

Lake Geneva Cemetery Board Agenda
Wednesday, March 20, 2024 – 4:30pm
Lake Geneva City Hall - Upstairs Conference Room
626 Geneva Street, Lake Geneva, WI 53147

President-Mary Sibbing
Vice President-Terry Krohn
Secretary-Ruth Monico
Patrick Quinn
Council Liaison-Mary Jo Fesenmaier

Agenda

1. Meeting called to order
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. 19.84(2), limited to items on this agenda - Comments will be limited to 5 minutes
4. Approve Cemetery Board meeting minutes from the Wednesday, February 21, 2024
5. Meet and greet the Park Superintendent, Ms. Samantha Ingo, regarding her role and responsibilities as it relates to the cemeteries
6. Review/discussion/recommendation on revised and updated Cemetery Rules/Regulations (see attached) to FLR and/or City Council
7. Review/discussion/recommendation on logo heading for cemetery rules/regulations. Sibbing will update
8. Review/discussion/recommendation on where the revised rules and regulations should best be recorded, City Policy Manual or as City Ordinance. Sibbing will update
9. Review/discussion/recommendation regarding March financial reports
10. Review/discussion/recommendation on Tom Earle's DPW monthly report
11. Review/discussion/recommendation on DPW update on Oak Hill Cemetery Road status. Sibbing will update
12. Review/discussion/recommendation regarding DPW request on moving the purchase of new columbarium from 2027 to this year, 2024. Update by Sibbing
13. Review/discussion/recommendation on board members ideas for new columbarium
14. Review/discussion/recommendation on adding Pioneer Cemetery to Pontem. Sibbing will update
15. **Future agenda items:**
 - Ideas for future planning of newly acquired land at Oak Hill Cemetery.
 - Free Little Library
 - Review and update future costs of grave plots and fees.
 - Review comptroller financial reports every 2 months (May 2024 is next review)
 - Monitor annual membership to WAC in December. Required to submit dues in February of each year.

- State Statute 157.115 (2) ***Abandonment of Cemetery Lots*** regarding lots not interred for over 50 years: possibility to sell these lots. Set this aside for discussion with the newly budgeted Park Superintendent position for review and recommendation.
- Determine who will attend the 2024 annual conference of the Wi Alliance of Cemeteries
- Complete the updated/revised Cemetery Rules/Regulations for recommendation to FLR/City Council as an Ordinance for code enforcement once completed.

16. Set next meeting date/time

17. Adjournment