



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL
MONDAY, APRIL 8, 2024 - 6:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Mayor Charlene Klein, Council President, Mary Jo Fesenmaier, Council Vice President, Cindy Yager, Alderpersons: Tim Dunn, Peg Esposito, Linda Frame, Ken Howell, Shari Straube, and Joan Yunker

CITY HALL WILL BE OPEN TO THE PUBLIC DURING ALL MEETINGS. IF YOU WISH TO LISTEN TO OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:

1. Links to the City of Lake Geneva's live video stream can be found at <https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream>
2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free)
Access Code: 9746153

AGENDA

1. Mayor Klein call the meeting to order
2. Pledge of Allegiance – Alderperson Esposito
3. Roll Call
4. Awards, Presentations, Proclamations, and Announcements
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
7. Acknowledgement of Correspondence
8. Approve the Regular Council Minutes of March 25, 2024
9. **CONSENT AGENDA**– Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. Public Event Permit Application with Street Use filed by Fat Tire Charity Ride for the event of Fat Tire Charity Ride to take place on September 21, 2024, from 8:00 am to 6:00 pm, located on various streets beginning and ending at Champs Sports Bar, 747 W Main St, Lake Geneva
 - b. Alcohol License Premesis Extension Application filed by Lake City Social for the event

of Murals in Motion Art Party to take place May 17, 2024, from 3:00pm to 10:00pm and May 18, 2024, from 11:00 am to 10:00 pm, located at the parking lot of 111 Center St, Lake Geneva

- c. Temporary Class "B"/ "Class B" fermented malt beverage and wine license application filed by the Walworth County Food & Diaper Bank for the event of Bacon Fest to take place from May 31, 2024, to June 2, 2024, located at the Bacon Fest Beer Tent, Flat Iron Park, Lake Geneva
- d. Temporary Operator License Application filed by Tamela M Dunn for the event of Bacon Fest to take place from May 31, 2024, to June 2, 2024, located in Flat Iron Park
- e. Public Event Permit filed by the Lake Geneva Farmers Market for the event of Lake Geneva Farmers market to take place every starting May 2, 2024, to October 31, 2024 from 7:00 am to 2:00 pm, located at 330 Broad St, Lake Geneva

10. Items removed from the Consent Agenda

- 11. Discussion/Action regarding **Resolution 24-R27**, resolution authorizing a 2024 Budget Amendment for the reallocation of Capital funds for adding a crosswalk on Sonata Way
- 12. Second Reading of **Ordinance 24-02**, Providing for Direct Annexation by Unanimous Consent of Electors and Property Owners of Territory Located in the Town of Geneva, Walworth County, Wisconsin, to the City of Lake Geneva, Walworth County, Wisconsin for the applicant, Ron Amann, for the 2.12 acre property located at Tax Key No. JA 5490001

13. Recommendation of the Finance, Licensing, and Regulation Committee- Ald. Howell

- a. Discussion/Action regarding awarding the bid for the White River Disc Golf Course Pedestrian Bridge Replacement Project to Glen Fern Construction Co for an amount not to exceed \$197,900
 - b. Discussion/Acceptance of the pre-paid and regular check reports from April 3, 2024
- 14. Discussion/Action regarding Knowles-Nelson Grant for Hillmoor wetlands (*continued from the January 8, 2024, Council meeting*)
 - 15. Discussion/Action regarding **Resolution 24-R28**, a resolution authorizing the Mayor, or their designee, to submit an application for available financial aid to the State of Wisconsin Department of Natural Resources, and to direct the approved project

16. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL
MONDAY, MARCH 25, 2024 - 6:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Mayor Charlene Klein, Council President, Mary Jo Fesenmaier, Council Vice President, Cindy Yager, Alderpersons: Tim Dunn, Peg Esposito, Linda Frame, Ken Howell, Shari Straube, and Joan Yunker

Mayor Klein called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Alderpersion Frame led the Council in the Pledge of Allegiance.

Roll Call

Present: Dunn, Esposito, Fesenmaier, Frame, Howell, Straube, Yager, and Yunker

Absent: None

Awards, Presentations, Proclamations, and Announcements

Certificate of Appreciation to Mr. John Swanson for his work with THE DREAM TEAM baseball program. Mayor Klein read the certificate of recognition to Mr. Swanson for his twenty-three years of service. Mr. Swanson addressed the council and audience concerning this worthwhile organization.

Re-consider business from previous meeting

None.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

Kathleen Myer, 101 Broad Street, Unit 504, Lake Geneva. addressed agenda item 14 concerning her “excessive tax claim” as well as agenda item 21a expressing concern about the potential audio volume of the event.

Walter Smith, 101 Broad Street, unit 306, Lake Geneva addressed agenda item 13 concerning his “excessive tax claim”.

Paul Stormberg, 6311 11th Street, Omaha Nebraska addressed the Council concerning agenda item 11 supporting the Gygax memorial statue donation and approval of the site location.

Stevens Hamilton, W4257 Crescent Drive, Lake Geneva addressed the Council concerning agenda item 19 concerning his is “alleged palpable error” on his property located at 812 Geneva Street.

Acknowledgement of Correspondence

No correspondence was received.

Approve the Regular Council Minutes of March 11, 2024, as prepared and distributed

Yunker moved to approve, seconded by Yager, Alder Esposito requested that, moving forward, a little more information / context be included in remarks made during public comment. Motion carried by unanimous voice vote.

CONSENT AGENDA– Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

Temporary Operator License applications filed by William Briggs, Tom Bachmann, Angela Carlson, David McConnell, Karlee Pass, Emily Syring, and Roger Wolff for the event of Spring Wine Walk to take place on April 7, 2024, located at various downtown businesses.

Tier 2 Event Permit application filed by the Lake Geneva Business Improvement District for the event of Murals in Motion, to take place in Flat Iron Park and various downtown businesses from May 15-19, 2024, with a rain date of June 5-9, 2024

Howell moved to approve the consent agenda. Straube seconded. Motion carried by unanimous voice vote.

Items removed from the Consent Agenda.

None.

Discussion/Action regarding approval of the Gygax memorial statue donation application filed by the Gygax Memorial Fund, Inc, and approval of the site location (Plan Commission approved site location on March 18, 2024).

Fesenmaier moved to approve. Second by Yunker. Some general conversation was held among the Council members. Motion carried by unanimous voice vote.

First Reading of Ordinance 24-02, Providing for Direct Annexation by Unanimous Consent of Electors and Property Owners of Territory Located in the Town of Geneva, Walworth County, Wisconsin, to the City of Lake Geneva, Walworth County, Wisconsin for the applicant, Ron Amann, for the 2.12-acre property located at Tax Key No. JA 5490001.

First reading was held for Ordinance 24-02

Discussion/Action regarding an excessive tax claim filed by Walter Smith for 101 Broad St Unit 306, Tax Key ZCNG00017.

Motion by Howell to allow the property owner (Mr. Smith) to address the council. Second by Fesenmaier. Motion carried by unanimous voice vote. Mr. Smith addressed the Committee concerning his concerns about the process. Mr. Dean Peters from Associated Appraisal Consultants then addressed the Council concerning the process. General discussion was held. City Attorney Draper stated that City could not approve the excessive tax claims as the owner did not participate in the Board of Review process. After further discussion, Howell so moved to deny. Second by Frame. Motion carried by unanimous voice vote.

Discussion/Action regarding an excessive tax claim filed by Kathleen Meyer for 101 Broad St. Unit 504, Tax Key ZCNG 00025

Mr. Dean Peters from Associated Appraisal Consultants then addressed the Council concerning this specific tax claim filed. General discussion was held between Mr. Peters and various council members. Howell moved to deny the claim. Second by Frame. Motion carried by unanimous voice vote.

Discussion/Action regarding an alleged palpable error on 2023 assessment of Parcel: ZA477000001, 1625 Dodge St.

Mr. Dean Peters from Associated Appraisal Consultants addressed the Council concerning the specific facts related to this 2023 assessment. General discussion was held between Peters and members of the Council. Howell moved to approve this request. Frame seconded. Motion carried by unanimous voice vote.

Discussion/Action regarding an alleged palpable error on 2023 assessment of Parcel: ZG 00006, 1015 Williams Street.

Mr. Mr. Peters (Associated Appraisal Consultants) addressed the Council concerning the specific facts related to this 2023 assessment. General discussion was held between Peters and members of the Council. Esposito moved to approve this request. Second by Howell Motion carried by unanimous voice vote.

Discussion/Action regarding an alleged palpable error on 2023 assessment of Parcel: ZOP 00404, 525 S Lake Shore Dr.

Mr. Mr. Peters (Associated Appraisal Consultants) addressed the Council concerning the specific facts related to this 2023 assessment. General discussion was held between Peters and members of the Council. Frame moved to approve this request. Second by Yager. Motion carried by unanimous voice vote.

Discussion/Action regarding an alleged palpable error on 2023 assessment of Parcel: ZPI 00012A, 226 W Main St.

Mr. Mr. Peters (Associated Appraisal Consultants) addressed the Council concerning the specific facts related to this 2023 assessment. General discussion was held between Peters and members of the Council. Yager moved to approve this request. Second by Frame. Motion carried by unanimous voice vote.

Discussion/Action regarding an alleged palpable error on 2023 assessment of Parcel: ZOP 00249, 812 Geneva St.

Mr. Mr. Peters (Associated Appraisal Consultants) addressed the Council concerning the specific facts related to this 2023 assessment. General discussion was held between Peters and members of the Council. Yager moved to approve this request. Second by Frame. Motion carried by unanimous voice vote.

Discussion/Action regarding an alleged palpable error on 2023 assessment of Parcel: ZRA 00018, 824 Williams St.

Mr. Mr. Peters (Associated Appraisal Consultants) addressed the Council concerning the specific facts related to this 2023 assessment. General discussion was held between Peters and members of the Council. Frame moved to approve this request. Second by Yager. Motion carried by unanimous voice vote.

Recommendation of the Finance, Licensing, and Regulation Committee- Ald. Howell.

Discussion/Action regarding a Public Event Permit application filed by Lakeland Community Church for the event of Church in the Park to take place on July 7, 2024, from 7:00 am to 12:00 pm, located at Flat Iron Park (Finance, Licensing, & Regulation Committee recommended approval with the requirement that sound from the event not go beyond the property line of the park).

Howell moved to approve. Second by Straube. General discussion was held by the Council members. Yager moved to allow Cathy Stoodley to address the Council on this topic. Second by Frame. Motion carried by unanimous voice vote. Stoodley stated that the portion of the service involving sound would not occur until 9 a.m. After additional discussion was held, the original motion to approve the permit was approved by unanimous voice vote.

Discussion/Action regarding Resolution 24-R22, a resolution adopting 2023 transfers from the Lakefront Special Revenue Fund and the Parking Special Revenue Fund to the General Fund.

Motion by Howell to approve. Second by Yunker. No discussion. Motion carried by unanimous voice vote.

Discussion/Action regarding Resolution 24-R23, a resolution adopting a 2023 year-end budget amendment authorizing the re-allocation of funds in the 2023 budgets for certain revenues and expenditures exceeding their 2023 budgets

Motion by Howell to approve. Second by Yunker. No discussion. Motion carried by unanimous voice vote.

Discussion/Action regarding updated City Policy Manual.

Motion by Howell to approve. Second by Yunker. No discussion. Motion carried by unanimous voice vote.

Discussion/Action regarding a fuel pump replacement proposal from Walts Petroleum in an amount not to exceed \$30,360.69.

Motion by Howell to approve. Second by Yunker. No discussion. Motion carried by unanimous (8-0) roll call vote.

Discussion/Action regarding declaring Thursday, July 11, 2024, as "Lake Geneva Day" and that all City Resident Parking Permit Holders have free parking all day.

Motion by Howell to approve. Second by Frame. Some general discussion was held. Motion carried by unanimous voice vote.

Discussion/Acceptance of the pre-paid and regular check reports from March 19, 2024.

Motion by Howell to approve. Second by Yunker. No discussion. Motion carried by unanimous voice vote.

Recommendation of the Plan Commission- Ald. Yunker.

Discussion/Action regarding Resolution 24-R24, a resolution authorizing the issuance of Conditional Use Permit (CUP) for Kurt Jennison N3382 County Rd. H, Lake Geneva, to allow for Indoor Commercial Entertainment at 772 W. Main St Ste 302 for a property located within the Central Business (CB) zoning district Tax Key No. ZOP00321.

Motion by Yunker to approve. Second by Yager. Discussion was held among the Council members. Esposito moved to suspend the rules to let Kurt Jennison (applicant) address the Council. Second by Frame. Motion carried by unanimous voice vote. Jennison answered a few questions from Council members. After additional discussion, the original motion to approve was carried by unanimous voice vote.

Discussion/Action regarding Resolution 24-R25, a resolution authorizing the issuance of a Conditional Use Permit (CUP) for Daniel and Jennifer Lites 1633 Lake Shore Dr. Lake Geneva for a proposed home renovation to the property located in the Estate Residential – 1 (ER-1) zoning district Tax Key No. ZLM00020.

Motion by Yunker to approve. Second by Straube. No discussion. Motion carried by unanimous voice vote.

Discussion/Action regarding Resolution 24-R26, a resolution authorizing the issuance to amend the existing Precise Implementation Plan (PIP) for Golden Years Living, 270 Ridge Rd. Walworth WI 53184 to allow for the construction of a pergola in the Planned Development (PD) zoning district located at 611 Harmony Dr. Tax Key No. ZA47500001.

Motion by Yager to approve. Second by Esposito. No discussion. Motion carried by unanimous voice vote.

Motion to go into Closed Session pursuant to Wis. State. 19.85(1)(c) for the purposes of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding: City Clerk.

At 7:16 p.m. Esposito moved to go into closed session. Second by Frame. No discussion. Motion carried unanimously by an 8-0 roll call vote.

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session.

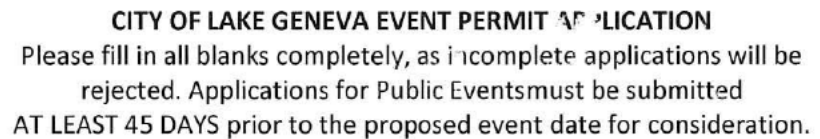
At 7:31 p.m. Frame moved to return to open. Second by Yager. No discussion. Motion carried unanimously by an 8-0 roll call vote.

Howell so moved to extend the City Clerk's Leave of Absence and allowing the City Clerk to work on a reduced hour basis beginning April 6, 2024, for an average of twenty (20) hours per week. Health insurance being extended with the Clerk paying the employee portion of the health insurance cost. The Clerk's rate of pay will be converted to an hourly amount based on her current salary. The thirty-day extension will expire on May 6, 2024. Second by Yunker. No discussion. Motion carried by unanimous voice vote.

Adjournment

At 7:34 p.m. Howell so moved to adjourn. Second by Yager. No discussion. Motion carried by unanimous voice vote.

David Nord
City Administrator



Name of Applicant: Dawn Marie Mancuso

Name of Event Organizer/Producer: Dawn Marie Mancuso

Production Company/Organization: Fat Tire Charity Ride FEIN # [REDACTED]

Street Address: PO Box 1375

City: Williams Bay State: WI Zip code: 53191

E-mail Address: [REDACTED]

Daytime Phone: [REDACTED]

Are you a ☐ Business/Individual OR ☒ Non-Profit Organization 501(c)_____

EIN # (Tax Exempt Number): [REDACTED]

*All non-profits must present a copy of their current Tax ID- EIN#

*All non-profits must present a copy of their current Tax ID- EIN#

☐ **Private Event/Shelter Reservation-** Use of City of Lake Geneva Park and or Park Shelter for private use or event not that is not open to the public. Examples: family reunion, birthday party, club meeting, team practice. *Local non-profits exempt from fees

- ☒ **Street Use/Closure** \$75/day
Describe in Section III on page 3 of application

Public Event—Event open to the public, including ticketed or open admission. Examples: festival, art/ware sale/market, concert, community activity, parade. *Non-profits exempt from fees

Application fee: ☐ \$100- submitted at least 60 days prior
☐ \$300- submitted at least 45 days but fewer than 60 days prior

Select parks/facilities used during event, fees applied from list above:

Shelters

- ☐ Brunk Pavilion ☐ Gazebo
☐ Seminary Park Shelter
☐ Cobb Park Shelter

1. Title of Event: Fat Tire Charity Ride
2. Date(s) of Event: 9-21-2024
3. Location(s) of Event: Registration at Champs Sports Bar 8-11 am
4. Hours: Event ride 9-6pm ending at Champs for Pig Roast 2-6pm
Note: Start Time & End Time
5. Event Chair/Contact Person: Dawn Marie Mancuso Phone: [REDACTED]
6. Day of Event Contact Name: 11 Phone: 11
7. Is the event open to the public? ☒ Yes ☐ No
8. Will you charge an admission fee? ☒ Yes ☐ No
9. Estimated Attendance Number: 1100
10. Basis for estimate: previous year's ride
11. Will you be setting up a tent? ☐ Yes ☒ No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? ☐ Yes ☒ No

If yes, what type and how many: _____

13. Attach a detailed description of proposed event with map of the exact location of the event and/or route.

14. Description of plan for handling refuse collection and after-event clean-up:

See attached
City will remove bike corral from parking lot
behind Champs afternoon of 9/21/24

15. Description of plan for providing event security (if applicable):

City providing community officers to help w/ crowd +
bike control on sidewalks + bike corral.

16. Will there be fireworks or pyrotechnics at your event?

☐ Yes ☒ No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine?

☐ Yes ☒ No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise?

☐ Yes ☒ No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location?

☐ Yes ☒ No

Continue to next page...

Section III- STREET USE

☐ Check if this section does not apply

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

- ☐ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- ☐ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. Description of portion(s) of road(s) to be used:

Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works

No road closures required

2. Will any parking stalls be used or blocked during the event?

☒ Yes ☐ No

Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager

Dates of Use: 9/21/2024

Total Number of Parking Stalls being Requested: See previous application

Parking Stall Number(s) and Location: same as last year

3. Description of Signage to be used during event: same as last year.

**The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

4. Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

☐ **Electricity;** Explain: N/A

☐ **Water;** Explain: _____

☐ **Traffic Control;** Explain: _____

☐ **Police Services;** Explain: _____

☐ **Fire/EMS Services;** Explain: _____

☐ **Other;** Explain: _____

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

***All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**

Name on Card: _____

Credit Card #: _____

Expiration Date: ____/____ **CVV#:** _____

Billing Address: _____

City, State, Zip Code: _____

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant Signature: Dan M. M... **Date:** 3/14/2024

For Office Use Only

Date Filed with Clerk: 3/14/24 Payment Amount: \$ _____

Receipt #: _____

City Clerk/Administrator Signature: [Signature] Date: 3/20/24

☒ Approve ☐ Denied Notes: _____

Police Chief Signature: [Signature] Date: 03/19/2024

☒ Approve ☐ Denied Notes: _____

Fire Chief Signature: [Signature] Date: 3/17/24

☒ Approve ☐ Denied Notes: _____

DPW Signature: [Signature] Date: 3-20-24

☒ Approve ☐ Denied Notes: _____

Parking Signature: [Signature] Date: 3/21/24

☒ Approve ☐ Denied Notes: CUSTOMER REQUESTING DONATION OF

\$1,040.00 IN PARKING FEES.

Harbormaster Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

Parks & Rec Signature: [Signature] Date: 3-15-24

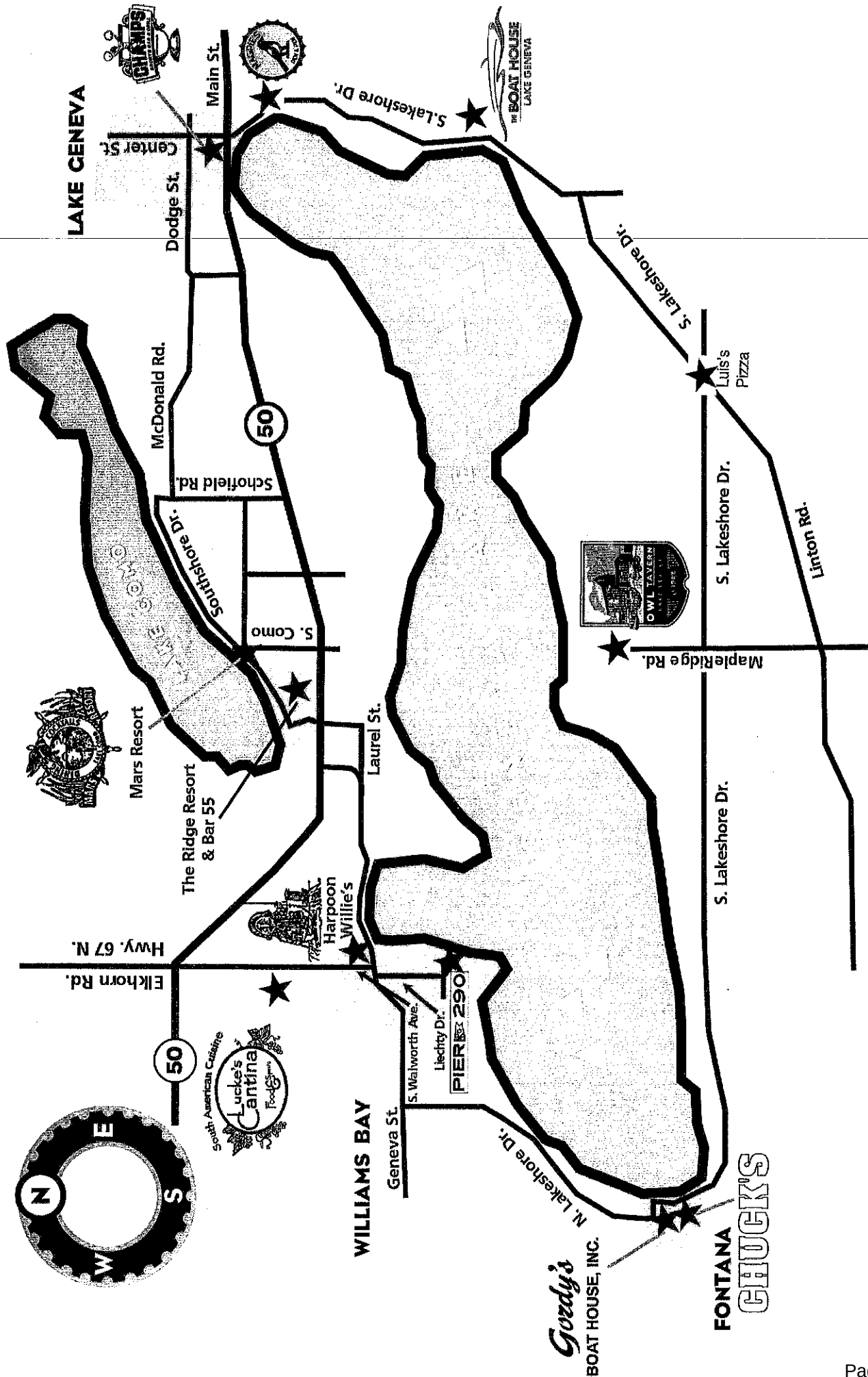
☒ Approve ☐ Denied Notes: _____

Public Events:

FLR Meeting Date: _____

Council Meeting Date: _____

SOUTHSHORE ROUTE



Fat Tire Charity Ride 2023 - Registered Riders Only

2023 IMPORTANT FAT TIRE INFORMATION!

- THIS IS A CHARITY RIDE
- Raffle board/prize pick up in Champs beer garden from 2pm-until prizes are gone.
- Great Prizes (60 in total!!!) 15 Raffle tickets will be drawn starting at 2pm every 15 minutes until all prizes are claimed.
- Park bikes in designated areas only & not on the road.
- Bikes left over night in public space will be picked up by local Police Departments.
- It is illegal to have open intoxicants in public parks and ride while intoxicated.
- Ride with helmets & single file.
- Event is for registered riders only
- Sag Wagon Support noon-4pm. For registered riders only. Call Ann with Avant Cycle Cafe 815-382-1688
- ALL RIDERS MUST RIDE CLOCKWISE AROUND THE LAKE Carefully following the map/directions due to construction & safety concerns.
- Call 911 to report emergencies.

Pig Roast at Champs is served from 2-7pm

Our Gold Benefactor (\$12K) is the Tree House Child & Family Center. A not-for-profit program dedicated to our local children assisting them through the devastating experience of physical and sexual abuse and neglect.

Our Silver Benefactor (\$10K) is Open Arms Free Clinic, located in Elkhorn, WI which serves the health needs of the uninsured, low income and under-served residents of Walworth County.

Our Bronze Benefactors (\$250-\$1,200) are Lake Geneva Museum, Geneva Lake Water Safety Patrol, Music by the Lake, Walworth County Special Olympics, Geneva Lake and Kishwaukee Conservancy, Lake Geneva YMCA, Agape House, Salvation Army, Fontana Lunch Program, Lakeland Animal Shelter, GL Environmental Ed, Forbeck Cancer Foundation

SOUTHSHORE ROUTE

KEEP LAKE ON YOUR RIGHT

- First Stop
Magpies 642 W. Main Street
Next to the Post Office
From **Champs to The Boat House 3 miles**
East out of alley
Right on Center Street going south to Lakeshore Drive
Left on S. Lakeshore Drive
Follow signs for South Lakeshore to The Boat House
- From **The Boat House to Luis's Pizza 1.5 miles**
Right on S. Lakeshore Drive at stop sign
Right on Maple Ridge Road to The Owl
5.5 miles to The Owl
- From **The Owl to Chuck's, Gordy's Boathouse 5 miles**
South on Maple Ridge Road
Right on S. Lakeshore Drive becomes Fontana Blvd.
Chuck's & Gordy's Boathouse on Lake Street
- From **Fontana to Williams Bay/Harpoon Willie's, Pier 290, and Lucke's Cantina 3.3 miles**
North on Lake St. becomes Kinzie Ave.
Right on N. Lakeshore Drive
Right on Geneva Street to Hwy 67
and **Harpoon Willie's** on main corner or...
Left on Walworth Avenue to **Lucke's Cantina 0.3 miles** or...
Right on S. Walworth Avenue
Left on Liechty Drive to **Pier 290 0.3 miles**
- From **Williams Bay to The Ridge Resort & Bar 55 1.9 miles**
Continue East on Geneva St
Right on Laurel St
Left on Knollwood to cross Hwy 50
Follow signs through resort property to **Bar 55**
- From **The Ridge Resort & Bar 55 to Mars Resort 0.8 miles**
Follow signs through Geneva Ridge down hill,
stay on main road (Interlaken Dr)
Turn left past tennis courts
Becomes West End Road to **Mars Resort**
- From **Mars Resort to Champs 4 miles**
Left on South Shore Dr.
Right on Schofield Road
Left on McDonald Road
Left at Forest quick right becomes Dodge Street
Right on Center Street
Cross Geneva Street turn right into alley and **Champs**



CITY OF LAKE GENEVA

ALCOHOL LICENSE PREMISES EXTENSION APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE
REJECTED.

Please Check:

- | | |
|---|---|
| ☐ Request for premises extension to sidewalk café | ☐ Request for temporary (special event) premises extension |
| ☐ Request for premises extension to permanent outdoor area | ☐ Other request for premises extension |

Application Checklist:

- ☐ Applicant must currently hold a valid alcohol license
- ☒ Applicant obtained a Temporary Use Permit or Conditional Use Permit from the Building and Zoning Department (for special events and permanent outdoor areas)
- ☐ Scaled diagram which accurately depicts the location of the premises extension. Such drawing shall include the access points, fencing (if applicable) and the location of where alcohol will be stored and/or served.
- ☐ Application Fee of \$25.00 to amend an already approved licensed premises. This fee is charged to defray the cost of review and re-issuance of the license. This fee does NOT apply to premises extensions requested at the time of annual renewal of the license.

APPLICANT INFORMATION

Applicant Name: Stephen Schroeder
Establishment Name: Lake City Social / Capitol Geneva LLC
Address: 111 Center Street Lake Geneva WI 53147
Alcohol License No.: BCombo8 Phone: [REDACTED]
Describe area of premises extension:

Working in conjunction with BID event for "Murals In Motion". We are looking to set up a beer garden in our parking lot with full bar along with small bands for live entertainment while the artists construct their pieces in the other half of our lower parking lot along the pool/river.

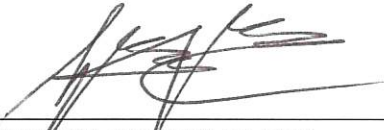
SPECIAL EVENT INFORMATION (For Temporary Premises Extension Only)

Event Title: Murals In Motion Art Party

Date and Time of Event: Friday May 17 (3pm-10pm) & Saturday May 18 (11am-10pm)

Have you obtained a Temporary Use Permit (or Conditional Use Permit) from the Building and Zoning Department? Yes ☒ No

Event Description:


SIGNATURE OF APPLICANT

3/11/24
DATE

For Office Use Only

Date Filed with Clerk: 3/11/24
Total Amount: \$ 25.00 Receipt No.: 15-01086A

Date Forwarded to Police Chief: 03/12/2024
Police Chief Signature: 

☒ Approved

☐ Denied

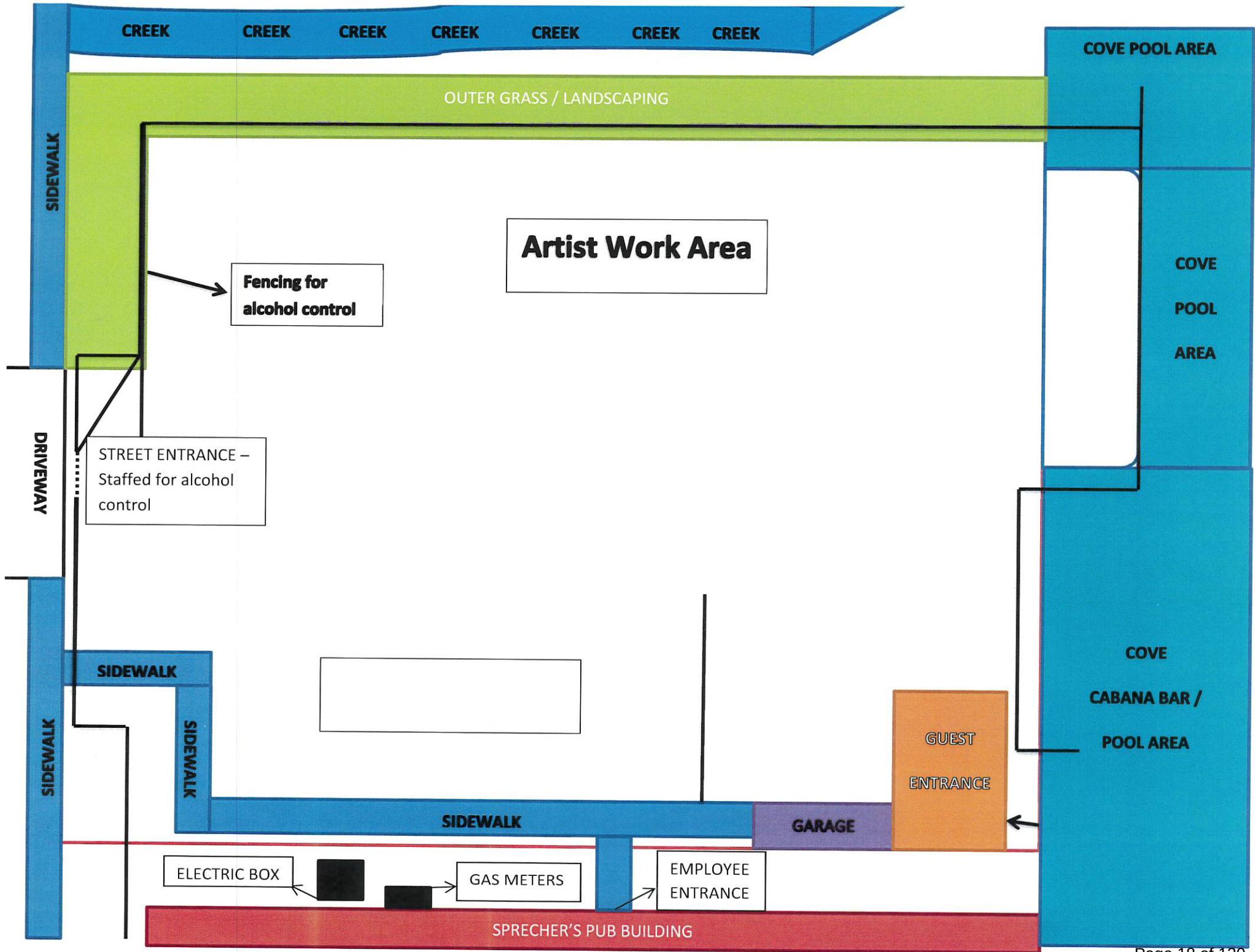
Date Forwarded to Zoning Administrator:  (for non-sidewalk café applications)
Zoning Administrator Signature: 

☒ Approved

☐ Denied

Date of FLR/Council Approval: _____

Copies Provided to: Police Chief



**SUPPLEMENTAL APPLICATION FORM
TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE
CITY OF LAKE GENEVA**

This form needs to be submitted as an attachment to the Application for Temporary Class "B" / "Class B" Retailer's License Form (Form AT-315) and returned to the City Clerk.

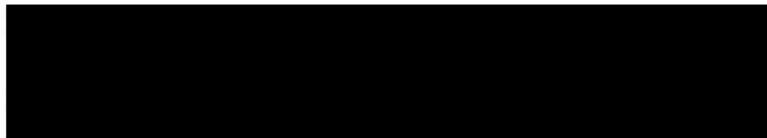
Applicant Organization: Walworth County Food & Diaper Bank

Name of Event: Bacon Fest

Date of Event: Friday, May 31, 2024 (4PM-10PM), Saturday, June 1, 2024
(11AM-10PM) - Sunday, June 2, 2024 (11AM-5PM)

Time of Event: See above

Event Contact Person: Erin Fletcher



Will a Licensed Operator be serving or supervising the service of alcohol? *This includes Temporary Operator's who have completed the Responsible Beverage Servers class.

☒ Yes ☐ No

**PLEASE FILL ALL BLANKS COMPLETELY.
THIS INFORMATION IS NEEDED TO COMPLETELY PROCESS YOUR
TEMPORARY RETAILER'S LICENSE APPLICATION.**

For Office Use Only

Date Filed: 3/19/24 Receipt No: _____
14.001090 Total Amount: \$10.00

Forwarded to Police Chief: 03/19/2024

Recommendation:  Approved Denied

Verification that not more than 2 temporary wine licenses have been issued to this applicant within the last 12 months: _____

FLR Approval: _____ License Issued: _____
Council Approval: _____ License Number: _____
License Expires: _____

MAILTO: Organization

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 3/18/2024

☐ Town ☐ Village ☒ City of Lake Geneva

County of Walworth

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 4:00 PM 5/31/24 and ending 5:00 PM 6/2/24 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☒ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Walworth County Food & Diaper Bank

(b) Address 205 E. Commerce Ct., Elkhorn, WI 53121

(Street)

☐ Town

☐ Village

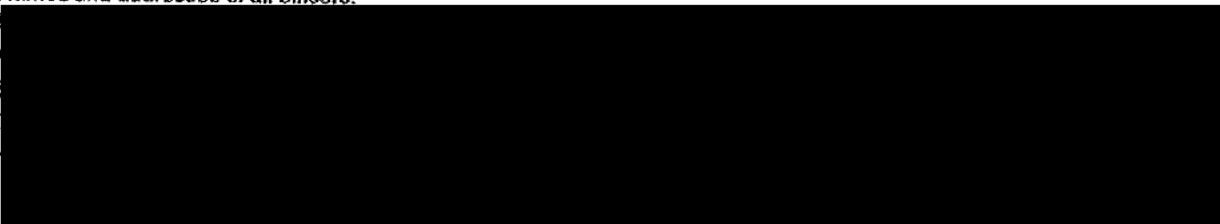
☒ City

(c) Date organized March, 2009

(d) If corporation, give date of incorporation March, 2009

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

(g) 

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 201 Wrigley Dr., Lake Geneva, WI 53147

(b) Lot Flat Iron Park

Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Bacon Fest Beer Tent, Flat Iron Park, Lake Geneva

3. Name of Event

(a) List name of the event Bacon Fest

(b) Dates of event May 31st, June 1st, June 2nd

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer _____

(Signature / Date)

Walworth County Food & Diaper Bank

(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

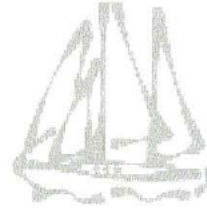
Date Granted by Council _____

License No. _____



CITY OF LAKE GENEVA

TEMPORARY OPERATOR LICENSE

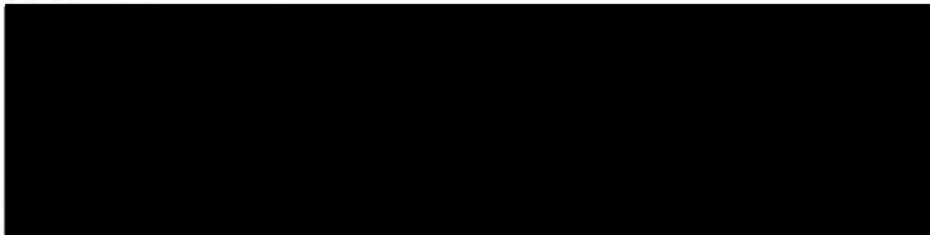


PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. FEE OF \$10.00 IS PAYABLE TO CITY OF LAKE GENEVA AND DUE UPON APPLICATION.

NOTE: This license shall be issued to persons under the terms of Wisconsin State Statutes 125.17 (4). License shall be issued only to operators employed by or donating their services to non-profit corporations. A maximum of two temporary operator licenses will be issued to any individual per year. This license shall be valid only for the period of time specified on the license, which time period shall not exceed fourteen (14) days.

APPLICANT INFORMATION

Name: Tamela M. Dunn
Last First Middle



Is your Certificate of Completion of a Beverage Server Training Course Attached? YES NO
If No, will a Licensed Operator be serving or supervising the service of alcohol? YES NO

ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: Walworth County Food & Diaper Bank

Address: 205 E. Commerce Ct., Elkhorn, WI 53121

Name of Event where licensee will work: Bacon Fest

Date of Event: Friday, May 31, 2024 (4PM-10PM), Saturday, June 1, 2024 (11AM-10PM) - Sunday, June 2, 2024 (11AM-5PM)

APPLICANT SIGNATURE

Tamelam Dunn

DATE: 3/18/24

APPROVED BEVERAGE SERVER TRAINING COURSES

Serverlicense.com Learn2serve.com Wisconsin Technical Colleges Servingalcohol.com
\$8 Server Training ServSafe Alcohol (WRAEF/NRAEF) TIPS CARE TEAM

For Office Use Only

Date Filed: 3/19/24 Receipt No: 14.001090

Total Amount: \$10.00

Forwarded to Police Chief: 03/19/2024

Background Completed: 243 3/19/24

Recommendation: E. [Signature] Approved Denied

Verification that no other temporary licenses have been issued to this applicant
in the current year: _____

FLR Approval: _____ License Issued: _____

Council Approval: _____ License Number: _____

License Expires: _____

MAILTO: Individual, Organization



CITY OF LAKE GENEVA EVENT PERMIT APPLICATION
Please fill in all blanks completely, as incomplete applications will be rejected. Applications for Public Events must be submitted AT LEAST 45 DAYS prior to the proposed event date for consideration.

Section I- APPLICANT INFORMATION

Name of Applicant: Sean P Payne
Name of Event Organizer/Producer: Lake Geneva Farmers Market
Production Company/Organization: Horticultural Hall FEIN #: _____
Street Address: 330 Broad st. P.O. Box 71
City: Lake Geneva State: WI Zip code: 53147

Are you a ☐ Business/Individual OR ☒ Non-Profit Organization 501(c) _____

EIN # (Tax Exempt Number): _____

*All non-profits must present a copy of their current Tax ID- EIN#

Section II- EVENT INFORMATION- Select all that apply

☐ **Private Event/Shelter Reservation-** Use of City of Lake Geneva Park and or Park Shelter for private use or event not that is not open to the public. Examples: family reunion, birthday party, club meeting, team practice. *Local non-profits exempt from fees

- ☐ Flat Iron Park Brunk Pavilion \$250/day
- ☐ Gazebo-Flat Iron Park \$125/day
- ☐ Seminary Park Shelter \$75/day
- ☐ Cobb Park Shelter \$75/day
- ☐ Park Use (no shelter) \$75/day

Location: _____

☐ **Street Use/Closure** \$75/day

Describe in Section III on page 3 of application

☒ **Public Event-**Event open to the public, including ticketed or open admission. Examples: festival, art/ware sale/market, concert, community activity, parade. *Non-profits exempt from fees

Application fee:

☐ \$100- submitted at least 60 days prior

☐ \$300- submitted at least 45 days but fewer than 60 days prior

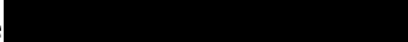
Select parks/facilities used during event, fees applied from list above:

Parks

- ☐ Flat Iron Park
- ☐ Seminary Park
- ☐ Cobb Park
- ☐ Library Park
- ☐ Other:

Shelters

- ☐ Brunk Pavilion
- ☐ Seminary Park Shelter
- ☐ Cobb Park Shelter
- ☐ Gazebo

1. Title of Event: Lake Geneva Farmers Market
2. Date(s) of Event: Every Thursday May 2nd - Oct. 31st
3. Location(s) of Event: Horticultural Hall 330 Broad St.
4. Hours: 7 am - 2 pm
Note: Start Time & End Time
5. Event Chair/Contact Person: Sean Payne Phone: 
6. Day of Event Contact Name: Sean Payne Phone: 
7. Is the event open to the public? ☒ Yes ☐ No
8. Will you charge an admission fee? ☐ Yes ☒ No
9. Estimated Attendance Number: 400
10. Basis for estimate: Years Past
11. Will you be setting up a tent? ☐ Yes ☒ No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? ☐ Yes ☒ No

If yes, what type and how many: _____

13. Attach a detailed description of proposed event with map of the exact location of the event and/or route.

14. Description of plan for handling refuse collection and after-event clean-up:

We throw it in our dumpsters

15. Description of plan for providing event security (if applicable):

N/A

16. Will there be fireworks or pyrotechnics at your event? ☐ Yes ☒ No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? ☐ Yes ☒ No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? ☒ Yes ☐ No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location? ☐ Yes ☒ No

Continue to next page...

Section III- STREET USE

☐ Check if this section does not apply

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

- ☐ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- ☐ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. Description of portion(s) of road(s) to be used:

Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works

N/A

2. Will any parking stalls be used or blocked during the event?

☒ Yes ☐ No

Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager

Dates of Use: Thursdays May 2nd - Oct 31st Asking to have fees waived

Total Number of Parking Stalls being Requested: 44

Parking Stall Number(s) and Location: 8010

3. Description of Signage to be used during event: Temporary daily in & out

**The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

4. Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

☐ **Electricity;** Explain: _____

☐ **Water;** Explain: _____

☐ **Traffic Control;** Explain: _____

☐ **Police Services;** Explain: _____

☐ **Fire/EMS Services;** Explain: _____

☐ **Other;** Explain: _____

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

***All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**

Name on Card: _____

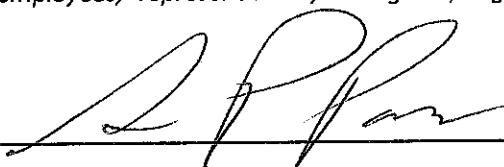
Credit Card #: _____

Expiration Date: ____/____/____ CVV#: _____

Billing Address: _____

City, State, Zip Code: _____

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant Signature:  Date: 3/21/24

For Office Use Only

Date Filed with Clerk: 3/21/24 Payment Amount: \$ N/A

Receipt #: N/A

City Clerk/Administrator Signature: [Signature] Date: 3/22/24

☒ Approve ☐ Denied Notes: _____

Police Chief Signature: [Signature] Date: 03/22/2024

☒ Approve ☐ Denied Notes: _____

Fire Chief Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

DPW Signature: [Signature] Date: 3/25/24

☒ Approve ☐ Denied Notes: _____

Parking Signature: [Signature] Date: 3/25/24

☒ Approve ☐ Denied Notes: 44 * \$20 * 27 THURSDAYS = \$23,760

IN REQUESTED DONATED PARKING FEES.

Harbormaster Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

Parks & Rec Signature: [Signature] Date: 3-27-24

☒ Approve ☐ Denied Notes: _____

Public Events: _____

FLR Meeting Date: _____

Council Meeting Date: _____

RESOLUTION OF THE COMMON COUNCIL			
Resolution authorizing a 2024 Budget Amendment for the reallocation of Capital funds for adding a crosswalk on Sonata Way;			
Committee:	Finance considered on April 3, 2024		
Fiscal Impact:	N/A		
File Number:	24-R27	Date:	April 8, 2024

Whereas, the Lake Geneva Common Council approved the 2024 Capital Projects for the Capital Fund, and,

Whereas, \$25,000 of the budgeted Capital Funds for the Disc Golf Course Bridge is not needed , and

Whereas, the crosswalk on Sonata Way was not in the 2024 Capital Budget and needs \$25,000 for this Capital Project to commence, and

Whereas, the Finance, Licensing and Regulation Committee approved the request for the reallocation of funds for the crosswalk on Sonata Way, and the reallocation of these funds for this purpose would be appropriate,

Now Therefore be it Resolved that the Lake Geneva Common Council approve this resolution to adopt a budget amendment allowing for a reallocation in the 2024 Capital Fund Budget as follows:

Increase Acct# 43-32-10-17020 Department of Public Works Capital Projects by \$25,000
Decrease Acct #43-52-00-53000, Parks and Rec Capital Projects by \$25,000

Granted by action of the Common Council of the City of Lake Geneva this 8th day of April,2024.

Council Action: ☐ Adopted ☐ Failed **Vote** _____

Mayoral Action: ☐ Accept ☐ Veto

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

Ordinance 24-02

**AN ORDINANCE PROVIDING FOR DIRECT ANNEXATION BY
UNANIMOUS CONSENT OF ELECTORS AND PROPERTY OWNERS OF
TERRITORY LOCATED IN THE TOWN OF GENEVA, WALWORTH COUNTY,
WISCONSIN, TO THE CITY OF
LAKE GENEVA, WALWORTH COUNTY, WISCONSIN**

WHEREAS, Ron Amann, (Petitioner), has made and filed with the City Clerk of the City of Lake Geneva (City) a Petition for Direct Annexation by unanimous consent of electors and property owners of territory located in the Town of Geneva, Walworth County, Wisconsin, to the City of Lake Geneva, Walworth County, Wisconsin, pursuant to Wis. Stat. § 66.0217(2) (Annexation Petition), in the office of the City Clerk for the City of Lake Geneva, Walworth County, Wisconsin, on the 8th day of February, 2024, requesting the annexation to the City of lands described in Exhibit A attached hereto and incorporated herein by reference (Subject Territory), which such lands are contiguous to the City; and

WHEREAS, the Petitioner has filed a duplicate original of the Annexation Petition, including a legal description and scale map of the Subject Territory, with the Town Clerk of the Town of Geneva, Walworth County, Wisconsin, and the State of Wisconsin, Department of Administration, within five (5) days after filing the Annexation Petition with the City Clerk; and

WHEREAS, it further appears that all of the requirements of Wis. Stat. § 66.0217(2) have been fully complied with, and that the State of Wisconsin, Department of Administration, has reviewed the proposed annexation and, by letter, found it to be in the public interest, and said letter has been duly considered and reviewed by the City and/or the City's Counsel; and

WHEREAS, a previous annexation petition for the same property was referred to the Plan Commission of the City, and said Plan Commission has recommended annexing the Subject Territory to the City; and

WHEREAS, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, makes the following findings with respect to the Subject Territory to be annexed:

- a. That the annexation of the Subject Territory proposed to be annexed to the City of Lake Geneva, Walworth County, Wisconsin, is in the best interest of the City.
- b. That the annexation of the Subject Territory proposed to be annexed will enable the City to regulate and control development of these lands which are contiguous to the City.
- c. That, upon annexation, the Subject Territory shall be temporarily zoned pursuant to Wis. Stat. § 66.0217(8) in the Planned Office (PO) Zoning District.
- d. That the annexation of the Subject Territory does not create a Town island under the provisions of Wis. Stat. § 66.0221.
- e. That the City is in need of additional lands suitable for Planned Office development.

- f. The Petitioner, Ron Amann, agrees to pay the City an amount equal to five (5) times the amount of taxes levied by the Town of Geneva on the annexed territory in the year the property is annexed.

NOW, THEREFORE, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, does ordain as follows:

1. Those lands comprising the Subject Territory to be annexed, as described in Exhibit A attached hereto and incorporated herein by reference, be, and the same hereby are, annexed to the City of Lake Geneva, Walworth County, Wisconsin.

2. Those lands comprising the Subject Territory shall be temporarily zoned PO, Planned Office Zoning District.

3. Those lands comprising the Subject Territory shall be included within Supervisory Districts 7 and in Aldermanic Districts 4 of the City of Lake Geneva.

4. This Ordinance, and the annexation territory hereby affected, shall be in full force and effect from and after its passing and posting.

5. The Petitioner shall deposit with the City Clerk an amount equal to five (5) times the amount of Town taxes levied on the annexed territory as shown on the tax roll for the year 2023.

6. The City Clerk shall immediately, after the final enactment hereof, file such certified copies with all parties as required by State Statute to be so served.

7. All ordinances or parts of ordinances inconsistent with or contravening the provisions of this Ordinance are hereby repealed.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin on this 8th _____ day of April, 2024.

By: _____
Charlene Klein, Mayor

Attest: _____
Lana Kropf, City Clerk

1st Reading: March 25, 2024
2nd Reading: April 8, 2024
Adopted _____
Published _____

APPROVED AS TO FORM:

Daniel S. Draper, City Attorney

Exhibit A

LEGAL DESCRIPTION OF LANDS TO BE ANNEXED:

A PARCEL OF LAND LOCATED IN THE NW 1/4 AND THE NE 1/4 OF THE NE 1/4 OF SECTION 26 IN TOWNSHIP 2 NORTH, RANGE 17 EAST, IN TOWN OF GENEVA, WALWORTH COUNTY, WISCONSIN

MORE PARTICULARLY DESCRIBED AS:

LOT 1 OF CERTIFIED SURVEY MAP No. 549 AS RECORDED IN DOCUMENT No. 701551 PER THE WALWORTH COUNTY REGISTER OF DEEDS; ALSO COMMENCING FROM THE NORTH 1/4 CORNER OF SECTION 26, TOWNSHIP 2 NORTH, RANGE 17 EAST; THENCE S51° 35'49"E 1622.30' TO THE PLACE OF BEGINNING; THENCE ALONG THE WESTERLY RIGHT-OF-WAY OF COUNTY TRUNK HIGHWAY H ON A CURVE TO THE RIGHT WITH A CHORD BEARING AND LENGTH OF S40° 36'01"E 86.03', WITH AN ARC LENGTH OF 86.03' AND A RADIUS OF 4217.28'; THENCE N82°16'31"E 243.38' TO A POINT ON THE EASTERLY RIGHT OF WAY OF SAID HIGHWAY; THENCE N89°44'02"E 36.37' TO THE SOUTHWESTERLY CORNER OF LOT 2 OF CSM 2369 AS RECORDED IN DOCUMENT# 269591 AS PER THE WALWORTH COUNTY REGISTER OF DEEDS; THENCE N25°08'11"W 176.18' ALONG THE NORTHEASTERLY RIGHT OF WAY LINE OF SAID HIGHWAY TO A POINT THAT IS 26.66' NORTHWESTERLY OF THE NORTHWEST CORNER OF LOT 2 OF SAID CSM; THENCE S76°21'57"W 314.87' TO THE A POINT ON THE WESTERLY RIGHT OF WAY OF SAID HIGHWAY; THENCE S58°57'14"W 194.25'; THENCE N77° 30'39"E 218.91' ALONG THE NORTHERLY LINE OF CSM #549 TO THE PLACE OF BEGINNING.

NOTE:

TOTAL ANNEXATION AREA IS 92,132 S.F (2.12 ACRES)

TO: Common Council of the City of Lake Geneva

FROM: Ron Amann

SUBJECT: Petition for Annexation

The petitioner, Ron Amann (owner of lands), requests that all of the subject lands be annexed by direct annexation by unanimous approval to the City of Lake Geneva, Walworth County Wisconsin. Said lands are described as follows:

A PARCEL OF LAND LOCATED IN THE NW 1/4 AND THE NE 1/4 OF THE NE 1/4 OF SECTION 26 IN TOWNSHIP 2 NORTH, RANGE 17 EAST, IN TOWN OF GENEVA, WALWORTH COUNTY, WISCONSIN

MORE PARTICULARLY DESCRIBED AS:

LOT 1 OF CSM 549 AS RECORDED IN DOCUMENT# 701551 AS PER THE WALWORTH COUNTY REGISTER OF DEEDS.

ALSO COMMENCING AT THE NORTHERNMOST CORNER OF LOT 1 OF SAID CSM ALSO BEING THE PLACE OF BEGINNING; THENCE ALONG THE WESTERLY RIGHT OF WAY OF COUNTY TRUNK HIGHWAY H ON A CURVE TO THE RIGHT WITH A CHORD BEARING AND LENGTH OF S40°36'01"E 86.03', WITH AN ARC LENGTH OF 86.03' AND A RADIUS OF 4217.28'; THENCE N82°16'31"E 243.38' TO A POINT ON THE EASTERLY RIGHT OF WAY OF SAID HIGHWAY; THENCE N89°44'02"E 36.37' TO THE SOUTHWESTERLY CORNER OF LOT 2 OF CSM 2369 AS RECORDED IN DOCUMENT# 269591 AS PER THE WALWORTH COUNTY REGISTER OF DEEDS; THENCE N25°08'11"W 176.18' ALONG THE NORTHEASTERLY RIGHT OF WAY LINE OF SAID HIGHWAY TO A POINT THAT IS 26.66' NORTHWESTERLY OF THE NORTHWEST CORNER OF LOT 2 OF SAID CSM ; THENCE S76°21'57"W 314.87' TO THE A POINT ON THE WESTERLY RIGHT OF WAY OF SAID HIGHWAY; THENCE S58°57'14"W 194.25'; THENCE N77°30'39"E 218.91' ALONG THE NORTHERLY LINE OF CSM 549 TO THE PLACE OF BEGINNING.

The population of said lands is 0.

Tax ID: JA 54900001

Parcel Area including R/W: 92,133 Sq-ft / 2.11 Ac

Anexee: Town of Geneva

Annexor: City of Lake Geneva

Owner/Petitioner


Ron Amann

6-13-23
Date



Legal Description of Lands to be Annexed

A PARCEL OF LAND LOCATED IN THE NW 1/4 AND THE NE 1/4 OF THE NE 1/4 OF SECTION 26 IN TOWNSHIP 2 NORTH, RANGE 17 EAST, IN TOWN OF GENEVA, WALWORTH COUNTY, WISCONSIN

MORE PARTICULARLY DESCRIBED AS:

LOT 1 OF CSM 549 AS RECORDED IN DOCUMENT# 701551 AS PER THE WALWORTH COUNTY REGISTER OF DEEDS.

ALSO COMMENCING AT THE NORTHERNMOST CORNER OF LOT 1 OF SAID CSM ALSO BEING THE PLACE OF BEGINNING; THENCE ALONG THE WESTERLY RIGHT OF WAY OF COUNTY TRUNK HIGHWAY H ON A CURVE TO THE RIGHT WITH A CHORD BEARING AND LENGTH OF S40°36'01"E 86.03', WITH AN ARC LENGTH OF 86.03' AND A RADIUS OF 4217.28'; THENCE N82°16'31"E 243.38' TO A POINT ON THE EASTERLY RIGHT OF WAY OF SAID HIGHWAY; THENCE N89°44'02"E 36.37' TO THE SOUTHWESTERLY CORNER OF LOT 2 OF CSM 2369 AS RECORDED IN DOCUMENT# 269591 AS PER THE WALWORTH COUNTY REGISTER OF DEEDS; THENCE N25°08'11"W 176.18' ALONG THE NORTHEASTERLY RIGHT OF WAY LINE OF SAID HIGHWAY TO A POINT THAT IS 26.66' NORTHWESTERLY OF THE NORTHWEST CORNER OF LOT 2 OF SAID CSM ; THENCE S76°21'57"W 314.87' TO THE A POINT ON THE WESTERLY RIGHT OF WAY OF SAID HIGHWAY; THENCE S58°57'14"W 194.25'; THENCE N77°30'39"E 218.91' ALONG THE NORTHERLY LINE OF CSM 549 TO THE PLACE OF BEGINNING.

ANNEXATION MAP

LEGAL DESCRIPTION OF LANDS TO BE ANNEXED:
A PARCEL OF LAND LOCATED IN THE NW 1/4 AND THE NE 1/4 OF THE NE 1/4 OF SECTION 26 IN TOWNSHIP 2 NORTH, RANGE 17 EAST, IN TOWN OF GENEVA, WALWORTH COUNTY, WISCONSIN

MORE PARTICULARLY DESCRIBED AS:
LOT 1 OF CERTIFIED SURVEY MAP #549 AS RECORDED IN DOCUMENT #701551 PER THE WALWORTH COUNTY REGISTER OF DEEDS. ALSO INCLUDING; COMMENCING FROM THE NORTH 1/4 CORNER OF SECTION 26, TOWNSHIP 2 NORTH, RANGE 17 EAST; THENCE S51°35'49"E 1622.30' TO THE PLACE OF BEGINNING; THENCE ALONG THE WESTERLY RIGHT-OF-WAY OF COUNTY TRUNK HIGHWAY H ON A CURVE TO THE RIGHT WITH A CHORD BEARING AND LENGTH OF S40°36'01"E 86.03', WITH AN ARC LENGTH OF 86.03' AND A RADIUS OF 4217.28'; THENCE N82°16'31"E 243.38' TO A POINT ON THE EASTERLY RIGHT OF WAY OF SAID HIGHWAY; THENCE N89°44'02"E 36.37' TO THE SOUTHWESTERLY CORNER OF LOT 2 OF CSM 2369 AS RECORDED IN DOCUMENT# 269591 AS PER THE WALWORTH COUNTY REGISTER OF DEEDS; THENCE N25°08'11"W 176.18' ALONG THE NORTHEASTERLY RIGHT OF WAY LINE OF SAID HIGHWAY TO A POINT THAT IS 26.66' NORTHWESTERLY OF THE NORTHWEST CORNER OF LOT 2 OF SAID CSM ; THENCE S76°21'57"W 314.87' TO THE A POINT ON THE WESTERLY RIGHT OF WAY OF SAID HIGHWAY; THENCE S58°57'14"W 194.25'; THENCE N77°30'39"E 218.91' ALONG THE NORTHERLY LINE OF CSM #549 TO THE PLACE OF BEGINNING.

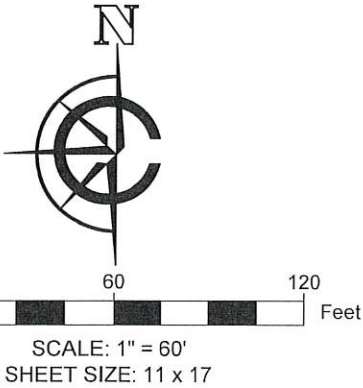
NOTE:
TOTAL ANNEXATION AREA IS 92,132 S.F (2.12 ACRES)

N 1/4 Corner
Sec. 26-2-17
Concrete Mon.
w/ Brass Cap
N: 226,747.29
E: 2,385,036.69

UNPLATTED LANDS
TAX KEY NO. JG 2600007 B

LOT 1
CSM 549
TAX KEY NO. JA5490001

UNPLATTED LANDS
TAX KEY NO. JA 54900001



- LEGEND
- FOUND 1" IRON PIPE
 - ⊙ FOUND IRON ROD
 - ⊕ FOUND CONC. MONUMENT
 - (XX) RECORDED AS
 - EXISTING MUNICIPAL BOUNDARY

BASIS OF BEARING:
THE WISCONSIN STATE PLANE COORDINATE SYSTEM,
NAD-83, SOUTH ZONE.

THE SOUTHEASTERLY LOT LINE OF LOT 1, CSM #549
ASSUMED TO BEAR N50°47' 00"E.

BUILDING SURVEYED TO:
THE EXTERIOR OF SIDING.

SURVEY ORDERED BY:
RON AMANN

PROPERTY ADDRESS:
N3219 CTY TK H
LAKE GENEVA

FIELD WORK COMPLETED ON:
FEBRUARY 3 , 2022

FIELD CREW CHIEF:
MIKE MELENZIO

SURVEYOR:
PAUL H. VAN HENKELUM, PLS
CARDINAL ENGINEERING LLC



"I HEREBY CERTIFY THAT I HAVE SURVEYED THE ABOVE DESCRIBED PROPERTY AND THE MAP IS A TRUE AND CORRECT REPRESENTATION OF ITS EXTERIOR BOUNDARIES AND SHOWS THE SIZE AND LOCATION OF ALL VISIBLE STRUCTURES, APPARENT EASEMENTS AND ENCROACHMENTS, IF ANY.

PAUL H VAN HENKELUM, PLS #1931

DATE



CARDINAL
PLAN | SURVEY | ENGINEER

1200 LA SALLE ST.
LAKE GENEVA, WI 53147
262-757-8776
PLANSURVEYENGINEER.COM

DATE: 06 / 12 / 2023 JOB No. 23308
SHEET 1 OF 1 JDB

MAIN CURVE TABLE							
CURVE NUMBER	LENGTH (FT)	RADIUS (FT)	Δ	CHORD LENGTH	CHORD BEARING	TAN IN	TAN OUT
C1	86.03	4217.28	1°10'08"	86.03	S40° 36' 01"E	S41° 11' 05"E	S40° 00' 57"E
C2	70.92	4217.28	0°57'49"	70.92	N41° 50' 22"W	N42° 19' 17"W	N41° 21' 28"W

PARCEL LINES		
LINE NUMBER	LENGTH (FT)	DIRECTION
L1	36.37	N89° 44' 02"E

I hereby join in on the annexation
petition filed on Ron Amann on
2-7-24

For [Signature] for Makena Clark Holdings LLC
Owner/petitioner



TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

March 04, 2024

PETITION FILE NO. 14645

LANA KROPF, CLERK
CITY OF LAKE GENEVA
626 GENEVA STREET
LAKE GENEVA, WI 53147-1914

DEBRA KIRCH, CLERK
TOWN OF GENEVA
N3496 COMO ROAD
LAKE GENEVA, WI 53147-2617

Subject: AMANN ANNEXATION

The proposed annexation submitted to our office on February 13, 2024, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of Lake Geneva, which is able to provide needed municipal services.

Note: The metes and bounds description of the (partial) territory to be annexed should commence from a corner of the 1/4-section in which the territory lies. The map of the territory should clearly show and identify the existing City of Lake Geneva municipal boundary. Please refer to ss. 66.0217(1)(c) and (g), Wis. Stats.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14645 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2719>

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner



TO: Common Council of the City of Lake Geneva
FROM: Ron Amann
SUBJECT: Petition for Annexation

The petitioner, Ron Amann (owner of lands), requests that all of the subject lands be annexed by direct annexation by unanimous approval to the City of Lake Geneva, Walworth County Wisconsin, Said lands are described as follows:

A PARCEL OF LAND LOCATED IN THE NW 1/4 AND THE NE 1/4 OF THE NE 1/4 OF SECTION 26 IN TOWNSHIP 2 NORTH, RANGE 17 EAST, IN TOWN OF GENEVA, WALWORTH COUNTY, WISCONSIN

MORE PARTICULARLY DESCRIBED AS:

LOT 1 OF CERTIFIED SURVEY MAP No. 549 AS RECORDED IN DOCUMENT No. 701551 PER THE WALWORTH COUNTY REGISTER OF DEEDS; ALSO COMMENCING FROM THE NORTH 1/4 CORNER OF SECTION 26, TOWNSHIP 2 NORTH, RANGE 17 EAST; THENCE S51°35'49"E 1622.30' TO THE PLACE OF BEGINNING; THENCE ALONG THE WESTERLY RIGHT-OF-WAY OF COUNTY TRUNK HIGHWAY H ON A CURVE TO THE RIGHT WITH A CHORD BEARING AND LENGTH OF S40°36'01"E 86.03', WITH AN ARC LENGTH OF 86.03' AND A RADIUS OF 4217.28'; THENCE N82°16'31"E 243.38' TO A POINT ON THE EASTERLY RIGHT OF WAY OF SAID HIGHWAY; THENCE N89°44'02"E 36.37' TO THE SOUTHWESTERLY CORNER OF LOT 2 OF CSM 2369 AS RECORDED IN DOCUMENT# 269591 AS PER THE WALWORTH COUNTY REGISTER OF DEEDS; THENCE N25°08'11"W 176.18' ALONG THE NORTHEASTERLY RIGHT OF WAY LINE OF SAID HIGHWAY TO A POINT THAT IS 26.66' NORTHWESTERLY OF THE NORTHWEST CORNER OF LOT 2 OF SAID CSM; THENCE S76°21'57"W 314.87' TO THE A POINT ON THE WESTERLY RIGHT OF WAY OF SAID HIGHWAY; THENCE S58°57'14"W 194.25'; THENCE N77°30'39"E 218.91' ALONG THE NORTHERLY LINE OF CSM #549 TO THE PLACE OF BEGINNING.

Tax ID: JA 54900001

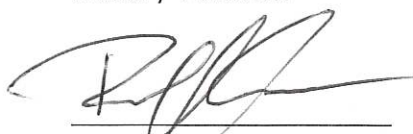
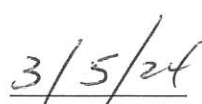
Population of said lands: 0

Parcel Area (including R/W): 92,133 Sq-ft / 2.11 Ac

Anexee: Town of Geneva

Annexor: City of Lake Geneva

Owner / Petitioner


Ron Amann

Date



ANNEXATION MAP

LEGAL DESCRIPTION OF LANDS TO BE ANNEXED:
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NOTE:
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N 1/4 Corner
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Concrete Mon.
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UNPLATTED LANDS
TAX KEY NO. JG 2600007 B

LOT 1
CSM 549
TAX KEY NO. JA5490001

UNPLATTED LANDS
TAX KEY NO. JA 54900001



SCALE: 1" = 60'
SHEET SIZE: 11 x 17

- LEGEND
- FOUND 1" IRON PIPE
 - ⊙ FOUND IRON ROD
 - ⊠ FOUND CONC. MONUMENT
 - (XX) RECORDED AS
 - EXISTING MUNICIPAL BOUNDARY

BASIS OF BEARING:
THE WISCONSIN STATE PLANE COORDINATE SYSTEM,
NAD-83, SOUTH ZONE.

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ASSUMED TO BEAR N50°47' 00"E.

BUILDING SURVEYED TO:
THE EXTERIOR OF SIDING.

SURVEY ORDERED BY:
RON AMANN

PROPERTY ADDRESS:
N3219 CTY TK H
LAKE GENEVA

FIELD WORK COMPLETED ON:
FEBRUARY 3, 2022

FIELD CREW CHIEF:
MIKE MELENZIO

SURVEYOR:
PAUL H. VAN HENKELUM, PLS
CARDINAL ENGINEERING LLC



"I HEREBY CERTIFY THAT I HAVE SURVEYED THE ABOVE DESCRIBED PROPERTY AND THE MAP IS A TRUE AND CORRECT REPRESENTATION OF ITS EXTERIOR BOUNDARIES AND SHOWS THE SIZE AND LOCATION OF ALL VISIBLE STRUCTURES, APPARENT EASEMENTS AND ENCROACHMENTS, IF ANY.

PAUL H VAN HENKELUM, PLS #1931

DATE



CARDINAL
PLAN | SURVEY | ENGINEER

1200 LA SALLE ST.
LAKE GENEVA, WI 53147
262-757-8776
PLANSURVEYENGINEER.COM

DATE: 08 / 12 / 2023
SHEET 1 OF 1

JOB No. 23308
LWG

PARCEL LINES		
LINE NUMBER	LENGTH (FT)	DIRECTION
L1	36.37	N89° 44' 02"E

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Glen Fern Construction Company
705 Madison Street, #101
Lake Geneva, WI 53147
Ph: 262-203-7034

No Addendum Recieved.

SECTION - 01

ADVERTISEMENT FOR BIDS

CITY OF LAKE GENEVA WHITE RIVER DISC GOLF COURSE PEDESTRIAN BRIDGE REPLACEMENT PROJECT

Sealed Bids will be received until **10am on FEBRUARY 21, 2024** at the City Clerk's Office, City of Lake Geneva, 626 Geneva Street, Lake Geneva, Wisconsin 53147. The bids will be opened and read at that time in the Clerk's office.

Bids are being solicited from contractors for the following:

WHITE RIVER DISC GOLF COURSE PEDESTRIAN BRIDGE #3 REPLACEMENT PROJECT			
ITEM NO.	DESCRIPTION	UNIT	LUMP SUM PRICE
1	SEE COST BREAKDOWN FOR BRIDGE #3 AND #5 ON SECOND PAGE OF PROPOSAL	LS	
2		LS	
3		LS	
4		LS	
5		LS	
6		LS	

WHITE RIVER DISC GOLF COURSE PEDESTRIAN BRIDGE #5 REPLACEMENT PROJECT			
ITEM NO.	DESCRIPTION	UNIT	LUMP SUM PRICE
1	SEE COST BREAKDOWN FOR BRIDGE #3 AND #5 ON SECOND PAGE OF PROPOSAL	LS	
2		LS	
3		LS	
4		LS	
5		LS	
6		LS	

*ALL WORK MUST BE CONDUCTED IN COMPLIANCE WITH THE PLANS, SPECIFICATIONS AND ALL LOCAL, STATE AND FEDERAL PERMITS. BRIDGE MUST BE DESIGNED TO SUPPORT THE LOADING FROM A TYPICAL POLICE VEHICLE.

Plans, specifications and contract documents are available via email from the design engineer at mellena@eeceng.com. Bids shall be accompanied by a statement of bidder's qualifications to the City of Lake Geneva, Wisconsin. The successful bidder will be required to furnish a performance/payment bond for the full amount of the contract and a certificate of insurance.

All bids should be delivered to the City Clerk, City Clerk's Office, City of Lake Geneva, 626 Geneva Street, Lake Geneva, Wisconsin 53147 and the name and address of the bidder marked on the outside of the envelope. The bid envelope shall be clearly entitled "WHITE RIVER DISC GOLF COURSE PEDESTRIAN BRIDGE REPLACEMENT PROJECT".

Per the City, successful bidder is not required to show proof of compliance to Wage Rate Schedules, as per Wisconsin Statue 66.293, where applicable.

The City of Lake Geneva reserves the right to:

- Accept or reject any or all bids with respect to irregularities or technicalities, or to reject all bids outright, and further, to award the contract to the bidder who, in judgment of the City, will best serve the interest of the City of Lake Geneva.
- Select portions of, or the entire Bid, and to modify the scope or limits of the Contract, eliminate specific bid items, etc., based on budget and bid results considerations.

Tom Earle
 Director of Public Works
 City of Lake Geneva

Project Engineer:
 Mark Ellena, PE
 Ellena Engineering Consultants, LLC
mellena@eeceng.com
 262-719-6183

Glen Fern Construction Company

705 Madison Street, #101

Lake Geneva, WI 53147

Ph: 262-203-7034

No Addendum Recieved.

WHITE RIVER DISC GOLF COURSE PEDESTRIAN BRIDGE #3 REPLACEMENT PROJECT

ITEM NO.	DESCRIPTION	UNIT	LUMP SUM PRICE
1	EROSION CONTROL MEASURES	LS	5312 44
2	DEMO AND REMOVE THE EXISTING CROSSING OFFSITE TO MATCH POINT (EXISTING FOOTINGS TO REMAIN)	LS	3420 50
3	DESIGN AND CONSTRUCT 2 NEW TYPICAL REINFORCED CONCRETE FOOTINGS FOR THE PEDESTRIAN BRIDGE TO MEET BRIDGE MANUFACTURES REQUIREMENTS (GEOTECHNICAL INVESTIGATION PROVIDED for NEW FOUNDATION to be INCLUDED IN BID)	LS	11,052 26
4	DESIGN, SUPPLY AND CONSTRUCT ONE (1) 60' LONG PEDESTRIAN CROSSING AS SPECIFIED	LS	66,853 64
5	PAVE 2 ASPHALT RAMPS TO MATCH EXISTING GRADE	LS	12,791 79
6	RESTORE ALL DISTURBED AREAS AND REMOVE ALL REMAINING EROSION CONTROL MEASURES FOLLOWING COMPLETE RESTORATION	LS	2,881 66

WHITE RIVER DISC GOLF COURSE PEDESTRIAN BRIDGE #5 REPLACEMENT PROJECT

ITEM NO.	DESCRIPTION	UNIT	LUMP SUM PRICE
1	EROSION CONTROL MEASURES	LS	4312 44
2	DEMO AND REMOVE THE EXISTING CROSSING OFFSITE (EXISTING FOOTINGS TO REMAIN)	LS	2420 50
3	DESIGN AND CONSTRUCT 2 NEW TYPICAL REINFORCED CONCRETE FOOTINGS FOR THE PEDESTRIAN BRIDGE TO MEET BRIDGE MANUFACTURES REQUIREMENTS (GEOTECHNICAL INVESTIGATION PROVIDED for NEW FOUNDATION to be INCLUDED IN BID)	LS	11,052 36
4	DESIGN, SUPPLY AND CONSTRUCT ONE (1) 60' LONG PEDESTRIAN CROSSING AS SPECIFIED	LS	66,853 64
5	PAVE 2 ASPHALT RAMPS TO MATCH EXISTING GRADE	LS	12,791 79
6	RESTORE ALL DISTURBED AREAS AND REMOVE ALL REMAINING EROSION CONTROL MEASURES FOLLOWING COMPLETE RESTORATION	LS	2,881 66

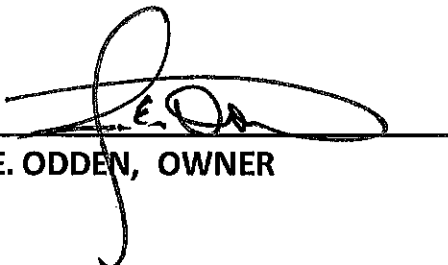
*ALL WORK MUST BE CONDUCTED IN COMPLAANCE WITH THE PLANS, SPECIFICATIONS AND ALL LOCAL, STATE AND FEDERAL PERMITS. BRIDGE MUST BE DESIGNED TO SUPPORT THE LOADING FROM A TYPICAL POLICE VEHICLE.

TOTAL COST FOR BRIDGE #3: \$102,312 38

TOTAL COST FOR BRIDGE #5: \$100,312 38

TOTAL COMBINED PRICE FOR BRIDGES #3 AND #5: \$197,900

SIGNED:



GREGORY E. ODDEN, OWNER

DATE: 2/21/2024

**CITY OF LAKE GENEVA WHITE RIVER DISC
GOLF COURSE PEDESTRIAN BRIDGE
REPLACEMENT PROJECT**

Glen Fern Construction
Company
705 Madison Street, #101
Lake Geneva, WI 53147
Ph: 262-203-7034

DATE: 2/21/2024

VOLUNTARY COST SAVING ALTERNATE PRICING

- 1 PROVIDE CONCRETE RAMPS ON LIEU OF ASPHALT RAMPS.
RAMPS TO BE SAME LENGTH AND WIDTH AS SPECIFIED RAMPS
RAMPS TO BE 5" THICK PLACED ON 6" COMPACT GRANULAR FILL
RAMPS TP HAVE MEDIUM BROOM FINISH
TOOLED CONTROL JOINTS PROVIDED 5' ON CENTER.

PROPOSED COST SAVINGS = \$ 5,550⁼ FOR BOTH BRIDGES

PROPOSED COST SAVINGS FOR ~~ONE~~ BRIDGE IS \$ 2,775⁰⁰.

2024-04a&b Disc Golf Bridge 3 & 5	2/21/2024 10:00am
<u>Company</u>	<u>Amount</u>
Humphrey's Contracting	Bridge 3: \$120,300.00 Bridge 5: \$120,300.00
Radtke Contractors, Inc	Bridge 3: \$167,000.00 Bridge 5: \$167,000.00
Glen Fern Construction	Bridge 3: \$102,312.38 Bridge 5: \$100,312.38
Concrete Structures, Inc	Bridge 3: \$205,650.00 Bridge 5: \$205,650.00
Sonrise Construction, Inc	Bridge 3: \$121,000.00 Bridge 5: \$128,000.00

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Bank.Bank account = "43257"

[Report].Invoice GL Account = {<>} 61

[Report].Invoice GL Account = {<>} 62

Invoice.Batch = "03192024","03222024","03252024","03262024","03272024","03282024"

Check Issue Date	Check Number	Vendor Number	Payee	Amount
03/22/2024	224	6858	ELAN FINANCIAL SERVICES	16,061.41
03/19/2024	85157	3495	CITY OF LAKE GENEVA	130.00
03/19/2024	85158	4582	CITY OF LAKE GENEVA BID	3,802.60
03/22/2024	85229	2104	AT&T	1,086.46
03/22/2024	85230	6767	AT&T	338.90
03/22/2024	85231	2109	AT&T MOBILITY	2,600.00
03/22/2024	85232	6263	CHARTER COMMUNICATIONS	1,346.53
03/22/2024	85233	2	ELDERON TRUCK PARTS	36,000.00
03/22/2024	85234	2800	KORNAK, EMILY	95.80
03/22/2024	85235	5225	NETTESHEIM, GLEN	205.00
03/22/2024	85236	5278	SPRINGHORN, KARL	52.00
03/22/2024	85237	6835	WALWORTH COUNTY CIRCUIT COURT	375.30
03/25/2024	85238	6037	ADORAMA	2,112.15
03/25/2024	85239	2104	AT&T	1,783.43
03/25/2024	85240	6524	JONES, HEATHER	5,833.34
03/25/2024	85241	5071	WE ENERGIES	5,016.65
03/26/2024	85242	5428	CITY OF LAKE GENEVA POLICE DEPT	122.85
03/27/2024	85243	7039	BAKER, CORY	1,515.15
03/27/2024	85244	2259	CDW GOVERNMENT	3,639.00
03/27/2024	85245	6650	DEKIND COMPUTER CONSULTANTS	8,457.00
03/27/2024	85246	5753	EVERBRIDGE	4,000.00
03/27/2024	85247	3775	GENEVA LAKES CARPET CLEANING	2,075.00
03/27/2024	85248	7038	STANKEWICZ, MEGAN	2,000.00
03/27/2024	85249	4847	TNT ACE HARDWARE	17.18
03/27/2024	85250	4944	TRACTOR SUPPLY CREDIT PLAN	244.95
03/27/2024	85251	4973	US BANK	4,051.02
03/27/2024	85252	4975	US CELLULAR	688.99
03/28/2024	85253	6160	AMAZON CAPITAL SERVICES	5,448.04
03/28/2024	85254	6214	CAPITAL ONE	122.76
Grand Totals:				109,221.51

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11-00-00-21100	1,585.74	49,667.21-	48,081.47-
11-12-00-24280	375.30	.00	375.30
11-12-00-52210	81.55	.00	81.55
11-12-00-53100	133.22	14.88-	118.34
11-14-30-53120	140.60	.00	140.60
11-15-10-53100	33.59	.00	33.59
11-15-10-53200	395.00	.00	395.00

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
11-15-10-54500	8,308.67	.00	8,308.67
11-16-10-52210	1,407.71	.00	1,407.71
11-16-10-52240	1,454.27	.00	1,454.27
11-16-10-53100	63.07	.00	63.07
11-16-10-53500	106.36	.00	106.36
11-21-00-51380	229.97	.00	229.97
11-21-00-52210	1,629.37	.00	1,629.37
11-21-00-52620	3,576.84	.00	3,576.84
11-21-00-53050	1,004.00	.00	1,004.00
11-21-00-53100	229.79	.00	229.79
11-21-00-53120	175.50	.00	175.50
11-21-00-53310	988.08	.00	988.08
11-21-00-53610	24.98	.00	24.98
11-21-00-53700	136.55	.00	136.55
11-21-00-53800	321.24	.00	321.24
11-21-00-53990	135.00	.00	135.00
11-21-00-54100	1,573.87	.00	1,573.87
11-21-00-58100	2,443.00	.00	2,443.00
11-22-00-51440	258.00	.00	258.00
11-22-00-52210	341.21	.00	341.21
11-22-00-52240	809.69	.00	809.69
11-22-00-52400	44.99	.00	44.99
11-22-00-53100	735.49	.00	735.49
11-22-00-53120	5.98	.00	5.98
11-22-00-53410	75.00	.00	75.00
11-22-00-53420	3,789.00	.00	3,789.00
11-22-00-53500	992.67	.00	992.67
11-22-00-53990	110.00	.00	110.00
11-22-00-54100	1,515.15	.00	1,515.15
11-22-00-54500	2,370.67	.00	2,370.67
11-22-00-55100	271.50	.00	271.50
11-22-00-58000	68.28	.00	68.28
11-24-00-52620	92.95	.00	92.95
11-24-00-53100	901.67	63.78-	837.89
11-24-00-53200	130.00	.00	130.00
11-24-00-53310	123.68	.00	123.68
11-32-10-52210	384.98	.00	384.98
11-32-10-52240	1,520.68	.00	1,520.68
11-32-10-53310	21.32	.00	21.32
11-32-10-53320	131.16	.00	131.16
11-32-10-53400	1,087.68	.00	1,087.68
11-32-10-53500	318.65	.00	318.65
11-32-10-53990	686.67	.00	686.67
11-32-12-52500	4,014.55	.00	4,014.55
11-32-13-54100	2,475.88	1,507.08-	968.80
11-51-10-52240	694.30	.00	694.30
11-52-00-57360	230.62	.00	230.62
11-52-01-52240	77.31	.00	77.31
11-52-01-53400	14.97	.00	14.97
11-62-01-53400	229.98	.00	229.98
11-70-00-57800	175.00	.00	175.00
40-00-00-21100	.00	2,753.76-	2,753.76-
40-54-10-52210	17.45	.00	17.45

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
40-55-10-23530	1,000.00	.00	1,000.00
40-55-10-46740	1,000.00	.00	1,000.00
40-55-10-52210	72.38	.00	72.38
40-55-10-52240	337.67	.00	337.67
40-55-20-52210	311.57	.00	311.57
40-55-20-52400	14.69	.00	14.69
42-00-00-21100	.00	456.59-	456.59-
42-34-50-52210	167.11	.00	167.11
42-34-50-53100	94.44	.00	94.44
42-34-50-53400	56.04	.00	56.04
42-34-50-53990	139.00	.00	139.00
43-00-00-21100	.00	36,017.18-	36,017.18-
43-32-10-17020	36,017.18	.00	36,017.18
47-00-00-21100	.00	6,070.66-	6,070.66-
47-00-00-57212	5,833.34	.00	5,833.34
47-70-00-57155	237.32	.00	237.32
48-00-00-21100	.00	167.90-	167.90-
48-00-00-52210	45.17	.00	45.17
48-00-00-52240	122.73	.00	122.73
50-00-00-21100	.00	2,122.15-	2,122.15-
50-21-00-58000	2,122.15	.00	2,122.15
61-00-00-21100	.00	447.63-	447.63-
61-00-00-53990	333.33	.00	333.33
61-00-00-93603	88.45	.00	88.45
61-00-00-93830	25.85	.00	25.85
62-00-00-21100	.00	735.50-	735.50-
62-00-00-61400	38.00	.00	38.00
62-00-00-66500	355.19	.00	355.19
62-00-00-93000	342.31	.00	342.31
89-00-00-21100	.00	3,932.60-	3,932.60-
89-00-00-24700	3,802.60	.00	3,802.60
89-00-00-24800	130.00	.00	130.00
99-00-00-21100	53.46	8,489.53-	8,436.07-
99-00-00-52110	744.84	.00	744.84
99-00-00-52210	163.26	.00	163.26
99-00-00-53100	157.10	.00	157.10
99-00-00-53120	91.10	.00	91.10
99-00-00-53500	410.53	.00	410.53
99-00-00-53600	2,075.00	.00	2,075.00
99-00-00-54100	384.96	.00	384.96
99-00-00-54110	18.80	.00	18.80
99-00-00-54140	2,327.23	53.46-	2,273.77
99-00-00-54150	703.21	.00	703.21
99-00-00-54155	811.67	.00	811.67
99-00-00-55120	162.87	.00	162.87
99-00-00-55140	133.68	.00	133.68
99-00-00-55150	305.28	.00	305.28
Grand Totals:	112,499.91	112,499.91-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Bank.Bank account = "43257"

[Report].Invoice GL Account = {<>} 61

[Report].Invoice GL Account = {<>} 62

Invoice.Batch = "03192024","03222024","03252024","03262024","03272024","03282024"

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch =

"04032024","04032024A","P04052024","P04052024A","P04052024B","F04052024","F04052024A","F04052024B","F04052024C"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ACCURATE PLUMBING OF WALW CTY				
240301	03/06/2024	URINAL REPAIR	11-22-00-52410 FIREHOUSE REPAIRS	482.30
Total ACCURATE PLUMBING OF WALW CTY:				482.30
ALL PRO CLEANING SYSTEMS				
3374	03/17/2024	BUILDING CLEANING	99-00-00-53600 LIBRARY BLDG MAINT SERVICES	2,392.00
Total ALL PRO CLEANING SYSTEMS:				2,392.00
AMERICAN INDUSTRIAL MEDICAL				
23949	07/11/2023	HEARING TESTS	11-32-10-52050 DRUG AND MEDICAL TESTING	660.00
Total AMERICAN INDUSTRIAL MEDICAL:				660.00
AMY'S SHIPPING EMPORIUM				
92665	02/20/2024	POSTAGE-RETURN OFFICER T	11-21-00-53120 PD POSTAGE	13.25
92746	02/22/2024	POSTAGE-ZOLL MEDICAL	11-22-00-53120 POSTAGE EXPENSE	14.05
92756	02/22/2024	POSTAGE-AHERN CO	11-22-00-53120 POSTAGE EXPENSE	14.24
Total AMY'S SHIPPING EMPORIUM:				41.54
APHE LLC				
2433	02/29/2024	CPR TRNG-FROGGATT, WOJTA	11-21-00-54100 PD TRAINING EXPENSES	105.00
2485	03/11/2024	CPR TRAINING-DEPT	11-21-00-54100 PD TRAINING EXPENSES	558.00
2488	03/12/2024	CPR TELECOM	11-21-00-54100 PD TRAINING EXPENSES	105.00
Total APHE LLC:				768.00
AURORA HEALTH CARE				
1825247	02/25/2024	EDMONDS-PRE-EMPLOYMENT	11-22-00-58410 EMPLOYEE HEALTH & WELLNESS	50.00
1909812	03/03/2024	DOT ANNUAL CONSORTIUM FE	11-32-10-52050 DRUG AND MEDICAL TESTING	100.00
22259	03/01/2024	BLOOD DRAWS	11-21-00-53800 PD SPECIAL INVESTIGATIONS	150.00
Total AURORA HEALTH CARE:				300.00
AURORA QUICK CARE LLC				
238-CI0000531	03/14/2024	EMP CLINIC-FEB	11-10-20-51320 HEALTH AND DENTAL ADMIN CHGS	3,000.00
Total AURORA QUICK CARE LLC:				3,000.00
BAYCOM INC				
EQUIPINV_048	03/14/2024	COMP REPLACE-SQUADS (2)	11-21-00-58100 EQUIPMENT OUTLAY	5,134.00
Total BAYCOM INC:				5,134.00
BEARINGS INC SOUTH				
600754	03/11/2024	#32 1/2 ND SS INSERT	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	43.40

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total BEARINGS INC SOUTH:				43.40
BOLD TECHNOLOGIES LTD				
36757	03/08/2024	COMP REPLACE-SERVER REPL	11-21-00-58100 EQUIPMENT OUTLAY	2,000.00
Total BOLD TECHNOLOGIES LTD:				2,000.00
BOUND TREE MEDICAL, LLC				
85258028	02/22/2024	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	93.49
85258029	02/22/2024	BLADE LARYNGOSCOPE	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	22.49
85262227	02/27/2024	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	29.25
Total BOUND TREE MEDICAL, LLC:				145.23
BUMPER TO BUMPER				
662-484007	03/07/2024	219-MINI LIGHT	11-21-00-53610 PD EQUIP MAINT SERV COSTS	4.99
662-484284	03/14/2024	BATTERY COUPLER	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	30.98
662-484524	03/21/2024	TRUCK 27 TRACTOR UTILITY	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	24.09
Total BUMPER TO BUMPER:				60.06
CARTHAGE COLLEGE				
012	03/13/2024	JOB FAIR	11-21-00-54110 PD APPLICATION PROCESS	150.00
Total CARTHAGE COLLEGE:				150.00
CDW GOVERNMENT				
PT05354	02/22/2024	2 LAPTOPS/ADAPTER CORD	11-21-00-58100 EQUIPMENT OUTLAY	3,115.62
Total CDW GOVERNMENT:				3,115.62
CDW GOVERNMENT INC				
PN97522	02/12/2024	SOLID STATE DRIVE-FIRE DEPT	11-22-00-54500 FIRE IT SERVICES	105.76
Total CDW GOVERNMENT INC:				105.76
CERTIFIED LABORATORIES				
8606433	03/12/2024	SHOP SUPP-ANTIFREEZE / PEN	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	395.53
Total CERTIFIED LABORATORIES:				395.53
CONWAY SHIELD				
0516159	03/04/2024	PPE SUPPLIES	50-22-00-58000 FIRE EQUIPMENT PURCHASES	228.50
0519395	03/08/2024	EQUIP TESTING/AIR COMPRES	11-22-00-58200 STATE MANDATED EQUIP TESTING	597.50
Total CONWAY SHIELD:				826.00
CRAIG D CHILDS PHD SC				
3708	03/11/2024	PREEMPLOYMENT PSYCH	11-21-00-54110 PD APPLICATION PROCESS	1,040.00
Total CRAIG D CHILDS PHD SC:				1,040.00
DEKIND COMPUTER CONSULTANTS				
38300-1	03/01/2024	OFFICE 365 SVC-APR 2024	11-21-00-53050 DATA PROCESSING	416.00
38300-2	03/01/2024	OFFICE 365 SVC-APR 2024	11-22-00-54500 FIRE IT SERVICES	508.00
38457	03/05/2024	MONITORS-PARKS SUP	50-00-00-58000 MISC/COMP EQUIP PURCHASES	398.97

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
38496	03/12/2024	TABLET-DPW	50-00-00-58000 MISC/COMP EQUIP PURCHASES	730.77
Total DEKIND COMPUTER CONSULTANTS:				2,053.74
DIAMONDBACK AIRBOATS				
60489	02/22/2024	BOAT RADIATOR	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	1,005.00
Total DIAMONDBACK AIRBOATS:				1,005.00
DINGES FIRE COMPANY				
50029	02/07/2024	LADDER END COVER	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	208.90
Total DINGES FIRE COMPANY:				208.90
DOUSMAN TRANSPORT CO				
45-002206	03/01/2024	SHUTTLES	42-34-50-53990 PARKING MISC EXPENSES	3,953.66
Total DOUSMAN TRANSPORT CO:				3,953.66
DUNN LUMBER				
1663438	03/12/2024	WHITE SPRAY LIBRARY BIRD H	11-52-00-53520 GROUNDS MAINT SUPPLIES	20.97
1663607	03/12/2024	TREES BAR & CHAIN	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	28.38
1663632	03/12/2024	4X4 S4S MCA TREATED STORY	11-52-00-58400 4 SEASON NATURE PRESERVE	97.55
1664291	03/13/2024	VETS PARK FERTILIZER SPREA	11-52-01-53400 VETS PARK OPERATING SUPPLIES	5.86
1665220	03/14/2024	BEACH HOUSE WATERPROOF	40-54-10-53520 BEACH MAINTENANCE SUPPLIES	11.98
1665271	03/14/2024	SHOP ANGLE GRINDER	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	84.99
1665679	03/14/2024	CAULK FOR BIRD HOUSE	11-52-00-53520 GROUNDS MAINT SUPPLIES	4.59
1665883	03/14/2024	GLUE	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	6.99
1666049	03/15/2024	SHOP TORCH AND HOSE BAR	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	36.98
1668875	03/19/2024	PARKS NUMBERING	11-52-00-53400 PARKS OPERATING SUPPLIES	279.20
1669015	03/19/2024	BRACKETS FOR SIGNS AT FOU	11-52-00-58400 4 SEASON NATURE PRESERVE	51.20
1669299	03/19/2024	FURNACE FILTER	11-51-10-52400 MUSEUM-MAINTENANCE & REPAIRS	8.69
1669299	03/19/2024	WALL PLATE, CAULK	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	6.98
1669684	03/20/2024	SIGN BRACKET FOUR SEASON	11-52-00-58400 4 SEASON NATURE PRESERVE	5.12
1671271	03/21/2024	FURNACE FILTER	11-51-10-52400 MUSEUM-MAINTENANCE & REPAIRS	13.99
1671271	03/21/2024	BATTERIES	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	8.99
Total DUNN LUMBER:				672.46
EAGLE MEDIA INC				
00138690	02/27/2024	TIETZ	11-21-00-51380 PD UNIFORM ALLOWANCE	33.90
00138764	03/08/2024	TRIPP-NEW OFFICER	11-21-00-51380 PD UNIFORM ALLOWANCE	113.96
00138764	03/08/2024	LASKOWSKI-NEW OFFICER	11-21-00-51380 PD UNIFORM ALLOWANCE	113.96
00138764	03/08/2024	WISNIEWSKI	11-21-00-51380 PD UNIFORM ALLOWANCE	53.98
00138764	03/08/2024	WARD	11-21-00-51380 PD UNIFORM ALLOWANCE	179.94
00138764	03/08/2024	RODRIGUEZ	11-21-00-51380 PD UNIFORM ALLOWANCE	161.94
00138764	03/08/2024	GRITZNER	11-21-00-51380 PD UNIFORM ALLOWANCE	55.98
Total EAGLE MEDIA INC:				713.66
EHLERS				
97112	03/11/2024	ARBITRAGE REPORTING 2017	11-10-00-51500 OTHER PROFESSIONAL SERVICES	2,250.00
97113	03/11/2024	ARBITRAGE REPORTING 2021B	11-10-00-51500 OTHER PROFESSIONAL SERVICES	2,250.00
Total EHLERS:				4,500.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ELKHORN NAPA AUTO PARTS				
327756	03/11/2024	BRUSH TRUCK DOOR PAINT	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	74.99
328432	03/18/2024	SHOP PREM START FL	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	12.08
328432	03/18/2024	MOTOR TUNE-UP #20	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	16.98
328499	03/19/2024	#30 BOXED MINIATURES	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	31.05
Total ELKHORN NAPA AUTO PARTS:				135.10
FEDERAL SIGNAL CORP-SSG				
8539093	02/27/2024	STORM SIREN ANTENNA	11-29-00-52100 STORM SIRENS MAINT. & REPAIRS	10,080.00
Total FEDERAL SIGNAL CORP-SSG:				10,080.00
FORD OF LAKE GENEVA				
85478	03/14/2024	207 SHOCKS, BRAKES, OIL CH	11-21-00-53610 PD EQUIP MAINT SERV COSTS	1,308.93
85511	03/15/2024	206-OIL CHANGE	11-21-00-53610 PD EQUIP MAINT SERV COSTS	72.04
Total FORD OF LAKE GENEVA:				1,380.97
FROEDTERT SOUTH INC				
4710	02/29/2024	PREEMPLOY PHYSICAL-LUDWI	11-21-00-54110 PD APPLICATION PROCESS	310.00
Total FROEDTERT SOUTH INC:				310.00
GAGE MARINE CORP				
956-20480-563	01/26/2024	BOAT REPAIR PARTS	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	19.43
Total GAGE MARINE CORP:				19.43
GALLS LLC				
027169122	02/22/2024	BADGE/FIRE SEAL	11-22-00-51380 FIRE DEPT UNIFORMS	1,491.00
Total GALLS LLC:				1,491.00
GENERAL CODE LLC				
GC00124898	03/01/2024	ANNUAL CODE MAINT FEE	11-14-30-52180 MUNICIPAL CODIFICATION	1,195.00
Total GENERAL CODE LLC:				1,195.00
GENEVA LAKE MUSEUM				
2024 PYMT 1	04/01/2024	2024 PAYMENT 1 OF 2	11-51-10-57350 MUSEUM-OPERATIONS SUBSIDY	6,500.00
Total GENEVA LAKE MUSEUM:				6,500.00
GENEVA ON LINE				
1155792	03/01/2024	INTERNET-MARCH	11-21-00-52210 PD TELEPHONE EXPENSE	39.00
Total GENEVA ON LINE:				39.00
GIRAFFE ELECTRIC				
24-0112	03/14/2024	FIRE ALARM PANEL LABOR & M	48-00-00-52400 CEM BUILDING REPAIRS	405.00
Total GIRAFFE ELECTRIC:				405.00
GRAINGER				
9035579789	02/28/2024	HOSE REEL WALL MOUNT	11-21-00-53420 PD SPECIAL EQUIPMENT	124.04

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total GRAINGER:				124.04
ILLINOIS TOLLWAY				
G12500000659	01/07/2021	TOLLWAY FEES-2006040975	11-22-00-53990 FIRE MISCELLANEOUS EXP	6.39
Total ILLINOIS TOLLWAY:				6.39
J5 RESCUE SUPPLY LLC				
INV-00829	03/13/2024	BALLISTIC SHIELD & BAGS (2)	11-21-00-58100 EQUIPMENT OUTLAY	2,905.56
Total J5 RESCUE SUPPLY LLC:				2,905.56
JAMES IMAGING SYSTEMS INC				
1420094	03/14/2024	FEB	11-21-00-55310 COPY MACHINE & SHREDDING SVC	152.09
Total JAMES IMAGING SYSTEMS INC:				152.09
KIESLER'S POLICE SUPPLY INC				
IN234414	03/08/2024	LESS LETHAL AMMO	11-21-00-54100 PD TRAINING EXPENSES	325.00
Total KIESLER'S POLICE SUPPLY INC:				325.00
LAFORCE				
1244616	03/13/2024	BUILDING KEYS	11-21-00-53420 PD SPECIAL EQUIPMENT	150.00
Total LAFORCE:				150.00
LAKE GENEVA UTILITY				
1535 CENTER	02/29/2024	1535 CENTER ST	45-00-00-24520 WATER IMPACT FEES	2,530.00
1535 CENTER	02/29/2024	1535 CENTER ST	45-00-00-24530 SEWER IMPACT FEES	4,103.00
1565 N STONE	02/26/2024	1565 N STONE RIDGE DR-UPDA	45-00-00-24520 WATER IMPACT FEES	2,530.00
1565 N STONE	02/26/2024	1565 N STONE RIDGE DR-UPDA	45-00-00-24530 SEWER IMPACT FEES	4,103.00
1645 VISTA C	02/29/2024	1645 VISTA COURT	45-00-00-24520 WATER IMPACT FEES	1,690.00
1645 VISTA C	02/29/2024	1645 VISTA COURT	45-00-00-24530 SEWER IMPACT FEES	1,865.00
1812 FOREST	02/29/2024	1812 FORESTVIEW COURT	45-00-00-24520 WATER IMPACT FEES	1,690.00
1812 FOREST	02/29/2024	1812 FORESTVIEW COURT	45-00-00-24530 SEWER IMPACT FEES	1,865.00
1856 FOREST	02/29/2024	1856 FORESTVIEW COURT	45-00-00-24520 WATER IMPACT FEES	1,690.00
1856 FOREST	02/29/2024	1856 FORESTVIEW COURT	45-00-00-24530 SEWER IMPACT FEES	1,865.00
Total LAKE GENEVA UTILITY:				23,931.00
LARRY'S TOWING & RECOVERY				
8100	01/15/2024	TOWING-VENTRAC	11-34-10-52900 CAR TOWING	100.00
Total LARRY'S TOWING & RECOVERY:				100.00
LASER ELECTRIC SUPPLY				
1494475-00	03/05/2024	EMT 1/2 CONDUIT	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	64.80
Total LASER ELECTRIC SUPPLY:				64.80
MACQUEEN EQUIPMENT				
W06953	03/13/2024	STREET EQUIP SWEEPER REP	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	12,722.56
Total MACQUEEN EQUIPMENT:				12,722.56

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
MARED MECHANICAL				
SV-INV000708	03/06/2024	BUIDING HEATER REPAIR	11-22-00-52410 FIREHOUSE REPAIRS	367.00
Total MARED MECHANICAL:				367.00
MERCY HEALTH SYSTEM				
400010070 MA	03/09/2024	BLOOD DRAWS	11-21-00-53800 PD SPECIAL INVESTIGATIONS	108.79
Total MERCY HEALTH SYSTEM:				108.79
MERCY WALWORTH PHARMACY				
01775823	03/01/2024	EMS MEDS	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	218.20
Total MERCY WALWORTH PHARMACY:				218.20
MIDWEST DOOR COMPANY				
4521	02/26/2024	GARAGE DOOR REPAIR-CABLE	11-21-00-53420 PD SPECIAL EQUIPMENT	305.00
Total MIDWEST DOOR COMPANY:				305.00
MIKES AUTO REPAIR INC				
71790	03/12/2024	SHIFTER CABLE BRACKET REP	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	156.31
Total MIKES AUTO REPAIR INC:				156.31
ODP BUSINESS SOLUTIONS LLC				
358782310001	03/13/2024	PINK COPY PAPER	11-14-30-53110 BALLOTS/OTHER ELECTION EXPENSE	19.96
358782310001	03/13/2024	PACKING TAPE	11-16-10-53100 CITY HALL OFFICE SUPPLIES	8.10
Total ODP BUSINESS SOLUTIONS LLC:				28.06
OTIS ELEVATOR COMPANY				
100401509910	03/11/2024	ANNUAL ELEV MAINT	40-55-10-53600 UPPER RIVIERA MAINTENANCE	2,043.36
Total OTIS ELEVATOR COMPANY:				2,043.36
PATS SERVICES INC				
A-264076	03/15/2024	PORT A POTTY OAK HILL - JAN/	48-00-00-52260 CEM WATER/SEWER EXP	270.00
Total PATS SERVICES INC:				270.00
PFI FASHIONS				
110541	02/21/2024	UNIFORM POLOS	42-34-50-51380 PARKING UNIFORMS	426.06
Total PFI FASHIONS:				426.06
QUILL CORPORATION				
37480930	02/29/2024	PHONE CORDS	11-21-00-52620 PD COMMUNICATION SYS MAINT FEE	55.90
Total QUILL CORPORATION:				55.90
ROSSMAN ENTERPRISES INC. DBA MAGNEGRIP				
PSI24-0369	02/08/2024	DROP/AMBULANCE REPAIR	11-22-00-52410 FIREHOUSE REPAIRS	1,420.00
Total ROSSMAN ENTERPRISES INC. DBA MAGNEGRIP:				1,420.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ROTE OIL				
240730611	03/13/2024	406.3 GAL ON ROAD	11-32-10-53410 VEHICLE-FUEL & OIL	1,385.49
240730612	03/13/2024	147.4 GALS DYED DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	456.95
240820214	03/22/2024	246.6 GAL ON ROAD	11-32-10-53410 VEHICLE-FUEL & OIL	863.11
240820215	03/22/2024	99.3 GALS DYED DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	316.77
94240201	02/29/2024	FUEL FEB 2024 ROTE OIL FILL	11-21-00-53410 PD FUEL EXPENSE	54.58
Total ROTE OIL:				3,076.90
SHERWIN WILLIAMS				
6298-8	03/13/2024	5 GAL XYENE 5-SW PAINT	11-34-10-53700 MARKING PAINT	12,356.13
Total SHERWIN WILLIAMS:				12,356.13
SHRED-IT				
8006330482	02/25/2024	SHREDDING SVC-JAN	11-21-00-55310 COPY MACHINE & SHREDDING SVC	57.83
Total SHRED-IT:				57.83
SIREN SERVICES LLC				
2721	03/03/2024	UTILITY 1	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	752.79
Total SIREN SERVICES LLC:				752.79
SOMAR TEK LLC/SOMAR ENTERPRISE				
103220	03/04/2024	WARD	11-21-00-51380 PD UNIFORM ALLOWANCE	62.99
Total SOMAR TEK LLC/SOMAR ENTERPRISE:				62.99
STANARD & ASSOCIATES INC				
SA000057078	02/28/2024	OFFICER TESTS	11-21-00-54110 PD APPLICATION PROCESS	229.00
Total STANARD & ASSOCIATES INC:				229.00
T2 SYSTEMS INC				
UPS00052899	02/29/2024	PRINTER POUCH	42-34-50-53400 OPERATING SUPPLIES-ENFORCEMEN	254.98
UPS00052949	02/29/2024	PLATE LOOK UPS-FEB	42-34-50-54500 SUPPORT CONTRACTS	207.50
Total T2 SYSTEMS INC:				462.48
THE KNOT WORLDWIDE INC.				
INV787590774	03/13/2024	VENUE ADVERTISEMENT	40-55-10-53160 PUBLICATIONS & PROMOTIONS	621.03
Total THE KNOT WORLDWIDE INC.:				621.03
THOMSON REUTERS - WEST				
849840883	03/01/2024	CLEAR-MARCH	11-21-00-53800 PD SPECIAL INVESTIGATIONS	196.80
Total THOMSON REUTERS - WEST:				196.80
T-MOBILE USA INC				
9562377004	03/11/2024	TOWER DUMP	11-21-00-53800 PD SPECIAL INVESTIGATIONS	150.00
9562377005	03/11/2024	TOWER DUMP	11-21-00-53800 PD SPECIAL INVESTIGATIONS	125.00
Total T-MOBILE USA INC:				275.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
TOP PACK DEFENSE LLC				
12828	03/13/2024	WORTH-INITIAL ISSUE	11-21-00-51380 PD UNIFORM ALLOWANCE	1,147.38
12829	03/13/2024	ROCKWEILER-INITIAL ISSUE	11-21-00-51380 PD UNIFORM ALLOWANCE	431.95
Total TOP PACK DEFENSE LLC:				1,579.33
TRANS UNION LLC				
02412902	02/25/2024	BACKGROUND CHECK	11-21-00-54110 PD APPLICATION PROCESS	31.62
Total TRANS UNION LLC:				31.62
TRI-TECH FORENSICS INC				
00992839	03/14/2024	METH TEST KITS	11-21-00-53800 PD SPECIAL INVESTIGATIONS	142.50
Total TRI-TECH FORENSICS INC:				142.50
VETERAN VEHICLE REPAIR LLC				
4022	01/03/2024	207 OIL CHANGE	11-21-00-53610 PD EQUIP MAINT SERV COSTS	83.51
Total VETERAN VEHICLE REPAIR LLC:				83.51
VISIT LAKE GENEVA				
REIMB031920	03/19/2024	TOURISM GRANT-WINTERFEST	47-70-00-57150 PROMOTIONAL GRANT	11,999.00
Total VISIT LAKE GENEVA:				11,999.00
WALWORTH COUNTY SHERIFF				
131587	03/05/2024	RANGE - FEB	11-21-00-54100 PD TRAINING EXPENSES	300.00
Total WALWORTH COUNTY SHERIFF:				300.00
WELDERS SUPPLY CO				
3053813	02/29/2024	ACETYLENE & OXYGEN-SHOP	11-32-10-53410 VEHICLE-FUEL & OIL	132.00
Total WELDERS SUPPLY CO:				132.00
WESTENN MECHANICAL CONTRACT				
4547	03/21/2024	1055 CAREY ST. TUBE HEAT	43-32-10-17020 DPW CAPITAL PROJECTS	10,872.00
Total WESTENN MECHANICAL CONTRACT:				10,872.00
ZOLL MEDICAL CORPORATION				
3920072	02/22/2024	PEDI-PADZ ELECTRODES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	285.00
Total ZOLL MEDICAL CORPORATION:				285.00
Grand Totals:				144,718.39

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch =

"04032024","04032024A","P04052024","P04052024A","P04052024B","F04052024","F04052024A","F04052024B","F04052024C"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"

CITY OF LAKE GENEVA

AGENDA ITEM REQUEST FORM

PLEASE ATTACH ANY INFORMATION THAT YOU WOULD LIKE INCLUDED IN THE AGENDA PACKET.

WE WILL SEND DIGITAL FILE

1. Name of individual(s) requesting agenda item. (Per § 2.42(c) of the municipal code, agenda item request must be submitted by two Aldermen, Mayor or Administrator and must be received by the City Clerk at least two Fridays prior to the scheduled City Council meeting.)

PEG ESPOSITO, ALDERMAN 3RD DISTRICT
MARY JO FESSENMAIER, ALDERMAN 2ND

2. Item requested to be placed on agenda. (Please list as you would like to see it on the agenda.)

Discussion/recommendation regarding
Knowles - Nelson Grant for Hillmoor wetlands.

3. Committee, Board or Commission which you are asking to review this item.

COUNCIL

4. Date of meeting(s).

1/8/24

Signature: [Signature]

Date: 12/28/23

Signature: [Signature]

Date: 12/28/2023

For Office Use Only

Date Received by Clerk: 12/28/23

Committee/Council and Meeting Date Scheduled: _____

Notes: _____

Copies Provided to:

City Administrator

State of Wisconsin
Department of Natural Resources
dnr.wi.gov

Stewardship Local Assistance, Federal Land & Water Conservation Fund, & Recreational Trails Program Grant Application

Form 8700-191 (R 01/2024)

Page 1 of 6

Notice: Use of this form is required by the Department of Natural Resources (DNR) for any application filed pursuant to ss. NR 50.06, NR 50.21, and NR 51, Subchapters XI-XV, Wis. Adm. Code. Personal identifiable information will only be used in conjunction with the programs listed above. If you have any questions contact your local community service specialist. Personally identifiable information provided on this form will be used for program administration and will be available to requesters as required under Wisconsin's Public Records Law [ss. 19.31 - 19.39, Wis. Stats.].

Applicant		Individual Authorized to Act on Behalf of Applicant	
City of Lake Geneva		Charlene Klein	
Street or PO Box		Title	
626 Geneva St.		Mayor	
City, State, Zip Code		Telephone Number	Fax Number
Lake Geneva, WI 53147		(262) 215-3563	
County		E-Mail Address	
Walworth		Mayor@cityoflakegeneva.com	

Grant Payment Information:

ACH Payment Email Address or ☐ Check Mailing Address (if different from applicant)

treasurer@cityoflakegeneva.com	Name	Address		
	Organization:	City	State	ZIP Code

Section 1: Project Information

Financial Summary

Grant Programs Applicant is Eligible For:

(refer to eligibility chart in program guidance)

☒ Stewardship ☐ Land and Water Conservation Funding ☐ Recreational Trails Program

Project Type (select one) ☐ Acquisition ☒ Development ☐ Rehabilitation ☐ Maintenance

Project Title: Hillmoor Trail System

Financial Summary
(Manually complete blue boxes)

Grant Request STEW/LWCF (up to 50%)

\$242,500

Grant Request RTP (up to 80%)

Match Sources

Sponsor Funds (Cash and/or Force Account) \$242,500

Donations (Cash, Labor, Materials, Equipment)

Other (list):

Total Sponsor Match:

\$242,500

Total Project Costs STEW/LWCF

\$485,000

Total Project Costs RTP

Project Location

Township	Range	☐ E ☒ W	Section	¼ ¼	¼	GPS Coordinates (Decimal Degrees):	County
02 N	18		30	SW	SW	Lat: 42.598191 Long: -88.423117	Walworth
UEI # (12 digits)						Congressional/Legislative District Numbers (link)	
CH5VLMDL1826						WI Senate 11	WI Assembly 32 US Congress 1

Census Tract #: 55127001502

(Go to <https://screeningtool.geoplatform.gov/en/#3/33.47/-97.5>; Zoom in on location and click to get Census Tract #)

Section 2: Project Details**1. What is the primary purpose of the project?**

The City of Lake Geneva purchased the 189-acre Hillmoor property in 2022. The purpose of installing public hiking trails is to provide safe and scenic public access for residents and visitors to hike the property. The grant will allow the City of Lake Geneva to create 3 1/2 miles of hiking trails on the property, the majority of which will be ADA compliant and user friendly. During public input sessions following the purchase, almost 90 percent of citizens who spoke at the meeting said that this was the number one recreational use they wanted for the property.

2. Describe in detail which elements of the project will be completed with the requested funds. Please do not include information about tasks which are not part of this funding request.

The 3 1/2 miles of hiking trails will be created with the grant, as well as a bridge across the White River that allows for emergency vehicle access. In addition, a landscape architect will be hired to recommend landscaping that will add to the scenic beauty of the new trails. The grant does not cover the cost of these trees, shrubs, etc. Finally, the grant will fund five signs for the five trailheads to enter the property that will include a map of the trails and rules for use. QR codes will be provided on the signs.

3. How will the public use and access the project?

There are five major entry points. The first is from the Main Street that takes pedestrians across a railroad bridge to an existing trail while the second begins near Eastview Elementary school where there is a public parking lot and city restrooms. The second is off Haskins Street where parking is allowed on the street. At the north end of the property, the city owns a large lot that will provide grass parking for more than 100 cars and there will be a fourth entry point and the fifth entry point is off Highway 50 near the current entrance to the property where there will be parking. Since the uses of these upland areas have not yet been decided, there will be parking on the grass until it is determined what materials and size are needed for parking in this area.

4. What key partnerships are involved in this project?

The Geneva Lake Conservancy, an accredited land trust, has developed and opened five public nature preserves and offered to partner with the city on this project. They have used their consultants to develop the trail map and write the grants needed to fund the project. In addition, the Conservancy has completed a management plan for the floodplains and wetland on the northern part of the property and is holding volunteer work days to begin removing invasive species from the property. Other partners include the Friends of Hillmoor, which is removing debris from the southern upland areas and VISIT Lake Geneva, which will feature trail maps and information on the trails at their Visitors Center and on-line. The Hillmoor Ad Hoc committee, composed of a group of citizens and groups that want to support Hillmoor, has been formed by the City Council to determine the other uses of the property.

5. Who will complete the operations and maintenance of the project?

The trail system will be installed by a contractor hired by the City of Lake Geneva Public Works Department. Staff from the Geneva Lake Conservancy who have installed previous trail systems will assist. The maintenance of the trails and bridges will be the responsibility of the City of Lake Geneva Public Works Department. Signs will be created and ordered through the Hillmoor Ad Hoc Committee and the landscape architect will also be managed by the committee with final recommendations approved by the City Council.

6. How did the public provide input for this project? Is there any opposition to the project? If opposition, please explain.

After purchase was completed in 2022, two public input sessions were held in January, 2023. More than 80 percent of the speakers spoke in favor of keeping the majority of the Hillmoor property as a park with hiking trails and nature activities. In addition, in 2019, public workshops held to update the City's Comprehensive Plan identified new bicycle and pedestrian paths as the major use for this property. There was no opposition to the final hiking trail system although some trails were moved from the wetlands to the uplands to address flooding concerns near the White River.

7. Explain the approval process for this project.

The Hillmoor Ad Hoc Committee voted on March 14, 2024 to recommend the final 3 1/2 mile Hillmoor trail system and the Knowles Nelson grant application to the City Council for approval. The City Council approved the plan on xxxxx. The City Council also included the match for the grant in its 2024 budget.

8. How will the in-perpetuity obligations of these grant funds be managed? Who will be responsible for long-term operation and maintenance of the project and how will future funding be obtained?

The City of Lake Geneva will include operations and maintenance costs for the trail system in its annual budget.

Stewardship Local Assistance, Federal Land & Water Conservation Fund, & Recreational Trails Program Grant Application

Form 8700-191 (R 01/2024)

Page 3 of 6

9. **Park/Trail/Recreational Area Name:** Hillmoor (i.e. Lakeshore Park, Big Ben Recreational Area, Six Mile Wilderness Trail, etc.)
- Total Park Acreage:** 189.00 **Acreage for this Project:** 120.00
- ☐ Project site is undeveloped ☒ Project site is partially developed
10. **Are there any underground utility easements or overhead power lines on the property?** Explain:
Yes, there are water, electric and gas underground utility easements on the property that are managed by the Utility working with the City of Lake Geneva's Public Works Dept. Because the paths require only shallow digging they will not adversely impact the utility easements. When the bridges are constructed, the utility easements will be considered in the final locations and DIGGERS hotline will be called to mark the locations associated with the bridges.
11. **When will the property or facility be open to the public?** Temporary mowed hiking trails opened April, 2024
12. **Who is the primary project manager?** ☒ Applicant from Page 1 ☐ Other - Specify:
13. **Who is handling the financial administration of the project?** ☒ Applicant from Page 1
☐ Other - Specify:
14. **Estimated Project Timeline:**
- Acquisition:** Have you already purchased the property? If yes, date 12/22/2022
If so, have you received a DNR "letter of retroactivity" for the project? ☐ Yes ☒ No
If no, anticipated closing date: _____
- Development:** Anticipated Start Date 10/01/2024
Anticipated Completion Date 06/01/2025
15. **Describe the current project site and use.** (Include physical characteristics, topography, vegetation cover type, presence of any waterways/wetlands, current land use and zoning classification, etc.)
The majority of the property or about 120 acres is an abandoned golf course with scattered trees and overgrown grass that slopes north towards the White River. The river has its original meander on the north end of the property and is surrounded by a 60-acre floodplain dominated by buckthorn and other invasive species. The river is ditched as it flows out of Lake Geneva into Hillmoor. In total, there are approximately 5,600 linear feet of the river on the property, including both banks. A Primary Environmental Corridor overlays most of the wetlands and floodplains. There is a medium quality oak savanna on the eastern edge of the property with oaks and other native trees scattered throughout the property. The property is currently zoned private recreational use.
16. **If applying for RTP, will any tree removal occur? If yes, how many trees and what is the average d. b. h. (diameter, breast, height)?**
We are not applying for an RTP. Only dead and diseased native trees will be removed.
17. **Has the area been surveyed for endangered and rare species?** If yes, explain.
The SEWRPC biologist Zach Kron is coming out to survey the property this sMay. In a 1990s survey, no rare or endangered species were identified on the site, but the segment of the White River did contain two species of

**Stewardship Local Assistance, Federal Land & Water
Conservation Fund, & Recreational Trails Program
Grant Application**

Form 8700-191 (R 01/2024)

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concern, including the least darter, a species of concern and the long-tailed sunfish, a state threatened species. Zach Kron says the aquatic survey is being updated and he will let us know if these species are still present when it is completed.

18. Have you discussed the project with your regional DNR Regional Project Manager within the past 3 months?

☒ Yes ☐ No

DNR Contact Sara Debruijn

19. Has consultation with a DNR Water Management Specialist occurred prior to submitting the application? (if applicable)

☒ Yes ☐ No

DNR Water Management Specialist Contact Erin Cox

IF ACQUISITION:

20. The landowner (seller) is a(an): ☐ Individual ☐ Developer ☐ Corporation ☐ Other: _____

21. Is the property located within the boundaries of another unit of government?

☐ Yes ☐ No

If yes, attach copy of approval resolution from other jurisdiction.

22. Is the property currently being leased or rented? ☐ Yes ☐ No

If yes, Date agreement expires: _____

If yes, explain and include copy of the lease.

23. Are there any buildings on the property?

☐ Yes ☐ No

If yes, explain what will be done with them.

24. After (or at the time of) the land purchase, will a conservation easement be executed on the property? ☐ Yes ☐ No

If yes, explain and attach draft easement.

25. Did the seller originally acquire property 3 or less years before expected date of purchase?

☐ Yes ☐ No

If yes, attach copy of seller's deed for potential grant calculation purposes.

26. Will the property be transferred to another eligible sponsor? ☐ Yes ☐ No

If yes, explain and provide the adopting resolution from the accepting sponsor

Stewardship Local Assistance, Federal Land & Water Conservation Fund, & Recreational Trails Program Grant Application

Form 8700-191 (R 01/2024)

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27. Is seller requiring payment for property over time?

☐ Yes ☐ No

If yes, explain.

IF DEVELOPMENT:

28. Does someone other than the applicant from page 1, own the site?

☐ Yes ☒ No

If yes, explain and attach easement or lease document.

29. Does the State of Wisconsin own the site?

☐ Yes ☒ No

If yes, explain and attach the land use agreement/memorandum of understanding.

30. What soil disturbance will be occurring on the site and what is the size of the total disturbed area?

The crushed limestone path will be put on top of the soils and the asphalt paths will require minor digging. The bridge will require digging for the support beams but th soil disturbance will be less than one acre.

Required Application Attachments

Please submit the following documents as attachments to the grant application. Note that some attachments are only applicable to select project types.

Acq. Project	Dev. Project	Required Application Documents	
☐	☒	1	Grant Application (Form 8700-191) – Must be Signed by Project Applicant
☐	☒	2	Response to Ranking Questions & Criteria (Form 8700-338) and required documentation
☐	☐	3	Grant Applicant Governing Board Resolution supporting the project and approval of budgeted matching funds. Refer to a sample resolution template found at Local units of government application process Wisconsin DNR in the application tab.
☐	☒	4	Project Location Map
☐	☒	5	Project Boundary Map
☐	☒	6	USGS TopoQuad Map of project area – https://dnr.wisconsin.gov/topic/SurfaceWater/swdv . Contact regional project manager for assistance.
☐	☒	7	Aerial photo map
☐	☒	8	Recordable Legal Description and GPS Coordinates
☐	☒	9	Environmental Hazards Assessment Form (Form 1800-001)
☐	☒	10	Cost Estimate Worksheet (Form 8700-014)
☐	☒	11	Estimated Construction/Acquisition Timeline
☐	☒	12	Site Plan (for Development Projects: show facilities to be constructed with grant assistance; for Acquisition Projects: identify planned trails or facilities)
☐	☐	13	Remediation Plan and (if available) signed DNR Final Close-out Letter (applicable only to projects with brownfields)
☐	☐	14	Copy of related Grant Application and/or Grant Agreement (applicable only if applicant is proposing a grant as all or part of their local match)
☐	☒	15	Public Access & Acceptable Uses Form (Form 8700-322)

Stewardship Local Assistance, Federal Land & Water Conservation Fund, & Recreational Trails Program Grant Application

Form 8700-191 (R 01/2024)

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☐	N/A	16	Appraisal (applicable to all acquisition projects and development projects that propose land donations as match)
☐		17	Offer to Purchase (<i>if available</i>)
☐		18	Relocation Plan (<i>if applicable</i>)
☐		19	Copy of Seller's Deed (<i>applicable only if seller has owned property for less than three years</i>)
☐		20	If acquisition is located outside of the applicant's jurisdiction, a resolution is required from the jurisdiction where the property is located
☐		21	Land Management Plan
☐		22	Agricultural Resource Impact Determination document from DATCP (<i>applicable only to acquisition projects with agricultural activity on the property</i>)
N/A	☐	23	Copy of Warranty Deed, Draft or Final Easement, Land Use Agreement, or Lease Document
	☐	24	Required permits, if available

Certification

I certify that information in this application and all its attachments are true and correct and in conformity with applicable Wisconsin Statutes.

Name of Authorized Representative	Title
Signature	Date Signed

Instructions: Refer to the ranking questions and criteria in the Grant Program Guidance for the Stewardship Local Assistance (LUG), Federal Land and Water Conservation (LWCF) and Federal Recreation Trails (RTP) grant programs. This form may be used to submit the required responses with the application package. Indicate "N/A" for any questions that are not applicable to the project.

Notice: Project selection criteria for these grant programs are developed per Ch. 23, Wis. Stats. NR 51, Wis. Admin. Code, NR 50, Wis. Admin. Code, and provisions of the programs outlined in federal law. Personal information collected on this form will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Public Records law [ss. 19.31-19.39, Wis. Stats.].

Project Sponsor	Project Name	County	Date
City of Lake Geneva	Hillmoor Trail System-Phase I	Walworth	03/24/2024

If any discrepancies exist between form 8700-338 and published grant guidelines, the grant guidelines shall take precedence.

Section A: All Applicants

Initial Eligibility Ranking Questions		Max. Points	Question Details and Documentation Notes	DNR Use Only
1	COMPREHENSIVE OUTDOOR RECREATION PLAN (CORP): - Is the project identified in a Comprehensive Outdoor Recreation Plan approved by the applicant or the County where the applicant resides? - Does the project support a goal identified in an approved Comprehensive Outdoor Recreation Plan? - Does the project support a goal identified in the State Comprehensive Outdoor Recreation Plan (SCORP)? (RTP only)	N/A	Provide plan name, copy of cover page, and page number/ chapter reference. For projects that support a goal of the Statewide Comprehensive Outdoor Recreation Plan, please identify the specific goal(s) supported by the proposed project. LWCF projects must be specified in a CORP; Stewardship projects must be consistent with CORP goals. A CORP must be updated every five years. It may be referred to as a Parks and Open Space Plan. The CORP is not the same as the Comprehensive Plan, which refers to plans developed and adopted per requirements of S. 66.1001, Wis. Stats.	
Applicant Response The Hillmoor project meets the goals of the Park and Open Space Plan for Walworth County updated in 2022 (p.54), including the following: Goal 1 -To provide an integrated system of public general use outdoor recreation sites . . .that allow residents to participate in a wide range of outdoor recreation activities. The Hillmoor Trail System provides a variety of outdoor recreational activities including hiking, wildlife viewing and fishing; Goal 4 - To provide sufficient outdoor recreation facilities to allow the resident population adequate opportunity to participate in extensive land-based outdoor recreational activities; Goal 5 To provide sufficient access areas t(there is 5 access areas in the proposed Hillmoor Trail System) to allow the resident population to participate in extensive water-based outdoor recreational activities on lakes and rivers; and Goal 6- to preserve sufficient high quality open space lands to protect the underlying and sustaining natural resource base and enhance the social and economic well-being , environmental quality and biodiversity of the County (p. 54) The trail system also allows for protection and restoration of the Primary Environmental Corridor identified on p. 66 "that contain critical species habitat" as defined by the state threatened long-eared sunfish and species of concern least darter identified in this segment of the White River.				

Project Sponsor City of Lake Geneva	Date 2024-03-24
Project Name Hillmoor Trail System-Phase I	County Walworth

LUG, LWCF and RTP Grant Program Ranking Question & Criteria Responses

Form 8700-338 (R 02/2024)

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Initial Eligibility Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
The proposed project also supports the goals of the Comprehensive Outdoor Recreation Plan for the City of Lake Geneva (p.20-22), including Goal 4 - provide a seamless network of trails that provide safe and easy access for residents. The Phase I trail system includes five access points -- including one from the Main Street Business District, one from the existing city park near Eastview School, one from Haskins Road and one from Sheridan Springs Road and one from Highway 50 - the later two will have parking for more than 100 cars and are easily accessed by car from Highway 12. The new Hillmoor Trails will link with existing pedestrian trails at both the White River Park and Sheridan Springs road trailheads. The project also supports strategies under Goal 1 including Strategy 8 - Increase the diversity of recreational opportunities (active and passive, resource-oriented and non-resource-oriented, water based and land based) and ensure that they are well distributed throughout the City and Strategy 10 -- Provide ADA complaint barrier-free access in all new and improved park facility construction. The 10 foot wide crushed limestone trails and existing and new asphalt golf cart trails meet ADA standards and are user friendly. In addition, the trail system ensures access to restore previously unreachable wetland areas along the White River by organizing volunteer groups to remove invasive buckthorn and honeysuckle thereby meeting Goal 2 of preserving the City's natural resources and amenities for the benefit of current and future residents. Finally, the Hillmoor Trail System, which was developed under a partnership with the Geneva Lake Conservancy, supports Goal 3, Strategy 3 -- Establish new methods for the development of recreational facilities (i.e. public-private partnerships). The Conservancy is a 501c3 not-for-profit organization, which already owns and manages 5 public nature preserves with more than 5 miles of trails and has agreed to partner with the city to both raise tfunds for the project and help Public Works employees oversee the installation of the trail. The proposed Hillmoor 3 1/2 mile trail system meets the first three goals of the SCORP plan 2019-2023 (p.50)by boosting participation in outdoor recreation by providing parks near population centers. As the map shows, Hillmoor is within the city limits of Lake Geneva and provides access to the more than 8,000 residents and visitors who spend \$61 million annually on recreational activities. (See attached VISIT LAKE GENEVA letter). The second goal is partnerships and the city will be working with an accredited land trust, the Geneva Lake Conservancy to create the trail system based on the Conservancy's experiences of opening 5 public nature preserves and working with Walworth County to fund the bridges and natural area restoration at White River County Park. The third goal is to provide high-quality experiences and the trail winds through a Primary Environmental Corridor along a meandering section of the White River, through an oak savanna and among oaks and other native plants and trees on this 189-acre property, providing excellent wildlife viewing. It also meets Gaps and Needs identified in the SCORP plan on page 52, including the need for more trails (2) and water access (3) by providing this high quality trail system along the White River, where users can fish and wade in the river. Finally, the SCORP plan identifies that walking and hiking are one of the Top 5 nature-based outdoor activities favored by Wisconsin residents and the number #1 need identified in their home county is hiking, walking and running trails (p.2)			

Clear Data

Print...

Save...

Note: In order to fill and save this form electronically, it must be opened using Adobe Reader or Acrobat software.
Save a copy of the file, open Adobe Reader, select File > Open and browse for the file you saved.

Project Sponsor City of Lake Geneva	Date 2024-03-24
Project Name Hillmoor Trail System-Phase I	County Walworth

LUG, LWCF and RTP Grant Program Ranking Question & Criteria Responses

Form 8700-338 (R 02/2024)

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Initial Eligibility Ranking Questions		Max. Points	Question Details and Documentation Notes	DNR Use Only
2	LAND MANAGEMENT PLAN (Acquisition Projects Only): The applicant has a plan for long-term management of the property that preserves and enhances its conservation and/or recreational value.	N/A	Submit copy of land management plan. For local governments, this information may be included in the CORP, parks management plan, or other document. NCOs are required to submit a Land Management Plan if they intend to keep the property long-term. For Stewardship and LWCF acquisition projects, sponsors must adhere to the program requirements in perpetuity.	
Applicant Response				
3	LEGAL RIGHT TO CONSTRUCT (Development Projects Only): The applicant has the legal right to construct the proposed project and meet post-grant compliance requirements.	N/A	Submit copy of deed, lease, easement, memorandum of understanding, or other documentation. Draft lease or easement documents are acceptable if negotiation of key components (e.g. legal description, compensation) have been deemed acceptable to all parties.	
Applicant Response See deed in notebook				

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Section B: All Applicants

Ranking Questions		Max. Points	Question Details and Documentation Notes	DNR Use Only
4	DURATION - PROJECT AREA ON LAND OWNED BY OTHER ENTITY: Trail project area is located on an easement or leased land where the applicant holds a 25-year or greater easement or lease as of the date of application. (1 pt.)	1	Applicants should provide a copy of the easement or lease documentation. <i>If applicant owns the land, this question does not apply.</i>	
Applicant Response The City of Lake Geneva purchased the entire property in December 2022.				
5	GREEN TIER: The applicant is a designated Green Tier Legacy community or part of another Green Tier Charter. (0.1 pt.)	0.1	See the Green Tier website for eligible Legacy Communities for this point. Clear Waters Initiative Communities are eligible for this point if the proposed project will benefit water resources. https://dnr.wisconsin.gov/topic/GreenTier/Participants/CharterPages/LegacyCommunities.html	
Applicant Response n/a				
6	RAILROAD CORRIDOR: The project will acquire or develop an abandoned rail corridor for outdoor recreation. (0.1 pt.)	0.1	This tiebreaker is only awarded for the acquisition or initial development of a property.	
Applicant Response The initial development of the property for public recreation will include the use of an old railroad bridge over the White River that provides access to the trails from the Main Street business district. A trailhead with maps will be located there.				

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Ranking Questions		Max. Points	Question Details and Documentation Notes	DNR Use Only
7	SAFE ACCESS: Users have an existing opportunity for safe and legal parking and access to the project site or the proposed project will significantly improve safe and legal access to the site. (0.1 pt.)	0.1	Projects that provide access only via roadside parking would not receive points for this question.	
Applicant Response Yes, there are 5 entry points to the trail system as shown on the attached map Q7. Beginning at the northern entry to the property (E4), there is a grass lot owned by the city that provides entry from Sheridan Springs Road. A parking lot there could provide parking for more than 100 cars. There is a second parking lot on the south side of the property at the historic entrance (E5) to the former Hillmoor golf course that will provide parking for an additional 20-30 cars. The entry point on Main Street (E1) is for pedestrians who want to enter from the Main Street Shopping District. On the west side of the property near Eastview School (E2) there is city parking for approximately 30-40 cars for the existing dog park and frisbee golf course that will be retained. There are also city restrooms at this location. Further north is an entry point (E3) from Haskins Street where there is public parking on the street.				
8	RURAL PROSPERITY INITIATIVE: The project area is located in a rural city, village, town or township of less than 2,500 residents. (1 pt.)	1	For counties, the city, village, town or township project site within the county is less than 2,500 residents. Provide 2020 project site census data.	
Applicant Response n/a				

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Ranking Questions		Max. Points	Question Details and Documentation Notes	DNR Use Only
9	PROJECT ADDRESSED IN PLANS OTHER THAN A CORP OR COMPREHENSIVE PLAN: The project is referenced in or supports other applicable plans, such as a local green space plan, integrated resource management plan, riverfront restoration plan, water quality plan, or other applicable plan approved by a governmental unit (including DNR Master Plans or State Trail Plans). (1 pt.)	1	Provide copies of the plan cover page and page(s) that describe the subject project. The SCORP is not considered an additional plan.	
	Applicant Response Yes, the project is addressed in the SEWRPC Regional Natural Areas and Critical Species Habitat Protection and Management Plan for Southeastern Wisconsin, Planning Report No. 42. as two State-designated threatened fish species have been identified in the segment of the White River on the Hillmoor property. See attached.			
10	INTERGOVERNMENTAL COOPERATION: The project is being developed in close cooperation between two separate governmental entities. (2 pts.) Note: Nonprofits are not eligible for these points. The project will fulfill goals for two separate governmental entities. Both entities will contribute to the project either financially (land, matching funds), with labor or management of the property once the project is complete. OR The project is being developed in a joint effort between two or more governmental entities.	2	Provide plan name, copy of cover page, and page number/ chapter reference, if applicable. The partner jurisdiction must have a joint role in the project, such as voluntary contribution of matching funds or force account services. Letters of support are not sufficient to receive these points. Regional projects that are being developed cooperatively by multiple governmental entities also will receive credit for this question. Land owned by one government entity and developed by a separate government entity would be eligible for these points.	
	Applicant Response n/a			

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Ranking Questions		Max. Points	Question Details and Documentation Notes	DNR Use Only
11	PREVIOUS GRANT COMPLETION: - Applicant has successfully completed and closed all previous Stewardship Local Assistance, LWCF, or RTP grants. (1 pt.) - Applicant did not receive a Stewardship Local Assistance, LWCF, or RTP grant in application years 2019-2023 (Fiscal Years 2020-2024). (1 pt.)	2	Applicants should provide a list of applicable grants. Stewardship Local Assistance, LWCF, or RTP grants executed in application year 2022 (Fiscal Year 2023) and RTP <i>maintenance</i> grants (all years) are not considered when evaluating eligibility to receive these points.	
	Applicant Response The City of Lake Geneva did not receive a Stewardship Local Assistance, LWCH or RTP grant in application years 2019-2023. It did receive a Stewardship Local Assistance grant approximately 10 years ago to purchase 90 acres of the Hillmoor property, but did not use the grant to purchase the property at that time.			
12	SUSTAINABILITY AND CLIMATE RESILIENCY: Project will use sustainable and green infrastructure practices and products in both development and acquisition projects. Applicant will take steps to: <u>Reduce Contributors to Climate Change</u> Examples: reduce heat island effect, cool/green roofs, canopy improvement, use of renewable/zero emissions energy sources, etc. OR <u>Improve Water Quality</u> Examples: stormwater retention and/or filtering (bio basins for site), eliminate impervious surfaces, use of pervious pavements, protection and restoration of wetlands, provide public a source for contaminate-free drinking water. (1 pt.)	1	Applicant should describe the way materials, design, and other project elements promote and reduce contributors to climate change, improve water quality or similar sustainability principles. For development projects, applicants should provide documentation regarding the extent to which proposed practices or products are above-and-beyond traditional construction. Stormwater retention ponds exceeding the size of the requirements. Installation of solar lighting will qualify for the point. Use of LED lighting is standard practice and will not result in receiving the point. For acquisitions, applicants should explain how the property will increase green space, improve water quality or climate resiliency in the community.	
	Applicant Response The Hillmoor Management Plan included in this application will improve water quality particularly in Area 1 and 2, which is categorized as degraded riparian wetland. The goals are to restore the native plant communities by removing the invasive species, particularly the European alder, buckthorn and honeysuckle. and reseed them with native sedges, grasses and wildflowers. Removal of the invasive species will also allow the regeneration of existing native seed banks. All of these restored areas of native plants will help filter stormwater runoff into the White River and improve water quality.			

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Ranking Questions		Max. Points	Question Details and Documentation Notes	DNR Use Only
13	ACCESS TO OTHER OUTDOOR RECREATION FACILITIES: The proposed project provides access to other existing developed facilities, such as campground, fishing pier, local park, etc. (1 pt.)	1	Provide documentation that shows the relationship between the proposed project and the existing facility/facilities.	
Applicant Response Yes, the proposed project will improve access to the dog park and frisbee golf course by providing pedestrian access from Main Street (E1) and from the Haskin Street access point (E3).				

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Section C: Stewardship Local Assistance & LWCF Eligible Projects

Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
14 FINANCIAL SUPPORT: - Applicant has identified external (non-applicant) funding sources of at least 50% of the applicant's proposed matching funds. (1 pt.) - Applicant has an existing agreement with a nonprofit, service, or similar organization that decreases the applicant's costs for ongoing operation and maintenance. (1 pt.)	2	Applicants must provide letters of commitment from local contributors, proof of budget approval, or similar documentation of financial support. For the ongoing operation and maintenance point, applicants must provide a copy of a Memorandum of Understanding or similar agreement executed with the partner organization. Note: Tax Increment Funding (TIF) district funds are considered applicant funds.	
Applicant Response n/a			
15 PROJECT IMPACT: - The project is the first-of-its-kind for the applicant. (1 pt.) - The project is adjacent to and supports a recreational resource that draws visitors from the region. Data must be provided to receive these points. (2 pts.)	3	"First-of-its-kind" means the applicant has never done this type of project at any sites within their jurisdiction. To receive full points for this question, applicants must provide suitable documentation that supports the regional nature of the recreational resource (e.g. tourism or seasonal increase in population statistics)	
Applicant Response Yes, this is a "first of its kind" project for the City of Lake Geneva, which has never created 3 1/2 hiking trails that are ADA user friendly. The Hillmoor Hiking Trail System is adjacent to the White River, which is a recreational resource and provides 90 acre of floodplain and a total of 189 acres of scenic and natural open space for residents and visitors to explore. The trail system is designed to have multiple access points, including pedestrian access from the Main Street Business District and by car at four other access points. The Main Street Business District on the shores of Lake Geneva draws more than 15,000 visitors a year and new signage will direct them to the trail system and park..			

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Ranking Questions		Max. Points	Question Details and Documentation Notes	DNR Use Only
16	NATURAL HERITAGE INVENTORY (NHI): Acquisition: Proposed acquisition includes property that is on the NHI list or otherwise formally recognized. (1 pt.) OR Development: Development plans that identify the NHI resource and how the applicant will enhance and protect these features on the property. (1 pt.)).	1	Provide documentation that the property is included on the DNR Natural Heritage Inventory and/or narrative description of the location of NHI resources relative to proposed site development plan. Describe what measures will be taken to preserve, enhance, and protect NHI features.	
	Applicant Response n/a			
17	UNIQUE NATURAL FEATURES: Acquisition: The proposed project includes acquisition of land with unique aesthetic/scenic value, natural value, ecological value, unique natural features. (1 pt.) OR Development: The proposed project includes development of recreational opportunities that support unique natural features and/or scenic highways. (1 pt.)	1	Applicant should submit information documenting the specific unique natural features being protected or enhanced by the proposed project.	
	Applicant Response Yes, the new trail system will provide access to a natural meandering area of the White River where those on the trail can wade, fish or just admire the view of a river that has not been ditched.			
18	DAM REMOVAL: The project was identified in or supports goals of a DNR-approved dam abandonment plan. (2 pts.)	2	Provide plan name, copy of cover page, and page number/ chapter reference, if applicable. If the dam abandonment plan is more than five years old, the applicant should provide documentation demonstrating that the plan is still viable and current.	
	Applicant Response			

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Ranking Questions		Max. Points	Question Details and Documentation Notes	DNR Use Only
19	URBAN POPULATIONS (list located on pg. 31): The project includes land acquisition or development of a property in a designated urban/urbanized area or project site is located outside of, but primarily serves, a designated urban/urbanized area as identified on page 31. (1 pt.)	1	See the Community and Population Information located on pg. 31 . If applicant is not on the list of qualifying urban/urbanized areas, but serves a transient population, the applicant should provide documentation regarding recreational needs of transient populations that would be met by the proposed project.	
	Applicant Response			
20	DIVERSITY OF INTENDED USERS: The project is intended to serve specific diverse populations (e.g. elderly, minority, disabled, low-income). Describe the intended users and how they will benefit from this project. (1 pt. ADLP, UR; 2 pts. LWCF)	1-2	Provide intended user demographics and how users are benefitting from this project. Note: 1. Serving nearby schools is not sufficient to qualify for this point. 2. This is not intended to be an ADA compliance question.	
	Applicant Response			
21	WATER ACCESS: The project will significantly improve or expand existing water access for water-based outdoor recreation within the applicant's jurisdiction. (1 pt.)	1	Direct water access includes frontage on rivers, streams, lakes, estuaries, reservoirs, and flowages where there currently is no public access. An example is an ADA pier to provide new, enhanced access.	
	Applicant Response Yes, the project will significantly improve existing water access through entry on the north end of the Hillmoor property to the White River, which has more than 5,600 linear feet frontage on the Hillmoor property. . A proposed kayak/canoe launch from Haskin Street is planned from the existing road down to the River. The Water Trail would follow the White River to White River County Park where paddlers could disembark.			

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Ranking Questions		Max. Points	Question Details and Documentation Notes	DNR Use Only
22	BROWNFIELDS: The project involves brownfield redevelopment, as the term is defined in S. 23.09(19)(a)1., Wis. Stats. (2 pts.)	2	Provide documentation showing that the site meets definition per Wis. Stat. § 23.09(19)(a)1. and applicant is allowed to acquire or develop the site (e.g. site closure letter, environmental reporting, blight district, etc.).	
	Applicant Response n/a			
23	NATURE-BASED OUTDOOR ACTIVITIES (Acquisition Projects Only): After acquisition, the public will be able to conduct all five designated nature-based outdoor activities on the project property. (2 pts.)	2	This question applies to acquisition projects only. Applicants submitting a development project application should answer “N/A” to this question. Nature-based outdoor activities include hunting (gun and bow), trapping, fishing, hiking, and cross-country skiing (as defined in Ch. NR 52, Wis. Admin. Code). For acquisition of properties with no water access, applicants should consider fishing as an available activity for purposes of this question.	
	Applicant Response n/a			

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Ranking Questions		Max. Points	Question Details and Documentation Notes	DNR Use Only
24	COMMUNITY GARDENS (Acquisition Projects Only): The project will provide land for non-commercial gardening activities within or serving residents of urban areas. (1 pt.)	1	This question applies to acquisition projects only. Applicants submitting a development project application should answer "N/A" to this question.	
	Applicant Response n/a			
25	PROJECT CONTINUITY: Acquisition: Applicant has already acquired some of the land for the project. (1 pt.) Development: Applicant has already acquired or developed some eligible facilities for the project without grant assistance. (1 pt.)	1	Provide narrative description of acquisition and/or facilities being developed, including type of funding used.	
	Applicant Response Yes, this is a development project but the City of Lake Geneva already has a dog park and frisbee golf course on the site. In addition, mowed walking trails were created to allow pedestrian access in the spring of 2024.			
26	PRODUCTS: Project will use products made in Wisconsin from recycled materials. (1 pt.)	1	Provide documentation showing products to be used and anticipated vendors.	
	Applicant Response Yes, the trail system will feature benches and trash receptacles made from recycled plastic made by Thomas Steele of Wisconsin.			

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Ranking Questions		Max. Points	Question Details and Documentation Notes	DNR Use Only
27	PRODUCTS TIMELINE: Acquisition: - Land can be acquired within one year. (1 pt.) - The property appraisal is complete. (1 pt.) - Applicant has a seller accepted offer-to-purchase or option. (2 pt.) Development: - The project can be completed prior to June 30, 2027. (1 pt.) - Design work is at 30% or more. (1 pt.) - Ch. 30 and/or 31 required permit application(s) have been submitted. (1 pt.)	4-3	Applicant should provide a current timeline for the acquisition or development project. Applicants are highly encouraged to contact DNR prior to executing an appraisal contract for grant purposes. Similarly, contact DNR Wetlands/Waterways and/or DNR Stormwater staff if permitting is needed for proposed project. Provide engineer drafted plan set showing 30% design completed or similar site plan as approved by applicant public works department. For Ch. 30 and 31 permits provide DNR notice of application receipt.	
	Applicant Response The project, including trails and bridge is expected to be completed in 2025. Erin Cox, DNR Wetlands/waterways specialist has visited the site and given preliminary approval for the trails and bridge in the wetlands, but permit requests have not yet been submitted.			
28	RIVERWAY ACQUISITION (Acquisition Projects Only): For land acquisition projects, the proposed acquisition will contribute significantly to the overall success of an urban river project or comprehensive riverway or lake management plan. (1 pt.)	1	Applicants should describe how the proposed acquisition contributes to the success of the plan.	
	Applicant Response n/a			

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Ranking Questions		Max. Points	Question Details and Documentation Notes	DNR Use Only
29	COMPREHENSIVE PLAN (Not the CORP): - The applicant has or is developing a comprehensive plan for their local jurisdiction (as defined in S. 66.1001, Wis. Stats.) with provisions that support intergovernmental cooperation. (1 pt.) - The proposed project is supported by or included in the applicant's comprehensive plan. (1 pt.) Note: Nonprofits are not eligible for this point.	2	Provide a link or copies of the Comprehensive Plan and the location of relevant information and data supporting this project. "Comprehensive Plan" refers to plans developed and adopted per requirements of Wis. Stat. § 66.1001. This plan is not the same as the Comprehensive Outdoor Recreation Plan (CORP). See https://doa.wi.gov/Pages/LocalGovtsGrants/Comprehensive-Planning.aspx for more details.	
	Applicant Response Yes, the City of Lake Geneva adopted an updated Comprehensive Plan on March 9, 2020. The goal of keeping the Hillmoor property as public open space for hiking and other recreational activities is included on pages 17 and 21 of the updated plan.			
30	RESTORATION OR RENOVATION OF RECREATIONAL FACILITIES (Development Only): - The project will specifically provide for the renovation or replacement of outdoor recreation facilities that are in danger of being lost for public use or updating the existing facilities to meet current Americans with Disabilities Act requirements. (2 pts.) - The project was previously funded with LWCF funding. (1 pt.) (2 pts. ADLP, UR; 3 pts. LWCF)	2-3	For renovation projects provide documentation that shows the project will address safety issues and/or ADA compliance. For replacement facilities provide documentation of the need for the facilities and an increase in users.	
	Applicant Response Yes, the project will provide for renovation and replacement of hiking trails that have been used by the public since the golf course was closed in 2007 until the property was bought by White River Holdings in 2016. The existing hiking trails were not ADA compliant or user friendly but the new trail system will ensure that all the trails except those mowed in the wetlands are ADA compliant and user friendly. Purchase and development of the Hillmoor property as a public nature preserve to prevent loss of existing hiking trails for residents and visitors is a major goal of the city.			

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City of Lake Geneva

Date
2024-03-24

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Section D: RTP Eligible Projects

Ranking Questions	Max. Points	Question Details and Documentation Notes	DNR Use Only
33 RTP PROJECT TYPE (see page 16 in Guidance Booklet for Definitions): • Rehabilitation and/or Maintenance(8 pts.) • Development (3 pts.)	8	Projects that include more than one activity type will be reviewed to determine which category is appropriate.	
Applicant Response			
34 YEAR-ROUND USE: Project area is open for year-round use. (1 pt.)	1		
Applicant Response Yes, as stated earlier the park will be open year-round for hiking, water access, snowshoeing, cross-country skiing and wildlife viewing.			

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Ranking Questions		Max. Points	Question Details and Documentation Notes	DNR Use Only
35	NUMBER OF COMPATIBLE USES: - Motorized Activities: 1 pt. if any of the following are allowed on the trail — ATV/UTVs — Off-Highway Motorcycles — Snowmobiles — E-bikes — E-scooters — Segways - Pedestrian Activities: 1 pt. if any of the following are allowed on the trail — Cross-country skiing (ungroomed) — Hiking/walking/jogging/running — In-line skating — Photography — Snowshoeing — Wildlife observation/bird watching - Other Activities: 1 pt. if any of the following are allowed on the trail — Biking — Canoe/kayak access — Cross-country skiing (groomed) — Horses	3	Please list all compatible uses for the project area. Compatible uses can include a mix of motorized and nonmotorized uses (e.g. hiking, bicycling, in-line skating, equestrian use, cross-country skiing, snowmobiling, all-terrain vehicle riding, four-wheel driving, or using other off-road motorized vehicles). All uses must share the same project (trail) area to be counted. Points can also be given for trailhead and restroom projects.	
	Applicant Response Pedestrian Activities - hiking/walking/jogging/running, cross-country skiing, snowshoeing, photography, wildlife observation. Other Activities - canoe/kayak access, cross-country skiing (groomed).			

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Ranking Questions		Max. Points	Question Details and Documentation Notes	DNR Use Only
36	RESOLVES CONFLICTS BETWEEN USERS: Proposed trail project will provide for increased safety of recreational users by separating uses on a shared corridor, e.g. separating motorized use from nonmotorized, establishing trail segments to resolve pedestrian conflicts, or creating pedestrian paths at blind curves. (1 pt.)	1	Typically, user conflicts are resolved via development projects, not rehabilitation or maintenance. Resolution may occur through, development of separate trails for different use types, etc. Applicants must provide documentation regarding historical user conflicts on the existing trail.	
	Applicant Response Motorized vehicles will not be used on the trails and it is planned to close off the trail through the oak savanna on the east side of the property in winter for cross-country skiing.			
37	TRAIL PATROL: The applicant has the ability to ensure enforcement and safety for trail users, either directly or through cooperative agreements with non-governmental organizations or other governmental entities. (1 pt.)	2	Applicants may receive points for this question if the applicant patrols the trail or if the applicant has a written trail patrol agreement with another non-state entity. An email or letter from the local police or similar enforcement entity stating how often they check the trail is sufficient.	
	Applicant Response See attached letter from the Lake Geneva Police Department.			

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Ranking Questions		Max. Points	Question Details and Documentation Notes	DNR Use Only
38 SAFE TRAIL DESIGN:				
Proposed project area does not cross or use any public motorized vehicular or access roads unless the road is closed for maintenance seasonally or is a maintenance-only road. Trailhead-only projects receive this point and water trails can receive this point if there are no portages that cross public motorized vehicular roads. (1 pt.)		1	Applicants should provide a map showing the proposed project relative to the overall trail system, roads, and bridges. For full credit on this question (1 pt.), the project needs to be located completely off the road surface with no at-grade crossings. The only exception are roads that are closed to motorized vehicles seasonally (when trail use is in effect), or roads that are used for maintenance-only access to a property. If a driveway crosses the trail, the applicant may not receive this point.	
Applicant Response The proposed trail system does not cross any public roads and the roads on the property are maintenance-only roads. See map.				
39 LOCAL DONATIONS AND VOLUNTEER SUPPORT:				
- Project will include donations of labor materials, and/or equipment from sources other than the applicant unless the applicant is a non-governmental entity. (1 pt.) - Donations comprise 20% or more of the total project cost. (1 pt.) - Applicant manages the trail system where the project area is located but does not own the property and has a written agreement in place with the property owner for this management. (1 pt.)		3	Letters of support are not sufficient to receive points for this question. Applicants must provide letters of commitment from local contributors, proof of budget approval, or similar documentation of financial support and provide management agreement documentation.	
Applicant Response Yes, the Geneva Lake Conservancy, a 501c3 organization has and will continue to provide equipment including loppers and saws for volunteer work days on the property to remove invasive species where the trail route is proposed and to hire a contractor to herbicide the stumps of buckthorn, honeysuckle and other invasive species on the property. See attached letter. Donations of labor and materials comprise 20 percent of the project cost.				

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Ranking Questions		Max. Points	Question Details and Documentation Notes	DNR Use Only
40	QUALIFIED YCC OR SERVICE CORPS: Applicant has entered into a contract or service agreement with a state youth conservation or service corps to perform construction or maintenance on the project. (2 pts.)	2	Applicants should provide a copy of the contract or service agreement. Corps Network: https://corpsnetwork.org	
	Applicant Response n/a			
41	INNOVATIVE TRAIL DEVELOPMENT OR RENOVATION: Trail development or renovation includes innovative or unique design to accommodate or appeal to persons with disabilities and/or other diverse populations. (2 pts.)	2	Applicants should provide documentation demonstrating how the trail will appeal to persons with disabilities and/or diverse populations (e.g. minorities, low income, and/or elderly. Required ADA standards do not receive these points). Examples include sensory trails (e.g., incorporating sounds, textures, smells), braille on interpretive trail signs, trail tells a story, etc.	
	Applicant Response These are not planned at this time but may be added in another phase of the project.			
42	TRAIL CONNECTIVITY (Development Only): The applicant will develop a new segment of a linear corridor that connects one or more segments of an already established trail. (2 pts.)	2	Provide a narrative description of the relationship between the proposed project and the linear corridor. This does not apply to trails leading into campgrounds, parks, etc. unless directly connecting to another trail. Applicants should include a map that shows the trail connectivity.	
	Applicant Response Yes, the Hillmoor trail will connect with a walking/biking trail along Edwards Boulevard that will eventually link to White River County Park. . The trail system also connects on the South End through Donian Park on Main Street to the Lake Geneva shorepath, which allows the public to hike the entire 21 miles of Geneva Lake's lakeshore.			

Project Sponsor City of Lake Geneva	Date 2024-03-24
Project Name Hillmoor Trail System-Phase I	County Walworth

LUG, LWCF and RTP Grant Program Ranking Question & Criteria Responses

Form 8700-338 (R 02/2024)

Page 22 of 23

Section E: LWCF Eligible (Active Recreation) Projects

43	WISCONSIN'S STATEWIDE COMPREHENSIVE OUTDOOR RECREATION PLAN (SCORP): Wisconsin's SCORP has identified five goals for outdoor recreation. Explain how your project application supports one or more of these priorities: 1. Boost participation in outdoor recreation. 2. Grow partnerships. 3. Provide high-quality experiences. 4. Improve data to enhance visitor experiences and benefits. 5. Enhance funding and financial stability.	N/A	Provide an explanation or documentation of how the project meets one or more of the SCORP priorities.	
	Applicant Response The 3 1/2 miles of free trails in the proposed trail system will allow many city residents and visitors to access the trails without driving a car and boost outdoor recreation opportunities for the 8,000 residents of the city as well as the 15,000 visitors it experiences annually. It has also grown partnerships with the Geneva Lake Conservancy, Friends of Hillmoor and other groups that are expected to join in the landscaping of Hillmoor such as the Lake Geneva Garden Club, Rotary Club etc. The scenic beauty of the 189-acre property and the White River will provide a high-quality experience for hikers.			
44	PROXIMITY OF RECREATION OPPORTUNITY: Explain how the project provides recreation land where a scarcity of recreation opportunities exists. (1 pt. development; 2 pts. acquisition)	1-2	Explain where the nearest recreational opportunity exists. Provide a map showing other recreational facilities.	
	Applicant Response Few cities offer a 189-acre park for public use and the hiking trails are only Phase I of the proposed development of outdoor recreational opportunities at Hillmoor that may include an ice skating rink, splash pads, outdoor amphitheater, golf park etc. None of the activities listed are currently available within the city of Lake Geneva. The increase in warmer temperatures has meant that the lake freezes fewer days each winter for ice skating while the proposed ice rink would include a refrigerated base that allows for skating most of the winter.			

Clear Data

Print...

Save...

Note: In order to fill and save this form electronically, it must be opened using Adobe Reader or Acrobat software.
Save a copy of the file, open Adobe Reader, select File > Open and browse for the file you saved.

Project Sponsor City of Lake Geneva	Date 2024-03-24
Project Name Hillmoor Trail System-Phase I	County Walworth

LUG, LWCF and RTP Grant Program Ranking Question & Criteria Responses

Form 8700-338 (R 02/2024)

Page 23 of 23

Ranking Questions		Max. Points	Question Details and Documentation Notes	DNR Use Only
45	ALTERNATIVE ACCESS FOR TRANSPORTATION TO THE PROJECT SITE: • The project site will be accessible by an off-road trail. (1 pt.) • The project site is on a mass public transportation route (e.g., bus, train). (1 pt.)	2	Explain how users will access the property and provide a map showing off-road trail access or bus/train route to property. Define what the connecting properties are.	
	Applicant Response Yes, the hiking trail system is accessible by an off-road trail from the Main Street Business District.			
46	IMMEDIATE NEED FOR THE PROJECT: Please explain any threats to losing recreational use of the property or facility if not immediately acquired or developed. (1 pt. development; 2 pts. acquisition)	1-2	Is there a possibility this property or facility will no longer be used for outdoor recreation purposes in the next three years? Provide information showing potential threat to the property or facility.	
	Applicant Response As the city owns the property, there are no immediate threats to the loss of recreational use.			

Hillmoor Preliminary Trail Plan

Legend

- Existing Paved Cart Path (8,270 lf)
- New 10' Compacted Gravel Trail (5,750 lf)
- New 10' Mowed Path (2,380 lf)
- Existing Road (3,300 lf)
- New Paved Paths (2,180 lf)
- P Parking
- } Bridge
- Entry Point



Prepared by: Midwest Prairies, LLC and David Holman

0 500 1,000 2,000 Feet

State of Wisconsin
Department of Natural Resources
PO Box 7921, Madison WI 53707-7921
dnr.wi.gov

Recreation Grant Project Cost Estimate Worksheet

Form 8700-014 (R 02/23)

Page 1 of 2

For use with Recreation Grant Application Forms

Project Name:		Prepared By:	Date
Hillmoor Preliminary Trail Plan		Karen Yancey	04/02/2024
County	Project Applicant:	Landowner Name	☒ Public
Walworth	City of Lake Geneva	City of Lake Geneva	☐ Private

Indicate - (C) Contract , (F) Force Acct., (D) Donated

	DEVELOPMENT PROJECT ITEMS <i>List by individual item or break down by Use Areas</i> (See Item List On Back Of This Form)	Quantity	Unit of Measure	Component Costs	Estimated Total Item Cost
	Resurfaced asphalt paved cart paths	8,270	linear ft	\$8.00	66,160.00
	New crushed limestone paths	5,750	linear ft	\$32.00	184,000.00
	New asphalt paved paths	2,180	linear ft	\$15.00	32,700.00
	Cleared mowed paths in Wetlands	2,380	linear ft	\$4.00	9,520.00
	Bridge over White River	1		\$96,000.00	96,000.00
	Signs	4		\$2,500.00	10,000.00
	Benches, trash cans, lighting	8		\$1,500.00	12,000.00
	Landscape Architect/Project Manager	1		\$75,000.00	75,000.00
TOTAL \$					\$485,380.00

NOTE:

- For development projects, contingency and indirect costs are not eligible expenses.
- For acquisition projects, complete the Acquisition Project Cost Estimate Section of this form.

ACQUISITION PROJECT COST ESTIMATE:		NOTE: If project includes more than two parcels, attach additional information.	
	Parcel 1	Parcel 2	Total
1. Parcel Owner			
2. Number of Acres being Purchased			
3. Grant Eligible Acres			
4. Option Expiration Date			
5. Option Amount	\$	\$	\$
6. Appraised Value : Land	\$	\$	\$
Improvements	\$	\$	\$
7. Subtotal	\$	\$	\$
8. Estimated Other Eligible Acquisition Costs Total	\$	\$	\$
List costs included in above:	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
9. Grand Total Project Costs: (Add Lines 7 & 8)			

DEVELOPMENT PROJECT ITEMS LISTING:		NOTE: This list is intended as a guideline and is not a complete list.	
SERVICES Pre-approval Engineering Post-approval Engineering Supervision Feasibility Studies Planning Administration BOATING AREA Ramp Apron Launch Ramp Bulkhead/Seawall Riprap Security Lighting CAMPSITES Tables Grills/Fire Rings Camp Pads (Gravel, Asphalt) Refuse Containers EQUIPMENT Benches Trash Receptacles Other (identify) FISHING AREA Fishing Pier Bank Stabilization Riprap Bank Fishing Site LANDSCAPING Tree/Shrub Planting Sodding/Grass Seed Mulch/Fertilizer Retaining Walls OTHER/MISCELLANEOUS Specify	PARKING Gravel/Paving Curbs/Bumper blocks Striping PICNIC AREA Tables/Grills Trash Receptacles Shelters General Construction Electrical/Water Service PLAY AREA Play Equipment Equipment Installation Surfacing Material ROADS Gravel Base/Paving Curb and Gutter SIGNING Signs Posts/Hardware Installation Walkways/Trails Interpretive/Informational Parking SITE PREPARATION Cleaning/Grubbing Rough Grading/Fine Grading Fill/Top Soil Building Demolition Drainage Structures Storm Sewers	SPORT COURTS Tennis Sand Lift Gravel/Paving Fencing Color Coating Lighting Volleyball Basketball Hockey Rinks Sand/Gravel Base Dasher Boards Lighting Water Hydrant Multipurpose Courts SPORTS FIELDS-should include specific items as shown under Softball. <i>Softball</i> <i>Infield Mix</i> <i>Backstop/Fencing</i> <i>Grass Seeding/Sodding</i> Player Enclosures Bleachers with Pads Lighting Sprinkling Sys/Drainage Tile SOCCER / FOOTBALL Baseball Skating Rinks Multipurpose Game Fields Sledding/Toboggan Hills SWIMMING AREA Beach Dredging Sand Blanket Raft/Pier Guard Towers Buoys & Ropers Bathhouse	SWIMMING / WADING POOL Pool Tank Filtration Equipment Fencing Pool Equipment TOILETS Flush Toilets General Construction Plumbing Electrical Sewer/Water Laterals Vault Toilets TRAILS Clearing Surfacing Overview Structures Boardwalks Culverts Bridges Grading UNDERGROUND ELECTRIC Trenching Junction Boxes Conduit Transformers WALKWAYS Fill Gravel Paving Culverts Bridges Curb Cuts WATER SYSTEMS Well Pump Distribution Fountains Spigots/Hose Bibs

Notice: This form must be completed and approved by the Department of Natural Resources (DNR) before grant funds can be expended for land acquisition and development projects. Please complete all sections. Use additional page if necessary. Collection of this information is authorized under ss. 23.0915 - 23.0917, Wis. Stats. Failure to provide this information may result in denial or repayment of grant awards. Personal information collected will be used for management of DNR programs and grants, and may be made available to requesters to the extent required by Wisconsin's Public Records laws (ss. 19.31-19.39, Wis. Stats.).

1. General Information

Applicant Name City of Lake Geneva	Project / Parcel Hillmoor	County Walworth
Property Owner Name City of Lake Geneva	Property Street Address	
Close / Intersecting Roads Highway 50 and Edwards Blve.		

Legal Description:	1/4 1/4 SW	1/4 SW	Section 30	Township 02 N	Range 18	☐ E ☒ W
--------------------	---------------	-----------	---------------	------------------	-------------	---

2. Environmental Condition Statement of Property

Complete the checklist to the best of your knowledge through inspection of the site. Indicate if any of the following conditions currently exist on site:

Yes No

- | | | |
|-----------------------|----------------------------------|--|
| ☐ | ☒ | Known spills, release of chemicals, hazardous substances or fuels |
| ☐ | ☒ | Dumps, debris piles, stockpiles of waste, containers, barrels or drums |
| ☐ | ☒ | Sludge |
| ☐ | ☒ | Discolored or odorous soil |
| ☐ | ☒ | Areas of stressed vegetation, absence of vegetation, areas previously burned |
| ☐ | ☒ | Unusual or noxious odors |
| ☐ | ☒ | Discolored, polluted, foul water (in standing water, wells, or wetlands) |
| ☐ | ☒ | Is an existing well located on site? If yes, where is it located? |
| | | |
| ☐ | ☒ | Old pipes, electrical equipment |
| ☐ | ☒ | Unusual or irregular depressions or mounds on surface |
| ☐ | ☒ | Other evidence of possible contamination- If yes, describe: |

If the answer to any question above is yes:

- Attach description or explanation and site map showing location of item(s) checked.
- The property may require a Phase I or further investigation/inspection. Talk to your regional grant specialist listed in the application form.

3. Land Use History

A. Current Uses of the Property:

- | | | | | | |
|---|-------------------------------------|--------------------------------------|-----------------------------------|---|------------------------------------|
| ☐ Industrial | ☐ Commercial | ☐ Agriculture | ☐ Orchards | ☐ Railroads and Railroad Spurs | ☐ Landfills |
| ☒ Other - Explain: golf course vacant land | | | | | |

B. Historical Uses of the Property (for the past 20 years):

- | | | | | |
|---|--|--------------------------------------|-----------------------------------|---|
| ☐ Industrial | ☐ Commercial | ☐ Agriculture | ☐ Orchards | ☐ Railroads and Railroad Spurs |
| ☐ Suspected Former Landfills | ☒ Other - Explain: golf course | | | |

C. To the best of your knowledge does the property have evidence of the following?

Yes No

- | | | |
|-----------------------|----------------------------------|--|
| ☐ | ☒ | Has the site been used for the storage or warehousing of commercial or industrial materials? |
| ☐ | ☒ | Are there areas with a history or likelihood of underground storage tanks? |
| ☐ | ☒ | Are there monitoring wells on site? |
| ☐ | ☒ | Is there any history of contamination on the property? |
| ☐ | ☒ | Is there any history of contamination on any adjacent properties? |

If you checked any boxes in Sections 3A or 3B above, or answered yes to any question in Section 3C, the property may require a Phase I or further investigation/inspection. Talk to your regional grant specialist listed in the application form.

4. Site Investigation DocumentationHas a Phase I or Phase II Site Investigation been completed on the property? ☐ Yes ☒ No

If yes, attach a copy of the conclusions.

5. Certification

I hereby certify that I have inspected the property and contacted the current owner regarding environmental contamination. The information provided is a full disclosure of my findings and is true and complete to the best of my knowledge.

Printed Name of Preparer	Title
--------------------------	-------

Signature of Preparer	Date Signed
-----------------------	-------------

If you are submitting this form as a condition of a Nonpoint Targeted Runoff Management or Nonpoint Urban Storm Water-Construction grant, please also indicate the following:

Printed Name of Authorized Representative	Title
---	-------

Signature of Authorized Representative	Date Signed
--	-------------

Leave Blank – DNR Use Only**6. Search of DNR Records**A. Does the property appear on the most recent version of the Bureau of Remediation and Redevelopment Tracking System (BRRTS)? ☐ Yes ☐ No

If yes, Site Name:

BRRTS Activity #:

B. Does the property appear on the most recent version of the DNR Registry of Waste Disposal Sites in Wisconsin? ☐ Yes ☐ No

If yes, Site Name:

C. Does the property appear on the most recent version of the Solid and Hazardous Waste Information Management System (SHWIMS)? ☐ Yes ☐ No

If Yes, Site Name:

7. Conclusions☐ Based on the information available in DNR's Regional files at this time, no additional investigation recommended.☐ Further investigation Needed; Consult with Region R & R Program for Recommendation.

Additional Information

Printed Name of DNR Reviewer	Title
------------------------------	-------

Signature of DNR Reviewer	Date Signed
---------------------------	-------------

State of Wisconsin
 Department of Natural Resources
dnr.wi.gov

Knowles-Nelson Stewardship Grant Public Access and Acceptable Uses Application

Form 8700-322 (R 02/23)

Page 1 of 2

Personally identifiable information collected will be used for program administration and may be made available to requesters as required under Wisconsin's Public Records Law [ss. 19.31 - 19.39, Wis. Stats.].

For Acquisition Projects: You should complete this form as early as possible in your project planning process and **contact your regional Community Services Specialist** to discuss your project **before submitting a completed application**.

For Development Projects: Submit this form with the rest of your grant application.

Grant Project Information		
Applicant / Sponsor	Year of Application	Project Type:
City of Lake Geneva	2024	☒ Development
Municipality	County	☐ Fee Simple Acquisition
City of Lake Geneva	Walworth	☐ Easement Acquisition
Park or Area Name (after acquisition)	Specific Tract Name	
Hillmoor	Hillmoor	

Public Uses / Activities (select all that apply)			
Before Grant	After Grant		
☐	☐	1. 4-Wheel Drive Vehicles	☐
☐	☐	2. ATV and/or UTV Trail	☐
☐	☐	3. Biking	☐
☐	☐	4. Camping facilities	☐
☐	☐	5. Community Gardens	☐
☐	☒	6. Cross-county skiing	☐
☐	☐	7. E-bikes	☐
☐	☐	8. E-scooters	☐
☐	☒	9. Fishing	☐
☒	☒	10. Hiking	☐
☐	☐	11. Horseback riding	☐
☐	☐	12. Hunting	☐
☐	☐	13. Inline Skating	☐
☐	☐	14. Motorized boat launch	☐
☐	☐	15. Mountain Biking	☐
☐	☒	16. Nature study/wildlife observation/photography	☐
☐	☒	17. Non-motorized boat	☐
☐	☐	18. Off-Highway Motorcycles	☐
☐	☐	19. Picnic area	☐
☐	☐	20. Playground/playfield/intensive recreational area	☐
☐	☐	21. Primitive camping	☐
☐	☐	22. Running/Jogging	☐
☐	☐	23. Segways	☐
☐	☐	24. Snowmobile trail	☐
☐	☒	25. Snowshoeing	☐
☐	☐	26. Swimming area	☐
☐	☐	27. Trapping	
☐	☐	28. Other activities (describe):	
While the public could hike on mowed trails and the existing cart path trails from the old golf course, the new trail system will include repair of the asphalt cart paths, crushed limestone trails and mowed trails in the floodplain area. All but the mowed trails will be ADA compliant and user friendly trails.			

Other Comments

Activity Descriptions

- Provide descriptions of the activities listed below that are available on the grant property.
- **Explain reasons** if the activities listed below are not available or are restricted on the grant property.
- Attach a **plat map** identifying the specific property to be acquired with this grant.
- If the Land Management Plan for the larger project conflicts with this document with regard to allowable public uses, this form will be the official documentation for uses of this specific property.

Hiking
☒ No ordinances currently restrict this activity.
☐ An ordinance(s) will restrict or prohibit this activity. Attach a copy of the ordinance.

Hunting

- ☐ No ordinances currently restrict this activity.
- ☒ An ordinance(s) will restrict or prohibit this activity. Attach a copy of the ordinance.

Fishing

- ☒ No ordinances currently restrict this activity.
- ☐ An ordinance(s) will restrict or prohibit this activity. Attach a copy of the ordinance.

Trapping

- ☒ No ordinances currently restrict this activity.
- ☐ An ordinance(s) will restrict or prohibit this activity. Attach a copy of the ordinance.

There is no ordinance that currently restricts this activity but one may be put in place as the park is to be a nature park.

Cross-Country Skiing

- ☒ No ordinances currently restrict this activity.
- ☐ An ordinance(s) will restrict or prohibit this activity. Attach a copy of the ordinance.



April 28, 2023

Grant Administrator
Wisconsin Dept. of Natural Resources
100 S. Webster St.
P.O. Box 7921
Madison, WI 53707

Dear Grant Administrator:

Please accept this letter acknowledging VISIT Lake Geneva's support of the City of Lake Geneva's application for a Knowles Nelson Stewardship Grant for the Aid for Acquisition and Development of Local Parks program that will help fund the Hillmoor Trail System.

As a Destination Marketing Organization tasked with promoting tourism and economic development in the City of Lake Geneva, we are fully supportive of initiatives that provide additional amenities and natural resources for visitors and residents to enjoy the outdoors. Passive recreational activities including hiking, fishing and bird watching continue to be among visitors' top interests, as are more adventurous activities such as biking. The Hillmoor Trail System would meet this growing interest and contribute positively to Lake Geneva tourism.

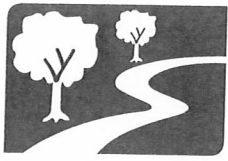
Direct visitor spending in the Lake Geneva region totaled \$457 million in 2021, \$61.1 million of which was spent on recreational activities. The Lake Geneva region also accounted for 77% of Walworth County visitor spending and the City of Lake Geneva sits in the epicenter of this tourism activity. Additionally, more than 4,500 jobs and \$46.9 million in state and local taxes are also generated by tourism here. New recreational resources such as the Hillmoor Trail system would add to the positive economic impact on the city, county, and State of Wisconsin by drawing more outdoor enthusiasts to our area and contributing to the economic health of local businesses and residents.

Therefore, we urge you to support the City of Lake Geneva's application for the Knowles Nelson Stewardship Grant.

Sincerely,

A handwritten signature in black ink that reads "Deanna Goodwin".

Deanna Goodwin
Vice President of Marketing, Communications & Development
VISIT Lake Geneva



Geneva Lake Conservancy

Q 39

"PROTECT AND RESTORE THE LANDS AND WATERWAYS OF WALWORTH COUNTY AND BEYOND"

P.O. Box 588 • 398 Mill Street • Fontana, WI 53125 • Phone (262) 275-5700 • Email GLC@GenevaLakeConservancy.org

BOARD OF DIRECTORS

March 5, 2024

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Nina Owen

Donald J. Parker, Jr.

Karen Strey Rappaport

Susan E. Steele

Dear DNR Grant Administrator:

The Geneva Lake Conservancy is pleased to be partnering with the City of Lake Geneva to develop and complete the Hillmoor Trail System and Land Management Plan for the wetlands and floodplains that the trail passes through.

When the City of Lake Geneva successfully purchased the 190-acre Hillmoor property from a developer in 2022, the Conservancy board realized that helping the city restore the wetlands and oak savanna on the property was in line with the Conservancy's mission of preserving and restoring the lands and lakes of Walworth County. The board agreed to focus primarily on the 90 acres of wetland and floodplain along the White River, which is severely degraded and needs to be restored while also allowing the public to see the scenic value of the river, which still had its natural meandering path through the wetlands.

In 2023, the GLC's Executive Director joined the City's Ad Hoc Hillmoor Committee and working with a contractor developed a Restoration and Management Plan for the 90 acres of floodplain at a cost of approximately \$4,000. The GLC staff also led 4 work days on the property to begin to remove invasive species in the wetlands.

The Restoration Plan and Trail System will be implemented with the help of Conservancy staff and volunteers. Staff time spent on the project in 2023 included approximately 250 hours for meetings and organizing work days at \$50 an hour or a total of \$12,500. We expect to spend the same amount of time attending meetings, organizing work days and finalizing the details of the trail system in 2024 and 2025 for a total of 500 additional hours or \$25,000. Total staff time in 2023, 2024 and 2025 is valued at \$37,500.00

In addition, the Conservancy's four planned work days from 9 a.m. to noon in 2023 drew 20 volunteers each at \$15 per hour for a total of \$2,520 in volunteer time. We expect to lead the same amount of work

PAST CHAIRMEN

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The GLC is a tax-exempt, 501(c)(3) not-for-profit organization and recognized land trust. FEIN: 39-1418947
www.GenevaLakeConservancy.org



days in 2024 and 2025 with an average of 20 volunteers attending 4 work days a year, totaling a value of \$5,040 in volunteer hours.

In addition, in 2023 the Conservancy applied for a grant to help cover the cost of the bridges and received \$25,000 from the Wegner Essman Foundation and expects to apply for a similar amount of funds from the foundation in 2024. In total, the Geneva Lake Conservancy as a partner in the Hillmoor Restoration and Trail System project expects to have invested or raised \$96,540.00 for the project.

The new trail system and restored wetlands will provide a scenic trail system for residents and visitors to the Hillmoor property as well as provide restored habitat for wildlife. We are pleased to be working with the City of Lake Geneva on this project and look forward to many successes along the way that benefit the ecological health of our region and the residents of and visitors to Walworth County.

Sincerely,

Kevin Brunner K.T

Kevin Brunner

Chair



CLEARWATER
OUTDOOR

Clear Water Outdoor | 744 West Main Street Lake Geneva, WI 53147

April 28, 2023

Dear Knowles Nelson Grant Administrator:

We are writing in support of the City of Lake Geneva's request for a Knowles Nelson grant to help the cost of a 3 ½ mile hiking trail on the Hillmoor property, which was recently purchased by the City of Lake Geneva.

As the City of Lake Geneva's only outdoor clothing and kayak rental retail store, we are fully in support of this grant as it will draw more hikers and outdoor enthusiasts to Lake Geneva for hiking, wildlife viewing and other recreational activities. One of the trailheads (near Eastview School) will be in walking distance from our store. People who need hiking gear, such as shoes, backpacks, jackets and other outdoor equipment will stop at our store. We will feature the Hillmoor property trails prominently in the hiking maps we hand out at our store.

A recent study published in the Washington Post on April 12, 2023 show that "green exercise," meaning physical exercise done in nature, improves working memory and concentration substantially and helps people to relax more than doing the same exercise indoors. The new Hillmoor trail will follow the White River and provide a beautiful setting for walkers and runners. It will be ADA compliant. The Lake Geneva area and Walworth County need more hiking trails and the scenic Hillmoor property and its new trail system will help to meet that need.

Please support businesses that promote outdoor exercise as well as our area restaurants and other local businesses by providing a Knowles Nelson grant to help the City of Lake Geneva develop new trails on this site. The trails will bring more visitors to our city who will be customers at our local stores and restaurants. Thank you.

Sincerely,

Sean Payne

Manager

Clear Water Outdoor

744 W. Main St.

Lake Geneva, Wisconsin



THE ENVIRONMENTAL EDUCATION FOUNDATION, INC.
AN AFFILIATE OF THE GENEVA LAKE ASSOCIATION

THOMAS E. REYNOLDS, FOUNDER, 1980

April 24, 2023

Grant Administrator
Wisconsin Dept. of Natural Resources
100 S. Webster St.
P.O. Box 7921
Madison, WI 53707

Dear Grant Administrator:

We, the Environmental Education Foundation, write in support of the City of Lake Geneva's application for a Knowles Nelson Stewardship Grant for the Aid for Acquisition and Development of Local Parks program that will help fund the Hillmoor Trail System.

As a foundation that supports the education of both adults and children, we value area resources that provide outdoor experiences for members of our community. We work closely with area educators to provide grants to schools for outdoor education. We fund multiple scholarships each year for students pursuing college programs that prepare them for an environmentally focused career. In researching ways to increase the participation in these programs, area high school leaders identified the need to inspire students to learn more about the value of outdoor resources, engage with nature, and research ways to protect our natural world. To facilitate this, we are reframing our grant program to help educators and local scientists engage students in environmental research, but in addition are also excited about the supporting resources such as those this grant will help develop.

The grant proposal for the trail system will increase the access to this 200-acre property, while ensuring that this sensitive area is protected. Having this resource in the City of Lake Geneva will create a valuable "outdoor classroom" for all ages. For local researchers hoping to engage students in their projects, having an "outdoor laboratory" with a critical watershed and habitat for a host of birds and fish. This will provide educators with a local area for classes and workshops on water, native trees and plants, birds, fish, and the value of natural areas. For adults, the ability to walk or bike more than three miles of trails along the White River will not only provide a wonderful outing but should also remind them of the importance of protecting nature and reenergize their love for the outdoors.

We stand in strong support of this grant and hope that this resource becomes a key element in our community's quest to inspire our current generation and future generations to enjoy and protect our Geneva Lake area's natural resources.

Sincerely,
Bill Thompson

Bill Thompson
Board President, Environmental Education Foundation inc.

The Environmental Education Foundation Inc.
P.O. Box 244, Fontana, Wisconsin 53125
(262) 203-7108
Website: eefscholars.org
General email: eefscholars@gmail.com Office email: eefoffice@aol.com

EXHIBIT B

State Bar of Wisconsin Form 6-2003
SPECIAL WARRANTY DEED

Document Number

Document Name

THIS DEED, made between White River Holdings LLC_____
("Grantor," whether one or more),
and City of Lake Geneva_____
("Grantee," whether one or more).
Grantor, for a valuable consideration, conveys to Grantee the following described real
estate, together with the rents, profits, fixtures and other appurtenant interests, in
Walworth County, State of Wisconsin ("Property") (if more space is
needed, please attach addendum):

See legal description in Exhibit A, annexed hereto and incorporated by reference

DOCUMENT#: 1072598

12-09-2022 at 2:25 PM

MICHELE JACOBS

REGISTER OF DEEDS

WALWORTH COUNTY, WISCONSIN

Pages: 4 Fee Amount: \$30.00

Fee Exempt 77.25- 12

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Recording Area

Name and Return Address

Atty. Daniel S. Draper
500 Commercial Court
Lake Geneva, Wisconsin 53147ZOP 00001; ZYUP 00131; ZYUP 00001A;
ZYUP 00001C; ZYUP 00153

Parcel Identification Number (PIN)

This is not homestead property.
(is) (is not)Grantor warrants that the title to the Property is good, indefeasible in fee simple and free and clear of encumbrances arising by,
through, or under Grantor, except that this Deed is subject to the restriction contained in Exhibit B, annexed hereto and
incorporated by reference.Dated December 9, 2022

Paul Fiteantmet (SEAL) _____ (SEAL)
* for White River Holdings, LLC *

* (SEAL) _____ (SEAL)

AUTHENTICATION

Signature(s) of Paul Fiteantmetauthenticated on December 9, 2022

Alan Marcuvitz
* Alan Marcuvitz Esq.

TITLE: MEMBER STATE BAR OF WISCONSIN

(If not
authorized by Wis. Stat. § 706.06)

THIS INSTRUMENT DRAFTED BY:

Alan Marcuvitz, Esq.

SBN: 1007942

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
_____ COUNTY)Personally came before me on _____,
the above-named _____to me known to be the person(s) who executed the foregoing
instrument and acknowledged the same.

*
Notary Public, State of Wisconsin
My Commission (is permanent) (expires: _____)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED
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* Type name below signatures.

line of Haskins Street; thence South 89° 59' East along the South line of Haskins Street and its Easterly extension, 429.22 feet; thence South 55° 18' 30" East, 100.43 feet; thence North 73° 50' East, 206.17 feet to the West line of Lot "H" of the Geneva Lake Crawford Manufacturing Company's Addition to the City of Lake Geneva; thence North 6° 32' East, (recorded as North 6° 15' East) 645.5 feet to the Northwest corner of said Lot "H"; thence North 82° East, 112.3 feet more or less along the North line of said Lot "H" to the East line of said Section 25; thence South along the said East line of Section 25, 1807.75 feet more or less to the point of beginning.

Tax Key No: ZYUP 00001C

PARCEL 3:

Part of the Southeast 1/4, Southwest 1/4, Northeast 1/4 and Northwest 1/4 of the Southwest 1/4 of Section 30, Town 2 North, Range 18 East, in the City of Lake Geneva, Walworth County, Wisconsin, bounded and described as follows:

Commencing at the Southeast corner of the Southwest 1/4 of Section 30; thence South 89°54'09" West along the south line of said Southwest 1/4 Section 548.11 feet to the point of beginning of the lands to be described; thence continuing South 89°54'09" West along said south line 2056.22 feet to a point on the west line of the Southwest 1/4 of Section 30; thence North 00°46'41" West along said west line 2081.15 feet to a point; thence North 77°28'13" East 1301.13 feet to a point; thence North 89°32'32" East 414.52 feet to a point on the westerly line of USH "12"; thence South 33°01'04" East along said westerly line 203.83 feet to a point; thence South 11°20'04" West 309.68 feet to a point; thence North 88°00'24" West 522.16 feet to a point; thence South 04°06'36" East 697.13 feet to a point; thence South 89°15'36" East 557.97 feet to a point; thence South 00°00'15" West 775.32 feet to a point; thence South 26°19'37" East 207.41 feet to a point; thence North 89°27'46" East 74.05 feet to a point; thence South 00°32'08" East 230.92 feet to a point; thence North 88°22'57" East 95.37 feet to a point; thence South 00°26'51" East 15.38 feet to the point of beginning.

EXCEPTING THEREFROM THE FOLLOWING:

Lot 1 of Certified Survey Map No. 1918 being part of the Southwest 1/4 of the Southeast 1/4 of Section 30, Town 2 North, Range 18 East, City of Lake Geneva, Walworth County, Wisconsin bounded and described as follows:

Commencing at the Southwest corner of said Section 30; thence North 0°46'41" West 607.53 feet; thence South 63°27'02" East 237.52 feet to the point of beginning; thence North 0°46'41" West 369.72 feet; thence North 89°13'19" East 200.00 feet; thence South 0°46'41" East 346.37 feet; thence South 55°16'59" West 128.36 feet; thence North 63°27'12" West 105.25 feet to the point of beginning.

Tax Key No: ZYUP 00153

Karen Yancey

From: Kiera Theys
Sent: Monday, May 1, 2023 3:46 PM
To: Karen Yancey
Subject: Hillmoor GPS Coordinates

Here are the GPS Coordinates Info:

Middle of Golf Course: 42.59454 N, 88.41945 W
Middle of N 84 Acre Parcel: 42.60006 N, 88.42025 W
Entrance by School: 42.59421 N, 88.43082 W
South Entrance off of E Main St: 42.59244 N, 88.41952 W
North Entrance off of Sheridan Springs Rd: 42.60369 N, 88.41998 W

Kiera Theys
Land Protection Manager
Geneva Lake Conservancy
398 Mill Street, Fontana WI 53125
Office: 1 (262)-275-5700
Cell: 1 (847)-830-1541
Fax: 1 (262)-275-0579





HILLMOOR PROPERTY

MANAGEMENT PLAN

Prepared for

Geneva Lake Conservancy

Property located in Lake Geneva, Wisconsin

By

Midwest Prairies, LLC

Edgerton, Wisconsin

Primary Author: Carl Korfmacher

April, 2023

INTRODUCTION

The purpose of this management plan is to provide a structured approach to the improvement of ecological health on the Hillmoor property. The plan breaks the site into units that are manageable in size and have somewhat consistent spatial and/or ecological context. This plan includes the following attributes:

- A brief background on the regional ecological and human use history
- A historical interpretation of the property itself
- A statement of the general goals of the site which may evolve or be modified
- A somewhat detailed description of the overall approach proposed including description of the primary methods and techniques used in ecological restoration as applied to the property in question
- An analysis of the land cover types found on the site and accompanying map
- Descriptions of the management units identified in the plan and accompanying map
- Goals and prescriptions to meet the goals for each unit
- Proposed trail layout

It is possible to develop more detailed analysis of the site that might include additional field work such as tile surveys, soil tests and detailed plant lists. These additional items may be useful but it is doubtful that they would change the overall plan as described. What is most important is that the goals of the property owner are aligned with the plan.

PRE-SETTLEMENT BACKGROUND

Prior to settlement, the area that is now the Hillmoor property was a mosaic of prairie, savanna, and wetland habitats that were grazed by bison and periodically burned by fires often set by Native Americans. The site would have had a park-like appearance in the drier areas with scattered trees and open meadows. Some areas may have had denser tree cover but not as much as we currently see in many parts of the property.

The wetter areas would have been covered with a diverse array of sedges, grasses, reeds and perhaps some shrubs and trees. The diversity and productivity of these landscapes was quite incredible. An oak savanna on this property with its wonderful mix of sun and shade, wet and dry conditions and variations in slope and aspect would have supported several hundred native plant species, dozens of bird species, and countless insects.

Oak ecosystems (woodlands, savannas, barrens) were and remain the cornerstone of southern Wisconsin's ecosystems. These ecosystems, combined with prairies and wetlands, created a mosaic of unparalleled diversity and productivity. It is important to note that these landscapes were highly affected by Native American land management practices. It is common knowledge now that they used fire extensively. In addition to fire, they used many other management

techniques still in use today such as selective thinning, coppicing, and girdling. They also farmed, but in a more sustainable way and at a much smaller scale than current practices. In addition to human influence, elk, bison, and even passenger pigeons had a profound effect on the land.

Unfortunately, over the past 150 years of settlement, these management practices and the large grazers have been eliminated. The result has been a decrease in diversity, resiliency and the services that native ecosystems provide, such as improved water quality, flood reduction, and wildlife habitat. While we can never go back to a pre-settlement condition, we can restore diversity, resiliency and other ecosystem services to a large extent. When carried through to completion, such efforts require only modest management in perpetuity when done right.

INVASIVE SPECIES

The property is host to numerous invasive species including buckthorn, honeysuckle, multiflora rose, reed canary grass, garlic mustard and European (black) alder. These plants crowd out natives because they have few natural predators or diseases to keep populations intact. More importantly, they provide very little habitat value. Deer don't browse on them. Birds don't nest in them, and beneficial insects like butterflies can't use them.

Contrast that with native plants which have evolved to host thousands of species of insects, mostly beneficial, which provides food for dozens of species of birds and small mammals. Oak trees in particular, provide such enormous habitat benefits that it is hard to overestimate them. They host hundreds of species of insects including dozens of caterpillars which provide food for migratory songbirds. In fact, insects and spiders utilize oaks throughout the winter providing food for resident birds like chickadees. There is a wealth of information available regarding the importance of native plants relative to invasives. To learn more about the critical value of oaks, consider reading *The Nature of Oaks* by Doug Talamy.

It is generally impossible to completely eradicate invasive species, but by aggressively diminishing them at the same time native systems are restored, it is possible to make them a minor component that are easily managed. A healthy native ecosystem is able to resist re-colonization by invasive species with proper management including the use of prescribed fire or effective alternatives.

HISTORICAL INTERPRETATION

The golf course was developed in 1924. The earliest aerials from 1937 and 1940 show scattered oak trees on the uplands in the center of the property and a denser patch that remains toward the east. Based on the woodland cover that remains on the two cul-de-sacs (Country Club Drive

and Havenwood Drive) to the southwest, it would appear that the entire golf course was likely covered with an open oak woodland or savanna prior to development of the course.

A fairly large, cultivated field existed just west of the Home Depot. It seems that this field was abandoned in the 70s after which it was left fallow.

To the north and west is the floodplain of the White River. The early aerials clearly show a farmstead north of the property with a farm road leading into the river bottom. Here there is a patch of land that is a bit higher than the surrounding floodplain. The road ran south across a farm bridge crossing the White River. The aerials do not show obvious signs of cultivation, so the floodplain was likely used as pasture and hay meadow. There were no trees evident, however, it is likely that swamp white oak, silver maple, red twig dogwood, alder, black and sandbar willow were present prior to settlement in areas that are slightly higher in elevation.

The White River drains directly from Lake Geneva to the north and then east to its confluence with the Fox River in Burlington. It is very unusual in that the Hillmoor stretch does not accept farm runoff, and the flooding that might occur during wet periods is buffered by the lake. The water quality is very good. Patches of silt are found, but most of the stream bed is rocky, gravelly or sandy. The general stream profile downstream of the water treatment plant appears mostly unaltered in its cross section with cut banks being only a foot or at most two above the surrounding land. The course of the stream was straightened where it flows north out of the lake until it is past the water treatment facility. Thereafter, it shows little evidence of alteration. Oxbow scars are evident which implies very little sedimentation from flooding and an absence of cultivation.

Many of these upland wooded areas retain large mature white and bur oak. The age of the trees in these groves is likely about 150 to 200 years. They are reaching the natural end of their lives. However, oak regeneration is spotty and not widespread, so the groves are transitioning toward a much lower quality ecosystem. The ground cover, where it has not been shaded out by invasives, includes some native cover as well as cool season grasses commonly used for lawns and pastures. There is tremendous opportunity to restore the original oak savanna/prairie ecosystem in most of these areas.

GENERAL GOALS

The goals presented here are an attempt to interpret the needs and desires of interested parties as a starting point for broader discussions.

1. Improve the ecological health of the property. Ecological health is defined as increased diversity of native species and age classes, improved resiliency, and minimal deleterious effects of invasive species.

2. Restore an aesthetic that is more like it was when the golf course was built with open meadows and views from the higher points on the property.
3. Provide access to the community utilizing cart paths, gravel trails, mowed paths and boardwalks.

Should the goals stated above change, the recommendations described below may also need to change.

APPROACH

In order to restore the property to a more sustainable condition, it is best to execute phases of the work described below over a period of five years or less. Otherwise, there is a risk that areas improved will degrade to their prior condition before reaching a more sustainable condition over the entire phase. It is useful to think in terms of building design and construction. When planning a new building such as an office, there is an upfront capital cost and long-term maintenance costs. A well-designed building includes high quality plumbing, electrical and HVAC systems. These systems may be more expensive to build initially than cheaper alternatives but are likely to result in lower operating costs down the road. If work stops halfway through construction, the consequences are obvious. The work completed degrades slowly until eventually, it may be necessary to start over. The same is true of ecological restoration.

Using this analogy, the work we are proposing to reduce or eliminate invasive species and return native ground cover and shrub components can be considered a “capital cost.” If properly conceived and executed, the result will be a property that requires very little maintenance. Alternatively, if the work is halfway completed and then stopped, the site will revert to its former state rather quickly. As an example, if we cut and stump treat buckthorn in a given area, some of the buckthorn will survive and some will grow from seed. Two things need to happen after this initial work is completed: 1) re-establishment of native ground layer vegetation; 2) follow up applications of herbicide. If this work is completed over the following 2-3 years, the resulting plant community will be very resilient and resistant to new invasion. If not, the surviving buckthorn will recolonize rather rapidly.

The primary tool for long term maintenance is prescribed fire. Fire stimulates the growth of native grasses, sedges and wildflowers, while killing seedlings of invasive species that will attempt to recolonize. In wetlands, fire tends to favor natives at the expense of invasives, although it typically will not eliminate invasives. At the same time, prescribed fire encourages oak regeneration. This is absolutely essential for the long-term health of the site as the oaks provide habitat and structural qualities for which there is no substitute. It is possible to manage the property without fire, but every effort should be made to utilize it.

For woodland and meadow areas, the approach recommended is to remove invasives and thin or remove less desirable trees like ash, box elder, cherry, mulberry, walnut, black locust and elm. After this is accomplished, re-establishing native wildflowers, grasses and sedges is critical. Many areas at Hillmoor may have all existing trees removed (see land cover type analysis below). Where oaks and hickories are present, these should be protected, and other trees removed to reduce competition. The result will be a beautiful landscape with park-like appearance and habitat values that greatly exceed the current condition. Not coincidentally, it will closely resemble the landscape that was present when the golf course was originally built.

Regarding savanna and woodland restoration, the general steps in this process are as follows:

1. Mow small and medium sized invasives using a forestry mower where possible.
2. Cut smaller, less desirable trees that are encroaching on oaks and in areas where prairie will be restored. These trees include ash, box elder, cherry, elm, mulberry, black locust, and walnut. Burn brush piles in winter.
3. Apply herbicide to invasives that re-sprout after forestry mowing. This will take multiple treatments.
4. Where necessary, install native grass, sedge and wildflower seed.
5. Begin maintenance process by introducing prescribed fire and/or mowing and also by killing invasives as they arise. With a healthy ground cover layer that is maintained with fire, invasives will struggle to get established and herbicide treatments will eventually be rare.

Forestry mowing is the most cost-effective means of eliminating invasives up to about 6" in diameter. The forestry mower looks like a small caterpillar with a cutting head. The cost is about \$700-900 per acre depending on the size and complexity of the site as well as the density and age of the material to be cut. Forestry mowing leaves behind a coarse layer of debris that maybe scraped up or left to decompose and disappear over time. Within the first year most of the debris will be invisible if the ground covers get established quickly.

For removal of smaller trees, a "tree shear" can be used. This hydraulic shear quickly cuts and stacks medium size undesirable trees up to about 12" diameter. Larger trees and target brush

and trees on steep slopes will have to be cut by hand. These trees will be stacked in piles and burned under appropriate conditions.

Regarding wetlands, a key consideration is whether the site is subject to periodic flooding and transport of sediment, nutrients and weed seed from off-site. If so, it will be very difficult to restore a wetland to a state of ecological health without a high degree of maintenance. If a wetland is relatively isolated from flooding, sediment deposition, nutrient inputs and weed seed transport, then the likelihood of success is high. In this case, the White River meets all the criteria for a wetland that can be restored with considerable success.



Figure 1: Forestry Mower

Often, wetlands were grazed in the past and when they had been degraded were planted with reed canary grass as a highly nutritious pasture grass that grows in wet conditions. In many cases, the native plant communities are present under the carpet of reed canary grass. In that event, periodic and consistent burning will encourage the natives to compete. Use of grass-specific herbicides can also shift the balance toward native sedges and wildflowers. It is very difficult to eliminate reed canary grass, but with proper management it will become a minor component where wetlands are isolated from off-site negative inputs described above.

Phragmites (aka common reed) is a highly invasive plant. There is a native variety of phragmites that is smaller and less aggressive and generally is not a major problem. The cultivated varieties of phragmites have been bred to be aggressive and were originally used to stabilize shorelines. This plant continues to play an important role in stabilizing shorelines along the gulf coast. In the great lakes states, it has become a major nuisance. There are really only two potential remedies – excavation and herbicide application. Both are quite effective and because often these cultivated varieties do not produce viable seed, permanent elimination is possible.

Other wetlands may be degraded by buckthorn and other native and non-native woody plants like box elder. The Hillmoor site has a substantial stand of black alder, a European invader that can be quite aggressive. Elimination of these woody components and re-introduction of native sedges, grasses and wildflowers will stabilize soils and improve habitat quality. Hand cutting and stump treating with herbicide is usually the best method, but where the ground can support machines when frozen or dry, the same process used in upland wooded areas can be used.

HERBICIDE USE

Most landowners are concerned about the use of herbicides when trying to improve ecological health. It is possible to conduct ecological restoration work without herbicides, especially on a small scale, but it is prohibitively expensive in most situations. For instance, buckthorn is fairly easy to pull up from the ground. Small ones can be pulled using a weed wrench that is hand operated. Larger ones can be pulled with a skid steer and a specialized implement. The cost to pull, stack and burn is 5 to 20 times higher than the most cost-effective techniques that involve the use of herbicides. The downside of pulling is that there is considerable soil disturbance and pitting that will last for many years. This allows more opportunities for other weeds and re-colonization by buckthorn.

Our goal when using herbicides is to eliminate invasives completely and in the shortest time possible. If properly executed and maintained with prescribed fire and/or mowing, an ecological restoration project should only require minimal if any herbicide inputs in the future.

The herbicides used for woody species are usually triclopyr and metsulfuron methyl. These are safe and effective broadleaf herbicides with modest residual times in the soil. The initial application is done later in the summer. By this time many of the native wildflowers have bloomed and died back for the season and will be less likely to be inadvertently hit by herbicide. The end result of this initial process is a rather unattractive landscape of small dead shrub saplings and scattered debris. However, within a year it will start to resemble the beautiful verdant natural woodland that is the goal.

The herbicide used to treat reed canary grass is clethodim. This herbicide only kills grasses so it can be used very selectively. Other herbicides are also used, always with the intention of using the most selective herbicide possible.

LAND COVER TYPES

The site was surveyed in the fall of 2022 and early spring of 2023. Unfortunately, a careful survey during the growing season was not possible at the time of publication. Using this information along with aerial photos and topographic mapping, the site has been broken down into land cover types. A land cover type is a unit of land with consistent vegetative cover. Please see associated map.

Remnant Savanna/Prairie Complex

This includes most of the higher ground in the middle of the property. It includes patches of mature bur and white oaks as well as younger shagbark hickory. These can be plainly seen on the 1940 aerial (see maps at the end of the plan). Over the past 80 years, the entire area has become overgrown with invasives such as buckthorn and honeysuckle as well as young, small undesirable trees such as green ash (most of which is dead), cherry (also largely dead), walnut, eastern red cedar, mulberry and other trees. Apart from the oaks and hickory, these areas are

of low habitat value, are not attractive, create unnecessary visual barriers and would benefit greatly from efforts to restore the original oak savanna and prairie ecosystem.

Degraded Riparian Wetlands

To the north, the land is flat and primarily covered with reed canary grass, shrub willow and a few patches of cattail and phragmites. In slightly drier areas, buckthorn and honeysuckle are present. A large stand of European alder is found in the northeast quadrant of the property. Large cottonwoods, silver maple, some black willow, black alder, and dead green ash are also found in most of the area where reed canary grass is not dominant. The area occasionally floods which presents some challenges for habitat improvements and trail construction.

Within the degraded areas described above there are patches of high-quality vegetation including tussock sedge, blue joint grass and native blue iris. The fact that these areas remain in a healthy state supports the thesis that the remainder of the site can be restored to a higher level of ecological health by reducing invasives and reintroducing natives.

Degraded Open Oak Woods

This area has the highest habitat value on the property. The 1940 aerial clearly shows this area to be more densely wooded than other areas. The canopy is roughly 80% cover which indicates an open woodland rather than a savanna. While invasives such as buckthorn and honeysuckle are present, they are not as overwhelming, and the oak canopy is largely intact except where the cart path bisects the unit. Native ground layer vegetation is present and with the elimination of invasives and reintroduction of fire can reasonably be expected to thrive without further intervention.

Highly Degraded Woods

These areas were disturbed in the past and have grown up in a variety of undesirable trees and invasives. Black locust is abundant and was probably planted which differentiates it from the "wooded old field" land cover type.

Wooded Old Field

This area was cultivated into the 1970s and then abandoned. Many invasives are present along with a few small red oak and hickory. This area should be cleared except for the oaks and hickories and then prepped and reseeded. Additional plantings of oaks in this and other areas will ensure the important open oak woodland and savanna habitat remains for generations to come.

MANAGEMENT UNITS

The purpose of breaking the site up into management units is to allow for better prioritization and logical progression of work. The units often follow trails or proposed trails. These trails will double as fire breaks making prescribed burning much easier. Where possible, management units will include the fewest land cover types possible, but usually there is more than one.

Unit 1

This unit includes all the floodplain and wetland north of the river. The DNR considers all of this area to be wetland. The entire area is covered by land cover type *degraded riparian wetland*. A large patch of European (black) alder is present in the northeast quadrant encompassing approximately ten acres. Most of this area is higher in elevation and accessible to equipment under frozen or dry conditions. Patches of phragmites and cattails are present.

Goals

- Restore native plant community where practical
- Provide trail access and entry point from city-owned property to the north

Prescription

- Eradicate European alder, buckthorn and honeysuckle by forestry mowing and/or cutting and shearing. Treat with herbicide
- Burn reed canary grass areas and apply grass specific herbicide to test whether native plant community is present.
- Re-seed native sedges, grasses and wildflowers where necessary.
- Designate and clear a trail keeping to the higher elevations. Provide bridges across the river to create a loop trail.

Unit 2

Like Unit 1, Unit 2 is entirely composed of *degraded riparian wetland* cover type except for a small area in the southeast corner. Unlike Unit 1, there is very little European alder. Many green ash have fallen and will fall in the ensuing years so the area is a bit trashy in appearance. Buckthorn and honeysuckle are present in some places, but not terribly dense. A large patch of shrub willow is present. Patches of native plants and reed canary grass are found. A patch of phragmites is located near the pump house.

Goals:

- Restore native plant community where practical
- Provide trail access from Unit 1 to remainder of property

Prescription

- Forestry mow and/or cut buckthorn and honeysuckle where practical. Use basal bark treatment where access is difficult.
- Thin trees in areas where they are dense to improve the health of remainder. Use girdling method where practical.

- Burn reed canary grass areas and apply grass specific herbicide to test whether native plant community is present.
- Re-seed native sedges, grasses and wildflowers where necessary.
- Designate and clear a trail keeping to the higher elevations. Provide bridges across river to create a loop trail.

Unit 3

This unit is composed entirely of *highly degraded woods* cover type. The unit contains many black locust and few desirable natives. The cost and level of effort required to eliminate black locust in this area is quite high and therefore it is recommended that it be a lower priority.

Goals:

- Eradicate invasives and replant with high quality native trees, shrubs and ground layer vegetation.

Prescription

- Girdle black locust and allow to stand dead for one year to eliminate likelihood of resprouting. After one year, remove black locust.
- Plant bur and white oak, hazelnut, dogwood and other native shrubs
- Re-establish native ground layer vegetation.

Unit 4

This unit is mostly composed of *remnant savanna/prairie complex* cover type. A small section of *highly degraded woods* is located on the eastern edge. In this area, black locust has spread from Unit 3 and is invading into the unit. The 1940 aerial shows a substantial disturbance along the western edge of this unit, but it is unclear what the cause is. Where mature oaks are found, native ground layer vegetation is present. In other areas the composition is much like wooded old field in that it contains many undesirable trees including dead and dying green ash and cherry. Little evidence of oak regeneration was found.

Where oaks are not present, the area was open meadow or possibly prairie in the early years of the golf course. All woody vegetation other than mature oaks and hickories has become established over the past fifty years.

Goals:

- Restore native savanna/prairie plant communities
- Provide trail access and overlook near ponds

Prescription:

- Forestry mow, shear or cut all woody vegetation that is not oak or hickory.
- Treat with herbicide to eradicate invasives.

- Replant open areas with prairie vegetation
- In areas where mature oaks are present, assess recovery of native plant species and consider seeding.

Unit 5

This unit is entirely upland and consists of remnant *savanna/prairie complex*, *wooded old field* and *degraded open oak woods* cover types. As discussed previously, the wooded old field cover type includes young red oak and hickory along with an assortment of invasives and less desirable natives. The savanna prairie complex is a continuation of the area discussed under Unit 4 above. The degraded open oak woods is in relatively good shape.

Goals:

- Restore native savanna/prairie plant communities
- Provide trail access and overlook near ponds

Prescription:

- Forestry mow, shear or cut all woody vegetation that is not oak or hickory.
- Treat with herbicide to eradicate invasives.
- Replant open areas with prairie vegetation
- In areas where mature oaks are present, assess recovery of native plant species and consider seeding.

Unit 6

This unit has is designated remnant savanna/prairie complex although it also contains a parking lot and roadway. A few mature oaks are present and the ponds create a nice gateway into the natural areas in the uplands.

Goals:

- Restore oak savanna where mature oaks are found
- Continue trail access through the unit

Prescription:

- Forestry mow, shear or cut all woody vegetation that is not oak or hickory.
- Treat with herbicide to eradicate invasives.
- Replant open areas with prairie vegetation
- In areas where mature oaks are present, assess recovery of native plant species and consider seeding

Execution and Budget

The budgets presented below are estimates and no attempt has been made to estimate inflationary changes to pricing that might occur. It is important to note that it is not necessary to start all six management units at the same time. It would be possible, for instance, to initiate work for YEAR ONE on Units 4 and 5 (which are recommended as the highest priority). Then in the following year, Units 4 and 5 would enter YEAR TWO of the phased tasks at which time you could initiate work on Units 1 and 2 with YEAR ONE tasks.

YEAR ONE						
Units	1	2	3	4	5	6
Forestry Mowing	9,500	5,000		15,000	19,000	2,000
Tree Shear/Hand Cut	14,000	4,000		35,000	22,000	6,000
Herbicide Re-sprouts	4,500	2,500		6,500	7,000	2,000
Prescribed Burn	3,000	2,000				
Herbicide Reed Canary	2,500	2,000				
Herbicide Phragmites	1,000	1,000				
Herbicide Weeds				3,500	4,500	4,000
Girdle Black Locust			3,000			
Total By Unit	34,500	16,500	3,000	60,000	52,500	14,000
Contingency (20%)	36,100					
Yearly Total	216,600					

YEAR TWO						
Units	1	2	3	4	5	6
Herbicide Re-sprouts	2,000	900		2,200	2,500	800
Herbicide Reed Canary	1,000	700				
Herbicide Weeds				1,500	2,000	800
Seed Natives	15,000	8,000		10,000	12,000	1,500
Cut and Remove Black Locust			7,000			
Herbicide Phragmites	500	500				
Total By Unit	18,500	10,100	7,000	13,700	16,500	3,100
Contingency (20%)	13,780					
Yearly Total	82,680					

YEAR THREE						
Units	1	2	3	4	5	6
Mow Seeded Areas				7,000	7,000	2,500
Herbicide Re-sprouts	1,000	600		1,000	1,000	500
Herbicide Reed Canary	1,000	700				
Herbicide Weeds				1,000	1,000	1,000
Seed Natives			4,000			
Herbicide Phragmites	500	500				
Plant Native Trees/Shrubs	5,000	5,000	10,000	10,000	10,000	5,000
Water/Maintain Plants	2,000	1,000	8,000	4,000	4,000	4,000
Total by Unit	7,500	6,800	14,000	19,000	19,000	9,000
Contingency (20%)	15,060					
Yearly Total	90,360					

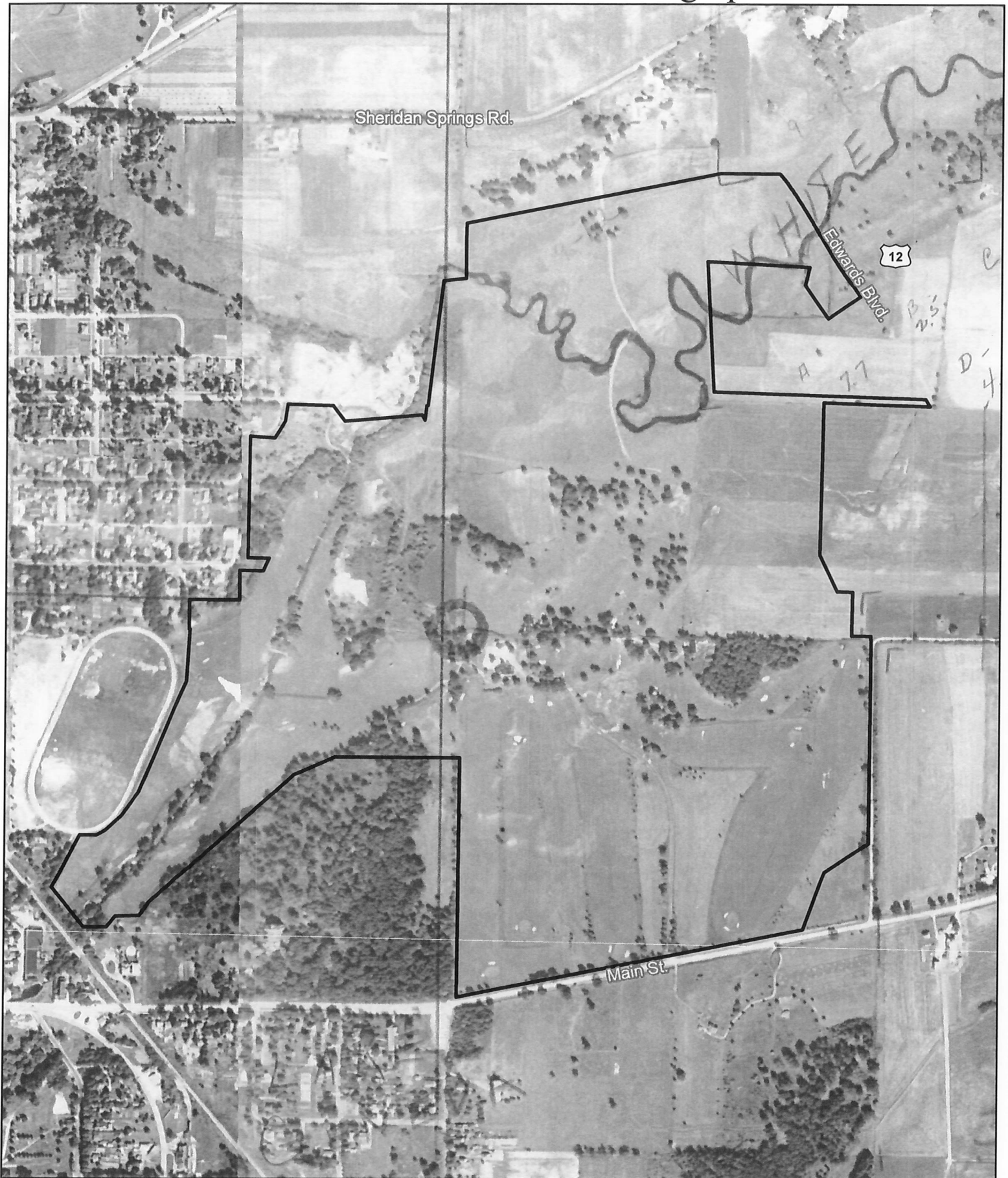
YEAR FOUR						
Units	1	2	3	4	5	6
Mow Seeded Areas			2500			
General Herbicide Maintenance	2,000	2,000	800	2,000	2,000	800
Water/Maintain Plans	1000	500	2000	2000	2000	1000
Prescribed Burn	4,000	4,000		4,000	4,000	2,000
Total By Unit	7,000	6,500	2,800	8,000	8,000	3,800
Contingency (20%)	7,220					
Yearly Total	43,320					

ESTIMATED ONGOING MAINTENANCE BUDGET PER
YEAR FOR ENTIRE SITE

Herbicide Invasives	5,000
Prescribed Burning	5,000
Other	5,000

Ongoing maintenance estimate only includes natural resources work and does not include things such as trail maintenance or cleaning up downed wood.

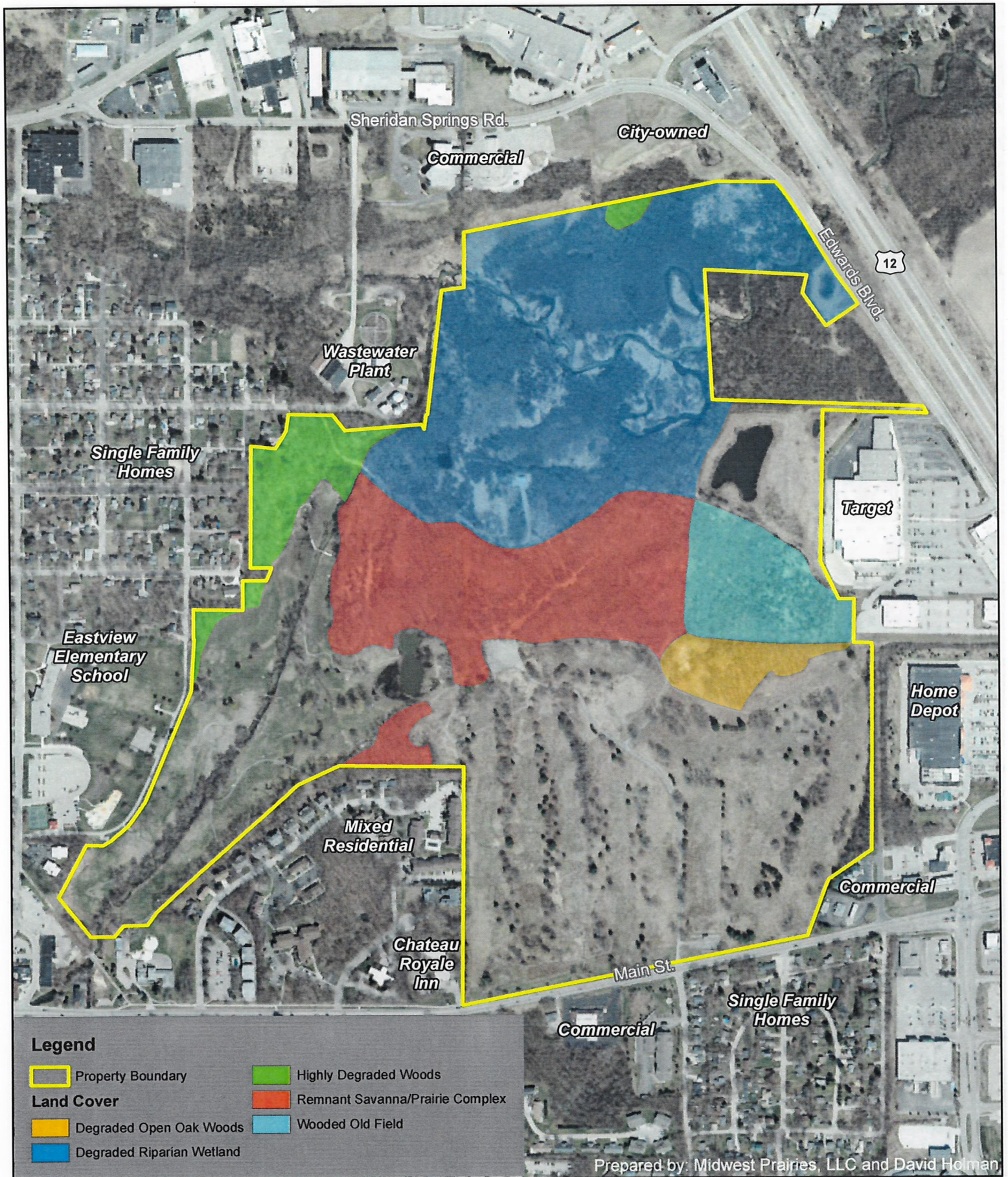
Hillmoor - 1940 Aerial Photograph



0 500 1,000 2,000 Feet



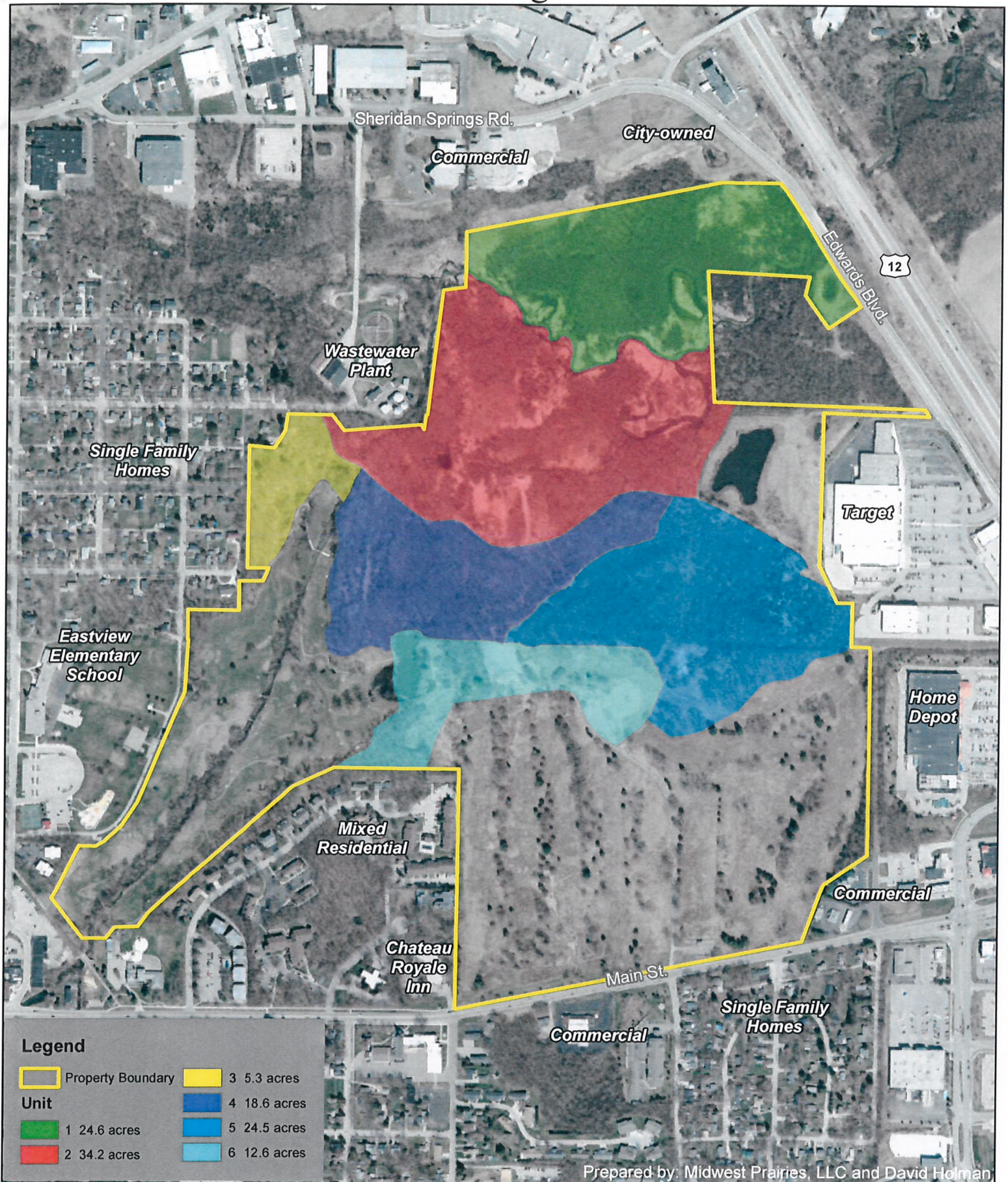
Hillmoor - Land Cover



0 500 1,000 2,000 Feet



Hillmoor - Management Units



0 500 1,000 2,000 Feet



S. Hay + Associates

(a)

1. Renamed cart path
cart
2. Entrance to 50%
3. Repair switchgear cart path
4. Estimate Goods for.

RESOLUTION OF THE COMMON COUNCIL			
A resolution authorizing the Mayor, or their designee, to submit an application for available financial aid to the State of Wisconsin Department of Natural Resources, and to direct the approved project.			
Committee:			
Fiscal Impact:	N/A		
File Number:	24-R28	Date:	April 8, 2024

WHEREAS, the City of Lake Geneva is interested in acquiring or developing lands for public outdoor recreation purposes as described in the application; and

WHEREAS, financial aid is required to carry out the project;

NOW, THEREFORE, BE IT RESOLVED, that the City of Lake Geneva has budgeted in 2024, a sum sufficient to complete the project or acquisition, and

HEREBY AUTHORIZES, the Mayor, or their designee, to act on behalf of the City of Lake Geneva to:

- Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
- Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;
- Submit signed documents; and
- Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED, that the City of Lake Geneva will comply with state or federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Granted by action of the Common Council of the City of Lake Geneva this 8th day of April 2024.

Council Action: ☐ Adopted ☐ Failed ☐ Vote

Mayoral Action: ☐ Accept ☐ Veto

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk