



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**BOARD OF PARK COMMISSIONERS
TUESDAY, JANUARY 21, 2025 - 6:30 PM
LAKE GENEVA CITY HALL; CONFERENCE ROOM 2A (UPPER LEVEL)**

Members:

President Adam St. Marie, David Quickel, Peggy Schneider, Dana Furlo, Julie Mulligan, Craig Lambrecht
Council Liaisons: Alderperson Cindy Yager and Mayor Todd Krause

AGENDA

1. Call to Order
2. Roll Call
3. Officer Election: Secretary
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
5. Discussion regarding the Avian Committee Minutes
6. Discussion regarding the Tree Board Minutes
7. Approval of the Park Board Minutes from November 19, 2024
8. Discussion/Recommendation regarding approval of bid for Basketball and Tennis Court Resurfacing
9. Discussion/Recommendation regarding Veteran's Park Playground
 - a. Alternative Location Suggestion
 - b. Theme Ratio
 - c. Types of Equipment
 - d. Company Reviews: Kompan and Lee Recreation
 - e. Equipment for Age Group: 2-5 Years
 - f. Accessibility vs Inclusion Ratio
 - g. Surfacing Costs and Requirements
10. Update on Parks Director Position
11. Discussion/Recommendation regarding adding a Special Meeting on February 3, 2025

12. Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's
office in advance so that the appropriate accommodations can be made.*

BOARD OF PARK COMMISSIONERS MINUTES
TUESDAY, NOVEMBER 19, 2024 – 6:33 P.M.
CITY HALL, MEETING ROOM 2A – COUNCIL CHAMBERS

1. Meeting was called to order by President Adam St. Marie at 6:30 p.m.
2. **Roll Call:** Present: President Adam St. Marie, Secretary Ann Esarco, David Quickel, Peggy Schneider, Dana Furlo, Julie Mulligan, Alderperson Cindy Yager

Absent (Excused): Mayor Todd Krause
3. **Comments from the public limited to 5 minutes**
 - a. **Mark Sesselman – plaque and memorial tree in park new skate board – donated October 2023.** During June and August, the plaque disappeared. Mark is asking for permission to replace using his own funds. He will be certain to adhere to all regulations.
4. **Discussion of Avian Committee Minutes:** Update provided by Cindy Yager. Lake Geneva approved as a Bird City – High Flyers for the current year. Tourism committee approved funds for Birding Pack backs. Some Pack Backs will be available at local hotels. Purple Martin houses received new equipment to help keep the houses in good order.
5. **Discussion of Tree Board Minutes:** Update provided by Peggy Schneider. Reporting that vandalism is a concern. Parade of Trees at the museum. Also discussing BID work with Christmas lights downtown.
6. **Discussion of Board of Park Commissioners minutes from October 15 & October 29, 2024:** Motion to approve by Adam St. Marie, second by Dave Quickel. Approved unanimously.
7. **Discussion/Recommendation regarding requesting that the BID develop a plan for approval concerning downtown Christmas lights:** In the past Christmas lights were left on the trees during the off season, but the lighting was harming the trees when left on year around. Changed to affixing to buildings. Affixing to buildings is not deemed to be the best solution. Would like the lights to be on the trees, but with proactive plans to protect and replace the trees as necessary.

New plan for lights on trees, plan was to take off lights every two years to allow for growth of trees. However, not all lights were regularly removed. Seeking support by Park Board to outline all buildings in lights, in place of direct lighting on the trees.

Motion by Adam St. Marie, second Ann Esarco: BID to consult with Park Board with regard to Christmas lighting plan by November 2025 for holiday season 2025.

Discussion on prize award for “the best Christmas X” – tourism committee could perhaps fund a larger award to help gather interest.
8. **Discussion/Recommendation regarding replacement of a vandalized memorial plaque for Mark Sesselman:** Motion by Adam St. Marie, second Peggy Schneider – to accept Mr. Sesselman’s offer to replace the plaque as mentioned in public comments.
9. **Update on Resurfacing of Basketball and Tennis Courts at Maple Park, Dunn Field, and Veterans Park:** RFP from DPW included in packet. Interested in this project being completed in spring 2025. Project moving forward.
10. **Discussion/Review and possible recommendations on topics at Veterans Park**

YMCA received \$300K from Tourism Committee to better the ball fields at Veterans Park.

Vision and Playground Equipment – Veterans Park - Meeting with playground equipment companies for ideas and pricing. Kompan would like ideas and/or themes of what we may be looking for. Stay with Veterans’ idea, Sporting idea. Discussed Paul Molitor and the idea of sports theme. Can we combine sports theme with military theme? Need overall vision for Veterans Park.

What about a second or better kitchen area?

Nautical theme for seminar?

Capital Improvement Projects 2027 – DPW has \$1.3 million budget line for park improvements.

11. Next meeting date & time

- a. Tuesday, December 17, 2024 at 6:30pm**

12. Motion to adjourn at 7:17pm by Schneider and Furlo. Approved.

Prepared by Secretary Esarco 11/19/2024

Emails to: President St. Marie and CityClerk@cityoflakegeneva.gov

MEMORANDUM TO THE CITY OF LAKE GENEVA

To: Board of Park Commissioners
From: Bridget Barry
CC: Lacey Reynolds, Tom Earle, Neil Waswo, Naomi Rauch
Date: December 9th, 2024
Re: Bid Recommendation for Approval for Basketball and Tennis Courts Resurfacing

A total of three bids were received on Thursday, December 5th, 2024, for the **Basketball and Tennis Courts Resurfacing**. The bids were reviewed, and the final bid tab results are as follows:

Item	Bidder #1 Cicchini Asphalt Kenosha, WI	Bidder #2 Poblocki Paving New Berlin, WI	Bidder #3 Munson, Inc. Glendale, WI
Base Bid	\$125,460.00	\$196,427.00	\$217,821.18

Per the Contract, the award of the **Basketball and Tennis Courts Resurfacing** shall go to the lowest responsible bidder.

Based on the review of the bids, the review of the bidder's qualification statement, and previous experience, it is my recommendation to award the **Basketball and Tennis Courts Resurfacing** contract to **Cicchini Asphalt**. A bid bond of 5% of the contract price and qualification statement were submitted and complete with each bid. The project General Bid Tab is attached for your review.

Basketball and Tennis Court Resurfacing - General Bid Tab

City of Lake Geneva, Walworth County, Wisconsin - Bid Opening 12/5/2024 at 11:00 am

				Engineer's Estimate		Cicchini Asphalt		Poblocki Paving Co		Munson, Inc.	
Item No.	Item Description	Unit	Estimated Qty.	Bid Unit Price	Price	Bid Unit Price	Price	Bid Unit Price	Price	Bid Unit Price	Price
Base Bid Section - TENNIS (MAPLE)											
SPV.0090.01	Armor Crack Repair System	LF	600	\$ 20.00	\$12,000.00	\$5.00	\$3,000.00	\$22.00	\$13,200.00	\$40.83	\$24,498.00
SPV.0090.02	Textured White Lines, 2"	LF	960	\$ 5.00	\$4,800.00	\$2.00	\$1,920.00	\$2.50	\$2,400.00	\$3.96	\$3,801.60
SPV.0090.03	Textured Color Lines, 2"	LF	400	\$ 6.00	\$2,400.00	\$2.00	\$800.00	\$2.50	\$1,000.00	\$3.96	\$1,584.00
SPV.0180.02	Acrylic Resurfacer Flex (Two Coats)	SY	1360	\$ 11.00	\$14,960.00	\$6.50	\$8,840.00	\$8.00	\$10,880.00	\$5.83	\$7,928.80
SPV.0180.03	Acrylic Paint Flex - light green/dark green (Two Coats)	SY	1360	\$ 13.00	\$17,680.00	\$6.50	\$8,840.00	\$12.00	\$16,320.00	\$5.23	\$7,112.80
				\$51,840.00		\$23,400.00		\$43,800.00		\$44,925.20	
Base Bid Section - TENNIS (DUNN)											
SPV.0090.01	Armor Crack Repair System	LF	450	\$ 20.00	\$9,000.00	\$5.00	\$2,250.00	\$22.00	\$9,900.00	\$44.18	\$19,881.00
SPV.0090.02	Textured White Lines, 2"	LF	960	\$ 5.00	\$4,800.00	\$2.00	\$1,920.00	\$2.50	\$2,400.00	\$3.96	\$3,801.60
SPV.0090.03	Textured Color Lines, 2"	LF	400	\$ 6.00	\$2,400.00	\$2.00	\$800.00	\$2.50	\$1,000.00	\$3.96	\$1,584.00
SPV.0180.02	Acrylic Resurfacer Flex (Two Coats)	SY	1400	\$ 11.00	\$15,400.00	\$6.50	\$9,100.00	\$8.00	\$11,200.00	\$5.83	\$8,162.00
SPV.0180.03	Acrylic Paint Flex - light green/dark green (Two Coats)	SY	1400	\$ 13.00	\$18,200.00	\$6.50	\$9,100.00	\$12.00	\$16,800.00	\$5.23	\$7,322.00
				\$49,800.00		\$23,170.00		\$41,300.00		\$40,750.60	
Base Bid Section - BASKETBALL (VETERANS)											
204.0110	Removing Asphaltic Surface - FULL DEPTH (Contingency, Bike Path)	SY	125	\$ 40.00	\$5,000.00	\$10.00	\$1,250.00	\$13.00	\$1,625.00	\$5.94	\$742.50
205.0100	Excavation Common (Contingency, Bike Path)	CY	42	\$ 40.00	\$1,680.00	\$50.00	\$2,100.00	\$62.00	\$2,604.00	\$59.50	\$2,499.00
305.0120	Base Aggregate Dense 1 1/4-Inch (Contingency, Bike Path)	TON	84	\$ 100.00	\$8,400.00	\$30.00	\$2,520.00	\$42.00	\$3,528.00	\$59.12	\$4,966.08
325.0100	Pulverize and Relay	SY	1000	\$ 10.00	\$10,000.00	\$15.00	\$15,000.00	\$16.00	\$16,000.00	\$18.83	\$18,830.00
460.5224	HMA Pavement Type 5 LT 58-28 S. Item also includes tack coat (455.0605)	TON	185	\$ 200.00	\$37,000.00	\$162.00	\$29,970.00	\$177.00	\$32,745.00	\$261.18	\$48,318.30
460.5224	HMA Pavement Type 5 LT 58-28 S. Item also includes tack coat (455.0605) (Contingency, Bike Path)	TON	25	\$ 250.00	\$6,250.00	\$162.00	\$4,050.00	\$177.00	\$4,425.00	\$261.18	\$6,529.50
SPV.0090.02	Textured White Lines, 2"	LF	850	\$ 5.00	\$4,250.00	\$2.00	\$1,700.00	\$2.50	\$2,125.00	\$6.25	\$5,312.50
SPV.0090.03	Textured Color Lines, 2"	LF	750	\$ 6.00	\$4,500.00	\$2.00	\$1,500.00	\$2.50	\$1,875.00	\$6.25	\$4,687.50
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140)	SY	1100	\$ 10.00	\$11,000.00	\$8.00	\$8,800.00	\$24.00	\$26,400.00	\$5.00	\$5,500.00
SPV.0180.02	Acrylic Resurfacer Flex (Two Coats)	SY	1000	\$ 11.00	\$11,000.00	\$6.00	\$6,000.00	\$8.00	\$8,000.00	\$17.38	\$17,380.00
SPV.0180.03	Acrylic Paint Flex - light green/dark green (Two Coats)	SY	1000	\$ 13.00	\$13,000.00	\$6.00	\$6,000.00	\$12.00	\$12,000.00	\$17.38	\$17,380.00
				\$112,080.00		\$78,890.00		\$111,327.00		\$132,145.38	
Base Bid Total:											
				\$213,720.00		\$125,460.00		\$196,427.00		\$217,821.18	