

Lake Geneva Cemetery Board Agenda
Wednesday, April 17, 2024 – 4:30pm
Lake Geneva City Hall - Upstairs Conference Room
626 Geneva Street, Lake Geneva, WI 53147

President-Mary Sibbing
Vice President-Terry Krohn
Secretary-Ruth Monico
Patrick Quinn
Council Liaison-Mary Jo Fesenmaier

Agenda

1. Meeting called to order
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. 19.84(2), limited to items on this agenda - Comments will be limited to 5 minutes
4. Approve Cemetery Board meeting minutes from the Wednesday, March 20, 2024
5. Review/discussion/recommendation to send to the Common Council at the next regularly scheduled meeting to approve the revised and updated cemetery rules and regulations to include the present fees schedule as City Policy as directed in **City Ordinance**, Division 5, **Cemetery Board, Sec. 2-308**
6. Review/discussion/recommendation on logo heading for cemetery rules/regulations. Neal Aspinall followed up: submitted estimate is in the amount of \$225.00. If approved, he can have 1-2 concepts by the next meeting. And final art 1-2 weeks after approval of pencil roughs. See attached.
7. Review/discussion/recommendation on Tom Earle's DPW monthly report
8. Review/discussion/recommendation regarding DPW request on moving the purchase of new columbarium from 2027 to this year, 2024. Update by Sibbing
9. Review/discussion/recommendation on adding Pioneer Cemetery to Pontem. Sibbing will update

10. Future agenda items:

- Ideas for future planning of newly acquired land at Oak Hill Cemetery.
- Review with vendors architectural design of proposed Columbarium.
- Annual and as needed review and update future costs of grave plots and fees.
- Annual review of cemetery rules and regulations
- Review comptroller financial reports every 6 months (next review September 2024)
- Monitor annual membership to WAC in December. Required to submit dues in February of each year.
- State Statute 157.115 (2) **Abandonment of Cemetery Lots** regarding lots not interred for over 50 years: possibility to sell these lots. Park Superintendent position will review and recommend.
- Determine who will attend the September 2024 annual conference of the Wi Alliance of Cemeteries

11. Set next meeting date/time

12. Adjournment