

CITY OF LAKE GENEVA FINANCE, LICENSING, AND REGULATION COMMITTEE
TUESDAY, MARCH 19, 2024 - 4:30 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, Cindy Yager, and Tim Dunn

Call to Order by Chairperson Howell

Howell called the meeting to order at 4:30 p.m.

Roll Call

Present: Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, Cindy Yager, and Tim Dunn (who arrived at 4:03 p.m.)
Absent: None

Comments from the public limited to 5 minutes, limited to items on this agenda

None.

Approval of the Finance, Licensing, & Regulation Committee minutes from March 5, 2024, as prepared and distributed

Motion by Yunker to approve. Seconded by Fesenmaier. No discussion. Motion carried by unanimous voice vote.

Licenses & Permits

Discussion/Recommendation regarding Temporary Operator License applications filed by William Briggs, Tom Bachmann, Angela Carlson, David McConnell, Karlee Pass, Emily Syring, and Roger Wolff for the event of Spring Wine Walk to take place on April 7, 2024, located at various downtown businesses.

Motion by Fesenmaier to approve. Seconded by Yager. No discussion. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding a Tier 2 Event Permit application filed by the Lake Geneva Business Improvement District for the event of Murals in Motion, to take place in Flat Iron Park and various downtown businesses from May 15-19, 2024, with a rain date of June 5-9, 2024

Motion by Fesenmaier to approve. Seconded by Yager. No discussion. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding a Public Event Permit application filed by Lakeland Community Church for the event of Church in the Park to take place on July 7, 2024, from 7:00 am to 12:00 pm, located at Flat Iron Park.

Motion by Yager to approve. Seconded by Yunker. Some discussion among the committee members. Fesenmaier moved to amend the original motion to require that sound from the event not go beyond the property line of the park. Seconded by Yager. Amendment carried by unanimous voice vote. Original motion carried by unanimous voice vote.

Discussion/Recommendation regarding Resolution 24-R22, a resolution adopting 2023 transfers from the Lakefront Special Revenue Fund and the Parking Special Revenue Fund to the General Fund.

Motion by Yunker to approve. Seconded by Howell. The committee asked that Comptroller Pisarcik to explain the purpose of the resolution. Pisarcik advised that some of the funding was being transferred back to the general fund. With \$75,000 remaining in both the Lakefront Special Revenue Fund and the Parking Special Revenue Fund. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding Resolution 24-R23, a resolution adopting a 2023 year- end budget amendment authorizing the re-allocation of fund in the 2023 budgets for certain revenues and expenditures exceeding their 2023 budgets.

Motion by Yunker to approve. Seconded by Yager. General discussion among the committee members with input from Comptroller Pisarcik.

Discussion/Recommendation regarding Ordinance 24-01, an ordinance amending Section 49 (3), Personnel Committee, of Chapter 2, Administration, of the City of Lake Geneva Municipal Code, as it relates to periodic evaluations of department heads (recommended by Personnel Committee on March 4, 2024).

Motion by Fesenmaier to approve. Seconded by Howell for purposes of discussion. Extensive discussion among committee members and City Administrator Nord. Fesenmaier so moved to send this topic back to the Personnel Committee, seconded by Yager. Motion carried by 3-2 roll call with Howell and Yunker voting no.

Discussion/Recommendation regarding updated City Policy Manual (recommended by Personnel Committee on May 4, 2024).

Motion by Howell to approve. Seconded by Fesenmaier. Extensive discussion among the committee members and Administrator Nord. Motion carried by 3-2 vote with Fesenmaier and Yager voting no.

Discussion/Recommendation regarding a fuel pump replacement proposal from Walts Petroleum in an amount not to exceed \$30,360.69.

Motion by Fesenmaier to approve. Seconded by Yager. General discussion concerning the funding source for this expenditure. Comptroller Pisarcik identified the source for the committee. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding declaring Thursday, July 11, 2024, as "Lake Geneva Day" and that all City Resident Parking Permit Holders have free parking all day.

Motion by Yunker to approve. Seconded by Yager. No discussion. Motion carried by unanimous voice vote.

Presentation of Accounts

Pre-Paid Checks: \$61,216.84

Motion by Yager to approve. Seconded by Yunker. No discussion. Motion carried by unanimous voice vote.

Regular Checks: \$394,518.58

Motion by Yunker to approve. Seconded by Yager. No discussion. Motion carried by unanimous voice vote.

Adjournment

At 4:30 p.m. Yunker so moved to adjourn. Seconded by Yager. Motion carried by unanimous voice vote.

David Nord
City Administrator