

CEMETERY BOARD MINUTES

Wednesday, June 19, 2024, 4:30 pm
Conference Room A, Lake Geneva City Hall

Meeting was called to order by President Cathy Stoodley at 4:33 pm.

Roll call:

Present: Terry Krohn, Ruth Monico, Patrick Quinn, President Cathy Stoodley, Alderwoman Linda Frame, and Samantha Ingo, Park Superintendent Liaison

Comments from the public. None

Motion made by Linda Frame and seconded by Ruth Monico to approve Cemetery Board meeting minutes from May 15, 2024. Motion passed 5-0.

Discussion/recommendation regarding permanently changing meeting time from 4:30 to 4:00 pm on regularly scheduled days (3rd Wednesday of the month). Motion made by Patrick Quinn and seconded by Alderwoman Frame to change meeting time to 4:00 pm. Motion passed 5-0.

Discussion regarding monthly Comptroller Financial reports. Samantha will look into the financial statements and report back at the next meeting.

Update/discussion regarding Neal Aspinall logo for rules/regulations and/or cemetery. There is a logo for the Dept of Public Works and Cemetery trucks designed by Neil Aspinall. Discussion on the possibility of using the same logo for the rule/regulations of the cemeteries. Alderwoman Frame made a motion to pursue the possibility of using the same logo for the rules/regulations of the cemeteries. President Stoodley seconded the motion, Passed 5-0.

Discussion on Park Superintendent's monthly reports. Samantha Ingo will provide information on burials at the next meeting.

Discussion/follow up regarding DPW request on moving the purchase of new Columbarium from 2027 to the year 2024. Per Samantha Ingo, Park Superintendent, this item will remain in the 2027 budget.

Discussion/recommendation on adding Pioneer Cemetery to the Pontom system. Recommendation to submit as line item in budget for next year. Further discussion regarding additional ideas using the Pontom system more efficiently and reaching out to other cemeteries for their suggestions.

Continued discussion regarding which board members will be attending the September annual conference of the WI Alliance of Cemeteries.

Discussion/recommendation on updated cemetery pricing. Cathay will contact other cemeteries for their pricing of burials. Discussion will continue at a future meeting.

Future agenda items:

Annual and as needed review and update future costs of grave plots and fees.

Ideas for future planning of newly required land at OakHill Cemetery.

Review with the vendor's architectural design of the proposed Columbarium.

Annual review of cemetery rules and regulations.

Monitor annual membership to WAC (December). Submit dues in February of each year. Add Quarterly Newsletter to agenda/packet upon receipt.

Review budget recommendations for next year (July).

Possibility of increasing Board members from 5 to 7 for Board diversity (passed February 15, 2023 meeting.)

Next meeting: Wednesday, July 17, 2024, 4:30 pm

Motion made to adjourn at 5:15 pm by Patrick Quinn and Linda Frame seconded the motion. Passed 5-0.

Respectfully submitted,
Ruth Monico
Secretary