

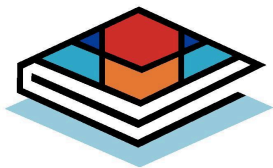
LAKE GENEVA PUBLIC LIBRARY

Library Board Meeting

Date: Thursday, May 9, 2024
Time: 3:30 p.m.
Place: Lake Geneva Public Library
Smith Meeting Room
918 W Main Street
Lake Geneva, WI 53147

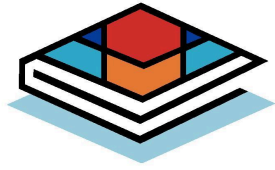
MINUTES

1. Board president Lyon called the meeting to order at 3:30 p.m.
2. Roll call and introduction of guests and new board members: Lyon, Gramm, Kundert, Brookes, Ames, Rodriguez present. Also present: Kornak, Krause, Cordova. Excused: Dinan, Kersten, Pennington
3. Review and approval of previous meeting minutes: Kundert/Rodriguez motion to approve previous meeting minutes passed unanimously.
4. Public comment: maximum of 5 minutes per speaker, limited to items on this agenda: no public comments.
5. Annual election of officers (Lyon): Brookes/Rodriguez motion to approve the 2024-25 slate of officers as follows passed unanimously: Lyon (President), Gramm (Vice-President), Kundert (Financial Secretary/Treasurer).
 - a. Library Board Meeting dates/time for 2024-2025: Board meetings will be held on the second Thursday of each month at 3:30 p.m.
 - b. Committee appointments for Personnel, Strategic Planning, PR
 - i. Finance, Building & Grounds Committee: Kundert (chair), Lyon, Gramm
 - ii. Personnel: Dinan (chair), Lyon, Rodriguez, Brookes, Pennington, Gramm
 - iii. Strategic Planning: all trustees invited (Lyon - Chair) plus citizen representatives John Halverson, Duanne Lafrenz, and Nick Vorpagel. Kundert will see if Marieke Spiegelhoff would be interested in joining the strategic planning committee as well.
6. Staff presentation: Outreach & Interlibrary Loan (Cordova): Maria Cordova gave an overview of her work at the library and current state of outreach efforts, through her implementation of pop up libraries around town and Spanish language outreach. She noted that patrons are requesting holds pickup at locations other than the library, which could potentially be filled with an official branch location or holds pickup lockers off site. She also could use a "permanent" collection in the book bike for efficiency of pop up library services. Kornak noted that the staff will be working at a Simple Cafe "pop up dinner" on June
7. Finance, Building, & Grounds Committee report (Kundert)



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- a. Review and approval of previous month's invoices: Committee did not have previous month financial reports so will review two months at June meeting. Request was made to see if Kornak could pull reports (answer: no, because it's different city accounting software plus the comptroller needs to do data entry before reports can be run anyway)
 - b. Building and grounds report: Kundert/Gramm motion to approve the Giraffe Electric quote of \$1,196.00 as recommended by the FBG Committee for audiobook area lighting passed unanimously.
 - c. Investment / donations report: FBG committee summarized current investment accounts
 - d. Review and approval of Historic Preservation request for outdoor WHS display: Gramm/Kundert motion to approve the outdoor display request from Historic Preservation / WI Historical Society on the library east end passed unanimously. Historic Preservation will take this to the Park Board / City Council and Council Liaison Ames and Mayor Krause are aware of the request and can assist as needed.
8. President's report (Lyon): Board president Lyon welcomed Mayor Krause and Council Alderperson Ames and thanked them for attending the board meeting.
9. Director's report (Kornak)
 - a. Usage & stats, upcoming events, current projects were summarized in the director and staff report submitted. Assistant director is currently on FMLA leave and director has upcoming bereavement leave pending. Staff have library operations covered as needed.
 - b. Flexible Facilities grant opportunity exists with short turnaround - may be relevant for updating the Smith Meeting Room
 - c. Summer reading launches in early June - Friends are a major sponsor as well as KwikTrip (contributed \$500 of gift cards for reading prizes)
 - d. Visit Lake Geneva and City of LG will be doing a mini "library takeover" either June 1 or June 8 with UW-Madison's Entomology Department, celebrating and educating the upcoming cicadas - will be a Saturday afternoon with displays / talks / walking tours, details forthcoming
 - e. Badger Talks series continues to be a success and very well-received. Mayor Krause noted Caleb Monge is the incoming UW-Madison Marching Band drum major and Badger Talks gave Dr. Corey Pompey, the band director, his introduction to Lake Geneva - Dr. Pompey is being invited back this summer by the City.
10. Committee reports: Strategic Planning Committee will convene before the next scheduled meeting to provide input into Smith Meeting Room update together with director and staff - Kornak to schedule meeting as soon as possible
11. Friends of the LGPL report (Brookes) - Friends of the LGPL have annual meeting on May 15 featuring Neal Aspinall, memberships are currently being renewed (and new



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members welcomed), book carts fundraising book sale is going well, and Friends are funding quite a few library programs and initiatives like the 2024 Summer Reading program.

12. City report (Ames) - Ames is happy to provide any information requested by the library board and overview of City activities as needed.
13. School board report (Dinan) - Dinan excused, no report
14. Adjournment: Kundert/Lyon motion to adjourn at 4:45 p.m. passed unanimously