



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE

MONDAY, JUNE 24, 2024 - 4:00 PM

LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Chairperson Mary Jo Fesenmaier, Alderpersons: Shari Straube, Joel Hoiland, Peg Esposito, and Cindy Yager

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AGENDA

1. Meeting called to order by Chairperson Fesenmaier
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from May 28, 2024
5. Staff Reports
 - a. Director of Public Works Report
 - b. Street Superintendent Report
 - c. Engineer Report
6. Discussion/Recommendation regarding on street bike lanes (Kapur)
7. Discussion/ Recommendation regarding items from Department of Public Works to be considered surplus and sold on Wisconsin Surplus Auction with the proceeds from equipment to be placed in the Equipment Replacement Fund and proceeds from logs to be placed in tree fund. (DPW)
8. Discussion/ Recommendation regarding WisDOT planning report for HWY 50 project(DPW)
9. Discussion/ Recommendation regarding the condition of Bloomfield Road at Edwards towards Wells Street & possible remedies(Chair/DPW)
10. Discussion/ Recommendation regarding Bigfoot Beach accessibility & remediation (Chair)

11. Discussion/ Recommendation regarding South Lake Shore Drive adjacent to Bigfoot Beach (Chair)
12. Concrete pop-outs at Geneva & Broad; Geneva & Center (Chair)
13. Discussion/ Recommendation speed limit change to 25 MPH in front of Hillmoor (Chair)
14. Discussion/ Recommendation regarding road condition of Main Street (Chair/DPW)
15. Future Agenda Items
16. **Adjournment**

This is a meeting of the Public Works Committee. No official Council action will be taken; however, a quorum of the Council may be present.

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE MINUTES
TUESDAY, MAY 28, 2024 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Chairperson Fesenmaier, Shari Straube, Joel Hoiland, Peg Esposito, Cindy Yager

Meeting called to order by Chairperson Fesenmaier
Chairperson Fesenmaier called meeting to order at 4:00pm

Roll Call
Present: Fesenmaier, Yager, Hoiland, Esposito
Absent: Straube

Comments from the public limited to 5 minutes, limited to items on this agenda
Sherri Ames, Alderperson District 1 spoke in support of item number 6 and 7. She also spoke in reference to agenda item 9.

Approval of the minutes from April 22, 2024
Motion by Hoiland to approve, second by Esposito.
No discussion. Motion carried 4-0.

Staff Reports

Director of Public Works
Public Works Director Tom Earle gave an overview of the Director's report that was included in the packet. General discussion and questions followed between Earle and the committee members regarding electronic recycling and Rapid Flashing Beacons(RFB).

Street Superintendent
Street Superintendent Neil Waswo gave report on topics such as; the replacement of traffic light on Main & Wells Street, re-striping starting in June, and installation of RFB's.

Parking Manager
No report was given, Parking Manager report was included in the packet.

Engineer Report
Naomi Rauch of Kapur explained her memorandum that was included in the packet.
Discussion followed between committee members and Rauch in relation to the 2024 Street Program/ Sidewalk Assessment.

Discussion/Recommendation issuing six parking passes for the UCC Church Food Bank Volunteers (Parking)
Parking Manager Beth Gehris- Padro discussed parking pass usage.
Committee members and Padro discussed the difference between resident parking permits and street parking.
Motion by Fesenmaier to refer to FLR without recommendation, second by Esposito.
Motion carried 4-0. No further discussion.

Discussion/Recommendation regarding accepting coins in the Kiosks (Parking)
Padro discussed the motive in relation to coin-operated kiosks, and daily reports done per kiosk.
Committee Members Discussion followed regarding the cost of maintenance on parking kiosks.
Motion by Fesenmaier to continue, second by Yager.
No discussion. Motion carried 4-0.

Discussion/ Recommendation regarding agenda and packets for meetings (continued from April 2024 meeting) (Chair)

Fesenmaier gave an overview of Agenda and Packet timelines. Committee members followed discussion in relation to supplying documents in packets.

Discussion/Recommendation regarding new Riviera Beach ADA Access (recommended by Piers, Harbors, and Lakefront Committee on May 14, 2024) (Kapur)

New Riviera Beach ADA Access is not approved by Piers, Harbors and Lake Front Committee.

Committee members and Kapur discussed ideas and alternatives relative to pedestrian access to the Riviera Beach. ADA compliances and impacts on beach way were also discussed

Discussion/ Recommendation regarding City Sidewalk Assessment/Inventory (Kapur)

Rauch briefly discussed her memorandum that was distributed at the meeting.

Committee members and Kapur further discussed start dates and evaluations on priority areas. Fesenmaier requested Rauch Memorandum to be emailed to committee members.

Esposito requested Kapur to start evaluating downtown sidewalks.

Motion by Esposito, second by Hoiland.

Motion carried 4-0. No discussion.

Discussion/Recommendation regarding Center Street - Interchange North intersection options (Kapur)

Traffic Engineer Neal Styka explained his Memorandum that was included in the packet.

General discussion and questions followed between Styka, Rauch and the committee members regarding Center Street & Interchange North alternatives and ideas.

Motion by Fesenmaier for cost on estimates on Alternative 1 & 3, second by Yager.

Motion carried 4-0.

Discussion regarding SS4A Grant possibilities- signal at Townline Road and Edwards Boulevard (Kapur)

Styka gave an overview of the SS4A Grant application.

General discussion and questions followed between committee members and Kapur in relation to fatalities, crash data and impact fee studies on Townline Rd/ Edwards Blvd. Earl further discussed due to the fatality markers the state encourages applying for Signals and ITS Standalone Program (SISP).

Discussion/ Recommendation regarding on street bike lanes (Kapur)

Continued to next PWC Meeting.

Discussion/Recommendation regarding replacement of Skid Loader from Equipment Replacement Fund (DPW)

Earl gave a recommendation for a new 2024 Case TR270B Compact Track Loader for \$68,260.00.

Committee members and Earl discussed the replacement of Skid Loader from Equipment Replacement Fund.

Motion by Hoiland to approve, second by Esposito.

Motion carried 4-0. No discussion.

Discussion/Recommendation regarding replacement of Wide Area Mower from Equipment Replacement Fund (DPW)

Waswo discussed recommendation on new Wide Area Mower from the Equipment Replacement Fund. Waswo gave an overview of wide mowers, recommending Toro Wide Area Mower for \$98,653.84 that was included in packet.

Motion by Hoiland to approve, second by Yager.

Motion Carried 4-0. No discussion.

Discussion/ Recommendation regarding items from Department of Public Works to be considered surplus and sold on Wisconsin Surplus Auction with the proceeds from equipment to be placed in the Equipment Replacement Fund and proceeds from logs to be placed in tree fund. (DPW)

Continued to next PWC Meeting.

Discussion/ Recommendation regarding conditions of Bloomfield Road at Edwards towards Wells and possible remedies (DPW/Chair)

Continued to next PWC Meeting.

Discussion/Recommendation regarding South Lake Shore Drive adjacent to Bigfoot Beach conditions(Chair)
Continued to next PWC Meeting.

Discussion/ Recommendation regarding Big Foot Beach accessibility and remediation(Chair)
Continued to next PWC Meeting.

Discussion/ Recommendation regarding native plantings in boulevards and city-maintained terraces(Chair)
Earl informed native planting in boulevards will go to Park Board.

Discussion/Recommendation regarding Department of Transportation planning report for HWY 50/Main Street project(DPW)
Continued to next PWC Meeting.

Discussion/Recommendation regarding Light shields-West end piers and trail entrance on Townline Road (DPW/Chair)
Continued to next PWC Meeting.

Future Agenda Items

On street bike lanes
Surplus Items to be placed on Wisconsin Surplus Auction Site
Condition of Bloomfield road at Edwards towards Wells Street & possible remedies
South Lake Shore Drive adjacent Bigfoot Beach
WisDOT planning report for HWY 50 project
Concrete pop-outs at Geneva & Broad; Geneva & Center
Speed limit change to 25 MPH in front of Hillmoor
road condition of Main Street

Adjournment

Motion by Hoiland to adjourn, second by Esposito. No discussion. Motion carried 4-0.
The meeting adjourned at 5:52pm.

These minutes are unofficial until approved by committee.

Kassandra Vina
DPW Administrative Assistant



To: Public Works Committee
From: Tom Earle, Director of Public Works
RE: June. 2024 Director's Report

PUBLIC WORKS OFFICE & ADMINISTRATION

- Brush and leaf pick pickup ongoing complete.
- Meet with bridge Engineer
- DPW met again several times with WisDOT regarding the Hwy 50 project and the Mayor.
- DPW met again with WisDOT regarding the STH 120 (Edwards Blvd) project.
- Meet with DNR regarding Donian Wetland Preserve.
- Attend DPW seminar in Lake Mills.
- DPW participated in DOT/County info exchange. Ongoing
- DPW continues to work on the well and charge wells from the Hillmoor irrigation system.
- Worked with Park Super Cicadapalooza.
- (2) 1-ton cab and chassis have been delivered, waiting for upfitter equipment
- DPW worked with Geneva Hwy on Center St intersection
- DPW is currently awaiting the delivery of the new Park RTV's. One has arrived at dealer.
(update) One has been picked up, in use
- DPW and the City Engineer working on Allendale Rd with Utility, ongoing.
- Review Riviera warranty items.
- Attend DRT meetings.
- Attend Staff meetings.
- Currently working on ~~13~~ 15 17 CIP projects
- Attend bid openings
- Assist City Engineer with multiple projects. Including 2024 Street Improvement. Shop asphalt,
- Continued work on Resolution 23-R40 is ongoing with all letters sent. As well as contact with several others. DPW is consulting with City Attorney. One area left with no contact. Updated..
- Summer ops in full swing.
- Oak Hill dump area being addressed, several patches completed. Survey complete. Working on logistics
- DPW and the City Engineer are looking into possible solutions for intersection control in the Sheridan Springs/Center St area. Met with Town officials.
- Assist with sealing at seepage cells, UC
- Recycling Grant application finished and turned in.
- Addressing two water issues at 1070 Carey and cemetery shed
- Meet with Alders and City Admin several times.
- Consult with City Attorney on several issues.
- Several issues at Oak Hill are being resolved, ongoing, met with park Super and Sexton
- Address several ADA issues around downtown area
- Assist Historic Preservation with several issues. Railroad Park
- DPW met with WalCo regarding borders, again. And again.
- Met with Library Staff concerning Monarchpalooza.



City of Lake Geneva

Department of Public Works
1065 Carey St.
Lake Geneva, WI 53147
262.248.6644
Neil Waswo-DPW Superintendent

DPW May Operational Report

Crews have been filling potholes weekly.

Working on storm drainage repairs.

Building and Replacing traffic light that was hit at Main St. and Wells

2024 Crack filling project has begun.

Our new sweeper has been delivered.

Working on clutch repairs for one of the leaf wagons.

DPW is fully staffed for our seasonal positions this summer.

Finishing up on the 23R40 project, 1 more address still to finish.

Working on sidewalk replacements and repairs.

Working on Crosswalk ramp and RFFB system on Townline. Delivery should be in early June.

Forestry crew have been trimming trees.

Forestry crews also have been treating trees for the spongy moth.

Staff has been dealing with vandalism in Dunn restrooms.

The 2024 street program has been awarded to Wolf Paving, have already met to establish a timeline for the project.

Met with Wolf paving, did a walk through the 2023 road program and will be addressing issues with the 2024 streets program.

Street side pick up has ended. We did go out another week due to the storms.

The DPW attended Central Denison touch a truck with a couple pieces of equipment.

Staff have been doing needed repairs to broken equipment.

Staff have been doing many utilities locates now with the nice weather.

Still waiting for new gas and fuel pumps to be delivered

Memo to City of Lake Geneva

To: Tom Earle, Director of Public Works **Date:** June 13, 2024

From: Naomi Rauch, P.E.
262-758-6032

CC: Kassandra Vina, City of Lake Geneva

Subject: Kapur Updates – June 2024 PWC

Lagoon Seawall Repairs

A pre-construction meeting was held on Tuesday June 4th. The contractor anticipates starting construction on Monday June 17th. The seawall repairs will take a week to complete.

2024 Street Program

A pre-construction meeting was held on Tuesday June 4th with Wolf Paving. Construction is expected to start mid-August. The parking lot H improvements will be starting after Labor Day.

Center Street/Interchange N

We are preparing cost estimates for Alternatives 1 and 3 as discussed at the May PWC meeting. Alternative 1 was just striping of a crossing with RFB's and Alternative 3 is the reconfiguration of the lanes with bump outs.

Citywide Sidewalk Evaluation

Kapur GIS staff has developed the data collection application, and we are "testing" it to see if it meets the intent of the evaluation. Once the app is tested, data collection will begin in the downtown priority area.

Lake Geneva Blvd Sidewalk (from Kwik Trip to Wells)

Plans nearly complete. Coordinating with Utility on a fire hydrant valve location and final design items.



Chapter 5. Bicycle and Pedestrian Plan Recommendations

Types Bicycle and Pedestrian Facilities

The following types of facilities are recommended by this Plan and are depicted on Maps 1 and 2.

On-Street Bike Routes

On-Street Bike Routes are existing streets where biking is encouraged. Typically, there is no additional infrastructure other than signage that identifies the route. Sharrows may be painted on the pavement to indicate to motorists that bicycles may use the full travel lane, as depicted in Figure 3. These routes should primarily consist of low-speed, low-traffic streets that divert cyclists away from high-speed roads through quiet neighborhoods.

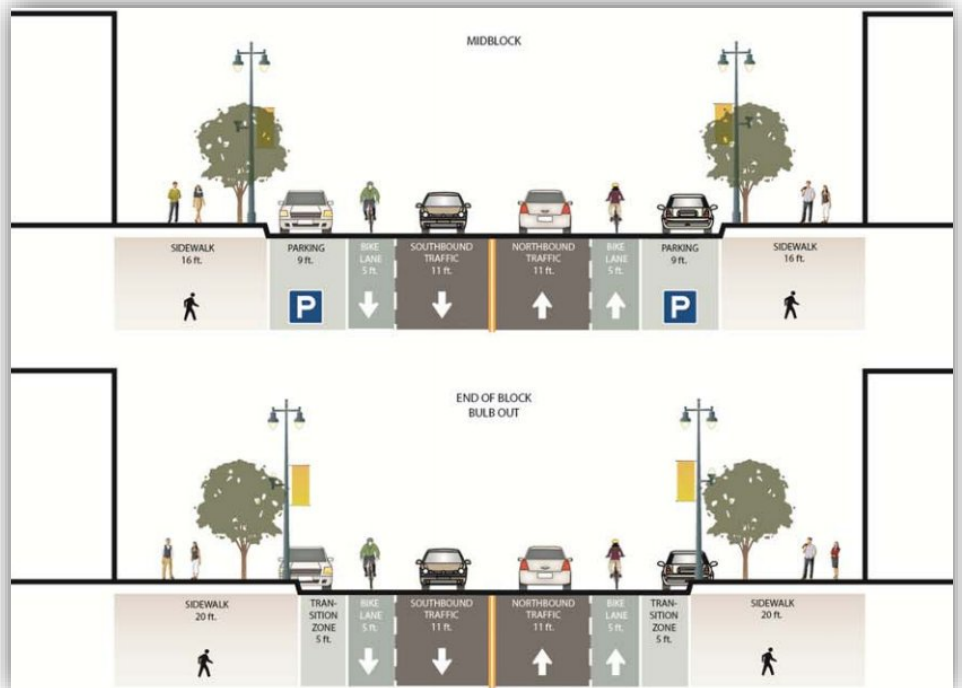
Figure 3. Sharrows



On-Street Bike Lanes

On-Street Bike Lanes are located on the right side of the road and are identified with a painted stripe and bicycle symbols on the pavement. Bike lanes must be at least five feet wide. Existing streets are often able to accommodate bike lanes without resurfacing. In cases where more width is needed, often in rural areas, pavement may be added to the shoulders of existing roads. The extra room provided by bike lanes reduces bicycle-vehicle conflicts and gives bicyclists room to stop in case of a breakdown or safely bike uphill at a slow speed without worrying about rear end collisions. Where bike lanes are

Figure 4. On-Street Bike Lanes

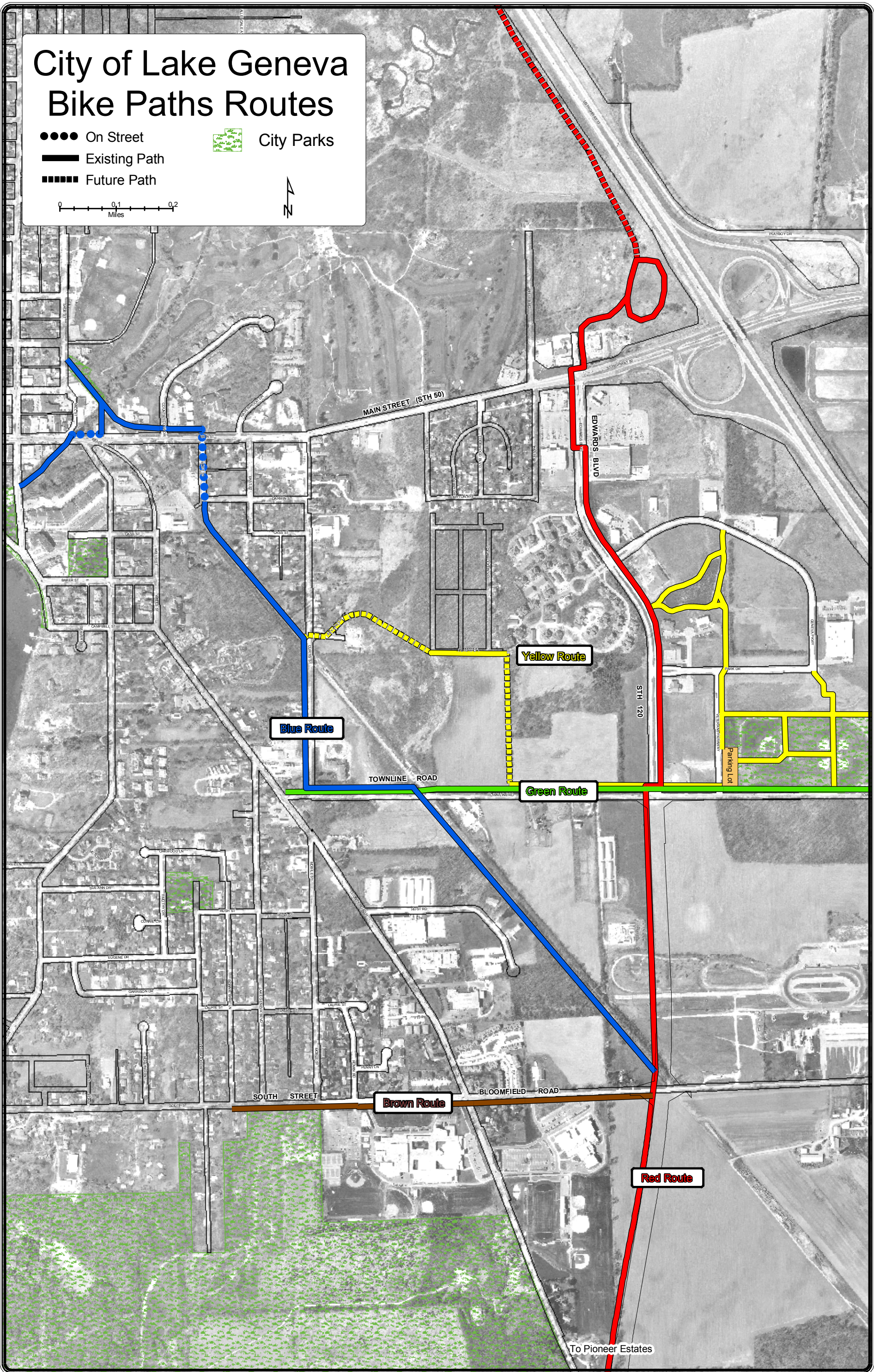


provided, head-on crashes, sideswipe crashes, fixed object crashes, and pedestrian crashes are all greatly reduced compared to narrow roads with no bike lanes. In some cases, pedestrians may also use bike lanes when no sidewalks are present. Additionally, adding width to existing roads extends the life of the road surface, better accommodates farm machinery, provides better drainage, and reduces shoulder maintenance needs. Bike lanes should not contain rumble strips or other obstacles.

City of Lake Geneva Bike Paths Routes

- On Street
 - Existing Path
 - ▬▬▬▬ Future Path
- City Parks

0 0.1 0.2
Miles





City of Lake Geneva Public Works

Streets/Parks/Forestry/Cemeteries/Buildings and Grounds

1065 Carey St. Lake Geneva WI. 53147 (262)248-6644 fax (262)248-4913

To; Lake Geneva Public Works Committee

June 2024

Fr; Tom Earle, DPW

Re; Items to be considered surplus and sold at Wi Surplus Auction

Auction Items To be Approved as Surplus 2024

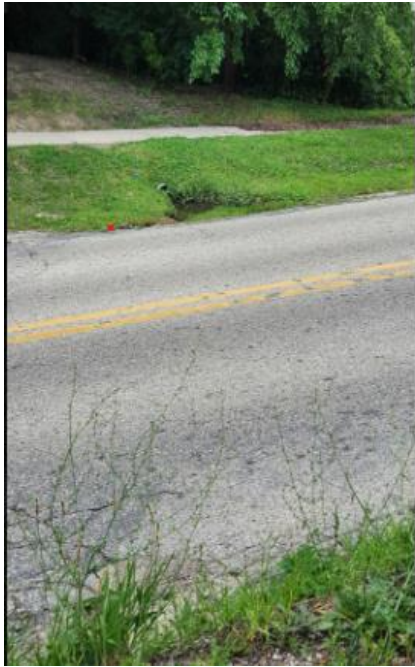
- Backhoe Tires. Fronts; 12.5/80-18 12 ply. Rears; 21L-24 16 ply, Firestone. Replaced 2023
- Loader Tires. 20.5 R25 Titan MXL. 20.5 R25 Primex. Replaced 2022
- JD 1600 Turbo Mower. Will be listed when replacement arrives. Equip. replacement fund
- Vac All tubes. Replaced 2018
- Quick Attach plow. (not used)
- Pump assembly. Surplus
- Large metal tank. Surplus
- #14 Chevy pickup, 4x4 1996. Replaced 2023
- Large Air Compressor, 1070. Not used
- Line Painter. Replaced 2024
- #15 1-ton plow. Will be listed when replacement arrives.
- #16 1-ton plow. Will be listed when replacement arrives.
- #50 pickup. Replaced 2023
- 5 Yard IH plow. #21. Will be listed when replacement arrives. Equipment replacement Fund 2023.
- Hardwood logs
- ~~Parking Dept. Ford Ranger pickup.~~ Repurposed.
- S205 Bobcat Skid Steer. Will be listed when replacement arrives. Equipment replacement fund 2024.
- Aggregate chips
- Outdoor wood boiler and equipment. Replaced 2024. Oak Hill

We are currently waiting for delivery of the replacements for skid steer, mower, #15 and #16, 5yd plow, they will be listed when replacements arrive. As previous, we recommend all revenue be directed into the Equipment Replacement Fund. Revenue from logs to Purchase of Trees.

Respectfully, Tom Earle, DPW, Neil Waswo, Street Super. Samantha Ingo, Park Super

Public Works Committee

June 24 meeting Item #9
Bloomfield Road



Items #10 and 11
Big Foot Beach



Item #12 Pop Outs by Geneva and Broad, Geneva and Center



Item #13 Reduce speed limit Main Street in front of Hillmoor

