



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.gov

POLICE AND FIRE COMMISSION MEETING
THURSDAY SEPTEMBER 5, 2024 – 6:00 P.M.
CITY HALL, COUNCIL CHAMBERS

Commission Members Commissioners: Spyro Condos, Jay Fairbanks, Len Jegerski, Tom Clausen and Emily Soley-Johnson
Police and Fire Liaison Shari Straube, Town of Geneva Fire Liaison Larry Kulik

AGENDA

1. Call meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
5. Acknowledge Correspondence
6. City Council Report
7. Approval of the Regular meeting minutes of August 8, 2024
8. Approval of the Budget Workshop meeting minutes of August 27, 2024
9. Police Department Business
 - a. Discussion/Action - Approval of bills for the month of August, 2024, operating in the amount of \$456,649.34, Capital purchases in the amount of \$533,309.27, for a total of \$989,958.61
 - b. Discussion/Action – Approval of 2025 Police Department budget
 - c. Discussion/Action – Approval of Full Time Officer Eligibility List
 - d. Discussion/Action – Confirmation of status change of CSO Paige Scheel to Full Time Officer pending successful completion of medical and psychological examination
 - e. Discussion/Action – Transfer of 2015 Ford Expedition to the Fire Department
 - f. Discussion/Action – Public/Private Partnership-Crown Victoria Restoration Project
 - g. Discussion - Chief's Report (briefing only – no action will be taken)
 - h. Discussion - Top Five Monthly Incidents
 - i. Discussion – Monthly activity reports -

2024 Dispatch activity for August 2024:	Telephone calls – 2,870	911 calls – 255	Window assists – 1,298
2023 Dispatch activity for August 2023:	Telephone calls – 3,126	911 calls - 321	Window assists – 876
2024 Patrol activity for August 2024:	Calls for Service – 2,819	Arrests - 222	
2023 Patrol activity for August 2023:	Calls for Service – 2,136	Arrests - 181	

j. Discussion/Action – Items to be forwarded to City Council

10. Fire Department Business

a. Discussion/Action - Approval of bills for the month of August 2024, operating in the amount of \$317,504.31, Equipment Replacement purchases in the amount of \$89,090.94, for a total of \$406,595.25

b. Discussion – EMS Medical Billing/Stark Medical Billing

c. Discussion – Monthly Chief’s Update and Fire Department Report Overview

d. Discussion/Action- Approval of 2025 Fire Department Budget

e. Discussion- Annual Awards Ceremony Thursday October 17, 2024, 6pm. Lake Geneva Police Department Training

f. Discussion/Action- Approval of Policies

- 803 Patient Medical Record Security and Privacy (update)
- 1026 Lactation Breaks

g. Discussion/Action- Acceptance of resignation from probationary candidate Kirk Dodge

h. Discussion/Action – Thank you notes

- Kaster Thank You
- Alana Thank You
- Vinny Thank You
- Emily Thank You

i. Discussion/Action - Items to be forwarded to City Council

11a. Motion to go into closed session per Wisconsin State Statute 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session specifically: Fire Department Personnel Discussions and Strategic Planning

b. Motion to go into closed session under Wisconsin State Statute 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee. Specifically: Fire Chief contract

12. Motion to return to open session pursuant to Wisconsin State Statute 19.85(2) and take action on any items discussed in closed session.

13. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.
cc: Commission Members, Mayor, Council, Administrator, Attorney