



Lake Geneva Utility Commission

MUNICIPAL WATER AND WASTEWATER SERVICES

361 W Main Street
P.O. Box 187
Lake Geneva, WI 53147
262-248-2311
www.lgutilitycommission.com

Dennis Lyon – President
Josh Gajewski – Utility Director
Jeff Ecklund – Water Superintendent
Ken Bauman – Wastewater Superintendent

LAKE GENEVA UTILITY COMMISSION MONDAY JANUARY 20, 2025 4:00 PM COUNCIL CHAMBERS - CITY HALL, 626 GENEVA STREET

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AMENDED AGENDA

1. Call Meeting to Order
2. Roll Call
3. Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve Utility Commission Minutes from December 16, 2024 as prepared and distributed
5. Acknowledgement of Correspondence
6. Approval of December 2024 Financials
7. Approval of December 2024 Bills
8. Directors Report
9. Discussion/Action on a request to accept the water and sanitary sewer improvements for Phase 5 – Symphony Bay
10. Discussion/Action on the potential awarding of the White River Culvert Replacement Project
11. Discussion/Action on a quote to purchase a replacement water pump for the jet-vac truck
12. Discussion/Action on proposed Change Order #2 for the Big Foot Lift Station Force Main Replacement Project submitted by PTS Contractors
13. Discussion/Action on Payment Application #2 for the Big Foot Lift Station Force Main Replacement Project submitted by PTS Contractors
14. Adjourn

Lake Geneva Utility Commission Minutes
Lake Geneva Utility Commission Meeting
Monday December 16, 2024 4:00pm
Council Chambers, City Hall – 626 Geneva St

THIS MEETING WAS HELD IN PERSON

Call Meeting to Order – Krause called the meeting to order at 4:00pm

Roll Call – Krause, Stoodley, Fesenmaier, De Angelis, Binn & Marquardt
Excused: Lyon

Staff in Attendance – Gajewski & Busch

Comments from the public as allowed by Wis. Statutes §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
None

Approve Utility Commission Minutes from November 18, 2024, as prepared and distributed
Fesenmaier/Stoodley motion to approve. Passed 6-0.

Acknowledgement of Correspondence
None

Approval of November 2024 Financials
Binn/Marquardt motion to approve. Passed 6-0.

Approval of November 2024 Bills
Marquardt/Binn motion to approve. Passed 6-0.

Director's Report
Gajewski reviewed the submitted Director's report. All lead & copper letters have now been sent. A water main valve replacement at the corner of Baker/Wells is scheduled for December 17th and all affected customers have been notified. Gajewski gave an update on the Big Foot Force Main project and it's expected completion.

Discussion/Action on a scope of services provided by MSA for utility improvements on CTH H
Gajewski explained that this relates to Walworth County's upcoming improvements on CTH H from Geneva Square to George Street, expected to be performed in 2026. There are some sewer utility upgrades to be done in this area as well as removal of a duplicate water main. Our work would need to be performed in late winter of 2025 or early spring 2026, ahead of the County. There have been meetings already between Walworth County, Public Works and the Utility to go over the scope and timeline of the project.
Fesenmaier/Binn motion to approve the scope of services from MSA and to work with Public Works to coordinate the pedestrian improvements required in this area. Passed 6-0.

Discussion/Action on Change Order #1 for the Big Foot Lift Station Force Main Replacement Project
Gajewski explained that a manhole was omitted from the bid summary although it was included in the original plan set. The contractor did already construct it as it was on the original plan set. Staff recommend approval.
Marquardt/Binn motion to approve. Passed 6-0.

Discussion/Action on Pay Application #1 submitted by PTS Contractors for the Big Foot Lift Station Force Main Replacement Project

Gajewski said the pay application includes the change order and he has been very happy with the work this contractor has performed. Staff recommend approval.

Binn/Marquardt motion to approve. Passed 6-0.

Discussion/Action on requesting City participation in financing the White River Culvert Replacement Project

Gajewski went over the project and explained the work that needs to be done and why. Once the project goes out for bid, we will have actual construction costs but right now we are working with a construction estimate. The Utility have budgeted the expected expense as 50% water, 30% wastewater and 20% city. The Utility have absorbed all the engineering costs to date and the 20% would be just for the construction costs which using the engineers estimate would be \$49k.

Discussion was had what permitting is required. The new culverts would be concrete and the current ones are metal but it is otherwise a like for like replacement which omits the need for DNR permitting. The request for city participation would need to go to FLR and Council for approval.

Discussion was had on whether it should go to the Hillmoor Commission as well. Gajewski said the culverts will not hold up to another wet season so the work needs to be performed before the spring. Ideally we will bid the project asap and perform the work in January/February of 2025.

De Angelis/Marquardt motion to recommend sending the request of city participation in this project to FLR and Council. Passed 6-0.

Adjourn

DeAngelis/Binn motion o adjourn at 4:26pm. Passed 6-0.

/s/ J Busch

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY
THE LAKE GENEVA UTILITY COMMISSION**

LAKE GENEVA UTILITY COMMISSION

BUDGET COMPARISON THRU:

12 / 2024

FUND 61 - WASTEWATER UTILITY

					YTD % of Budget 100%	Prior YTD 2023	Prior YTD 5 Year Avg.
REVENUES	Current Period	YTD	2024 Budget	YTD vs Budget			
INTEREST EARNED	30,720	396,402	229,600	166,802	172.6%	307,121	88,861
CUSTOMER SALES	503,402	2,142,538	2,166,137	-23,599	98.9%	2,147,183	2,059,867
OTHER REVENUE	1,316	18,832	11,760	7,072	160.1%	16,654	12,922
CAPITAL CONTRIBUTIONS	7,460	126,298	59,680	66,618	211.6%	458,417	353,799
TOTAL REVENUES	542,898	2,684,070	2,467,177	216,893	108.8%	2,929,374	2,515,449
EXPENSES							
TOTAL OUTSIDE SERVICES	16,417	287,502	430,343	-142,841	66.8%	315,509	309,103
TOTAL OPERATING EXPENSES	9,007	44,188	53,090	-8,903	83.2%	39,327	34,024
TOTAL INSURANCE	8,423	33,692	35,975	-2,283	93.7%	25,269	25,491
TOTAL SALARY & BENEFITS	82,922	703,861	653,911	49,950	107.6%	736,820	565,476
TOTAL LAB SUPPLIES	6,729	22,578	22,800	-222	99.0%	21,249	19,625
TOTAL MISCELLANEOUS EXPENSE	0	137	1,000	-863	13.7%	197	542
TOTAL MAINTENANCE	18,808	271,978	366,700	-94,722	74.2%	252,461	239,405
TOTAL OPERATION & MAINTENANCE EXPENSES	142,307	1,363,934	1,563,819	-199,885	87.2%	1,390,832	1,193,666
REVENUES OVER O&M EXPENSES	400,592	1,320,136	903,358	416,778		1,538,542	1,321,783
TOTAL CAPITAL OUTLAY	767,896	907,621	1,226,075	-318,454	74.0%	165,376	135,998
REVENUES OVER TOTAL EXPENSES	-367,305	412,515	-322,717	735,232		1,373,166	1,185,786
TOTAL CASH TRANSFERS	30,721	801,626	328,120	473,506	244.3%	1,753,687	1,227,998
NET CHANGE IN CASH BALANCE	-398,026	-389,111	-650,837	261,726		-380,521	-42,213

FUND CASH AND INVESTMENT SUMMARY	<u>Opening Balance</u>	<u>Period Activity</u>	<u>Ending Balance</u>
Wastewater Utility Fund Cash	407,504	-821,781	-414,277
LGIP #10 - Capital Project Fund	3,820,006	14,902	3,834,908
LGIP #11 - Debt Service Fund	0	0	0
LGIP #12 - Impact Fee Fund	1,989,652	7,762	1,997,413
LGIP #13 - Equipment Replacement Fund	1,772,890	6,916	1,779,806
LGIP #14 - Wastewater Operating Reserves Fund	292,533	1,141	293,674
TOTAL WASTEWATER CASH AND INVESTMENT	8,282,585	-791,060	7,491,525

LAKE GENEVA UTILITY COMMISSION

BUDGET COMPARISON THRU:

12 / 2024

FUND 62 - WATER UTILITY

					YTD % of Budget 100%	Prior YTD 2023	Prior YTD 5 Year Avg.
REVENUES	Current Period	YTD	2024 Budget	YTD vs Budget			
INTEREST EARNED	19,264	245,596	134,300	111,296	182.9%	177,978	51,075
CUSTOMER SALES	476,974	1,872,625	1,882,606	-9,981	99.5%	1,877,998	1,805,761
OTHER REVENUE	4,374	311,472	316,710	-5,238	98.3%	299,909	282,547
CAPITAL CONTRIBUTIONS	6,760	105,055	42,200	62,855	248.9%	404,536	286,314
TOTAL REVENUES	507,372	2,534,748	2,375,816	158,932	106.7%	2,760,421	2,425,698
EXPENSES							
TOTAL SOURCE OF SUPPLY - OPERATION	6,487	66,248	76,000	-9,752	87.2%	72,070	62,214
TOTAL SOURCE OF SUPPLY - MAINTENANCE	299	44,394	16,300	28,094	272.4%	14,133	25,395
TOTAL PUMPING EXPENSE - OPERATION	5,865	71,356	86,700	-15,344	82.3%	79,901	74,824
TOTAL PUMPING EXPENSE - MAINTENANCE	882	30,623	101,950	-71,327	30.0%	9,447	16,533
TOTAL WATER TREATMENT - OPERATION	11,355	95,337	121,550	-26,213	78.4%	100,968	97,729
TOTAL WATER TREATMENT - MAINTENANCE	7,804	51,960	81,150	-29,190	64.0%	78,853	94,641
TOTAL TRANS. & DISTRIBUTION - OPERATION	6,515	60,981	57,350	3,631	106.3%	64,277	41,047
TOTAL TRANS. & DISTRIBUTION - MAINTENANCE	17,897	301,537	215,400	86,137	140.0%	169,660	270,882
TOTAL CUSTOMER ACCOUNTS	8,561	75,750	79,080	-3,330	95.8%	82,365	70,309
TOTAL ADMIN & GENERAL OPERATIONS	59,875	507,473	506,421	1,052	100.2%	587,894	433,425
TOTAL OTHER EXPENSES	25,000	292,500	273,000	19,500	107.1%	237,409	270,050
TOTAL OPERATION & MAINTENANCE EXPENSES	150,540	1,598,159	1,614,901	-16,742	99.0%	1,496,978	1,457,048
REVENUES OVER O&M EXPENSES	356,832	936,589	760,915	175,674		1,263,443	968,650
TOTAL CAPITAL OUTLAY	6,357	152,569	807,975	-655,406	18.9%	574,829	234,879
REVENUES OVER TOTAL EXPENSES	350,475	784,020	-47,060	831,080		688,614	733,770
TOTAL CASH TRANSFERS	19,264	1,071,374	-67,500	1,138,874	-1587.2%	837,664	761,975
NET CHANGE IN CASH BALANCE	331,210	-287,354	20,440	-307,794		-149,050	-28,205

FUND CASH AND INVESTMENT SUMMARY	<u>Opening Balance</u>	<u>Period Activity</u>	<u>Ending Balance</u>
Water Utility Fund Cash	221,443	-128,974	92,469
LGIP #1 - Capital Project Fund	2,473,562	9,649	2,483,211
LGIP #2 - Impact Fee Fund	1,205,258	4,702	1,209,960
LGIP #3 - Equipment Replacement Fund	866,717	3,381	870,098
LGIP #4 - Water Operating Reserves Fund	392,864	1,533	394,396
TOTAL WATER FUND CASH AND INVESTMENT	5,159,843	-109,709	5,050,134

Report Criteria:

Detail report.

Invoices with totals above \$5000.00 included.

Paid and unpaid invoices included.

Invoice.Batch =

"U01212025","U01212025A","U01102025","U01212025B","U01172025","UPP12312024A","U12202024","UPP12312024","U01032025","U12312024B","U12312024A"

Invoice Detail.GL account (2 Characters) = "61","62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
61				
MSA PROFESSIONAL SERVICES INC				
009850	10/24/2024	HWY 50 SURVEY & DESIGN	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	7,315.22
012284	01/09/2025	BLFS CRS 12/1-12/28/24	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	11,151.52
Total MSA PROFESSIONAL SERVICES INC:				18,466.74
S.J. ELECTRO SYSTEMS LLC (SJE)				
CD99553861	12/20/2024	MARIANE TERR LS LEVEL NEW	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	48,532.00
Total S.J. ELECTRO SYSTEMS LLC (SJE):				48,532.00
ALLIANT ENERGY/WPL				
280954000024	12/09/2024	HASKINS ST SEWER PLANT	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	12,079.03
280954000024	01/02/2025	HASKINS ST SEWER PLANT	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	13,207.77
Total ALLIANT ENERGY/WPL:				25,286.80
AQUACHEM OF AMERICA INC				
94436AQ	12/05/2024	POLYMER	61-00-00-63100 POLYMER	5,326.20
Total AQUACHEM OF AMERICA INC:				5,326.20
USA BLUEBOOK				
INV00588541	01/09/2025	LAB SUPPLIES	61-00-00-64000 LABORATORY SUPPLIES	2,037.26
INV00588541	01/09/2025	HAULER TESTING	61-00-00-64000 LABORATORY SUPPLIES	3,112.60
INV00588554	01/09/2025	HAULER TESTING	61-00-00-64000 LABORATORY SUPPLIES	7,821.06
Total USA BLUEBOOK:				12,970.92
UNITED LABORATORIES				
INV423780	12/10/2024	BLD CLEANER	61-00-00-93501 MAINT-HEADWORKS BLDG	420.08
INV423780	12/10/2024	BLD CLEANER	61-00-00-93502 MAINT-DIGESTER & AER/TRANS BLD	420.09
INV423780	12/10/2024	BLD CLEANER	61-00-00-93503 MAINT-PROCESS BLDG	420.09
INV423780	12/10/2024	BLD CLEANER	61-00-00-93507 MAINT-DEWATERING-B/PRESS BLDG	420.09
INV423780	12/10/2024	BELT PRESS CLEANER	61-00-00-93607 MAINT-DEWATERING-B/PRESS EQUIP	2,197.80
Total UNITED LABORATORIES:				3,878.15
SABEL MECHANICAL LLC				
241005	12/10/2024	BIGFOOT PUMP #2 REPAIR	61-00-00-93800 MAINT-LIFT STATIONS	7,405.26
Total SABEL MECHANICAL LLC:				7,405.26
UNITED LABORATORIES				
INV423780	12/10/2024	COLLECTION SYSTEM MAINT	61-00-00-93810 MAINT-MAINS	1,321.95
INV423780	12/10/2024	COLLECTION SYSTEM MAINT	61-00-00-93810 MAINT-MAINS	1,744.38

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total UNITED LABORATORIES:				3,066.33
Total 61:				124,932.40
62				
MSA PROFESSIONAL SERVICES INC				
009850	10/24/2024	HWY 50 SURVEY & DESIGN	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	2,508.92
Total MSA PROFESSIONAL SERVICES INC:				2,508.92
MARTELLE WATER TREATMENT				
28537	01/08/2025	WELLHOUSE CHEMICALS	62-00-00-60200 CHEMICALS	1,359.24
28537	01/08/2025	CHEMICALS-TREATMENT	62-00-00-64100 CHEMICALS	4,399.46
Total MARTELLE WATER TREATMENT:				5,758.70
DOWN TO EARTH CONTRACTORS INC				
8516	01/02/2025	MAIN VALVE REPLACEMENT. L	62-00-00-67300 MAINT OF MAINS & VALVES	5,442.50
Total DOWN TO EARTH CONTRACTORS INC:				5,442.50
CORE & MAIN LP				
W236152	01/03/2025	SENSUS SUPPORT 1/2025-1/20	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	15,036.79
Total CORE & MAIN LP:				15,036.79
Total 62:				28,746.91
Grand Totals:				153,679.31

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
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Report Criteria:
Detail report.
Invoices with totals above \$5000.00 included.
Paid and unpaid invoices included.
Invoice.Batch =
"U01212025","U01212025A","U01102025","U01212025B","U01172025","UPP12312024A","U12202024","UPP12312024","U01032025","U12312024B","U12312024A"
Invoice Detail.GL account (2 Characters) = "61","62"

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice.Batch =

"U01212025A","U01212025","U01102025","U01212025B","U01172025","UPP12312024A","U12202024","UPP12312024","U01032025","U12312024B","U12312024A"

Invoice Detail.GL account (2 Characters) = "61","62","01000013105"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
01				
ELLMAN, MARILYN				
ELLMAN12272	12/27/2024	OVERPAYMENT ON CLOSED A	01-00-00-13105 UTILITY CASH CLEARING	4.81
Total ELLMAN, MARILYN:				4.81
GARCIA, YOLANDA				
GARCIA01132	01/13/2025	OVERPAYMENT	01-00-00-13105 UTILITY CASH CLEARING	243.06
Total GARCIA, YOLANDA:				243.06
Total 01:				247.87
61				
CES				
LKG/101614	12/17/2024	MAT LS-PANEL REPLACEMENT	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	204.13
Total CES:				204.13
CITY ELECTRIC SUPPLY-MA				
LGK /101614	12/17/2024	MARIANE TERR LS PANEL UPG	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	204.13
Total CITY ELECTRIC SUPPLY-MA:				204.13
DUNN LUMBER				
1918670	12/17/2024	MARIANE TERR L.S -PANEL PR	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	21.58
Total DUNN LUMBER:				21.58
HOME DEPOT CREDIT SERVICES				
6622808	12/16/2024	RIGID CONDUIT, THREADED C	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	97.84
Total HOME DEPOT CREDIT SERVICES:				97.84
MSA PROFESSIONAL SERVICES INC				
009850	10/24/2024	HWY 50 SURVEY & DESIGN	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	7,315.22
011619	12/13/2024	HWY 50 DESIGN & PLANNING	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	538.00
012284	01/09/2025	BLFS CRS 12/1-12/28/24	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	11,151.52
Total MSA PROFESSIONAL SERVICES INC:				19,004.74
PATS SERVICES INC				
1037582	12/19/2024	M.F.LS. PANEL UPGRADE-STAR	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	280.00
Total PATS SERVICES INC:				280.00
S.J. ELECTRO SYSTEMS LLC (SJE)				
CD99553861	12/20/2024	MARIANE TERR LS LEVEL NEW	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	48,532.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total S.J. ELECTRO SYSTEMS LLC (SJE):				48,532.00
NORTHERN LAKE SERVICE INC				
2421473	12/12/2024	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	309.38
2421559	12/13/2024	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	309.38
2422000	12/20/2024	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	309.38
2500054	01/02/2025	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	309.38
2500302	01/07/2025	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	178.41
Total NORTHERN LAKE SERVICE INC:				1,415.93
WE ENERGIES				
5286521472	12/11/2024	HASKINS ST WWTF-SEWER PL	61-00-00-52500 UTILITY-GAS-PLANT	369.01
5286624421	12/11/2024	HASKINS ST WEST BLDG-STOR	61-00-00-52500 UTILITY-GAS-PLANT	241.85
5286655649	12/11/2024	HASKINS ST DEWATERING BLD	61-00-00-52500 UTILITY-GAS-PLANT	173.30
5283861661	12/10/2024	EDGEWOOD DR LIFT STN	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	13.70
5287199904	12/12/2024	LAGRANGE DR LIFT STN	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	21.07
5292486783	12/16/2024	BIG FOOT LIFT STATION	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	9.90
Total WE ENERGIES:				828.83
ALLIANT ENERGY/WPL				
143875000024	01/02/2025	191 HASKINS ST DEWATER BLD	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	251.22
280954000024	12/09/2024	HASKINS ST SEWER PLANT	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	12,079.03
280954000024	01/02/2025	HASKINS ST SEWER PLANT	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	13,207.77
507753000024	01/02/2025	361 W MAIN ST SIGN	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	34.56
974671000024	01/02/2025	361 MAIN ST HALLWAY	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	119.37
055361000024	01/02/2025	361 MAIN ST CC LIFT	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	82.09
141180000024	01/02/2025	LAGRANGE DR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	175.01
277971000024	01/02/2025	MARIANE TER LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	44.99
307955000024	01/02/2025	MAXWELL ST LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	46.64
327113000024	01/02/2025	BAYVIEW DR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	56.21
599411000024	01/02/2025	361 STATE ROAD 120 BIG FOOT	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	264.69
962961000025	01/02/2025	EDGEWOOD DR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	244.11
Total ALLIANT ENERGY/WPL:				26,605.69
WI DEPT OF ADMINISTRATION				
505-00000969	12/11/2024	IRONPORT FEE 11/2024	61-00-00-53050 COMPUTER EXPENSE	3.05
Total WI DEPT OF ADMINISTRATION:				3.05
CENTRAL PRINTING AND MEDIA SOLUTIONS				
193681	12/27/2024	ENVELOPES	61-00-00-53100 OFFICE SUPPLIES EXPENSE	160.50
Total CENTRAL PRINTING AND MEDIA SOLUTIONS:				160.50
CHARTER COMMUNICATIONS				
152473801122	12/21/2024	INTERNET SVC JAN 2025	61-00-00-53100 OFFICE SUPPLIES EXPENSE	119.98
Total CHARTER COMMUNICATIONS:				119.98
DELUXE				
9006569896	12/17/2024	BANK DEPOSIT SLIPS	61-00-00-53100 OFFICE SUPPLIES EXPENSE	72.91

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total DELUXE:				72.91
MARTIN GROUP				
1313688	12/20/2024	KONICA 20-DEC 2024	61-00-00-53100 OFFICE SUPPLIES EXPENSE	156.13
Total MARTIN GROUP:				156.13
ODP BUSINESS SOLUTIONS LLC				
406465854001	01/07/2025	LABELS	61-00-00-53100 OFFICE SUPPLIES EXPENSE	45.86
406466035001	01/07/2025	PAPER	61-00-00-53100 OFFICE SUPPLIES EXPENSE	29.59
Total ODP BUSINESS SOLUTIONS LLC:				75.45
AT&T				
262248865612	12/13/2024	PHONE SERVICES	61-00-00-53110 TELEPHONE EXPENSE	115.76
Total AT&T:				115.76
US CELLULAR				
0695866011	12/04/2024	MONTHLY PHONE SERVICE	61-00-00-53110 TELEPHONE EXPENSE	137.40
Total US CELLULAR:				137.40
FURGER, DEREK				
FURGER, DER	12/20/2024	CEV & MEAL REIMBURSEMENT	61-00-00-53310 MEALS, LODGING, ETC	15.12
FURGER, DER	12/20/2024	CEV & MEAL REIMBURSEMENT	61-00-00-53320 CONFERENCES & SCHOOL	116.35
Total FURGER, DEREK:				131.47
KOEHN, MATTHEW				
KOEHN,MATT-	12/20/2024	CEV REIMBURSEMENT	61-00-00-53320 CONFERENCES & SCHOOL	116.35
Total KOEHN, MATTHEW:				116.35
USA BLUEBOOK				
INV00593110	01/14/2025	FIRE HOUSE FITTINGS	61-00-00-53500 OPERATIONS TOOLS & EQUIP	72.70
INV00593394	01/14/2025	FIRE HOSE FITTINGS	61-00-00-53500 OPERATIONS TOOLS & EQUIP	154.10
Total USA BLUEBOOK:				226.80
DUNN LUMBER				
1917377	12/16/2024	LIFTING SHACKLES	61-00-00-53510 OPERATIONS-EQUIPMENT	24.76
Total DUNN LUMBER:				24.76
VERIZON				
302000068019	01/02/2025	ASSET TRACKING-11/24-12/24	61-00-00-53520 OPERATIONS-VEHICLES	91.75
374000063300	12/02/2024	VEHICLE TRACKING	61-00-00-53520 OPERATIONS-VEHICLES	91.75
Total VERIZON:				183.50
AQUACHEM OF AMERICA INC				
94436AQ	12/05/2024	POLYMER	61-00-00-63100 POLYMER	5,326.20
Total AQUACHEM OF AMERICA INC:				5,326.20

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
CULLIGAN OF BURLINGTON				
500X03194608	12/31/2024	LABWATER-RENTAL SERVICE	61-00-00-64000 LABORATORY SUPPLIES	233.27
Total CULLIGAN OF BURLINGTON:				233.27
USA BLUEBOOK				
INV00568671	12/13/2024	LAB METER/HAULER CHL. TES	61-00-00-64000 LABORATORY SUPPLIES	528.13
INV00588541	01/09/2025	LAB SUPPLIES	61-00-00-64000 LABORATORY SUPPLIES	2,037.26
INV00588541	01/09/2025	HAULER TESTING	61-00-00-64000 LABORATORY SUPPLIES	3,112.60
INV00588554	01/09/2025	HAULER TESTING	61-00-00-64000 LABORATORY SUPPLIES	7,821.06
Total USA BLUEBOOK:				13,499.05
UNITED LABORATORIES				
INV423780	12/10/2024	BLD CLEANER	61-00-00-93501 MAINT-HEADWORKS BLDG	420.08
INV423780	12/10/2024	BLD CLEANER	61-00-00-93502 MAINT-DIGESTER & AER/TRANS BLD	420.09
INV423780	12/10/2024	BLD CLEANER	61-00-00-93503 MAINT-PROCESS BLDG	420.09
Total UNITED LABORATORIES:				1,260.26
DUNN LUMBER				
1931157	01/09/2025	DEWTR BLD MAINT-WTR PIPIN	61-00-00-93507 MAINT-DEWATERING-B/PRESS BLDG	9.99
Total DUNN LUMBER:				9.99
UNITED LABORATORIES				
INV423780	12/10/2024	BLD CLEANER	61-00-00-93507 MAINT-DEWATERING-B/PRESS BLDG	420.09
Total UNITED LABORATORIES:				420.09
USA BLUEBOOK				
INV00568671	12/13/2024	LAB METER/HAULER CHL. TES	61-00-00-93600 MAINT-LAB EQUIPMENT	41.37
INV00582337	01/03/2025	B.O.D METER REPAIRS	61-00-00-93600 MAINT-LAB EQUIPMENT	279.50
Total USA BLUEBOOK:				320.87
BUMPER TO BUMPER				
662-495287	01/06/2025	HEADWORKS FAN MAINT	61-00-00-93601 MAINT-HEADWORKS EQUIP	17.89
662-495288	01/06/2025	HEADWORKS FAN MAINT	61-00-00-93601 MAINT-HEADWORKS EQUIP	17.89
Total BUMPER TO BUMPER:				35.78
SABEL MECHANICAL LLC				
241018	12/10/2024	INFL PUMP MAINT	61-00-00-93601 MAINT-HEADWORKS EQUIP	953.22
241032	12/18/2024	INFL PUMP #6 MAINT / C.C.L.S	61-00-00-93601 MAINT-HEADWORKS EQUIP	525.36
Total SABEL MECHANICAL LLC:				1,478.58
CERTIFIED LABORATORIES				
8990720	01/09/2025	MAINT- GREASE	61-00-00-93603 MAINT-PROCESS EQUIP	568.37
Total CERTIFIED LABORATORIES:				568.37
DUNN LUMBER				
1923074	12/26/2024	BELT PRESS MAINT- SENSOR I	61-00-00-93607 MAINT-DEWATERING-B/PRESS EQUIP	6.58

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total DUNN LUMBER:				6.58
UNITED LABORATORIES				
INV423780	12/10/2024	BELT PRESS CLEANER	61-00-00-93607 MAINT-DEWATERING-B/PRESS EQUIP	2,197.80
Total UNITED LABORATORIES:				2,197.80
BUMPER TO BUMPER				
662-494546	12/12/2024	BOBCAT TIRE REPAIR	61-00-00-93700 MAINT-VEHICLES & EQUIP	6.99
662-494564	12/12/2024	BOBCAT SERVICE/MAINT	61-00-00-93700 MAINT-VEHICLES & EQUIP	98.19
662-495521	01/13/2025	TRUCK #51 MAINTENANCE	61-00-00-93700 MAINT-VEHICLES & EQUIP	91.49
Total BUMPER TO BUMPER:				196.67
ITU ABSORBTECH INC				
8465047	01/03/2025	SHOP RAGS	61-00-00-93700 MAINT-VEHICLES & EQUIP	33.58
Total ITU ABSORBTECH INC:				33.58
HOME DEPOT CREDIT SERVICES				
1021231	12/11/2024	REFLEC TAPE, STEEL POST, H	61-00-00-93800 MAINT-LIFT STATIONS	41.63
4021845	12/18/2024	OXIDE STEP BIT SET,STRANDE	61-00-00-93800 MAINT-LIFT STATIONS	68.76
5524629	12/17/2024	LOCKNUT,TERMINAL ADAPTER,	61-00-00-93800 MAINT-LIFT STATIONS	9.68
Total HOME DEPOT CREDIT SERVICES:				120.07
SABEL MECHANICAL LLC				
241005	12/10/2024	BIGFOOT PUMP #2 REPAIR	61-00-00-93800 MAINT-LIFT STATIONS	7,405.26
241032	12/18/2024	INFL PUMP #6 MAINT / C.C.L.S	61-00-00-93800 MAINT-LIFT STATIONS	525.37
Total SABEL MECHANICAL LLC:				7,930.63
UNITED LABORATORIES				
INV423780	12/10/2024	COLLECTION SYSTEM MAINT	61-00-00-93810 MAINT-MAINS	1,321.95
INV423780	12/10/2024	COLLECTION SYSTEM MAINT	61-00-00-93810 MAINT-MAINS	1,744.38
Total UNITED LABORATORIES:				3,066.33
ALLIANT ENERGY/WPL				
252422000025	01/02/2025	E STATE ROAD 50 GATE	61-00-00-93820 MAINT-RECEIVING STATION	19.36
054885000024	01/02/2025	E STATE ROAD 50 SEEPAGE	61-00-00-93830 MAINT-SEEPAGE CELLS/POND	127.09
Total ALLIANT ENERGY/WPL:				146.45
Total 61:				135,569.50
62				
HOME DEPOT CREDIT SERVICES				
9971213	12/13/2024	UNIVERSAL HANDLE	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	1,158.00
Total HOME DEPOT CREDIT SERVICES:				1,158.00
MSA PROFESSIONAL SERVICES INC				
009850	10/24/2024	HWY 50 SURVEY & DESIGN	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	2,508.92
011619	12/13/2024	HWY 50 DESIGN & PLANNING	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	2,692.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total MSA PROFESSIONAL SERVICES INC:				5,200.92
CORE & MAIN LP				
W192411	12/26/2024	1" CURB STOPS,6" VALVE, 6" M	62-00-00-15000 MATERIAL-SUPPLIES	2,239.06
W192414	12/19/2024	6" HYMAX REPAIR COUPLINGS	62-00-00-15000 MATERIAL-SUPPLIES	752.02
Total CORE & MAIN LP:				2,991.08
DIXON ENGINEERING INC				
24-1350	12/30/2024	T-MOBILE HOST INSP #1	62-00-00-23830 DEPOSITS	1,350.00
24-1351	12/30/2024	ATT HOST INSP #2	62-00-00-23830 DEPOSITS	1,450.00
Total DIXON ENGINEERING INC:				2,800.00
MARTELLE WATER TREATMENT				
28537	01/08/2025	WELLHOUSE CHEMICALS	62-00-00-60200 CHEMICALS	1,359.24
Total MARTELLE WATER TREATMENT:				1,359.24
ALLIANT ENERGY/WPL				
145511000024	01/02/2025	361 MAIN ST WELL 2	62-00-00-60300 MISC EXPENSES & UTILITY	1,201.16
327391000024	01/02/2025	WAVERLY ST WELL 4	62-00-00-60300 MISC EXPENSES & UTILITY	413.73
348370000024	01/02/2025	WAVERLY ST WELL 3	62-00-00-60300 MISC EXPENSES & UTILITY	524.03
972745000024	01/02/2025	HASKINS ST WELL 5	62-00-00-60300 MISC EXPENSES & UTILITY	726.34
Total ALLIANT ENERGY/WPL:				2,865.26
DUNN LUMBER				
1913455	12/10/2024	HEATER REPLACEMENT WELL	62-00-00-60300 MISC EXPENSES & UTILITY	22.99
1924149	12/27/2024	LIGHT-WELL #2	62-00-00-60300 MISC EXPENSES & UTILITY	4.99
Total DUNN LUMBER:				27.98
USA BLUEBOOK				
INV00579359	12/30/2024	CHEM PUMP KITS	62-00-00-60300 MISC EXPENSES & UTILITY	139.00
Total USA BLUEBOOK:				139.00
WE ENERGIES				
5285375997	12/11/2024	WAVERLY ST WELLHOUSE #4	62-00-00-60300 MISC EXPENSES & UTILITY	50.21
5286589232	12/11/2024	HASKINS ST WELLHOUSE #5	62-00-00-60300 MISC EXPENSES & UTILITY	74.21
Total WE ENERGIES:				124.42
ALLIANT ENERGY/WPL				
347962000024	01/02/2025	DODGE ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	160.71
576425000024	12/06/2024	MAIN ST ENGINE ROOM	62-00-00-62300 PUMPING POWER PURCHASED	4,039.76
576425000024	01/02/2025	MAIN ST ENGINE ROOM	62-00-00-62300 PUMPING POWER PURCHASED	4,451.67
717061000024	01/02/2025	1401 CENTER ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	310.04
Total ALLIANT ENERGY/WPL:				8,962.18
WE ENERGIES				
5285482301	12/11/2024	WATER DEPT MAIN BLDG	62-00-00-62300 PUMPING POWER PURCHASED	624.84
5285701543	12/11/2024	CENTER ST BOOSTER STN	62-00-00-62300 PUMPING POWER PURCHASED	32.55

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total WE ENERGIES:				657.39
MARTELLE WATER TREATMENT				
28537	01/08/2025	CHEMICALS-TREATMENT	62-00-00-64100 CHEMICALS	4,399.46
Total MARTELLE WATER TREATMENT:				4,399.46
ALLIANT ENERGY/WPL				
974671000024	01/02/2025	361 MAIN ST HALLWAY	62-00-00-64200 LABOR & EXPENSES (LAB)	119.36
Total ALLIANT ENERGY/WPL:				119.36
IDEXX DISTRIBUTION CORP				
3165867279	12/16/2024	LABORATORY-QUANTI-CULT C	62-00-00-64200 LABOR & EXPENSES (LAB)	386.63
Total IDEXX DISTRIBUTION CORP:				386.63
NCL OF WISCONSIN				
513749	12/31/2024	ISE LAB PADDLE STIR PROBE	62-00-00-64200 LABOR & EXPENSES (LAB)	289.23
Total NCL OF WISCONSIN:				289.23
NORTHERN LAKE SERVICE INC				
2421460	12/12/2024	MONTHLY MANGANCE TESTIN	62-00-00-64200 LABOR & EXPENSES (LAB)	43.81
Total NORTHERN LAKE SERVICE INC:				43.81
USA BLUEBOOK				
INV00579359	12/30/2024	LAB REAGENTS, KIM WIPES	62-00-00-64200 LABOR & EXPENSES (LAB)	189.46
Total USA BLUEBOOK:				189.46
WI STATE LABORATORY OF HYGIENE				
796474	12/31/2024	MONTHLY FLUORIDE SPLIT SA	62-00-00-64200 LABOR & EXPENSES (LAB)	29.00
Total WI STATE LABORATORY OF HYGIENE:				29.00
DUNN LUMBER				
1925054	12/30/2024	HEATER- REPLACEMENT	62-00-00-64300 MISC EXPENSE	22.99
Total DUNN LUMBER:				22.99
PECK & WEIS HEATING & COOLING				
I-67558-1	01/02/2025	TREATMENT PLANT, GARAGE H	62-00-00-64300 MISC EXPENSE	140.00
Total PECK & WEIS HEATING & COOLING:				140.00
ALLIANT ENERGY/WPL				
098433000024	01/02/2025	750 WILD RIDGE DR WATER TO	62-00-00-66100 MAINT OPS-STANDPIPES	106.70
520171000024	01/02/2025	1887 DODGE ST TOWER	62-00-00-66100 MAINT OPS-STANDPIPES	93.67
Total ALLIANT ENERGY/WPL:				200.37
CAPITAL ONE				
1659804094	12/19/2024	HOLIDAY LIGHTS	62-00-00-67300 MAINT OF MAINS & VALVES	13.40

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total CAPITAL ONE:				13.40
DOWN TO EARTH CONTRACTORS INC				
8516	01/02/2025	MAIN VALVE REPLACEMENT. L	62-00-00-67300 MAINT OF MAINS & VALVES	5,442.50
Total DOWN TO EARTH CONTRACTORS INC:				5,442.50
SCHMITZ READY MIX INC				
1149673-IN	12/17/2024	BAKER ST. VALVE REPLACEME	62-00-00-67300 MAINT OF MAINS & VALVES	1,740.00
1151053-IN	01/10/2025	SLURRY BACKFILL ELM ST MAI	62-00-00-67300 MAINT OF MAINS & VALVES	1,291.95
Total SCHMITZ READY MIX INC:				3,031.95
DOWN TO EARTH CONTRACTORS INC				
8517	01/02/2025	GRANT ST. CURB BOX REPLAC	62-00-00-67500 MAINT SERVICES & CURB BOX	2,432.00
Total DOWN TO EARTH CONTRACTORS INC:				2,432.00
CORE & MAIN LP				
W259470	01/13/2025	OMNI METER REGISTER REPL	62-00-00-67600 MAINT OF METERS	3,463.75
Total CORE & MAIN LP:				3,463.75
SUMMIT SAFETY LLC				
543959A	12/12/2024	WINTER JACKET NEW EMPLOY	62-00-00-90200 METER READING EXPENSE	102.98
Total SUMMIT SAFETY LLC:				102.98
A+ GRAPHICS & PRINTING				
46481	12/18/2024	MAP PRINTING	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	9.12
Total A+ GRAPHICS & PRINTING:				9.12
AT&T				
262248865612	12/13/2024	PHONE SERVICES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	115.76
Total AT&T:				115.76
CAPITAL ONE				
1659804094	12/19/2024	COFFEE SUPPLIES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	67.00
Total CAPITAL ONE:				67.00
CENTRAL PRINTING AND MEDIA SOLUTIONS				
193681	12/27/2024	ENVELOPES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	160.50
Total CENTRAL PRINTING AND MEDIA SOLUTIONS:				160.50
CHARTER COMMUNICATIONS				
152474701122	12/21/2024	INTERNET SVC JAN 2025	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	119.98
Total CHARTER COMMUNICATIONS:				119.98
DELUXE				
9006569896	12/17/2024	BANK DEPOSIT SLIPS	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	72.91

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total DELUXE:				72.91
MARTIN GROUP				
1313688	12/20/2024	KONICA 20-DEC 2024	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	156.13
Total MARTIN GROUP:				156.13
MCKAIG, BRANDON				
MCKAIG12042	01/03/2025	CEV REIMB-ACCT FIN(VIRTUAL	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	61.35
MCKAIG12182	12/18/2024	CEV REIMB-WRWA WINTER OP	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	116.35
Total MCKAIG, BRANDON:				177.70
ODP BUSINESS SOLUTIONS LLC				
406465854001	01/07/2025	LABELS	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	45.87
406466035001	01/07/2025	PAPER	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	29.59
Total ODP BUSINESS SOLUTIONS LLC:				75.46
US CELLULAR				
0695866011	12/04/2024	MONTHLY PHONE SERVICE	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	255.17
Total US CELLULAR:				255.17
WI DEPT OF ADMINISTRATION				
505-00000969	12/11/2024	IRONPORT FEE 11/2024	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	3.06
Total WI DEPT OF ADMINISTRATION:				3.06
CLEAN WATER ENGINEERING LLC				
1083	01/07/2025	DEC. INSPECTIONS-CROSS CO	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	2,160.00
Total CLEAN WATER ENGINEERING LLC:				2,160.00
CORE & MAIN LP				
W236152	01/03/2025	SENSUS SUPPORT 1/2025-1/20	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	15,036.79
Total CORE & MAIN LP:				15,036.79
DUNN LUMBER				
1927524	01/03/2025	EPOXY	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	8.99
Total DUNN LUMBER:				8.99
HOME DEPOT CREDIT SERVICES				
2012256	12/30/2024	THERMOCOUPLE	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	12.98
6022363	12/26/2024	COPPERTOP,SCOTCH TAPE. L	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	62.32
Total HOME DEPOT CREDIT SERVICES:				75.30
OFFICE PRO INC				
718377-0	01/13/2025	BATH TISSUE SOAP	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	452.50
Total OFFICE PRO INC:				452.50

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
DUNN LUMBER				
1927136	01/03/2025	TIRE REPAIR PLUGS	62-00-00-93300 TRANSPORTATION EXPENSE	9.98
Total DUNN LUMBER:				9.98
VERIZON				
302000068019	01/02/2025	ASSET TRACKING-11/24-12/24	62-00-00-93300 TRANSPORTATION EXPENSE	91.75
374000063300	12/02/2024	VEHICLE TRACKING	62-00-00-93300 TRANSPORTATION EXPENSE	91.75
Total VERIZON:				183.50
Total 62:				65,732.21
Grand Totals:				201,549.58

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice.Batch =

"U01212025A","U01212025","U01102025","U01212025B","U01172025","UPP12312024A","U12202024","UPP12312024","U01032025","U12312024B","U12312024A"

Invoice Detail.GL account (2 Characters) = "61","62","01000013105"



Lake Geneva Utility Commission

MUNICIPAL WATER AND WASTEWATER SERVICES

361 W Main Street
P.O. Box 187
Lake Geneva, WI 53147
262-248-2311
www.lgutilitycommission.com

Dennis Lyon – President
Josh Gajewski – Utility Director
Jeff Ecklund – Water Superintendent
Ken Bauman – Wastewater Superintendent

TO: Lake Geneva Utility Commission
FROM: Josh Gajewski, Utility Director
SUBJECT: January 2025 Director's Report

OPERATIONS UPDATE

WATER OPERATIONS

The Utility responded to a main break on 1/10/25 located on Elm Street. Crews were mobilized and repairs were completed the same day. Final restoration will be completed in the spring, along with any other repairs made this season.

On 12/25 we experienced an issue with the iron filtration system at the Water Treatment Plant, specifically with the iron decant pumping system, which we were made aware of by the WDNR. A citizen noticed areas of red discoloration leading from the property into the river and staff responded and investigated the potential issue. Ultimately, it was found that the pump controls did not call for the pump to stop at its normal "off" level, which resulted in iron-laden water being discharged from the plant. Staff has coordinated through various branches of the DNR and is in the process of remediating the discharge. A notice of non-compliance will be issued against our discharge permit and we will need to file follow up reporting regarding the discharge and remediation efforts.

WASTEWATER OPERATIONS

The Mariane Terrace Lift Station replacement control panel was installed shortly before the end of the year, which wraps up several improvements for the site that began back in the spring of 2024.

Staff experienced a significant breakdown with the jet-vac truck, specifically the water pump used for cleaning purposes, which has rendered it only half useful to the department. Various options were explored to remedy the issue, which has been noticed on the January agenda.

OFFICE & ADMINISTRATION

The 4th quarter collections are underway, and bills will be due on January 20th.

Staff from all departments are working on various year-end reports, inventory, policy updates, and we are in the early stages of beginning the 2024 audit and PSC reporting process.

Several Capital Projects are also in various stages of solicitation, including the Center St. Tower painting, jet-vac truck replacement, sewer main lining, and CCTV work. These will be brought back to the Commission over the coming months for input and approval.

9. Acceptance of Utility Improvements – Symphony Bay Phase 5

The subject utility improvements have been installed within Phase 5 of the development. An itemized list of the improvements is included in the meeting packet for Commission review. Please note the quantities and valuation of sanitary sewer laterals installed within the phase are not being dedicated to the Utility. These improvements have been inspected by Kapur & Associates and their letter of recommendation for acceptance by the Utility has also been provided.

Action is recommended to accept the water and sanitary sewer improvements for Phase 5 – Symphony Bay.

10. White River Culvert Replacement Project

This project was published for acceptance of bidding, and a bid opening was held on January 16th. Nine contracting firms took out copies of the project documents and we had five responsive bidders, with the apparent low bidder being RLP Diversified, Inc.

Staff will be reviewing the submitted bids over the next two business days and will have a formal recommendation for potential awarding of the project available at the January meeting.

A formal staff recommendation will be provided at the January meeting.

11. Replacement Water Pump – Jet-Vac Truck

As reported, the Wastewater staff experienced a partial failure of the water pump (oil side) that used for cleaning sewer lines, on the jet-vac truck. Staff obtained quotes for both a rebuild kit for the water and oil side of the pump and a quote for a complete replacement. The rebuild kit cost was just over \$15,000 and had a 6-week minimum lead time. That cost does not include labor to complete the rebuild, which would be completed on a T&M basis, estimated between \$2,000-\$4,000. The quote for the new pump is \$25,000 and the unit is in stock and could be installed by Wastewater staff. Given the pump assembly has been rebuilt once, that it is 19 years old, and that we have not been able to fully assess all of the potential needs to restore its function, staff believes it is operationally advantageous to purchase a new pump assembly at this time.

Action is recommended to approve the quote from RNow for a replacement water pump for the jet-vac truck.

12. Change Order Request #2 – Big Foot Lift Station Force Main Replacement Project

The contractor requested CO#2 due to the disparity between the bidding quantity of asphalt and the actual quantity of asphalt required. The bid provided for a reasonable number of boring pits and contained a buffer for circumstances such as bore head removal. The contractor chose to bore using less pits and had efficiencies in the pits they did use, which reduced the amount of roadway patching required. In an instance where quantities change significantly (in this case by ~half), contractors can request changes in unit price (Article 13, Section 13.01, Paragraph E in the contract). In this instance, the contractor asked for a lump sum mobilization cost since as they argue, they are a sub and spread their paving mobilization across the bid quantity. MSA has represented this in a change order by removing the original pavement bid quantity at the original unit price, adding the revised pavement quantity at the original unit price, and then adding the lump sum mobilization cost that was requested. In the end, this change order reduces the contract amount by ~\$47,000 due to the reduction in asphalt quantities required.

Action is recommended to approve Change Order Request #2 submitted by PTS Contractors for the Big Foot Lift Station Force Main Replacement Project.

13. Pay Application Request #2 – Big Foot Lift Station Force Main Replacement Project

The submitted pay application has been provided by the Contractor, reviewed by MSA to verify field quantities, includes the revisions made through proposed Change Order #2, and all work completed through January 8, 2025.

Action is recommended to approve the quote from RNow for a replacement water pump for the jet-vac truck.

Memo to City of Lake Geneva

To: Josh Gajewski – Utility Director **Date:** November 14, 2024

From: Naomi Rauch, P.E.
262-758-6032

CC: Dave DeAngelis – City Administrator
Dan Draper – City Attorney

Subject: Symphony Bay Phase 5 – Utility Approval Recommendation

The utility items have been completed in Symphony Bay Phase 5.

The sanitary sewer, water main, and fire hydrants, within the public rights of way, have been installed, tested, and approved pursuant to State of Wisconsin and City of Lake Geneva standards and approved construction documents for the above listed project. Inspection and testing of utility installation has been completed and all as-built drawings have been received & updated in GIS.

The work has been acceptably completed and it is Kapur's recommendation that the public improvements be accepted as public infrastructure.

The general list of roadways that are recommended for acceptance include: Ballad Drive (Sonata Way to Maestro Circle), Cadence Circle (Harmony Dr to Canon Dr), Harmony Drive (Cadence Cir to Sonata Way), Maestro Circle (Sonata Way to Ballad Dr), Rossini Drive (Harmony Dr to Ballad Dr), Sonata Way (Cadence Cir to Harmony Dr), & Tenor Court (Maestro Cir to Termini). Please see the attached map for more clarification.

The City currently retains a letter of credit in the amount of **\$526,832.18** that covers the required maintenance bond of 20% of the improvements per the developer's agreement.

Symphony Bay - Phase 5



Legend

- Street Names
- Private Roads
- County Municipalities
- Tax Parcels (Air Photo)
- General Parcels For Documents
- Alley
- Right-Of-Way
- Hydrology
- ETZ
- City Limits
- Imagery_2022
- Red: Band_1
- Green: Band_2
- Blue: Band_3

Data on this map may or may not be accurate, current, or otherwise reliable. For reference only.

Note

0 223.35 446.7
Feet
© Kapur and Associates, Inc. 11/08/2024

CITY OF LAKE GENEVA - WATERMAIN ACCEPTED IN 2024

Prepared by: Kapur & Associates, Inc.

Symphony Bay Phase 5 (installed in 2022)

Location	8" PVC Main (LF)	8" Water Valve (EA)	12" PVC Main (LF)	12" Water Valve (EA)	Hydrant (EA)	6" Wat. Hyd. Valve (EA)	6" Hydrant Lead (LF)
Ballad Drive - 12"x8" Tee (STA 188+68 - Sonata) to 8"x8" Tee (STA 229+38 - Harmony)	837.70	4.00			2.00	2.00	6.00
Cadence Circle - 12"x8" Tee (STA 221+33 - Harmony) to Stub (STA 170+94)	344.05	3.00			2.00	2.00	6.00
Harmony Drive - Stub (STA 211+89) to 8"x8" Tee (STA 224+88 - Maestro)			1314.96	3.00	3.00	3.00	9.00
Maestro Circle - 8"x8" Tee (STA 229+38 - Ballad) to Temp Hyd (STA 231+35)	186.73	1.00			2.00	2.00	13.27
Maestro Circle - 8"x8" Tee (STA 52+22 - Ballad) to 8"x6" Hyd Tee (STA 242+23)	463.33	2.00			1.00	1.00	5.00
Rossini Drive - 12"x8" Tee (STA 59+79 - Harmony) to 8"x8" Tee (STA 69+59 - Ballad)	974.65	4.00			3.00	3.00	9.00
Sonata Way - 12"x8" Tee (STA 187+40) to 12"x12" Tee (STA 224+84 - Harmony)			1021.45	4.00			
Tenor Court - 8"x8" Tee (STA 20+20 - Maestro) to Hyd (STA 22+74)	244.49	1.00			1.00	1.00	3.00
Quantity Total	3050.95	15.00	2336.41	7.00	14.00	14.00	51.27
Estimated cost per unit	\$ 50.00	\$ 1,900.00	\$ 70.00	\$ 3,250.00	\$ 6,500.00	\$ 1,500.00	\$ 80.00
Cost Total	\$ 152,547.50	\$ 28,500.00	\$ 163,548.70	\$ 22,750.00	\$ 91,000.00	\$ 21,000.00	\$ 4,101.60

TOTAL WATERMAIN COST \$ - ACCEPTED IN 2024**\$ 483,447.80**

CITY OF LAKE GENEVA - WATER SERVICES* ACCEPTED 2024

Prepared by: Kapur & Associates, Inc.

Symphony Bay Phase 5 (installed in 2022)

Location	1" PVC Service (LF)	Curb & Corp Stops (EA)
Ballad Drive - Lot #298	51.6	1.0
Ballad Drive - Lot #299	49.3	1.0
Ballad Drive - Lot #300	48.9	1.0
Ballad Drive - Lot #315	10.1	1.0
Ballad Drive - Lot #316	10.6	1.0
Ballad Drive - Lot #317	11.1	1.0
Ballad Drive - Lot #318	11.5	1.0
Ballad Drive - Lot #319	11.2	1.0
Ballad Drive - Lot #320	11.3	1.0
Ballad Drive - Lot #321	11.2	1.0
Ballad Drive - Lot #322	11.1	1.0
Cadence Circle - Lot #159	48.5	1.0
Cadence Circle - Lot #160	49.4	1.0
Cadence Circle - Lot #161	50.0	1.0
Cadence Circle - Lot #162	50.0	1.0
Cadence Circle - Lot #194	10.0	1.0
Cadence Circle - Lot #195	12.5	1.0
Harmony Drive - Lot #193	6.0	1.0
Harmony Drive - Lot #212	5.9	1.0
Harmony Drive - Lot #213	7.6	1.0
Harmony Drive - Lot #214	8.3	1.0
Harmony Drive - Lot #215	5.8	1.0
Harmony Drive - Lot #216	5.5	1.0
Harmony Drive - Lot #217	5.5	1.0
Harmony Drive - Lot #218	5.5	1.0
Harmony Drive - Lot #219	5.5	1.0
Harmony Drive - Lot #220	5.5	1.0
Harmony Drive - Lot #221	8.6	1.0
Harmony Drive - Lot #222	6.9	1.0
Harmony Drive - Lot #223	8.6	1.0
Harmony Drive - Lot #224	53.8	1.0
Harmony Drive - Lot #228	52.7	1.0
Harmony Drive - Lot #229	51.4	1.0
Harmony Drive - Lot #230	51.0	1.0
Harmony Drive - Lot #231	53.6	1.0
Harmony Drive - Lot #236	54.5	1.0
Harmony Drive - Lot #237	54.5	1.0
Harmony Drive - Lot #238	54.0	1.0
Harmony Drive - Lot #239	54.5	1.0
Harmony Drive - Lot #240	54.5	1.0
Harmony Drive - Lot #241	52.3	1.0
Harmony Drive - Lot #242	52.0	1.0
Harmony Drive - Lot #243	53.4	1.0
Harmony Drive - Lot #244	53.3	1.0
Harmony Drive - Lot #245	54.0	1.0
Maestro Circle - Lot #168	10.4	1.0
Maestro Circle - Lot #169	10.8	1.0
Maestro Circle - Lot #170	11.1	1.0
Maestro Circle - Lot #171	11.6	1.0
Maestro Circle - Lot #172	9.0	1.0
Maestro Circle - Lot #173	8.2	1.0
Maestro Circle - Lot #310	49.4	1.0
Maestro Circle - Lot #311	49.7	1.0
Maestro Circle - Lot #312	50.2	1.0
Maestro Circle - Lot #313	51.4	1.0
Maestro Circle - Lot #314	52.4	1.0
Rossini Drive - Lot #225	9.2	1.0
Rossini Drive - Lot #226	9.2	1.0
Rossini Drive - Lot #227	10.8	1.0
Rossini Drive - Lot #232	49.8	1.0
Rossini Drive - Lot #233	51.4	1.0
Rossini Drive - Lot #234	51.3	1.0
Rossini Drive - Lot #235	49.3	1.0
Rossini Drive - Lot #301	49.9	1.0
Rossini Drive - Lot #302	49.7	1.0
Rossini Drive - Lot #303	49.5	1.0
Rossini Drive - Lot #304	49.2	1.0
Rossini Drive - Lot #305	10.8	1.0
Rossini Drive - Lot #306	10.8	1.0
Rossini Drive - Lot #307	10.6	1.0
Rossini Drive - Lot #308	10.4	1.0
Rossini Drive - Lot #309	10.1	1.0
Tenor Court - Lot #163	49.6	1.0
Tenor Court - Lot #164	52.0	1.0
Tenor Court - Lot #165	79.9	1.0
Tenor Court - Lot #166	80.1	1.0
Tenor Court - Lot #167	66.3	1.0
Quantity Total	2466.6	77.0
Estimated cost per unit	\$ 57.00	\$ 500.00
Cost Total	\$ 140,594.49	\$ 38,500.00

TOTAL WATER SERVICES COST \$ - ACCEPTED 2024 \$ 179,094.49

*NOTE: Water Service lengths are measured to Right of Way

CITY OF LAKE GENEVA - SANITARY SEWER ACCEPTED IN 2024

Prepared by: Kapur & Associates, Inc.

Symphony Bay Phase 5 (installed in 2022)

Location	4" PVC Lateral (LF)	8" PVC Main (LF)	48" SAN MH (EA)	6" SAN FM (LF)
Ballad Drive - SAN MH 6 to SAN MH 7		95.7	1.0	
Ballad Drive - SAN MH 7 to SAN MH 8		220.9	1.0	
Ballad Drive - SAN MH 8 to SAN MH 26		307.1	1.0	
Ballad Drive - Lot #298	50.0			
Ballad Drive - Lot #299	30.0			
Ballad Drive - Lot #300	33.0			
Ballad Drive - Lot #315	27.3			
Ballad Drive - Lot #316	27.6			
Ballad Drive - Lot #317	27.9			
Ballad Drive - Lot #318	28.1			
Ballad Drive - Lot #319	27.0			
Ballad Drive - Lot #320	27.0			
Ballad Drive - Lot #321	27.0			
Ballad Drive - Lot #322	27.0			
Cadence Circle - SAN MH 22 to SAN MH 68		209.9	1.0	
Cadence Circle - SAN MH 68 to SAN MH 67		111.0	1.0	
Cadence Circle - SAN MH 67 to STUB		46.6	1.0	
Cadence Circle - SAN MH 67 to SAN MH 83		49.2	1.0	
Cadence Circle - SAN MH 83 to Lift Station Wet Well		18.0		
Cadence Circle - Lift Station to Harmony Drive				364.1
Cadence Circle - Lot #159	32.0			
Cadence Circle - Lot #160	32.0			
Cadence Circle - Lot #161	31.0			
Cadence Circle - Lot #162	30.0			
Cadence Circle - Lot #194	29.0			
Cadence Circle - Lot #195	29.0			
Harmony Drive - SAN MH 17 to SAN MH 18		144.5	1.0	
Harmony Drive - SAN MH 18 to SAN MH 19		370.3	1.0	
Harmony Drive - SAN MH 19 to SAN MH 20		172.8	1.0	
Harmony Drive - SAN MH 20 to SAN MH 21		169.3	1.0	
Harmony Drive - SAN MH 21 to SAN MH 22		99.0	1.0	
Harmony Drive - SAN MH 22 to SAN MH 23		132.4	1.0	
Harmony Drive - SAN MH 23 to SAN MH 24		175.0	1.0	
Harmony Drive - Cadence Circle to Sonata Way				319.0
Harmony Drive - OUTLOT 4	30 (6" PVC)			
Harmony Drive - Lot #193	28.0			
Harmony Drive - Lot #212	23.0			
Harmony Drive - Lot #213	26.0			
Harmony Drive - Lot #214	27.0			
Harmony Drive - Lot #215	28.0			
Harmony Drive - Lot #216	28.5			
Harmony Drive - Lot #217	29.0			
Harmony Drive - Lot #218	30.0			
Harmony Drive - Lot #219	30.0			
Harmony Drive - Lot #220	30.0			
Harmony Drive - Lot #221	32.0			
Harmony Drive - Lot #222	35.0			
Harmony Drive - Lot #223	30.0			
Harmony Drive - Lot #224	25.0			
Harmony Drive - Lot #228	30.0			
Harmony Drive - Lot #229	30.0			
Harmony Drive - Lot #230	27.0			
Harmony Drive - Lot #231	32.0			
Harmony Drive - Lot #236	30.0			
Harmony Drive - Lot #237	30.0			
Harmony Drive - Lot #238	30.0			
Harmony Drive - Lot #239	30.0			
Harmony Drive - Lot #240	32.0			
Harmony Drive - Lot #241	33.0			
Harmony Drive - Lot #242	34.0			
Harmony Drive - Lot #243	34.5			
Harmony Drive - Lot #244	42.0			
Harmony Drive - Lot #245	38.0			
Maestro Circle - SAN MH 27 to SAN MH 26		278.5	1.0	
Maestro Circle - SAN MH 26 to SAN MH 25		222.5	1.0	
Maestro Circle - SAN MH 25 to SAN MH 24		236.6	1.0	
Maestro Circle - SAN MH 27 to STUB		20.0		
Maestro Circle - SAN MH 6 to STUB		45.0		
Maestro Circle - Lot #168	30.0			
Maestro Circle - Lot #169	30.0			
Maestro Circle - Lot #170	30.0			
Maestro Circle - Lot #171	30.0			
Maestro Circle - Lot #172	29.0			
Maestro Circle - Lot #173	30.0			
Maestro Circle - Lot #310	30.0			
Maestro Circle - Lot #311	30.0			
Maestro Circle - Lot #312	30.0			
Maestro Circle - Lot #313	30.0			
Maestro Circle - Lot #314	30.0			
Rossini Drive - SAN MH 82 to SAN MH 8		349.7	1.0	
Rossini Drive - SAN MH 81 to SAN MH 80		168.7	1.0	
Rossini Drive - SAN MH 80 to SAN MH 79		96.4	1.0	
Rossini Drive - SAN MH 79 to SAN MH 20		134.2	1.0	
Rossini Drive - Lot #225	28.0			
Rossini Drive - Lot #226	25.0			
Rossini Drive - Lot #227	26.0			
Rossini Drive - Lot #232	31.0			
Rossini Drive - Lot #233	36.0			
Rossini Drive - Lot #234	30.0			
Rossini Drive - Lot #235	32.0			
Rossini Drive - Lot #301	30.0			
Rossini Drive - Lot #302	30.0			
Rossini Drive - Lot #303	30.0			
Rossini Drive - Lot #304	30.0			
Rossini Drive - Lot #305	30.0			
Rossini Drive - Lot #306	30.0			
Rossini Drive - Lot #307	30.0			
Rossini Drive - Lot #308	30.0			
Rossini Drive - Lot #309	30.0			
Sonata Way - 45" BEND at Harmony Dr to STUB at Beethoven Drive				600.0
Tenor Court - SAN MH 11 to SAN MH 10		199.7	1.0	
Tenor Court - SAN MH 10 to SAN MH 25		98.6	1.0	
Tenor Court - Lot #163	31.0			
Tenor Court - Lot #164	31.8			
Tenor Court - Lot #165	51.0			
Tenor Court - Lot #166	60.0			
Tenor Court - Lot #167	37.0			
Quantity Total	2386.7	4171.6	23.0	1283.1
Estimated cost per unit	\$ 70.00	\$ 87.00	\$ 3,800.00	\$ 65.00
Cost Total	\$167,069.00	\$362,929.20	\$ 87,400.00	\$ 83,401.50

TOTAL SANITARY SEWER COST \$ - ACCEPTED IN 2024

\$ 700,799.70

ITEM NO.	ITEM OF WORK	EST. QUANTITY	UNIT	GlenFern BID PRICE	The Wanasek Corp. BID PRICE	Bradford Contractors LLC BID PRICE	Musson BID PRICE
1	Mobilization	1	LS		1,500.00	No breakdown	
2	Coffer Dam : Install large rock bags, divert flows and dewater (x2)	1	LS		2,000.00	provided	
3	Install erosion control barriers	1	LS		550.00		
4	Remove existing CMPs and haul offsite	4	EA		40.00		
5	Install 60' rcp Class V culverts (including stone base & backfill)	240	LF		127,200.00		
6	Place & compact 1-1/4" dense graded crushed stone base for Roadway	200	TON		2,800.00		
7	Place Field Stone Headwalls	250	SF		10,000.00		
8	Restore remaining areas with topsoil, seed and fabric	600	SY		2,400.00		
TOTAL:				No Bid	146,490.00	166,590.00	No Bid

ITEM NO.	ITEM OF WORK	EST. QUANTITY	UNIT	Odling BID PRICE	RLP Diversified, Inc. BID PRICE	DK Contractors, Inc. BID PRICE	Ultimate Backroads LLC BID PRICE
1	Mobilization	1	LS		20,000.00	22,904.00	5,000.00
2	Coffer Dam : Install large rock bags, divert flows and dewater (x2)	1	LS		10,000.00	4,421.00	5,000.00
3	Install erosion control barriers	1	LS		10,000.00	931.00	2,000.00
4	Remove existing CMPs and haul offsite	4	EA		8,000.00	3,332.00	10,000.00
5	Install 60' rcp Class V culverts (including stone base & backfill)	240	LF		80,000.00	101,520.00	150,000.00
6	Place & compact 1-1/4" dense graded crushed stone base for Roadway	200	TON		5,000.00	4,200.00	9,000.00
7	Place Field Stone Headwalls	250	SF		9,000.00	3,500.00	10,000.00
8	Restore remaining areas with topsoil, seed and fabric	600	SY		2,500.00	8,400.00	1,500.00
TOTAL:				No Bid	144,500.00	149,208.00	192,500.00

ITEM NO.	ITEM OF WORK	EST. QUANTITY	UNIT	Willkomm Excavating & Grading, Inc. BID PRICE	BID PRICE	BID PRICE	BID PRICE
1	Mobilization	1	LS	9,947.00			
2	Coffer Dam : Install large rock bags, divert flows and dewater (x2)	1	LS	18,392.00			
3	Install erosion control barriers	1	LS	890.00			
4	Remove existing CMPs and haul offsite	4	EA	7,744.00			
5	Install 60' rcp Class V culverts (including stone base & backfill)	240	LF	120,240.00			
6	Place & compact 1-1/4" dense graded crushed stone base for Roadway	200	TON	5,300.00			
7	Place Field Stone Headwalls	250	SF	3,450.00			
8	Restore remaining areas with topsoil, seed and fabric	600	SY	9,600.00			
TOTAL:				175,563.00			



Quote Number: 2025-10923

Quote Date: Jan 6, 2025

Voice: 414-541-5700

Fax: 414-543-9797

CITY OF LAKE GENEVA
626 GENEVA STREET
LAKE GENEVA, WI 53147
U.S.A.

Accepted By:

Sign above to accept quotation and place order

Customer Fax:

Quantity	Item	Description	Unit Price	Amount
1.00	SP 6000-02070	PUMP, WATER, 80GPM-RH (DP80-20) ** IN STOCK AT SP**	25,000.00	25,000.00

Thank you for the opportunity to quote

SUBMITTED BY

Steven D. Krall
President

Subtotal	25,000.00
Sales Tax	
Freight	
TOTAL	25,000.00

CHANGE ORDER NO.2:

Owner: Lake Geneva Utility Commission
 Engineer: MSA Professional Services
 Contractor: PTS Contractors, Inc
 Project: Big Foot Force Main Replacement
 Contract Name: Lake Geneva Utility Commission – Big Foot Force Main Replacement
 Date Issued: 01/08/2025
 Owner's Project No.:
 Engineer's Project No.: 07815012
 Contractor's Project No.:
 Effective Date of Change Order: 01/08/2025

The Contract is modified as follows upon execution of this Change Order:

Description: Due to bore pit reductions and drilling efficiencies, the asphalt patching quantity on this project ended up being ~half of the original bid item quantity, and, because of this, the paving sub is requesting that the City of Lake Geneva consider a lump sum payment to cover the paving mobilization costs. Without a change order, the mobilization cost would be spread over ~half as many tons of mix as originally called for in the bidding documents. MSA believes this is consistent with the contract, Article 13, Section 13.03 Unit Price Work, Paragraph E, Adjustments in Unit Price, where the Contractor or Owner shall be entitled to an adjustment in the unit price with respect to an item of Unit Price Work if the quantity of the item of Unit Price Work performed by the Contractor differs materially and significantly from the estimated quantity of such item indicated in the Agreement.

The change order proposes the following:

REMOVE bid item #17, Asphaltic Pavement, Type 4MT 58-28S for 540 TON @ \$197/TON; - \$106,380.00
ADD bid item #17, Asphaltic Pavement, Type 4MT 58-28S for 272.53 TON @ \$197/TON; \$53,688.41
ADD bid item #17b, Asphaltic Pavement Mobilization Price Adjustment for 1 LS @ \$5990/LS; \$5,990.00
TOTAL - \$46,701.59

Attachments: Change Order Log Summary

Change in Contract Price		Change in Contract Times	
Original Contract Price:		Original Contract Times:	
\$ 1,152,700.00		Substantial Completion:	No change
		Ready for final payment:	No change
[Increase] [Decrease] from previously approved Change Orders No. 1:		[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [Number of previous Change Order]:	
\$ 24,806.25		Substantial Completion:	
		Ready for final payment:	
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ 1,177,506.25		Substantial Completion:	No Change
		Ready for final payment:	No Change
[Increase] [Decrease] this Change Order:		[Increase] [Decrease] this Change Order:	
\$ 46,704.59		Substantial Completion:	No Change
		Ready for final payment:	No Change
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 1,130,804.66		Substantial Completion:	No Change
		Ready for final payment:	No Change

Recommended by Engineer (if required)

By: Terri Meyerhofer Theresa Meyerhofer, PE
 Title: Project Manager
 Date: 01/08/2025

Authorized by Owner

By:
 Title:
 Date:

Accepted by Contractor

Casey Ashman
 Controller/Co-Owner
 1/14/2025

Approved by Funding Agency (if applicable)

Change Order Log

Owner:	Lake Geneva Utility Commission
Engineer:	MSA Professional Services
Contractor:	PTS Contractors, Inc.
Project:	Big Foot Force Main Replacement
Contract:	Lake Geneva Utility Commission - Big Foot Force Main Replacement

A	B	C	D	E	F
Bid Item No.	Description	Contract Information			
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)
Original Contract					
Original Contract Totals					\$ 1,152,700.00
Change Order 1					
41	3 Sanitary Manholes (Gravity) 33.75 VF (CO1)	33.75	VF	735.00	24,806.25
					-
Change Order 1 Total					\$ 24,806.25
Original Contract and Change Order 1					
Project Totals through Change Order 1					\$ 1,177,506.25
Change Order 2					
17	Asphaltic Pavement, Type 4MT 58-28S (CO2)	(540)	TON	197.00	(106,380.00)
17	Asphaltic Pavement, Type 4MT 58-28S (CO2)	272.53	TON	197.00	53,688.41
17b	Asphaltic Pavement Mobilization Price Adjustment (CO2)	1.00	LS	5,990.00	5,990.00
					-
Change Order 2 Total					\$ (46,701.59)
Original Contract and Change Orders 1-2					
Project Totals through Change Order 2					\$ 1,130,804.66

Contractor's Application for Payment

Owner:	<u>Lake Geneva Utility Commission</u>	Owner's Project No.:	<u> </u>
Engineer:	<u>MSA Professional Services, Inc.</u>	Engineer's Project No.:	<u>07815012</u>
Contractor:	<u>PTS Contractors, Inc.</u>	Contractor's Project No.:	<u> </u>
Project:	<u>Big Foot Force Main Replacement</u>		
Contract:	<u>Big Foot Force Main Replacement</u>		

Application No.:	<u>2</u>	Application Date:	<u>1/8/2025</u>
Application Period:	From <u>11/19/2024</u>	to	<u>1/8/2025</u>

1. Original Contract Price	\$	1,152,700.00
2. Net change by Change Orders	\$	(21,895.34)
3. Current Contract Price (Line 1 + Line 2)	\$	1,130,804.66
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	1,051,853.79
5. Retainage		
a. <u>5%</u> X \$ 1,051,853.79 Work Completed	\$	52,592.69
b. <u> </u> X \$ - Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	52,592.69
6. Amount eligible to date (Line 4 - Line 5.c)	\$	999,261.10
7. Less previous payments (Line 6 from prior application)	\$	691,590.86
8. Amount due this application	\$	307,670.24
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	78,950.87

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor:	<u>PTS Contractors, Inc.</u>	
Signature:	<u>Casey Ashma</u>	Date: <u>1/14/2025</u>

Recommended by Engineer		Approved by Owner	
By:	<u>Terri Meyerhofer</u>	By:	<u> </u>
Title:	<u>Project Manager, Theresa Meyerhofer, PE</u>	Title:	<u> </u>
Date:	<u>1/8/2025</u>	Date:	<u> </u>
Digitally signed by Theresa Meyerhofer, PE DN: cn=Theresa Meyerhofer, PE, c=US, o=MSA Professional Services, Inc., ou=Public Works, email=tmeyerhofer@msa-gp.com Reason: I have reviewed this document Location: Milwaukee, WI Date: 2025.01.08 17:00:03 -0600			
Approved by Funding Agency			
By:	<u> </u>	By:	<u> </u>
Title:	<u> </u>	Title:	<u> </u>
Date:	<u> </u>	Date:	<u> </u>

Contractor's Application for Payment

Owner's Project No.:	
Engineer's Project No.:	7815012
Contractor's Project No.:	

A	B	C	D	E	F	G	H	I	J	K	L	M	N
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Bid Item No.	Description	Contract Information				Work Completed				Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + J) (\$)	% of Value of Item (L / F) (%)	Balance to Finish (F - L) (\$)		
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity of Work Completed in Previous Application Periods	Value of Work Completed In Previous Application Periods (\$)	Quantity of Work Completed in This Application Period	Value of Work Completed in This Application Period (E X I) (\$)						
Original Contract															
1	Mobilization, Bonds & Insurance	1	LS	142,502.50	142,502.50	0.50	71,251.25	0.50	71,251.25		142,502.50	100%	-		
2	Traffic Control	1	LS	23,350.00	23,350.00	0.50	11,675.00	0.50	11,675.00		23,350.00	100%	-		
3	Erosion Control	1	LS	8,350.00	8,350.00	0.50	4,175.00	0.50	4,175.00		8,350.00	100%	-		
4	Utility Line Opening (ULO)	47	EA	530.00	24,910.00	55.00	29,150.00	-	-		29,150.00	117%	(4,240.00)		
5	Dewatering	1	LS	1.00	1.00	1.00	1.00	-	-		1.00	100%	-		
6	Clearing & Grubbing	1	LS	6,550.00	6,550.00	1.00	6,550.00	-	-		6,550.00	100%	-		
7	Concrete Curb & Gutter Removal	30	LF	27.00	810.00	-	-	-	-		-	0%	810.00		
8	Concrete Drainage Flume Removal	80	LF	27.00	2,160.00	-	-	-	-		-	0%	2,160.00		
9	Concrete Driveway Removal (Undistributed)	480	SF	4.00	1,920.00	-	-	-	-		-	0%	1,920.00		
10	Asphalt Pavement Removal	1,825	SY	1.50	2,737.50			912.50	1,368.75		1,368.75	50%	1,368.75		
11	Remove Storm Pipe (12-Inch PVC)	60	LF	14.00	840.00	-	-	-	-		-	0%	840.00		
12	Salvage Existing Riprap	14	SY	135.00	1,890.00			-	-		-	0%	1,890.00		
13	Remove & Salvage Fence	1	LS	3,275.00	3,275.00	-	-	1.00	3,275.00		3,275.00	100%	-		
14	Concrete Curb & Gutter, 30-Inch	30	LF	106.00	3,180.00	-	-	-	-		-	0%	3,180.00		
15	Concrete Drainage Flume	75	LF	101.00	7,575.00	-	-	-	-		-	0%	7,575.00		
16	Concrete Driveway Apron, 6-Inch Thick (Undistributed)	480	SF	12.00	5,760.00	-	-	-	-		-	0%	5,760.00		
17	Asphaltic Pavement, Type 4MT 58-285	540	TON	197.00	106,380.00			-	-		-	0%	106,380.00		
17a	Temporary Patch (Asphaltic Cold Patch or Concrete)	1,825	SY	1.00	1,825.00			-	-		-	0%	1,825.00		
18	Dense Graded Base	1,220	TON	24.00	29,280.00	213.62	5,126.88	-	-		5,126.88	18%	24,153.12		
19	Excavation Below Subgrade (EBS)	60	CY	40.00	2,400.00			-	-		-	0%	2,400.00		
20	Breaker Run for EBS	120	TON	20.00	2,400.00			-	-		-	0%	2,400.00		
21	Pavement Marking, Epoxy, 6-Inch Yellow	600	LF	9.00	5,400.00			-	-		-	0%	5,400.00		
22	12-Inch PVC Storm Sewer	60	LF	210.00	12,600.00	-	-	-	-		-	0%	12,600.00		
23	6-Inch DR11 HDPE Force Main	3,176	LF	133.00	422,408.00	3,176.00	422,408.00	-	-		422,408.00	100%	-		
24	6-Inch 45-Degree Ductile Iron Bend	4	EA	690.00	2,760.00			2.00	1,380.00		1,380.00	50%	1,380.00		
25	6-Inch 22.5-Degree Ductile Iron Bend	4	EA	680.00	2,720.00	2.00	1,360.00	2.00	1,360.00		2,720.00	100%	-		
26	6-Inch 11.25-Degree Ductile Iron Bend	4	EA	685.00	2,740.00	4.00	2,740.00	2.00	1,370.00		4,110.00	150%	(1,370.00)		
27	8-Inch PVC Sanitary Sewer	516	LF	192.00	99,072.00	516.00	99,072.00	-	-		99,072.00	100%	-		
28	Connect to Existing Sanitary Sewer (Big Foot Lift Station)	1	LS	40,850.00	40,850.00			1.00	40,850.00		40,850.00	100%	-		
29	Connect to Existng Sanitary Sewer (M7010)	1	LS	5,775.00	5,775.00	1.00	5,775.00	-	-		5,775.00	100%	-		
30	Connect to Existing Force Main (La Grange Dr)	2	EA	11,500.00	23,000.00			2.00	23,000.00		23,000.00	100%	-		
31	Air Release Manhole Structure, Complete (60-Inch)	2	EA	21,500.00	43,000.00	2.00	43,000.00	-	-		43,000.00	100%	-		
32	Air Release Valve Assembly, Complete (6-Inch)	2	EA	22,350.00	44,700.00			2.00	44,700.00		44,700.00	100%	-		
33	Bypass Piping Assembly, Complete (6-Inch)	1	EA	22,350.00	22,350.00			1.00	22,350.00		22,350.00	100%	-		
34	Bypass Manhole Structure, Complete (7-Ft Dia.)	1	EA	20,550.00	20,550.00			1.00	20,550.00		20,550.00	100%	-		
35	Trench Backfill, Force Main	350	TF	1.00	350.00			-	-		-	0%	350.00		
36	Abandon Existing Force Main	1	LS	5,800.00	5,800.00			1.00	5,800.00		5,800.00	100%	-		
37	Insulation, 2-Inch Thick	64	SF	6.00	384.00	150.00	900.00	60.00	360.00		1,260.00	328%	(876.00)		
38	Bypass Pumping	1	LS	9,250.00	9,250.00			1.00	9,250.00		9,250.00	100%	-		
39	Salvage Topsoil, Seed, Fertilize, Mulch	880	SY	11.00	9,680.00			-	-		-	0%	9,680.00		
40	2025 Turf Restoration Touch-up	45	SY	27.00	1,215.00			-	-		-	0%	1,215.00		
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	Lake Geneva Utility Commission	Owner's Project No.:	
Engineer:	MSA Professional Services	Engineer's Project No.:	7815012
Contractor:	PTS Contractors, Inc.	Contractor's Project No.:	
Project:	Big Foot Force Main Replacement		
Contract:	Lake Geneva Utility Commission - Big Foot Force Main Replacement		

Application No.:	2	Application Period:	From	11/19/24	to	01/08/25	Application Date:							01/08/25					
A	B	C	D	E	F	G	H	I	J	K	L	M	N						
Bid Item No.	Description	Contract Information				Work Completed				Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + J) (%)	% of Value of Item (L / F) (%)	Balance to Finish (F - L) (\$)						
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Original Contract Totals					\$	1,152,700.00		\$	703,184.13		\$	262,715.00	\$	-	\$	965,899.13	84%	\$	186,800.87

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	Lake Geneva Utility Commission	Owner's Project No.:	
Engineer:	MSA Professional Services	Engineer's Project No.:	7815012
Contractor:	PTS Contractors, Inc.	Contractor's Project No.:	
Project:	Big Foot Force Main Replacement		
Contract:	Lake Geneva Utility Commission - Big Foot Force Main Replacement		

Application No.:	2	Application Period:	From	11/19/24	to	01/08/25	Application Date:				01/08/25		
A	B	C	D	E	F	G	H	I	J	K	L	M	N
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity of Work Completed in Previous Application Periods	Value of Work Completed In Previous Application Periods (\$)	Quantity of Work Completed in This Application Period	Value of Work Completed in This Application Period (E X I) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + J) (\$)	% of Value of Item (L / F) (%)	Balance to Finish (F - L) (\$)
Change Orders													
41	3 Sanitary Manholes (Gravity) 33.75 VF (CO1)	33.75	VF	735.00	24,806.25	33.75	24,806.25	2.00	1,470.00		26,276.25	106%	(1,470.00)
17	Asphaltic Pavement, Type 4MT 58-28S (CO2)	(540)	TON	197.00	(106,380.00)			-	-		-	0%	(106,380.00)
17	Asphaltic Pavement, Type 4MT 58-28S (CO2)	272.53	TON	197.00	53,688.41			272.53	53,688.41		53,688.41	100%	-
17b	Asphaltic Pavement Mobilization Price Adjustment (CO2)	1.00	LS	5,990.00	5,990.00			1.00	5,990.00		5,990.00	100%	-
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