

CITY OF LAKE GENEVA PERSONNEL COMMITTEE MINUTES
TUESDAY, JULY 23, 2024 - 4:30 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Members: Chairperson Cindy Yager, Sherri Ames, Mary Jo Fesenmaier, Linda Frame, and Peg Esposito

Meeting called to order by Chairperson Yager
Chairperson Yager called the meeting to order at 4:30 pm.

Roll Call

Present: Yager, Ames, Esposito, Fesenmaier, Frame

Comments from the public limited to 5 minutes, limited to items on this agenda
None.

Discussion/Recommendation regarding the City of Lake Geneva Organizational Chart
Alderperson Yager explained the proposed changes to the Organizational Chart, highlighting changes to the Parks & Recreation Department including the addition of a new Parks & Recreation Director, placing the Cemetery Sexton under the direction of the Parks & Recreation Director, and the alignment of the Front Counter Clerks and City Forester.

Discussion followed on the alignment of various positions, the Parks & Recreation Department, and a Parks Superintendent vs a Parks Director.

Motion by Frame to for the Parking Manger to remain under the Supervision of the City Administrator, second by Fesenmaier.
Motion carried 5-0 on a voice vote.

Motion by Fesenmaier to add a Parks Director under the supervision of the City Administrator, second by Ames.
Discussion followed on qualifications and a job description.
Motion carried 5-0 on a voice vote.

Motion by Fesenmaier to move the Cemetery Operation and the Sexton to be under the supervision of the Parks Director, second by Ames.
Motion carried 5-0 on a voice vote.

Motion by Fesenmaier to move the Arborist Lead to be under the supervision of the Parks Director, second by Frame.
Motion carried 5-0 on a voice vote.

Motion by Fesenmaier to continue the chart organizational chart to the next meeting and to carry over the previous motions, second by Ames.
Motion carried 5-0 on a voice vote.

Motion to go into Closed Session pursuant to Wis. State. 19.85(1)(c) for the purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding: Potential candidates for an Interim City Administrator
Motion by Fesenmaier to go into closed session to include the City Attorney Draper, Alderman Hoiland, Mayor Krause, and Deputy Clerk Jahns, second by Ames.
Motion carried 5-0 on a roll call vote.

The Committee went into closed session at 5:00pm.

Motion to return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session

Motion by Ames to return to open session, second by Frame.

Motion carried 5-0 on a roll call vote.

The Committee returned to open session at 6:28 pm.

Motion by Ames to offer the position of interim City Administrator to Dave De Angelis, second by Esposito.

Motion carried 5-0 on a voice vote.

Adjournment

Motion by Ames to adjourn, second by Frame.

No discussion. Motion carried 5-0 on a voice vote.

The Committee adjourned at 6:30 pm.

These minutes are unofficial until approved by the Committee.

Vanessa Jahns
Deputy City Clerk