



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

CITY OF LAKE GENEVA REGULAR COMMITTEE OF THE WHOLE
MONDAY, MAY 6, 2024 - 6:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Council President: Mary Jo Fesenmaier

Council Vice-President: Cindy Yager

Alderpersons: Sherri Ames, Shari Straube, Linda Frame, Peg Esposito, Joel Hoiland, Ken Howell

CITY HALL WILL BE OPEN TO THE PUBLIC DURING ALL MEETINGS. IF YOU WISH TO LISTEN OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:

1. Links to the City of Lake Geneva's live video stream can be found at <https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream>
2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free)
Access Code: 9746153

AGENDA

1. Call to order-Council President Fesenmaier
2. Pledge of Allegiance-Aldersperson Hoiland
3. Roll Call
4. Approval of the Committee of the Whole Minutes from February 5, 2024, as prepared and distributed
5. Comments from the public as allowed by Wis. Stats. §19.84(2), except for public hearing items. Comments will be limited to 5 minutes. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion and consideration.
6. Presentation regarding No Mow May: Julie Hall, UW-Extension
7. **STANDING COMMITTEE REPORTS.** The following Aldermen will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. It is not contemplated that these matters will be discussed or acted on but referrals to the appropriate committees and/or individuals will be made.
 - a. Finance, License, and Regulation Committee-Chair Howell
 - b. Personnel Committee-Chair Yager

- c. Public Works Committee-Chair Fesenmaier
- d. Piers, Harbor, and Lakefront Committee-Chair Frame

8. **COMMITTEE, COMMISSION AND BOARD REPORTS.** The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.

- a. Utility Commission-Fesenmaier and Howell
- b. Tree Board-Esposito
- c. Police and Fire Commission-Straube
- d. Plan Commission-Esposito
- e. Board of Park Commissioners-Yager
- f. Library Board-Ames
- g. Historic Preservation Commission-Esposito
- h. Avian Committee-Yager
- i. Tourism Commission-Fesenmaier and Howell
- j. Cemetery Board-Frame

9. **COUNCIL REPRESENTATIVES SERVING ON OTHER BOARDS AND COMMITTEES.** The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.

*No meeting or materials posted on the City website.

- a. *VISIT Lake Geneva-Yager
- b. *Geneva Lake Museum-Hoiland
- c. *Lake Geneva Economic Development Corporation-Hoiland and Yager
- d. Geneva Lake Environmental Agency-Fesenmaier
- e. *Geneva Lakes Family YMCA-Straube
- f. *Geneva Lake Use-Frame
- g. Business Improvement District-Ames
- h. Geneva Lake Law Enforcement Agency-Frame

10. Future meeting date: June 3, 2024 at 6:00 p.m.

11. Adjournment

A quorum of the Council may be present; however, no official Council action will be taken.

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.

CITY OF LAKE GENEVA REGULAR COMMITTEE OF THE WHOLE MINUTES
MONDAY, FEBRUARY 5, 2024 - 6:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Council President: Mary Jo Fesenmaier
Council Vice-President: Cindy Yager
Alderpersons: Joan Yunker, Shari Straube, Linda Frame, Peg Esposito, Tim Dunn, Ken Howell

Call to order - Council President Fesenmaier

Pledge of Allegiance - Alderperson Dunn
Alderperson Dunn led the Committee in the Pledge of Allegiance.

Roll Call
Present: Fesenmaier, Yager, Yunker, Straube, Frame, Esposito, Dunn, Howell
Absent: None

Presentation regarding Spongy Moths: Jon Foster, Public Works
Motion by Esposito, second by Frame to suspend the rules and move agenda items 7 and 8 up to be next on the agenda.
No discussion. Motion carried 8-0.
City Arborist Jon Foster gave a presentation on tree damage caused by Spongy Moths.
Questions and discussion followed between Mr Foster and the Committee.

Presentation regarding Cicadas: Jon Foster, Public Works
Mr. Foster gave a presentation on Cicadas and tree damage.
Discussion and questions between Mr. Foster and the Committee followed.

Approval of the Committee of the Whole Minutes from December 4, 2023, as prepared and distributed
Motion by Esposito to approve, second by Frame.
Motion by Fesenmaier to amend to show Alderperson Straube as present with her arrival time under Roll Call, second by Frame.
No discussion. Motion carried 8-0.
Original motion as amended carried 8-0.

Comments from the public as allowed by Wis. Stats. §19.84(2), except for public hearing items. Comments will be limited to 5 minutes. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion and consideration.
Todd Krause, 1112 Wisconsin St; spoke on finances, and asked for clarification on details pertaining to bonding and the fund balance.

Sherri Ames, 603 Center St; thanked Mr. Foster for tonight's presentations, the Short Term Rental Ad Hoc Committee not being approved, transparency in parks funding, the Hwy 50 project, plans for Hillmoor and the Hillmoor Ad Hoc Committee, and thanked all the Council members for being present tonight.

Don Root, W3170 MacDonald Rd; spoke about Hillmoor and the importance of the City taking its time with any decision.

Spyro Condos, 1760 Hillcrest Dr; spoke about the Hillmoor property, public access, the Hillmoor Ad Hoc Committee, and the importance of public input.

Fed Gahl, 661 S Lakeshore Dr; spoke in response to Mr Condos' comments regarding Hillmoor.

Hillmoor Ad Hoc Committee Report-Mayor Klein

Mayor Klein gave an update on Committee activity, including a living amphitheater proposal, and clarified the timeline of the purchase of the Hillmoor property.

General questions and discussion followed.

STANDING COMMITTEE REPORTS. The following Aldermen will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. It is not contemplated that these matters will be discussed or acted on but referrals to the appropriate committees and/or individuals will be made.

Finance, License, and Regulation Committee-Chair Howell

Aldersperson Howell reported on upcoming agenda items for tomorrow's meeting.

Questions followed regarding the Avenu STR software, the fund balance, and road improvement funding from the State.

Personnel Committee-Chair Dunn

No report given.

Discussion followed regarding the frequency of the meetings and the Ordinance pertaining to the Personnel Committee.

Public Works Committee-Chair Straube

Aldersperson Straube gave an update on recent activity including the John's Disposal contract, the City Hall boilers, potential traffic signal at Edwards & Townline Rd, the George St Alley, and Symphony Bay Stage 4 regarding stop signs at 3 or 4 way intersections. Upcoming items include Manning Way bike trail, Riviera Beach sidewalk, South St pedestrian crossing, and Urbanized Area Boundary.

Discussion followed regarding the bridge in Hillmoor, grants, and the coordination with the Ad Hoc Committee. Further discussion followed on the potential traffic signal on Townline Rd and grants available, and the Hwy 50 public input sessions.

Piers, Harbor, and Lakefront Committee-Chair Yunker

Aldersperson Yunker reported that the Lagoon Slip RFPs are upcoming.

COMMITTEE, COMMISSION AND BOARD REPORTS. The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.

Utility Commission-Frame and Howell

Aldersperson Howell reported on recent water main breaks and coordination with WisDot on the Hwy 50 project.

Aldersperson Frame reported on a water use request from the Grand Geneva.

Tree Board-Esposito

Aldersperson Esposito thanked City Arborist Foster for his presentations, spoke on ideas for involving the public in mitigation of spongy moths and tree protectors for the downtown area.

Police and Fire Commission-Yunker

Aldersperson Yunker reported that the shared services contract with Linn was recently approved.

Plan Commission-Yunker

No report.

Discussion followed regarding the Short Term Rental Ordinance review.

Board of Park Commissioners-Frame

The January was canceled, no report given.

Library Board-Fesenmaier

Aldersperson Fesenmaier reported on the great work the Library staff is doing regarding outreach.

Historic Preservation Commission-Dunn

The January meeting was canceled, no report given.

Avian Committee-Yager

Alderpersion Yager reported that the Committee is working on submitting the Bird City Application.

Tourism Commission-Fesenmaier and Howell

Alderpersion Fesenmaier reported that the VISIT Lake Geneva contract was successfully renewed.

Cemetery Board-Fesenmaier

Alderpersion Fesenmaier reported that the board is continuing to work on policies and procedures and that the board is hopeful to send members to the statewide conference at the Grand Geneva this fall.

COUNCIL REPRESENTATIVES SERVING ON OTHER BOARDS AND COMMITTEES. The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.

*No meeting or materials posted on the City website.

*VISIT Lake Geneva-Yager

Alderpersion Fesenmaier thanked VISIT and Public Works for their hard work on Winterfest and announced that VISIT has been invited to give a presentation at the March Committee of the Whole meeting.

Alderpersion Frame thanked the Police Department for the aerial pictures taken during Winterfest.

*Geneva Lake Museum-Dunn

Alderpersion Dunn reported on attendance and Tuesdays at Two, and announced that the elevator at the museum is under construction.

*Lake Geneva Economic Development Corporation-Howell and Yager

No meeting, no report given.

Geneva Lake Environmental Agency-Dunn

Alderpersion Dunn announced that the Agency has moved to their new location.

General discussion followed on the difference in accommodations between the new and old locations.

*Geneva Lakes Family YMCA-Straube

No report given.

*Geneva Lake Use-Esposito

No meeting, no report given.

Business Improvement District-Straube

Alderpersion Straube gave an update on items including new members, the election of officers, and the calendar of events.

Geneva Lake Law Enforcement Agency-Mayor Klein

Mayor Klein reported that the agency has not met, but that activity will be picking up soon.

Adjournment

Motion by Straube to adjourn, second by Esposito.

No discussion. Motion carried 8-0.

The Committee adjourned at 7:17pm.

These minutes are unofficial until approved by the Committee.

Vanessa Jahns
Deputy Clerk

Sec. 82-1. Control of weeds and grasses. [Code 1992, § 15.10; amended 8-22-2022 by Ord. No. 22-06]

- (a) Mowing required. No person owning, leasing or otherwise controlling property within the City shall permit to grow noxious weeds and grasses as defined in W.S.A. § 66.0407. In addition, any grasses, lawns or weeds exceeding one foot in height are declared to be noxious weeds. To prevent such growth and pollination, every property owner, lessee or person in control of property shall mow or cause to be mowed upon such premises all grasses or weeds exceeding one foot in height, regardless of such weeds' nature or effect on the environment.
- (b) Mowing by city; costs; collection. The Weed Commissioner shall enforce this section from June 1 to December 31 each year, and if any person fails to comply, the Commissioner shall, after five days' written notice to the owner, lessee or person in control of such property, cause the premises to be mowed and report the cost in writing to the City Clerk in the manner provided in W.S.A. § 66.0517. Such charge shall be spread on the tax roll as a special tax to be collected in the same manner as other taxes, unless such lands are exempt from taxation.
- (c) This section shall not apply to "natural areas," which shall be defined as densely wooded areas, wetlands, marshes, floodplains or City-approved conservancy areas, certain DNR land exempted in W.S.A. § 66.0407 and managed natural landscape areas as defined in Subsection (d) below. Stormwater pond areas are exempted as to the length of the grass if the grass conforms to the approved plans for the stormwater pond, but noxious weeds shall be controlled within the stormwater pond areas.
- (d) Right to install and maintain a managed natural landscape. An owner, authorized agent, or authorized occupant of any privately owned lands or premises may, consistent with this subsection and all other applicable laws, statutes, rules and ordinances, install and maintain a managed natural landscape.

- (1) Definitions. As used in this section, the following terms shall have the meanings indicated:

MANAGED NATURAL LANDSCAPE — A planned, intentional and maintained planting of native or nonnative grasses, wildflowers, forbs, ferns, shrubs or trees, including but not limited to rain gardens, meadow vegetation, and ornamental plantings.

MEADOW VEGETATION — Grasses and flowering broad-leaf plants that are native to, or adapted to, the State of Wisconsin and that are commonly found in meadow and prairie plant communities, not including noxious weeds.

ORNAMENTAL PLANT — Grasses, perennials, annuals and groundcovers purposefully planted for aesthetic reasons.

RAIN GARDEN — A native plant garden that is designed not only to aesthetically improve properties, but also to reduce the amount of stormwater and accompanying pollutants from entering streams, lakes and rivers.

TURF-GRASS LAWN — A lawn comprised mostly of grasses commonly used in regularly cut lawns or play areas (such as but not limited to bluegrass, fescue, and ryegrass blends), intended to be maintained at a height of no more than one foot.

- (2) Findings. The City Council finds that the installation and maintenance of managed natural landscapes is beneficial to the City's environment and its residents and serves to further adopted City goals in that managed natural landscapes require fewer potentially harmful and costly inputs, improve stormwater retention, increase water quality and biodiversity, reduce greenhouse gas emissions, and provide habitat for wildlife, such as birds, butterflies and other beneficial insects and species.
- (3) Requirements.
- a. Managed natural landscapes may include plants and grasses in excess of one foot in height and which have gone to seed, but may not include any noxious weeds and must be maintained so as to not include unintended vegetation.
 - b. Managed natural landscapes may not include any plantings which, due to location and manner of growth, constitute a hazard to the public or may cause injury or damage to persons or property.
 - c. Managed natural landscapes shall not include turf-grass lawns left unattended for the purpose of returning to a natural state.
 - d. Natural landscape management.
 1. Natural landscape management as used in this section shall mean the management and maintenance of a lawn upon which the plantings will exceed 12 inches in length. Proper management and maintenance techniques shall be employed.
 2. Property owners who wish to plant and cultivate a natural landscape area may do so in accordance with State of Wisconsin Department of Natural Resources Publication PUB-NH-936. "Property owner" shall be defined to include the legal titleholder and/or the beneficial owner of any such lot according to most current City records. Natural landscape management shall include the planting and cultivating of natural lawns or landscapes on property legally owned by the property owner. The installation of a natural lawn or landscaping on any City-owned property, including street rights-of-way, which shall include at a minimum property located between the sidewalk and the street or a strip not less than 10 feet adjacent to the street where there is no sidewalk whether the area is under public or private ownership, shall be limited to the following:
 - [a] Plantings shall not exceed 24 inches in height and obstruct curbs, gutters, roadways or sidewalks.
 - [b] Permanently installed irrigation systems are not allowed.
 - [c] Sight distances must be maintained at all times.
 - [d] Trees or bushes planted in the City-owned property or right-of-way area, as described above, shall have written approval from the City Arborist prior to planting.

What's the Deal with "No Mow May?"



Horticulture Program
DIVISION OF EXTENSION
UNIVERSITY OF WISCONSIN-MADISON

Presented by:
Julie Hill
Horticulture Educator
Walworth, Rock and
Jefferson Counties

**"No Mow May"
Pause mowing
during May to
allow flowers
to bloom
in your lawn.**



**2019
Plantlife (UK)**

**2020
Appleton (WI, USA)**

**Sparked nationwide
movement**



What does the research say?

↑ Mowing

↓ Diversity

↓ Mowing

↑ Diversity





**Do pollinators benefit from
unmowed lawns?**

A **pollinator** is any animal that visits flowering plants and transfers pollen from flower to flower.



White-lined sphinx moth



Clouded sulphur butterfly



Drone fly



Great black wasp



Hover fly



Wasps



Goldenrod soldier beetle



Ruby-throated hummingbird

What do pollinators need?



Blooming
flowers



Safe places
to nest,
overwinter, hide



Protection from
pesticides

**A lawn that
consists solely of
turfgrass provides
little to no food
sources for
pollinators.**



Lawns that are mowed less often and use less herbicides tend to have more flowering plants.



I want to participate in "No Mow May," what do I need to know?



Check your
local ordinances



Reduce or eliminate
pesticides



**The 1st mow in June will be stressful
to your mower and turfgrass plants.**

Transitioning from "No Mow May"

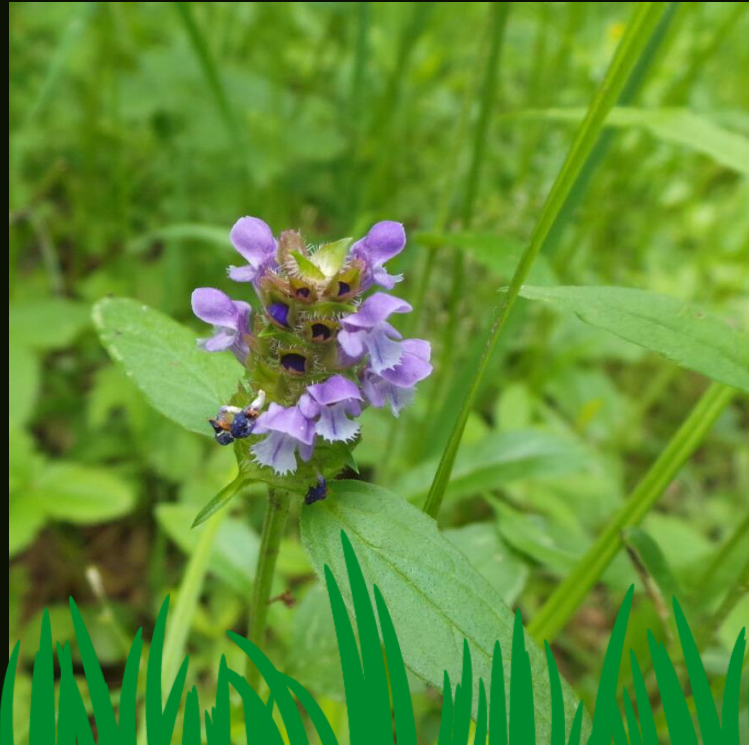


Can my lawn be more pollinator friendly?

Mow
less
often

Add low
growing
flowering
plants

Self-heal
(*Prunella vulgaris*)



Creeping thyme
(*Thymus serpyllum* 'Album')



Can my lawn be more pollinator friendly?

Mow
less
often

Add low
growing
flowering
plants

Plant a
"bee lawn"

Reduce
pesticides

Consider
reducing
the size
of your
lawn

**Supporting
pollinators
goes beyond
pausing the
mower for a
month.**



A photograph of a garden scene. In the foreground, there is a white arched trellis structure. Behind it, a white picket fence runs across the middle ground. Beyond the fence is a field of yellow flowers, possibly Black-eyed Susans. In the background, there are green trees and a small yellow building with a red roof. A white deck is visible on the right side of the image.

**Pollinators need blooming flowers
from April to October.**



**Insects need suitable shelter to nest,
overwinter, and hide.**



Exposure to pesticides can negatively impact pollinators.

Add flowers
Leave areas for nesting
Reduce or eliminate
pesticides



WHAT'S THE DEAL WITH "NO MOW MAY?"



Extension

UNIVERSITY OF WISCONSIN-MADISON
HORTICULTURE PROGRAM

WHAT IS "NO MOW MAY?"

The goal of "No Mow May" is to pause mowing lawns during May to allow flowering plants to help provide food for pollinators. Early spring is a time where floral resources are often limited for pollinators, *especially in urban and suburban landscapes.*

Tips for participating in "No Mow May"

Check your local ordinances. There might be restrictions on grass height and other local restrictions that apply to yard care.

Reduce or eliminate chemical pesticides from your yard.

After May, make a smooth transition for your lawn to minimize stress to your mower and turf:

- Make sure your mower's blades are sharp.
- If using a gas-powered mower, plan on using more gasoline.
- Raise your mower as high as it can go. It will likely take several mows to get your lawn back to a desired height.
- If you have a lot of lawn clippings, spread them out, rake them up or use them in your compost so they don't smother the underlying lawn.
- For the remainder of the season, mow when needed. Keeping your lawn at 3-4" is good for overall turf health.



Do pollinators benefit from my unmowed lawn in May?

It depends! Lawns that consist solely of turfgrass provide little to no resources for pollinators. Lawns that also contain low-growing flowering plants can serve as a food source for pollinators in early spring. Research shows that lawns that are mowed less often promotes more flowers. Also, lawns that use less herbicides tend to have more flowering plants, which could support a greater diversity of pollinators and other insects.

POLLINATORS NEED...



Blooming flowers to feed on all season long.



Safe places to nest, overwinter and hide.



Protection from pesticides.





Options to help your lawn and yard be more pollinator friendly year round

- Assess your landscape for the quality and quantity of pollinator habitat you have available. The Wisconsin Online Pollinator Habitat Assessment tool can help!
- Mow less often. Lawns that are mowed less often promote more flowers because the flowers aren't being mowed off.
- Add low-growing flowering plants to your lawn to provide nectar and pollen to a wide range of pollinators throughout the season. Dutch white clover, self-heal and creeping thyme are good choices.
- Reduce the size of your lawn or transform part of it to a "bee lawn." The University of Minnesota bee lawns website can help!
- Plant pollinator-friendly trees, shrubs and flowers.
- Leave places for pollinators to nest, overwinter and hide, such as leaves, undisturbed ground, brush piles, etc.
- Reduce or eliminate pesticide applications to your lawn and yard. Before applying chemical treatments, properly identify or diagnose the problem or issue.
- After your plant problem has been identified, learn your options and try non-chemical methods first.
- If chemical options are warranted, use pesticides responsibly. Check the label for any potential hazards to pollinators. Choose the least toxic, least persistent option. Follow the label for all preparation, application, storage, disposal and safety information.



READ THE LABEL!

Pesticides can impact food sources for pollinators and cause them direct harm.

Check the label for the *bee icon* to signal the pesticide's potential hazard to pollinators.

Resources

UW-Madison Division of Extension Horticulture
hort.extension.wisc.edu

Ask Your Gardening Question
go.wisc.edu/PlantQ

Extension Horticulture Pollinator Resources
hort.extension.wisc.edu/pollinators

Wisconsin Online Pollinator Habitat Assessment Tool
pollinators.wisc.edu/habitat

Lawn Maintenance
hort.extension.wisc.edu/articles/lawn-maintenance

Bee Lawns (University of Minnesota) -
extension.umn.edu/landscape-design/planting-and-maintaining-bee-lawn

National Pesticide Information Center
npic.orst.edu

Bee City USA -Summaries Of Published Studies Of Conservation Benefits Of Reduced Mowing
beecityusa.org/reduced-mowing-studies



Extension

UNIVERSITY OF WISCONSIN-MADISON
HORTICULTURE PROGRAM





Tree Troubles: Factors of Tree Decline and Spongy Moth Management

There are a variety of factors contributing to the declining health of trees in our landscape, in particular the oaks. In addition, spongy moths have become a well-known pest in the past couple years. Join us to learn about the stressors facing trees, how to promote healthy trees and options for managing spongy moths in your yard.

MAY 7, 5:30 – 6:30 P.M.

Irvin L Young Memorial Library
1431 W Center Street, Whitewater

Questions? Contact
Julie Hill at
julie.hill@wisc.edu
or 262-741-4958

MAY 9, 6:00 – 7:00 P.M.

Matheson Memorial Library
101 N. Wisconsin Street, Elkhorn



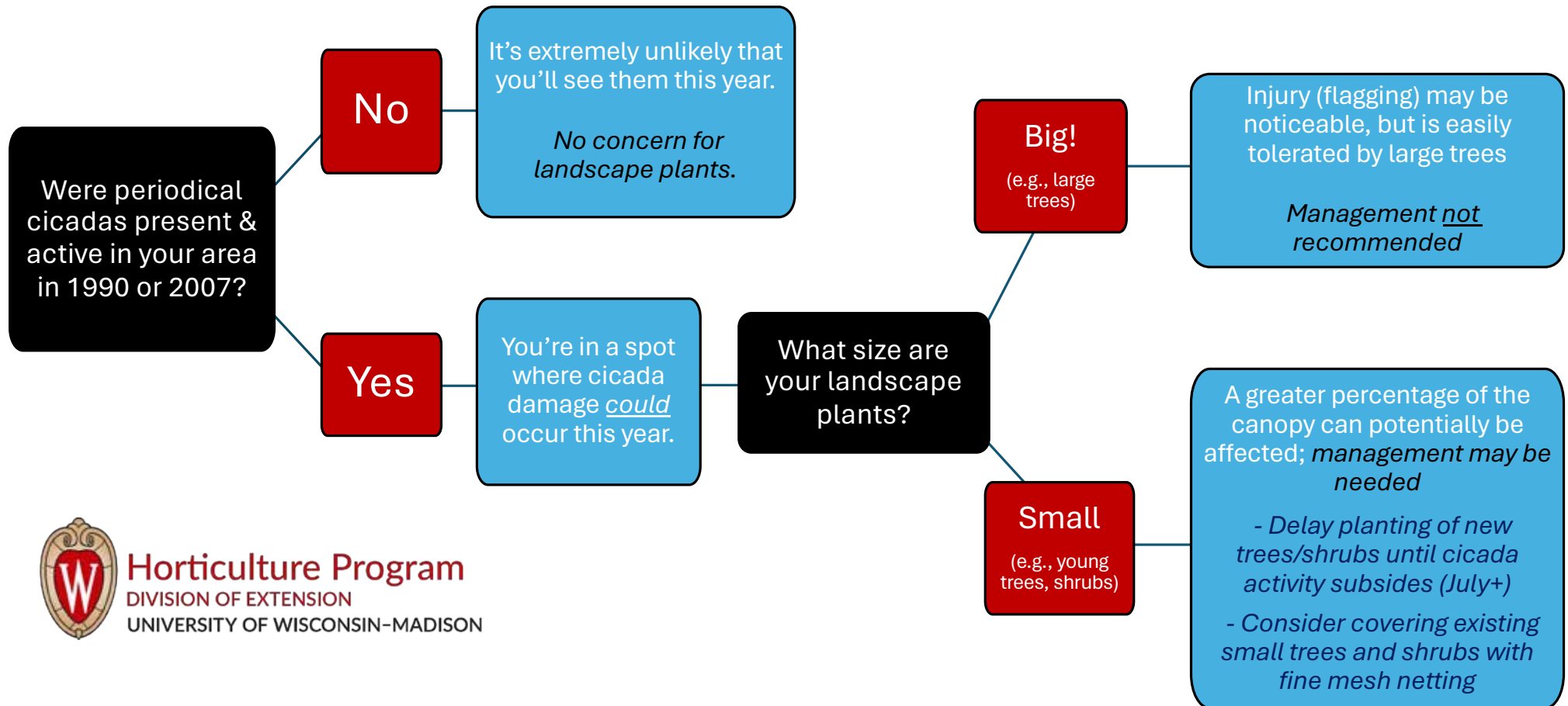
Julie Hill

Horticulture Educator
UW-Madison Division of
Extension



Horticulture Program
DIVISION OF EXTENSION
UNIVERSITY OF WISCONSIN-MADISON

Should I worry about periodical cicada damage to my landscape plants?



Should I worry about periodical cicada damage to my landscape plants?

A flowchart to help with management-related decisions

- If you're concerned about periodical cicada damage to landscape plants, ask yourself or a neighbor if these insects were present in your yard or neighborhood in 2007.
- If they were not present in 2007, *it's highly unlikely that you'll see them this year. In that case, there's no concern for landscape plants and management is not needed at all. Most Wisconsinites will not have periodical cicadas in their yards.*
- If you live in a location that historically had periodical cicadas, it's possible that cicada damage could occur this year as females cut into twigs to lay eggs.
- The next important factor is plant size. If you only have large trees in your yard, management is not needed or feasible. Damage—known as “flagging”—can be conspicuous on large trees, but is well tolerated.
- If you have plants that may be more susceptible to damage (such as small trees), the best approach is to cover trees with fine mesh netting (mesh size of a quarter inch or less). Place the netting over the canopy and secure it to the main trunk of the tree. The netting should be placed before cicadas emerge in large numbers and can be removed in July once cicada activity subsides.
- Research studies have shown that **pesticides are generally ineffective at preventing damage to small landscape plants and pesticide treatments are not recommended.**
- Another scenario to consider relates to the planting of new landscape plants this year. If you live in a spot with periodical cicadas, one easy option is to delay planting until July or later, after periodical cicada activity subsides.

Guide created by PJ Liesch, UW Insect Diagnostic Lab

The “Buzz” About Periodical Cicadas



Horticulture Program
DIVISION OF EXTENSION
UNIVERSITY OF WISCONSIN-MADISON

This spring offers an amazing opportunity to experience the rare emergence of periodical cicadas in Wisconsin.



Free Online Program

Wednesday, May 15, Noon–1 p.m.

**Presented by PJ Liesch, Director
of the UW Insect Diagnostic Lab**

Learn about the biology and life cycle of these fascinating insects and their role in the ecosystem. The program also covers when and where to expect cicada activity in Wisconsin and what it could mean for your own yard.

Register now at
go.wisc.edu/Wlgarden24



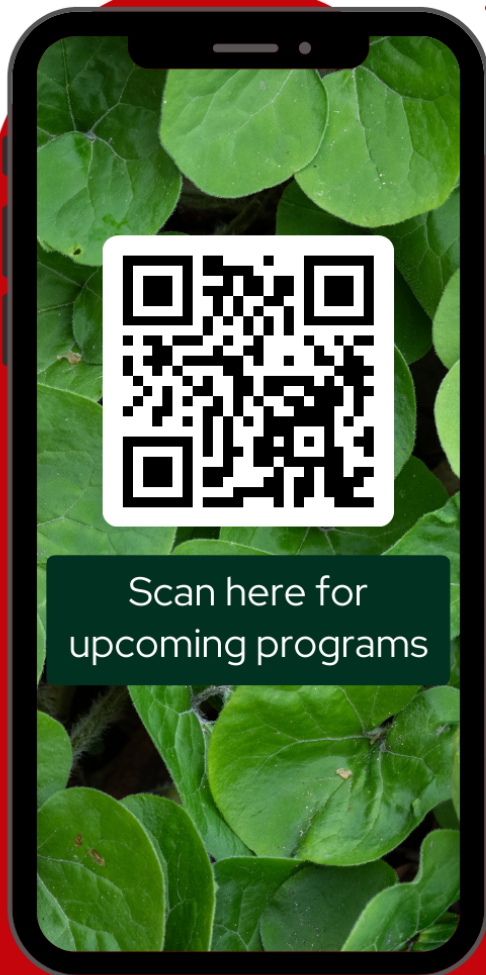
cicadas.wisc.edu
Report your sightings

An EEO/AA employer, University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming, including Title VI, Title IX, the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act requirements.

By sharing sightings of periodical cicadas in your area, you can help UW entomologists track these insects across the state. Plus, explore even more resources and information about cicadas on this website!

Free online gardening programs

View upcoming program schedule at
go.wisc.edu/ExtGardeningPrograms



Suitable for gardeners
of all skill levels



Compatible on desktop,
tablet, and mobile devices



Watch anywhere, any time



Horticulture Program
DIVISION OF EXTENSION
UNIVERSITY OF WISCONSIN-MADISON

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CITY OF LAKE GENEVA FINANCE, LICENSING, AND REGULATION COMMITTEE
TUESDAY, MARCH 19, 2024 - 4:30 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, Cindy Yager, and Tim Dunn

Call to Order by Chairperson Howell

Howell called the meeting to order at 4:30 p.m.

Roll Call

Present: Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, Cindy Yager, and Tim Dunn (who arrived at 4:03 p.m.)
Absent: None

Comments from the public limited to 5 minutes, limited to items on this agenda

None.

Approval of the Finance, Licensing, & Regulation Committee minutes from March 5, 2024, as prepared and distributed

Motion by Yunker to approve. Seconded by Fesenmaier. No discussion. Motion carried by unanimous voice vote.

Licenses & Permits

Discussion/Recommendation regarding Temporary Operator License applications filed by William Briggs, Tom Bachmann, Angela Carlson, David McConnell, Karlee Pass, Emily Syring, and Roger Wolff for the event of Spring Wine Walk to take place on April 7, 2024, located at various downtown businesses.

Motion by Fesenmaier to approve. Seconded by Yager. No discussion. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding a Tier 2 Event Permit application filed by the Lake Geneva Business Improvement District for the event of Murals in Motion, to take place in Flat Iron Park and various downtown businesses from May 15-19, 2024, with a rain date of June 5-9, 2024

Motion by Fesenmaier to approve. Seconded by Yager. No discussion. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding a Public Event Permit application filed by Lakeland Community Church for the event of Church in the Park to take place on July 7, 2024, from 7:00 am to 12:00 pm, located at Flat Iron Park.

Motion by Yager to approve. Seconded by Yunker. Some discussion among the committee members. Fesenmaier moved to amend the original motion to require that sound from the event not go beyond the property line of the park. Seconded by Yager. Amendment carried by unanimous voice vote. Original motion carried by unanimous voice vote.

Discussion/Recommendation regarding Resolution 24-R22, a resolution adopting 2023 transfers from the Lakefront Special Revenue Fund and the Parking Special Revenue Fund to the General Fund.

Motion by Yunker to approve. Seconded by Howell. The committee asked that Comptroller Pisarcik to explain the purpose of the resolution. Pisarcik advised that some of the funding was being transferred back to the general fund. With \$75,000 remaining in both the Lakefront Special Revenue Fund and the Parking Special Revenue Fund. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding Resolution 24-R23, a resolution adopting a 2023 year- end budget amendment authorizing the re-allocation of fund in the 2023 budgets for certain revenues and expenditures exceeding their 2023 budgets.

Motion by Yunker to approve. Seconded by Yager. General discussion among the committee members with input from Comptroller Pisarcik.

Discussion/Recommendation regarding Ordinance 24-01, an ordinance amending Section 49 (3), Personnel Committee, of Chapter 2, Administration, of the City of Lake Geneva Municipal Code, as it relates to periodic evaluations of department heads (recommended by Personnel Committee on March 4, 2024).

Motion by Fesenmaier to approve. Seconded by Howell for purposes of discussion. Extensive discussion among committee members and City Administrator Nord. Fesenmaier so moved to send this topic back to the Personnel Committee, seconded by Yager. Motion carried by 3-2 roll call with Howell and Yunker voting no.

Discussion/Recommendation regarding updated City Policy Manual (recommended by Personnel Committee on May 4, 2024).

Motion by Howell to approve. Seconded by Fesenmaier. Extensive discussion among the committee members and Administrator Nord. Motion carried by 3-2 vote with Fesenmaier and Yager voting no.

Discussion/Recommendation regarding a fuel pump replacement proposal from Walts Petroleum in an amount not to exceed \$30,360.69.

Motion by Fesenmaier to approve. Seconded by Yager. General discussion concerning the funding source for this expenditure. Comptroller Pisarcik identified the source for the committee. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding declaring Thursday, July 11, 2024, as "Lake Geneva Day" and that all City Resident Parking Permit Holders have free parking all day.

Motion by Yunker to approve. Seconded by Yager. No discussion. Motion carried by unanimous voice vote.

Presentation of Accounts

Pre-Paid Checks: \$61,216.84

Motion by Yager to approve. Seconded by Yunker. No discussion. Motion carried by unanimous voice vote.

Regular Checks: \$394,518.58

Motion by Yunker to approve. Seconded by Yager. No discussion. Motion carried by unanimous voice vote.

Adjournment

At 4:30 p.m. Yunker so moved to adjourn. Seconded by Yager. Motion carried by unanimous voice vote.

David Nord
City Administrator

CITY OF LAKE GENEVA FINANCE, LICENSING, AND REGULATION COMMITTEE
TUESDAY, APRIL 3, 2024 - 4:30 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, Cindy Yager, and Tim Dunn

Call to Order by Chairperson Howell

Howell called the meeting to order at 4:30 p.m.

Roll Call

Present: Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, Cindy Yager, and Tim Dunn.

Absent: None

Comments from the public limited to 5 minutes, limited to items on this agenda

Sheri Ames, 603 Center Street, Lake Geneva thanked Alderpersons Yunker and Dunn for their service to the FLR Committee.

Andrea Christian, 250 Havenwood Drive, Lake Geneva addressed agenda item number six (6) by reading a statement concerning her objections to the current, proposed design for the ramp.

Approval of the Finance, Licensing, & Regulation Committee minutes from March 19, 2024, as prepared and distributed

Motion by Yager to approve. Second by Dunn. No discussion. Motion carried by unanimous voice vote.

Licenses & Permits

Discussion/Recommendation regarding a Public Event Permit Application with Street Use filed by Fat Tire Charity Ride for the event of Fat Tire Charity Ride to take place on September 21, 2024, from 8:00 am to 6:00 pm, located on various streets beginning and ending at Champs Sports Bar, 747 W Main St, Lake Geneva.

Motion by Yager to approve. Second by Fesenmaier. Administrator Nord confirmed that, per the City's adopted fee structure, this particular event includes a waiver of fees for reserved parking. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding an Alcohol License Premises Extension Application filed by Lake City Social for the event of Murals in Motion Art Party to take

place May 17, 2024, from 3:00pm to 10:00pm and May 18, 2024, from 11:00 am to 10:00 pm, located at the parking lot of 111 Center St, Lake Geneva.

Motion by Yager to approve. Second by Yunker. No discussion. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding a Temporary Class "B"/ "Class B" fermented malt beverage and wine license application filed by the Walworth County Food & Diaper Bank for the event of Bacon Fest to take place from May 31, 2024, to June 2, 2024, located at the Bacon Fest Beer Tent, Flat Iron Park, Lake Geneva.

Motion by Yager to approve. Second by Yunker. No discussion. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding a temporary Operator License Application filed by Tamela M Dunn for the event of Bacon Fest to take place from May 31, 2024, to June 2, 2024, located in Flat Iron Park

Motion by Yager to approve. Second by Dunn. No discussion. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding a Public Event Permit filed by the Lake Geneva Farmers Market for the event of Lake Geneva Farmers market to take place every starting May 2, 2024, to October 31, 2024 from 7:00 am to 2:00 pm, located at 330 Broad St, Lake Geneva.

Motion by Yager to approve. Second by Dunn. Administrator Nord confirmed that, per the City's adopted fee structure, this particular event includes a waiver of fees for reserved parking. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding an ADA ramp with handrail at the Riviera Sidewalk and to identify a funding source (Recommended by the Public Works Committee on March 25, 2024)

Motion by Yager to approve. Second by Yunker. General discussion was held among the committee members concerning the need for further discussion on the project. Comptroller Pisarcik stated that this is not a budgeted project, and the City could potentially amend the Capital Projects program for budget year 2024 or 2025 to provide funding for the ramp and handrail. After additional discussion Dunn moved to refer this topic back to the Public Works Committee for discussion about funding as well as look at the proposed design and concerns expressed during public comment. Second by Yunker the motion. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding the possible addition of a crosswalk on Townline Rd. at Sonata Way and to identify a funding source (Recommended by the Public Works Committee on March 25, 2024)

Motion by Yager to approve. Second by Fesenmaier. General discussion among the committee members. Consensus to do the entire project in 2024. Comptroller Pisarcik stated that unbudgeted project could be paid for out of the capital budget. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding awarding the bid for the White River Disc Golf Course Pedestrian Bridge Replacement Project to Glen Fern Construction Co for an amount not to exceed \$197,900 (Recommended by the Board of Park Commissioners on March 19, 2024)

Motion by Yager to approve. Second by Dunn. Yager moved to allow the Parks Superintendent to address the committee. Second by Howell. Motion carried by unanimous voice vote. General discussion and questions were covered between the committee and the Superintendent. It was confirmed that this is a budgeted item. After additional discussion, the motion was carried by unanimous voice vote.

Presentation of Accounts

Pre-Paid Checks: \$109,221.51

Motion by Yager to approve. Second by Dunn. No discussion. Motion carried by unanimous voice vote.

Regular Checks: \$144,718.39

Motion by Yager to approve. Second by Dunn. No discussion. Motion carried by unanimous voice vote.

Adjournment

At 4:59 p.m. Yunker so moved to adjourn. Second by Yager. Motion carried by unanimous voice vote.

David Nord
City Administrator

**CITY OF LAKE GENEVA PERSONNEL COMMITTEE
MONDAY, AUGUST 7, 2023 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members: Members: Chairperson Tim Dunn, Linda Frame, Ken Howell, Joan Yunker and Shari Straube

Chairperson Hedlund called the meeting to order at 4:02 p.m.

Roll Call:

Present: Dunn, Frame, Howell, Yunker

Absent: Straube (excused)

Comments from the public limited to 5 minutes, limited to items on this agenda.

Mary Sibbing, representing the Cemetery Board spoke in support of agenda item number 5 and approving option 3 regarding the Park Manager position which was approved by the Board on a 3 – 1 vote.

Aldersperson Cindy Yager addressed the committee concerning agenda item number 5 and recommending various changes in wording.

Aldersperson Mary Jo Fesenmaier addressed the committee concerning agenda items 5 and 6 and recommending various changes in wording for both items.

Andrea Christian addressed the committee concerning agenda item 5 and her desire to see the position be separated from the City's Public Works Department.

Approval of the January 3, 2023, Personnel Committee minutes and prepared and distributed.

Motion to approve by Yunker, seconded by Frame. Motion carried by unanimous voice vote.

At 4:46 Dunn so moved to suspend the rules to allow alders Yager and Fesenmaier to speak during the discussion of agenda items 5 and 6. Seconded by Frame. Motion carried by unanimous voice vote.

Discussion / Recommendation regarding the proposed Park Manager position.

The Comptroller and Public Works Director separately addressed the committee concerning the wage range established for the position as well as explaining why the position's job description was drafted in the manner it was. Various questions were asked by the members of the committee.

Alderperson Yager addressed the committee with her concerns related to the proposed job description for the Park Manager as well as its position in the organizational structure. Various questions and discussion among the members of the committee. Yunker so moved to approve version 3 of the Park Manager job description. Dunn seconded the motion. Motion carried on a 3 -1 vote with Frame voting no.

Discussion / Recommendation regarding the annual employee evaluation form. Alders Fesenmaier and Yager requested that the committee allow them to discuss (meet) with City Administrator Nord concerning the City's current employee evaluation form. Consensus of the committee to allow it. Motion by Howell to continue this matter until a later date. Seconded by Dunn. Motion carried by unanimous voice vote.

Adjournment.

At 5:03 Howell so moved to adjourn. Seconded by Dunn. Motion carried by unanimous voice vote.



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE
MONDAY, APRIL 22, 2024 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Chairperson Mary Jo Fesenmaier, Alderpersons: Shari Straube, Joel Hoiland, Peg Esposito, Cindy Yager

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1. Links to the City of Lake Geneva's live video stream can be found at <https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream>
2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free)
Access Code: 9746153

AGENDA

1. Meeting called to order by Chairperson Fesenmaier
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the March 25, 2024 Public Works Committee minutes
5. Director of Public Works Report
6. Parking Manager Report
7. Engineer Report
8. Discussion / Recommendation for approval of the Lagoon Seawall Repairs construction contract to CK Contractors (Kapur)
9. Discussion / Recommendation 2024 Street Paving Program (Kapur)
10. Discussion Intergovernmental Agreements
11. Discussion/ Recommendation regarding agenda and packets for meetings
12. Future Agenda Items
13. **Adjournment**

This is a meeting of the Public Works Committee. No official Council action will be taken; however, a quorum of the Council may be present.

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE

MONDAY, MARCH 25, 2024 - 4:00 PM

LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Meeting called to order at 4:00 pm

Roll Call: Chairperson Shari Straube, Ken Howell, Cindy Yager, Tim Dunn, and Joan Yunker

Comments from the public limited to 5 minutes, limited to items on this agenda.

Victoria Ross – 301 Cadence Cr. read note from Judy Dara, of 414 Gallant Dr. to address items #10 & #12 and spoke in favor of parking zone at Park Dr. & Commercial Ct. to be reviewed and crosswalk considered at Townline and Sonata.

Amy Sinkowski -1034 George St. item #8 George St. Alleyway. 14 years maintain alleyway mowing, trimming weeding. In favor of vacating alleyway to owners. Second recommendation a division in what residents want vacate property west of her. Doesn't have issue with snow being plowed to the location. Would like to have property vacated.

MaryJo Fesenmeir, 1085 S. Lake Shore Dr. #10 No parking zone hope action to agree corners made into no parking zones and go to FLR to be ticketed. #12 crosswalk across town line to symphony bay to make this a connection path in the back and also pedestrian light. South street crosswalk ask committee to continue so residents can appear and address at next meeting.

Sheri Ames 603 Center St., Thank PWC for getting stuff done in her alley and removal of pole.

Approval of the February 26, 2024, Public Works Committee Minutes

Ald. Yunker approved the February 26, 2024, Public Works Committee minutes, seconded by Ald. Yager. Motion carried 5-0.

Director of Public Works Report

Dir. Earle 2:00 PM on Tuesday at Library presentation. Brush pick-up began today. Finished recycling grant received \$25K. Superintendent city had 18 events which is only one event less than last year. Any plow damage please report to DPW.

Parking Manager Report

Parking Manager, Elder referenced monthly report in packet and stated the high-water mark for the month was Feb. 3rd which was the Saturday of Winterfest with over \$23,000 and on Sunday, parking revenue was \$19,000. Lot B - Riviera booked for 2024, and the shuttle wasn't able to take or provide a ridership report.

Kapur Report

Kapur Representative, Mike Timmers said scheduled meeting this Wed. on Interchange North changes, LG Blvd. sidewalk move some utilities, 2024 Street Programs are being completed, April 11th BID opening, Lagoon Seawall Repairs were completed and favorable. Work scheduled after piers are removed by end of November.

Ald. Yunker wanted more information on seawall timing.

Discussion / Recommendation George Street Alleyway. [Kapur]

Timmers referenced the memo in the packet. Kapur looking for direction on which option to move forward based on the survey response. Ald. Howell asked if Timmers would explain difference between option 1 and option 2 would be long term the city would maintain the right of way, option 2 would be vacate and give to property owners and upkeep (after the city improves it).

Ald. Yager Option 2 like it vacated and other half said no – is there a 50/50 proposal with portions vacated. Earle issue we have if backing out plow into George st. Ald. Yager is there any other alleys in city that has similar Earle Kwik Trip alley off of Williams and one on Dodge St. Doorwood and Sage. Don't have special equipment for these special circumstances. Emergency alley, but residents access on George St.

Ald. Howell asked Earle preference; Earle likes option 2 fixing putting up to standard and vacating all the way to the end.

Ald. Yager possible with multiple alleys contract out to individual company to maintain special right of way issues. Ald. Yager other areas don't present as big of an issue as the others. Ald. Yager if vacated and resident hire contractor difficult without association. Dir. Earle said possible to special assess for snow removal.

Ald. Howell option 2 vacate all the way to the back and if we don't redo alleyway to certain point vacate to the end.

Ald. Straube suggested finding cost of 3rd party to maintain this area.

Ald. Yager motion to continue with DPW coming back with private contractor cost, possible easement, HOA, and enforced by code, seconded by Ald. Howell. Motion carried 5-0.

Discussion / Recommendation Riviera Sidewalk [Kapur]

Timmers stated two options do not have steps and add handrail to the side. Handrail is approx.. \$6,000 more. Dir. Earle ramp is ADA compliant from top to bottom. Reason why stairway was put in was to keep able bodied people out of the way. Going to match the existing fence that's along the beach right now.

Ald. Yager asked about funding. Dir. Earle stated would need to go to FLR and seek where funding would.

Ald. Yager motion to approve with handrail go to FLR for funding source, seconded by Ald. Howell. Motion carried 5-0.

Discussion / Recommendation Possible No Parking Zones on Park Dr. at Commercial Ct. [DPW]

Dir. Earle cars were parked almost all the way through the radius and suggested painting both sides. Checked with PD and ran crash data and there wasn't anything in this area.

Ald. Howell motioned to direct to paint, Ald. Yager. Motion carried 5-0.

Discussion / Recommendation Possible Crosswalk on South St. and Lake Geneva Blvd. and Possible Ped Lane on Lake Geneva Blvd. [Kapur]

Dir. Earle made recommendation to continue as residents from this road were not in the room to provide input or feedback. Ald. Howell who would pay. Dir. Earle pointed out this is across street from school and makes sense to get these kids off the road.

Ald. Howell motioned to continue the item to next month with Kapur sending letters to affected residents with timeline when can be done, seconded by Ald. Yager. Motion carried 5-0.

Discussion / Recommendation Addition of Possible Crosswalk on Townline Rd. at Sonata Way [DPW]

Dir. Earle pricing crosswalk \$5000 to \$7000 curb pan section of grass raises 6 inches and doesn't meet ADA. Dir. Earle pointed out DPW doesn't have funding in the maintenance budget, comptroller stated funding in CIP or next year's budget. No history of accidents per Dir. Earle.

Ald. Yager motioned to forward to FLR with more bids and decide on a funding source at FLR, seconded by Howell. Motion carried 5-0.

Future Agenda Items

- Transferring ownership of Allendale Drive from Stahli USA to the City of Lake Geneva [Utility Commission]

Adjournment

Ald. Howell motioned to adjourn the meeting at 5:00 pm, seconded by Ald. Yager. Motion carried 5-0.

THE CITY OF LAKE GENEVA

First Quarter 2024 Recycling Report

Single Stream, Tons	Year Total	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Mixed Paper	64.9	64.9	0.0	0.0	0.0
Cardboard	36.0	36.0	0.0	0.0	0.0
Glass	38.5	38.5	0.0	0.0	0.0
#1 Plastic	5.7	5.7	0.0	0.0	0.0
#2 Natural HDPE	2.0	2.0	0.0	0.0	0.0
#2 Colored HDPE	2.2	2.2	0.0	0.0	0.0
#3-7 Plastic	1.9	1.9	0.0	0.0	0.0
Rigid Plastic	0.8	0.8	0.0	0.0	0.0
Tin Cans	4.7	4.7	0.0	0.0	0.0
Al Cans	1.5	1.5	0.0	0.0	0.0
Single Stream Total	158	158	0	0	0

Recycled Bulk, Tons	Year Total	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Antifreeze	0.0	0.0	0.0	0.0	0.0
Appliances	1.0	1.0	0.0	0.0	0.0
Batteries	0.0	0.0	0.0	0.0	0.0
Cardboard	1.3	1.3	0.0	0.0	0.0
Metal	1.8	1.8	0.0	0.0	0.0
Oil	0.2	0.2	0.0	0.0	0.0
Tires	1.3	1.3	0.0	0.0	0.0
Recycled Bulk Total	6	6	0	0	0

Total Recyclables	164	164	0	0	0
Total Garbage**	618	618	0	0	0

*Please note that JOHNS does not recycle polystyrene foam.

**Total garbage weight includes weekly garbage and residual garbage removed from recyclables.

***Rigid Plastic is not to be included in grant reporting

Population 7569 *Year to date pounds per capita recycled. WI DNR requires 107 pounds per year.* **41.8**

Recycling Compliance	Year Total	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Warning Tags	0	0			
Written Warnings	0	0			

Report completed by:
Johns Disposal Service, Inc.
107 Co Rd U
Whitewater, WI 53190
(262) 473-4700





To: Public Works Committee
From: Tom Earle, Director of Public Works
RE: April. 2024 Director's Report

PUBLIC WORKS OFFICE & ADMINISTRATION

- Brush and leaf pick pickup started
- Telematics in trucks proving their worth. DPW exonerated in multiple accusations again.
- DPW met again several times with WisDOT regarding the Hwy 50 project and attended the PIM.
- DPW met again with WisDOT regarding the STH 120 (Edwards Blvd) project.
- Attended operations and maintenance seminar in Sun Prairie.
- DPW attended Director seminar in Waukesha
- DPW participated in DOT/County info exchange. Ongoing
- DPW continues to work on the well and charge wells from the Hillmoor irrigation system.
- Worked with Park Super on Hillmoor trails
DPW has worked with Staff on several equipment repair projects namely sweeper and wagons
- DPW worked with Geneva Hwy on Center St intersection
- DPW is currently awaiting the delivery of the new Park RTV's. One has arrived at dealer.
(update) One has been picked up, in use
- DPW and the City Engineer working on Allendale Rd with Utility
- DPW is currently waiting for delivery of the new leaf wagon.
- Attend DRT meetings.
- Attend Staff meetings.
- Currently working on 13 CIP projects
- Attend bid openings
- Assist City Engineer with multiple projects. Including 2024 Street Improvement.
- Continued work on Resolution 23-R40 is ongoing with all letters sent. As well as contact with several others. DPW is consulting with City Attorney. One area left with no contact. updated
- Winter Ops ongoing
- Oak Hill dump area being addressed
- DPW and the City Engineer are looking into possible solutions for intersection control in the Sheridan Springs/Center St area. Waiting to meet with the Town on 27 March
- Sailboat plaza issues worked on with Utility
- Fencing issues at DPW
- 1055 Carey St backup generator has arrived, install currently underway
- New furnace for Vets park ordered, installed 21 March. Completed
- Oak Hill boiler being dismantled
- Several issues at Oak Hill are being resolved, ongoing
- Assisted Harbormaster with RFP's for Lagoon
- Riviera ballroom floor refinishing being looked into, completed
- DPW met with WalCo regarding borders
- Met with Engineer regarding acceptance of roadways.



City of Lake Geneva

Department of Public Works

1065 Carey St.
Lake Geneva, WI 53147
262.248.6644

PUBLIC WORKS OPERATIONS

- Crews are currently performing garbage removal 2 days / week downtown.
- Pothole patching when weather permits.
- Crews have been busy with warm weather
- Crews have been updating traffic signage.
- Street sweeping is ongoing when the weather permits. Currently 4 days/week
- Snow plowing operations in full swing.
- Heat issues in park buildings have presented. (completed)
- Please see Cemetery, Tree, and Park Board minutes for additional DPW items.
- Vandalism cleanup continues. White River area, West End
- The brush drop-off continues to be busy, apx 35 loads have been hauled to the recycling center in February.
- Riviera maintenance being conducted seven days/week.
- Continuing Riviera event set-up/breakdown and maintenance for events.
- Gypsy Moth eradication efforts have started. Conant St area first.
- Signs replaced, due to vandalism at Dunn.
- Dead deer and misc. carcasses have been removed from roadways.
- Brush pile burning continues. New screen processor from CIP should arrive soon.
- Compost site managed bi- weekly with rollover and recorded temps.
- Equipment maintenance ramped up from winter events.
- Veteran's Park maintenance continues.
- West End restroom closed.
- Upkeep on equipment maintenance; mower blades, oil, grease, etc.
- Furnace installation at Oak Hill is complete, waiting for fuel. (update; complete)
- Downtown and park restrooms cleaned 5 days/week.
- Dead wooding large ROW trees in Oak Hill - ongoing.
- Several street signs straightened. Ongoing
- Several signs were repaired after traffic accidents. 1 lite pole
- Misc. ongoing duties:
- Gate #1 repaired.
- Working on install of Story Book Garden signs/posts
- Equipment maintenance for spring underway
- 1-ton plow fuel issue resolved
- Sleet/Ice event
- Tree work is extensive, apx 70 trees removed
- Sweeper hose ruptured, repair ongoing. (complete)
- Pump house at Hillmoor removed.
- Mowing at 4 Seasons for spring complete
- Park bench repair ongoing
- New line painter delivered
- Painting all garbage cans

CITY OF LAKE GENEVA
PARKING SALES BY DAY - MAR

	CASH	CREDIT CARD	TOTAL
1-Mar	39.8	1073.1	1,112.90
2-Mar	24.7	948.55	973.25
3-Mar	46.3	2588.93	2,635.23
4-Mar	78.2	8269.2	8,347.40
5-Mar	58.7	5930.24	5,988.94
6-Mar	34.75	1028.18	1,062.93
7-Mar	47.95	843.07	891.02
8-Mar	45.65	1068.84	1,114.49
9-Mar	33.75	707.54	741.29
10-Mar	14.1	1776.76	1,790.86
11-Mar	68.7	7643.2	7,711.90
12-Mar	51.05	3403.9	3,454.95
13-Mar	39.8	873.1	912.90
14-Mar	63.05	1000.07	1,063.12
15-Mar	83	1276.73	1,359.73
16-Mar	60.8	1123.15	1,183.95
17-Mar	54.2	3317.06	3,371.26
18-Mar	31.85	5543.99	5,575.84
19-Mar	58.95	5390.82	5,449.77
20-Mar	31.3	1234.15	1,265.45
21-Mar	51.95	1197.58	1,249.53
22-Mar	26.5	1148.02	1,174.52
23-Mar	51.95	1324.57	1,376.52
24-Mar	44.15	4061.15	4,105.30
25-Mar	32.2	3987.61	4,019.81
26-Mar	58.8	5579.4	5,638.20
27-Mar	72.65	2580.32	2,652.97
28-Mar	77.6	2864.63	2,942.23
29-Mar	72.65	2451.73	2,524.38
30-Mar	68.95	2985.19	3,054.14
31-Mar	70.6	5322.34	5,392.94
	1,594.60	88,543.12	90,137.72

Coin	1,594.60	1.2%
CC	88,543.12	66.9%
Parkmobile	42,310.00	31.9%
	132,447.72	100%

Net of Tax 85,438.60

2023 85,438.00
2022 74,547.11
2021 95,782.46

AVG 2021-2023 85,164.79

OVER (UNDER)	273.81
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PARKMOBILE		net of tax
2023	42,310.00	40,104.27
2022	31,885.00	30,222.75
2021	23,604.00	22,373.46
2020	3,479.75	3,298.34

WAIVED PARKING FEES 2024

Art in the Park	\$ 7,440.00
Venetian Fest	\$ 14,640.00
Alzheimers Walk	\$ 440.00
Farmers Mkt	\$ 28,600.00

TOTAL	\$ 51,120.00
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LOT B (RIVIERA LOT) RESERVATIONS 2024:

6/1-6/2	Bacon Fest
11-May	Plapp/Timm Wedding (Lot I)
18-May	Fuchs/Lange Wedding
15-Jun	Pending Hold (Lot B)
29-Jun	Swanson/Todd Wedding
5-Jul	Lowe Wedding
6-Jul	Jenker Wedding
2-Aug	McLain/Russomano Wedding
3-Sep	Darcy Wedding

CITY SHUTTLE RIDERSHIP 2024:

Winterfest
Art in The Park
Venetian Fest
Octoberfest

Memo to City of Lake Geneva

To: Tom Earle, Director of Public Works **Date:** April 17, 2024

From: Naomi Rauch, P.E.
262-758-6032

CC: Kassandra Vina, City of Lake Geneva

Subject: Kapur Updates – April 2024 PWC

Interchange North (Sheridan Springs) / Center Street

Kapur and DPW met with the Town on March 27th to discuss pedestrian accommodations and traffic calming alternatives at Interchange North / Center Street. A summary of the discussion is below:

Alternate 1 – Keep existing intersection geometry and add cross walk on the east side of intersection across Interchange North/Sheridan Springs.

This alternative preferred by the town

Alternate 2 – Shift existing westbound traffic lanes south and develop a right turn lane. This aligns the opposing left turn lanes on Interchange North creating zero offset left turn lanes allowing vehicle to see past a stopped vehicle in the opposite direction. West leg stays in existing condition. Crosswalk the same location and distance as Alternate 1.

Town was not in favor of this idea and was concerned eastbound vehicles would get stuck in right turn lane.

Alternate 3 – Shift eastbound lanes north to widen the terrace on the west leg. This option provides an approximately 6' terrace between the curb and sidewalk. This would help with snow storage/plowing issue that the residents on that corner currently have. On the east side of the intersection the number of lanes exiting the intersection are reduced to one since there is only one through lane even in the existing condition. This has the benefit of shortening pedestrian crossing distance, making the less exposed and giving them a shorter time in the roadway thus improving safety. It also will serve as a traffic calming feature and would promote vehicle safety as no lane changes through the intersection would occur.

The Town was concerned that people wouldn't like that there is a reduction in the number of lanes leaving the intersection even though reducing the number of receiving lanes will have no impact on capacity since the number of entering lanes stays the same.

Ultimately The Town prefers a signal at this intersection even though signal warrants are not met. Further more we discussed alternative pedestrian access routes from the Stoneridge Subdivision to Interchange North. Kapur is working on exhibits to present this information to PWC for further discussion at the May PWC Meeting.





Riviera Beach Pedestrian Access

We have reviewed the citizen handout that was presented at the FLR meeting on April 3rd and have watched the discussion at FLR. We are going back to review the original direction by PWC and will provide additional information to expand the discussion beyond the original intent. Initially the discussion was to provide ADA access at the Riviera driveway / parking lot. Kapur recommended moving the access to slope down from the existing sidewalk at the ADA parking spot closest to the Riviera driveway to eliminate directing pedestrian down the narrow driveway. It now appears at though they City may like to consider an alternate location for the ramp to bring it closer to the existing pavilion. A response to the citizen handout and additional information can be provided at the May PWC meeting.

MEMORANDUM TO THE CITY OF LAKE GENEVA

To: Tom Earle, Neil Waswo
From: Bridget Barry
CC: Lana Kropf, Naomi Rauch
Date: April 15th, 2024
Re: Bid Approval and Recommendation for 2024 Lake Geneva Street Program

A total of three bids were received on Thursday, April 11th, 2024, for the **2024 Lake Geneva Street Program**. The bids were reviewed, and the final bid tab results are as follows:

Item	Bidder No. 1 Wolf Paving Co, Inc. (Hartland, WI)	Bidder No. 2 Payne & Dolan, Inc. (Waukesha, WI)	Bidder No. 3 Asphalt Contractors, Inc. (Union Grove, WI)
Total Base Bid	\$796,992.95	\$853,832.83	\$1,011,776.00
Reimburse by Cost Share	(\$16,352.50)	(\$21,435.00)	(\$23,795.00)
City's Project Cost	\$780,640.45	\$832,397.83	\$987,981.00

Per the Contract, the award of the **2024 Lake Geneva Street Program** shall go to the lowest responsible bidder based on the lowest bid of the work that the City chooses to complete. Based on the review of the bids, the review of the bidder's qualification statement and previous experience, and discussion with the City and DPW staff, it is my recommendation to award the **2024 Lake Geneva Street Program** contract to **Wolf Paving in the amount of \$796,992.95**. A bid bond of 5% of the contract price, and qualification statement were submitted and complete with each bid. The project General Bid Tab is attached for your review.



KAPUR

2024 Lake Geneva Street Program - General Bid Tab

City of Lake Geneva, Walworth County, Wisconsin - Bid Opening 04/11/2024 at 11:00 am

		Engineer Estimate	Wolf Paving	Payne & Dolan, Inc.	Asphalt Contractors
204.011	POND VIEW LN (AT DODGE ST) SUBTOTAL	\$75,303.00	\$71,669.00	\$72,134.60	\$86,361.50
	DODGE ST (BETWEEN POND VIEW LN / MCDONALD RD) SUBTOTAL	\$61,261.00	\$51,897.75	\$52,382.95	\$69,887.50
204.012	CIRCLE DR (AT MILLER RD) SUBTOTAL	\$72,958.50	\$69,958.35	\$76,043.30	\$87,758.50
204.015	HENRY ST (BETWEEN WILLIAMS ST / CENTER ST) SUBTOTAL	\$35,340.00	\$28,038.00	\$30,389.00	\$38,604.00
	NORTH ST (BETWEEN WARREN ST / MADISON ST) SUBTOTAL	\$44,160.00	\$40,864.00	\$42,067.00	\$48,860.00
205.01	WELLS ST (BETWEEN CASS ST / CAMPBELL ST) SUBTOTAL	\$61,215.00	\$61,116.50	\$65,670.00	\$66,355.00
	GEORGE ST / WHEELER ST ALLEYWAY (BETWEEN C.T.H. H / TOLMAN ST) SUBTOTAL	\$10,795.00	\$13,340.75	\$12,217.50	\$12,400.00
465.012	NORTH ST / DODGE ST ALLEYWAY (BETWEEN COOK ST / BROAD ST) SUBTOTAL	\$11,367.50	\$12,095.25	\$11,052.88	\$9,830.00
	LAKE GENEVA BOAT PARKING LOT F SUBTOTAL	\$285,128.50	\$259,426.85	\$271,787.00	\$348,502.00
601.0411	TOWNLINE ROAD BIKE PATH (BETWEEN HUDSON TRL / EDWARDS BLVD) SUBTOTAL	\$76,692.50	\$58,773.00	\$80,662.00	\$92,900.00
	GINO'S DRIVEWAY APRON - COMBINED SUBTOTAL	\$32,420.00	\$40,691.00	\$38,706.50	\$41,335.00
628.702	SPRING ST / GROVE STREET ALLEY SUBTOTAL	\$27,870.00	\$28,073.00	\$33,662.60	\$31,670.00
	EDWARDS BLVD SIDEWALK SUBTOTAL	\$67,100.00	\$61,049.50	\$67,057.50	\$77,312.50
BASE BID TOTAL		\$861,611.00	\$796,992.95	\$853,832.83	\$1,011,776.00

POND VIEW LN (AT DODGE ST)					Engineer Estimate		Wolf Paving		Payne & Dolan, Inc.		Asphalt Contractors	
Item No.	Item Description	Unit	Estimated Qty.		Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
204.011	Removing Asphaltic Surface (Driveways)	SY	20		\$25.00	\$500.00	\$11.00	\$220.00	\$11.00	\$220.00	\$35.00	\$700.00
204.012	Removing Asphaltic Surface Milling (Partial Depth 2")	SY	1755		\$5.00	\$8,775.00	\$4.35	\$7,634.25	\$6.02	\$10,565.10	\$6.50	\$11,407.50
204.015	Removing Curb & Gutter	LF	88		\$14.00	\$1,232.00	\$6.00	\$528.00	\$6.00	\$528.00	\$12.00	\$1,056.00
205.01	Excavation Common - EBS (Undistributed)	CY	120		\$40.00	\$4,800.00	\$15.00	\$1,800.00	\$15.00	\$1,800.00	\$35.00	\$4,200.00
305.012	Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	TON	100		\$35.00	\$3,500.00	\$19.00	\$1,900.00	\$19.00	\$1,900.00	\$40.00	\$4,000.00
311.011	Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	TON	120		\$35.00	\$4,200.00	\$19.00	\$2,280.00	\$19.00	\$2,280.00	\$40.00	\$4,800.00
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605).	TON	265		\$90.00	\$23,850.00	\$82.00	\$21,730.00	\$110.00	\$29,150.00	\$97.00	\$25,705.00
465.011	Asphaltic Surface Patching	TON	24		\$165.00	\$3,960.00	\$240.00	\$5,760.00	\$223.00	\$5,352.00	\$300.00	\$7,200.00
465.012	Asphalt Surface Driveways	TON	5		\$165.00	\$825.00	\$185.00	\$925.00	\$315.00	\$1,575.00	\$200.00	\$1,000.00
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	88		\$47.50	\$4,180.00	\$63.00	\$5,544.00	\$54.00	\$4,752.00	\$47.00	\$4,136.00
611.8105	Adjusting Catch Basin Covers	EACH	1		\$2,500.00	\$2,500.00	\$750.00	\$750.00	\$900.00	\$900.00	\$2,000.00	\$2,000.00
611.811	Adjusting Manhole Covers	EACH	3		\$2,500.00	\$7,500.00	\$900.00	\$2,700.00	\$900.00	\$2,700.00	\$2,400.00	\$7,200.00
628.702	Inlet Protection Type D	EACH	5		\$150.00	\$750.00	\$145.00	\$725.00	\$125.00	\$625.00	\$130.00	\$650.00
630.05	Seed Water	MGAL	2		\$55.00	\$110.00	\$80.00	\$160.00	\$100.00	\$200.00	\$70.00	\$140.00
690.015	Sawing Asphalt	LF	203		\$2.00	\$406.00	\$1.75	\$355.25	\$2.50	\$507.50	\$4.00	\$812.00
690.025	Sawing Concrete	LF	30		\$2.50	\$75.00	\$2.35	\$70.50	\$3.50	\$105.00	\$8.00	\$240.00
SPV.0060.01	Adjusting Valve Boxes	EACH	2		\$750.00	\$1,500.00	\$250.00	\$500.00	\$250.00	\$500.00	\$360.00	\$720.00
SPV.0105.01	Traffic Control	LS	1		\$3,000.00	\$3,000.00	\$16,000.00	\$16,000.00	\$5,900.00	\$5,900.00	\$6,000.00	\$6,000.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	40		\$20.00	\$800.00	\$7.80	\$312.00	\$20.00	\$800.00	\$30.00	\$1,200.00
SPV.0180.02	Geotextile NX750 (Undistributed)	SY	355		\$8.00	\$2,840.00	\$5.00	\$1,775.00	\$5.00	\$1,775.00	\$9.00	\$3,195.00
POND VIEW LN (AT DODGE ST) SUBTOTAL					\$75,303.00		\$71,669.00		\$72,134.60		\$86,361.50	

**CITY OF LAKE GENEVA PIERS, HARBORS, AND LAKEFRONT COMMITTEE
TUESDAY, FEBRUARY 13, 2023 - 5:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Committee Members: Chairperson Joan Yunker, Alderpersons: Shari Straube, Ken Howell, Peg Esposito, and Tim Dunn

Meeting called to order at 5:00 PM by Chairman Yunker

Roll Call:

Present: Yunker, Howell, Esposito, and Dunn
Absent: Straube (excused)

Comments from the public limited to 5 minutes, limited to items on this agenda. Jim Frederick of Radtke Construction Inc. addressed the committee concerning the services that his company has to offer in relation to agenda item number seven.

Approval of the November 14, 2023, Piers, Harbors, and Lakefront Committee minutes as prepared and distributed. Motion by Esposito to approve, seconded by Dunn. Motion carried by unanimous voice vote.

Update on 2024 Leases. Harbormaster Steve Russell reported to the committee that all 2024 contracts have been mailed out. Russell also reported that, as of today, the City has one available buoy and four kayak slips.

Discussion / Possible Recommendation regarding Gage Marine estimate for repairing 2023 season damage to piers. Russell reported that the estimate was in the meeting packet. He will meet with Gage Marine to clarify the amount of work to be done. Russell noted that the price quoted will be a maximum for the work and that the price will likely be less with the City undertaking some of the tasks. Motion by Howell to forward a recommendation for approval to the FLR Committee and City Council, seconded by Esposito. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding possible RFP 2024-05 for Lagoon slip removal.

Harbormaster Russell stated that the five bids received are included in the meeting packet. Russell recommended that the committee select the lowest bid for the project. Brief discussion between the Harbormaster and the committee members. Esposito so moved to recommend the selection of Brucekiss Inc. of McHenry, Illinois to remove the lagoon piers at a price of \$24,900, motion seconded by Tim Dunn. Motion carried by unanimous voice vote.

Adjournment

At 5:15 p.m. Esposito moved to adjourn. Seconded by Howell. Motion carried by unanimous voice vote.

Lake Geneva Utility Commission Minutes
Lake Geneva Utility Commission Meeting
Monday March 18, 2024 4:00pm
Council Chambers, City Hall – 626 Geneva St

THIS MEETING WAS HELD IN PERSON & VIRTUALLY

Call Meeting to Order – Lyon called the meeting to order at 4pm.

Roll Call – Lyon, Klein, Howell, Frame, Nord & Binn. Excused: Stanczak

Staff in Attendance – Gajewski & Busch

Zoom Attendance: Terri Meyerhofer from MSA Professional Services.

Comments from the public as allowed by Wis. Statutes §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

None

Approve Utility Commission Minutes from February 19, 2024, as prepared and distributed.
Howell/Binn motion to approve. Passed 6-0.

Acknowledgement of Correspondence

Notice of a public information meeting from Wisconsin Department of Transportation for the Highway 50 project on Thursday March 21, 2024.

Approval of February 2024 Financials

Binn/Howell motion to approve. Passed 6-0.

Approval of February 2024 Bills

Howell/Frame motion to approve. Passed 6-0.

Director's Report

Gajewski reviewed the submitted Directors Report.

Klein/Binn motion to approve. Passed 6-0.

Discussion / Action on the Pioneer Estates Water & Sanitary Sewer Agreements and related Utility metering and billing

Gajewski reminded the Commission that this item had been on the January agenda, and he wanted to provide an update. A formal response to the correspondence from Pioneer was submitted a couple of weeks ago and Gajewski is hoping to keep the momentum going toward a resolution.

No action taken.

Discussion/Action on proceeding to the bidding phase of the Big Foot Lift Station Force Main Replacement Project

Gajewski gave a background of this project and explained that currently plans are 10% finalized. Due to the multiple main breaks we have experienced, the WI DNR have issued a notice of non-compliance and this project must proceed. Discussion was had on timelines for the project. We still need permits from both SEWRPC and DNR before this can go out to bid so this can be brought back to the Commission in April if preferred. Meyerhofer added that plans include horizontal directional drilling and we are still waiting on the results from geotechnical work which is scheduled for next week. Next month, plans should be 60-90% complete. At this point, they are looking for approval to continue moving forward with the project.

Klein/Howell motion to continue this item to April. Discussion followed.

Frame made a motion to approve the project and proceed to the bidding portion. Motion failed for lack of a second.

Meyerhofer stated that the size of the main, materials and bid tab should all be ready by April's meeting. This is on the agenda so that we are all in agreement that a). the existing forcemain has failed, b). we need to replace that forcemain and c). we can agree on the direction of the new forcemain. Discussion followed regarding the project as a whole.

The commission voted on the original motion to continue the item to April's meeting. Passed 5-1 with Nord voting no.

Discussion/Action on a proposal for a replacement VFD at the Water Treatment Plant

Gajewski explained that this replacement was in the budget for 2024 but the quote exceeds the budgeted amount of \$12K. Staff would like to proceed with the replacement and use funds from the Equipment Replacement Fund to cover the additional cost of \$961.

Howell/Frame motion to approve. Passed 6-0.

Discussion/Action on a proposed sanitary sewer easement located on parcels ZA447400002, ZA447400001, and ZCL200013D

Gajewski said there is an existing sanitary sewer lift station here that was dedicated to Trostel but the forcemain was never registered with an easement. When Trostel went out of business, we took the lift station over and are now looking to get the easement recorded. Gajewski has spoken with the owners of the parcels but has yet to secure signatures from them. The city attorney has reviewed the language for the draft easement. Gajewski would like to proceed in obtaining signatures and getting the easement recorded.

Klein/Binn motion to approve. Passed 6-0.

Discussion/Action on acceptance of water and sanitary sewer improvements – Vistas of Edgewood Hills

Gajewski explained that these improvements were installed in 2022 and the Developer has now initiated the process of dedicating them to the city. There is a one year warranty bond from acceptance where the Developer would be responsible for any problems that arise in that time. The Utility does not accept private sewer laterals as shown on the diagram in the packet.

Howell/Frame motion to approve acceptance of water and sanitary sewer improvements for Vista of Edgewood Hills. Approved 6-0.

Discussion/Action on acceptance of water and sanitary sewer improvements – Summerhaven Phase II & III

Gajewski reported that these improvements were installed in 2019 & 2023 but some administrative items tied phase 2 & 3 together which caused a delay in dedicating them. This would be the same situation as with Edgewood Vistas except that the roads within Summerhaven are private and will not be dedicated to the city.

Frame/Binn motion to approve acceptance of water and sanitary sewer improvements for Summerhaven Phase II & III. Passed 6-0.

Adjourn

Binn/Nord motion to adjourn at 4:33pm. Passed 6-0.

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY
THE LAKE GENEVA UTILITY COMMISSION**



Lake Geneva Utility Commission

MUNICIPAL WATER AND WASTEWATER SERVICES

361 W Main Street
P.O. Box 187
Lake Geneva, WI 53147
262-248-2311
www.lgutilitycommission.com

Dennis Lyon – President
Josh Gajewski – Utility Director
Jeff Ecklund – Water Superintendent
Ken Bauman – Wastewater Superintendent

TO: Lake Geneva Utility Commission
FROM: Josh Gajewski, Utility Director
SUBJECT: April 2024 Director's Report

OPERATIONS UPDATE

WATER OPERATIONS

Staff continued working in the field to locate valves and services ahead of the upcoming leak survey. Field work for the survey is scheduled to start April 15th, with a completion goal of May 24th.

The Grand Geneva Resort & Spa's Employee Dormitory water service was successfully installed April 15-17th. It is anticipated that occupancy of the building will be initiated prior to Memorial Day.

Spring hydrant flushing is tentatively scheduled to start in mid-May, immediately following the completion of the leak survey work.

The EPA recently finalized a revision to the national drinking water standards for PFAS, establishing maximum contaminant levels (MCL) of 4.0 parts per trillion for perfluorooctanoic acid (PFOA) and perfluorooctane sulfonic acid (PFOS). This is a change from the previous health advisory levels (HAL) set in 2016 at 70 parts per trillion. Additionally, the final rule set an individual MCL of 10 ppt for perfluorohexanesulfonic acid (PFHxS), perfluorononanoic acid (PFNA), and hexafluoropropylene oxide dimer acid (HFPO-DA).

WASTEWATER OPERATIONS

Staff has been working with Engineering to advance the Big Foot Lift Station project, which is noticed on the April agenda for additional Commission action.

Staff have been working on the annual manhole inspection schedule, along with the preventative main cleaning schedule, which will continue through the summer months.

The sanitary lift station required for Phase 5 of Symphony Bay was set on March 19th and Utility staff has continued to coordinate with the Developer for various items needed for the completion and startup of the station. It is expected that site work will continue through the next month before startup is scheduled.

OFFICE & ADMINISTRATION

Field work for the 2023 audit was completed the week of March 18th, and staff continues to coordinate with L&A to finalize the annual reporting required for the PSC.

2nd quarter collections are underway, with current bills being due on April 20th.

APRIL 2024 UTILITY COMMISSION AGENDA - BACKGROUND INFORMATION

9. Big Foot Lift Station Force Main Replacement Project

In the last month project work was focused on geotechnical evaluation and additional surveying, prior to the continuation of plan development. Unfortunately, the weather caused two different delays in the anticipated schedule of completion for soil borings. Additionally, the preliminary results of the soil samples revealed the likely presence of cobbles and boulders along portions of South St.

In order to effectively evaluate whether horizontal drilling is appropriate, or where along the project corridor it may be a useful installation method, additional soil evaluations are suggested before additional plan development occurs. The suggested test pits would be developed at three locations along South St and are expected to be 5' x 8' at the surface, extending 15' below grade. The additional cross-section and engineering evaluation will provide more opportunity to evaluate the horizontal and profile placement within the right of way prior to bidding or dealing with change orders during the work.

A scope of requested work was prepared, and pricing was solicited from the geotechnical engineering group involved with the project. While the additional work is within the threshold of authority of the Utility Director, this work was not initially included in the scope of anticipated geotechnical analysis, and Commission review is requested.

Staff recommends the Commission authorize the supplemental geotechnical engineering and analysis proposed by Giles Engineering Associates for the Big Foot Lift Station Force Main Replacement Project.

10. Replacement Equipment Crane Purchase

Historically, the Utility utilized a hitch-mounted crane to assist in removing below-grade equipment and materials, as well as to load trucks with similar items. The former crane was of poor construction and condition, and was generally unreliable. The unit was removed from service due to concerns it posed as a result of the noted issues. Staff has solicited pricing for a comparable crane and installation on a Wastewater Department truck, copies of which are included in packets for Commission review.

Due to the former crane being removed from service mid-year, a replacement is not included in the 2024 Utility budgets. Staff would recommend that the funding necessary for the replacement be withdrawn from the Equipment Replacement Fund.

Action is recommended to approve the purchase of a replacement crane, as proposed by Knapheide, with funding to be utilized from the Equipment Replacement Fund.

12. Mariane Terrace Control Panel Replacement

The replacement of the Mariane Terrace Lift Station control panel was budgeted in 2024, in the amount of \$45,000, designated from the Equipment Replacement Fund. The scope of the panel replacement would include all new electrical equipment for pumping and control, relocating them from a confined space entry location to an area that is above grade and adjacent to the existing telemetry equipment. Staff discussed the scope of requested work with the Utility's vendor of choice for SCADA equipment and controls, obtaining a quote for the equipment and labor necessary to complete the relocation and upgrade. As the quote of \$48,532 is higher than the budgeted amount, Staff would recommend the remaining balance necessary would also be used from the Equipment Replacement Fund.

Action is recommended by Staff to approve the replacement of the Mariane Terrace Lift Station control panel, as proposed by LW Allen, allocating the necessary funding from the Equipment Replacement Fund.

13. Closed Session – Water Operator II

Staff will be available to attend and provide background during the Closed Session, as may be requested by the Commission.



GILES

ENGINEERING ASSOCIATES, INC.

GEOTECHNICAL, ENVIRONMENTAL & CONSTRUCTION MATERIALS CONSULTANTS

- Dallas, TX
- Los Angeles, CA
- Manassas, VA
- Milwaukee, WI

April 12, 2024

Lake Geneva Utility Commission
PO Box 187
361 W. Main Street
Lake Geneva, WI 53147

Attention: Mr. Josh Gajewski
Utility Director

Proposal for: Supplemental Geotechnical Engineering Exploration and Analysis
Proposed LG Bigfoot FM Relay Project
S. Lake Shore Drive & W. South Street
Lake Geneva, Wisconsin
Giles Proposal No. 1GP-2404031

Dear Mr. Gajewski:

Giles Engineering Associates, Inc. ("Giles") is pleased to submit this proposal to conduct a *Supplemental Geotechnical Engineering Exploration and Analysis* for the proposed project. The *Supplemental Geotechnical Engineering Exploration and Analysis* will include supplemental geotechnical subsurface exploration program, and supplemental geotechnical engineering. Service areas are briefly discussed herein and are based on our understanding and assumptions about the proposed project. The purpose of the *Supplemental Geotechnical Engineering Exploration and Analysis* is to provide geotechnical-related recommendations for the proposed project. This proposal is based on the request for proposal provided by MSA.

FIELD SERVICES

As requested, two 15-foot-deep test pits are planned to be conducted in the proposed HDD area, with an option for an additional 15-foot-deep test pit. The purpose of the test pits is to observe subsurface conditions with regard to the large cobbles and boulders encountered within the test borings. A Giles representative will observe the excavation procedures and will log the subsurface conditions within each test pit. Each test pit excavation will be backfilled after the soil conditions are logged; however, backfill material will be loosely placed and will, therefore, be unsuitable for structural support.

Prior to our fieldwork, Giles will contact Diggers Hotline®, the public utility locator service, to "clear" the test pit areas for public utilities. Even with this service, "private" utilities (which are typically not identified by the public utility locator) could exist in the test pit areas. It is important to note that even with a private utility locator service, unknown private utilities could be damaged. Giles will not be responsible for damage to any unknown or unmarked underground utilities.

GEOTECHNICAL ENGINEERING SERVICES

Results of the field services will be provided in a report that will be signed and sealed by a professional engineer. Information will be provided regarding the HDD within the proposed alignment.

SPECIAL CONSIDERATIONS

The field activities will be performed with a reasonable standard of care. However, because the test pits will be conducted using heavy equipment, disturbance and damage to surface materials should be



expected, especially in grassy areas and where surface materials are soft, loose, or otherwise unstable. Surface materials might need to be repaired after the test borings are conducted. Giles will remediate the disturbance to landscaping with grass seed and hay or to other surface materials.

PROPOSED FEES

The total fee to perform the services outlined above is **\$2,057.50**. If an additional test pit is requested on the same day the total for the **additional test pit** would be **\$2,537.50**. Itemized costs are shown in the attached *Breakdown of Proposed Fees*. Additional work required over and above the proposed scope will be billed in accordance with the *Schedule of Standard Fees*. The attachments, listed below, are part of this proposed agreement.

SCHEDULE

It is estimated that the field services will be completed about 10 to 15 business days after we are authorized to proceed with the project, and the written report will likely be submitted about 4 to 7 business days thereafter. However, the schedule depends on weather conditions, site access, and utility clearance. Giles will provide verbal updates during the course of our services, if needed.

CLOSING

Thank you for the opportunity to offer our service. We hope to be awarded the project. Please acknowledge receipt and acceptance of this proposal by signing and returning one copy for our files. The individual or individuals that sign this agreement on behalf of the client warrant that they are duly authorized agents of the client.

Respectfully submitted,

GILES ENGINEERING ASSOCIATES, INC.

Andrew J. Globig
Project Professional

ACCEPTED: MR. JOSH GAJEWSKI

BY:

(Signature)

(Printed Name)

TITLE:

DATE:

Enclosures: Breakdown of Proposed Fees
Schedule of Standard Fees
General Conditions
Important Information about This Geotechnical Engineering Proposal

Distribution: MSA
Attn: Terri Meyerhofer (TMeyerhofer@msa-ps.com)

CITY OF LAKE GENEVA TREE BOARD MINUTES
FEBURARY 13, 2024

1. Call to Order 4:00 PM
2. Roll call-Present: Candy Kirchberg, Sonya Dailey, Alderperson Peg Esposito, Lisa Campo, Mayor Charlene Klein.
Others in attendance: Jon Foster the City Forester, Dennis Loeser, Mary Jo Fesenmaier, Parks Superintendent Samantha Ingo,
3. Minutes from November 7th approved, Sonya made a motion to approve, and Peg Esposito seconded, all unanimously approved.
4. Public comments: Alderperson Mary Jo Fesenmaier thanked Jon Foster the city forester for his presentation at Council of the Whole, about Spongy Moth and Cicada pests that residents will be dealing with this coming spring/summer.
Dennis Loeser thanked the city for providing wood chips for the path near his property.
5. Arborist Report: Jon Foster reported on tree damage caused during winter storms and on the upcoming Spongy Moth and Cicada invasions. He also introduced Samantha who talked about the Arbor Day event this year possibly involving grade school children and tree identification, more to come at next meeting.
6. Hillmoor: Some discussion about the progress with Ad-hoc committee (Mayor Klein gave update) and a short mention of the paths being opened soon for people to walk through the grounds.
7. Downtown tree protection: Peg Esposito gave an update about the progress as the company she works for continues working on the proto type that will be used and some of the funding that will be needed to powder coat the guards. More updates next meeting.
8. Next meeting: Tuesday March 5th 4:00PM
9. Adjournment: 5:00 PM Sonya made the motion to adjourn, and Peg Esposito seconded the motion. Unanimously Approved



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.com

**POLICE AND FIRE COMMISSION MEETING
THURSDAY MARCH 7, 2024 – 6:00 P.M.
CITY HALL, COUNCIL CHAMBERS**

Commission Members Commissioners: Spyro Condos, Chuck Saul, Jay Fairbanks, Len Jegerski, and Tom Clausen
Police and Fire Liaison Joan Yunker, Town of Geneva Fire Liaison Larry Kulik

AGENDA

1. Call meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
5. Acknowledge Correspondence
6. City Council Report
7. Approval of the Regular meeting minutes of February 8, 2024
8. Discussion/Action - Approval of Resolution 24-R16 approving the assigned fund balance for the First Responders donations account as of 12/31/23
9. Police Department Business
 - a. Discussion/Action - Approval of bills for the month of December 2023, operating in the amount of \$1,122.54, for a total of \$1,122.54
 - b. Discussion/Action - Approval of bills for the month of February 2024, operating in the amount of \$258,123.72, Equipment Replacement purchases in the amount of \$23,934.97, for a total of \$282,058.69
 - c. Discussion/Action - Approval of Resolution 24-R18 approving the assigned fund balances for the Police Department accounts as of 12/31/23
 - Police Donations
 - Police State Seizures
 - Police Uniform Allowance
 - d. Discussion/Action –Confirmation of Police Officer eligibility list
 - e. Discussion/Acton – Confirmation of hiring Full Time Officers Jacob Rockweiler and Cody Worth pending background, psychological and medical examination
 - f. Discussion/Action – Confirmation of Community Service Officer eligibility list
 - g Discussion – Completion of probation for Police Records Specialist Cortney Shiroda

h. Discussion/Action – Approve Lexipol Policies

- 300 Use of Force
- 330 Child Abuse
- 402 Bias-Based Policing
- 614 Warrant Service
- 804 Records Department
- 900 Custodial Searches
- 1000 Recruitment and Selection
- 1035 Lactation Breaks
- 1064 Line of Duty Deaths
- 1065 Wellness Program

i. Discussion - Chief's Report (briefing only – no action will be taken)

j. Discussion - Top Five Monthly Incidents

k. Discussion – Monthly activity reports -

2024 Dispatch activity for February 2024: Telephone calls – 2,380 911 calls – 169 Window assists – 803
2023 Dispatch activity for February 2023: Telephone calls – 2,224 911 calls - 268 Window assists – 593

2024 Patrol activity for February 2024: Calls for Service – 1,442 Arrests - 162
2023 Patrol activity for February 2023: Calls for Service - 1,518 Arrests - 181

l. Discussion- Thank you notes

- Mike and Joan Huml
- Christmas for the Kids

m. Discussion/Action – Items to be forwarded to City Council

10. Fire Department Business

a. Discussion/Action - Approval of bills for the month of December 2023, operating in the amount of \$1,658.59, for a total of \$1,658.59

b. Discussion/Action - Approval of bills for the month of February 2024, operating in the amount of \$169,919.19, Equipment Replacement purchases in the amount of \$0, for a total of \$169,919.19

c. Discussion/Action – Approval of Resolution 24-R15 approving the assigned fund balance for the Fire Dues Account as of 12/31/23

- Fire Donations
- EMS Act 102
- Fire CPR

d. Discussion/Action - Approval of Resolution 24-R17 approving the assigned fund balances for the Fire Department accounts as of 12/31/23

- Fire Dues

e. Discussion – EMS Medical Billing/Stark Medical Billing

f. Discussion - Monthly Chief's Update and Fire Department Report Overview

g. Discussion/Action – EMS billing change

h. Discussion – Tower Ladder 2850 update

i. Discussion/Action- Approval of Hiring of Personnel (pending background and medical)

- FF/EMT Kalib Gorecki
- FF/EMR Peter Jones

j. Discussion/Action- Thank you notes

- Covenant Anchor Church

k.. Discussion/Action - Items to be forwarded to City Council

11. Motion to go into closed session per Wisconsin State Statute 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session specifically: Fire Department – City of Lake Geneva and Town of Linn Service Agreement

12. Motion to return to open session pursuant to Wisconsin State Statute 19.85(2) and take action on any items discussed in closed session.

13. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.
cc: Commission Members, Mayor, Council, Administrator, Attorney

CITY OF LAKE GENEVA PLAN COMMISSION MINUTES
MONDAY, MARCH 18, 2024 - 6:00 PM
COUNCIL CHAMBERS, CITY HALL

Members: Mayor Charlene Klein, Alderperson Joan Yunker, Commissioners: John Gibbs, Joel Hoiland, Cindy Forster Fueredi, James Marquardt, and Kyle Cary

Meeting called to order by Charlene Klein.
Mayor Klein called the meeting to order at 6:01 p.m.

Roll Call.

Present: Klein, Yunker, Gibbs, Hoiland, Foster-Fueredi, Cary
Absent: Marquardt

Approve Minutes of the December 18, 2023 Plan Commission meeting as distributed.
Motion by Hoiland to approve, second by Cary. No discussion. Motion carried. 6-0

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to five (5) minutes.

Pat Kachur, 968 S Lake Shore Drive; Spoke in support of Agenda Item #7 and to have the private road into a public road.

Peg Esposito, 124 Darwin Street; Spoke in support of Agenda Items, #6, #7 & #8.

Alethea Salgado, 146 Broad Street; Introducing applicant for Item #13.

Acknowledgment of Correspondence.
No Correspondence

Conceptual review of a proposed development by Geneva Square – GS Outlot 3, LL.2737 Central Street, Evanston, IL 60201 for the property currently located on the Geneva Square Property zoned Planned Development (PD) at 80 East Geneva Square Tax Key No. ZYUP00137C1.

Gregory Hughes, Managing Agent for Geneva Square, presented details and answered commission member's/city staff questions related to a Conceptual review of a proposed development in Geneva Square (included on pages 4-15 of the packet).

Conceptual review of a proposed development by Canyon Development Group 937 Tarrant Dr. Fontana WI 53125 for the property located at 817 N. Knoll Ln. zoned Planned Development (PD) Tax Key Nos. ZA442700001 & ZA442700002.

Steve Greenberg, representative for Canyon Development Group, presented details and answered commission member's/city staff questions related to a Conceptual review of a proposed development by Canyon Development Group (included on pages 16-56 of the packet).

Review and Recommendation for a Site Plan submittal for the Memorial and Donation application received for the Gygas Memorial Fund, Inc. PO Box 197, Elkhorn, WI. to allow for the donation of the proposed memorial of Gary Gygas to be located in the park on the westerly portion of the City Park along the lake.

Paul Stormberg, President of the Gary Gygas Memorial; 63 Williams Street; Presented details and answered commission member's/city staff questions related to Site Plan submittal for the Memorial and Donation application received for the Gygas Memorial Fund (included on pages 57-111 of the packet).

Motion by Hoiland to approve, second by Gibbs. No discussion. Motion carried. 6-0.

Public Hearing and Recommendation for a Conditional Use Permit (CUP) for 772 W. Main St. for Kurt Jennison N3382 County Rd. H, Lake Geneva for a proposed Indoor Commercial Entertainment land use to operate a Pool Hall facility at 772 W. Main St suites 01 - 02 at the property zoned Central Business (CB) zoning district Tax Key

No. ZOP00321.

City Planner Mich presented details and answered commission member's/city staff questions related to a Public Hearing and Recommendation for a Conditional Use Permit (CUP) for 772 W. Main St. for Kurt Jennison (included on pages 112-126 of the packet).

No public comment.

Motion by Klein to close public hearing, second by Cary. Motion carried. 6-0.

Motion by Hoiland to approve, second by Cary. No discussion. Motion carried. 6-0

Public Hearing and Recommendation for a Conditional Use Permit (CUP) for 1633 Lake Shore Dr. for Daniel and Jennifer Lites 1633 Lake Shore Dr. Lake Geneva for a proposed home renovation to the property located in the Estate Residential – 1 (ER-1) zoning district Tax Key No. ZLM00020.

Daniel Lites, 1633 Lake Shore Drive, presented details and answered commission member's/city staff questions related to a Public Hearing and Recommendation for a Conditional Use Permit (CUP) for 1633 Lake Shore Dr. for Daniel and Jennifer Lites (included in pages 127-143 of the packet).

No public comment.

Motion by Klein to close public hearing, second by Yunker. Motion carried. 6-0.

Motion by Hoiland to approve, second by Yunker. No discussion. Motion carried. 6-0.

Public Hearing and Recommendation to amend the Precise Implementation Plan (PIP), applicant Golden Years Living, 270 Ridge Rd. Walworth WI 53184 to allow for the construction of a pergola in the Planned Development (PD) zoning district located at 611 Harmony Dr. Tax Key Nos. ZA47500001.

Jon Stankevitz, representative for Golden Years, presented details and answered commission member's/city staff questions related to a Public Hearing and Recommendation to amend the Precise Implementation Plan (PIP) (included on pages 144-162 of the packet).

No public comment.

Motion by Klein to close public hearing, second by Yunker. Motion carried. 6-0.

Motion by Cary to approve, second by Hoiland. No discussion. Motion carried. 6-0.

Review to amend the existing Zoning Code section 98-726 regarding Murals.

City Planner Mich presented details and answered commission member's/city staff questions related to amending the existing Zoning Code section 98-726 regarding Murals. City Attorney Draper recommends language change to the last sentence to "The plan commission shall make this determination on a case to case basis." Also, to add language "The approval of one such site plan does not bind any other future applications."

Conceptual review only of 4 proposed Mural locations within the downtown.

Alethea Salgado, representative for the Business Improvement District, presented details and answered commission member's/city staff questions related to a Conceptual review of 4 proposed Mural locations within the downtown (located on pages 166-184 of the packet).

Next Steps: Submit a full application to the B&Z Administrator for approval.

Adjournment.

Motion by Hoiland to adjourn, second by Yunker. Motion carried 6-0. The meeting adjourned at 7:39 p.m.

March 19 2024
Lake Geneva Park Board Meeting Notes

6:30 Call to Order

Roll Call of Commissioners Present/Absent/Excused

4 =Quorum

Charlene Klein - Mayor P

1Cindy Fueredi - Chair P

2Linda Frame - Alderperson. P

3Ann Esarco. P

4Julie Mulligan. P

5Denise Wendell Excused Absence

6Peggy Schneider. P

7David Quickel. P

Sam Ingo -Park Superintendent. P

Motion to Approve Feb 2024 Minutes -Cindy Fueredi
Second - Ann Esarco

PUBLIC COMMENTS

Peg Esposito - wanted more details on design and material of bridges to ensure that they were consistent with an overall plan for Hillmoor and park system.

Cynthia Yaeger - requested that more detailed information be added to the packet specifically more information on boxes for Story Book Trails boxes, sponsorships on parks and plans for disc golf. Commented on grant for Story Book Trails and replacement of artwork.

Mary Jo Fesenmeyer - Recommended addressing time limits for dogs on leashes in parks with open time limits. She would like to see pickle ball court information on future agenda with budget information. Requested playground equipment bids. Requested YMCA reports in packets before presentation to Park Board. Requested information on AED equipment in all parks.

1.Recommendation to Approve Construction Bid and Replacement of Two Bridges at White River Disc Golf Park

Motion: Linda Frame made a motion to approve construction bid two bridges at White River Disc Golf Park

Second: Cindy Fueredi

Abstained: Ann Esarco

Discussion: Bridges will look consistent with other replaced bridge #5 and will support vehicle traffic. Ann wondered if the bridge replacement should be postponed to encourage a comprehensive plan with Hillmoor design. It was noted that police and fire need bridges to access area. The Mayor explained that the grant for the bridges is now being revised.

2.Recommendation for Story Book Trails boxes to be replaced and reused at Disc Golf Park. New boxes and posts are to be placed in MKFSNP this coming week. Park Superintendent provided pictures of boxes and posts. Budget money requested from years ago now received.

3.Recommendation of Hillmoor Signage. Superintendent provided pictures of signs used in other parks to provide continuity. General rules for all parks are listed on the website. Hours are dawn to dusk. Trail signs will be every 300 ft. with location ID trail # and consistent with service road on Haskins. The trail map will also be posted online. Ann Escaro recommended two paths at White River Disc Golf Park; one for disc golfers and one for pedestrians/bikes. Discussion of when chain will come down to open Hillmoor. Mayor recommended that signs be up before opening for safety and legalities.

4.Recommendation for sponsorships at Veteran's Park and Disc Golf Park. Discussion of moving dog park. Recommendation to engage White River Rippers Disc Golf Club and its President for sponsorship and collaboration. Requested map for Earth Day. Send to FLR.

5.FRIENDS OF HILLMOOR PRESENTATION TO PARK BOARD

Betty Volguardson discussed clean up plans at Hillmoor last fall and this coming March 18 and 20.. Will be promoting Tree City, Avian City and becoming Bee City. Celebrating Earth Day April 22, 2024, and has secured permits. Waiting on a grant. Goal is for young families to enjoy. Waiting on grant money for literature and outreach. Everyone is encouraged to view 3D map at City Hall.

6. Recommend Adjournment Motion: Cindy Second: Linda

Note YMCA will present in April 2024

Board of Park Commissioners Meeting

Tuesday April 16, 6:30 pm

- 1) Preview of 2024 season at Vets Park
 - a) YMCA will have 9 travel baseball/softball teams (U-10 – U14). Games will begin in mid May
 - b) YMCA will have 28 in-house teams beginning play in June (T-Ball, Jr Softball, Minor and Major league baseball)
 - c) YMCA will have 8 men softball teams starting play on Friday nights in mid-May
 - d) LG American Legion will begin play at Vets Park in June
 - e) Genoa City Shocker baseball will begin play at Vets Park in mid-April
 - f) YMCA/City of Lake Geneva will be hosting 10 baseball/softball tournaments at Vets Park beginning in mid-April (April 19-21, April 26-28, May 3-5, May 17-19, May 31-June 2, June 7-9, June 21-23, June 28-30, July 12-14, Sept 13-15)
- 2) Dream Team baseball will run from June 24 to July 17
- 3) Milwaukee Brewer baseball camp July 8-12
- 4) Spring spruce up with the fields at Veterans Park has been completed by KEI
- 5) Lake Geneva Lions Club completing work on Lion's Den the first two weekends in April
- 6) YMCA staff has begun grooming and setting up all the fields the week of April 8
- 7) YMCA staff will be putting up the volleyball nets for the sand courts ASAP

Looking ahead:

YMCA Co-ed soccer will start in August

YMCA Co-ed Flag Football will start in September



City of Lake Geneva

Department of Public Works

1065 Carey St.

Lake Geneva, WI 53147

262.248.6644

To: Park Board

From: Samantha Ingo, Superintendent, Parks & Facilities

Park Operations & Programming Update March 2024

- DPW has been delayed with installing trail marker posts at Hillmoor due to the ground being too wet from the snow and rainfall. When the ground dries up the posts will be getting installed.
- Flat Iron Park will be having some grass seed put down next month due to high traffic areas from Winterfest.
- Lake Geneva Lion's Club will be replacing rotting wood on the Lion's Den at Vet's in the upcoming weeks.
- Working with Chief Peters on locations of AEDs in various parks per request of Alderman Fesenmaier.
- Partnered with city arborist, Jon Foster to host an information session at the library regarding what residents can do to help with the spongy moth outbreak as well as preventing damage to young trees due to the cicadas. Over 35 community members were in attendance.
- Collaborating with the library and Tree Board for the Arbor Day Celebration / tree planting on 4/22 at 10:45am at Donian.



LAKE GENEVA PUBLIC LIBRARY

AGENDA

Lake Geneva Public Library Strategic Planning Committee Meeting
Smith Meeting Room, Lake Geneva Public Library
11:00 am - 12:00 pm

1. Call to order (Lyon)
2. Roll call and introduction of guests
3. Strategic planning update and next steps
 - a. Staff update (Kornak)
 - b. Review board-specific plan items & plan next steps (Lyon)

Goal
Strengthen the capacity of the library to serve the community.
Strategies
Improve the financial stability of the library
Provide staff with the necessary leadership and professional development to be successful and confident in their work
Coordinate resource development and communications involving the Board of Directors, Friends of the Library, and library staff to continue to improve internal collaboration
Increase participation in professional development opportunities for staff, trustees, and Friends
Work on plan for expansion of library team in collaboration with City and Library Board

4. Adjournment

Lake Geneva Historic Preservation Commission Meeting Minutes

March 12, 2024 – 7:00 p.m. at Lake Geneva City Hall

President Ken Etten called the meeting to order at 7:00 p.m. Lake Geneva City Hall

Present: Ken Etten, Patrick Quinn, Louise Rayppy, Chris Brookes, Grace Hanny, Emily Hummel and Tim Dunn. Sonja Akright was absent. Guest: Peg Esposito, Park Board.

Approval of minutes: Review and approval of the minutes from the February 13, 2024, Lake Geneva Historic Preservation Commission Meeting.

Comments from the public and correspondence. Peg Esposito attended our meeting and updated us about Hillmoor Golf Course property.

Reports on the Geneva Lake Museum upcoming events, including “Tuesdays @ Two” programs and news from the Maple Park Homeowners’ Association, including updates on the regulation of short-term rentals in the Maple Park Historic District. “Tuesdays @ Two”: Finding Fontana with Margaret Reuland, March 26, 2024. In honor of the 50th Anniversary of Dungeon & Dragons the museum will be open all week March 18th through March 24th. City Council approved Ad Hoc committee concerning short-term rentals. Will keep rules as is. Some people have been fined.

Updates regarding Black Point Estate & Gardens, Horticultural Hall, and Historic Lake Geneva Walking Tours, including Black Point programs at the Lake Geneva Public Library. Black Point will have a Celebration of Dungeons & Dragons at Horticultural Hall on April 7th. Black Point opens on May 4th. Mother’s Day Cruise on the tenth. Movie Mondays at the Library – 2 P.M. – 4:30 P.M.

Updates on events at The Riviera, at the 1928 Geneva Theater / Geneva Stage, or local news items relating to the Lake Geneva Historic Preservation Commission. Musical programs at the Theatre.

Review of recent bills and invoices and updates on the current balance in the Lake Geneva Historic Preservation Commission 2024 City Budget. Our current balance is \$10,925.00.

Discussion and comments regarding recent building / remodeling projects within National & State Historic Districts. No new information.

Update regarding Paula Porubcan’s Certified Local Government Grant Application for Hillmoor Archaeological

Survey and possible nomination of the former Hillmoor Golf Course property as a National Historic Landscape under the Department of Interior Historic Landscape program. Paula informed us that the survey has been approved – \$30,000. Will start work late May or early June. In May at the Library will have program about what we are planning on doing, also will have people come and look at the property.

Discussion and updates regarding the submittal of the 2023 Certified Local Government Annual Report, review

of revisions and updates to the City of Lake Geneva Chapter 34 – Historic Preservation Ordinance, development

of a new Local Historic Landmark Application Form, and additional items we need to complete to qualify for landmark status. The codification company that the City utilizes is in the process of posting the new ordinance,

it should be about 2-4 weeks. We have authority to have certificate of appropriateness – need a form to do this -

Landmark Preservation Ordinance application.

Update and discussion regarding the repair and/or replacement of any of the existing historic plaques and signs

by Jim Sherin at Timberline Signs. Most of the signs have been finished, need sign for sanitarium.

Update regarding current status of the Three Graces statue, the relocation from Flat Iron Park to the Geneva Lake Museum, and the future plans and funding for repair and/or replacement of the Three Graces statue.

We were informed that there is \$50,000 in the city budget for the restoration of the statue. Need update from Tom Earle.

Review of recent Historic Plaque Program applications, including the cost of plaques from Timberline Signs at

\$258.48 each (including sales tax), application forms, and ongoing updating the list of past plaque recipients. No new information.

Updates on the status of the I-phone app and Android app of A Historic Lake Geneva Walking Tour, including reactivation of I-phone app, and discussion on how to better promote the apps, including presentation to the Lake Geneva City Council. Update from Sonja Akright on any new information regarding renewal of I-phone app. No new information.

Discussion regarding new projects for the LGHPC, updates regarding the status of our website www.historyoflakegeneva.org, and discussion on any other potential future LGHPC projects that we might want to consider. Update from Sonja Akright regarding who to contact on website update. Our website goes thru city link, but we need different website to go for Historic Preservation.

Update regarding the Lake Geneva Historic Railroad Site, including possible options for the clean-up and repairs to the paver “footprints” of the Railroad Turntable, Engine House, and Water Tower and comments from Mark Polyock at Lakes Brick & Block regarding potential high cost of repairs and/or replacement. Mark suggested replacing it with 12” X 12” pavers or a simple concrete strip to mark the “footprints” but noted that any option will not be inexpensive. Call Mark Polyock about how much it will cost.

Discussion regarding any new correspondence from Stephanie Klett and Deanna Goodwin at Visit Lake Geneva /

Lake Geneva Chamber of Commerce and Lake Geneva City Administrator David Nord on how the LGHPC can help promote tourism in Lake Geneva and better publicize our role in the community, including “Wisconsin Historical Makers Tour History Walks” project proposed by Mallory Hanson at WHS. About promoting Historic Preservation.

Update on information from Jason Tish at the Wisconsin Historical Society, National Trust for Historic Preservation, the Society of Architectural Historians, and the Wisconsin Association of Historic Preservation Commissions.

Meeting adjourned at 7:45 P.M.

Respectfully submitted, Louise M. Rayppy

City of Lake Geneva Avian Committee Meeting Minutes

Tuesday, March 12 2024 6:00 P.M.

City Council Conference Room 2A

1. Call to Order: 6:00 PM by Sarah McConnell

2. Roll Call. The following members were present: Sarah McConnell, Jill Rodriguez, Karen Gallo, Kelley Happ, Beverly Leonard and Cindy Yager - Alderperson

3. Approval of Avian Committee meeting minutes from February 2024. A motion to approve the minutes was made by Rodriguez, seconded by Leonard. The motion was passed.

4. Comments from the Public

Viki Ross, a resident of the Symphony Bay subdivision, attended the meeting to request an Avian Committee member speak to her group this fall and to express interest in the work of the Avian Committee.

Peg Esposito, from Friends of Hillmoor, attended the meeting to talk about the possibility of becoming a "Bee City USA." She explained how the group's goals of encouraging pollinator friendly activities, including natural plantings and avoiding use of pesticides, benefit the environment. They would like to partner with the Avian group as we are affiliated with the city but will complete their own application for the Bee City status. McConnell thought we would have to get an approval from Dave Nord to go forward. Happ moved and Yager seconded a motion to encourage the Friends of Hillmoor to go forward with Bee City application process. It was approved.

5. Bird City Application

McConnell reported that we have not heard from Bird City Wisconsin regarding our 2024 application. Our application was completed on time in January, but we were not able to upload it as they had changed the formula. She will call and find out the status of our application.

Yager pointed out that the responsibilities of the newly hired Park Director include fund raising, and that we should talk with her about possible grants and grant writing.

6. Financial Review and Update for 2023-24

Despite our request, we did not get an updated budget report including final 2023 expenses. We need a detailed balance report. We know what we requested for 2024, plus we have some carry over from 2023, but we need details of what was spent. Rodriguez will request that we receive an updated budget report each month.

7. 2024 Calendar, Strategic Planning and Projects

Last fall the committee purchased 10 permanent signposts for the Story Book Trail and the Public Works department recently installed them at Four Seasons Nature Park. We discussed finding a new story for the signs, as we want to continue our message of bird migration and connection with our natural environment. It was suggested that we work with the library to find a book we could use, or we already have three years' worth of good stories from the Learn to Soar project. We agreed to re-use the school students' story about the Purple Martin pair this year. This is part of our World Migratory Bird Day celebration, and we will pick a Saturday in May to invite the public to join us welcoming back our feathered friends. To give the students recognition for the story, it was suggested we ask St. Francis school to put out an e-blast to students and their families who worked on the 2021, 2022 and 2023 books.

Rodriguez talked about another project on our long-range plan – providing birding backpacks for local hotels. These would be similar to the kids' backpacks we have donated to the library to check out, and they contain bird books, maps of local birding spots and a good pair of binoculars. The Tourism Commission cannot give us funds for supplies, but Rodriguez suggested we ask them for money to market this project.

8. Monarch Palooza at the Library

Rodriguez updated the committee on the butterfly garden the Rotary Club is creating at the library. There will be a “Soft Opening” of the garden on May 9 at 2 pm, then a grand opening “Monarch Palooza” celebration from noon until 2 pm on June 22, with a ribbon cutting ceremony, speakers and information about monarch butterflies. Because the Monarch population is down nearly half, it is important to teach families about attracting and helping our Monarchs thrive. We all agreed that this could be a good time to show off our Martin boxes to the public. If the timing is right, we could lower the Martin houses to show nests, eggs or babies.

9. Ways to Recognize our Volunteers

We have four volunteers who have helped with our Martin houses and we would like to recognize their assistance. It was suggested we recognize them at a City Council meeting – possibly in July, and present each of them with a gift to show our appreciation. McConnell suggested framing one of Nikki Marsicano’s lovely bird prints as a gift. We would also like to recognize Carol Zimmermann for all her contributions to the Avian Committee at the same time. Leonard suggested a proclamation from the city to be read.

10. Other: New Member for the Avian Committee

We will be looking for a new member of the Avian Committee to take the place vacated by Carol Zimmermann, but we agreed to wait until our May meeting to make a recommendation, after the city-wide elections in April.

11. Next Meeting:

The Next Avian Committee meeting is on **April 9 at 6 pm in Conference Room 2 A**

12. Future Agenda Items

- Update Financial Review for 2023/24
- 2024 Calendar/Strategic Planning/Projects
- World Migratory Bird Day Celebration
- Bird City Application Status
- Partnerships, Funding Opportunities and Potential Grants
- Monarch Palooza at the Library/ Purple Martin “open” house
- Recognition for Our Volunteers
- New member for the Avian Committee
- Other
- Next meeting Date and Time

13: Adjournment:

Rodriguez moved to adjourn, seconded by Happ and approved. Meeting was adjourned at 6:55 p.m.

Respectfully submitted 4/2/2024

Kelley Happ

TOURISM COMMISSION MINUTES
Monday, March 11, 2024
COUNCIL CHAMBERS, CITY HALL

Meeting was called to order by Chair Waspi at 4:02 p.m.

Roll Call

Present: Chair Brian Waspi, Vice Chair Zakia Pirzada, Alderman Fesenmaier, Alderman Howell, Linda Moritz; Mayor Klein (Ex-Off)

Absent: Troy Migut; Comptroller Laura Pisarcik (Ex-Off), Stephanie Klett (Ex-Off)

Comments from the Public limited to 5 minutes, limited to items on the agenda: None.

Approval of Tourism Commission minutes from February 12, 2024

Motion by Waspi, second by Pirzada, to approve the minutes from February 12, 2024.

Unanimously carried.

Heather Jones, Independent Contractor for Tourism Commission, Meet at the Lake Promotional Activity

Jones gave an overview of her monthly report included in the packet. The Social Media Ad Campaign that began in December 2023 runs through April 15, 2024.

Update from Tourism Entity – Visit Lake Geneva

Goodwin and Klett were attending the Wisconsin Governor's Conference on Tourism. Monthly report was available to the Commissioners and the Public in the packet.

Update from Lake Geneva Business Improvement District (BID) –

Binanti's report was available in the packet. She was attending the Tourism Conference.

Written financial update provided by City Comptroller

Balance Sheet dated **December 31, 2023** included in current packet

Total Assets - \$1,516,012

Restricted Fund Balance - \$525,302.27

Tourism Promotional Grant Program and Requests

Riviera Ballroom Wood Floor Project – Heather Jones and Sam Borghgraef

The ballroom floor due is showing signs of deep wear including a sunken in section. Motion by Pirzada, second by Howell, to approve the grant for \$3,316 to refinish the Riviera Ballroom floor. Unanimously carried.

Fall 2024 and Winter 2025 Promotion – Heather Jones

Jones explained the media campaign for meetings, weddings, and other events at the Riviera Ballroom. The promotion targets groups who commit to 30 room nights at City of Lake Geneva hotels from October 2024 through April 2025. The promotion details will be available on the

website. Motion by Howell, second by Pirzada, to approve the grant not to exceed \$10,000 for the Fall 2024 and Winter 2025 Promotion of the Riviera. Unanimously carried.

Tavern League of Wisconsin Spring Conference 2024 -Tina Conley

Conley explained the details of the Conference. Commissioners expressed concern regarding the location. The following conditions will be included in the motion to approve the grant: a one-year ad in their On Premise publication and in the official Conference booklet, creation of an ad which will include the link to the hotels page on a landing page of their Conference event website, plus an ad on the state Tavern League website for one year. Motion by Waspi, second by Pirzada, to approve the grant not to exceed \$10,000. Unanimously carried.

Wee Whiskey Fest – Geneva Lakes Whiskey Club

Dana Trilla and Sherman Lindsey explained the new event. Some of the activities will be held outside the City along with numerous locations in the City downtown. The grant will be used for marketing overnight stays in City of Lake Geneva hotels. Motion by Waspi, second by Fesenmaier, to approve the grant not to exceed \$20,000. Unanimously carried.

City Website link and Grant Application revision

Heather Jones will continue to work with Administrator Nord to host a copy of the hotel list, using a separate domain, on the City's website. This list can easily be displayed on the bottom of the City website along with other clicks in various locations on website pages. Pirzada, who represented the Hoteliers on the Commission, continues to advocate for this list which includes the hotels outside the downtown but within the City limits.

Debrief /Follow-Up Form Review – Permanent Agenda Item

The City Administrator, who reviews and approves the invoices for grant reimbursement sends the complete form to the Commissioners. Discussion continued about including this form in the packet and an agenda item added to the monthly meeting for review by the Commissioners. Motion by Pirzada, second by Fesenmaier, to add the Grant Review information to the monthly meeting agenda as a permanent item, even if there are no submissions. The grant follow-up information aka completed Reimbursement Form in the grant application will be included in the packet. Unanimously carried.

Future meeting agenda items and next meeting date –

- Note: new Tourism Commission logo is now available on the City website for ad copy.
- Commissioners are encouraged to access the grant application online from the City Website to review for updates. [Tourism Commission | Lake Geneva WI \(cityoflakegeneva.gov\)](https://cityoflakegeneva.gov/tourism-commission)
- Reimbursement Form – permanent agenda item on the monthly meeting.
- Grant Application review and revisions.
- **Monday, April 8 at 4:00 PM**

Motion by Waspi, second by Pirzada, to adjourn at 5:20 p.m. Carried.

Respectfully submitted,
Alderman Fesenmaier, Secretary

CEMETERY BOARD MINUTES

Wednesday, March 20, 2024, 4:25 pm
Conference Room A, Lake Geneva City Hall

Meeting was called to order by President Mary Sibbing at 4:25 pm.

Roll call:

Present: Mary Sibbing, Terry Krohn, Ruth Monico, Alderwoman Fesenmaier, Patrick Quinn

Comments from the public. None

Motion made by Ruth Monico and seconded by Patrick Quinn to approve Cemetery Board meeting minutes from February 21, 2024. Motion passed 5-0.

Samantha Ingo, the new Park Superintendent, introduced herself to the Cemetery Committee and explained her role and responsibilities as it relates to the Cemeteries. She will be the liaison and relay our concerns to Tom Earle, DPW. Samantha is aware of the boards questioning of sale of plots under State Statutes 157.115(2) *Abandonment of Cemetery Lots*. President Mary Sibbing will continue to work also with Tom Earle.

Discussion/recommendation regarding revised and updated Cemetery Rules and Regulations.

When approved, the updated Cemetery Rules/Regulations will be posted at the Cemetery and to families of new interments. Discussion over whether the Cemetery Rules/Regulations would be a Policy or an Ordinance; . President Mary Sibbing will follow up.

Neal Aspinall is designing a logo heading for the above mentioned Rules/Regulations. Patrick Quinn made a motion to pay the invoice for the logo when approved by the Committee. Terry Krohn second the motion. Motion passed 5-0.

Discussion/Recommendation regarding March and future financial reports. The Cemetery Committee discussed receiving a financial report every 6 months as opposed to every other month. Patrick Quinn made a motion to review the financial reports every six months, as opposed to every other month. Terry Krohn seconded the motion. Motion passed 5-0.

Reviewed Tom Earle's DPW monthly report. No questions from the committee.

Discussion on DPW update on Oak Hill Cemetery Road status. DPW is continuing to seek out bids. Sibbing updated the board on Tom Earle's concerns of repairing Oak Hill Cemetery roads at this time. The cemetery dump, which has been accepting dirt/debris for almost 150 years now, is full. Director Earle has placed, in the Capital Improvement Plan, \$27,000 to have the dump regraded. It involves excavating and hauling away many hundreds of yards of material which has been placed from excavated grave sites. This money is in the budget for 2024. Director Earle states it becomes a delicate dance as to how we go about scheduling any road repair prior to excavating the dump. To drive 40-50 dump truck loads of material over newly paved roads would be counterproductive to our goal. Alderperson Fesenmaier presented information from the Delavan Cemetery including 2 companies able to bid small cemetery roads. President Sibbing will forward the information to Tom Earle.

Discussion/recommendation regarding Public Works Department request to move the purchase of a new columbarium from the 2027 CIP to this year, 2024. President Sibbing to follow up. Repairs are taking place, and the 2027 CIP may stand. Discussion about a proposed new Columbarium should be of similar architecture as it will be placed near to the present Columbarium. The Committee will talk with vendors as the project gets closer in the future.

Discussion on adding Pioneer Cemetery to Pontem. Patrick Quinn has a book entitled, "Pioneer Cemetery Pamphlet" which lists the names interred in Pioneer Cemetery. President Sibbing will purchase the pamphlet as an aide to identifying grave sites and adding those names to Pontem, if possible. Ruth Monico made a motion for President Sibbing to purchase the pamphlet. Terry Krohn seconded the motion. Motion passed 5-0.

Motion made by Patrick Quinn and seconded by President Sibbing to take off the Free Little Library from the Future agenda items. Passed 5-0.

Future agenda items:

- Ideas for future planning of newly acquired land at Oak Hill Cemetery.
- Review future costs of grave plots and fees
- Review comptroller financial reports every 6 months, September 2024 is next review.
- Monitor annual membership to WAC in December. Required to submit dues in February each year.
- State Statute 157.115 (2) *Abandonment of Cemetery Lots* regarding lots not interred for over 50 years to sell these lots. This will be an ongoing discussion with the newly budgeted Park Superintendent, Samantha Ingo, for review and recommendation.
- Determine who will attend the 2024 annual conference of the WI Alliance of Cemeteries, closer to the Conference.
- Complete the updated/revised Cemetery Rules/Regulations for recommendation to FLR/City Council as an ordinance for Code enforcement once completed.

Next meeting: Wednesday, April 17, 2024, 4:30 pm
Meeting Room A, Lake Geneva City Hall.

Motion made to adjourn at 5:12 pm by Patrick Quinn and seconded by Terry Krohn.
Motion passed 5-0.

Respectfully submitted,
Ruth Monico
Secretary



To: Department of Public Works
From: Tom Earle, Director Public Works & Clint Meloncon, Sexton, Lake Geneva Cemeteries
RE: March 2024 Report

CEMETERY UPDATE

OAK HILL CEMETERY INTERMENTS

Monthly Oak Hill Cemetery Update - Interments

Date	Type
3/4/2024	FULL
3/8/2024	CREM
3/16/2024	FULL
3/28/2024	FULL

UPDATE

Maintenance of the Sexton shed and removal of material from the dump area continues.

GENEVA LAKE ENVIRONMENTAL AGENCY (GLEA)
WILLIAMS BAY, WISCONSIN
Monthly business meeting of the Geneva Lake Environmental Agency,
Thursday, April 18, 2024

**The monthly business meeting of the GLEA will be held at the
Agency's Office and Virtually**

105 N Elkhorn Rd., Williams Bay, WI 53191.

April 18, 2024, at 5:30 pm.

Virtual Meeting Link

Join Zoom Meeting

<https://us06web.zoom.us/j/89100496954?pwd=MkdYamtZaXNyVGg3SVJBtXZtUStVQT09>

Call Meeting of GLEA Board of Directors to Order – Chairman

Roll Call.

General Business:

The public is allowed to make comments under Wis. Stats. §19.84(2). Comments will be limited to 5 minutes.

1. Approve the minutes:

- a. Regular GLEA Board of Directors Meeting on March 21, 2024

2. Monthly Review Items:

- a. Action on March 2024 Income Statement
- b. Action on March 2024 Balance Sheet
- c. Bookkeeper's March 2024 Disbursement Report
- d. Bookkeeper's March 2024 Donation Report
- e. Treasure's Report March 2024
- f. Action on Staff Report:
 - 1. Director Report- March – April 2024

Possible action on the following business

1. 2024-2030 Plan

2. Human Resources

- a) College Intern
- b) OSHA Workplace Compliance

3. Water Quality/AIS

- a) Mobile CD3 Unit
- b) Local AIS Ordinances Chapter 30 Training and Ordinance Update.
- c) USGS Stream Gauge
- d) Water Alliance Meeting April 22

4. Grants/ Projects/Equipment

- a) Macroinvertebrate Survey, Aquatic Plant PI, Nearshore Fisheries Survey
- b) Environmental Education Foundation Highschool Internship Grant Application
- c) Fontana Drone Club
- d) Clean Boats Clean Waters
- e) GLEA APP

5. Marketing/Fundraising/Events/Conferences

- a) Newsletter
- b) Wisconsin Lake's Convention
- c) Walworth County Lakes Association
- d) Informational Meeting with DNR
- e) Lake Management Plan Focus Groups

April 8,24

1. Water Quality- May 20, 6-8 pm
2. Boat Traffic and Recreational Use- May 21, 6-8 pm
6. **Municipalities Updates and Reports**
 - a) City of Lake Geneva
 - b) Town of Linn
 - c) Village of Fontana
 - d) Village of Williams Bay
 - e) Town of Walworth
7. **New/ Other business items**
 - a) GLEA Board Elections
 1. Chairperson
 2. Vice Chairperson
 3. Treasure
 - b) Committees
8. **Next Meeting Date**
 - a) May

Adjournment

Posted: April 8, 2024, at GLEA office and website <https://www.gleawi.org/>

Jacob Schmidt, Director, director@gleawi.org

Aimee Townsend, Admin. Asst., glea.office1@gmail.com



Lake Geneva Business Improvement District
Board of Directors Meeting
Wednesday, April 3, 2024 | 9:00 AM
Harbor Shores of Lake Geneva

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes from last meeting
4. Comments from the public as allowed by Wis. Stats. § 19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 3 minutes.
5. City News and Mayor Klein Update
6. Appearance of VISIT Lake Geneva
7. Treasurer Report – Presented By Executive Director Alexandria Binanti (Anthony Silvestri absent)
 - a. Balance Sheet
 - b. Budget vs Actuals
 - c. Pay Bills
8. Executive Director's Report
 - a. Annual Meeting Recap
 - b. Event Planning Recap – Wine Walk, Murals in Motion
 - c. Conference Updates and Application Status for Main Street Accreditation
9. Comments from the Board of Directors
10. New Business
11. Adjourn

This is a meeting of the Lake Geneva Downtown Business District Board of Directors.
No City Council action will be taken; however, a quorum of the Council may be present.