

Lake Geneva Utility Commission Minutes
Lake Geneva Utility Commission Meeting
Monday September 16, 2024 4:00pm
Council Chambers, City Hall – 626 Geneva St

THIS MEETING WAS HELD IN PERSON

Call Meeting to Order – Lyon called the meeting to order at 4:02pm

Roll Call – Lyon, Krause, Fesenmaier, Howell, Binn & Marquardt. Absent: De Angelis

Staff in Attendance – Gajewski & Busch

Comments from the public as allowed by Wis. Statutes §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

None

Approve Utility Commission Minutes from August 19, 2024, as prepared and distributed
Howell/Binn motion to approve. Passed 6-0.

Acknowledgement of Correspondence

None

Approval of August 2024 Financials

Binn/Marquardt motion to approve. Passed 6-0.

Approval of August 2024 Bills

Binn/Marquardt motion to approve. Passed 6-0.

Director's Report

Gajewski reviewed the submitted Director's report. Discussion was had regarding a water sample result that exceeded the maximum contaminant level for Dicloramethane in plant B. This was an entry point sample, and the contaminant has not been detected in the past. We are working with our DNR Engineer and have re-sampled plant B as well as also sampling plant A. The results are not in yet but will likely determine future action. Discussion was had on the water main break on Highway 50 that was discovered on Sunday and repaired today.

Binn/Marquardt motion to approve the Director's report. Passed 6-0.

Discussion/Action on the disposal of Utility property via auction

Howell stated that he believed this to be the normal way of disposing of equipment for both the Utility & Public Works.

Howell/Binn motion to approve the disposal of Utility property via auction. Passed 6-0.

Discussion/Action on proposals for the Office Drywall Repairs & Painting Project

Gajewski explained the scope of work and stated that the project was planned for in the 2024 Capital Projects budget. The proposal is less than the amount budgeted.

Howell/Marquardt motion to approve the proposal from CertaPro Painters. Approved 6-0.

Discussion/Action on proposals for the Office Carpeting Replacement Project

Binn/Howell motion to approve the proposal from Bob's Flooring for the Office Carpeting Replacement Project. Passed 6-0.

Discussion/Action regarding a Professional Service Agreement with MSA Professional Services for construction related services for the Big Foot Lift Station Force Main Replacement Project

Discussion was had regarding the work done to date. Gajewski said this next agreement would take us through to the end of the project for engineering and inspection services.

Binn/Marquardt motion to approve the Professional Services Agreement from MSA Professional Services to provide construction related services for the Big Foot Force Main Replacement Project. Passed 6-0.

Discussion/Action on the preliminary draft of the 2025 Utility Capital Projects requests

Gajewski said this is just a preliminary look at the capital projects list. He explained how the project numbering system works. Discussion was had regarding the timing of the Hwy 50 project. We are planning for Utility improvements to start in the fall of 2026 and then still hoping to work alongside the WI DOT starting in the spring of 2027. If they require us to work ahead of them, all the work will have to be performed prior to 2027. Discussion was had on the Center St/Sheridan Springs Rd intersection with Gajewski explaining the scope of the work. Engineering costs would be included in the 2025 budget with work being performed in late 2025 or early 2026.

No action taken.

Lyon/ Binn motion to go into closed session pursuant to Wis. Stat. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session specifically regarding a requested ground lease with VB 500 II LLC on PIN NLY3200008

The commission convened into closed session on a roll call vote at 4:30pm.

Howell/Lyon motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

The commission returned to open session on a roll call vote at 4:53pm.

Howell/Marquardt motion to direct staff to proceed as discussed in closed session. Passed 6-0.

Adjourn

Binn/Marquardt motion to adjourn at 4:54pm. Passed 6-0.

/s/ J Busch

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY
THE LAKE GENEVA UTILITY COMMISSION**