

Lake Geneva Utility Commission Minutes
Lake Geneva Utility Commission Meeting
Monday November 18, 2024 4:00pm
Council Chambers, City Hall – 626 Geneva St

THIS MEETING WAS HELD IN PERSON

Call Meeting to Order – Lyon called the meeting to order at 4:03pm

Roll Call – Lyon, Fesenmaier, Binn & Krause

Staff in Attendance – Gajewski & Busch

Comments from the public as allowed by Wis. Statutes §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

None

Approve Utility Commission Minutes from October 21, 2024, as prepared and distributed
Binn/Fesenmaier motion to approve. Passed 4-0.

Acknowledgement of Correspondence

None

Approval of October 2024 Financials

Binn/Fesenmaier motion to approve. Passed 4-0.

Approval of October 2024 Bills

Binn/Fesenmaier motion to approve. Passed 4-0.

Director's Report

Gajewski reviewed the submitted Directors Report and informed the Commission that all required letters in regard to service line material have been mailed out.

Binn/Fesenmaier motion to approve. Passed 4-0.

Discussion/Action on the letter of engagement provided by Lauterbach & Amen to provide auditing services for the year ending December 31, 2024.

Gajewski said this would be the second year for Lauterbach & Amen to provide auditing services for both the Utility and the City. He stated the expected costs for both the audit and the preparation and filing of the required PSC report.

Binn/Krause motion to authorize the execution of the agreement for Utility auditing services provided by Lauterbach & Amen for the year ending December 31, 2024. Passed 4-0.

Discussion/Action on the proposed 2025 Operating, Maintenance and Capital Budgets for the Wastewater & Water Utility

Gajewski reviewed the changes to the budget since the last meeting and said that the costs for the replacement White River culverts were now included in these numbers with an estimated 20% cost share from the City. We will be using Capital Improvement Funds from the LGIP for projects in 2025. There will be no rate increases for water or sewer but we do expect an increase in revenue from hauled waste as the volume of that has been steadily increasing. Cellular leases also have an annual escalator.

Fesenmaier/Binn motion to approve the 2025 Operating, Maintenance and Capital Budgets for the Wastewater Utility and Water Utility. Passed 4-0.

Adjourn

Lyon/Fesenmaier motion to adjourn at 4:12pm. Passed 4-0.

/s/ J Busch

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY
THE LAKE GENEVA UTILITY COMMISSION**