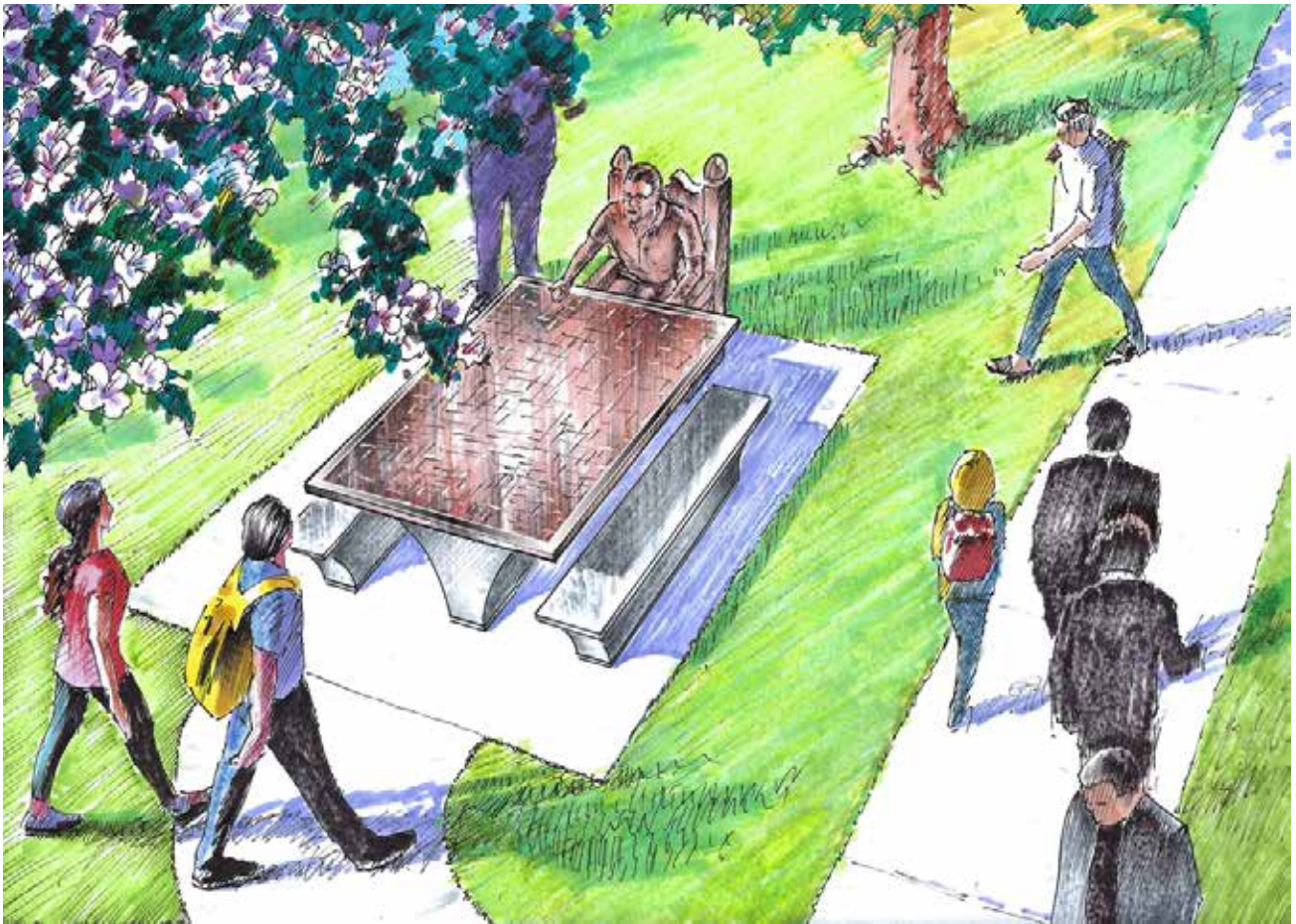
Some brief points on the design:

- Gary's statue, the throne he is seated on, and the table-top map are all bronze. The table and benches will be of polished granite.
- The statue of Gary appears to be talking while running a game of **D&D®** and gesturing to the map before him—that lets the game master roll dice off of Gary's hand.
- Gary and the throne are one piece. The throne will have 20-sided dice for finials, be embossed with dragons and polyhedral dice, and there will be a small dragon coiled around the base, guarding a treasure chest

- The 5 by 7 foot map itself will depict the 1st level of Gary's castle dungeon and will be numbered or keyed. We will have online content for this, including Gary's own original key, and fan made keys for the dungeon. Thus, people will be able to create their own keys to the dungeon and play something different every time they gather at the table.
- The 6 by 8 foot table will be of polished granite and have two long polished granite benches along either side. The end of the table opposite Gary will be left open for wheelchair and other accessibility.
- The 12 by 14 foot platform beneath the table is made of 1,148 granite pavers (each 8 x 4 x 2 inch) and it has a 6 inch concrete apron to hold the pavers together. The pavers will be engraved with donors names. This allows for a wheelchair accessible, 36 inch walkway around the entire monument.
- A sidewalk at the end, opposite Gary's statue, will connect the memorial to the main sidewalk that already exists, allowing wheelchair and other access as mentioned above.
- Around the area are blossoming trees that will provide shade in the warmer months and beauty each spring.
- Finally, the site is accessible, has nearby, metered parking, and is located near the public restrooms. These factors will increase the number of people able to access the memorial and the time they are able to spend enjoying the memorial and thus benefit the city with the associated parking meter funds.

On February 20th, 2024 the City of Lake Geneva's Board of Park Commissioners voted unanimously in favor of the placement of the Gygax Memorial at the west end of Library Park with Gary facing the lake, in the spot where he used to read and dream of becoming a novelist, living in Stone Manor (see aerial photo to right).





(Concept art by Harry Quinn.)

Gygax Initiative Economic Modelling

Line#	Gary Con Convention at the Grand Geneva Resort in Lyons Township				
1					
2	Expenditure	Number	Cost	Days	Sub-Total
3	Food	2800	\$75.00	4	\$840,000.00
4	Entry Fees	2800	*	*	\$296,125.00
5	Merchandise	2800	\$60.00	4	\$672,000.00
6	VIP Event	60	\$100.00	1	\$6,000.00
7	Parking	1867	\$0.00	4	\$0.00
8	Rooms (at Grand)	609	\$229.00	4	\$557,844.00
9	Exhibitor Booth	102	\$105.00	4	\$42,840.00
10					
11	Total Economic Impact				\$2,414,809.00
12	Total Revenue to Lyons Township (3% Room Tax)				\$16,735.32
13	*Entry fees calculated from varying rates				
14	Gygax Initiative Annual Gygax/D&D® Tourism in Lake Geneva: Walking Tour, Museum Exhibit, Library Section, Horticultural Hall, 330 Center St., Gygax Park Bench, and Gygax Memorial				
15					
16	Expenditure	Number	Cost	Days	Sub-Total
17	Food	2800	\$75.00	2	\$420,000.00
18	Merchandise	2800	\$60.00	2	\$336,000.00
19	Parking	1867	\$32.00	2	\$119,466.67
20	Rooms	1400	\$229.00	2	\$641,200.00
21					
22	Sub Total Economic Impact				\$1,516,666.67
23	Sub Total Annual Revenue to Lake Geneva (Parking + 8% Room Tax)				\$170,762.67
24					
25	Gygax Initiative: Dragon Days Festival in Lake Geneva				
26					
27	Expenditure	Number	Cost	Days	Sub-Total
28	Food	2800	\$75.00	3	\$630,000.00
29	Activity Tickets	2800	\$30.00	3	\$252,000.00
30	Merchandise	2800	\$60.00	3	\$504,000.00
31	Exhibitor Booth	50	\$50.00	3	\$7,500.00
31	Parking	1160	\$32.00	3	\$111,360.00
33	Rooms	1400	\$229.00	2	\$641,200.00
34					
35	Sub Total Economic Impact				\$2,146,060.00
36	Sub Total Revenue to Lake Geneva (Parking + 8% Room Tax)				\$162,656.00
37					
38	Gygax Initiative: Combined Annual Gygax/D&D® Tourism/Dragon Days™				
39					
40	Total Economic Impact				\$3,662,726.67
41	Total Annual Revenue to Lake Geneva (Parking + 8% Room Tax)				\$333,418.67

GYGAX MEMORIAL PROJECT



Presented by the Gygax Memorial Fund, LLC., a 501(c)(3) Corporation in the State of Wisconsin
Contact: President Paul J. Stormberg, Email: gygaxmemorialfundinc@gmail.com, Phone: (402) 639-0133
Website: www.gygaxmemorialfund.org

Gary Gygax and Lake Geneva

Gary Gygax (1938-2008) was a novelist, game designer, entrepreneur, and visionary who lived in Lake Geneva, Wisconsin and was the co-creator of the **Dungeons & Dragons®** game in 1974. The game, **D&D®** for short, was the first role-playing game ever and, as such, was only the seventh type table-top game created by humanity.

Can we say who created chess? Or dice? No, of course not, but we can name the person who authored **Dungeons & Dragons®**, and he did it in our lifetime, in the United States, in the little town of Lake Geneva, Wisconsin.

The game itself was born in Gary's little house at 330 Center Street in 1974. Since that time the game has become a truly global phenomenon. An estimated 50 million people have played the game since it was created and it's been translated into dozens of languages. Sales indicate that 14 million people are currently playing it and 9 million people watch livestreams of other people playing it.



(Photo courtesy of Ian Livingstone.)

The first company ever to produce roleplaying games was also started by Gary in Lake Geneva in 1973. Tactical Studies Rules (TSR) started out of Gary's co-founder Don Kaye's house at 542 Sage St. first, then to Gary's home at 330 Center Street and, in 1976, moved to 723 Williams Street with 10 employees. The wild success of **D&D®** grew the company until they moved into the Hotel Clair building on Broad Street and Main with 100 employees. Ultimately, TSR employed over 400 people and resided in the business complex on Sheridan Springs Road for the next several years.

Gary also founded the largest tabletop gaming convention in North America, naming it Geneva Convention or GEN CON. He ran the very first GEN CON at Horticultural Hall in 1968, again in his hometown of Lake Geneva. As it grew it expanded to the American Legion Hall, then to the Lake Geneva Playboy Club in 1977, until it grew beyond the little town. It now has an annual attendance of 60,000 gamers and is a major source of income for the city of Indianapolis every summer.

Gary was an avid science fiction and fantasy reader and aspired to become a writer himself. He actively encouraged the publication of fiction from very early on at his company, TSR. Eventually, TSR would become a major publisher of fantasy and science-fiction, publishing over 360 novels and 260 short stories over the next three decades by such notable authors as Alan Dean Foster, Andre Norton, Ben Bova, Clark Ashton Smith, Fritz Leiber, Gardner Fox, George R. R. Martin, L. Sprague de Camp, Lynn Abbey, Terry Brooks, and over 400 other authors. While tens of millions of people have played Gary's game, **D&D®**, hundreds of millions of fans worldwide have read novels published in Lake Geneva thanks to his vision.

Gary himself became a NY Times best selling author in the mid-1980s and did his writing in Stone Manor, where he resided at the time.

Can a game change the world?

Why is **Dungeons & Dragons®** important to humanity? From the moment **D&D®** was created it spawned a legacy of imagination and creativity. It provided a cooperative environment where a group of players work together in a shared experience within a world realized by their immersion in it. It was not bounded by winning and losing, there were no limits to the reality of the environment, physical and social limitations did not apply.

Gary recognized the power of games to transcend age, gender, race, culture, language, religion, and even class. Even as a child, that power drew him to games like chess, dice, tiles, board-games. But all those games were based on competition. For a millennia of game design, that's the single paradigm. Victory or defeat.

But for the first time in thousands of years, **D&D®** gives us something different. It brings together into a single game all these disparate elements: the unstructured play of children, the concept of a referee as an adjudicator, a story-teller, and the probabilities of dice. Gary Gygax and his co-creator, Dave Arneson, codified it into **D&D®**. And together, they created this entirely new kind of table-top game – a game that doesn't involve winning or losing. It's a game whose only boundary is the imagination of everyone sitting around the table playing it. So it's bigger than the sum of its parts.

Dungeons & Dragons® is a truly global phenomenon. An estimated 50 million people have played the game since it was created and it's been translated into dozens of languages. The sales tells us that 14 million people play it currently, and 9 million people watch livestreams of other people playing it.

This phenomenon created an entire global fan-base for fantasy that wasn't seen before. Now there's an audience for Lord of the Rings movies, Harry Potter books, and the Game of Thrones TV series and all the movies and shows those inspired too.

And even the way those stories are told comes from **D&D®**. In Game of Thrones, we accept that any character can die at any time. George R. R. Martin learned that playing role playing games, because in role playing games main characters can be killed. Anything is possible.

And, of course, its impact on the entire video game industry is obvious, but much more immediate than people realize. Less than one year after **D&D®** was released, computer programmers were already incorporating what they were doing in the table-top game into the first computer adventure games. So, today, practically every video game that has elements like classes, experience points, hit points, levels, player characters or avatars – those games owe their existence to **D&D®**. So, World of Warcraft, Never Winter Nights, Borderlands – all those games.

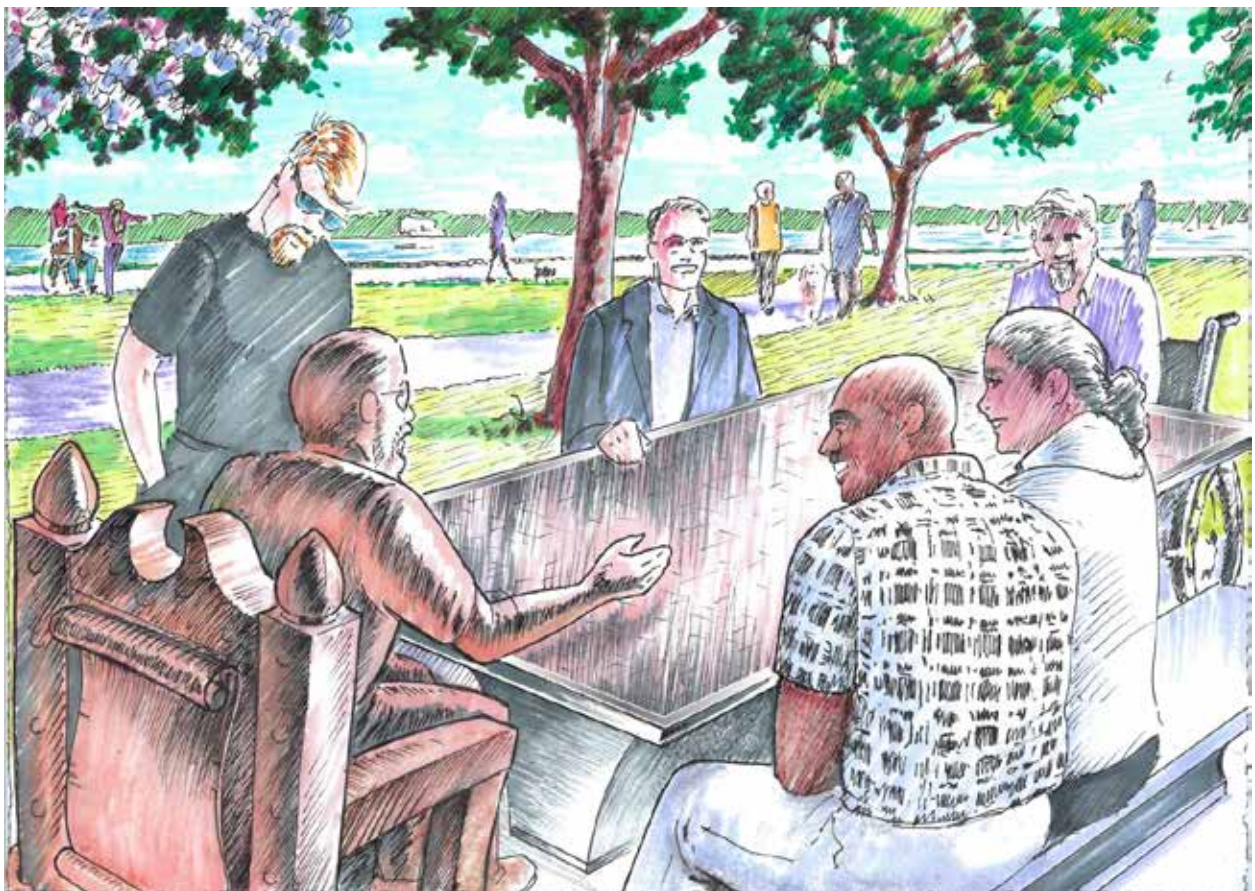
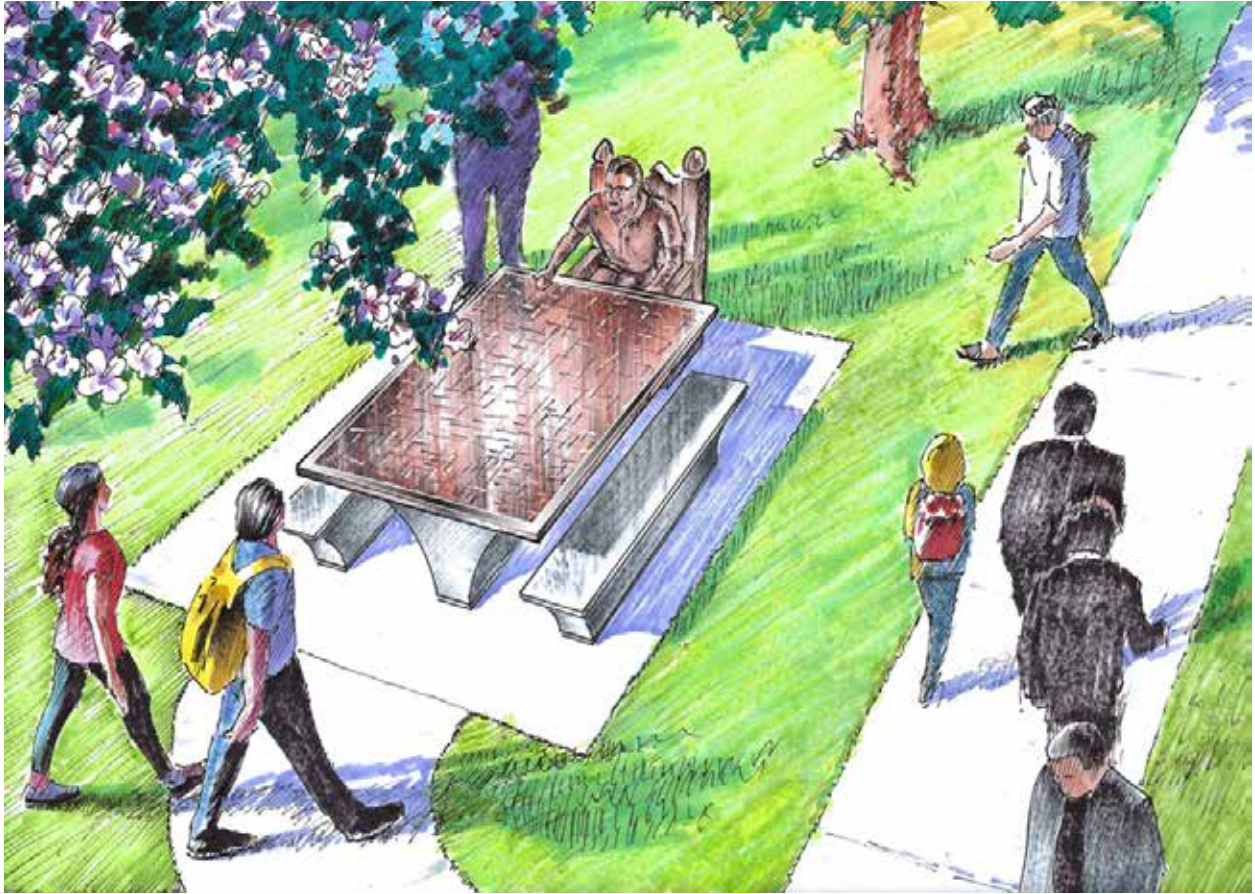
The game unleashed a wave of creativity that manifests itself in our popular culture. Countless directors, writers, comedians, actors, show hosts, scientists, and even politicians, grew up with this game – and this game developed their imaginations. And so with **D&D®**, its legacy is that it inspired all those creative thinkers and dreamers.

So it's not a stretch to say that so much of what we see in popular culture today was forged in role-playing games. And the main figure at the center of the phenomena of role-playing games is, of course, Gary Gygax.

More than anything, the world needs this game right now. All games before this were based on competition. A winner and a loser. In millennia of game design, thousands of years of human history, no one had broken this paradigm of us vs. them, victory or defeat. The purposes of games were to win and losing meant failure. **D&D®** gave us a different path, a better path.

And that's why it's such an important game for humanity. The world of the game is only realized when the players share in its creation together. That makes it the ultimate game of cooperation, inclusion, mutual respect, and collaboration – and those are the qualities that make us better human beings. That's why this game changed the world for the better.

Gygax Memorial Site Drawings by Harry Quinn



Overview of the Project

The memorial will be a stone table with Gary seated at it, a bronze map of Gary's 1st level of his castle dungeon on top of the table, a base of pavers with donors names, stone benches along each side, and an accessible sidewalk and space at the end of the table opposite Gary. Thus people will be able to visit, gather around seated at the table, and play **Dungeons & Dragons®** with Gary at the head of the table.

Some points on the design:

- 1) Gary's statue, the throne he is seated on, and the table-top map are all bronze. The table and benches will be of gray, polished granite.
- 2) The statue of Gary appears to be talking (running a game of **D&D®**) and gesturing to the map before him—that will let players roll dice off of Gary's hand for luck, take photos holding their dice, or actually have Gary roll dice for them during play.
- 3) Gary and the throne are one piece. The throne will have 20-sided dice for finials, will be embossed with dragons and polyhedral dice (4, 6, 8, 12, and 20-sided dice), and there will be a small dragon coiled around the base, guarding a treasure chest.
- 4) The back of the throne will have an integral, scroll-like plaque that states:

E. Gary Gygax (1938-2008)

Hometown, City of Lake Geneva, Wisconsin

**Award Winning Game Designer & NY Times Best Selling Author,
Founder of adventure gaming hobby & industry,
Founder of GEN CON gaming convention,
Founder of TSR Hobbies, Inc., game company, and
Co-creator of Dungeons & Dragons®,
The world's first role-playing game.**

"I would like to be known as the guy who really enjoyed playing games and sharing his knowledge and fun pastimes with everybody else." — Gary Gygax

Dedicated with loving devotion by His Wife, Gail Gygax

And loving affection by his children: Alex, Luke, Cindy, Heidi, Elise, and Ernie

This monument made possible by devoted fans who's names appear on our online Wall of Honor, the Walk of Honor pavers below, and the High Level Donors listed hereafter:

Honor to the Lords of Gygax: <Names of 7th-10th Top Donors>

Special Honor to the Dragonlords of Gygax: <Names of 4th-6th Top Donors>

High honor to the Paladins of Gygax: <Names of 2nd-3rd Top Donors>

Great honor to the Lord Paladin of Gygax: <Name of Top Donor>

Your dedication to Gary's legacy endures.

- 5) The 5 by 7 foot map itself will depict the original 1st level of Gary's castle dungeon and will be numbered or keyed. We will have online content for this, including Gary's own original key, and fan made keys for the dungeon. Thus, people will be able to create their own keys to the dungeon and play something different every time they gather at the table.
- 6) The 6 by 8 foot table will be of polished granite and have two polished granite benches along either side. The end of the table opposite Gary will be left open for wheelchair and other accessibility.
- 7) The 12 by 14 foot base beneath the table is made of 1,148 granite pavers (each 8 x 4 x 2 inch) and it has a 6 inch concrete apron to hold the pavers together. The pavers will be engraved with donors names. This allows for a wheelchair accessible, 36 inch walkway around the entirety of the monument.
- 8) Our desired location is in the area to the west end of Library Park (aka, Elm Park).
- 9) At this location are some blossoming trees around the area and our intent is to incorporate them into the memorial landscaping without impacting them.
- 10) A sidewalk at the end, opposite Gary's statue, will connect the memorial to the main sidewalk that already exists, allowing wheelchair and other access.
- 11) Finally, the site is accessible with little modification, has nearby, metered parking, and is located near the public restrooms. These factors will increase the number of people able to access the memorial and the time they are able to spend enjoying the memorial and thus benefit the city with the associated parking meter funds.

The above elements are to be provided by several companies. The stone table, benches, and granite pavers by Archie Monuments of Watertown and the bronze pieces by either James Nance Sculpture Studio of Loveland, Colorado or Martino Studios out of Lacrosse, Wisconsin. Both sculptors are celebrated artists, Jim Nance having been selected to create the Desert Storm Memorial on the National Mall in Washington, D.C.

In addition to sculptors and artists we have also retained an architect, general contractor, and engineer to oversee the overall design and installation of the various elements, including concrete footings for the table, benches, and statue, a patio of granite pavers with a concrete apron, and a concrete sidewalk to tie the existing sidewalk into the base of the memorial.

On February 20th, 2024 the City of Lake Geneva's Board of Park Commissioners voted unanimously in favor of the placement of the Gygax Memorial at the west end of Library Park (see the approximate location below). A place where Gary would spend his days reading books and dreaming of becoming a fantasy novelist.

Aerial Photo of Approximate Size & Location of Gygax Memorial at West End of Library Park



Gygax Memorial Reference Photo Showing Approximate Placement & Size of Memorial



Gygax Memorial Reference Photo Showing Approximate Placement & Size of Memorial



Gygax Memorial Reference Photo Showing Approximate Placement & Size of Memorial

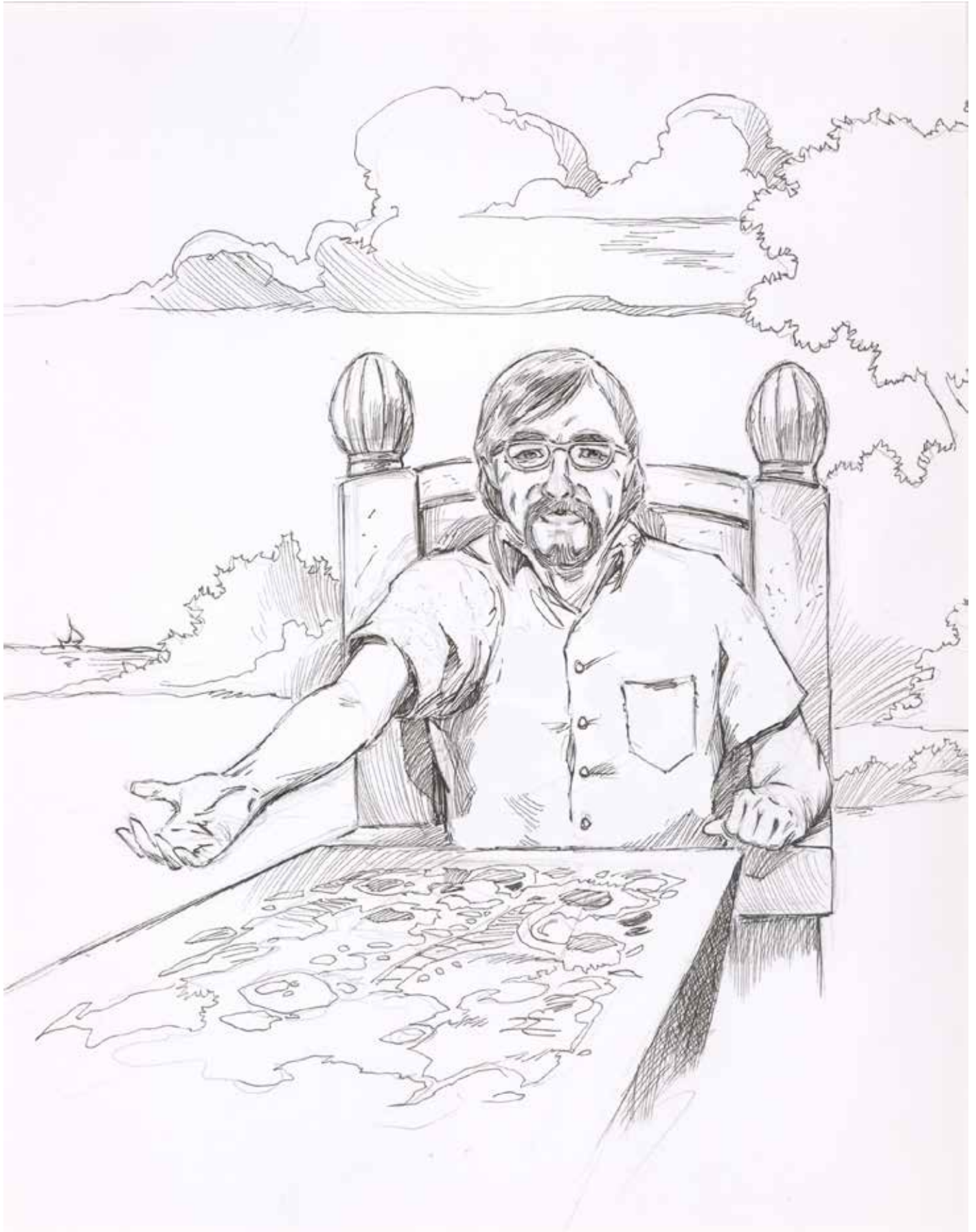


Gygax Memorial Reference Photos Showing Perspective View of Lake and Stone Manor



Gygax Memorial Reference Photos Showing Perspective View of Lake





Gygax Memorial Concept Models by Martino Studio

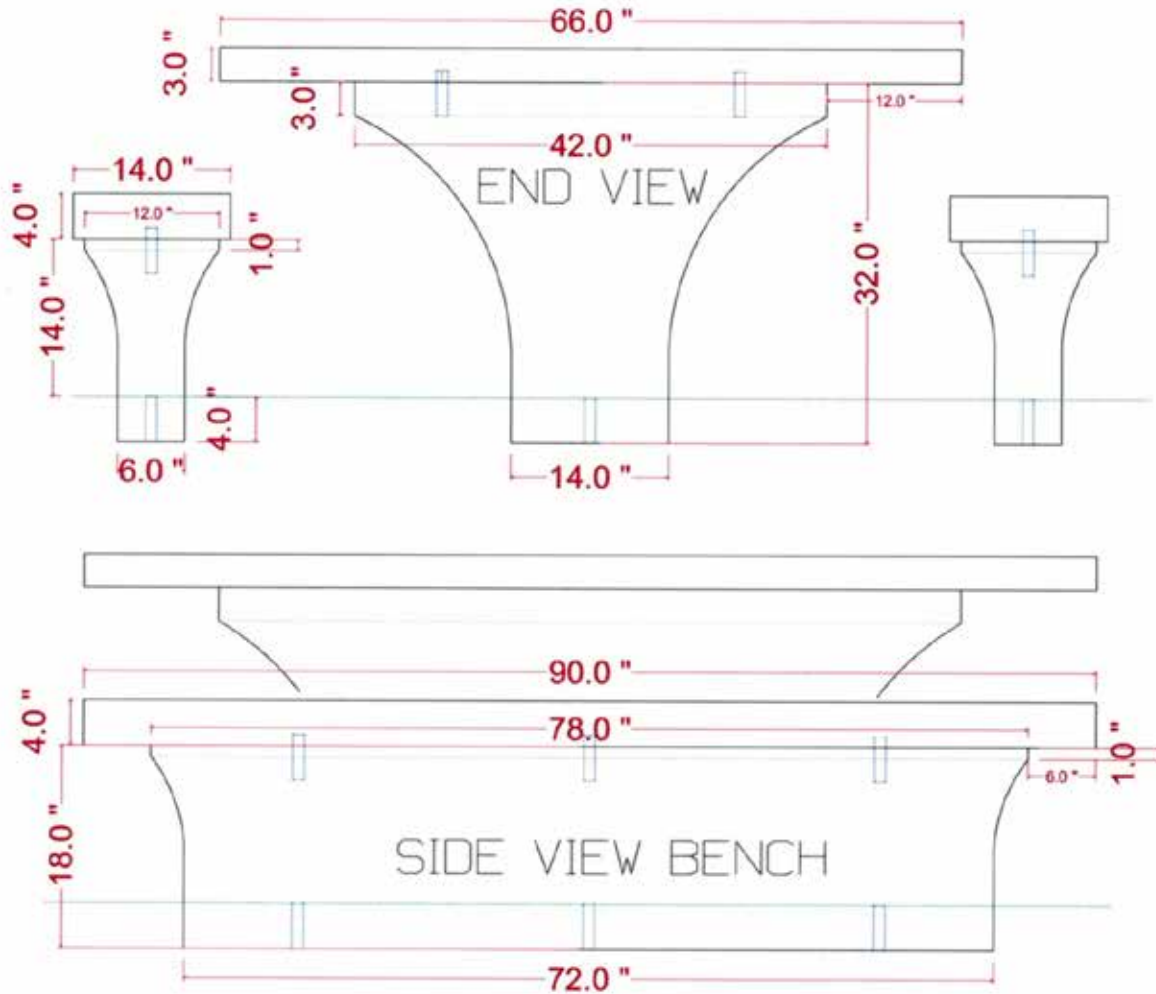


Gygax Memorial Concept Models by Martino Studio



Renderings of Stone Table by Archie Monuments

TABLE B

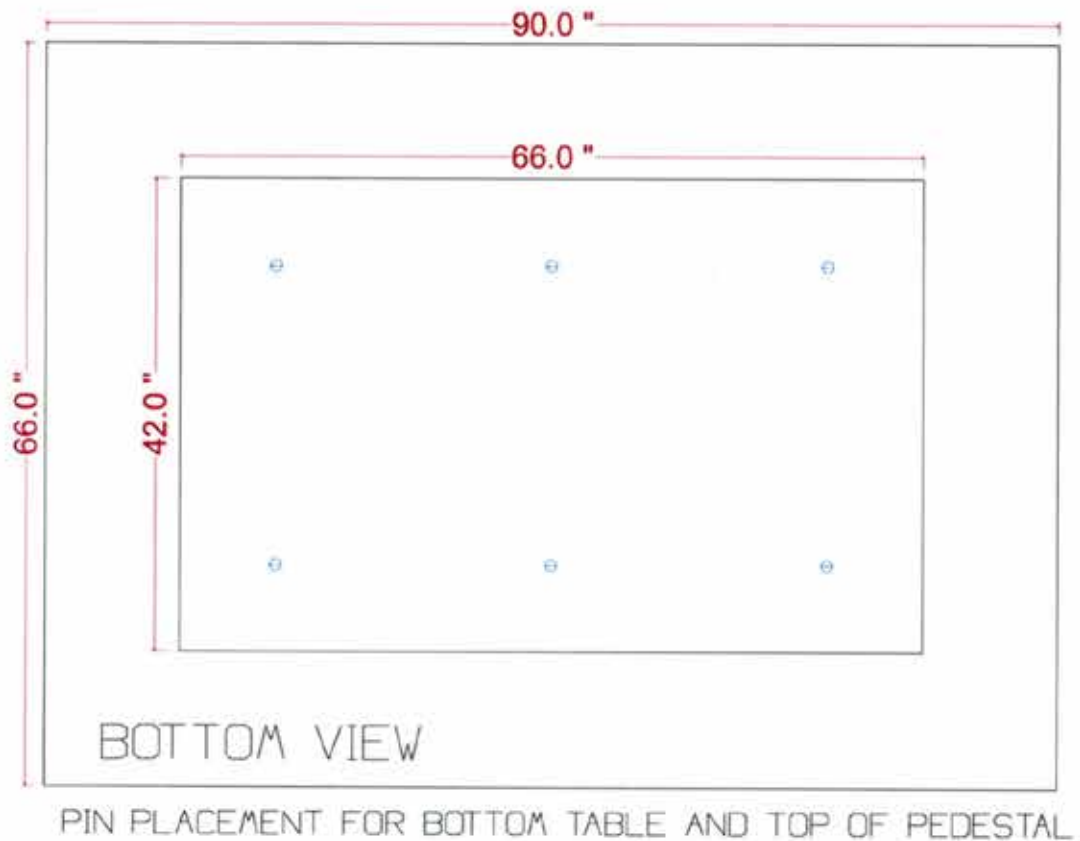
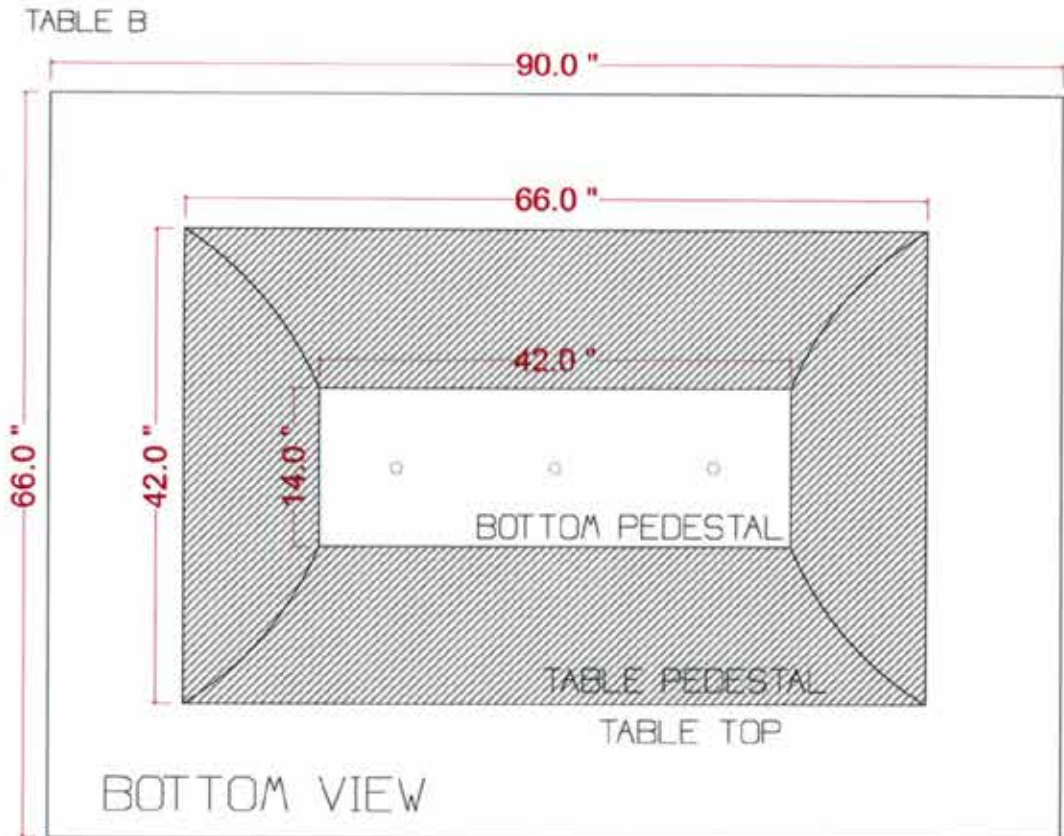


GREEN LINE
CONCRETE LEVEL

BLUE LINES
HOLES FOR SUPPORT PINS
1 IN UP AND 3 IN DOWN

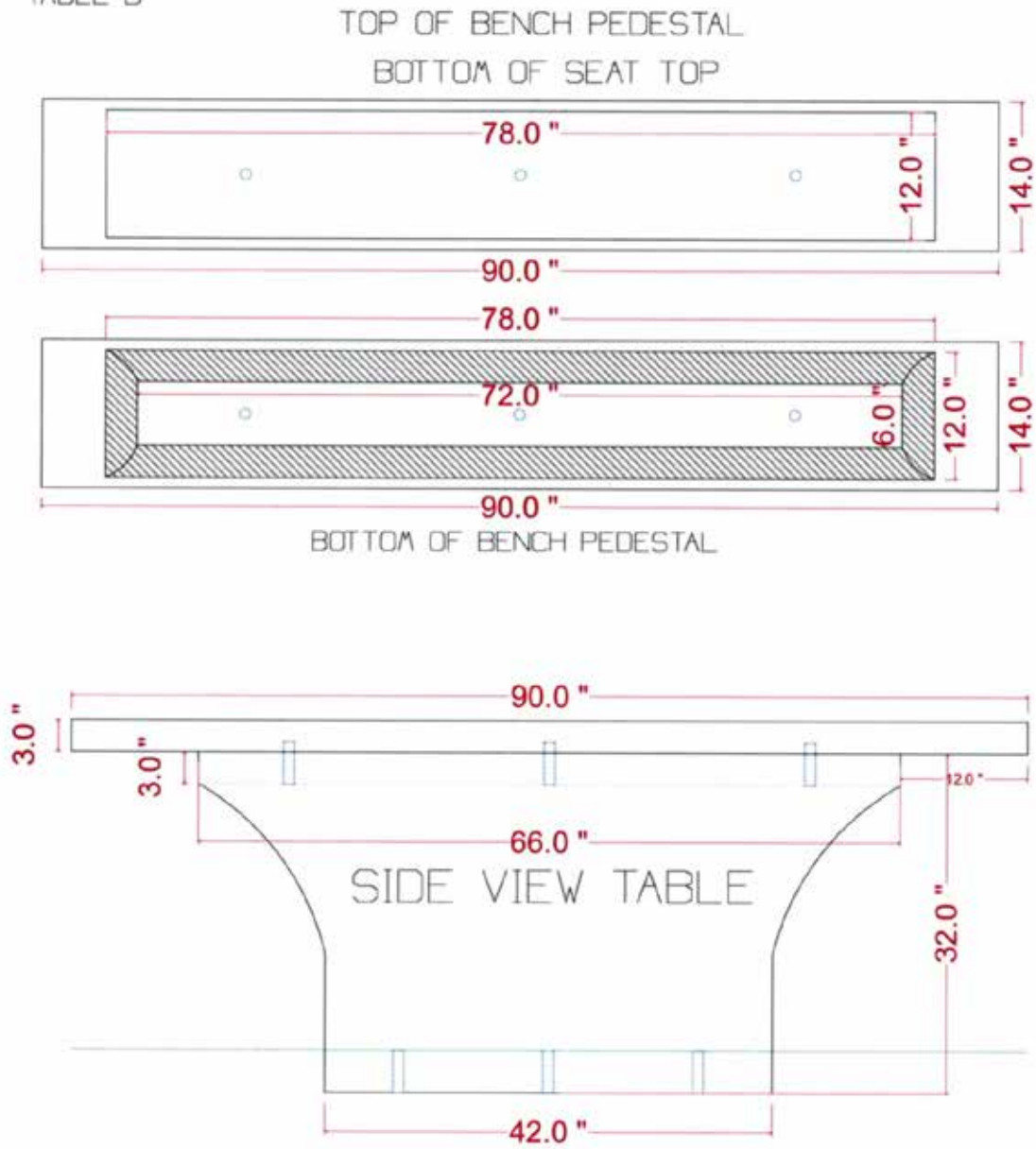
GREY LINES
SURFACE CHANGE

Renderings of Stone Table by Archie Monuments



Renderings of Stone Table by Archie Monument.

TABLE B



James Nance Sculpture Studio

4617 Lonetree Drive, Loveland, Co 80537

www.jamesnancesculpture.com / Jim@jamesnancesculpture.com

970-669-5507 studio / 970-685-0840 cell

7 February 2020

Gary Gyga Figure Sculpture Proposal ver2 :

Hi Paul,

I read your letter with interest and for every project I undertake, my goal is to satisfy the client's needs. I am sensitive to the realities of fund raising and understand that you are exploring every possible option. However, to be true to you, I must offer my strong recommendation to not try to develop the sculpture one piece at a time or pare down your concept; I fear that approach might result in an end product with which you would not be happy.

What drew me to your project was the creative concept you envisioned with Gary in the throne with a dragon. This is something special which does not come along often. Around the world there are millions of statues some good, most mediocre, some bad, some so bad they make your teeth hurt. In my business, when I design a memorial, I always try to look for that "Hook," something special, something which will set the sculpture far above the vast sea of mediocrity. Something which will help ensure a lasting and meaningful tribute to Gary. I am very impressed with your instinct, and feel it would be a shame to let that magic slip through your fingers for the sake of fund raising or expediency.

To better explain myself, please allow me to pontificate on who I believe your target audience should be. It goes without saying that you first wish to create a tribute to Gary for his family, friends, and fellow gamers who admire his contribution. But I always ask myself, what about those who do not know who he is? More importantly, what about the generations to come in 50 years, 100 years or even 1,000 years. Designing a successful memorial requires addressing these questions, because it is successfully capturing this infinite audience which will ensure his immortality.

What I am getting at, is a single bronze figure sitting on a stone bench is not very unique, no matter how well modeled, and can be found everywhere. While that may be enough for his family and admirers, we need to consider the visitor who does not know him. Yes, there will be a bronze plaque, but frankly few, other than your immediate audience, will read it unless the sculpture first "Hooks" their curiosity. I guarantee that your creative composition will do just that. People will see the sculpture and be naturally drawn to it, admire the art, smile at the dragon, and even read the plaque. This need for an enduring "Hook" will become more and more important as the years, decades, and centuries pass by. In my humble opinion the best way to honor Gary and ensure his legacy is to give the public something extraordinary not common place. You have found that.

Another problem with creating the memorial piecemeal is one of artistic compatibility. The three components really do need to be developed and sculptured simultaneously to ensure each component interacts with one another.

Sculpting a bronze figure and placing it on a stone bench will look awkward and amateurish like assembling Lego pieces. A sitting figure does not just sit independent of the chair but is integral with the chair, they both have a presence. Consider the Lincoln Memorial. As I mentioned if one's hand was grasping the chair arm, the flesh will bend and distort from his grasp and the hand and chair arm will become a single piece to be cast together. I have never seen a sculpture which is cast and then placed on a chair or bench that looks good. An added drawback is that the difference in bronze and stone will intensify the disjointed impression.

This is especially important with sculptural figure groups of several individuals. It is critical that there be interaction and relationship between the figures so that if one were removed something would seem out of place. The same is true with Gary's composition. The figure, dragon, and throne must all be interrelated and must reinforce one another to define the subliminal message.

Looking at this from another point of view is that if we planned on adding elements later, we would lose the opportunity to make all three compatible and each addition would need to be mutated unnaturally to fit the existing. It is similar to folks who add an addition to their house. It might be very functional but almost always it looks like an add on. In sculpture that would make it awkward and piecemeal.

These are some of the considerations which separate a work of "fine art" from ordinary commemorative sculpture. Throughout history it is the subtle nuances of fine art which have made some exceptional works survive the cruel anonymity of time and make them just as interesting today as they were the day they were dedicated. Without a special connection to the viewer, a common statue in the park may become invisible over time.

OK, sorry, enough of the opinion segment of tonight's show. . .

As to your questions.

1. For bidding purposes I calculated the figure at \$225K, the Dragon at \$175k, and the throne at \$95k
2. I will need to obtain an accurate estimate for a stone veneer maquette table from my supplier and will drop by early next week.
3. The maquette will be approximately half scale. I will make the figure 36 inches tall.
4. For portrait works, I normally ask for a dual copyright with the family retaining the copyright for Gary's reputation, likeness, and name, and the art work for me. This seems to be the most fair. For example if smaller bronze editions were planned I would ask for them to be cast by me. Or if someone contacted me and wanted to duplicate the monument I would need the permission and participation of the family.

5. For small 3d printed versions, scans, photographs, keychains etc., or anything similar used for fund raising, I would not ask for anything.

6. We can make as many bronze editions of the maquette as you like with a nice wooden base and nameplate.

Half scale 36 inch figure if it were standing :

· Maquette (Gary, dragon, throne)	\$25,000
· map 32"x 44";	\$15,000
· Total	\$40,000

Quarter scale 18 inches tall if standing

· Maquette	\$10,000
· Map 16" x 22"	\$2,500
· Total	\$12,500

One Sixth scale 12 inches tall if standing

· Maquette	\$3,500
· Map 8" x 11"	\$1,500
· Total	\$5,000

To create the smaller editions I would need to first complete the half scale maquette by hand, then scale it down. There would be a one-time development charge for each scale down size for scanning, printing, finishing and mold.

I hope this information is useful. Again please call or write at any time.

Best Regards

Jim Nance

James Nance Sculpture Studio

4617 Lonetree Drive, Loveland, Co 80537

www.jamesnancesculpture.com / Jim@jamesnancesculpture.com

970-669-5507 studio / 970-685-0840 cell

5 February 2020

Dungeons and Dragons Bronze Map Sculpture Proposal :

Overview

The proposed sculpture will consist of a bronze, low relief, game map measuring 5 feet 4 inches wide by 7 ft 4 inches long. The map will contain certain details, sculpted relief and engraved images pertaining to the game of Dungeons and Dragons. The patina will include color.

The bronze map will be engineered to lie flat upon the surface of a larger stone table which measures 7 ft 4 inches by 9 ft 4 inches and will provide a 12 inch border around the bronze map. The table will be manufactured by another source

The proposed sculpture of Gary Gygax, submitted in a separate bid, will sit at the head of the table, posed to be interactive with the table and with visitors who may sit around the table on stone benches.

Process:

Phase One:

- 1a.** The first step will be to coordinate with the client on the features of the map, desired style, and artistic treatment. Drawings will be produced to guide this design,
- 1b.** Next a half scale maquette will be produced which measures 32 inches by 44 inches and will contain as much detail as possible. During this phase we will be able to refine the initial design and allow the map to evolve in content and appearance.
- 1c.** The approved map maquette will be cast in bronze for display with the figure sculpture maquette.

Phase Two: After the client has approved the maquette, and when funding allows, the map maquette will be scanned and an enlargement foam will be CNC milled in a hard foam with a stiff steel reinforcement to keep it flat. The foam enlargement is then covered in clay upon which the artist will resculpt the full size map.

Phase Three: Once the full size clay is approved, and when funding allows, the clay will be molded and sent to the foundry for casting, supervised by the artist. Casting at the foundry will take 5 months.

Phase Four: Once the bronze is complete it will be photographed, crated, and shipped to the client. The artist will supervise installation

Changes:

Reasonable and normal modifications in the course of development and approval are expected and included in the bid. However in the event there are major changes or additions, which significantly increases time required, it may require a renegotiation of the bid.

Estimated Labor required by the artist:

The Maquette will require approx. 400 hours of artistic labor

The Enlargement will require approximately 700 hours.

Total artistic labor hours would be **1,100 hours**.

Timeline:

Phase One for the maquette involves artistic creativity and sensitivity and progressive development of the composition which involves many hours of study, sculpting, and revision until the composition evolves. Estimate 18 to 24 months

Phase Two is the physical hard work of sculpting a larger work and refining the composition. Estimate 18 to 24 months

Phase Three Casting the sculpture 5 months

Phase Four: Crating and shipping 1 month

Total Time: required 42 to 54 months.

Cost:**Phase One:**

Maquette

Includes maquette, research, development of composition, sculpting, casting a bronze model, shipping of model to client.

\$80,000 due at contract signing

Phase Two:

Enlargement in clay to full size

phase two initiation at client's discretion when funds available.

\$80,000 due at start of phase two

Phase Three

Molding and Casting of full size sculpture

phase three initiation at client's discretion when funds available.

\$30,000 due at start of phase three

Phase Four:

Photography, crating, and shipping and installation of completed sculpture

\$10,000 due when ready to be shipped

Total Cost: \$200,000

Optional Table Maquette:

For display and fund raising purposes the maquette of Gary and the Table should be displayed as a complete collection. For display the bronze map could be set on an appropriately sized wooden table. However for maximum impact and to give the donor a clear visualization of the entire memorial, I would recommend having a model half scale table produced.

My suggestion would be to make the table and benches out of wood with a granite veneer to give a pleasing visual impression of the final memorial. I believe the extra step would be a great help in creating a polished and professional model which will instill confidence in prospective donors.

The table could be produced locally in Wisconsin; or if desired, there are a number of shops here in Loveland which make sculpture bases and could easily perform this task.

Paul, Thank you for the opportunity to submit this bid. When and if you decide to move ahead, I would love to help you achieve your vision and help honor Gary's memory. Please call or write at any time if you wish to discuss anything.

Respectfully submitted,

Jim Nance

Martino Studios-PROPOSAL

phone 608-785-7096

1640 Redfield Street
La Crosse, WI 54601-5758

www.martinostudios.com
martinosculture@gmail.com

To: Gygas Memorial Fund
Lake Geneva, WI

February 17, 2020

Martino Studios proposes to create a cast bronze sculpture based on an approved scale model which will be created after final details have been decided by the board. Since details of the sculpture such as Gary's age and clothing, copy on the plaque and additional decoration on the chair have not been decided, this proposal is for a rough estimate. The final bid may be more or less depending on the decisions made by the Gygas Memorial Fund board. The proposal is presented in stages to accommodate the "stretch goals" in the fund raising campaign. There are two choices for thickness of the map surface. sides will be added. (see image #2) The board will be responsible for any required permits and for creating the concrete foundation for the sculpture.

Plaque.....\$5,000.00

Game Map 1/8" thickness with sides added.....\$8,000.00
or 3/16" thickness with sides added see image #2\$10,000.00

Figure of Gary seated on a chair with low relief image of dragon
and treasure chest on chair base.instead of 3D dragon and chest
Dice can be deposited into sculpture through hole in top of
keyhole which will have weighted door that
will open when pushed\$152,000.00

SUB TOTAL.....\$165,000.00 or \$167,000.00

Delivery and install.....\$7,000.00

TOTAL first stage.....\$172,000.00 or \$174,000.00

Figure of Gary seated in a chair with 3D sculpture
of sleeping dragon and treasure chest
Dice can be deposited into sculpture through
hole in top of keyhole which will have weighted door that will open when pushed.
SUB TOTAL.....\$200,000.00 or \$202,000

Delivery and install.....\$7,000.00

TOTAL.....\$207,000.00 or \$209,000.00

THANK YOU for considering Martino Studios for this project,
Michael Martino

RESOLUTION OF THE COMMON COUNCIL			
Resolution creating the Short-Term Rental (STR) Ad Hoc Committee and appointing committee members			
Committee:	N/A		
Fiscal Impact:	N/A		
File Number:	24-R21	Date:	March 11, 2024

WHEREAS, the Section 2-233 of Article of the City of Lake Geneva Municipal Code was created to allow the appointment of Ad Hoc Committees; and

WHEREAS, the Mayor with the approval of the City Council may establish Ad HOC Committees by resolution from time to time and shall terminate automatically six months after their establishment, unless their terms are extended by the Council; and

WHEREAS, there is a need to form an Ad Hoc Committee to review and edit the ordinance, provide residents with tools to address STR issues, and identify cost-effective methods to manage and enforce the STR program in the City of Lake Geneva; and

WHEREAS, Mayor Charlene Klein hereby appoints the following people to serve on the ad hoc committee:

Chairman Joel Hoiland - Plan Commissioner
Joan Yunker - 1st District Alder & Plan Commissioner
Emily Hummel - Resident
Carroll Pearson - Resident
Neal Kolb - Resident
Tom Keefe - STR Owner/Manager
Luke Pfeifer - STR Owner/Manager
Jason Smolarek - STR Owner/Manager

Advisory Member: Fred Walling - Staff, Building & Zoning Administrator; or his designee

NOW, THEREFORE, BE IT RESOLVED that pursuant to City of Lake Geneva Municipal Code Section 2-233, The City of Lake Geneva does hereby create a Short-Term Rental (STR) Ad Hoc Committee composed of the individuals as set forth above and charged with the duties as set forth above.

Granted by action of the Common Council of the City of Lake Geneva this 11th day of March 2024.

Council Action: ☐ **Adopted** ☐ **Failed** **Vote** _____

Mayoral Action: ☐ **Accept** ☐ **Veto**

Charlene Klein, Mayor Date

Date _____

Attest:

Vanessa Jahns, Deputy City Clerk Date

Date

RESOLUTION OF THE COMMON COUNCIL			
Resolution approving the assigned fund balance for the Avian Committee donations account as of 12/31/23.			
Committee:	Finance considered on March 5, 2024		
Fiscal Impact:	N/A		
File Number:	24-R12	Date:	March 11, 2024

Whereas, the Avian Committee received donated monies in the amount of \$0.00 in 2023, and,

Whereas, the Avian Committee had \$5,404.29 in the Assigned Fund Balance-Avian account as of 1/1/23, and

Whereas, the Avian Committee spent \$0 of their donated monies in 2023 and therefore, the 12/31/23 ending balance for this account should be adjusted to \$5,404.29, and

Now Therefore be it Resolved by the Lake Geneva Common Council to adopt this resolution to adjust the 2023 Fund Balance accounts as follows:

Increase Acct # 11-00-00-34510, Assigned Fund Balance-Avian, by \$0.00

Decrease Acct # 11-00-00-34800, Unassigned Fund Balance, by \$0.00

Granted by action of the Common Council of the City of Lake Geneva this 11th day of March 2024.

Council Action: ☐ Adopted ☐ Failed **Vote** _____

Mayoral Action: ☐ Accept ☐ Veto

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

CITY OF LAKE GENEVA
Assigned Fund Balances-Avian Committee-Donations
11-00-00-34510

12/31/23

Assigned Fund Balance 12/31/22	\$5,404.29
Revenues-Donations (11-70-00-47300)	0.00
Expenditures-Donations	<u>0.00</u>
Assigned Fund Balance 12/31/23	\$5,404.29

RESOLUTION OF THE COMMON COUNCIL			
Resolution approving the assigned fund balance for the Historic Preservation Commission donations account as of 12/31/23.			
Committee:	Finance considered on March 5, 2024.		
Fiscal Impact:	N/A		
File Number:	24-R13	Date:	March 11, 2024

Whereas, the Historic Preservation Commission received donated monies in the amount of \$71.00 in 2023, and,

Whereas, the Historic Preservation Commission had \$1,596.10 in the Assigned Fund Balance-Historic Preservation account as of 1/1/23, and

Whereas, the Historic Preservation Commission spent \$0.00 of their donated monies in 2023 and therefore, the 12/31/23 ending balance for this account should be adjusted to \$1,667.10, and

Now Therefore be it Resolved by the Lake Geneva Common Council to adopt this resolution to adjust the 2023 Fund Balance accounts as follows:

Increase Acct # 11-00-00-34500, Assigned Fund Balance-Historic Preservation, by \$71.00

Decrease Acct # 11-00-00-34800, Unassigned Fund Balance, by \$71.00

Granted by action of the Common Council of the City of Lake Geneva this 11th day of March 2024

Council Action: ☐ Adopted ☐ Failed **Vote** _____

Mayoral Action: ☐ Accept ☐ Veto

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

CITY OF LAKE GENEVA

Assigned Fund Balance-Historical Preservation – Donations
11-00-00-34500

12/31/23

Assigned Fund Balance 12/31/22	\$1,596.10
Revenues-Donations (11-70-00-47210)	71.00
Expenditures-Donations	<u>0.00</u>
Assigned Fund Balance 12/31/23	\$1,667.10

RESOLUTION OF THE COMMON COUNCIL			
Resolution approving the assigned fund balance for the Board of Park Commissioners donations account as of 12/31/23. .			
Committee:	Finance considered on March 5, 2024.		
Fiscal Impact:	N/A		
File Number:	24-R14	Date:	March 11, 2024

Whereas, the Board of Park Commissioners received donated and grant monies and interest in the amount of \$9,735.55 in 2023, and,

Whereas, the Board of Park Commissioners had \$18,110.54 in the Assigned Fund Balance-Parks account as of 1/1/23, and

Whereas, the Board of Park Commissioners spent \$13,672.38 of their donated and grant monies in 2023 and therefore, the 12/31/23 ending balance for this account should be adjusted to \$14,173.71, and

Now Therefore be it Resolved by the Lake Geneva Common Council to adopt this resolution to adjust the 2023 Fund Balance accounts as follows:

Increase Acct # 11-00-00-34800, Unassigned Fund Balance, by \$3,936.83

Decrease Acct # 11-00-00-34510, Assigned Fund Balance-Parks, by \$3,936.83

Granted by action of the Common Council of the City of Lake Geneva this 11th day of March, 2024.

Council Action: ☐ Adopted ☐ Failed **Vote** _____

Mayoral Action: ☐ Accept ☐ Veto

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk
CITY OF LAKE GENEVA

Assigned Fund Balances-Park Donations
11-00-00-34410

12/31/23

Assigned Fund Balance 12/31/22	\$18,110.54
Revenues-Donations (11-52-00-48500)	9,735.55
Expenditures-Donations (11-52-00-57360)	<u>13,672.38</u>
Assigned Fund Balance 12/31/23	\$14,173.71

RESOLUTION OF THE COMMON COUNCIL			
Resolution approving the assigned fund balances for the Fire Department accounts as of 12/31/23.			
Committee:	Police and Fire Commission considered on March 7, 2024 and Finance considered on March 5, 2024.		
Fiscal Impact:	N/A		
File Number:	24-R15	Date:	March 11, 2024

Whereas, the Fire Department has reviewed their various revenues and expenditures related to various assigned fund balances for the year 2023, and

Whereas, the Fire Department had the following balances in Assigned Fund Balances-FD accounts as of 1/1/23, and,

11-00-00-34370	Assigned Fund Balance-Fire Donations	\$10,741.74
11-00-00-34490	Assigned Fund Balance-EMS Act 102	\$23,910.91
11-00-00-34380	Assigned Fund Balance-Fire CPR	\$ 779.61

Whereas, the Fire Department received various revenues and spent various amounts of monies in 2023, therefore the 12/31/23 balances in the Assigned Fund Balances-FD accounts should be as follows, and,

11-00-00-34370	Assigned Fund Balance-Fire Donations	\$16,122.54
11-00-00-34490	Assigned Fund Balance-EMS Act 102	\$23,910.91
11-00-00-34380	Assigned Fund Balance-Fire CPR	\$ 237.25

Whereas, the Police & Fire Commission approved this adjustment at their meeting held on March 7, 2024,

Now Therefore be it Resolved by the Lake Geneva Common Council to adopt this resolution to adjust the 2023 Fund Balance accounts as follows:

Increase Acct #11-00-00-34370	Assigned Fund Balance-Fire Donations	\$ 5,380.80
Decrease Acct #11-00-00-34380	Assigned Fund Balance-Fire CPR	\$ 542.36
Decrease Acct #11-00-00-34800	Unassigned Fund Balance	\$ 4,838.44

Granted by action of the Common Council of the City of Lake Geneva this 11th day of March 2024.

Council Action: ☐ Adopted ☐ Failed **Vote** _____

Mayoral Action: ☐ Accept ☐ Veto

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

CITY OF LAKE GENEVA
Assigned Fund Balances-Fire

12/31/23

Fire Donations

Assigned Fund Balance 12/31/22	\$10,741.74
Revenues (11-22-00-48510)	6,439.22
Expenditures (11-22-00-57360)	<u>1,058.42</u>
Assigned Fund Balance 12/31/23	16,122.54

EMS Act 102

Assigned Fund Balance 12/31/22	\$23,910.91
Revenues- Equipment (11-22-00-43400)	0.00
Revenues – Training (11-22-00-43410)	0.00
Expenditures (11-22-00-58300)	<u>0.00</u>
Assigned Fund Balance 12/31/23	23,910.91

Fire CPR

Assigned Fund Balance 12/31/22	\$ 779.61
Revenues (11-22-00-48550)	620.00
Expenditures (11-22-00-56100)	<u>1,162.36</u>
Assigned Fund Balance 12/31/23	237.25

RESOLUTION OF THE COMMON COUNCIL			
Resolution approving the assigned fund balance for the First Responders donations account as of 12/31/23.			
Committee:	Police and Fire Commission considered on March 7, 2024, and Finance considered on March 5, 2024.		
Fiscal Impact:	N/A		
File Number:	24-R16	Date:	March 11, 2024

Whereas, the First Responders Fund received donated monies in the amount of \$0.00 in 2023, and,

Whereas, the First Responders Fund had \$55,957.28 in the Assigned Fund Balance-First Responders Fund account as of 1/1/23, and

Whereas, the First Responders Fund spent \$9,499.05 of their donated monies in 2023 and therefore, the 12/31/23 ending balance for this account should be adjusted to \$46,458.23, and

Now Therefore be it Resolved by the Lake Geneva Common Council to adopt this resolution to adjust the 2023 Fund Balance accounts as follows:

Decrease Acct # 11-00-00-34400, Assigned Fund Balance-First Responders Fund, by \$9,499.05
Increase Acct # 11-00-00-34800, Unassigned Fund Balance, by \$9,499.05

Granted by action of the Common Council of the City of Lake Geneva this 11th day of March, 2024.

Council Action: ☐ Adopted ☐ Failed **Vote** _____

Mayoral Action: ☐ Accept ☐ Veto

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

CITY OF LAKE GENEVA

Assigned Fund Balances-First Responders Fund

11-00-00-34400

12/31/23

Fire Donations

Assigned Fund Balance 12/31/22	\$55,957.28
Revenues	0.00
Expenditures	<u>9,499.05</u>
Assigned Fund Balance 12/31/23	46,458.23

*Separate Bank Account

11-00-00-10210

RESOLUTION OF THE COMMON COUNCIL			
Resolution approving the assigned fund balance for the Fire Dues account as of 12/31/23.			
Committee:	Police and Fire Commission considered on March 7, 2024, and Finance considered on March 5, 2024.		
Fiscal Impact:	N/A		
File Number:	24-R17	Date:	March 11, 2024

Whereas, the Fire Department received Fire Dues from the Town of Geneva and State of Wisconsin in the amount of \$92,180.81 in 2023, and,

Whereas, the Fire Department had \$84,057.72 in the Assigned Fund Balance-Fire Dues-Town of Geneva and State of Wisconsin account as of 1/1/23, and

Whereas, the Fire Dues Fund spent \$0 of these monies in 2023 and therefore, the 12/31/23 ending balance for this account should be adjusted to \$176,238.53 and

Now Therefore be it Resolved by the Lake Geneva Common Council to adopt this resolution to adjust the 2022 Fund Balance accounts as follows:

Increase Acct # 11-00-00-34375, Assigned Fund Balance-Fire Dues, by \$92,180.81

Decrease Acct # 11-00-00-34800, Unassigned Fund Balance, by \$92,180.81

Granted by action of the Common Council of the City of Lake Geneva this 11th day of March, 2024.

Council Action: ☐ Adopted ☐ Failed **Vote** _____

Mayoral Action: ☐ Accept ☐ Veto

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk
CITY OF LAKE GENEVA

Assigned Fund Balances-Fire Dues
11-00-00-34375

12/31/23

Fire Dues

Assigned Fund Balance 12/31/22	\$ 84,057.72
Revenues (11-22-00-43440)	23,119.46
Revenues (11-22-00-43420)	69,061.35
Expenditures (11-22-00-53420)	<u>0.00</u>
Assigned Fund Balance 12/31/23	176,238.53

RESOLUTION OF THE COMMON COUNCIL			
Resolution approving the assigned fund balances for the Police Department accounts as of 12/31/23.			
Committee:	Police and Fire Commission considered on March 7, 2024, and Finance considered on March 5, 2024.		
Fiscal Impact:	N/A		
File Number:	24-R18	Date:	March 11, 2024

Whereas, the Police Department has reviewed their various revenues and expenditures related to various assigned fund balances for the year 2023, and

Whereas, the Police Department had the following balances in Assigned Fund Balances-PD accounts as of 1/1/23, and,

11-00-00-34670	Assigned Fund Balance-Police Donations	\$14,292.03
11-00-00-34680	Assigned Fund Balance-Police State Seizures	\$ 8,789.87
11-00-00-34390	Assigned Fund Balance-Police Uniform Allow	\$18,808.40

Whereas, the Police Department received various revenues and spent various amounts of monies in 2023, therefore the 12/31/23 balances in the Assigned Fund Balances-PD accounts should be as follows, and,

11-00-00-34670	Assigned Fund Balance-Police Donations	\$20,296.77
11-00-00-34680	Assigned Fund Balance-Police State Seizures	\$10,182.27
11-00-00-34390	Assigned Fund Balance-Police Uniform Allow	\$18,748.47

Whereas, the Police & Fire Commission approved this adjustment at their meeting held on March 7, 2024

Now Therefore be it Resolved by the Lake Geneva Common Council to adopt this resolution to adjust the 2023 Fund Balance accounts as follows:

Increase Acct #11-00-00-34670	Assigned Fund Balance-Police Donations	\$6,004.74
Increase Acct #11-00-00-34680	Assigned Fund Balance-Police State Seizures	\$1,392.40
Decrease Acct #11-00-00-34390	Assigned Fund Balance-Police Uniform Allow	\$ 59.93
Decrease Acct #11-00-00-34800	Unassigned Fund Balance	\$7,337.21

Granted by action of the Common Council of the City of Lake Geneva this 11th day of March, 2024.

Council Action: ☐ Adopted ☐ Failed **Vote** _____

Mayoral Action: ☐ Accept ☐ Veto

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

CITY OF LAKE GENEVA
Assigned Fund Balances-Police

12/31/23

Police Donations

Assigned Fund Balance 12/31/22	\$14,292.03
Revenues (11-21-00-47300)	11,352.00
Expenditures (11-21-00-57360)	<u>5,347.26</u>
Assigned Fund Balance 12/31/23	20,296.77

Police Seizures

Assigned Fund Balance 12/31/22	\$ 8,789.87
Revenues (11-21-00-46200)	1,392.40
Expenditures (11-21-00-57380)	<u>0.00</u>
Assigned Fund Balance 12/31/23	10,182.27

Police Uniform Allowances

Assigned Fund Balance 12/31/22	\$18,808.40
Revenues (11-21-00-51380)	41,025.00
Expenditures (11-21-00-51380)	<u>41,084.93</u>
Assigned Fund Balance 12/31/23	18,748.47

RESOLUTION OF THE COMMON COUNCIL			
Resolution approving the assigned fund balance for the Never Say Never Playground donations account as of 12/31/23.			
Committee:	Finance considered on March 5, 2024.		
Fiscal Impact:	N/A		
File Number:	24-R20	Date:	March 11, 2024

Whereas, the Never Say Never Playground received donated monies in the amount of \$0.00 in 2023, and,

Whereas, the Never Say Never Playground has \$11,250.00 in the Assigned Fund Balance-Never Say Never Playground Donations as of 12/31/23, and

Whereas, the Never Say Never Playground spent \$0.00 of their donated monies in 2023 and therefore, the 12/31/23 ending balance for this account should be \$11,250.00, and

Now Therefore be it Resolved by the Lake Geneva Common Council to adopt this resolution to adjust the 2023 Fund Balance accounts as follows:

Increase Acct # 11-00-00-34425, Assigned Fund Balance-Never Say Never Donations, by \$11,250.00
Decrease Acct # 11-00-00-34800, Unassigned Fund Balance, by \$11,250.00

Granted by action of the Common Council of the City of Lake Geneva this 11th day of March 2024

Council Action: ☐ Adopted ☐ Failed **Vote** _____

Mayoral Action: ☐ Accept ☐ Veto

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

CITY OF LAKE GENEVA

TASK ORDER NUMBER #32

CIVIL ENGINEERING SERVICES

This task order is made as of February 19, 2024, under the terms and conditions established in the MASTER AGREEMENT FOR ENGINEERING SERVICES, (the Agreement), between the **City of Lake Geneva (Owner)** and **Kapur (Engineer)**. This Task Order is made for the following purpose:

Provide civil engineering services for the design and specification preparation of pedestrian improvements along South Street (at Geneva Meadows Apartments), South Street and Wells Intersection, South Street and Lake Geneva Boulevard, and from Badger High School across Wells to the Badger Football Field.

Section A. – Scope of Services

Engineer shall perform the following Services:

Geneva Meadows Apartments Ingress/Egress to Well Street

1. Review of existing topography and utility survey data. Gather additional topographic survey along north side of South Street from existing sidewalk at Geneva Meadows Apartments to Wells Street intersection.
2. Provide mapping, field reviews and plan preparation for the reconstruction of all accessible ramps within the project limits. All ramps will be designed to meet Federal Accessible standards and conform with PROWAG standards to the maximum extent practicable. Specific engineering details for accessible ramp replacements will be provided.
3. Design 5-ft wide sidewalk to meet ADA standards from ingress/egress at Geneva Meadows Apartments along north side of South Street to Wells Intersection.

South Street / Wells Street Intersection

4. Review existing topography and utility survey data at the intersection. Gather additional survey data needed to reconfigure sidewalks and crosswalks for ADA compliance.
5. Provide mapping, field reviews and plan preparation for the reconstruction of all accessible ramps within the project limits. All ramps will be designed to meet Federal Accessible standards and conform with PROWAG standards to the maximum extent practicable. Specific engineering details for accessible ramp replacements will be provided.
6. Layout reconfiguration of intersection to enhance ADA accessibility including crosswalks on all legs of the intersection. Include curb and gutter extensions as need to complete ramps and crossings.

South Street / Lake Geneva Boulevard

7. Review of existing topography and utility survey data. Gather additional topographic survey along north leg intersection for 50-ft.





8. Determine right-of-way along Lake Geneva Boulevard for sidewalk improvements including at a minimum landing pad and ramp at each corner of the intersection.
9. Design crosswalk and suggested signage/flashing beacons that includes one crossing of South Street.
10. Coordinate with homeowners for permanent easements to complete construction.
11. Design extension of existing curb and gutter at intersection to accommodate crossings and sidewalk designs.
12. Include drainage structures as necessary.

Badger High School across Wells to Badger Football Field

13. Review of existing topography and utility survey data. Gather additional topographic survey as needed to confirm existing site conditions.
14. Provide topographic survey and mapping, field reviews and plan preparation for the reconstruction of all accessible ramps within the project limits. All ramps will be designed to meet Federal Accessible standards and conform with PROWAG standards to the maximum extent practicable. Specific engineering details for accessible ramp replacements will be provided.
15. Design crosswalk and suggested signage/flashing beacons that includes crosswalk of the east driveway, Wells Street and west driveway with boulevard. Sidewalk extensions will be designed to tie into the existing path on both the east and west driveways and connect to the existing parking lot at the northeast corner. An ADA compliant ramp and landing pad will be designed for the connection to the north west corner. This task order does not include a full sidewalk extension from the west driveway to South Street.

General Services

16. Plans will include location and detail of pavement and asphalt removals, new asphaltic paving, curb, gutter, and apron replacement as needed.
17. Provide a summary table to present a breakdown of quantities as information to bidder. Information may include but not limited to the length, width, square yardage of repair (if necessary).
18. Provide construction cost estimates for all sidewalk and crosswalk improvements.
19. Provide utility coordination of all private utilities for all streets including utility location for survey of street improvements requiring grading or utility improvements/repairs.
20. Provide details as needed to complete work.
21. Prepare and provide Project Manual including but not limited to Advertisement for Bids, Instruction to Bidders, Bid Form, Bidder's Qualification Statement, Agreement, and General Conditions of Contract, Supplementary Conditions, and Special Provisions.
22. Prepare for and attend the bid opening.
23. Review project bids make recommendation for award, and coordinate notice of award, agreement, and notice to proceed documentation.
24. Attend meetings as required and provide update memos to the Department of Public Works.
25. Prepare report for sidewalk property assessments.



Construction Management Activities

26. Provide administrative services to manage client coordination/invoicing, project schedules, contract change order documentation, establish project logs, formatting monthly contract quantity estimating and contractor invoicing and contract closeout documentation for base bid projects.
27. Provide construction survey staking for necessary items within the construction contract. This survey provides for a “one time” staking for a particular item. If the contractor damages any stakes, they shall be responsible for the cost to replace those damaged stakes.
28. Coordinate and complete necessary material testing services for work completed.
29. Process payment requests from the contractor for their work and prepare recommendation for payment for City approval. Complete final close out documentation and acceptance of improvements memorandum. **(This task is completed on a monthly basis and is completed for all work approved for the prior month.)**
30. The Engineer will be responsible for notifying, scheduling, conducting, documenting, and distributing minutes of the preconstruction conference.
31. Prepare and provide project update memorandum and provide copies of the daily journal entries to City staff upon request.
32. Attend meetings and coordinate with adjacent property owners and business as needed.
33. Upon project completion, all utility data and as-built information will be transferred to the City GIS system for permanent records. In addition, as-builts, and AutoCAD information will be provided for City record.
34. It is anticipated the construction work will begin in Fall 2024. This schedule has been provided for estimating purposes only. Engineer and construction services are estimated on the engineering and survey staff being on site as needed and completing project paperwork for a construction period of up to 8 weeks.

Section B. – Compensation

In return for the performance of the foregoing obligations, Owner shall pay to Engineer an amount not-to-exceed **sixty-five thousand and one hundred-ten dollars (\$65,110)** payable according to the following terms:

A not-to-exceed amount based on the rates as listed in Attachment A of the Agreement, plus direct expenses. Cost plus services are limited to an agreed maximum figure unless amended.

Engineer may request a change to the billing hours if scope changes, beyond the control of the Engineer, resulting in an extension of the schedule or necessitates a change in personnel.

Compensation for Additional Services (if any) shall be paid by Owner to Engineer according to the hourly billing rates shown in Attachment A of the Agreement.



IN WITNESS WHEREOF, the Owner and Engineer have executed the Task Order.

For: City of Lake Geneva

Engineer: Kapur & Associates, Inc.

By: _____

By: Naomi Rauch

Signature: _____

Signature: 

Title: _____

Title: Project Engineer/Associate

Date: _____

Date: 02/20/2024



Legend

- Street Names
- Private Roads
- County Municipalities
- Tax Parcels (Air Photo)
- General Parcels For Documents
- Alley
- Right-Of-Way
- Hydrology
- ETZ
- City Limits
- Imagery_2022
- Red: Band_1
- Green: Band_2
- Blue: Band_3

Data on this map may or may not be accurate, current, or otherwise reliable. For reference only.

Note

0 223.35 446.7
Feet

© Kapur and Associates, Inc. 08/28/2023

Kapur Associates, Inc.
Summary of Staff Hours and Labor Costs for the City of Lake Geneva

TASK ORDER 32														
City of Lake Geneva South Street _ Wells Street Crosswalks - Attachment A														
CLASSIFICATION	Project Manager		Project Engineer III		Project Engineer II		Project Engineer I		Project Surveyor		Survey Crew		Total Labor	
Average Hourly Wage (2024 Contract Rates)	\$177.00		\$157.00		\$130.00		\$118.00		\$131.00		\$119.00			
TASK DESCRIPTION	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Meetings														
Contract Administration	5	\$885.00	10	\$1,570.00									15	\$2,455.00
Conduct Site Visit - Take Pictures							10	\$1,180.00					10	\$1,180.00
Meeting - Plan Commission (2 Meeting)							4	\$472.00					4	\$472.00
Meeting - Common Council (2 Meeting)							4	\$472.00					4	\$472.00
Conceptual Planning/Platting														
Topo - Survey Control									6	\$786.00	8	\$952.00	14	\$1,738.00
Conventional Topo and Utilities											16	\$1,904.00	16	\$1,904.00
Civil Contract Documents														
Review of existing survey data							16	\$1,888.00					16	\$1,888.00
Set Up Design File with Survey Base and Site Layout							23	\$2,714.00					23	\$2,714.00
Site Demolition Plan							15	\$1,770.00					15	\$1,770.00
Site Geometric Plan			24	\$3,768.00			40	\$4,720.00					64	\$8,488.00
Grading Design							80	\$9,440.00					80	\$9,440.00
Erosion Control Design							10	\$1,180.00					10	\$1,180.00
Construction Details and specifications							20	\$2,360.00					20	\$2,360.00
Sidewalk Assessment Reports			16	\$2,512.00									16	\$2,512.00
Plan Preparation			15	\$2,355.00			40	\$4,720.00					55	\$7,075.00
QA/QC	4	\$708.00	8	\$1,256.00			16	\$1,888.00					28	\$3,852.00
Contract Administration														
Review Bids and Assist with Bid and Award					8	\$1,040.00							8	\$1,040.00
Pre-Construction Meeting			2	\$314.00	4	\$520.00	2	\$236.00					8	\$1,070.00
Site Visits During Construction					80	\$10,400.00							80	\$10,400.00
Punch List Site Visit and Punch List Execution					12	\$1,560.00							12	\$1,560.00
Punch List Site Visit Verification					8	\$1,040.00							8	\$1,040.00
TOTALS	9	\$1,593.00	75	\$11,775.00	112	\$ 14,560.00	280	\$33,040.00	6	\$786.00	24	\$2,856.00	506	\$64,610.00
Summary of Expenses													Units	Dollars
Estimated Expenses / Mileage (LS)													1.00	\$500.00
												Expenses:		\$500
												Project Total:		\$65,110



City of Lake Geneva

Department of Public Works

1065 Carey St.
Lake Geneva, WI 53147
262.248.6644

To: Lake Geneva City Council
From: Tom Earle, Director, Department of Public Works
Date: 27 Feb., 2024
RE: Equipment Replacement Fund

Two (2) 1-Ton snowplows are currently on the replacement schedule for 2024;
#15, 2009 Ford F550,
#16, 2009 Ford F550

Balance of fund;	\$270,000.00
#15 replacement;	\$120,992.00
#16 replacement;	\$120,992.00
Total of purchase;	\$241,984.00

DPW received 2 quotes for the cab and chassis'. One from Kunes Ford in Delavan and one from Ewald in Oconomowoc. Ewald holds the State Contract for Ford Motor Products, the City, by using the State Contract realizes a \$6157 savings on each vehicle. Total savings \$12314.00

The Monroe quote is proprietary as the City uses Monroe equipment on all plow trucks.

At this time the DPW, Superintendent and Foreman recommend approval of the purchase.

Respectfully,

Tom Earle
Director of Public Works

cc: DPW Office
Administrator
Comptroller

City of Lake Geneva, Wisconsin
Equipment Replacement Program
2024 thru 2028

**PROCESSED BY DEPARTMENT EQUIPMENT REPLACEMENT (FUND 50)
FUNDED BY TAX LEVY AND FUND BALANCE RESERVES IN EQUIPMENT REPLACEMENT ACCOUNT**

Department	Account Number	2024	2025	2026	2027	2028	TOTAL
City Hall and Administration							
IT Hardware Replacement		25,000					25,000
Accounting Software-Carryforward 2023		50,000					50,000
Telephone System-city wide Carryforward 2023		50,000					50,000
Boilers (4)		82,000	-				82,000
Subtotal	50-00-00-58000	207,000	-	-	-	-	207,000
Cemetery							
Dodge 1-Ton				130,000			130,000
John Deere 3720					70,000		70,000
Subtotal	50-48-00-58000	-	-	130,000	70,000	-	200,000
Emergency Government							
Siren - #5		30,000					30,000
Subtotal	50-29-00-58000	30,000	-	-	-	-	30,000
Department of Public Works							
Bobcat Skid steer S 205		125,000					125,000
1-Ton Ford F 550		135,000					135,000
1-Ton Ford F 550		135,000					135,000
5-Yard International		195,000					195,000
IHC garbage truck 4900		120,000					120,000
John Deere turbo mower rider #37		130,000					130,000
Kubota Cab-Vets Park		13,000					13,000
Lime Painter		8,000					8,000
5-Yard International			200,000				200,000
SnoGo WK800 Blower w/loader			150,000				150,000
John Deere loader			270,000				270,000
Kubota RTV 1000				35,000			35,000
Rhino Pull Behind Mower				22,000			22,000
IHC 4300 Bucket Truck					225,000		225,000
Beach Groomer Tractor					85,000		85,000



Ewald Automotive Group

Chrissy Gensch | 262-673-9400 | chrissy.gensch@ewaldauto.com

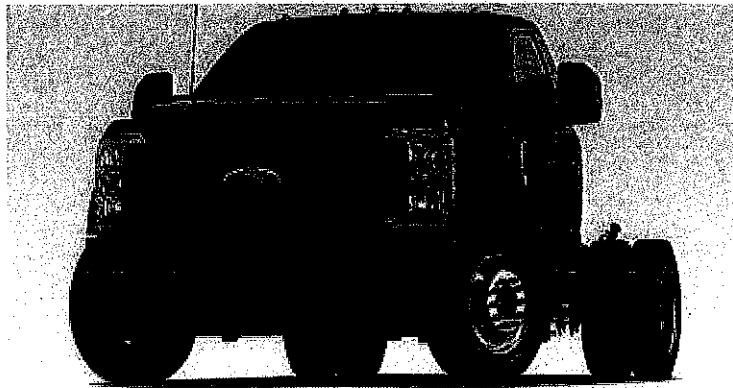
City of Lake Geneva

Prepared For: Tom Earle

262-248-6644

tearle@cityoflakegeneva.com

Vehicle: [Fleet] 2024 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA



Truck 55878.00

monroe 65114.00

\$120992-

X's 2

\$241984.00

budget \$270,000-



Ewald Automotive Group

Chrissy Gensch | 262-673-9400 | chrissy.gensch@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (✓ Complete)

Quote Worksheet

	MSRP
Base Price	\$57,250.00
Dest Charge	\$1,995.00
Total Options	\$2,295.00
Subtotal	\$61,540.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$5,662.00)
Subtotal Discount	(\$5,662.00)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$55,878.00
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$55,878.00

Comments:

2024 Ford F550 Cab Chassis 4WD Reg Cab 60" CA to the specifications as detailed. Registration fees are not included. Due to current market, lead time can not be guaranteed.

Dealer Signature / Date

Customer Signature / Date

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Data Version: 21500. Data Updated: Jan 17, 2024 6:40:00 PM PST.

Jan 18, 2024

Page 2



Ewald Automotive Group

Chrissy Gensch | 262-673-9400 | chrissy.gensch@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (✔ Complete)

Standard Equipment

Mechanical

Engine: 7.3L 2V DEVCT NA PFI V8 Gas (STD)

Transmission: TorqShift 10-Speed Automatic -inc: 10R140 w/neutral idle, SelectShift and selectable drive modes: normal, tow/haul, eco, slippery roads and off-road (STD)

4.88 Axle Ratio (STD)

50-State Emissions System

Transmission w/Oil Cooler

Electronic Transfer Case

Part-Time Four-Wheel Drive

78-Amp/Hr 750CCA Maintenance-Free Battery w/Run Down Protection

HD 250 Amp Alternator

Towing Equipment -inc: Brake Controller and Trailer Sway Control

Trailer Wiring Harness

11140# Maximum Payload

GVWR: 18,000 lbs Payload Package

HD Shock Absorbers

Front And Rear Anti-Roll Bars

Firm Suspension

Hydraulic Power-Assist Steering

40 Gal. Fuel Tank

Single Stainless Steel Exhaust

Dual Rear Wheels

Auto Locking Hubs

Front Suspension w/Coil Springs

Solid Axle Rear Suspension w/Leaf Springs

4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control

Upfitter Switches

Exterior

Wheels: 19.5" x 6" Argent Painted Steel -inc: Hub covers/center ornaments not included

Tires: 225/70R19.5G BSW A/P (STD)

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Ewald Automotive Group

Chrissy Gensch | 262-673-9400 | chrissy.gensch@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (✓ Complete)

Exterior

Clearcoat Paint
Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
Black Fender Flares
Black Side Windows Trim and Black Front Windshield Trim
Black Door Handles
Black Power Heated Side Mirrors w/Convex Spotter, Manual Folding and Turn Signal Indicator
Manual Extendable Trailer Style Mirrors
Fixed Rear Window
Light Tinted Glass
Variable Intermittent Wipers
Aluminum Panels
Front Splash Guards
Black Grille
Autolamp Auto On/Off Aero-Composite Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off
Cab Clearance Lights
Perimeter/Approach Lights

Entertainment

Radio w/Seek-Scan, Clock and Speed Compensated Volume Control
Radio: AM/FM Stereo w/MP3 Player -inc: 4 speakers
Fixed Antenna
SYNC 4 Communications & Entertainment System -inc: enhanced voice recognition, 911 Assist, 8" LCD center stack screen, AppLink, 1 smart-charging USB port and trailer brake controller
2 LCD Monitors In The Front

Interior

4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer
FordPass Connect 5G Mobile Hotspot Internet Access

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Jan 18, 2024

Page 4



Ewald Automotive Group

Chrissy Gensch | 262-673-9400 | chrissy.gensch@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (✔ Complete)

Interior

Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button

Cruise Control w/Steering Wheel Controls

Manual Air Conditioning

Illuminated Locking Glove Box

Interior Trim -inc: Chrome Interior Accents

Full Cloth Headliner

Urethane Gear Shifter Material

HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage, 2-way adjustable driver/passenger headrests and driver's side manual lumbar

Day-Night Rearview Mirror

Passenger Visor Vanity Mirror

Full Overhead Console w/Storage and 2 12V DC Power Outlets

Front Map Lights

Fade-To-Off Interior Lighting

Full Vinyl/Rubber Floor Covering

Smart Device Remote Engine Start

Instrument Panel Covered Bin and Dashboard Storage

Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down

Delayed Accessory Power

Power Door Locks

Driver Information Center

Trip Computer

Outside Temp Gauge

Digital/Analog Appearance

Seats w/Vinyl Back Material

Manual Adjustable Front Head Restraints

Securilock Anti-Theft Ignition (pats) Immobilizer

2 12V DC Power Outlets

Air Filtration

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Ewald Automotive Group

Chrissy Gensch | 262-673-9400 | chrissy.gensch@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (✔ Complete)

Safety-Mechanical

Driveline Traction Control

Safety-Exterior

Side Impact Beams

Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags

Pre-Collision Assist with Automatic Emergency Braking (AEB)

Lane Departure Warning

Collision Mitigation-Front

Dual Stage Driver And Passenger Front Airbags w/Passenger Off Switch

Safety Canopy System Curtain 1st Row Airbags

Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters

WARRANTY

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Corrosion Years: 5

Corrosion Miles/km: Unlimited

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

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Ewald Automotive Group

Chrissy Gensch | 262-673-9400 | chrissy.gensch@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (✔ Complete)

Selected Model and Options

MODEL

CODE	MODEL	MSRP
F5H	2024 Ford Super Duty F-550 DRW XL 4WD Reg Cab 145" WB 60" CA	\$57,250.00

COLORS

CODE	DESCRIPTION
PQ	Race Red

ENGINE

CODE	DESCRIPTION	MSRP
99N	Engine: 7.3L 2V DEVCT NA PFI V8 Gas (STD)	\$0.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
44G	Transmission: TorqShift 10-Speed Automatic -Inc: 10R140 w/neutral idle, SelectShift and selectable drive modes: normal, tow/haul, eco, slippery roads and off-road (STD)	\$0.00

OPTION PACKAGE

CODE	DESCRIPTION	MSRP
660A	Order Code 660A	\$0.00

AXLE RATIO

CODE	DESCRIPTION	MSRP
X8L	Limited Slip w/4.88 Axle Ratio	\$395.00

TIRES

CODE	DESCRIPTION	MSRP
TGJ	Tires: 225/70Rx19.5G BSW A/P (STD)	\$0.00

PRIMARY PAINT

CODE	DESCRIPTION	MSRP
PQ	Race Red	\$0.00

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Ewald Automotive Group

Chrissy Gensch | 262-673-9400 | chrissy.gensch@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (✓ Complete)

SEAT TYPE

CODE	DESCRIPTION	MSRP
1S	Medium Dark Slate, Cloth 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar	\$100.00

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
473	Snow Plow Prep Package -inc: pre-selected springs (see order guide supplemental reference for springs/FGAWR of specific vehicle configurations), Note 1: Restrictions apply; see supplemental reference or body builders layout book for details, Note 2: Also allows for the attachment of a winch, Note 3: Highly recommended to add (86M) dual battery on 7.3L gas engine, Adding (67B) 410 amp dual alternators for diesel engine is highly recommended for max power output	\$250.00
68U	GVWR: 19,000 lbs Payload Upgrade Package -inc: upgraded frame and upgraded rear-axle, Note: See Order Guide Supplemental Reference for further details on GVWR and payload ranges	\$815.00

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
153	Front License Plate Bracket	\$0.00
18B	Platform Running Boards	\$320.00

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
872	Rear View Camera & Prep Kit -inc: Pre-installed content includes cab wiring and frame wiring to the rear most cross member, Upfitters kit includes camera w/mounting bracket, 20' jumper wire and camera mounting/aiming instructions	\$415.00

Options Total	\$2,295.00
---------------	------------

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Data Version: 21500. Data Updated: Jan 17, 2024 6:40:00 PM PST.



Ewald Automotive Group

Chrissy Gensch | 262-673-9400 | chrissy.gensch@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 145" WB 60" CA (✔ Complete)

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$57,250.00
Total Options	\$2,295.00
Vehicle Subtotal	\$59,545.00
Destination Charge	\$1,995.00
Grand Total	\$61,540.00

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Data Version: 21500. Data Updated: Jan 17, 2024 6:40:00 PM PST.

Prepared for: Tom Earle

City of Lake Geneva

Prepared by: Chris Walters

01/15/2024



Kunes Country Ford of Delavan | 1234 E. Geneva Street Delavan Wisconsin |

531152002

2024 F-550 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F5H)

Price Level: 425 | Quote ID: 00016

Pricing Summary - Single Vehicle

	MSRP
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$57,250.00
Options	\$2,790.00
Colors	\$0.00
Upfitting	\$0.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,995.00
Total	\$62,035.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Tom Earle
City of Lake Geneva
Prepared by: Chris Walters
01/15/2024



Kunes
Kunes County Ford of Delavan | 1234 E. Geneva Street Delavan Wisconsin | 531152002

2024 F-550 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F5H)

Price Level: 425 | Quote ID: 00016

Major Equipment		As Configured Vehicle		MSRP
* Daytime running lights		XL Chrome Package		\$225.00
* Variable intermittent front windshield wipers		Chrome Front Bumper		Included
* Seat mounted side impact driver airbag		Bright Grille		Included
* Seat mounted side impact front passenger airbag		Remote Start		Included
* Securilock immobilizer		Halogen Fog Lamps		Included
* 40-20-40 split-bench front seat		Ford Pro Uprft Integration System Removal (DISC)		-\$400.00
* Driver seat with 4-way directional controls		Engine: 7.3L 2V DEVCT NA PFI V8 Gas		STD
* Height adjustable front seat head restraints		6-Ton Hydraulic Jack		\$55.00
* Front seat center armrest		GVWR: 19,000 lbs Payload Upgrade Package		\$815.00
* Manual reclining driver seat		Limited Slip w/4.88 Axle Ratio		\$395.00
* Manual reclining passenger seat		Transfer Case Skid Plates		\$100.00
* Vinyl front seat upholstery		Dual 68 AH/65 AGM Battery		\$210.00
* Manual driver seat lumbar				
* 4-wheel antilock (ABS) brakes				
* Hill Start Assist				

Fuel Economy

City
N/A



Hwy
N/A

SUBTOTAL	\$60,040.00
Destination Charge	\$1,995.00
TOTAL	\$62,035.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Y's 2 \$254298-
Budget 270000

62035.00
65114.00
\$127149.00
total



Prepared for: Tom Earle

City of Lake Geneva

Prepared by: Chris Walters

01/15/2024

Kunze County Ford of Delavan | 1234 E. Geneva Street Delavan Wisconsin | 531152002

2024 F-550 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F5H)

Price Level: 425 | Quote ID: C0016

Major Equipment

(Based on selected options, shown at right)
10-speed automatic

- * Running boards
- * Front tires LT load rating: G
- * Overdrive transmission
- * Transmission electronic control
- * Alternator Amps: 250A
- * Drive/line managed traction control
- * Dual lead acid battery
- * Injection Type: sequential MPI
- * Auxiliary power take-off
- * 8 inch primary LCD display
- * Wireless audio streaming
- * Seek scan
- * Vehicle body length: 230.7"
- * Cab to axle: 60.0"
- * Axle capacity rear: 14,706 lbs.
- * Axle capacity front: 7,000 lbs.
- * Firm ride suspension
- * Power door mirrors
- * Manual folding door mirrors

Exterior: Race Red
Interior: Medium Dark Slate w/HD Vinyl
40/20/40 Split Bench Seat

- * 19.5 x 6-inch front and dual rear argent steel wheels
- * LT225/70RS19.5 AT BSW front and rear tires
- * Lock-up transmission
- * PTO transmission provision
- * Stainless steel single exhaust
- * Battery rating: 750CCA
- * Battery run down protection
- * Engine block heater
- * Fuel tank capacity: 40.00 gal.
- * Steering wheel mounted audio controls
- * AM/FM stereo radio
- * SYNC 4 external memory control
- * Wheelbase: 145.0"
- * Axle to end of frame: 47.2"
- * Tire/wheel capacity rear: 15,000 lbs.
- * Spring rating front: 6,500 lbs.
- * Trip computer
- * Heated driver and passenger side door mirrors
- * DRL preference setting

As Configured Vehicle

	MSRP
STANDARD VEHICLE PRICE	\$57,250.00
Order Code 660A	N/C
Transmission: TorqShift 10-Speed Automatic	Included
Wheels: 19.5" x 6" Argent Painted Steel	Included
HD Vinyl 40/20/40 Split Bench Seat	Included
Monotone Paint Application	STD
145" Wheelbase	STD
Radio: AM/FM Stereo w/MP3 Player	Included
Fleet Customer Powertrain Limited Warranty	N/C
50-State Emissions System	STD
SYNC 4 Communications & Entertainment System	Included
Race Red	N/C
Medium Dark Slate w/HD Vinyl 40/20/40 Split Bench Seat/N/C	
Tires: 225/70Rx19.5G BSW Traction (TGK)	\$215.00
Engine Block Heater	\$190.00
Platform Running Boards	\$320.00
Front License Plate Bracket	N/C
Rear View Camera & Prep Kit	\$415.00
Snow Plow Prep Package	\$250.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



1151 W Main Avenue
DePere, WI 54115
Sales Rep: Eric Krahenbuhl
Ph: (262) 269-6322
www.MonroeTruck.com

11
\$65114-

J.O. #

Quotation ID: 2CHK002062-1

Date: 1/15/2024

Valid thru: 2/14/2024

Terms: NET 30

Quoted by: Clayton Kraft

Ph/Fax: 920-347-4189 / 920-336-8118

Quoted to:

LAKE GENEVA, CITY OF (ATTN:)

626 GENEVA ST

LAKE GENEVA, WI 53147

Ph: 262-248-3673 / Fax: 262-248-4715

Email:

Chassis Information

Year: 2025	Make: FORD	Model: F-550	Chassis Color:	Cab Type: REGULAR
Single/Dual: DRW	CA: 60.0	CT: -1.0	Wheelbase: 145.0	Engine: GAS
			F.O. Number #:	Vin:

Notes:

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:

Description	Amount
MONROE SNOW FIGHTER PACKAGE	

- MTE-ZEE 9', STAINLESS STEEL, 3-4 YD CAPACITY, RIGID SIDE, DUMP BODY
- 10 GA. FLOOR, 10 GA. SIDES & ENDS, 16" H DOUBLE WALL SIDES, 22" H TAILGATE
- 45,000 PSI YIELD STRENGTH STAINLESS STEEL FLOOR, SIDES & ENDS
- HEAVY DUTY FRONT BULKHEAD WITH INTEGRAL 12" TAPERED CAB SHIELD & TAPERED LASER CUT WINDOW (GM MEDIUM-DUTY BODY TO HAVE FULL-WIDTH SQUARE CAB SHIELD IN LIEU OF TAPERED)
- INTERNAL DIRT SHEDDING TOP RAILS & TAILGATE
- WESTERN-STYLE UNDERSTRUCTURE WITH 10 GAUGE LONG-MEMBERS
- SINGLE-LEVER RELEASE, QUICK DROP TAILGATE
- (2) UNDERBODY TIE LOOPS
- FMVSS108, L.E.D. LIGHTS AND REFLECTORS WITH WEATHER-RESISTANT WIRING HARNESS
- 2-1/2" HEAVY DUTY RECEIVER HITCH IN 1/2" PLATE WITH CHAIN LOOPS AND ICC BUMPER
- WOOD SIDE BOARDS
- (2) STAINLESS STEEL SPRING LOADED SHOVEL HOLDER MOUNTED ON DRIVER SIDE MID BODY BOARD SUPPORT
- ELECTRIC BACKUP ALARM 97DB
- UNDERCOATED
- POLY FENDERS

SUBFRAME SCISSOR HOIST

- FULL LENGTH HEAVY DUTY SUBFRAME
- BODY PROP TO SUPPORT EMPTY BODY
- BODY-UP LIGHT

MONROE HYDRAULICS PKG WITH FORCE AMERICA SSCS100EX SPREADER CONTROL (STAINLESS STEEL)

- 12.5 GP MANIFOLD VALVE ASSY
- OPEN CENTER, 2500 P.S.I. PRE-SET SYSTEM RELIEF, 20 GPM CAPABLE
- PRIORITY FLOW FOR PLOW
- DOUBLE ACTING ELECTRIC PROPORTIONAL CONTROL HOIST SECTION WITH A 500 P.S.I. DOWN PORT RELIEF
- BOSS DOUBLE ACTING ELECTRIC CONTROL PLOW LIFT WITH FLOAT & SMART HITCH
- BOSS DOUBLE ACTING ELECTRIC PROPORTIONAL CONTROL PLOW ANGLE
- ELECTRIC PROPORTIONAL AUGER FUNCTION, 14 GPM
- ELECTRIC PROPORTIONAL SPINNER FUNCTION, 5 GPM

HYDRAULIC RESERVOIR/ENCLOSURE

- 13 GALLON CAPACITY
- FILLER/BREATHING CAP, LEVEL/TEMP SIGHT GLASS, 3/4" MAGNETIC PLUG
- IN-TANK FILTER, 10 MICRON, 60 P.S.I. CONDITION INDICATOR
- IN-TANK BAFFLE
- VALVE WILL BE INSTALLED IN A WEATHER-TIGHT COMPARTMENT ON RESERVOIR
- HYDRAULIC RESERVOIR/ENCLOSURE WILL BE MOUNTED ON FRAME RAIL
- STAINLESS STEEL

CONTROLS



Description	Amount	Add to quote?
- QUICK FILL/SUCTION/DISCHARGE PLUMBING WITH 3 BRASS NOZZLES - CLOSED LOOP POWER UNIT WITH FLOWMETER INSTALLED		
3" OVAL STAINLES STEEL NERF BAR INSTALLED	\$580.00	Yes / No

Terms & Conditions

- Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis.
- State and Federal taxes will be added where applicable. Out-of-state municipal entities may be subject to Wisconsin sales tax.
- Restocking fees may be applicable for cancelled orders.
- MTE is not responsible or liable for equipment that does not meet local/state regulations if those laws are not made known at time of order.

By signing and accepting this quote, the customer agrees to the terms listed above and has confirmed that all chassis information listed above is accurate to chassis specs.

Re-Assign (Required for all pool units):	☐ Fleet	☐ Retail	Customer P.O. Number:	Dealer Code:	Sourcewell Member Number:
MSO/MCO (ONLY check if legally required):	☐ MCO	☐ MSO			
Customer Signature:				Date of Acceptance:	



Phone 1-800-236-0112

5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

TRAFFIC SIGNAL PREVENTIVE MAINTENANCE CONTRACT

The "PRO-TECH" Contract

This contract is between the City of Lake Geneva, the customer and Traffic and Parking Control Company, Inc. 5100 W. Brown Deer Rd., Brown Deer, Wisconsin (TAPCO), the contractor.

This contract covers the period of time from midnight, April 1, 2024 to midnight, March 31, 2025.

The intersections covered by this contract are listed in Exhibit A, accompanying this contract.

The contractor (TAPCO) agrees to provide full preventive maintenance under the following terms and conditions;

TAPCO shall inspect the covered signalized intersection(s) and their control equipment to verify proper operation. This inspection shall take place once a year.

TAPCO shall check the following items at the covered signalized intersection(s). These checks have been developed by employing current engineering practices. These professional standards will be applied to not only the signal maintenance but signal timing and traffic operations as well.

- 1.) Verify proper operation of the Controller Unit. This shall consist of verifying that the controller is correctly programmed per the controller database records and that the controller is correctly executing its program.
- 2.) TAPCO will maintain the intersection documentation consisting of signal plan charts, cabinet blueprints and timing plan charts.
- 3.) Verify proper operation of the NEMA Conflict Monitor Unit. This shall consist of testing the NEMA Conflict Monitor on an automatic NEMA monitor test set. The test set shall be capable of testing all aspects of monitor operation for conformance with NEMA specifications.
- 4.) Check AC power feed at the control cabinet. Record measured voltage from Hot to Neutral, from Hot to Ground, and from Neutral to Ground. Record measured current flowing in the Hot and Neutral conductors.



Phone 1-800-236-0112

5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

- 5.) Check and record inductance, series resistance and leakage resistance for each loop detector circuit at the control cabinet. Verify the proper operation associated with each detector amplifier.
- 6.) Check all terminal screws in the control cabinet for tightness.
- 7.) Verify operation of control cabinet heater and fan. Verify correct settings of their respective thermostats.
- 8.) Verify correct flash operation at the control cabinet. Also verify operation of any control switches in the control cabinet.
- 9.) Verify operation of all pedestrian pushbuttons and check for the presence and orientation of the pushbutton signs.
- 10.) Check all signal head indications for proper aiming and proper operation.
- 11.) TAPCO shall visually inspect the control cabinet, meter pedestal, pull boxes, signal poles, signal bases, and signal heads for any signs of damage or vandalism.
- 12.) TAPCO will check operation of the lighting control circuit if housed within the traffic signal cabinet and check luminaires for proper operation.
- 13.) TAPCO shall replace the control cabinet air filter element, vacuum inside the cabinet, and lubricate the cabinet door hinges and locks once per year.
- 14.) TAPCO will verify proper operation of optical preemption, and if installed, confirmation lights.
- 15.) TAPCO shall check for proper grounding of unused conductors within the traffic control cabinet.
- 16.) TAPCO will verify proper operation of vehicle detection systems to include video detection, microwave detection, and wireless sensors.
- 17.) TAPCO will provide, where necessary, firmware upgrades to video, microwave, and wireless vehicle detection systems.



Phone 1-800-236-0112

5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

18.) TAPCO will inspect and verify proper operation of the battery backup system. If installed, TAPCO will record battery admittance values using the associated Remote Battery Management System. TAPCO will provide, where necessary, firmware upgrades to the UPS module and Battery Management System.

19.) TAPCO shall supply the customer completed documentation of all preventive maintenance performed.

The contractor (TAPCO) agrees to provide preventive maintenance under the terms of this contract during normal business hours. Normal business hours are defined as 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding Saturdays, Sundays and Holidays.

TAPCO shall invoice the customer the amount of \$3391.00 for preventive maintenance, once per year, after work is completed. The customer agrees to pay invoice within 30 days of receipt.

The contractor (TAPCO) further agrees to provide response maintenance and/or design modification maintenance, as authorized by the customer.

Response maintenance, under the terms of this contract, will be limited to "at random failures", accidents or "knockdowns" or vandalism, or acts of God such as lightning damage, flood, etc.

Design modification maintenance, under the terms of this contract, will include, but not be limited to changes in signal sequence or timings that are required or desired.

TAPCO shall provide response maintenance and/or design modification maintenance under the terms of this contract during normal business hours. The regular hourly rate for these services shall be \$130.00 per hour, portal-to-portal. Any parts required will be charged for according to the manufacturer's current price list.

Current engineering practices and professional standards shall be applied to not only the response maintenance, but to the design modification maintenance as well.

Should design modification maintenance be desired or emergency response maintenance be required outside of normal business hours, such service will be billed at time and a half the regular hourly rate or \$195.00 per hour. An hourly rate of \$260.00 per hour will be charged on Sundays and Holidays.

No additional charges will be made for the use of regular service vehicles or service equipment.



Phone 1-800-236-0112

5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

TAPCO shall supply the customer completed documentation of all response maintenance and/or design modification maintenance performed. Copies of this documentation shall be kept in a unique intersection file at TAPCO.

If loaner equipment is required to restore the intersection to proper operation until equipment is discovered to be malfunctioning, can be repaired and returned to service, that loaner equipment shall be charged for. The rental rate for loaner equipment shall not exceed 10% of list price per month pro-rated weekly. Loaner equipment is subject to availability.

TAPCO shall also invoice the customer for response maintenance and/or design modification maintenance after the work is complete. The customer agrees to pay invoice within 30 days of receipt.

Limitation of Liability-TAPCO shall have no liability with respect to its obligations under this agreement or otherwise for consequential, compensatory, exemplary, special, indirect, incidental or punitive damages even if it has been advised of the possibility of such damages. In any event, the liability of TAPCO to customer for any reason and upon any cause of action or claim in contract, tort or otherwise with respect to the services shall be limited to the amount paid to TAPCO by customer hereunder for such services. This limitation applies to all causes of action or claims in the aggregate, including without limitation, breach of contract, breach of warranty, negligence. Strict liability, misrepresentation, claims for failure to exercise due care in the performance of services hereunder and any other torts. Further, no cause of action which accrued more than one year prior to the filing of a suit alleging such cause of action may be asserted against TAPCO. Both parties understand and agree that the limitations and exclusions set forth herein represent the parties agreement as to the allocation of risk between the parties in connection with TAPCO's obligations under this agreement. The fees payable to TAPCO hereunder reflect, and are set in reliance upon, the allocation of risk set forth herein and the exclusion of the damages described herein and limitations of liability set forth in this agreement.



Phone 1-800-236-0112

5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

Video Detection Maintenance

Under this contract option for each intersection listed in Exhibit A utilizing a video detection system TAPCO will provide the following services for each video detection camera.

- 1.) Inspect camera and mounting assemblies for signs of wear or damage.
- 2.) Clean and inspect the camera lens.
- 3.) Inspect coax and power cable connections for any signs of deterioration.
- 4.) Check mounting assemblies and hardware for tightness.
- 5.) If necessary, re-aim camera to provide proper field-of-view
- 6.) Check position and, if necessary, adjust camera sun shield

This service will be provided at each video detection intersection once per year around the same time as the traffic signal preventive maintenance. If these services are needed more than once per year on a specific camera, at the customer's request, TAPCO agrees to provide these services at the response maintenance hourly rate specified in the Traffic Signal Preventive Maintenance Contract.

City of Lake Geneva

Accepted by:

Date:

Name and Title:

(TAPCO) Traffic and Parking Control Company, Inc.

By: 

Date: 2/14/24

Name and Title: Tim Felhofer – Traffic Signal Maintenance Supervisor



Phone 1-800-236-0112

5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

Exhibit A

List of covered Signalized Intersections

- 1.) Edwards & Walmart
- 2.) Interchange North & Geneva Square
- 3.) Interchange North & Sheridan Springs
- 4.) Main & Broad
- 5.) Main & Center
- 6.) Main & Cook
- 7.) Main & Wells
- 8.) Sth 50 & Edwards
- 9.) USH 12 & Sth 50 Ramps

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Bank.Bank account = "43257"

[Report].Invoice GL Account = {<>} 61

[Report].Invoice GL Account = {<>} 62

Invoice.Batch = "02232024","PP12312023I","02292024","03012024","PETTYCASH"

Check Issue Date	Check Number	Vendor Number	Payee	Amount
02/23/2024	124	6858	ELAN FINANCIAL SERVICES	11,999.26
02/23/2024	84977	2104	AT&T	2,380.11
02/23/2024	84978	6767	AT&T	338.90
02/23/2024	84979	2108	AT&T LONG DISTANCE	262.69
02/23/2024	84980	2109	AT&T MOBILITY	667.01
02/23/2024	84981	6263	CHARTER COMMUNICATIONS	119.98
02/23/2024	84982	6129	DE LAGE LANDEN FINANCIAL SERVICES INC	253.75
02/23/2024	84983	2379	DEMCO INC.	368.14
02/23/2024	84984	2424	DUNN LUMBER	28.97
02/23/2024	84985	2516	FORD OF LAKE GENEVA	560.57
02/23/2024	84986	3137	JOHN PETERS	127.50
02/23/2024	84987	2779	KENOSHA CIRCUIT COURT	1,000.00
02/23/2024	84988	2800	KORNAK, EMILY	197.73
02/23/2024	84989	3257	ROTE OIL	561.97
02/23/2024	84990	5071	WE ENERGIES	1,030.78
02/23/2024	84991	5288	WOJTAS, TONIA	29.12
02/23/2024	84992	5137	WOLF PAVING CO INC	7,918.14
02/29/2024	84996	4973	US BANK	6,756.95
02/29/2024	84997	5428	CITY OF LAKE GENEVA POLICE DEPT	117.02
03/01/2024	84998	2046	ALLIANT ENERGY/WP&L	288.38
03/01/2024	84999	6160	AMAZON CAPITAL SERVICES	5,859.10
03/01/2024	85000	2109	AT&T MOBILITY II LLC	764.23
03/01/2024	85001	7027	BEHRENS, CARLY	175.00
03/01/2024	85002	7026	BOULAND, EMILY	175.00
03/01/2024	85003	6263	CHARTER COMMUNICATIONS HOLDINGS LLC	119.98
03/01/2024	85004	3038	NELSON, BRANDI	67.31
03/01/2024	85005	3233	RHYME BUSINESS PRODUCTS	115.97
03/01/2024	85006	4915	TIETZ, KATIE	67.61
03/01/2024	85007	4944	TRACTOR SUPPLY CREDIT PLAN	21.17
03/01/2024	85008	4975	US CELLULAR	693.84
03/01/2024	85009	6799	VERIZON CONNECT FLEET USA LLC	451.59
03/01/2024	85010	2104	WISCONSIN BELL INC	489.85
03/01/2024	85011	6755	ZMUDZINSKI, ELIZABETH	68.52
Grand Totals:				44,076.14

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11-00-00-21100	1,798.54	31,048.54-	29,250.00-
11-12-00-24280	1,000.00	.00	1,000.00
11-12-00-52210	81.55	.00	81.55

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
11-12-00-53100	30.47	.00	30.47
11-14-30-53100	18.00	.00	18.00
11-14-30-53320	65.00	.00	65.00
11-15-10-53100	31.64	.00	31.64
11-15-10-53320	25.00	.00	25.00
11-15-10-54500	429.04	.00	429.04
11-16-10-52210	954.46	.00	954.46
11-16-10-53100	30.32	.00	30.32
11-16-10-53500	23.95	.00	23.95
11-21-00-51380	3,401.89	.00	3,401.89
11-21-00-52210	1,688.62	.00	1,688.62
11-21-00-52620	593.40	.00	593.40
11-21-00-53100	259.85	.00	259.85
11-21-00-53120	87.50	.00	87.50
11-21-00-53300	39.40	.00	39.40
11-21-00-53310	880.82	.00	880.82
11-21-00-53410	561.97	.00	561.97
11-21-00-53420	122.49	.00	122.49
11-21-00-53610	658.15	.00	658.15
11-21-00-53800	15.00	.00	15.00
11-21-00-53990	406.11	.00	406.11
11-21-00-54100	2,882.71	36.30-	2,846.41
11-21-00-54110	67.61	.00	67.61
11-21-00-58100	.00	1,459.22-	1,459.22-
11-22-00-51380	1,000.33	303.02-	697.31
11-22-00-51440	350.00	.00	350.00
11-22-00-52210	1,193.84	.00	1,193.84
11-22-00-53100	401.01	.00	401.01
11-22-00-53320	622.50	.00	622.50
11-22-00-53400	274.72	.00	274.72
11-22-00-53500	272.58	.00	272.58
11-22-00-53510	108.57	.00	108.57
11-22-00-53990	78.85	.00	78.85
11-22-00-54500	128.95	.00	128.95
11-22-00-55100	175.00	.00	175.00
11-22-00-58000	1,633.80	.00	1,633.80
11-24-00-52620	92.95	.00	92.95
11-24-00-53100	241.54	.00	241.54
11-24-00-53320	1,000.00	.00	1,000.00
11-24-00-53990	45.12	.00	45.12
11-32-10-52210	501.42	.00	501.42
11-32-10-52500	5,004.92	.00	5,004.92
11-32-10-53400	105.98	.00	105.98
11-32-10-53500	95.96	.00	95.96
11-32-10-53510	2,191.77	.00	2,191.77
11-32-12-53510	21.17	.00	21.17
11-51-10-52400	27.59	.00	27.59
11-52-00-52240	164.53	.00	164.53
11-52-00-53400	860.51	.00	860.51
11-52-01-53500	99.98	.00	99.98
40-00-00-21100	.00	505.32-	505.32-
40-54-10-52210	17.45	.00	17.45
40-54-10-53100	103.92	.00	103.92

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
40-55-10-52210	72.38	.00	72.38
40-55-20-52210	311.57	.00	311.57
42-00-00-21100	.00	231.28-	231.28-
42-34-50-52210	171.96	.00	171.96
42-34-50-53100	59.32	.00	59.32
43-00-00-21100	.00	7,918.14-	7,918.14-
43-32-10-17010	7,918.14	.00	7,918.14
47-00-00-21100	.00	185.33-	185.33-
47-70-00-57155	185.33	.00	185.33
48-00-00-21100	.00	365.29-	365.29-
48-00-00-52210	76.91	.00	76.91
48-00-00-52220	288.38	.00	288.38
50-00-00-21100	.00	39.97-	39.97-
50-21-00-58000	39.97	.00	39.97
61-00-00-21100	.00	140.86-	140.86-
61-00-00-53100	140.86	.00	140.86
62-00-00-21100	.00	284.29-	284.29-
62-00-00-64300	116.87	.00	116.87
62-00-00-67200	24.99	.00	24.99
62-00-00-92100	142.43	.00	142.43
99-00-00-21100	50.86	5,206.52-	5,155.66-
99-00-00-52110	40.00	.00	40.00
99-00-00-52210	194.33	.00	194.33
99-00-00-52220	866.25	.00	866.25
99-00-00-53100	244.01	.00	244.01
99-00-00-53120	11.16	.00	11.16
99-00-00-53500	243.78	.00	243.78
99-00-00-53600	45.00	.00	45.00
99-00-00-54100	539.20	.00	539.20
99-00-00-54110	218.90	21.88-	197.02
99-00-00-54120	1.00	.00	1.00
99-00-00-54140	636.50	.00	636.50
99-00-00-54150	1,021.21	28.98-	992.23
99-00-00-54155	300.49	.00	300.49
99-00-00-55110	79.51	.00	79.51
99-00-00-55120	422.51	.00	422.51
99-00-00-55150	304.24	.00	304.24
99-00-00-55170	38.43	.00	38.43
Grand Totals:	47,774.94	47,774.94-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Bank.Bank account = "43257"

[Report].Invoice GL Account = {<>} 61

[Report].Invoice GL Account = {<>} 62

Invoice.Batch = "02232024","PP12312023I","02292024","03012024","PETTYCASH"

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch =

"03062024","03062024A","L03062024","L03062024A","P03082024","P03082024A","P03082024B","F03082024","F03082024A","F03082024B",
"F03082024C","F12312023E","F12312023F"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
A.J. ANICH LUMBER COMPANY				
77189A	02/27/2024	REBAR AND PLATES	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	89.20
Total A.J. ANICH LUMBER COMPANY:				89.20
ALL PRO CLEANING SYSTEMS				
3296	02/19/2024	BUILDING CLEANING	99-00-00-53600 LIBRARY BLDG MAINT SERVICES	2,392.00
Total ALL PRO CLEANING SYSTEMS:				2,392.00
AMY'S SHIPPING EMPORIUM				
90229	12/04/2023	PACKING/MALEK & ASSOC	11-22-00-53120 POSTAGE EXPENSE	12.54
90375	12/07/2023	PACKING/MALEK & ASSOC	11-22-00-53120 POSTAGE EXPENSE	12.51
90530	12/11/2023	PACKING/ZOLL MEDICAL	11-22-00-53120 POSTAGE EXPENSE	14.61
90531	12/11/2023	PACKING/TODAY'S UNIFORM	11-22-00-53120 POSTAGE EXPENSE	12.51
90594	12/12/2023	PACKING/ACTION FIRE & ALAR	11-22-00-53120 POSTAGE EXPENSE	26.38
91129	12/21/2023	PACKING/MINE SAFETY APPLIA	11-22-00-53120 POSTAGE EXPENSE	33.45
91333	12/28/2023	PACKING/MALEK & ASSOC	11-22-00-53120 POSTAGE EXPENSE	14.36
91945	01/23/2024	PACKING/MUNICIPAL EMERGE	11-22-00-53120 POSTAGE EXPENSE	13.28
92171	01/31/2024	PACKING/MALEK & ASSOC	11-22-00-53120 POSTAGE EXPENSE	13.28
92184	02/01/2024	PACKING/MALEK & ASSOC	11-22-00-53120 POSTAGE EXPENSE	13.28
Total AMY'S SHIPPING EMPORIUM:				166.20
APHE LLC				
2271	01/22/2024	AHABLS -E-CARDS	11-22-00-56100 CPR CLASS PAY	20.00
Total APHE LLC:				20.00
ASSOCIATED APPRAISAL CONSULTANTS INC				
173105	03/01/2024	MARCH 2024 ASSESSMENT SV	11-15-40-52100 ASSESSOR CONTRACTED SERVICES	3,541.67
Total ASSOCIATED APPRAISAL CONSULTANTS INC:				3,541.67
AURORA HEALTH CARE				
1705329	02/12/2024	BLOOD DRAWS	11-21-00-53800 PD SPECIAL INVESTIGATIONS	50.00
Total AURORA HEALTH CARE:				50.00
AURORA MEDICAL GROUP				
238-CI0000512	02/14/2024	EMP CLINIC-JAN	11-10-20-51320 HEALTH AND DENTAL ADMIN CHGS	2,850.00
Total AURORA MEDICAL GROUP:				2,850.00
AUTO TECH CENTERS INC				
INV085218	02/08/2024	SQUAD TIRES	11-21-00-53610 PD EQUIP MAINT SERV COSTS	1,837.12

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total AUTO TECH CENTERS INC:				1,837.12
BATZNER PEST CONTROL				
57576053	02/20/2024	PEST CONTROL-FEB	40-55-10-53600 UPPER RIVIERA MAINTENANCE	157.30
Total BATZNER PEST CONTROL:				157.30
BEIERLE CONSTRUCTION INC				
ELKINV001374	02/10/2024	#20 UPPER LIFT SNOW KIT	11-32-12-52500 SNOW & ICE CONTROL-REPAIRS	430.00
Total BEIERLE CONSTRUCTION INC:				430.00
BEST STAMPS				
357797	02/11/2024	NOTARY STAMPS-REYNOLDS,H	11-21-00-53100 PD OFFICE SUPPLIES	81.00
Total BEST STAMPS:				81.00
BOUND TREE MEDICAL LLC				
85200800	12/29/2023	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	256.97
85208929	01/08/2024	EMS MED SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	104.56
85212370	01/10/2024	EMS SUPPLIES	44-22-00-53010 EMS FAP-ARPA SUPPLEMENT	969.99
85219300	01/17/2024	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	485.55
85223879	01/22/2024	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	228.59
85236653	02/01/2024	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	155.14
85240935	02/06/2024	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	176.73
85242503	02/07/2024	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	511.90
85243894	02/08/2024	COAXIAL VACUUM CONNECTO	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	16.99
Total BOUND TREE MEDICAL LLC:				2,906.42
BROOKS TRACTOR INC				
607837	02/14/2024	#128 DEF TANK O RING	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	2,694.79
Total BROOKS TRACTOR INC:				2,694.79
BROWNS SERVICE WISCONSIN GOLF INC				
51486	01/25/2024	LOW SPEED VEHICLE	50-21-00-58000 POLICE EQUIPMENT PURCHASES	16,895.00
Total BROWNS SERVICE WISCONSIN GOLF INC:				16,895.00
BUMPER TO BUMPER AUTO PARTS				
662-482417	01/26/2024	BOAT COOLANT	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	41.98
662-482724	02/05/2024	TERMINAL MARINE	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	5.60
662-483297	02/19/2024	CONV.SYNBL	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	12.58
662-483297	02/19/2024	CONV.SYNBL 5W20	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	12.58
662-483587	02/26/2024	#128 ATC 25 PACK	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	9.79
Total BUMPER TO BUMPER AUTO PARTS:				82.53
CDW GOVERNMENT INC				
NX62626	01/09/2024	REPORT ROOM COMPUTER	11-22-00-54500 FIRE IT SERVICES	1,099.78
PG05258	01/24/2024	BATTERIES FOR UPS	11-21-00-53050 DATA PROCESSING	184.78
PJ20887	01/30/2024	SERVER UPGRADE	11-21-00-58100 EQUIPMENT OUTLAY	731.88
PJ22942	01/30/2024	SERVER UPGRADE	11-21-00-58100 EQUIPMENT OUTLAY	1,263.42
PJ79847	01/31/2024	SERVER UPGRADE	11-21-00-58100 EQUIPMENT OUTLAY	1,979.08
PK83722	02/02/2024	PLANAR DUAL DESK STAND	11-22-00-54500 FIRE IT SERVICES	247.43

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
PK84646	02/02/2024	SERVER UPGRADE	11-21-00-58100 EQUIPMENT OUTLAY	264.44
PK86567	02/02/2024	PLUGABLE MINI DP ADAPTR	11-22-00-54500 FIRE IT SERVICES	20.34
PQ32338	02/15/2024	BATTERIES FOR RECORDS	11-21-00-53050 DATA PROCESSING	82.60
Total CDW GOVERNMENT INC:				5,873.75
CINTA FIRE PROTECTION F36				
0F36683148	02/28/2024	ANNUAL FIRE EXT TESTING MA	99-00-00-53600 LIBRARY BLDG MAINT SERVICES	1,095.07
Total CINTA FIRE PROTECTION F36:				1,095.07
CITY ELECTRIC				
LKG/092706	02/16/2024	LEDCRH	11-34-10-52610 STREET LIGHTS REPAIRS	528.78
Total CITY ELECTRIC:				528.78
COMPLETE OFFICE OF WISCONSIN				
643680	02/08/2024	DRY ERASE BOARDS(2), BINDE	11-21-00-53100 PD OFFICE SUPPLIES	65.58
Total COMPLETE OFFICE OF WISCONSIN:				65.58
DEKIND COMPUTER CONSULTANTS				
38038-1	02/01/2024	O365-MAR 2024	11-21-00-53050 DATA PROCESSING	416.00
38038-2	02/01/2024	O365-MAR 2024	11-22-00-54500 FIRE IT SERVICES	508.00
Total DEKIND COMPUTER CONSULTANTS:				924.00
DELAVAN LAKE BOAT SHED				
JAN2024	01/29/2024	DIAMOND BACK AIRBOAT	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	591.00
Total DELAVAN LAKE BOAT SHED:				591.00
DUNN LUMBER				
12/9/23	12/09/2023	ICE MELT SALT	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	52.59
1641434	02/12/2024	BOBCAT TRUCK RENTAL	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	412.50
1642427	02/13/2024	RIVIERA CLEANING SUPPLIES	40-55-10-53600 UPPER RIVIERA MAINTENANCE	27.37
1643233	02/14/2024	1070 BATHROOM CAPITAL	43-32-10-17020 DPW CAPITAL PROJECTS	70.95
1644068	02/15/2024	BLACK OXIDE DRILL BIT	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	9.99
1644078	02/15/2024	RENTAL BOBCAY	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	825.00
1644198	02/15/2024	NUTS AND BOLTS FOR REPAIR	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	.75
1644283	02/15/2024	SPRAYER HANGER HOSE 1070	43-32-10-17020 DPW CAPITAL PROJECTS	28.98
1644642	02/15/2024	1070 BATHROOM PROJECT SU	43-32-10-17020 DPW CAPITAL PROJECTS	21.17
1646900	02/20/2024	6 X 6 INGR MCA	11-62-01-53400 HILLMOOR OPERATING SUPPLIES	60.40
1649033	02/22/2024	#128 NUTS AND BOLTS	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	1.49
1649417	02/22/2024	RIVIERA FOAM BRUSH FOR CL	40-55-10-53500 BLDG MAINT SUPPLIES-UPPER RIV	7.14
1651086	02/25/2024	219-BRAKE LIGHT BULB	11-21-00-53610 PD EQUIP MAINT SERV COSTS	3.99
Total DUNN LUMBER:				1,522.32
EAGLE MEDIA INC				
00138445	01/29/2024	KNIT CAP -GOLD THREAD	11-21-00-51390 PART TIME UNIFORM EXPENSE	120.00
00138454	01/29/2024	C. HINZPETER	11-21-00-51380 PD UNIFORM ALLOWANCE	140.98
00138454	01/29/2024	REYNOLDS	11-21-00-51380 PD UNIFORM ALLOWANCE	119.96
00138454	01/29/2024	SHIRODA	11-21-00-51380 PD UNIFORM ALLOWANCE	96.96
00138454	01/29/2024	WINDLER	11-21-00-51380 PD UNIFORM ALLOWANCE	219.72
00138510	02/23/2024	BORO	11-21-00-51380 PD UNIFORM ALLOWANCE	111.96
00138510	02/23/2024	HANSEN	11-21-00-51380 PD UNIFORM ALLOWANCE	170.94

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
00138510	02/23/2024	MCBRIDE	11-21-00-51380 PD UNIFORM ALLOWANCE	158.94
00138510	02/23/2024	MCNEIL	11-21-00-51380 PD UNIFORM ALLOWANCE	105.96
00138510	02/23/2024	MUEDINI	11-21-00-51380 PD UNIFORM ALLOWANCE	121.98
00138510	02/23/2024	REBHORN	11-21-00-51380 PD UNIFORM ALLOWANCE	105.96
00138510	02/23/2024	WHITE	11-21-00-51380 PD UNIFORM ALLOWANCE	164.94
00138510	02/23/2024	ZMUDZINSKI	11-21-00-51380 PD UNIFORM ALLOWANCE	105.96
00138510	02/23/2024	LUDWIG	11-21-00-51380 PD UNIFORM ALLOWANCE	164.94
00138510	02/23/2024	FROGGATT	11-21-00-51380 PD UNIFORM ALLOWANCE	121.98
00138510	02/23/2024	SPRINGHORN	11-21-00-51380 PD UNIFORM ALLOWANCE	111.96
00138510	02/23/2024	NETTESHEIM	11-21-00-51380 PD UNIFORM ALLOWANCE	279.96
00138510	02/23/2024	HINZPETER, SEAN	11-21-00-51380 PD UNIFORM ALLOWANCE	105.96
00138510	02/23/2024	KELLER	11-21-00-51380 PD UNIFORM ALLOWANCE	109.96
00138510	02/23/2024	TIETZ	11-21-00-51380 PD UNIFORM ALLOWANCE	365.94
00138510	02/23/2024	GRITZNER	11-21-00-51380 PD UNIFORM ALLOWANCE	53.98
00138641	02/20/2024	CSO PANTS-LASKOWSKI	11-21-00-51390 PART TIME UNIFORM EXPENSE	126.00
Total EAGLE MEDIA INC:				3,184.94
ELKHORN CHEMICAL CO INC				
653981	02/20/2024	DOODLE SCRUB RIV FLOORS	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	140.00
Total ELKHORN CHEMICAL CO INC:				140.00
ELKHORN NAPA AUTO PARTS				
325871	02/15/2024	FILTER FLEET CHARGE	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	121.54
325892	02/15/2024	FULL SYN FULD GL	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	39.73
325936	02/16/2024	OIL FILDER FOR MOWER	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	10.66
326095	02/19/2024	#50 RADIATOR STOP LEAK	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	4.61
Total ELKHORN NAPA AUTO PARTS:				176.54
FASTENAL COMPANY				
WIELK180412	02/12/2024	SHOP SUPPLIES	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	346.65
Total FASTENAL COMPANY:				346.65
FIRST CARE TACTICAL LLC				
1452	11/08/2023	MEDICAL SUPPLIES	11-29-00-53400 EMER MGMT SUPPLIES	607.83
1457	02/18/2024	TOURNIQUET WIDE	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	345.87
Total FIRST CARE TACTICAL LLC:				953.70
FIRST SUPPLY LLC				
3566491-00	02/13/2024	1070 BUILDING MAINT	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	166.66
Total FIRST SUPPLY LLC:				166.66
FORD OF LAKE GENEVA				
85111	01/16/2024	204 OIL CHANGE	11-21-00-53610 PD EQUIP MAINT SERV COSTS	49.20
85114	01/16/2024	206 NEW BATTERY	11-21-00-53610 PD EQUIP MAINT SERV COSTS	221.40
85139	02/15/2024	DIAGNOSTIC TESTING	11-21-00-53610 PD EQUIP MAINT SERV COSTS	257.50
85381	02/26/2024	203 TUNE UP	11-21-00-53610 PD EQUIP MAINT SERV COSTS	783.86
Total FORD OF LAKE GENEVA:				1,311.96
FOSTER COACH SALES INC				
26924	01/18/2024	AZ LATCH	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	149.63

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total FOSTER COACH SALES INC:				149.63
GALLAGHER, AMY				
CN80FKD7F5	02/07/2024	REFUND-RYAN GALLAGHER	11-12-00-45100 COURT PENALTIES & FINES	150.00
Total GALLAGHER, AMY:				150.00
GALLS LLC				
026874878	01/23/2024	RIOT GEAR INITIAL ISSUE-BRO	11-21-00-51380 PD UNIFORM ALLOWANCE	40.72
026970003	02/01/2024	RIOT GEAR-INITIAL ISSUE BRO	11-21-00-51380 PD UNIFORM ALLOWANCE	157.48
026983041	02/02/2024	UNIFORMS	11-22-00-51380 FIRE DEPT UNIFORMS	1,015.68
027015273	02/06/2024	51380 INITIAL ISSUE-RIOT GEA	11-21-00-51380 PD UNIFORM ALLOWANCE	115.69
027103798	02/15/2024	INITIAL ISSUE-RIOT GEAR GAS	11-21-00-51380 PD UNIFORM ALLOWANCE	225.02
Total GALLS LLC:				1,554.59
GEHRKE, MELISSA L.				
TRIP_0207202	02/15/2024	TRIP REFUND	11-12-00-45100 COURT PENALTIES & FINES	50.00
Total GEHRKE, MELISSA L.:				50.00
GENCOMM				
328708	01/31/2024	CEILING SPEAKER	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	1,998.30
328905	02/06/2024	SETCOM PLASTIC BOX COVER	11-22-00-52620 FD-COMMUNICATION SYS MAINT FEE	865.00
Total GENCOMM:				2,863.30
GENEVA ON LINE				
1154670	02/01/2024	INTERNET-JAN	11-21-00-52210 PD TELEPHONE EXPENSE	39.00
Total GENEVA ON LINE:				39.00
GFC LEASING - WI				
I00895139	02/15/2024	COPIER LEASE	99-00-00-55320 LIBRARY EQUIP LEASES & MAINT	247.81
Total GFC LEASING - WI:				247.81
GIRAFFE ELECTRIC				
23-701	09/26/2023	BEACH HOUSE FAN SENSOR	40-54-10-53620 BEACH MAINTENANCE SERVICE COS	1,640.00
Total GIRAFFE ELECTRIC:				1,640.00
HALVERSON OVERHEAD DOOR CO				
17470	02/17/2024	GARAGE DOOR REPAIR	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	110.00
Total HALVERSON OVERHEAD DOOR CO:				110.00
HENRY SCHEIN INC				
69864214	01/17/2024	SYRINGE CATHETER	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	18.93
71336562	01/29/2024	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	422.15
72887256	02/09/2024	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	600.02
Total HENRY SCHEIN INC:				1,041.10
HYDRA SEAL INC				
77187	02/16/2024	HYD CYL RPR-GROOMER	40-54-10-53620 BEACH MAINTENANCE SERVICE COS	738.18

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total HYDRA SEAL INC:				738.18
ILLINOIS TOLLWAY				
G12900000695	01/18/2024	TRANSPONDER FEE	11-22-00-53990 FIRE MISCELLANEOUS EXP	4.50
Total ILLINOIS TOLLWAY:				4.50
INGRAM LIBRARY SERVICES				
021224 and 02	02/12/2024	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	222.93
021224 and 02	02/12/2024	ADULT NONPRINT	99-00-00-54140 LIBRARY NONPRINT MATERIALS	25.92
021224 and 02	02/12/2024	YOUTH	99-00-00-54110 LIBRARY YOUTH MATERIALS	687.67
02152024	02/16/2024	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	108.26
02152024	02/16/2024	YOUTH MATERIALS	99-00-00-54110 LIBRARY YOUTH MATERIALS	87.07
multiple 02212	02/21/2024	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	50.86
multiple 02212	02/21/2024	YOUTH MATERIALS	99-00-00-54110 LIBRARY YOUTH MATERIALS	65.47
Total INGRAM LIBRARY SERVICES:				1,248.18
INITIAL DESIGNS				
1030	01/03/2024	UNIFORMS	11-22-00-51380 FIRE DEPT UNIFORMS	109.47
Total INITIAL DESIGNS:				109.47
JAMES IMAGING SYSTEMS INC				
1409566	02/14/2024	COPIER - FEB	11-21-00-55310 COPY MACHINE & SHREDDING SVC	152.09
1414218	02/26/2024	COPIER - FEB 2024	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	115.39
Total JAMES IMAGING SYSTEMS INC:				267.48
JOHNSON CONTROLS				
23956553	02/01/2024	RIVIERA FIRE / SPRINKLER AN	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	3,081.50
Total JOHNSON CONTROLS:				3,081.50
KAPUR & ASSOCIATES INC				
118228.4	01/26/2024	ENG GIS UPDATES	11-22-00-53400 OPERATING SUPPLIES	63.00
Total KAPUR & ASSOCIATES INC:				63.00
KHOT, MAHESH				
CN80FKD7G1	02/22/2024	REFUND	11-12-00-45100 COURT PENALTIES & FINES	92.50
Total KHOT, MAHESH:				92.50
LARRY'S TOWING & RECOVERY				
02192024_1	02/19/2024	BLADES FOR MOWERS	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	252.00
8209	02/24/2024	TOWING-BMWX5	11-34-10-52900 CAR TOWING	580.00
9063	02/13/2024	TOWING-RED VW	11-34-10-52900 CAR TOWING	1,180.00
Total LARRY'S TOWING & RECOVERY:				2,012.00
LASER ELECTRIC SUPPLY				
1494247-00	02/06/2024	LAMP FOR SHOP	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	130.50
Total LASER ELECTRIC SUPPLY:				130.50

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
LASER WORKS UNLIMITED LLC				
1909	01/30/2024	PHOTO LABELS	11-21-00-53990 PD MISCELLANEOUS EXP	65.20
Total LASER WORKS UNLIMITED LLC:				65.20
LEXIPOL LLC				
INVCOR12333	01/31/2024	LEXIPOL-CORDICO WELLNESS	11-21-00-53050 DATA PROCESSING	5,699.43
INVCOR12333	01/31/2024	2023 LEXIPOL WELLNESS APP	11-22-00-58410 EMPLOYEE HEALTH & WELLNESS	3,799.62
Total LEXIPOL LLC:				9,499.05
MALEK & ASSOCIATES CONSULTANTS				
6461	02/02/2024	FIRE ALARM REVIEW BUONA B	11-22-00-57500 SPRINKLER SYSTEMS EXPENSES	405.00
6462	02/08/2024	PLAN REVIEW GOLDEN YEARS	11-22-00-57500 SPRINKLER SYSTEMS EXPENSES	1,260.00
Total MALEK & ASSOCIATES CONSULTANTS:				1,665.00
MARED MECHANICAL				
S-INV000069	02/13/2024	BOILER REPLACEMENT	50-00-00-58000 MISC/COMP EQUIP PURCHASES	79,612.00
Total MARED MECHANICAL:				79,612.00
MARIO TROMBETTA				
23227	02/10/2024	213-SQUAD CHANGEOVER	50-21-00-58000 POLICE EQUIPMENT PURCHASES	7,000.00
Total MARIO TROMBETTA:				7,000.00
MERCY WALWORTH PHARMACY				
01743384	12/05/2023	MERCY PHARMACY	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	45.75
01753449	12/29/2023	WALWORTH PHARMACY	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	57.55
01757222	01/01/2024	EMS MEDS	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	167.76
01757590	01/01/2024	EMS MEDS	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	23.10
01761815	01/01/2024	EMS MEDS	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	76.84
01763129	01/01/2024	EMS MEDS	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	79.46
Total MERCY WALWORTH PHARMACY:				450.46
MIKES AUTO REPAIR INC				
71581	02/14/2024	REPLACE FUEL STRAPS	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	736.46
71697	02/21/2024	OIL CHANGE	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	64.31
Total MIKES AUTO REPAIR INC:				800.77
NEI-TURNER MEDIA				
20086-1	11/23/2023	CHICAGO STYLE WEDDINGS	47-70-00-57155 TOURISM MUNICIPAL DEVELOPMENT	7,100.00
Total NEI-TURNER MEDIA:				7,100.00
NORTHWIND PERENNIAL FARM				
10810	02/28/2024	GARDEN CARE	99-00-00-53600 LIBRARY BLDG MAINT SERVICES	696.00
Total NORTHWIND PERENNIAL FARM:				696.00
NYQUIST COMMUNICATIONS ENGINEERING LLC				
1305	01/15/2024	4TH QTR IT SVC	11-22-00-54500 FIRE IT SERVICES	475.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total NYQUIST COMMUNICATIONS ENGINEERING LLC:				475.00
ODP BUSINESS SOLUTIONS LLC				
345870045001	01/30/2024	COPY PAPER AND STICKY NOT	11-12-00-53100 MUNICIPAL CT OFFICE SUPPLIES	51.28
347965166001	01/30/2024	RED STAMP INK	11-12-00-53100 MUNICIPAL CT OFFICE SUPPLIES	6.99
354786815001	02/19/2024	DYMO FILE LABELS & PAPER C	11-16-10-53100 CITY HALL OFFICE SUPPLIES	26.21
Total ODP BUSINESS SOLUTIONS LLC:				84.48
OFFICE PRO INC				
672681-1	11/29/2023	CLEANING SUPPLIES/BATH TIS	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	135.80
672681-2	01/02/2024	CLEANING SUPPLIES/ALL PUR	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	103.90
679996-2	02/19/2024	PARKS GARBAGE LINERS	11-52-00-53520 GROUNDS MAINT SUPPLIES	2,200.00
682844-0	02/20/2024	PAPER TOWEL DISPENSER	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	45.00
682844-0	02/20/2024	PAPER TOWEL DISPENSER	43-32-10-17020 DPW CAPITAL PROJECTS	45.00
683049-0	02/23/2024	VACUUM	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	525.00
Total OFFICE PRO INC:				3,054.70
OLSEN SAFETY EQUIPMENT CORP				
0413864-IN	02/19/2024	SAFETY VESTS	11-32-10-53900 FIRST AID AND SAFETY SUPPLIES	179.15
Total OLSEN SAFETY EQUIPMENT CORP:				179.15
ONSOLVE LLC				
15300053	12/01/2023	ONE CALL PROGRAM	11-29-00-53600 ONE CALL NOW PROGRAM	797.80
Total ONSOLVE LLC:				797.80
PATS SERVICES INC				
A-263006	02/16/2024	PORT A POTTY OAK HILL - JAN/	48-00-00-52260 CEM WATER/SEWER EXP	270.00
Total PATS SERVICES INC:				270.00
PESCHES GREENHOUSE				
26052	01/03/2024	FLORAL	11-22-00-53990 FIRE MISCELLANEOUS EXP	85.00
Total PESCHES GREENHOUSE:				85.00
PETE'S TIRE ELKHORN LLC				
96321	01/26/2024	NEW TIRES-ENG 1	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	8,328.12
Total PETE'S TIRE ELKHORN LLC:				8,328.12
POMP'S TIRE SERVICE INC				
160147153	02/08/2024	FLAT REPAIR	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	398.78
Total POMP'S TIRE SERVICE INC:				398.78
QUILL CORPORATION				
37129867	02/08/2024	TABS, TAPE, EXPO MARKERS	11-21-00-53100 PD OFFICE SUPPLIES	59.36
37291065	02/19/2024	PAPER	11-21-00-53100 PD OFFICE SUPPLIES	82.43
Total QUILL CORPORATION:				141.79

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
REINA, CARL				
LGWI-22-1910:	01/26/2024	EMS REFUND-LGWI-22-1910:1	11-22-00-46240 FIRE/EMS BILLING REVENUE	1,178.55
Total REINA, CARL:				1,178.55
RELIANT FIRE APPARATUS INC				
CI007251	01/23/2024	VEHICLE DECALS	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	1,461.60
Total RELIANT FIRE APPARATUS INC:				1,461.60
RNOW INC				
2024-69210	02/14/2024	HOSE GASKET REPAIR #128	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	220.59
2024-69341	02/21/2024	BROOM ROD PLUG SEAL REPA	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	386.33
Total RNOW INC:				606.92
ROTE OIL				
240440207	02/13/2024	251.4 GALS DYED DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	776.83
240440208	02/13/2024	395.6GAL ON ROAD	11-32-10-53410 VEHICLE-FUEL & OIL	1,345.04
240510807	02/20/2024	30 GAL ON ROAD	11-32-10-53410 VEHICLE-FUEL & OIL	999.26
240510808	02/20/2024	167.5 GALS DYED DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	517.59
94240101	01/31/2024	FUEL-ROTE OIL PUMPS	11-21-00-53410 PD FUEL EXPENSE	403.80
Total ROTE OIL:				4,042.52
RPM'S LLC				
OCT2023-F350	10/19/2023	MUFFLER ASSEMBLY	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	275.00
Total RPM'S LLC:				275.00
SHERWIN WILLIAMS				
5616-2	02/23/2024	PARKS PAINTING SUPPLIES	11-52-00-53520 GROUNDS MAINT SUPPLIES	88.30
Total SHERWIN WILLIAMS:				88.30
SHRED-IT				
8006014135	01/25/2024	SHREDDING SVC-JAN	11-21-00-55310 COPY MACHINE & SHREDDING SVC	57.83
Total SHRED-IT:				57.83
SIREN SERVICES LLC				
2562	01/18/2024	SQ 1 FIRE PUMP REPAIR	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	1,146.69
2563	01/18/2024	SQ 1 REPAIR TO FIRE PUMP	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	1,670.58
2572	01/21/2024	REPAIR TO LADDER - TOWER 1	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	572.98
2589	01/22/2024	AMB2 REPAIR DOOR	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	983.66
2617	01/29/2024	ENG 2 REPAIR-WATER TANK	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	398.52
2651	02/11/2024	AMB1 BATTERY ISSUE	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	572.98
2703	02/24/2024	REPAIR 2840	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	1,363.68
Total SIREN SERVICES LLC:				6,709.09
SOMAR TEK LLC/SOMAR ENTERPRISE				
103204	02/16/2024	INITIAL ISSUE-TRIPP	11-21-00-51380 PD UNIFORM ALLOWANCE	340.35
103209	02/20/2024	HANSEN	11-21-00-51380 PD UNIFORM ALLOWANCE	65.98
Total SOMAR TEK LLC/SOMAR ENTERPRISE:				406.33

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
STOP STICK				
2023-28620	01/08/2024	(2) STOP STICK KIT	11-21-00-58100 EQUIPMENT OUTLAY	1,054.00
Total STOP STICK:				1,054.00
STRYKER				
9205503490	01/31/2024	POWER CORD	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	10.91
9205576351	02/10/2024	BATTERY CHARGER	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	912.00
9205576353	02/10/2024	POWER SUPPLY, CHARGER	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	196.02
Total STRYKER:				1,118.93
SYSTEMS DESIGN				
25149	02/01/2024	IRRIGATION SHUTDOWN-LIB P	11-52-00-52410 BLDG MAINT&REPAIR-PARKS	170.00
Total SYSTEMS DESIGN:				170.00
TELEFLEX LLC				
9507943005	01/22/2024	EZ-IO POWER DRIVER	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	308.50
Total TELEFLEX LLC:				308.50
THOMSON REUTERS - WEST				
849691476	02/01/2024	CLEAR-FEB	11-21-00-53800 PD SPECIAL INVESTIGATIONS	196.80
Total THOMSON REUTERS - WEST:				196.80
TJ'S PLUMBING & WATER SVC INC				
1768	01/23/2024	PRESSURE TEST	11-22-00-58200 STATE MANDATED EQUIP TESTING	110.00
Total TJ'S PLUMBING & WATER SVC INC:				110.00
TODAY'S UNIFORMS				
250375	01/13/2024	UNIFORMS-REEVES	11-22-00-51380 FIRE DEPT UNIFORMS	203.81
250973	01/24/2024	FIRE UNIFORMS-ALBELO CLAS	11-22-00-51380 FIRE DEPT UNIFORMS	338.76
251243	01/29/2024	FIRE UNIFORMS-OLSEN TOPS	11-22-00-51380 FIRE DEPT UNIFORMS	52.95
251438	02/02/2024	FIRE UNIFORMS - REEVES	11-22-00-51380 FIRE DEPT UNIFORMS	199.95
Total TODAY'S UNIFORMS:				795.47
TOP PACK DEFENSE LLC				
12449	01/24/2024	INITIAL ISSUE-BROWN	11-21-00-51380 PD UNIFORM ALLOWANCE	687.92
12450	01/24/2024	INITIAL ISSUE-BROWN	11-21-00-51380 PD UNIFORM ALLOWANCE	64.19
12451	01/24/2024	TIETZ	11-21-00-51380 PD UNIFORM ALLOWANCE	94.99
12452	01/27/2024	SPRINGHORN	11-21-00-51380 PD UNIFORM ALLOWANCE	125.29
12492	01/31/2024	RODRIGUEZ	11-21-00-51380 PD UNIFORM ALLOWANCE	144.49
12528	02/02/2024	INITIAL ISSUE-LASKOWSKI	11-21-00-51380 PD UNIFORM ALLOWANCE	1,176.63
12529	02/02/2024	INITIAL ISSUE-TRIPP	11-21-00-51380 PD UNIFORM ALLOWANCE	1,206.63
12681	02/21/2024	WARD	11-21-00-51380 PD UNIFORM ALLOWANCE	125.99
Total TOP PACK DEFENSE LLC:				3,626.13
TOTAL PARKING SOLUTIONS INC				
106649	02/06/2024	CMS MONITORING FEBRUARY	42-34-50-54500 SUPPORT CONTRACTS	3,445.00
TOTAL PARKING SOLUTIONS INC:				3,445.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
TRANS UNION LLC				
01412921	01/25/2024	BACKGROUND CHECKS	11-21-00-54110 PD APPLICATION PROCESS	94.86
Total TRANS UNION LLC:				94.86
UL LLC				
72041138671	01/30/2024	2024 FIRE ALARM MONITORING	11-21-00-52620 PD COMMUNICATION SYS MAINT FEE	3,172.00
Total UL LLC:				3,172.00
UNITED LABORATORIES				
INV400296	02/13/2024	CLEANING SUPPLIES-RIV	40-55-20-53500 BLDG MAINT SUPPLIES-LOWER RIV	728.52
Total UNITED LABORATORIES:				728.52
VANDEWALLE & ASSOCIATES INC				
202402067	02/19/2024	CITY ZONING	11-69-30-52180 ZONING CODES	393.75
202402067	02/19/2024	COST RECOVERY	11-00-00-13910 A/R BILL OUTS	6,198.75
Total VANDEWALLE & ASSOCIATES INC:				6,592.50
VETERAN VEHICLE REPAIR LLC				
4190	02/13/2024	205 SHOCKS, EXHAUST PIPE, T	11-21-00-53610 PD EQUIP MAINT SERV COSTS	1,722.28
4245	02/07/2024	202 FRONT BRAKE PADS&ROT	11-21-00-53610 PD EQUIP MAINT SERV COSTS	652.98
4248	02/06/2024	222 OIL CHANGE, 2 TIRES	11-21-00-53610 PD EQUIP MAINT SERV COSTS	158.31
4305	02/19/2024	206 MOUNT AND BALANCE 4 TI	11-21-00-53610 PD EQUIP MAINT SERV COSTS	149.60
4307	02/20/2024	204 OIL CHANGE/2 TIRES/BRAK	11-21-00-53610 PD EQUIP MAINT SERV COSTS	2,721.81
Total VETERAN VEHICLE REPAIR LLC:				5,404.98
VP PLUS INC				
17674	01/18/2024	CORD REEL REPAIR	11-22-00-52410 FIREHOUSE REPAIRS	325.93
17748	02/05/2024	REPLACE THERMOSTATE	11-22-00-52410 FIREHOUSE REPAIRS	328.57
Total VP PLUS INC:				654.50
WALWORTH COUNTY PUBLIC WORKS				
117	02/08/2024	SALT-BRINE 2024	11-32-12-53400 OPERATING SUPPLIES-SNOW & ICE	30,448.50
Total WALWORTH COUNTY PUBLIC WORKS:				30,448.50
WALWORTH COUNTY SHERIFF				
131447	02/07/2024	PRISONER CONFINEMENT-JAN	11-12-00-52900 CARE OF PRISONERS	55.00
Total WALWORTH COUNTY SHERIFF:				55.00
WEDIGE AUTOMOTIVE REPAIR				
203166	01/25/2024	AIR BOAT-REPAIR/CLEAN RAD	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	118.50
Total WEDIGE AUTOMOTIVE REPAIR:				118.50
WELDERS SUPPLY CO				
3037083	12/21/2023	USP MEDICAL OXYGEN	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	171.16
Total WELDERS SUPPLY CO:				171.16

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
WEST BEND MUTUAL INSURANCE COMPANY				
2566926	02/15/2024	NOTARY BOND-REYNOLDS	11-21-00-53100 PD OFFICE SUPPLIES	20.00
2566928	02/15/2024	NOTARY BOND-HINZPETER	11-21-00-53100 PD OFFICE SUPPLIES	20.00
Total WEST BEND MUTUAL INSURANCE COMPANY:				40.00
WIL-KIL PEST CONTROL				
4825654	02/15/2024	PEST CONTROL	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	65.00
Total WIL-KIL PEST CONTROL:				65.00
WILS				
500111	01/29/2024	CONSULTING FEE	99-00-00-53990 LIBRARY MISCELLANEOUS	10,174.09
Total WILS:				10,174.09
WISLER, COLIN Z.				
BI616349-6	02/13/2024	REFUND	11-12-00-45100 COURT PENALTIES & FINES	187.50
CN80FKD72W	02/12/2024	REFUND	11-12-00-45100 COURT PENALTIES & FINES	122.80
CN80FKD72X	02/12/2024	REFUND CN80FKD72X	11-12-00-45100 COURT PENALTIES & FINES	302.40
Total WISLER, COLIN Z.:				612.70
ZOLL MEDICAL CORPORATION				
3856552	11/13/2023	KIT, CABLE ADAPTER, UNIVERS	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	314.88
3895674	01/18/2024	PEDI-PADZ ELECTRODES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	140.00
3896485	01/19/2024	PAPER, THERMAL	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	30.00
3912750	02/12/2024	PEDI-PADZ ELECTRODES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	117.00
3913230	02/13/2024	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	2,187.00
3917885	02/20/2024	MEDICAL SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	1,029.00
Total ZOLL MEDICAL CORPORATION:				3,817.88
Grand Totals:				275,171.38

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
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Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

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