



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

CITY OF LAKE GENEVA REGULAR COMMITTEE OF THE WHOLE
MONDAY, AUGUST 5, 2024 - 6:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Council President: Mary Jo Fesenmaier Council Vice-President: Cindy Yager
Alderspersons: Sherri Ames, Shari Straube, Linda Frame, Peg Esposito, Joel Hoiland, Ken Howell

CITY HALL WILL BE OPEN TO THE PUBLIC DURING ALL MEETINGS. IF YOU WISH TO LISTEN OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:

1. Links to the City of Lake Geneva's live video stream can be found at <https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream>
2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free)
Access Code: 9746153

AGENDA

1. Call to order-Council President Fesenmaier
2. Pledge of Allegiance – Alderperson Hoiland
3. Roll Call
4. Approval of the Committee of the Whole Minutes from July 1, 2024
5. Comments from the public as allowed by Wis. Stats. §19.84(2). Comments will be limited to 5 minutes. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion and consideration.
6. Presentation: VISIT Lake Geneva; Stephanie Klett, President/CEO and Deanna Goodwin, Vice President of Marketing & Communication
7. **STANDING COMMITTEE REPORTS.** The following Aldermen will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. It is not contemplated that these matters will be discussed or acted on but referrals to the appropriate committees and/or individuals will be made.
 - a. Finance, License, and Regulation Committee-Chair Howell
 - b. Personnel Committee-Chair Yager
 - c. Public Works Committee-Chair Fesenmaier

d. Piers, Harbor, and Lakefront Committee-Chair Frame

8. **COMMITTEE, COMMISSION AND BOARD REPORTS.** The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.

- a. Utility Commission-Fesenmaier and Howell
- b. Tree Board-Esposito
- c. Police and Fire Commission-Straube
- d. Plan Commission-Esposito
- e. Board of Park Commissioners-Yager
- f. Library Board-Ames
- g. Historic Preservation Commission-Esposito
- h. Avian Committee-Yager
- i. Tourism Commission-Fesenmaier and Howell
- j. Cemetery Board-Frame

9. **COUNCIL REPRESENTATIVES SERVING ON OTHER BOARDS AND COMMITTEES.** The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.

*No meeting or materials posted on the City website.

- a. *VISIT Lake Geneva-Yager
- b. *Geneva Lake Museum-Hoiland
- c. Lake Geneva Economic Development Corporation-Hoiland and Yager
- d. Geneva Lake Environmental Agency-Fesenmaier
- e. *Geneva Lakes Family YMCA-Straube
- f. *Geneva Lake Use-Frame
- g. Business Improvement District-Ames
- h. Geneva Lake Law Enforcement Agency-Mayor Krause

*A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.*

CITY OF LAKE GENEVA REGULAR COMMITTEE OF THE WHOLE MINUTES
MONDAY, JULY 1, 2024 - 6:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Council President: Mary Jo Fesenmaier
Council Vice-President: Cindy Yager
Alderpersons: Sherri Ames, Shari Straube, Linda Frame, Peg Esposito, Joel Hoiland, Ken Howell

Call to order-Council President Fesenmaier
Council President Fesenmaier called the meeting to order at 6:00pm.

Pledge of Allegiance – Alderperson Frame
Alderperson Frame led the Committee in the Pledge of Allegiance.

Roll Call
Present: Fesenmaier, Yager, Ames, Frame, Hoiland, Esposito, Howell
Absent: Straube

Approval of the Committee of the Whole Minutes from June 3, 2024
Motion by Ames to approve, second by Yager.
Discussion followed on the dates for the Piers, Harbors, & Lakefront Committee meeting.
Motion carried 7-0 on a voice vote.

Comments from the public as allowed by Wis. Stats. §19.84(2), except for public hearing items. Comments will be limited to 5 minutes. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion and consideration.

Ellen Green Kuroghlian, 526 Maxwell St; spoke on the Short-Term Rental Ad Hoc Committee, Code Enforcement on the Short-Term Rental Program, effects on neighborhoods and schools, and encouraged pressing on with Code Enforcement.

Troy Dyer, 133 Evelyn; spoke on ideas for Hillmoor, interactions with the Ad Hoc Committee, revenue opportunities, and various other topics covered in his proposal he prepared for the Ad Hoc Committee.

Presentation on "The Impact of Alzheimer's Disease and Dementia in Our Community": Olivia Deering; Research Coordinator, Alzheimer's Disease Research Center; and Community Educator Volunteer, Alzheimer's Association
Olivia Deering introduced herself to the Committee, explained details of the study she is working on, and gave a presentation on "The Impact of Alzheimer's & Dementia in Our Community."

Questions followed between Ms. Deering and the Committee regarding topics such as care facility development, early stage medication, and brain changes prior to memory loss symptoms.

STANDING COMMITTEE REPORTS. The following Aldermen will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. It is not contemplated that these matters will be discussed or acted on but referrals to the appropriate committees and/or individuals will be made.

Finance, License, and Regulation Committee-Chair Howell
Alderperson Howell spoke on upcoming topics including the Budget Timeline, the search for the City Administrator, and Licensing.

The Committee has recently approved the Concerts in the Park, a Half Marathon for June 2025, and audio visual equipment replacement for Council Chambers.

Personnel Committee-Chair Yager

Aldersperson Yager gave a report on recent activities including picking a firm to hire for the City Administrator and Interim City Administrator recruitment services, job descriptions, and Ordinance changes.

Committee members offered their thanks to Aldersperson Yager for her hard work with the Personnel Committee.

Public Works Committee-Chair Fesenmaier

Aldersperson Fesenmaier spoke on topics including a potential GIS Sidewalk inventory, grants for a signal at Townline & Edwards, native plantings, and recent detailed staff reports.

Piers, Harbor, and Lakefront Committee-Chair Frame

Aldersperson Frame spoke on recent Committee topics including a presentation on a floating pier system for the lagoon and dredging bids for the lagoon. Upcoming topics include a presentation on a permanent pier system and other opportunities for the lagoon.

COMMITTEE, COMMISSION AND BOARD REPORTS. The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.

Utility Commission-Fesenmaier and Howell

Aldersperson Howell spoke on efforts to coordinate with the Hwy 50 project for pipe work.

Aldersperson Fesenmaier stated the Utility Director gave a nice explanation of this project at the last Utility Commission meeting and spoke on the WI Power & Light substation.

Tree Board-Esposito

Aldersperson Esposito announced the Cicadas are gone and reported on tree plantings in developments.

Decrease to damage to trees downtown remains a major concern, a tree care section will be added to the City website, and spongy moths are actively being treated.

Police and Fire Commission-Straube

No report given. The next meeting will be July 11th.

Plan Commission-Esposito

Aldersperson Esposito reported that the June 17th meeting was canceled; the next meeting is July 15th.

Requests followed from Committee members for staff reports at Plan Commission meetings.

Board of Park Commissioners-Yager

Aldersperson Yager spoke on topics such as changing the Ordinance to allow dogs in Veterans Park on the pathways, a possible celebration of dogs statue or brick program at Library Park, Pavilion Fees, Comprehensive Outdoor Recreation Plan, and sponsorship at designated areas.

Discussion followed regarding the status of the pickleball courts at Dunn Field and Maple Park.

Library Board-Ames

Aldersperson Ames reported that the Board received a tour of the room where books are received, bound, and cataloged for circulation. The library will be closed on July 4th.

She spoke about ongoing programs, including the music on the patio, the book bike, summer reading, and encouraged visiting the Library's online newsletter for more information.

Historic Preservation Commission-Esposito

Aldersperson Esposito spoke about the Historic Railroad Site, the Three Graces Statue, Wisconsin History Maker's Tour at Library Park, coordination with VISIT Lake Geneva, the archaeological survey at Hillmoor, and links on the City website.

Avian Committee-Yager

There was no meeting, no report given.

Tourism Commission-Fesenmaier and Howell

Aldersperson Fesenmaier spoke on having the final evaluations of grant recipients on the agenda.

Aldersperson Howell spoke on a new system for evaluating events using AI.

Cemetery Board-Frame

Aldersperson Frame spoke on changing the meeting time to 4:00pm from 4:30pm, the logos on City Vehicles being updated, the purchase of a new columbarium, adding the Pioneer Cemetery to the Pontem software, and updating pricing.

Board of Review-Alderspersons Straube, Frame, Hoiland, and Howell

Aldersperson Hoiland reported that there were no objections to be considered.

COUNCIL REPRESENTATIVES SERVING ON OTHER BOARDS AND COMMITTEES. The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.

*No meeting or materials posted on the City website.

*VISIT Lake Geneva-Yager

Aldersperson Yager reported that she attended the ribbon cutting for Buona Beef and Rainbow Cone.

Another ribbon cutting ceremony took place at Exodus Fitness.

The next meeting is July 11th.

*Geneva Lake Museum-Hoiland

Aldersperson Hoiland reported on Museum activity including an upcoming Bingo Fundraiser, membership development, the elevator lift being completed, and grant opportunities for expansion.

Discussion followed on participation in Lake Geneva Day and the Gygax exhibit.

Lake Geneva Economic Development Corporation-Hoiland and Yager

Aldersperson Hoiland reported that Mashtun Brewery is looking to expand to the last lot in the office park for a retail location.

Geneva Lake Environmental Agency-Fesenmaier

Aldersperson Fesenmaier reported on weekly beach testing, CD3 units, Clean Boats Clean Waters program, Chapter 30 Ordinance that allows local police to issue citations for invasives, fish restocking with the DNR, permitting at the DNR for contests, and a recent near-shore fishing survey.

*Geneva Lakes Family YMCA-Straube

No report given.

*Geneva Lake Use-Frame

Aldersperson Frame reported that the Committee has not met yet, but will provide an update once a meeting occurs.

Business Improvement District-Ames

Aldersperson Ames reported on upcoming events including the Lemonade Walk. There is no meeting in July

Aldersperson Frame spoke on recent Geneva Lake Law Enforcement Agency activities, covering topics such as Memorial Day weekend, budgeting, citations, and information on boating activities.

Motion by Howell to adjourn, second by Hoiland.

No discussion. Motion carried 7-0.

The meeting adjourned at 7:15pm.

These minutes are unofficial until approved by the Committee.

Vanessa Jahns
Deputy Clerk

Tourism Economics

THE ECONOMIC IMPACT OF TOURISM 2023



VISIT *Lake
Geneva*

Wisconsin

DIRECT VISITOR SPENDING

\$15.7 Billion

+5% or \$751 Million



Wisconsin

FISCAL IMPACTS



Local and state taxes generated from visitor spending in Wisconsin reached **\$1.6 Billion**, an increase of 5.8%.



Each household in Wisconsin would need to be taxed an additional **\$660** to replace the visitor taxes generated in 2023.

Wisconsin EMPLOYMENT



LABOR INCOME



178,000 total jobs were attributed to tourism in Wisconsin in 2023, one in every 21 jobs in the state.



Total tourism-generated labor income totaled **\$6.8 Billion** 2023 (+ \$300 million or 4.5%)

Walworth County

DIRECT VISITOR SPENDING

\$728 Million

+7% or \$48 Million



Walworth County

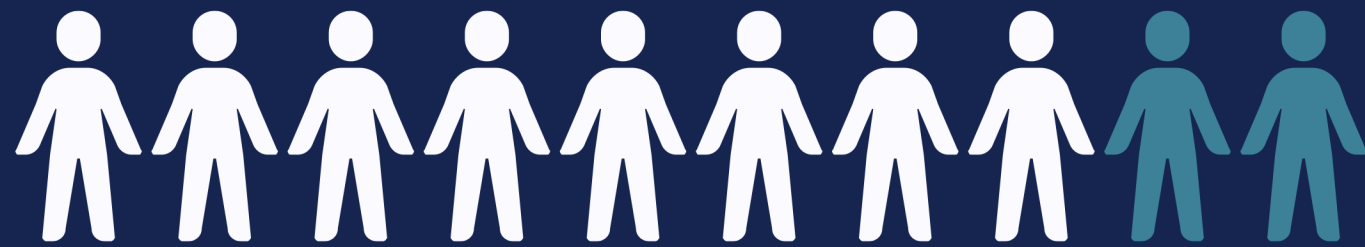
FISCAL IMPACTS



Local and state taxes generated from visitor spending in Walworth County reached **\$75.4** Million, an increase of 6%

Walworth County

EMPLOYMENT



LABOR INCOME



7,193 jobs were attributed to tourism in Walworth County in 2023 (+131 jobs or 1.8%)



Workers in Walworth County's tourism sector earned a record **\$273.4 Million** in 2023 (+ \$14.1 million or 5.6%)

Lake Geneva Region

DIRECT VISITOR SPENDING

\$527 Million

+5% or \$24 Million

**\$1.4
Million
a Day!**



Lake Geneva Region

DIRECT VISITOR SPENDING TREND

- Since 2019, direct visitor spending has increased 25% or **\$106 Million**.
- The Lake Geneva Region represented **72.4%** of all direct visitor spending in Walworth County in 2023.



Lake Geneva Region

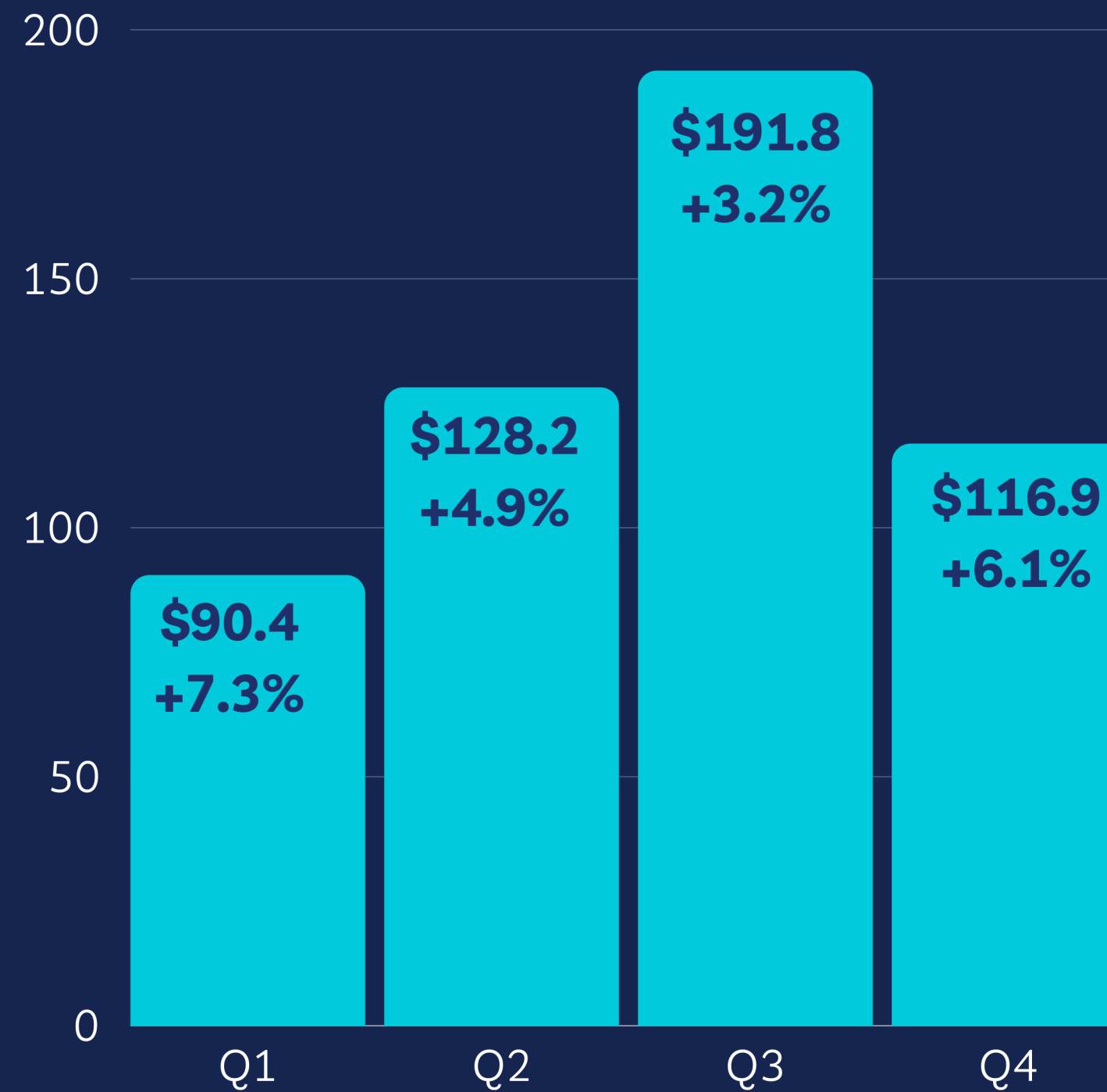
VISITOR SPENDING CATEGORIES



Lake Geneva Region

VISITOR SPENDING SEASONALITY

(\$ Millions)



Lake Geneva Region

FISCAL IMPACTS



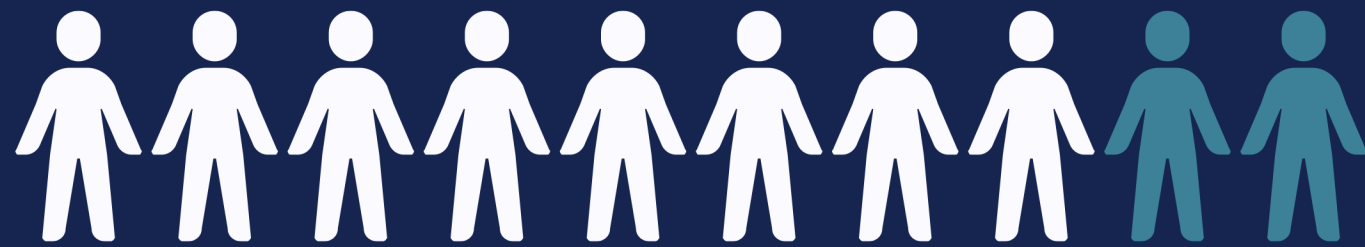
Local and state taxes generated from visitor spending in the Lake Geneva Region reached **\$52.2 Million**, an increase of 4.4%.



Each household in Walworth County would need to be taxed an additional **\$1,240** to replace visitor-generated tax revenues in 2023.

Lake Geneva Region

EMPLOYMENT



LABOR INCOME



4,677 jobs were attributed to tourism in the Lake Geneva Region in 2023 (+53 jobs or 1.2%)



Workers in the Lake Geneva Region's tourism sector earned a record **\$178.5 Million** in 2023 (+ \$8 million or 4.7%)

Thank You

 VISIT *Lake Geneva*

CITY OF LAKE GENEVA FINANCE, LICENSING, AND REGULATION COMMITTEE
TUESDAY, JULY 2, 2024 - 4:30 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Committee Members: Chairperson Ken Howell, Alderpersons: Sherri Ames, Mary Jo Fesenmaier, Cindy Yager, and Joel Hoiland

Call to Order by Chairperson Howell

Howell called the meeting to order at 4:30 p.m.

Roll Call

Present: Ken Howell, Sherri Ames, Mary Jo Fesenmaier, Cindy Yager, and Joel Hoiland

Absent: None

Comments from the public limited to 5 minutes, limited to items on this agenda

Peg Esposito, 124 Darwin Street, Lake Geneva addressed the committee concerning agenda item #8 supporting the approval of a contract with GovHR USA / GovTemp USA for services related to the selection of an interim City Administrator and the selection of a permanent City Administrator. Esposito also addressed agenda item #9, speaking in favor of an amending the proposed budget timeline included in the meeting packet.

Karen Dennis, 2520 Cowper Avenue, Evanston, Illinois addressed the committee concerning agenda item #6, providing information on the Midwest Young Artists organization and requesting approval of the fee waiver for use of the Riviera Ballroom on August 18, 2024.

Approval of the Finance, Licensing, & Regulation Committee minutes from June 18, 2024, as prepared and distributed

Motion by Yager to approve. Second by Ames. No discussion. Motion carried by unanimous voice vote.

Licenses & Permits

Discussion/Recommendation regarding a Public Event Permit application filed by Lakeland Community Church for the event of Church in the Park to take place on August 25, 2024, from 7:00am to 12:00 pm located at Flat Iron Park

Motion by Hoiland to approve. Second by Yager. General discussion concerning the use of amplification in the park. After additional discussion, Fesenmaier moved to amend the motion to state that the event will follow the City's existing noise ordinance. Second by Yager. Amendment carried by unanimous voice vote. Main motion by Hoiland and Yager carried by unanimous voice vote.

Discussion/Recommendation regarding Temporary Operator License applications filed by Richard Felt, Nicholas Fuson, Kurt Henkel, Bryan Iwicki, Christian Kolmos, Ryan Lasch, Kyle Peters, Jackson Rademaker, Travis Ross, James Schmidt, Michael Springer Jr, and Marty Vanderstappen for the event of Venetian Fest

Motion by Ames to approve. Second by Hoiland. No discussion. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding a Creamery Permit renewal application filed by Kilwins Lake Geneva

Motion by Hoiland to approve. Second by Ames. No discussion. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding a Complimentary Riviera Ballroom Event Request form filed by Allan Dennis on behalf of Midwest Young Artists for the event of A Venetian Classical Music Concert featuring Lang Lang Scholars to take place on August 18, 2024, from 10:00 am to 2:15 pm

Motion by Hoiland to approve. Second by Howell. Hoiland moved to allow Karen Dennis to address the committee. Second by Ames. Motion carried by unanimous voice vote.

Karen Dennis addressed the committee providing a brief overview of the organization and answering questions from the committee members. Various committee members spoke in favor and against waiving the \$1,000.00 fee. Some council members requested that staff create a policy / criterion for waiving Riviera Ballroom rental fee, establishing guidelines for future requests.

After additional discussion, Chair Howell asked for a roll call vote. Motion to recommend approval of the fee waiver passed 3-2 with Ames and Yager voting no.

Discussion/Action regarding a land acquisition proposal from Wisconsin Power and Light Company (Alliant Energy) for approximately 362 square feet on the south side of the existing substation located on Parcel ZA 312100002 (approval recommended by the Utility Commission on June 17, 2024)

Motion by Hoiland to approve. Second by Howell. Some discussion concerning the purchase price being offered by Alliant Energy. Hoiland moved to amend the original motion to direct the Lake Geneva Utility Director and the Mayor to negotiate with Alliant Energy concerning the final sale price. Second by Yager. Amended motion carried by unanimous voice vote. Original motion was approved by unanimous voice vote and will be forwarded to the Council once a final purchase price is agreed upon.

Discussion/Recommendation regarding the firm or firms recommended by the Personnel Committee on July 1, 2024, for recruitment and selection services for a Permanent City Administrator and/or an Interim City Administrator

Motion by Yager recommend selection of GovHR USA / GovTemp USA for services related to the selection of an interim City Administrator and the selection of a permanent City Administrator. Second by Fesenmaier. Brief discussion. Motion carried by unanimous voice vote

Discussion/Recommendation regarding the 2024 Budget Timeline

Fesenmaier moved to approve the upcoming budget schedule but using the process that was used two years ago. Second by Yager. General discussion among the committee members and the Comptroller. Hoiland moved to continue this topic at the next FLR meeting. Second by Howell. Motion carried by unanimous voice vote.

Discussion regarding the April 2024 Treasurer's Budget versus Actual Report

Motion by Howell to continue this topic at the next FLR meeting. Second by Ames. No discussion. Motion carried by unanimous voice vote

Presentation of Accounts

Pre-Paid Checks: \$164,478.44

Motion by Yager to approve. Second by Hoiland. No discussion. Motion carried by unanimous voice vote

Regular Checks: \$414,945.65

Motion by Hoiland to approve. Second by Yager. No discussion. Motion carried by unanimous voice vote

Adjournment

At 5:20 p.m. Ames moved to adjourn. Second by Yager. Motion carried by unanimous voice vote.

David Nord
City Administrator



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

CITY OF LAKE GENEVA PERSONNEL COMMITTEE

MONDAY, JULY 1, 2024 - 4:00 PM

LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Members: Chairperson Cindy Yager, Sherri Ames, Mary Jo Fesenmaier, Linda Frame, and Peg Esposito

AGENDA

1. Meeting called to order by Chairperson Yager
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Motion to go into closed session pursuant to **1) Wis. Stat. 19.85(1)(e)** Deliberating or negotiating or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.: Potential firms for recruitment and selection services for a Permanent City Administrator and/or an Interim City Administrator and **2) Wis. Stat. 19.85(1)(c)** Considering employment, promotion, compensation or performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility.: Potential candidates for an Interim City Administrator
5. Motion to return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session
6. **Adjournment**

*This is a meeting of the Personnel Committee.
No official Council action will be taken; however, a quorum of the Council may be present.*

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE MINUTES
MONDAY, JUNE 24, 2024 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Chairperson Mary Jo Fesenmaier, Alderpersons: Shari Straube, Joel Hoiland, Peg Esposito, and Cindy Yager

Meeting called to order by Chairperson Fesenmaier
Meeting called to order by Fesenmaier at 4:04 PM

Roll Call

Present: Fesenmaier, Hoiland, Straube, Esposito
Absent: None

Comments from the public limited to 5 minutes, limited to items on this agenda
There were none.

Approval of the minutes from June 24, 2024

Motion by Hoiland to approve, second by Esposito. No discussion. Motion carried 4-0.

Staff Reports

Director of Public Works Report

Public Works Director Tom Earle gave an overview of the Director's report that was included in the packet.

Street Superintendent Report

Street Superintendent Neil Waswo Absent.
Earle referred the committee to Waswo's report that was included in the packet.

Engineer Report

Naomi Rauch of Kapur explained her memorandum that was included in the packet.
Discussion followed between committee members and Rauch in relation to the Interchange North/Center Street project.

Discussion/Recommendation regarding on street bike lanes (Kapur)

Fesenmaier referred to the Bike Path Routes map which was included in the packet. Earle further discussed street bike lanes and sidewalk regulations.
A revision of bike trails was requested, including clarification on whether Bike Trails would be considered the responsibility of the Park Board or Public Works Committee.

Discussion/ Recommendation regarding items from Department of Public Works to be considered surplus and sold on Wisconsin Surplus Auction with the proceeds from equipment to be placed in the Equipment Replacement Fund and proceeds from logs to be placed in tree fund. (DPW)

Motion by Hoiland to approve, second by Esposito. Motion carried 4-0.
Auction Items list was included in the packet.

Discussion/ Recommendation regarding WisDOT planning report for HWY 50 project(DPW)

Earle stated the percentage of planning for the Highway 50 construction is at 60 %. Earle stated he requested a monthly report on Highway 50 from WisDOT, which will be included in the next PWC meeting.
Committee members and Earle further discussed temporary alternatives for highway 50.

Fesenmaier referred the public to the last Utility Commission Meeting for an overview of the Highway 50 project.

Discussion/ Recommendation regarding the condition of Bloomfield Road at Edwards towards Wells Street & possible remedies(Chair/DPW)

Fesenmaier and Earle discussed the conditions of Bloomfield road.

Earle and the committee members further discussed funding and ownership of Bloomfield Road. The annexation process was also discussed.

Discussion/ Recommendation regarding Bigfoot Beach accessibility & remediation (Chair)

Fesenmaier referred to the pictures of South Lake Shore Drive that were included in the packet.

Committee members and Earle discussed crack sealing & re-striping on Bloomfield Road.

Earle stated public works will borrow Geneva Township's Truck to fill the shoulder on Lake Shore Drive with gravel.

Discussion/ Recommendation regarding South Lake Shore Drive adjacent to Bigfoot Beach (Chair)

Update on South Lake Shore Drive were discussed with Agenda item #10.

Concrete pop-outs at Geneva & Broad; Geneva & Center (Chair)

Fesenmaier discussed bump-outs by Geneva & Broad; Geneva & Center, referencing the picture that was included in the packet.

Committee members and Earle further discussed alternatives and funding. Fesenmaier requested of Earle to obtain temporary and permeant bump-outs prices.

Discussion/ Recommendation speed limit change to 25 MPH in front of Hillmoor (Chair)

Committee members and Earle discussed potential speed limit change to 25 mph in front of Hillmoor specifically, crash data and regulations.

Motion by Fesenmaier to refer the speed limit change to the Police Department. Second, by Yager.

No further discussion. Motion carried 4-0.

Discussion/ Recommendation regarding road condition of Main Street (Chair/DPW)

Committee members and Earle discussed Highway 50 construction, specifically Main Street. Temporary alternatives were also discussed.

Fesenmaier requested of Earle to obtain a list from WisDOT relative to priority areas.

Earle gave an overview of traffic signal maintenance as well as Main and Wells Street traffic signal replacement.

Future Agenda Items

- Concrete bump-outs at Geneva & Broad; Geneva & Center
- Right of way on Center & Cobb Park
- Crosswalk on Center Street adjacent to Brunk Pavilion

Adjournment

Motion by Yager to adjourn at 5:10pm. Second by Esposito. No discussion. Motion carried 4-0.

**CITY OF LAKE GENEVA PIERS, HARBORS, AND LAKEFRONT COMMITTEE
TUESDAY, JUNE 11, 2024 - 5:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Committee Members: Chairperson Linda Frame, Alderpersons: Shari Straube, Sherri Ames, Peg Esposito, and Ken Howell

Meeting called to order at 5:00 PM by Chairman Frame

Roll Call:

Present; Frame, Ames, Esposito, Straube and Howell

Absent: None

Comments from the public limited to five (5) minutes, limited to items on this agenda.

George Steffen, 1316 Pleasant Street, Lake Geneva, Wisconsin addressed the committee concerning the current and potential fee structure for the lagoon slips.

Approval of the Piers, Harbors, and Lakefront Committee minutes from May 14, 2024.

Motion by Esposito to approve. Second by Ames. Motion carried by unanimous voice vote.

Harbormaster Report

Chairperson Frame read portions of the Harbormaster report which was included in the meeting packet.

Discussion/Recommendation regarding Lagoon Options Eco-Friendly, Spillway safe, being explored and Bids Presentation

Chairperson Frame requested that Ryan and Joe Bruce of Bruceski's Marine Construction address the committee and review a number of images included in the packet related to possible options for use in the lagoon. General discussion among the committee members. No action was taken.

Discussion/Recommendation regarding Lagoon dredging bid.

Consensus of the committee to continue this topic to a Piers, Harbors and Lakefront Committee meeting.

Discussion/Recommendation regarding Riviera dumpster area

Discussion concerning the dumpsters at the Riviera building and issues with fluid and waste on the surrounding pavement. General discussion on potential options to address the problem. Mayor Krause stated he would be meeting with representatives of Johns tomorrow on the matter.

Adjournment.

At 5:47 p.m. Howell moved to adjourn the meeting. Second by Ames. Motion carried by unanimous voice vote.

Lake Geneva Utility Commission Minutes
Lake Geneva Utility Commission Meeting
Monday July 15, 2024 4:00pm
Council Chambers, City Hall – 626 Geneva St

THIS MEETING WAS HELD IN PERSON

Call Meeting to Order – Krause called the meeting to order at 4:03pm

Roll Call – Krause, Howell, Fesenmaier, Binn & Marquardt Excused: Lyon

Staff in Attendance – Gajewski & Busch

Also in attendance: Krisztina Dommer of Lauterbach & Amen, LLP

Comments from the public as allowed by Wis. Statutes §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

None

Approve Utility Commission Minutes from June 17, 2024, as prepared and distributed
Howell/Binn motion to approve. Passed 5-0.

Acknowledgement of Correspondence

None

Approval of June 2024 Financials

Binn/Fesenmaier motion to approve. Passed 5-0.

Approval of June 2024 Bills

Howell/Binn motion to approve. Passed 5-0.

Director's Report

Gajewski reviewed the submitted Directors Report. Discussion was had regarding DNR approval timelines with regard to the Big Foot Lift Station project. Discussion was also had on PFAS and the historical use of sailboat plaza before it was a park. Gajewski stated that the closest well in proximity to sailboat plaza had a no detect sample result in the initial round of PFAS testing.

Presentation of 2023 Lake Geneva Utility Commission Annual Financial Report and Management Letter by Lauterbach & Amen, LLP

Krisztina Dommer of Lauterbach & Amen, LLP, presented the Utility Commission's 2023 Annual Financial Report & Management Letter. She explained that the funds in the reports are included in the City's financial statements as well. The Utility's presentation only includes the water utility and sewer utility funds. Dommer said the audit process was smooth and they gave an unmodified audit opinion, which is what we should be hoping for.

Discussion/Action on a proposal from Lexipol to draft policy and procedural manuals for the Utility

Gajewski explained that the city has recently updated and consolidated their policy and procedures manuals. The Utility Commission has historically had its own set of policies and procedures and so Gajewski feels now would be the time to update ours as well. The quoted amount from Lexipol includes the initial work compiling the manuals, and also an annual review and update of any required federal/legal changes. This work was not included in the 2024 budget, which is why it is

being brought to the Commission now and the cost can be covered from general funds. Discussion was had on whether our current policies are in digital format or not and also on who the policies would apply to. The estimated time to start the project is two weeks.

Howell/Binn motion to proceed with drafting the policy and procedures manual with Lexipol as proposed. Passed 5-0.

Adjourn

Binn/Howell motion to adjourn at 4:22pm. Passed 5-0.

/s/ J Busch

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY
THE LAKE GENEVA UTILITY COMMISSION**

TREE BOARD MEETING JUNE 18TH 2024

1. CALL TO ORDER at 4:03 PM
2. ROLL CALL of members present:
Candy Kirchburg Chair, Sonya Dailey, Peg Esposito, Peg Schneider, Alexander Leonard, Cindy Forster Fueredi Parks Commission President, City Staff- Samantha Ingo Parks Superintendent, Jon Foster City Forester, Morgan Sheppard assistant arborist, Gera Mendoza assistant arborist, Nonmembers present-Mary Jo Fesenmair.
3. MINUTES FROM MAY 14TH Approved.
Peg Esposito makes motion to accept, Peg Schneider seconds the motion, motion carries.
4. COMMENTS FROM THE PUBLIC- Mary Jo Fesenmair suggested we look at developers agreements to replace trees that have died.
5. ARBORIST REPORT
Jon stated that in future developer's agreements the city will have permitting stipulations regarding city oversight regulated by the City Forester which is specified under Ordinances Article 82-61. of Forestry in effect. How trees get planted and what trees get planted will be directed with oversight by the City Forester. The planting techniques and tree protection policies will follow the ANSI A300 for Tree Care Operations, which is listed under Section. 82-63. Trees in lawn parks and public rights-of-way.
Sam- tree care to be added to the tree board section on city website
6. Candy Kirchburg read the letter she had written to the Park Board concerning placing lighting in city trees in the downtown, all members approved the letter and she than submitted the letter to the Park Board President, Cindy Forester Fueredi and Cindy stated she would discuss it at their meeting.
7. CICADAPALOOZA
Kudos to Cicadapalooza, huge success.
8. FUTURE AGENDA ITEMS
Candy suggested we revisit the idea of tree damage compensation or replacement through the city Attorney.
Possible Tree identification Plaques for city parks.
Samantha Ingo Parks Superintendent is working on acquiring DNR urban Forestry grants for the city.
9. NEXT MEETING
AUG 20, 4:00 pm
10. ADJOURNMENT 4:55 pm



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.gov

**POLICE AND FIRE COMMISSION MEETING
THURSDAY JULY 11, 2024 – 6:00 P.M.
CITY HALL, COUNCIL CHAMBERS**

Commission Members Commissioners: Spyro Condos, Jay Fairbanks, Len Jegerski, Tom Clausen and Emily Soley-Johnson
Police and Fire Liaison Shari Straube, Town of Geneva Fire Liaison Larry Kulik

AGENDA

1. Call meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
5. Acknowledge Correspondence
6. City Council Report
7. Approval of the Regular meeting minutes of June 6, 2024
8. Discussion/Action - 2025 Budget Timeline
9. Police Department Business
 - a. Discussion/Action - Approval of bills for the month of June 2024, operating in the amount of \$445,328.98, Equipment Replacement purchases in the amount of \$1,703.44, for a total of \$447,032.42
 - b. Discussion/Action – Accept donation from Dan Moritz in the amount of \$100.00
 - c. Discussion - Chief's Report (briefing only – no action will be taken)
 - d. Discussion - Top Five Monthly Incidents
 - e. Discussion – Monthly activity reports -

2024 Dispatch activity for June 2024:	Telephone calls – 2,842	911 calls – 316	Window assists – 1,110
2023 Dispatch activity for June 2023:	Telephone calls – 2,961	911 calls - 375	Window assists – 871
2024 Patrol activity for June 2024:	Calls for Service – 2,236	Arrests - 203	
2023 Patrol activity for June 2023:	Calls for Service – 2,334	Arrests - 250	
 - f. Discussion – Thank you notes
 - Tom and Barb Koenig
 - Michael Siciliano
 - g. Discussion/Action – Items to be forwarded to City Council
10. Fire Department Business
 - a. Discussion/Action - Approval of bills for the month of June 2024, operating in the amount of \$333,789.44, Capital purchases in the amount of \$10,534.93, Equipment Replacement purchases in the amount of \$1,886.00 for a total of \$346,210.37

b. Discussion – EMS Medical Billing/Stark Medical Billing

c. Discussion – Monthly Chief's Update and Fire Department Report Overview

d. Discussion/Action – Discussion and possible recommendation for acquisition of land for future Fire Station/Police Station on SE corner of Townline Road and Highway 120, parcel ZSB 00331

e. Discussion/Action – Approval of Intergovernmental Agreement with Antioch Fire Department

f. Discussion/Action – Approval of Resolution 24-R50 authorizing a 2024 Budget Amendment for the use of allocating of Equipment Replacement fund for adding Video Laryngoscopes Purchase in the amount of \$89,100.00 (pending approval of FLR & Council)

g. Discussion/Action- Approval of Policies

- 305 Tactical Withdrawal
- 315 Wildland Firefighting
- 318 Newborn Safe Haven Law
- 334 Active Shooter and Other Violent Incidents
- 400 Fire Inspections
- 405 Community Fire Station Visitation Program
- 702 Vehicle and Apparatus Inspection, Testing, Repair, and Maintenance
- 713 Department Use of Social Media (NEW)
- 1004 Classification Specifications
- 1018 On-Duty Voting in Statewide Elections
- 1021 Physical Fitness
- 1022 Wellness Program
- 1023 Critical Incident Stress Debriefing
- 1045 Member speech, Expression, and Social Networking

h. Discussion/Action – Approval of Hiring of Personnel (pending background and medical)

- Paramedic Emily Trela
- Paramedic Hunter Christman
- EMT Ayden Jones

i. Discussion/Action- Thank you notes

- Maddie Sherman (Scholarship Recipient)
- Rex Chapman (Scholarship Recipient)
- Safety Town
- Mrs. Matthlesen 4K Class
- Sara & Andy Rubin (Lazy Cloud Lodge)

j. Discussion/Action - Items to be forwarded to City Council

11. Motion to go into closed session per Wisconsin State Statute 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session specifically: Fire Department current and future staffing and planning.
12. Motion to return to open session pursuant to Wisconsin State Statute 19.85(2) and take action on any items discussed in closed session.
13. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.
cc: Commission Members, Mayor, Council, Administrator, Attorney

CITY OF LAKE GENEVA SPECIAL PLAN COMMISSION MINUTES
TUESDAY, MAY 28, 2024 - 6:00 PM
COUNCIL CHAMBERS, CITY HALL

Members: Mayor Todd Krause, Alderperson Peg Esposito, Commissioners: John Gibbs, Doug Skates, Cindy Forster Fueredi, Jeremy Nafziger, and Kyle Cary

Meeting called to order by Mayor Krause
Mayor Krause called the meeting to order at 6:02 p.m.

Roll Call
Present: Krause, Esposito, Skates, Foster-Fueredi, Gibbs, Nafziger
Absent: Cary

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to five (5) minutes
No public comments

Acknowledgment of Correspondence
No correspondence

Public Hearing and Recommendation for a Zoning Map Amendment application filed by Bloomfield Holdings, LLC to assign permanent zoning of Single Family Residential – 4 (SR-4) for the property located at 875 Townline Road, Tax Key No. No. MB 500003
Commissioner Skates states he will recuse himself from Item #5 on the agenda.

Alderperson Esposito asked for confirmation of proper notice for Public Hearing. Attorney Draper confirms proper notice has been completed.

Brian Pollard presented details and answered commission member's/city staff questions related to the Zoning Map Amendment application to assign permanent zoning of Single Family Residential for property located at 875 Townline Road, Tax Key No. MB 500003.
City Planner Mich provides comments related to a Public Hearing and Recommendation for the Zoning Map Amendment. The staff has reviewed the proposal and feels the annexation is consistent with the Comprehensive Plan.

No public comment.

Motion by Forster-Fueredi to close public hearing, second by Gibbs. Motion carried. 6-0.
Motion by Mayor Krause to approve, second by Gibbs. Motion carried. 6-0.

Alderperson Esposito expressed concerns about the Plan Commission not having more time to review and discuss details before approval.

City Planner Mich states staff have been discussing issues, and they have been addressed in the development agreement. Also, the staff does feel comfortable with the development agreement as it currently appears. City Planner Mich explains, the main components of the development proposed are captured in the development agreement, and the site design will be worked out through the general development plan and precise implantation plan process.

Attorney Draper reiterates that this vote is only for the assigning of zoning for this parcel, and then at the Council level is when you discuss the pre-annexation agreement and annexation.

Motion by Forster-Fueredi to approve, second by Gibbs. No discussion. The motion carried by a 5-1 vote with Esposito voting no.

Adjournment

Motion by Skates to adjourn, second by Esposito. Motion carried 6-0. The meeting adjourned at 6:09 p.m.

MEMORANDUM

TO: Short Term Rental Ad Hoc Committee

FROM: City Attorney, Daniel S. Draper

DATE: July 30, 2024

RE: Proposed Ordinance

I have reviewed the proposed changes to Sec. 98-206, the Short-Term Rental Ordinance. I have made some changes that are highlighted in blue.

The changes to the ordinance that are contrary to state statute are found in 98-206 1 c. iii and iv. The state statute on Short Term Rentals states that “Subject to par. (d), a political subdivision may not enact or enforce an ordinance that prohibits the rental of a residential dwelling for 7 consecutive days or longer.” §66.1014(2)(a), *Wis. Stats.* The statute provides that the City can ban the rental of residential dwellings for less than 7 days. The proposed change to the Municipal Ordinance at subsection 1 c. iii, allows the rental of a residential dwelling for a minimum of two days. It does provide however, that the residential dwelling can only be rented to different transients every 7 days. In other words, there will only be a change over of transients once each week, instead of multiple times each week.

The other provision at subsection 1 c. iv is also contrary to the plain language of the state statute. §66.1014(2)(d) 1., *Wis. Stats.* States “If a residential dwelling is rented for periods of more than 6 but fewer than 30 consecutive days, a political subdivision may limit the total number of days with any consecutive 365-day period that the dwelling may be rented to no fewer than 180 days...” It may be argued that this provision only limits the short-term rentals within 180 consecutive days. It could also be argued that if the person wants to do short term rentals, he or she is limited to renting out his or her unit for only 180 days out of the year. That would seem to be the plain reading of that provision. There have been no cases reported addressing this statute or this language.

I would recommend leaving the maximum number of occupants to the original ordinance. This is easier to enforce than trying to do the calculations set forth in WI Statute ATCP 72.14 (2) (b).

Under 1 c. xi, I would change the language to state at the beginning to state “Each Designated Operator and **property owner** shall maintain a ...” It is the owner who is responsible for operation of the short-term rental.

Finally, I cleaned up the provisions of the penalty provisions. I made some clarifying statements, eliminated some language, and deleted the reference to the chronic nuisance ordinance.

SHORT-TERM RENTAL ORDINANCE

Sec. 98-206. Short-term rental.

Description: Includes all lodging places and tourist cabins and cottages, other than hotels and motels, in which sleeping accommodations are offered for pay to tourists and transients for more than six but fewer than 29 consecutive days (~~hereinafter "STR"~~). It does not include private boardinghouses or rooming houses not accommodating tourists or transients, or bed-and-breakfast establishments regulated under ACTP 73. [Ord. No. 19-16] (~~hereinafter "STR"~~)

1. Permitted by right: all zoning districts where "residential dwellings" are permitted, as that term is defined in § 66.1014, Wis. Stats. [Ord. No. 19-16]

a. **Land use requirement.** An **STR** ~~short-term rental~~ shall only be located as an accessory land use within zoning districts that allow residential dwellings, as that term is defined in § 66.1014, Wis. Stats.

b. **Annual city license required.** **STRs** shall operate only during the valid period of an annual City of Lake Geneva **STR** license (hereinafter "**Annual License**") for each consecutive 365-day period. If the **STR** is transferred or there is any change of ownership of the **STR** during the valid period of an **Annual License**, the **new owner must apply for a license as defined in this ordinance before operating the STR. Licensees may not be transferred. When the license is issued, it will include a registration number (hereinafter "STR License Number") that must be displayed as defined in this ordinance.** Operating an **STR** without a current version of a valid **Annual License** shall be considered a violation of this chapter, and ~~the property owner shall be~~ subject to the penalties of Section 98-936. The following information shall be provided on an annual basis, ~~prior to~~ **before** issuance of said **Annual License**:

i. Completed City of Lake Geneva short-term rental application, which includes the property owner's name, address, and phone number; the **Designated Operator's** name (**as defined in 1(c)(vii)**), address, and phone number; and the period of operation of up to 180 days in a 365-day period, which must be consecutive;

ii. A current floor plan for the **STR**, at a minimum scale of one-inch equals four feet, and a site plan of the property at a minimum scale of one-inch equals 10 feet showing on-site parking spaces, **all bedrooms**, and trash storage areas;

iii. General Building Code inspection by the City, and submittal of official Building Code inspection report with no outstanding compliance orders remaining;

iv. Proof of valid property and liability insurance for the dwelling unit; [5]

[5] Editor's Note: Former Subsection b. iv, requiring a Fire Code inspection and report, was repealed on 3-28-2022 by Ord. No. 22-02. This ordinance also redesignated former Subsection (8)(y)1bv through x as Subsection (8)(y)1biv through viii, respectively.

v. State of Wisconsin tourist rental house license;

vi. City of Lake Geneva room tax permit;

vii. City of Lake Geneva general business license; [6]

[6] Editor's Note: Former Subsection (8)(y)1bvii, requiring a seller's permit, was repealed on 3-28-2022 by Ord. No. 22-02. This ordinance also redesignated former Subsection (8)(y)1bv through x as Subsection (8)(y)1biv through viii, respectively.

viii. Payment of an administrative fee, set by City Council resolution, to cover the costs to the City of administering the above. The City of Lake Geneva ~~short-term rental~~ **Annual License** shall be issued with the completion of the above requirements and compliance with the City's Room Tax Ordinance. [7]

[7] Editor's Note: See Ch. 70, Taxation, Art. III.

c. **Property management requirements.** Each **STR** shall be managed consistent with the following requirements:

i. The total number of days of operation within any 365-day period of an **Annual License** shall not exceed 180 consecutive days (**hereinafter "Rental Season"**). This period of **STR** operation shall be specified by the property owner in the required Lake Geneva ~~short-term rental~~ **Annual License** application.

ii. The stay of a guest in an STR (hereinafter "Rental") is calculated on the number of nights stayed between the arrival date and departure date.

iii. The minimum rental **booking** period shall be a minimum of seven consecutive days by any one party. **"Rental Booking Period" shall be identified as the date between one rental arrival and the next rental arrival. A Rental must be for at least two nights and may not arrive within 7 days of the prior guest arriving at the STR. For example, if a rental arrives on June 1, the earliest the next Rental could arrive is on June 7.**

iv. The maximum rental period within a 365-day period of an annual license shall be no more than 180 consecutive days. **During the days of the Annual License that is outside of the Rental Season ("Rental Off-Season") the Rental Booking Period shall be a minimum of 29 days. For example, if the property is rented November 1-7, it cannot be rented again until November 29.**

v. Similar facilities in which single-family detached homes are available for less than seven days, more than 180 days ~~nights~~, or throughout the year, are a different land use that falls within the indoor commercial lodging land use category.

vi. The maximum number of occupants shall not exceed the total number licensed by the State of Wisconsin. **or two per bedroom plus two additional occupants, whichever is less.**

WI Statute ATCP 72.14 (2)(b) Size of sleeping rooms. Every sleeping room shall be of sufficient size to afford at least 400 cubic feet (12 cu m) of air space for each occupant over 12 years of age and 200 cubic feet (6 cu m) for each occupant 12 years and under. Every sleeping room shall have a minimum ceiling height of 7 feet (2.13 m). No greater number of sleeping occupants than the number established by the application of these standards is permitted in any sleeping room.

vii. The **STR** shall be operated by the property owner or by a property manager explicitly designated in the valid Lake Geneva ~~short-term rental~~ **Annual License** application as the **"Designated Operator."** ~~A manager is someone who has~~ **The Designated Operator must have all of the powers of the STR owner in the STR owner's absence.**

viii. The property owner's and the **Designated Operator's** names, addresses, and twenty-four-hour phone numbers shall be provided in the City of Lake Geneva ~~short-term rental~~ **Annual License** application and shall be updated within 24 hours upon any change in the ~~property manager~~ **Designated Operator** or the ~~property manager~~ **Designated Operator's** contact information.

- ix. The **Designated Operator** must reside within or have their business located within 25 miles of the **STR** parcel.
- x. The **Designated Operator** must be available by phone 24 hours, seven days a week, during the period of operation designated in the Lake Geneva ~~short-term rental~~ **Annual License** application.
- xi. Each ~~short-term rental~~ **Designated Operator** shall ~~provide and~~ maintain a guest register **for each Rental** and shall require **the primary** all-guests to register their true names and addresses before allowing occupancy. **The guest register shall also include the Rental arrival date, Rental departure date, and consideration paid for the Rental.** The guest register shall be kept intact and available by the designated operator for inspection by representatives of the City for at least one year from the day of the conclusion of the period of operation.
- xii. Each ~~short-term rental~~ shall maintain the following written business record for each rental of short-term rental: the true names and addresses of any person renting the property, the dates of the rental period (which must be a minimum of seven consecutive days), and the monetary amount or consideration paid for the rental. The business record shall be kept intact and available by the designated operator for inspection by representatives of the City for at least one year from the day of the conclusion of the period of operation.
- xii. ~~Short-term rental~~ **Annual License** and emergency contact information must be posted in a conspicuous area within the property at all times.

d. ~~Property-STR~~ **operational requirements.** Each **STR** shall be operated per the following requirements:

- i. The "Requirements for Short-Term Rental Guests" form provided by the City of Lake Geneva to summarize City requirements for **STRs**, and the site plan for the subject property clearly depicting guest parking spaces and the rear yard, shall be posted on the inside of the front door of each throughout its period of operation.

ii. **Parking requirements:**

- a. A minimum of two off-street parking spaces shall be provided on the subject property for each **STR**. If the **STR** provides three or more bedrooms, an additional on-site parking space is required for each additional bedroom over two, ~~plus one space for each employee on the largest shift, if applicable.~~
- b. All guest parking for vehicles and trailers shall be within a parking space designated on the site plan, on an area paved with concrete or asphalt.
- c. ~~All guest vehicles and trailers may only park on-site. Street parking for guests is not permitted.~~
- b.** No parking is permitted on gravel, lawn, or planter bed areas.

iii. **Site appearance requirements:**

- a. Aside from a changing mix of guests and their vehicles, there shall be no evidence of the property being used as an **STR** visible on the exterior of the subject property.

- b. No exterior signage related to the **STR** is permitted, other than the property address.
- c. No outdoor storage related to the **STR** land use is permitted, except for typical residential recreational equipment, seating and outdoor cooking facilities which are permitted only within the rear ~~not permitted in the front yard. The STR and property must abide by the Zoning Ordinance defined in Municipal Code section 98.~~
- d. No recreational vehicle, camper, tent, or other temporary lodging arrangement shall be permitted to accommodate guests.

iv. Neighborhood impact requirements:

- a. **STRs, including guests, must abide by City ordinances, including those defined in Municipal Code section 46-4 regarding loud and/or unnecessary noise.**

Municipal Code section 46-4(b) Loud and/or unnecessary noise prohibited. It shall be unlawful for any person to make, continue, or cause to be made or continued any loud and/or unnecessary noise between the hours of 9:00 p.m. and 7:00 a.m. on weekdays and between the hours of 9:00 p.m. and 8:00 a.m. on weekends. [Amended 6-22-2020 by Ord. No. 20-05]

- ~~a. No outdoor activity shall occur between the hours of 9 p.m. and 7:00 a.m.~~
- ~~b. At all times, no noise, lighting, odor or other impacts from the subject property shall be detectable at the property line at levels exceeding the requirements of Article 7 of this chapter.~~
- ~~c. No vehicular traffic shall be generated by the short term rental at levels exceeding those typical for a detached single family dwelling unit.~~

v. STR advertising:

- a. No outdoor advertising is allowed on the subject property.
- b. The **STR** shall not be advertised for availability in any form of media **until** the required **State of Wisconsin Tourist Rooming House and the** City of Lake Geneva short-term rental **Annual License** have been issued.
- c. **The STR shall not advertise a maximum capacity that exceeds the license provided by the State of Wisconsin.**
- d. **All listings, websites, posts, and advertisements ("Rental Marketing") must display the Lake Geneva STR Number, except for when the advertisement includes a web link/URL and the Lake Geneva STR Number is displayed on the page presented to the user when viewing the web link/URL. For clarity, if Rental Marketing does not contain a web link/URL with the STR Number displayed on it and contains other means for a consumer to make contact about an STR or to book a Rental, the Lake Geneva STR Number must be displayed. Examples of these other contact methods include but are not limited to mailing address, physical address, phone number, email, messaging of any kind, and any form in which a consumer's contact information is captured.**
- e. **All Rental Marketing must include the maximum on-site parking spaces available at the Property per this ordinance before confirming a booking of a Rental.**

e. Access and inspections.

- i. The City shall be authorized at all reasonable times upon reasonable notice to the owner, and with either the owner's consent or a special inspection warrant under § 66.0119, Wis. Stats., except in cases of emergency where no special inspection warrant is required, and as provided in § 66.0119(2), Wis. Stats., to enter and examine any building, structure, or premises, for the purpose of ensuring compliance with this chapter. If the owner declines to consent to an inspection without a warrant, the City may not conduct an inspection under this section without first obtaining a special inspection warrant under § 66.0119, Wis. Stats., except in cases of emergency where no special inspection warrant is required, and as provided in § 66.0119(2), Wis. Stats. The owner, agent, or occupant of any such premises who refuses to permit, or prevents or interferes with any entry into or upon the premises by any such inspector with a special inspection warrant or in cases of emergency where no inspection warrant is required and as provided in § 66.0119(2), Wis. Stats., shall be in violation of this section. It is not a violation of this section to refuse to grant voluntary consent to an inspection.
- ii. The City has adopted the Knox-Box® key box system providing for the installation of miniature vaults that are placed upon the exterior buildings, gateposts, or other applicable locations. Contained within the vault are the keys that will allow access to the **STR** in emergency situations.
- iii. Designated operators and owners are encouraged, but not required to install the Knox-Box® Systems on their **STRs**. Designated **O**perators and owners of **STRs** acknowledge that the City shall not be obligated for damages occurring to **STRs** in the event emergency access to an **STR** is required and there is no Knox-Box® System installed on the property.

f. Penalties and license revocation.

- i. **Operating an STR without a Tourist Room House License from the State of Wisconsin and an Annual License from the City of Lake Geneva is prohibited. STRs found to be operating without the proper permits will be cited \$1,000 per day and required to pay room taxes and penalties for prior Rentals if not yet paid per Municipal Code 70.** Violations of the requirements for **STRs**, the provisions of the ~~short term rental~~ **Annual License**, and all other ~~provisions~~ of this subsection (8)(y) are subject to separate daily fines ~~citations~~ per Section 98-936 **and this ordinance**. Citations for violations of this chapter will be issued to and will be the responsibility of the property owner.
- ii. ~~The annual short term rental license may be revoked for more than two violations of the requirements specific to the short term rental, the license, or the remainder of this chapter. Short term rental operators found noncompliant with the terms of this subsection (8)(y) shall be considered in violation and shall be subject to all applicable penalties up to and including revocation of their short-term rental license.~~
 - ii. **Major violations of this ordinance are subject to citations and license revocation. The following are considered major violations:**
 - a. **Rental Marketing that does not advertise or falsely advertises information as required in this ordinance, including but not limited to maximum capacity and available on-site/off-street parking as provided with the Annual License as defined in 1(d) of this ordinance.**
 - b. **No Designated Operator within 25 miles. The Designated Operator must have all of the powers of the STR owner in the STR owner's absence.**

- c. Failure to display the STR License Number as defined in 1(d) of this ordinance.
 - d. Failure to pay Room Tax and to submit timely reporting. Room Tax that is more than 30 days late may constitute a violation.
 - e. Renting outside the requirements defined in 1(c) of this ordinance, including but not limited to having more than one Rental arrive in a Rental Booking Period.
- iii. Penalties for major violations of this ordinance are based on the number of violations in a rolling 12-month period as follows:
- a. 1st: ~~Written warning & possible~~ \$250 citations and court costs (citations are per day of violation). For example, the owner rents a 3-night weekend beyond the permitted time, which equals three tickets for that Rental.
 - b. 2nd: \$500 citations and court costs (citations are per day of violation) and suspension of Annual License for 3 months.
 - c. 3rd: \$1,000 citations and court costs (citations are per day of violation) and suspension of Annual License for 1 year.
 - d. 4th: Permanent revocation of Annual License and future ability to get an Annual License for the STR property.
- iv. Minor violations, ~~are those~~ caused by renters or guests of a Rental.
- a. Examples include excessive noise, disruptive behavior, and related incidents that require law enforcement intervention.
- v. Minor violations penalty method. If renters or guests of a Rental receive five citations from the Police Department for violations that occur at the same STR in separate Rentals within a rolling 12 months, this shall constitute a major violation of this ordinance. ~~Each violation beyond the initial 5 minor violations within a rolling 12 months shall be cited as a major violation.~~

2. Resident Reporting. Residents who witness and experience major or minor STR violations are encouraged to report violations to the property owner, the property operator, the City of Lake Geneva Citizen Action Request / Complaint Form, or the Police Department non-emergency line (262-248-4455). In addition, it may be helpful to document the violations. The reporting method is dependent on the severity of the violation. No adverse action will be taken against a resident for reporting STR violations.

~~a. Chronic Nuisances. If a resident is determined to be a chronic nuisance concerning short-term rentals, the City of Lake Geneva will act according to Chapter 46, Article II. Nuisances. Chronic Nuisances.~~

1 Call to order: Lake Geneva Park Board Minutes June 18th 2024, 6:30pm

2 Roll Call Present: Cindy Fueredi - Chair,
Cynthia Yager - Alderperson, Peggy Schneider,
Julie Mulligan, Adam St. Clair, Ann Esarco (Quorum)
Absent: David Quickel
Excused: Mayor Todd Krause

3 Public Comments:

Peg Esposito: Recommended that the Park Board NOT address Tree Board issues so quickly; on the same day.

Resident from Southwind Community: Expressed desire to walk dog on leash on path in Veteran's Park.

Resident from Symphony Bay: Expressed desire to walk dog on leash on path in Veteran's Park.

Letter from Resident, Judy Derra: Expressed desire to walk dog on leash on path in Veteran's Park.

4 Approval of the Minutes WITH CORRECTION

of May, 2024 LG Park Board Meeting -

MOTION WAS MADE by C. Yager AND SECONDED by C Fueredi, APPROVED
UNANIMOUSLY WITH AMENDMENT

for amendment to include requested explanation of impact fee language from Attorney Draper.

5 Tree Board Minutes

6 Avian Committee Minutes

7 Park Superintendent Monthly Report

8 Discussion and Recommendations regarding honorary dog plaques/bricks/area at Library Park Dog Pier; Candy Kirshberg presented a proposal for dog recognition plaque.

Alternative ideas were discussed.

MOTION WAS MADE by C Fueredi AND SECONDED WITH INDIVIDUAL ROLL CALL VOTE for designated area at Library Park, along the dog pier, to include both "salute to Finley" stone stand and placement to be determined with dog sponsorship plaques to be placed with visual approval and approval from DPW ASAP.

Individual Votes:

Esarco no

Mulligan yes

Fueredi yes

Yager yes

St Clair no

Schneider no

Motion was lost.

MOTION WAS MADE by A St. Clair AND SECONDED by C Fueredi to have DPW design a dog "salute" area and present it to the Park Board of Commissioners for the next Park Board meeting with Finley's stone as the centerpiece. MOTION WAS CARRIED UNANIMOUSLY. To be sent to DPW.

9 Discussion and information provided to Lake Geneva Park Board from the Tree Board to identify and document trees within the City of Lake Geneva through iNaturalist. iNaturalist is a platform for science and conservation efforts, providing valuable data to research projects, land managers, other organizations, and the public including tree inventory.

10 Discussion/Recommendations to address letter from Tree Board and code compliance.

The Tree Board provided the following letter to The Lake Geneva Park Board from their agenda:

Dear BID (Business Improvement District),

Although lighting the trees for the holidays is exciting and pretty, the way they have been installed causes issues with our young trees planted in downtown Lake Geneva. The lighting wires are wrapped too tightly around the young and vulnerable trunks of these trees causing girdling and stunting growth. The trees are also too young to have heavy lights put on their delicate branches. In light of the fact that we have had thousands of dollars worth of damage to the trees due to late night partying, breakage, and being yanked out of the ground, this is quite concerning and costly for the Tree Board and the City of Lake Geneva residents. We are asking that the City and the BID choose a different form of decor for the downtown area such as outlining the buildings throughout the town. This would highlight our architectural buildings and create a dramatic setting. Please consider alternatives and help save our expensive and well respected trees.

Candice Kirchberg, Chair of Lake Geneva Tree Board.

11 Discussion/ Recommendations re: List of Pavillion Rentals and Fees (include reservations and fee structure 2024 in packet)

A MOTION WAS MADE by C Fueredi AND SECONDED, APPROVED UNANIMOUSLY to continue the discussion.

12 Discussion/Recommendations for Developing Foundation or "Friends of Parks".

A MOTION WAS MADE by C Fueredi AND SECONDED, APPROVED UNANIMOUSLY to research and apply for grants, and develop for fundraising for the benefit of Lake Geneva Parks, to be overseen by the Lake Geneva Park Board. To be sent to FLR.

13 Discussion/ Recommendations re Dogs on Leashes in Veterans Park A MOTION WAS MADE by C Fueredi AND SECONDED, APPROVED UNANIMOUSLY to allow dogs on leashes on paths in Veteran's Park.

14 DPW Veteran's Park Shed - wainscotting

A MOTION WAS MADE by C Fueredi AND SECONDED, APPROVED UNANIMOUSLY to approve the dark green wainscotting on the building and would like input on the placement of the building from DPW as amended.

15 Discussion of including CORP park improvement items pages 51-53 on the Sponsorship Wish List

A MOTION WAS MADE by C Fueredi AND SECONDED, APPROVED UNANIMOUSLY to include items from the CORP pg 51-53 on the Sponsorship Wish List

16 DISCUSSION re: Weddings in the Parks

A MOTION WAS MADE by C Fueredi AND SECONDED, APPROVED UNANIMOUSLY to continue the discussion.

17 FUTURE ITEMS:

Safety issues of WestGate, Oak Hill and

Veteran's Park Tot Lots

A MOTION WAS MADE by C Fueredi AND SECONDED, APPROVED UNANIMOUSLY to continue this discussion.

Impact Fee Language and Clarification Letter from Attorney Draper

A MOTION WAS MADE by C Fueredi AND SECONDED, APPROVED UNANIMOUSLY to continue this discussion.

18 Adjourn 8:30pm

Next Meeting July 16th Tuesday 6:30pm

A MOTION WAS MADE by C Fueredi AND SECONDED, to adjourn APPROVED UNANIMOUSLY.

Submitted by C Fueredi- Park Board Chair



LAKE GENEVA PUBLIC LIBRARY

Library Board Meeting

Date: Thursday, July 11, 2024
Time: 3:30 p.m.
Place: Lake Geneva Public Library
Smith Meeting Room
918 W Main Street
Lake Geneva, WI 53147

AGENDA

1. Call to order (Lyon)
2. Roll call and introduction of guests
3. Review and approval of previous meeting minutes
4. Public comment: maximum of 5 minutes per speaker, limited to items on this agenda
5. Staff presentation: Circulation Services (Stang)
6. Patio usage request: Inspiration Ministries summer fundraiser (Inspiration Ministries)
7. Finance, Building, & Grounds Committee report (Kundert)
 - a. Review and approval of June invoices
 - b. Building and grounds report
 - c. Investment / donations report
8. President's report (Lyon)
 - a. County trustee appointments
9. Director's report (Kornak)
 - a. Usage & stats, upcoming events, current projects
10. Committee reports (Strategic Planning)
11. Friends of the LGPL report (Brookes)
12. City report (Ames)
13. School board report (Dinan)
14. Adjournment

Lake Geneva Historic Preservation Commission Meeting Minutes

June 11, 2024 - 7:00 P.M. at Lake Geneva City Hall

President Ken Etten called the meeting to order at 7:00 p.m. Lake Geneva City Hall

Present: Ken Etten, Louise Rayppy, Chris Brookes, Grace Hanny, Emily Hummel and Peg Esposito. Patrick Quinn and Sonja Akright were absent.

Approval of minutes; Review and approval of the minutes from May 14, 2024, Lake Geneva Historic Preservation Commission Meeting.

Comments from the public and correspondence. None

Reports on the Geneva Lake Museum upcoming events, including "Tuesdays @ Two" programs and news from the Maple Park Homeowners' Association, including updates on the regulation of short-term rentals in the Maple Park Historic District. Fundraiser for the Museum - "Taco Tuesday" at Magpie's Den & Pen on June 18, 6:00 till 8:00 P.M. - \$12.00 per person. Also "A Buffet & Bingo Fundraiser at Hawk's View Golf Club on Thursday evening, October 17th. Short-term rentals: Emily called in their troops to attend the S.T.R. Committee - need to pack the audience. Ordinance needs to be enforced. If there is an ordinance to maintain it - this is it. Cannot rent: 180 days a year. People are paying fines. Jason Renz - call about violations.

Updates regarding Black Point Estate & Gardens, Horticultural Hall, and Historic Lake Geneva Walking Tours, including Black Point programs at the Lake Geneva Public Library. Black Point program at the Library: Wedding Bliss thru the Ages. Wisconsin History Makers Tour - June 14 - August 30th at the Library.

Updates on events at The Riviera, at the 1928 Geneva Theater / Geneva Stage, or local news items relating to the Lake Geneva Historic Preservation Commission. Geneva Stage: Musical Revel.

Review of recent bills and invoices and updates on the current balance in the Lake Geneva Historic Preservation

Commission 2024 City Budget. Our current balance is \$11,065.00 Grace is working on obtaining a grant to help to resurvey the City of Lake Geneva, to identify all buildings 50 years of age. Need a letter of intent, and someone to write it. Grace will call Paula Porubcan to see if she wants to do this.

Discussion and comments regarding recent building / remodeling projects within National & State Historic Districts. No new information.

Update regarding Paula Porubcan's Certified Local Government Grant Application for Hillmoor Archaeological

Survey, meeting at the Historic Railroad Site, and possible nomination of the former Hillmoor Golf Course property as a National Historic Landscape under the Department of Interior Historic Landscape program. Application due date June 11. Survey for money - end of month. Forty acres out of 200 acres to find physical stuff.

Update from Chris Brookes regarding working with Mallory Hansen at the WHS, the opening of the "Wisconsin

Historical Makers Tour History Walks" project on June 14, 2024, and scheduling an official ribbon - cutting ceremony. Ribbon Cutting - June 21st at 10:00 A.M. The list of boats that sunk and are still down there.

Discussion regarding the recent updates to the City of Lake Geneva Chapter 34 - Historic Preservation Ordinance,

development of a new Local Historic Landmark Application Form, and additional items we need to complete to

nominate buildings as Local Historic Landmarks. How the application works and how to promote it, so it is easier for owners to apply for landmark.

Updates regarding the Lake Geneva Historic Railroad Site, including approval of proposal from Juan Aceves,

for the clean-up and repairs to the paver "Footprints" of the Railroad Turntable, Engine House, and Water Tower.

Juan's proposal would include removing a 16" wide strip of sod, raising the existing pavers, installing landscaping

fabric, and resetting the pavers in a bed of mulch. Archaeological - doesn't seem it matters. Need to get a work permit.

Review of recent Historic Plaque Program applications, including Pat Strenger's home at 953 Henry Street, and

the cost of plaques from Timberline signs at \$258.48 each (including sales tax), application forms, and ongoing

updating the list of past plaque recipients. We turn down the 1890 plaque request for 953 Henry Street, it goes

against our guide lines. We consider the exterior and it has been modified.

Update and discussion regarding the repair and / or replacement of any of the existing historic plaques and signs

by Jim Sherin at Timberline Signs. Plaque for Sanitarium, Sonja has a book coming out about Sanitariums and

would want a plaque.

Discussion regarding the status of the Three Graces status, the relocation from Flat Iron Park to the Geneva Lake

Museum, and the future plans and funding for repair and/or replacement of the Three Graces statue. Peg will

follow thru about the Three Graces, get moving forward. The repairs will probably cost between \$227,000 - \$300,000.

Update on the status of the I-phone app and Android app of A Historic Lake Geneva Walking Tour, including reactivation of I-phone app, and discussion on how to better promote the apps, including presentations to the Lake Geneva City Council. Update from Sonja Akright on any new information regarding renewal of I-phone app. No new information.

Discussion regarding new projects for the LGHPC, updates regarding the status of our website www.historyoflakegeneva.org, who to contact at City Hall regarding website revisions, and suggestions on potential future LGHPC projects that we might want to consider. Peg did not follow up last time if our commission can appear on City web-site, will check History of Lake Geneva. org. Also will check if URL is still in use.

Discussion regarding any new correspondence from Stephanie Klett and Deanna Goodwin at Visit Lake Geneva / Lake Geneva Chamber of Commerce on how the LGHPC can help promote tourism in Lake Geneva and better publicize our role in the community. Chris informed Stephanie about Wisconsin History Makers Tour.

Update on any new information from Jason Tish at the Wisconsin Historical Society, National Trust for Historic Preservation, the Society of Architectural Historians, and the Wisconsin Association of Historic Preservation Commissions. Reconstruction of Highway 50.

Meeting adjourned at 8:35 P.M.
Respectfully submitted, Louise M. Rayppy

City of Lake Geneva Avian Committee Meeting Minutes
Tuesday, May 14, 2024
City Council Conference Room 2A

1. **Call to Order:** 6:01 PM by Sarah McConnell
2. **Roll Call:** The following members were present: Sarah McConnell, Jill Rodriguez, Karen Gallo and Victoria Ross. Members absent, but excused, were: Cindy Yager, Kelly Happ and Beverly Leonard.
3. **Approval of Avian Committee Minutes from April 9, 2024:** A motion to approve the minutes was made by Rodriguez, and seconded by Gallo. The motion was passed.
4. **Comments from the Public:** None
5. **Discussion of Agenda Items:**
 - a. Calendar for strategic planning purposes: Rodriguez offered to set up a Google Calendar Doc for inclusion of dates for all activities and deadlines;
 - b. World Migratory Day: The Committee Members will have a table at the Farmers' Market on May 23, 2024. There will be handouts on the Purple Martins as well as other information for birders and residents
 - c. Bird City Application Status: Still no update from the City Administrator as to acceptance of the City's application.
 - d. Partnerships and potential grants:
 - i. The Committee is planning to launch a pilot program to place 5-6 Birding Backpacks with downtown area hotels. The cost for the backpacks & materials is being researched, and The Rotary Club of Lake Geneva has offered \$1,000.00 grant towards this project.
 - ii. Committee Members will be at Four Seasons Nature Preserve on May 22, 2024 to put in signage for the Storybook Trail.
 - e. Monarch Palooza/Purple Martin Open House: Scheduled for June 22, 2024 from 12:00 PM to 2:00 PM at the Lake Geneva Public Library. A butterfly release is currently expected, as well as information on the Purple Martins, including a Purple Martins house for public inspection.
 - f. Recognition of Volunteers: Current expectation is this will occur in late September or early October
 - g. Charging Stations: While the Committee explores ideas to meet the climate change requirement of the new Bird City Application, members will individually advocate for charging stations to be placed in downtown Lake Geneva.
 - h. Bird Songs: The equipment will be inspected to make sure it is operating as expected.
6. **Next Meeting Date & Time:** The next Avian Committee Meeting will be on July 9, 2024 at 6:00 PM in the City Council Conference Room 2A.
7. **Future Agenda Items:**
 - a. Bird City Application Status
 - b. Partnerships and Potential Grants
 - c. Monarch Palooza/Purple Martin Open House
 - d. Recognition of Volunteers
 - e. Birding Backpacks for Area Hotels
 - f. Climate Change Topics/Ideas
8. **Adjournment:** McConnell adjourned the meeting at 7:05 PM

Respectfully submitted 05/16/2024
Victoria Ross

TOURISM COMMISSION MINUTES
Monday, June 25, 2024
COUNCIL CHAMBERS, CITY HALL

Meeting was called to order by Chair Waspi at 2:06 p.m.

Roll Call

Present: Chair Brian Waspi, Alderman Fesenmaier, Alderman Howell, Cathy Stoodley

Absent: Vice Chair Zakia Pirzada, Troy Migut, Mayor Krause (Ex-Off), Stephanie Klett (Ex-Off), Comptroller Laura Pisarcik (Ex-Off),

Comments from the Public limited to 5 minutes, limited to items on the agenda. None

Tourism Promotional Grant Program and Requests

Pacer.ai Data Service Software - BID, Alexandria Binanti

Patricia Bladow, Walworth County Visitors Bureau, gave an online presentation of the Pacer.ai program. She explained that there is data gathered from your phone, tracking our use and location especially through Google Maps. She demonstrated how the Pacer.ai can narrow down to different locations including geopolitical boundaries. There is extensive training provided by the company. Bladow zeroed in on specific locations right in Lake Geneva to show the depth of property reports giving data for the past 12 months: where a visitor has been before and went after that location, zip code of where visitor is from, tracks overnight visits, ethnicity, income, number living in household, etc. The data reports can be created back to 2017. Bladow also shared that there are six other entities who share access to Pacer.ai through the Bureau. Chair Waspi reviewed the statute criteria for funding uses: marketing projects, targeted marketing, and assessing the effectiveness of grant previously awarded. These uses are very specific and are in line with Pacer.ai data that is generated.

Motion by Howell, second by Stoodley, to award the BID \$5,000 as a one-year commitment to partner with Walworth County Visitors Bureau for access to Pacer.ai.

Further discussion centered around the grant being contingent on an agreement for BID to report monthly with shared data on marketing projects and grants awarded.

Motion by Fesenmaier, second by Stoodley, to continue to the July 8, 2024, in order to view a written agreement with BID. Carried 3 to 1 with Howell voting No.

Motion by Howell, second by Waspi, to adjourn at 2:46 p.m. Carried.

Respectfully submitted,
Alderman Fesenmaier
Secretary

Next meeting: Monday, June 8 at 4:00 PM



CITY OF LAKE GENEVA

626 Geneva Street, Lake Geneva, WI 53147- (262) 248-3673-www.cityoflakegeneva.gov

Lake Geneva Cemetery Board Agenda

Wednesday June 19 2024 4:30pm

Lake Geneva City Hall – Upstairs Rm 2C

626 Geneva Street, Lake Geneva WI 53147

President Cathy Stoodley, Vice President Terry Krohn, Secretary Ruth Monico, Patrick Quinn, Alderwoman Linda Frame Council Liaison, Samantha Ingo Park Superintendent and Staff Liaison

Agenda

1. Meeting called to order
2. Roll Call
3. Comments from the Public as allowed by Wis. Stats.19.84(2),limited to items on this agenda. Comments will be limited to 5 minutes.
4. Approve Cemetery Board minutes from May 15,2024
5. Discussion/recommendation regarding permanently changing meeting time from 4:30 pm to 4:00 pm on regularly scheduled days.
6. Discussion/ recommendation regarding monthly Comptroller Financial Report
7. Update/discussion regarding Neal Aspinall logo for rules/regulations and/or cemetery
8. Discussion/recommendation on Park Superintendents Monthly Report
9. Discussion/recommendation regarding DPW request on moving the purchase of new columbarium from 2027 to 2024.
10. Discussion/recommendation on adding Pioneer Cemetery to Pontem; view link on website
11. Discussion/recommendation regarding which Board members are able to attend the September 2024 annual conference of the WI Alliance of Cemeteries
12. Discussion/recommendation regarding updated cemetery pricing
13. **Future Agenda Items:**
 - Ideas for future planning of newly acquired land at Oak Hill Cemetery
 - Review with vendors architectural design of proposed Columbarium
 - Annual and as needed review and update future costs of grave plots and fees
 - Annual review of cemetery rules and regulations
 - Monitor annual membership to WAC(December). Submit dues in February of each year. Add quarterly newsletter to agenda/packet upon receipt
 - Review budget recommendations for next year (July)
 - Possibility of increasing Board members from 5 to 7. (passed Feb 15,2023 meeting)
14. Adjournment

This is a meeting of the City of Lake Geneva Cemetery Board. No City Council action will be taken; however, a quorum of the Council may be present.

**GENEVA LAKE ENVIRONMENTAL AGENCY (GLEA)
WILLIAMS BAY, WISCONSIN**

Monthly business meeting of the Geneva Lake Environmental Agency,
Thursday, June 20, 2024

**The monthly business meeting of the GLEA will be held at the
Agency's Office and Virtually**

105 N Elkhorn Rd., Williams Bay, WI 53191.

June 20, 2024, at 5:00 pm.

Virtual Meeting Link

Join Zoom Meeting

<https://us06web.zoom.us/j/89100496954?pwd=MkdYamtZaXNyVGg3SVJBTXZtUStVQT09>

Call Meeting of GLEA Board of Directors to Order – Chairperson or Vice Chairperson

Roll Call.

General Business:

The public is allowed to make comments under Wis. Stats. §19.84(2). Comments will be limited to 5 minutes.

1. Approve the minutes:

- a. Regular GLEA Board of Directors Meeting on May 16, 2024

2. Monthly Review Items:

- a. Action on May 2024 Income Statement
- b. Action on May 2024 Balance Sheet
- c. Bookkeeper's May 2024 Disbursement Report
- d. Bookkeeper's May 2024 Donation Report
- e. Treasure's Report May 2024
- f. Action on Staff Report:
 - 1. Intern Report May – June 2024
 - 2. Director Report May – June 2024

Possible action on the following business

1. Human Resources/Board

- a) Citizen Representatives

2. Water Quality/AIS

- a) Mobile CD3 Unit
- b) City of Lake Geneva Lagoon Update
- c) USGS Stream Gauge
- d) Chapter 30 Ordinance Update
- e) City of Lake Geneva Riveria Dumpster Issue

3. Grants/ Projects/Equipment

- a) Macroinvertebrate Survey, Aquatic Plant PI, Nearshore Fisheries Survey
- b) Ideal Wake Enhancement
- c) Clean Boats Clean Waters

4. Marketing/Fundraising/Events/Conferences

- a) Newsletter
- b) Exotic Pet Surrender Event 2025
- c) Informational Meeting with DNR
- d) Lake Management Plan Focus Groups
- e) Walworth County Lakes Association

5. Municipalities Updates and Reports

- a) City of Lake Geneva
- b) Town of Linn
- c) Village of Fontana

d) Village of Williams Bay

e) Town of Walworth

6. New/ Other business items

7. Next Meeting Date

a) August

Adjournment

Posted: June 14, 2024, at GLEA office and website <https://www.gleawi.org/>

Jacob Schmidt, Director, director@gleawi.org

Aimee Townsend, Admin. Asst., glea.office1@gmail.com



Lake Geneva Business Improvement District
Board of Directors Meeting
Wednesday, June 5, 2024 | 9:00 AM
Harbor Shores of Lake Geneva

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes from last meeting
4. Comments from the public as allowed by Wis. Stats. § 19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 3 minutes.
5. City News and Mayor Krause Update
6. Appearance of VISIT Lake Geneva
7. Treasurer Report
 - a. Balance Sheet
 - b. Budget vs Actuals
 - c. Pay Bills
8. Executive Director's Report
 - a. Post Event Analysis Murals in Motion
 - b. Music on Street Proposal Update
 - d. Main Street Accreditation Review Reminder – June 7; 11am
 - e. Beautification Update: Lights, Flowers, and new banner design review
 - f. Update on potential new events: Introduction to half marathon partnership for 2025
9. Comments from the Board of Directors
 - a. Director Spyro Condos on Hwy 50 re-pavement project
10. New Business:
 - a. Request to review new benches in downtown from Roger Wolff and Terrance Paisano.
11. Adjourn

This is a meeting of the Lake Geneva Downtown Business District Board of Directors. No City Council action will be taken; however, a quorum of the Council may be present.

Geneva Lake Law Enforcement Agency

Board of Directors Meeting
Wednesday, July 10, 2024 – 9:00 AM

GLLEA Office
478 Lake Street
Fontana, WI 53125

The public can provide comments on agenda items by emailing your comments to the GLLEA Secretary/Treasurer Stephanie Smith at treasurer@genevalakepolice.com. All written comments must be submitted by 8:00 A.M. on the date of the meeting. All comments will be read aloud during agenda item #3 when public comments are allowed.

Agenda

1. Call to order.
2. Roll call.
3. Comments from public. *(Limited to 2 minutes)*
4. Approve minutes of previous meeting held June 12, 2024
5. Approval of bills and acceptance of Treasurer's report
6. Commander's Report
7. Motion to adjourn.

Agenda approved by: Commander Cole

Date Approved: 7/5/2024