

Lake Geneva Utility Commission Minutes
Lake Geneva Utility Commission Meeting
Monday April 15, 2024 4:00pm
Council Chambers, City Hall – 626 Geneva St

THIS MEETING WAS HELD IN PERSON

Call Meeting to Order – Lyon called the meeting to order at 4:02pm

Roll Call – Lyon, Klein, Howell, Frame, Stanczak & Binn Excused: Nord

Staff in Attendance – Gajewski & Busch

Comments from the public as allowed by Wis. Statutes §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

Ald. Mary Jo Fesenmaier spoke regarding item 11 on the agenda to request an update on the paving of the Mariane Terrace lift station driveway.

Approve Utility Commission Minutes from March 18, 2024, as prepared and distributed.

Howell/Frame motion to approve. Passed 6-0.

Acknowledgement of Correspondence

None

Approval of March 2024 Financials

Binn/Frame motion to approve. Passed 6-0.

Approval of March 2024 Bills

Howell/Frame motion to approve. Passed 6-0.

Director's Report

Gajewski gave an overview of the submitted Director's report and included an update on the EPA's final ruling regarding enforceable PFAS limits and how that relates to our Utility. Our test results are below the enforceable threshold at this time. Further testing will take place this year.

Klein/Binn motion to approve the Director's Report. Passed 6-0.

Discussion / Action on a quote to perform supplemental geotechnical exploration and analysis for the Big Foot Lift Station Force Main Replacement Project

Gajewski said that since last month's meeting the geotechnical information has been collected and preliminary findings show boulders and cobbles that may not be conducive to directional drilling. Bore pits have been recommended to further determine the geology in that area and see if directional drilling is still feasible.

Binn/Frame motion to approve proceeding with the bore pits as discussed. Passed 6-0.

Discussion/Action on the purchase of a replacement equipment crane

Gajewski gave an explanation as to why we need to replace the crane now. Discussion was had regarding how the new crane will be fitted to the truck. The money for this purchase will come from the Equipment Replacement Fund.

Howell/Stanczak motion to approve the replacement of the equipment crane. Passed 6-0.

Discussion/Action on the purchase of a replacement control panel for the Mariane Terrace Lift Station

With regard to public comment, Gajewski reported that he spoke with the president of the Homeowners Association (HOA) shortly before this meeting and was told that they have not yet decided which of their project wishes they are going to complete. The driveway to the lift station is owned by the HOA and the utility has a sanitary sewer easement. Document research was done as part of the Mariane Terrace/Pine Tree Lane project last year and there are no written agreements with the Association that state the utility, or the city will maintain the pavement. LW Allen has said there is a 16-week lead time for the control panel so the installation and start-up of this control panel would be in the fall. There are some remaining improvements that include relocating the generator connection point to the right of way at the entrance pillars where the HOA is considering installing a gate. The wet well manhole would also be replaced with a sealed manhole frame at the point of pavement replacement. The HOA are discussing how they would like stormwater to flow across their property. There is a safety concern of ice in the winter and access to the lift station. Gajewski has been and will continue to be in contact with the HOA as these improvements progress. The money for the control panel will come from the Equipment Replacement Fund. Discussion was had regarding a photo that had been sent to Ald. Frame of missing pavement. Frame showed the photo to Gajewski who explained that it was actually showing the driveway to the lift station which has a very steep grade. There is no missing pavement. The driveway used to have a large tree in the middle of it and that tree was removed over ten years ago.

Frame/Binn motion to grant the purchase of a replacement control panel for the Mariane Terrace Lift Station as quoted. Passed 6-0.

Lyon/Binn motion to go into closed session pursuant to Wis. Stat. 19.85(1)(c) considering employment promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, regarding the Water Operator II position.

The commission convened into closed session on a roll call vote at 4:37pm.

Howell/Frame motion to return to open session pursuant to Wis. Stat. 19.85(2) and take action on any items discussed in closed session.

The commission returned to open session on a roll call vote at 5:00pm.

Howell/Frame motion to direct the Utility Director to proceed as discussed in closed session.

Adjourn

Howell/Binn motion to adjourn at 5:02pm. Passed 6-0.

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY
THE LAKE GENEVA UTILITY COMMISSION**