

Lake Geneva Utility Commission Minutes
Lake Geneva Utility Commission Meeting
Monday December 16, 2024 4:00pm
Council Chambers, City Hall – 626 Geneva St

THIS MEETING WAS HELD IN PERSON

Call Meeting to Order – Krause called the meeting to order at 4:00pm

Roll Call – Krause, Stoodley, Fesenmaier, De Angelis, Binn & Marquardt
Excused: Lyon

Staff in Attendance – Gajewski & Busch

Comments from the public as allowed by Wis. Statutes §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
None

Approve Utility Commission Minutes from November 18, 2024, as prepared and distributed
Fesenmaier/Stoodley motion to approve. Passed 6-0.

Acknowledgement of Correspondence
None

Approval of November 2024 Financials
Binn/Marquardt motion to approve. Passed 6-0.

Approval of November 2024 Bills
Marquardt/Binn motion to approve. Passed 6-0.

Director's Report
Gajewski reviewed the submitted Director's report. All lead & copper letters have now been sent. A water main valve replacement at the corner of Baker/Wells is scheduled for December 17th and all affected customers have been notified. Gajewski gave an update on the Big Foot Force Main project and it's expected completion.

Discussion/Action on a scope of services provided by MSA for utility improvements on CTH H
Gajewski explained that this relates to Walworth County's upcoming improvements on CTH H from Geneva Square to George Street, expected to be performed in 2026. There are some sewer utility upgrades to be done in this area as well as removal of a duplicate water main. Our work would need to be performed in late winter of 2025 or early spring 2026, ahead of the County. There have been meetings already between Walworth County, Public Works and the Utility to go over the scope and timeline of the project.
Fesenmaier/Binn motion to approve the scope of services from MSA and to work with Public Works to coordinate the pedestrian improvements required in this area. Passed 6-0.

Discussion/Action on Change Order #1 for the Big Foot Lift Station Force Main Replacement Project
Gajewski explained that a manhole was omitted from the bid summary although it was included in the original plan set. The contractor did already construct it as it was on the original plan set. Staff recommend approval.
Marquardt/Binn motion to approve. Passed 6-0.

Discussion/Action on Pay Application #1 submitted by PTS Contractors for the Big Foot Lift Station Force Main Replacement Project

Gajewski said the pay application includes the change order and he has been very happy with the work this contractor has performed. Staff recommend approval.

Binn/Marquardt motion to approve. Passed 6-0.

Discussion/Action on requesting City participation in financing the White River Culvert Replacement Project

Gajewski went over the project and explained the work that needs to be done and why. Once the project goes out for bid, we will have actual construction costs but right now we are working with a construction estimate. The Utility have budgeted the expected expense as 50% water, 30% wastewater and 20% city. The Utility have absorbed all the engineering costs to date and the 20% would be just for the construction costs which using the engineers estimate would be \$49k.

Discussion was had what permitting is required. The new culverts would be concrete and the current ones are metal but it is otherwise a like for like replacement which omits the need for DNR permitting. The request for city participation would need to go to FLR and Council for approval.

Discussion was had on whether it should go to the Hillmoor Commission as well. Gajewski said the culverts will not hold up to another wet season so the work needs to be performed before the spring. Ideally we will bid the project asap and perform the work in January/February of 2025.

De Angelis/Marquardt motion to recommend sending the request of city participation in this project to FLR and Council. Passed 6-0.

Adjourn

DeAngelis/Binn motion o adjourn at 4:26pm. Passed 6-0.

/s/ J Busch

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY
THE LAKE GENEVA UTILITY COMMISSION**