



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**REGULAR COMMITTEE OF THE WHOLE
MONDAY, FEBRUARY 3, 2025 - 6:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members:

Council President: Mary Jo Fesenmaier

Council Vice-President: Cindy Yager

Alderspersons: Sherri Ames, Shari Straube, Linda Frame, Peg Esposito, Joel Hoiland, Cathy Stoodley

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<https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream>

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Committee of the Whole Minutes from January 6, 2025
5. Comments from the public as allowed by Wis. Stats. §19.84(2), except for public hearing items. Comments will be limited to 5 minutes. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion and consideration.
6. Presentation: Historic Preservation Commission-Local Landmark Designation; Chris Brooks and Alderperson Peg Esposito
7. **STANDING COMMITTEE REPORTS.** The following Aldermen will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. It is not contemplated that these matters will be discussed or acted on but referrals to the appropriate committees and/or individuals will be made.
 - a. Finance, License, and Regulation Committee-Chair Ames
 - b. Personnel Committee-Chair Yager
 - c. Public Works Committee-Chair Fesenmaier
 - d. Piers, Harbor, and Lakefront Committee-Chair Frame
8. **COMMITTEE, COMMISSION AND BOARD REPORTS.** The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the

City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.

- a. Utility Commission-Fesenmaier and Stoodley
- b. Tree Board-Esposito
- c. Police and Fire Commission-Straube
- d. Plan Commission-Esposito
- e. Board of Park Commissioners-Yager
- f. Library Board-Ames
- g. Historic Preservation Commission-Esposito
- h. Avian Committee-Yager
- i. Tourism Commission-Fesenmaier and Stoodley
- j. Cemetery Board-Frame and Stoodley

- 9. COUNCIL REPRESENTATIVES SERVING ON OTHER BOARDS AND COMMITTEES.** The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.

*No meeting or materials posted on the City website.

- a. *VISIT Lake Geneva-Yager
- b. *Geneva Lake Museum-Hoiland
- c. *Lake Geneva Economic Development Corporation-Hoiland and Yager
- d. Geneva Lake Environmental Agency-Fesenmaier
- e. *Geneva Lakes Family YMCA-Straube
- f. *Geneva Lake Use-Frame
- g. Business Improvement District-Ames
- h. *Geneva Lake Law Enforcement Agency-Mayor Krause

10. Adjournment

A quorum of the Council may be present; however, no official Council action will be taken.

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.

**CITY OF LAKE GENEVA REGULAR COMMITTEE OF THE WHOLE MINUTES
MONDAY, JANUARY 6, 2025 - 6:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members: Council President: Mary Jo Fesenmaier

Council Vice-President: Cindy Yager

Alderpersons: Sherri Ames, Shari Straube, Linda Frame, Peg Esposito, Joel Hoiland, Cathy Stoodley

Call to order

Council President Fesenmaier called the meeting to order at 6:00pm

Pledge of Allegiance

Roll Call

Present: Fesenmaier, Yager, Ames, Straube, Frame, Esposito, Hoiland, and Stoodley

Absent: None

Approval of the Committee of the Whole Minutes from December 2, 2024

Motion by Ames to approve, second by Stoodley.

No discussion. Motion carried 8-0 on a voice vote.

Comments from the public as allowed by Wis. Stats. §19.84(2), except for public hearing items. Comments will be limited to 5 minutes. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion and consideration.

Kate Meyer, 101 Broad St; spoke in opposition to the pier replacement project in the Lagoon, and spoke on other options discussed including an open water pier system on the lake.

Presentation: Introduction to Forbeck Foundation & Update on Half Marathon; Jamie Forbeck Collins, Executive Director and Steve Bingham-Hawk, Event Management Director

Jamie Forbeck Collins and Steve Bingham-Hawk presented on history of the Forbeck Foundation and the pending 5k and 1/2 Marathon planned for June 2025.

STANDING COMMITTEE REPORTS. The following Aldermen will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. It is not contemplated that these matters will be discussed or acted on but referrals to the appropriate committees and/or individuals will be made.

Finance, License, and Regulation Committee-Chair Ames

Aldersperson Ames reported on recent Committee topics of discussion including the Church Placard Parking program, the lagoon seawall project, the Gage Marine contract for pier maintenance, updates to the fee schedule, and pre paid and regular checks.

Personnel Committee-Chair Yager

Aldersperson Yager reported that the City Administrator search is continuing.

Mayor Krause spoke on further on the Administrator search and that a new timeline will be provided.

Public Works Committee-Chair Fesenmaier

Aldersperson Fesenmaier reported the flashing beacons on Main St have been installed; upcoming work includes street, sidewalk, and ramp replacement projects.

Piers, Harbor, and Lakefront Committee-Chair Frame

Alderson Frame reported on recent Committee action including the pier replacement project options, dredging & seawall repair project updates, and the fee schedule.

COMMITTEE, COMMISSION AND BOARD REPORTS. The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.

Utility Commission-Fesenmaier and Stoodley

Alderson Fesenmaier spoke on the lift station and White River culvert replacement projects.

Tree Board-Esposito

Alderson Esposito spoke on spongy moth abatement, the budget, Park Director position, the downtown holiday lights, and tree parade at the Museum.

Discussion followed on mature tree removal in Maple Park and downtown.

Police and Fire Commission-Straube

No report given.

Plan Commission-Esposito

No Plan Commission meeting has taken place since last Council meeting, no report given.

Board of Park Commissioners-Yager

Alderson Yager reported that potential Veterans Park playground designs will be reviewed at the next meeting.

Library Board-Ames

Alderson Ames spoke on upcoming Library events and projects including book lockers, pop up libraries at Piggly Wiggly & YMCA, the 130th anniversary celebration, and various other programs throughout the year.

Historic Preservation Commission-Esposito

Alderson Esposito reported on recent Commission activities including a local Historic Landmark designation program, a grant for a study on local homes, work on the Old Mill pond signage with the Beautification Committee, and restoration project for the Three Graces Statue.

Avian Committee-Yager

Alderson Yager reported that the Committee has secured a speaker for a World Migratory Bird Day event at the Library; World Migratory Bird day is May 17, 2025.

Tourism Commission-Fesenmaier and Stoodley

Alderson Fesenmaier spoke on recent grant recipients, the hotel listings that grant recipients are required to use in their marketing materials, and updates to the grant application and evaluation form.

Cemetery Board-Frame

Alderson Stoodley spoke on pricing updates, grave reclamation, paving projects on the roads, and internet service at the Cemetery building.

COUNCIL REPRESENTATIVES SERVING ON OTHER BOARDS AND COMMITTEES. The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.

***No meeting or materials posted on the City website.**

***VISIT Lake Geneva-Yager**

Alderson Yager spoke about planned Winterfest Activities.

***Geneva Lake Museum-Hoiland**

Aldersperson Hoiland reported that the parade of trees has concluded and that attendance information and winners will be available after the Board's next meeting.

Lake Geneva Economic Development Corporation-Hoiland and Yager

Aldersperson Hoiland reported that the Corporation met in December and closed the last plot in the business park, which will accommodate the Mashtun Brewery expansion and that a spa will be opening in the business park. The Corporation continues to look for more land for future projects, and all officers were reelected at the most recent meeting.

***Geneva Lake Environmental Agency-Fesenmaier**

There was no December meeting; no report given. Aldersperson Fesenmaier will check into the Agency's opinion on piers being reinstalled into the Lagoon.

***Geneva Lakes Family YMCA-Straube**

Aldersperson Straube reported that she has been unable to attend these meetings as they are on the same day and time as the Police and Fire Commission.

***Geneva Lake Use-Frame**

No meeting; no report given.

Business Improvement District-Ames

Aldersperson Ames reported upcoming topics and events include the election of officers, an indoor sidewalk sale planned for this weekend, emergency contact plan in case the director is unavailable. Ames will bring up the Tree Board's concerns about the lights on downtown trees.

***Geneva Lake Law Enforcement Agency-Mayor Krause**

Mayor Krause reported the Agency will not meet until spring.

Adjournment

Motion by Ames to adjourn, second by Hoiland.

No discussion. Motion carried 8-0 on a voice vote

The meeting adjourned at 7:03 pm.

These minutes are unofficial until approved by the Committee.

Vanessa Jahns
Deputy City Clerk

DESIGNATING a HISTORIC LANDMARK in the City of Lake Geneva, Wisconsin

APPLICATION and SUPPLEMENTAL INFORMATION

Any person, group, or association may request historic landmark designation for any site or structure which is located within the corporate limits of Lake Geneva which complies with the criteria for this designation. This packet contains the application and the procedure an applicant will need to follow.

You, the applicant, will need to complete the application using the Practical Guide (available separately) as needed. You may also contact a member of the Lake Geneva Historic Preservation Commission (LGHPC) for help.

The LGHPC will review the application and contact you with a date for the public hearing. The public hearing is held during one of the LGHPC meetings, which are held the second Tuesday of each month at 7:00 pm at Lake Geneva City Hall.

Before the date of the public hearing, the applicant will have the following responsibilities:

No less than fifteen days prior to the hearing,

- **File a Legal Notice**, using the form on the next page, with the Lake Geneva Regional News 15 to 30 days prior to the date of the hearing. Contact the newspaper for publication deadlines.
- **Post a Sign** on the property being considered. Signs are available at City Hall for a cost of \$25 which is refundable on the return of the sign.
- **Send Letters of Notification by Certified Mail** to the property owner(s) and the neighbors within 150 feet of the property lines. The certified letter should include a copy of the legal notice, and provide information about the property and the public hearing using **this format**:

A Public Hearing for the purpose of seeking Historic Landmark Designation for the property located at _____ in Lake Geneva, Wisconsin will be held at Lake Geneva City Hall, 626 Geneva Street on _____ (date) at _____ (time). For full information, including a legal description of the proposed property, contact Lake Geneva Historic Preservation Commission at Ken@mccormacketten.com

You will be responsible for the cost of this mailing and informing the LGHPC of the list of property owners to whom you are sending the certified letter.

At the time of the Public Hearing, the applicant shall provide:

1. All information required with the application via a verbal review.
2. A visual presentation via power point or printed materials.
3. Proposals for preservation and enhancement of the property, if any.

LEGAL NOTICE

BEFORE THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF LAKE GENEVA
IN THE MATTER OF THE APPLICATION OF

Applicant's Name

Assigned File #

LEGAL NOTICE

Notification is hereby given in compliance with the Historic Preservation Commission of the City of Lake Geneva, Wisconsin that a public hearing will be held before the Historic Preservation Commission of the City of Lake Geneva upon the application of

_____ (Applicant's name) relating to the following described real estate:

commonly known as _____ (Address of the property), Lake Geneva, Wisconsin.

This application is filed for the purpose of seeking landmark designation.

A hearing on the said application will be held at 7:00 p.m. on (Date of hearing) , at the Lake Geneva City Hall, 626 Geneva Street, at which time and place any person determining to be heard may be present. Complete information (including legal description) concerning this application may be obtained by contacting the LGHPC at Ken@mccormacketten.com

/s/ _____, Chair

Historic Preservation Commission, City of Lake Geneva, WI.

TO BE PUBLISHED IN THE LAKE GENEVA REGIONAL NEWS ON _____ (Date of Publication)

Final Checklist:

Is the application complete?

Do I have maps, photographs, and supporting documents?

Did I include the \$25 application fee?

Have I gotten the notification sign (\$25, refundable)?

Did I provide a list of adjacent property owners to the LGHPC?

Have I sent my Certified Notification Letters?

Did I send the legal notice to the newspaper?

Public Hearing

At the public hearing, the LGHPC will hear your presentation and make a recommendation to the City Council who will vote to approve or deny the application. If approved, congratulations! A notice will be sent to the property owner, the City Clerk, and recorded with the Country Register of Deeds.

Note that an approved landmark is subject to the issuance of Certificates of Appropriateness for any and all alterations, construction, removal or demolition.

Preparation Guide for LANDMARK Nominations

Use this instruction page for the nomination of a Landmark.

SECTION 1—PROPERTY IDENTIFICATION

Self-explanatory: Common name, Street Address,

Historic Name—Provide the historic name of the landmark or mark as "Unknown." Check WI Historical Society Property Records.

Aldermanic District, Zoning District, Parcel Number(s) can be found at City Hall, Lake Geneva Building & Zoning Dept.

Legal Description—Provide a legal description of the landmark site boundary. Maps can be included as supplemental information.

Location of Legal Description—Provide the source and location of the legal description: Register of Deeds, Elkhorn—grantor/grantee records, digitized warranty deeds; Walworth County Treasurer's Office, Elkhorn—tax records.

Use continuation sheet(s) as necessary.

SECTION 2—APPLICANT/OWNER

Name and Title—Provide name and contact information of person/group responsible for proposing designation.

Organization Represented—Provide name of organization or mark as "Not Applicable".

Name and Title—Provide name, contact information, and consent of owner as shown on the tax assessor's rolls, Treasurer's Office, Elkhorn.

Organization Represented—Provide name of organization or mark as "Not Applicable".

Provide signature and contact information for person responsible for form preparation.

Statement of Completeness and Accuracy—Sign and date the form to signify that you believe the document contains true and accurate information. Unsigned nomination forms will be considered incomplete and will be returned.

SECTION 3—GENERAL HISTORICAL DATA AND SIGNIFICANCE OF PROPERTY

Provide detailed description of the character and features of the landmark. Include details and documentation of the physical setting/location and reasons supporting proposed designation. Use continuation sheet(s) as necessary.

Period of Significance, Area of Significance, Moved or Original Site—check all that apply.

List original/historical character and features —Provide general information about these categories as they relate to the significance of the landmark. Use Section 4 for detailed description of significance.

Present Physical Condition, Present Use and description—check all that apply. Photographs should be provided as supplemental materials to document the existing condition of the landmark.

Geographical Data— see Register of Deeds or tax records. Map of the boundaries of the proposed designated property.

SECTION 4—CONFORMANCE TO DESIGNATION CRITERIA

Provide a detailed description (using continuing sheet(s) as necessary) of the architectural, cultural, or historic character of the landmark/landmark site and how the significance relates to at least one of the following designation criteria as specified in the Lake Geneva Historic Preservation Ordinance (962.Section 34-61).

Criteria:

- ☐ Reflects the cultural, political, economic, or social history of the community, state, or nation
- ☐ Is associated with the productive life of historic personages or important events in national, state, or local history
- ☐ Embodies the distinguishing characteristics of an architectural type or specimen inherently valuable for a study of a period's style, method or construction, or of indigenous materials or craftsmanship
- ☐ Is representative of the notable work of a master builder, designer, or architect who influenced his age
- ☐ Has yielded, or may be likely to yield, information important to prehistory or history

SECTION 5—LIST OF BIBLIOGRAPHICAL REFERENCES

Cite sources referenced during the research of the landmark/landmark site and the preparation of this nomination document.

Representation in Existing Surveys—Provide the source(s) and location(s) of existing surveys containing information on the landmark. Use continuation sheet(s) as necessary.

SECTION 6—ADDITIONAL INFORMATION

Provide any other information related to conveying the significance and description of the proposed landmark.

City of Lake Geneva Historic Preservation Commission
626 Geneva Street, Lake Geneva, WI 53147
(262) 248-3673



FOR USE BY THE LAKE GENEVA HISTORICAL PRESERVATION COMMISSION ONLY.

The Commissioners will use the following checklist when reviewing the application, supporting documents, and information provided at the Public Hearing.

CHECKLIST:

Completed Landmark Application

_____ Section 1— Property Identification

Continuation sheet(s) as necessary

Maps

_____ Section 2— Applicant & Owner Signatures

_____ Section 3—General Historical Data and Significance of Property

Present and Original/Historical Character and exterior Features

Continuation sheet(s) as necessary

Photographs of existing conditions and context

Photocopy of historical photograph(s) showing the exterior of the property, or other documentation of the building's original appearance

_____ Section 4—Conformance to Designation Criteria

Detailed description of significance

Continuation sheet(s) as necessary

_____ Section 5—List of Biographical References

Existing Surveys

_____ Section 6—Additional Information

_____ Public hearing: verbal review of application, visual presentation, future preservation/enhancements, if any

COMMISSION ACTIONS:

Hearing Approved: _____

Hearing Date Set: _____

Landmark Designated (Date) _____

Landmark Number: _____

Certified by: _____

Commission Chair

Date: _____

Nominations by the Historic Preservation Commission for local city-owned landmarks shall be referred to the Lake Geneva Plan Commission for public hearing and recommendation to the City Council of Lake Geneva.

Lake Geneva residents may apply to the Historic Preservation Commission in writing for nomination as a landmark structure or landmark site pursuant to Lake Geneva Historic Commission rules and criteria according to Sec. 34-82, Ord. No. 962 of the Lake Geneva Municipal Code.

LOCAL LANDMARK DESIGNATION APPLICATION

City of Lake Geneva Historic Preservation Commission
626 Geneva Street, Lake Geneva, WI 53147
(262) 248-3673



Complete all sections of this application, making sure to note the requirements on the accompanying checklist (page 4).

SECTION 1—PROPERTY IDENTIFICATION

LOCATION

Common Name: _____ Historic Name: _____

Street Address of Property: _____

City/State/Zip: _____ County: _____

Aldermanic District: _____ Zoning District: _____ Parcel Number: _____

Legal Description: _____

Location of Legal Description (courthouse, registry of deeds, etc.) _____

Address: _____
Street City State Zip

SECTION 2—APPLICANT/OWNER

Person(s) or group proposing designation:

Name/title: _____ **Organization:** _____

Address: _____
Street City State Zip

Telephone: _____ **Email:** _____

Owner(s) of property(s) proposed for designation (as shown on the tax assessor's rolls):

Name/title: _____ **Organization:** _____

Address: _____
Street City State Zip

Telephone: _____ **Email:** _____

Indicate owner(s) consent to proposed designation:

____ YES ____ NO ____ UNKNOWN

FORM PREPARED BY:

Name/title: _____ **Organization:** _____

Telephone: _____ **Email:** _____

Statement of Completeness and Accuracy: I certify that the statements and information contained in this submittal are true, accurate, and complete, to the best of my knowledge.

Signature: _____ **Date:** _____

LOCAL LANDMARK DESIGNATION APPLICATION

SECTION 3—GENERAL HISTORICAL DATA AND SIGNIFICANCE OF PROPERTY

Provide a written description of the character and features of the landmark. Include details about the physical setting/location and reasons supporting proposed designation as stated in the criteria for designation as a historic landmark. Use continuation sheet(s) as necessary.

Original Owner: _____

Original Use: _____

Architect/Builder/Designer: _____

Architectural Style: _____

Date of Construction: _____

Period of Significance:

prehistoric _____; 1400-1499 _____; 1500-1599 _____; 1600-1699 _____; 1700-1799 _____; 1800-1899 _____;

1900- _____

Specific dates _____

Area of Significance: Archeology-prehistoric _____; Archeology-historic _____; Agriculture _____; Architecture _____;

Art _____; Commerce _____; Communications _____; Community planning _____; Conservation _____;

Economics _____; Education _____; Engineering _____; Exploration/settlement _____; Industry _____;

Invention _____; Landscape architecture _____; Law _____; Literature _____; Military _____; Music _____;

Philosophy _____; Politics/government _____; Religion _____; Science _____; Sculpture _____;

Social/humanitarian _____; Theater _____; Transportation _____; Other (specify) _____

Original Site _____; Moved _____ (if so, date moved _____)

Original character and features: list significant exterior architectural features and/or objects that should be protected. Provide photocopy of historical photograph(s) showing the exterior of the property, or other documentation of the building's original appearance.

Historical features: list significant exterior architectural features and/or objects that should be protected.

Present Physical Condition:

Excellent _____; Good _____; Deteriorated _____; Ruins _____

Unaltered _____; Altered _____ (explain alterations)

Present Use:

Agriculture _____; Commercial _____; Educational _____; Entertainment _____; Government _____;

Industrial _____; Military _____; Museum _____; Park _____;

Private residence _____; Religious _____; Scientific _____; Transportation _____; Other (specify): _____.

Present Description: provide photographs of existing conditions and context.

Category: Structure _____; Landscape _____; Landscape Feature _____; Object _____

Ownership: Public _____; Private _____; Both _____

Status: Occupied _____; Unoccupied _____; Work in progress _____

Access: Restricted _____; Unrestricted _____; No access _____

Geographical Data: include a map delineating the boundaries and location of the property(s) proposed for designation:

Acreage of nominated property _____

Boundary description and justification _____

LOCAL LANDMARK DESIGNATION APPLICATION

SECTION 4—CONFORMANCE TO DESIGNATION CRITERIA

The proposed structure, building, object, site, or area must meet the following requirements.

- Located within the city limits of the City of Lake Geneva,
- Over fifty (50) years old, in whole or in part,
- One or more of the following conditions exist:

Criteria as specified in the Lake Geneva Historic Preservation Ordinance 962 Sec. 34-61:

- _____ Reflects the cultural, political, economic, or social history of the community, state, or nation
- _____ Is associated with the productive life of historic personages or important events in national, state, or local history
- _____ Embodies the distinguishing characteristics of an architectural type or specimen inherently valuable for a study of a period's style, method of construction, or of indigenous materials or craftsmanship
- _____ Is representative of the notable work of a master builder, designer, or architect who influenced his age
- _____ Has yielded, or may be likely to yield, information important to prehistory or history

For more information, see *The Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation*.

Please attach documentation.

SECTION 5—LIST OF BIOGRAPHICAL REFERENCES

Representation in Existing Surveys (federal, state, county, local)

Title _____ Date _____

Depository for survey records _____

City, Town, State _____

Other:

SECTION 6—ADDITIONAL INFORMATION

Any applicable background information on the history/status of the affected structure/site.

Items or areas to exclude from the nomination of this property or site.

APPLICATION SUBMISSION:

In order to be considered complete, every application submission shall include at least the prior information unless otherwise waived by the Lake Geneva Historic Preservation Commission (Commission).

All application materials should be submitted electronically to ken@mccormacketten.com

Please note that an individual email cannot exceed 20 MB.

**A PRACTICAL GUIDE TO HISTORIC LANDMARK DESIGNATION
FOR THE CITY OF LAKE GENEVA**

Written By: The Lake Geneva Historic Preservation Commission
Date: December 2024

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Introduction

Beginning the journey toward historic landmark designation for your house? Here is some help with the logistics of putting together the house history, the application, the presentation, etc. That is the main reason we spent the time putting together this guide to help owners of future historical homes easily get down the path toward historic landmark designation in Lake Geneva.

Finding out about your home's history is not a painstaking process, but an enlightening one much like a detective piecing together a mystery. Some people are left with excellent records from previous owners that will make this task easy, but for the sake of this guide, we are assuming all you must start with is the Plat of Survey.

The benefits of historic landmark designation in Lake Geneva are twofold. The first is that the value of the home will increase. The second, but more important, is that your pride in the home will increase. The process of historic landmark designation is a labor of love that will take you on a historical journey, build pride in your house, and educate you in the history of our town. Embrace it and good luck!

Preserving your Historic Home

The most important character-defining feature on any historic building is its public face — the one facing the street. This façade contains the architectural details, porches, windows and doors that especially define the building's style and character. Therefore, historic preservation emphasizes maintaining the essential character of a building on its front face and readily visible side elevations. When you are planning rehabilitation projects, you should use materials and designs that are consistent with the style and character of your house or building. Any future buyer will be drawn to the historic quality of your building, just as you were. Any exterior changes you propose for your property may be subject to review by the Lake Geneva Historic Preservation Commission. Design review will be primarily concerned with preserving your building's essential qualities and the overall appearance of the streetscape. The LGHPC will focus on the "public" space of your property — the

front and readily visible side elevations. Rear elevations are generally considered to be “private” space and are reviewed with greater flexibility. The review board will not require any review of a proposed interior renovation unless it has some visual effect on the exterior of your building. There is also eligibility for tax credits. If you are seeking state or federal historic tax credits for your project, you should contact the Wisconsin Historical Society for more information on that application and review process. Tax credit review allows a great deal of flexibility for interior renovations, but you may be required to preserve certain interior character defining features such as staircases, pressed metal ceilings and original plaster walls.

Some common renovation projects that can recover lost historic character include the following:

- Removing the metal panels (slipcover) from the exterior of your building.
- Installing wood shingles on your roof.
- Revealing the original hardwood or linoleum floors that are covered with carpeting.
- Removing added partition walls and restoring the room to its original size.
- Restoring an enclosed fireplace.
- Removing a dropped ceiling to expose the original ceiling above.

Using Your Plat

Remember back to the closing of your house? Remember the huge stack of papers you received in that monster envelope? Among those papers you should find a document called a Plat of Survey. The plat shows the dimensions of your property, where the house sits in relation to that property, and a verbal description of your property. The verbal description of your property will be the starting point of your quest.

You can obtain three important pieces of information from that paragraph: the name of the original parcel of land (i.e. Original Plat), the block number, and the lot number. This information is crucial to the next step in the journey.

A Trip to the Tax Office

The next step is to head over to the Walworth County Government Center, at 100 W Walworth Street in Elkhorn. You will want to bring with you something to write with, paper, and your three pieces of information from the plat. The goal is to go through the tax records and find out who paid the taxes on your lot and how much they paid.

You want to record the total taxes paid and who paid them. You can continue looking for the taxpayer each year and from this information, you can get a year-by-year listing of who owned the home. Use this information to compile your house history later. This information will be valuable in the next step.

Reading Old Newspapers

Now that you are armed with the year the house was built and the succession of owners’ names, you are ready to spend some evenings in the Lake Geneva Public Library and/or Newspapers.com. Start looking six months prior to the year you think the house was built. You may see some preliminary reports on material delivery or groundbreaking. Keep in mind that back in those days building a house took a long period of time - almost a full year in some cases and was big news.

When you find reference to the original owner moving in or finishing building their house, save that page.

Make sure to circle the reference and write the page number and issue date on it as well. This page will be included with your application as proof of the year the house was built.

Don't Be Afraid of the Cemetery

You have verified your build year. You now need to fill in the history of the previous owners. The best way is to talk to them directly or contact their relatives if you can find them to create this history. If that fails, your next stop is a cemetery. Lake Geneva has three old cemeteries. Oak Hill Cemetery is the biggest of the three and is one of the most scenic and peaceful places in Lake Geneva. Pioneer Cemetery is smaller but has many old Lake Geneva residents residing in it. There is also Saint Francis Cemetery on Highway 50.

The main purpose of this trip is to find the grave sites of the previous owners so you can get the years that they passed away. Utilizing the years these people died gives you the ability to go to find these individuals' obituaries. Hopefully, you will be able to find them, but if you are unsuccessful, the next stop is the Walworth County Genealogical Society website (<https://walworthcgs.com/>). Go to the website and choose indices. Then select the index for obituaries. Obituaries are an unbelievable record of a person's life - from birth through time. Obituaries are an excellent source of history. You can now write the history of the house and the people who lived there.

Preparing the Application

Successfully armed with the house history, you are ready to begin filling out the Landmark Designation application. The first couple of pages of the application provide the rules. Page 3 begins the written part of the application.

The toughest part of the application is putting together the list of significant architectural features. Once the list is created and written, attach it to the application along with a copy of the plat of survey, the copy of the newspaper page showing the year it was built (or any other proof you may have), and a copy of your last tax statement. Drop the application and a check for \$25.00 (made out to the City of Lake Geneva Historic Preservation Commission) off at City Hall. Per the rules, the LGHPC will contact you with what needs to be done next. They will schedule when you appear before the Lake Geneva Historic Preservation Commission to give your presentation (discussed in the next section).

About 15 days before that date, the home/property owner must send by mail the legal notice announcing the hearing for historical designation to all your neighbors within 150 feet of your property. The legal notice includes the description of the property and is provided to you by the LGHPC. This notice also must run in the Lake Geneva Regional News once. Once this is accomplished, you can pick up the sign to be posted in front of your house and complete the affidavit. The affidavit can be notarized right there at city hall. You will need to provide a deposit of \$25.00 for use of the sign that is fully reimbursable when you return the sign on the night of the hearing.

The Presentation

The big day is getting close, and you want to prepare for the final phase of the process. The presentation for the Historic Preservation Commission should be between 15 and 30 minutes. You

need to at least take a pictorial tour around the outside of the house describing the architectural nuances. Another nice touch is to describe the history of the house and the succession of owners, but again this is not required.

Once the presentation is over, members of the Commission will discuss your house with you and ask questions. They will then vote on recommending your house for historical landmark designation to the City Council.

After this meeting is over, the LGHPC will contact you with the date this issue will be decided by the City Council. This step is just a formality. You need to come to that meeting, and when your agenda item comes up, you need to answer whatever questions the members of the City Council have.

They will have your application and the recommendation of the Commission, so this will only take a few minutes before they vote.

Congratulations! You will receive a plaque.

When you are at this step, you now own a Local Landmarked historical house or site, which now needs to have a plaque displayed. The cost of the plaque is covered by the Lake Geneva Historic Preservation Commission.

It takes about 4 weeks to get the plaque.

Conclusion

Congratulations! You are now the proud owner of a Lake Geneva historical landmark. The plaque is displayed on your house, and you have a new source of house pride.

Your job now is to help others with this process and promote the heritage of Lake Geneva. We hope this guide helped you achieve historic landmark designation and made the journey one of enlightenment.



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**FINANCE, LICENSING, AND REGULATION COMMITTEE
TUESDAY, JANUARY 7, 2025 - 4:30 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members:

Chairperson Sherri Ames, Alderpersons: Mary Jo Fesenmaier, Cindy Yager, Joel Hoiland, and Cathy Stoodley

Watch this meeting on the City of Lake Geneva's live stream:

<https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream>

AGENDA

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from December 17, 2024
5. Discussion/Recommendation regarding a request by the Utility Commission for the City to participate in funding the replacement of culverts along the White River access road on the Hillmoor property
6. **Discussion/Recommendation regarding Licenses & Permits**
 - a. Alcohol Beverage License Location Transfer filed by Lake Geneva Billiard Club dba Lake Geneva Billiard Club "High Rollers Suite"
 - b. Original Class "A" Beer/"Class A" Liquor License application filed by Tridev LLC dba Geneva Gas Mart at 1231 Grant St
 - c. Public Event Permit filed by the Geneva Lake Arts Foundation for Art in the Park from August 8 to 10, 2025
 - d. Public Event Permit with Street Use application filed by J3 Events Inc for the Studio Wine Run 5k on May 26, 2025
7. Discussion/Recommendation regarding a Complimentary Riviera Ballroom Event Request Form filed by VISIT Lake Geneva for Winterfest from January 29 to February 2, 2025
8. **Presentation of Accounts**
 - a. Pre-Paid Checks: \$296,605.40
 - b. Regular Checks: \$415,641.08
9. **Adjournment**

*A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's
office in advance so that the appropriate accommodations can be made.*



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**FINANCE, LICENSING, AND REGULATION COMMITTEE
TUESDAY, JANUARY 21, 2025 - 4:30 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members:

Chairperson Sherri Ames, Alderpersons: Mary Jo Fesenmaier, Cindy Yager, Cathy Stoodley, and Joel Hoiland

Watch this meeting on the City of Lake Geneva's live stream:

<https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream>

AGENDA

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from January 7, 2025
5. Discussion/Recommendation regarding Licenses & Permits
 - a. Public Event Permit filed by the Alzheimer's Association for the Walk to End Alzheimer's-Walworth County on September 20, 2025
6. Discussion/Recommendation regarding items approved by Piers, Harbors, & Lakefront Committee on January 14, 2025
 - a. Riviera Leases for years 2025, 2026, 2027
 - Iwona Bialous - Gogolewski Space "A"
 - Del Carlson - KC Enterprise Spaces "L & K"
 - Del Carlson - KC Enterprise Storage Space "O"
 - John and Cheryl Borowiec - DBA The Cheese Box / Queso Corp Space "B"
 - Catherine Griffith and Paul Ochalek - Geneva Lake Mini Donut Company LLC, DBA Dinky's Dough On The Dock Space "M"
 - Ying Ying Fang - Dockside Gifts Space "C"
 - Gage Marine Storage Space "F"
 - Kevin Singh & Joe Hatten - DBA Going Bananas Space "G & H"
 - b. Task Order #42 from Kapur for Civil Engineering Services - Lagoon Dredging Project in

an amount not to exceed \$19,800

7. Discussion/Recommendation regarding the State Municipal Financial Agreement (SMFA) with the WI DOT for the State Highway 120, Edwards Blvd, Project for an estimated \$533,750
8. Discussion/Recommendation regarding Pay Request #3 from Wolf Paving for the 2024 Street Program in the amount of \$275,160.82 (Public Works Committee recommended approval November 25, 2024)
9. Discussion/Recommendation regarding the proposed 2025 Building and Zoning Fee Schedule
10. Discussion/Recommendation regarding a Hillmoor Project Coordinator Consulting Contract with Michael Krajovic
11. Presentation of Accounts
 - a. Pre-Paid Checks: \$229,979.10
 - b. Regular Checks: \$322,361.01
12. Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.*



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**PUBLIC WORKS COMMITTEE
MONDAY, JANUARY 27, 2025 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members:

Chairperson Mary Jo Fesenmaier, Alderpersons: Shari Straube, Joel Hoiland, Peg Esposito, and Cindy Yager

Watch this meeting on the City of Lake Geneva's live stream:

<https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream>

AGENDA

1. Call to order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes
5. **Staff Reports:**
 - a. Director of Public Works Report
 - b. Street Superintendent Report
 - c. Parking Manager Report
 - d. Engineer Report
6. Discussion/Recommendation regarding Sunday Morning Parking Program (Parking Manager)
7. Discussion/recommendation regarding light pole in alley between Center Street and Sage
8. Discussion/Recommendation regarding Brush Drop Off (Hoiland/DPW)
9. Discussion on 2024 Sidewalk Evaluation Report for Approval. (Kapur)
10. Discussion/Recommendation regarding 2025 Street Task Order for Approval. (Kapur)
11. Discussion on Lake Geneva Blvd sidewalk layout (Dave)
12. Discussion/ Recommendation regarding Native Plantings (Fesenmaier)
13. Discussion/Recommendation regarding parking on North Street. (Ames)
14. Discussion/Recommendation regarding SISP grant application for Edwards/Townline Signal Task Order for Approval(Kapur)

15. Discussion/Recommendation regarding purchase of a new DPW Pick Up Truck from Capital Improvement Budget (DPW)
16. Discussion/ Recommendation regarding 2024 Streets Pay Application #4 for Approval (Kapur)
17. Discussion/ Recommendation regarding Symphony Bay Phase 5 Roadway Acceptance.(Kapur)
18. **Future Meeting Date:** February 24, 2025

Agenda and Packet published on the website: February 19, 2025

19. Future Agenda Items

20. **Adjournment**

*No official Council action will be taken; however, a quorum of the Council may be present.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's
office in advance, so the appropriate accommodations can be made.*



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**PIERS, HARBORS, AND LAKEFRONT COMMITTEE
TUESDAY, JANUARY 14, 2025 - 5:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members:

Committee Members: Chairperson Linda Frame, Alderpersons: Shari Straube, Sherri Ames, Peg Esposito, and Cathy Stoodley

Watch this meeting on the City of Lake Geneva's live video stream:

<https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream>

AGENDA

1. Called to order
2. Roll Call
3. Reconsider business from the previous meeting
4. Comments from the public limited to 5 minutes, limited to items on this agenda
5. Acknowledgement of Correspondence
6. Approval of the Piers, Harbors, and Lakefront Committee minutes from December 10, 2024
7. Harbormaster Report
8. Discussion regarding the Lagoon Projects Schedule
9. Discussion regarding the 2025 Fee Schedule - Lagoon Slips
10. Review/Recommendation regarding Riviera Leases for all tenants
11. Discussion/Recommendation regarding Task Order #42 from Kapur for Civil Engineering Services - Lagoon Dredging Project in an amount not to exceed \$19,800
12. Adjournment

*This is a meeting of the Piers, Harbors & Lakefront Committee.
No official Council action will be taken; however, a quorum of the Council may be present.*



Lake Geneva Utility Commission

MUNICIPAL WATER AND WASTEWATER SERVICES

361 W Main Street
P.O. Box 187
Lake Geneva, WI 53147
262-248-2311
www.lgutilitycommission.com

Dennis Lyon – President
Josh Gajewski – Utility Director
Jeff Ecklund – Water Superintendent
Ken Bauman – Wastewater Superintendent

LAKE GENEVA UTILITY COMMISSION MONDAY JANUARY 20, 2025 4:00 PM COUNCIL CHAMBERS - CITY HALL, 626 GENEVA STREET

Watch this meeting on the City's live stream: <https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream>

AMENDED AGENDA

1. Call Meeting to Order
2. Roll Call
3. Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve Utility Commission Minutes from December 16, 2024 as prepared and distributed
5. Acknowledgement of Correspondence
6. Approval of December 2024 Financials
7. Approval of December 2024 Bills
8. Directors Report
9. Discussion/Action on a request to accept the water and sanitary sewer improvements for Phase 5 – Symphony Bay
10. Discussion/Action on the potential awarding of the White River Culvert Replacement Project
11. Discussion/Action on a quote to purchase a replacement water pump for the jet-vac truck
12. Discussion/Action on proposed Change Order #2 for the Big Foot Lift Station Force Main Replacement Project submitted by PTS Contractors
13. Discussion/Action on Payment Application #2 for the Big Foot Lift Station Force Main Replacement Project submitted by PTS Contractors
14. Adjourn



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.com

**POLICE AND FIRE COMMISSION MEETING
THURSDAY JANUARY 9, 2025– 6:00 P.M.
CITY HALL, COUNCIL CHAMBERS**

Commission Members Commissioners: Spyro Condos, Chuck Saul, Jay Fairbanks, Len Jegerski, and Tom Clausen
Police and Fire Liaison Joan Yunker, Town of Geneva Fire Liaison Larry Kulik

AGENDA

1. Call meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
5. Acknowledge Correspondence
6. City Council Report
7. Approval of the Regular meeting minutes of December 5, 2024
8. Approval of the Special Meeting minutes of December 16, 2024
9. Discussion - City of Lake Geneva Police Department and Fire Department Personnel/Facility Study presentation by Five Bugles
10. Police Department Business
 - a. Discussion/Action - Approval of bills for the month of December 2024, operating in the amount of \$457,458.09, Capital in the amount of \$396,063.51, Equipment Replacement purchases in the amount of \$21,658.76, for a total of \$875,180.36
 - b. Discussion/Action – Completion of probation for Officer Emily Sarles effective December 25, 2024
 - c. Discussion/Action – Completion of probation for Detective Xenia Rodriguez effective January 1, 2025
 - d. Discussion/Action – Accept letter of resignation from CSO Ian Vicory
 - e. Discussion/Action – Approve donation for Shop with a Cop from Harborside Café for a total of \$150.00
 - f. Discussion/Action – Approve donation from Dr. Dan and Mrs. Linda Moritz in the amount \$200.00
 - g. Discussion/Action – Lexipol Policy Updates
 - 300 - Use of Force
 - 312 – Firearms
 - 332 – Missing Persons
 - 402 – Biased-Based Policing
 - 470 – Body-Worn Cameras (new policy)
 - 1000 – Recruitment

h. Discussion - Chief's Report (briefing only – no action will be taken)

i. Discussion - Top Five Monthly Incidents

j. Discussion – Monthly activity reports -

2024 Dispatch activity for December 2024:	Telephone calls – 1,875	911 calls – 165	Window assists – 655
2023 Dispatch activity for December 2023:	Telephone calls – 1,905	911 calls - 233	Window assists – 670

2024 Patrol activity for December 2024:	Calls for Service – 2,118	Arrests - 255
2023 Patrol activity for December 2023:	Calls for Service - 1,779	Arrests - 170

k. Discussion - Yearly Statistics

2024 Dispatch activity: Telephone calls–	28,853	911 Calls	2,705	Window assists–	11,066
2023 Dispatch activity: Telephone calls	31,800	911 Calls–	3,266	Window assists–	8,760

2024 Patrol activity:	Calls for service-	25,510	Arrests-	2,850
2023 Patrol activity:	Calls for service-	23,640	Arrests-	2,445

l. Thank you notes

- Chuck Saul/Judy Nolan
- Dr. Dan and Linda Moritz

m. Discussion/Action – Items to be forwarded to City Council

11. Fire Department Business

a. Discussion/Action - Approval of bills for the month of December 2024, operating in the amount of \$299,035.63, Capital purchases in the amount of 0, Equipment Replacement purchases in the amount of \$0, for a total of \$299,035.63

b. Discussion – EMS Medical Billing/Stark Medical Billing

c. Discussion – Monthly Chief's Update and Fire Department Report Overview

d. Discussion/Action – Accept letter of resignation from Lt. Rhonda Baumann

e. Discussion/Action- Accept donations in the amount of \$490.00

- In memory of Waltraub Scham totaling \$440.00
- Master Services in the amount of \$50.00

f. Discussion/Action - Items to be forwarded to City Council

12. Motion to go into closed session under Wisconsin State Statute 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee specifically:
Contracts for Sergeant Thornburgh and Sergeant Nelson

13. Motion to return to open session pursuant to Wisconsin State Statute 19.85(2) and take action on any items discussed in closed session.

14. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.
cc: Commission Members, Mayor, Council, Administrator, Attorney



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**BOARD OF PARK COMMISSIONERS
TUESDAY, JANUARY 21, 2025 - 6:30 PM
LAKE GENEVA CITY HALL; CONFERENCE ROOM 2A (UPPER LEVEL)**

Members:

President Adam St. Marie, David Quickel, Peggy Schneider, Dana Furlo, Julie Mulligan, Craig Lambrecht
Council Liaisons: Alderperson Cindy Yager and Mayor Todd Krause

AGENDA

1. Call to Order
2. Roll Call
3. Officer Election: Secretary
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
5. Discussion regarding the Avian Committee Minutes
6. Discussion regarding the Tree Board Minutes
7. Approval of the Park Board Minutes from November 19, 2024
8. Discussion/Recommendation regarding approval of bid for Basketball and Tennis Court Resurfacing
9. Discussion/Recommendation regarding Veteran's Park Playground
 - a. Alternative Location Suggestion
 - b. Theme Ratio
 - c. Types of Equipment
 - d. Company Reviews: Kompan and Lee Recreation
 - e. Equipment for Age Group: 2-5 Years
 - f. Accessibility vs Inclusion Ratio
 - g. Surfacing Costs and Requirements
10. Update on Parks Director Position
11. Discussion/Recommendation regarding adding a Special Meeting on February 3, 2025

12. Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's
office in advance so that the appropriate accommodations can be made.*



LAKE GENEVA PUBLIC LIBRARY

Library Board Meeting

Date: Thursday, January 9, 2025

Time: 3:30 p.m.

Place: Lake Geneva Public Library
Smith Meeting Room
918 W Main Street
Lake Geneva, WI 53147

Board

Members: Dennis Lyon (President), Lynelle Gramm (Vice President), Larry Kundert (Financial Secretary / Treasurer), Wen-D Kersten, Jill Rodriguez, Chris Brookes, Sherri Ames, Barb Dinan, Mardi Pennington

Library

Director: Emily Kornak

AGENDA

1. Call to order (Lyon)
2. Roll call and introduction of guests
3. Review and approval of previous meeting minutes
4. Public comment: maximum of 5 minutes per speaker, limited to items on this agenda
5. Finance, Building, & Grounds Committee report (Kundert)
 - a. Review and approval of previous month's invoices
 - b. Building and grounds report
 - i. Card catalog drawer fronts
 - c. Investment / donations report
 - i. Community Foundation of S. WI LGPL fund
 - d. Capital project planning
6. President's report (Lyon)
7. Director's report (Kornak)
 - a. Usage & stats, staff reports, upcoming events, current projects
 - i. VITA
 - ii. 130th anniversary
 - iii. SMR renovation
8. Committee reports
9. Friends of the LGPL report (Brookes)
10. City report (Ames)
11. School board report (Dinan)
12. Adjournment



LAKE GENEVA PUBLIC LIBRARY

130th Anniversary Planning Committee Meeting

Date: Tuesday, January 7, 2025
Time: 2:00 pm - 3:00 pm
Location: Lake Geneva Public Library
Smith Meeting Room
918 W Main Street
Lake Geneva, WI 53147

Members: Library Board + Nina Ruskey, Mary Ellen Phelan, Duanne
Lafrenz, John Halverson, Nick Vorpapel

Library

Director: Emily Kornak

Staff: Ellen Ward-Packard, Keith Gerlach, Wendy Finley

AGENDA

1. Call to order
2. Roll call
3. Project update
 - a. Programming: Historical newspaper program with John Halverson and Ginny Hall (need tentative date)
 - b. Staff updates
4. PR and programming updates (Library staff)
5. New business
6. Adjournment

LAKE GENEVA HISTORIC PRESERVATION COMMISSION
MEETING AGENDA
JANUARY 14, 2025 – 7:00 P.M.
LAKE GENEVA CITY HALL,
626 GENEVA STREET, LAKE GENEVA, WI 53147

1. Meeting Called to Order
2. Roll Call
3. Approval of minutes: Review and approval of the minutes from the December 10, 2024, *Lake Geneva Historic Preservation Commission Meeting*.
4. Comments from the public and correspondence.
5. Reports on the *Geneva Lake Museum* upcoming events, including winner of the Christmas Tree Parade, “*Tuesdays @ Two*” programs and the *Maple Park Homeowners’ Association*, including updates on the regulation of short-term rentals in the *Maple Park Historic District*.
6. Updates regarding *Black Point Estate & Gardens*, *Horticultural Hall*, and *Historic Lake Geneva Walking Tours*, including *Black Point* programs at the Lake Geneva Public Library. Also discussion regarding upcoming special events this year at *Black Point*.
7. Updates on events at *The Riviera*, at the *1928 Geneva Theater / Geneva Stage*, or local news items relating to the *Lake Geneva Historic Preservation Commission*.
8. Review of recent bills and invoices, updates on the remaining balance in the *Lake Geneva Historic Preservation Commission 2024 City Budget*, and discussion regarding our *2025 LGHPC City Budget*.
9. Discussion and comments regarding recent building / remodeling projects within *National & State Historic Districts*, including update on status of *Eduard Babayev’s demo of Existing House* and construction of *New House* at 833 Wisconsin Street.
10. Update regarding the *Hillmoor Archaeological Site Survey* and the status of the grant and proposed new *Intensive Historic Survey of Lake Geneva*.
11. Discussion regarding updates to the *City of Lake Geneva Chapter 34 - Historic Preservation Ordinance*, development of a new *Local Historic Landmark Application Form*, and the status of nomination applications for buildings such as the *Lake Geneva Public Library* and *The Riviera* as *Local Historic Landmarks*.
12. Discussion regarding the repair and/or replacement of any of the existing historic plaques and signs by Jim Sherin at *Timberline Signs*, the proposed new *Lake Geneva Sanitariums* sign, and a potential new *Mill Pond* historic sign in conjunction with the Lake Geneva Beautification Committee.

13. Review of recent *Historic Plaque Program* applications and the cost of plaques from *Timberline Signs* at \$258.48 each (including sales tax), application forms, and ongoing updating the list of past plaque recipients.
14. Discussion regarding the status of the *Three Graces* statue, the latest City funding information, and the future plans for repair and/or replacement of the *Three Graces* statue based upon the existing *Three Sisters* statue in Allerton Park in Monticello, Illinois.
15. Update on the status of the *I-phone app* and *Android app* of *A Historic Lake Geneva Walking Tour*, including reactivation of I-phone app, and discussion on how to better promote the apps, including presentations to the Lake Geneva City Council. Update on any new information regarding renewal of I-phone app.
16. Discussion regarding new projects for the *LGHPC*, updates regarding the status of our website www.historyoflakegeneva.org, who to contact at City Hall regarding website revisions, and suggestions on potential future *LGHPC* projects that we might want to consider.
17. Discussion regarding any new correspondence from Stephanie Klett and Deanna Goodwin at *Visit Lake Geneva / Lake Geneva Chamber of Commerce* on how the *LGHPC* can help promote tourism in Lake Geneva and better publicize our role in the community.
18. Update on any new information from Jason Tish at the *Wisconsin Historical Society*, *National Trust for Historic Preservation*, the *Society of Architectural Historians*, and the *Wisconsin Association of Historic Preservation Commissions*.
19. Adjournment

***THE NEXT LAKE GENEVA HISTORIC PRESERVATION COMMISSION
MEETING WILL BE AT CITY HALL @ 7:00 P.M.
ON TUESDAY, FEBRUARY 11, 2025.***



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**AVIAN COMMITTEE
TUESDAY, JANUARY 14, 2025 - 6:00 PM
LAKE GENEVA CITY HALL; CONFERENCE ROOM 2A (UPPER LEVEL)**

Members:

President Sarah McConnell, Beverly Leonard, Jill Rodriguez, Karen Gallo, Victoria Ross, Kelley Happ,
and Cindy Yager- Alderperson

AGENDA

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the Avian Committee minutes from December 10, 2024
5. Financial Review and Update
6. Update from City Council
7. Bird City Application Status
8. Partnerships and Funding Opportunities
9. Birding Backpacks Project
10. Climate Change Topics/Updates
 - a. World Migratory Bird Day Activities
 - b. EV Chargers in Lake Geneva
 - c. Dark Skies Project
11. Next Meeting Date & Time
12. Future Agenda Items
13. Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's
office in advance so that the appropriate accommodations can be made.*



LAKE GENEVA TOURISM COMMISSION

Monday, January 13, 2025 - 4:00 PM
Lake Geneva City Hall; Council Chambers

Members:

Chairperson Brian Waspi, Troy Migut, Zakia Pirzada, Alderperson Fesenmaier and Alderperson Stoodley;
Ex-Officio Members: Mayor Todd Krause, Comptroller Laura Pisarcik, and VISIT Lake Geneva President
Stephanie Klett

AGENDA

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from December 9, 2024
5. Update from Heather Jones (Independent Contractor for Tourism Commission) Meet at the Lake Promotional Activity
6. Update from Tourism Entity (VISIT Lake Geneva) on Promotional Activity, Calendar, and Hotel performance
7. Update from Lake Geneva Business Improvement District (events and mission)
8. Written financial update regarding Room Tax Dollars Collected, Financials, current Budget & Disbursements, list of outstanding (unpaid) tourism grants awarded
9. Discussion/Action on Tourism Promotional Grant Program and Requests: **Maximum ten (10) minute presentation per request:**
 - a. Fall 2025 & Winter 2026 Promo, The Riviera Ballroom
 - b. 2024 Worlds Tallest Glass Tree-Budget Details (Update Only, Grant Request was already approved)
10. Final Event Evaluations from organizations receiving Tourism Grants
 - a. Oktoberfest
11. Tourism Commission related forms, paperwork, and grant procedures review
12. Future Agenda Items; Next meeting - Monday, February, 10, 2025 at 4:00 pm

13. Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's
office in advance so that the appropriate accommodations can be made.*



CITY OF LAKE GENEVA

626 Geneva Street, Lake Geneva, WI 53147- (262) 248-3673-www.cityoflakegeneva.gov

Lake Geneva Cemetery Board Agenda

Wednesday, January 15, 2025 4:00 PM
Lake Geneva City Hall – Upstairs Rm 2C
626 Geneva Street, Lake Geneva WI 53147

President Cathy Stoodley, Vice President Terry Krohn, Secretary Ruth Monico, Alderwoman Linda Frame Council Liaison, City Staff Liaison

Agenda

1. Meeting called to order
2. Roll Call
3. Comments from the Public as allowed by Wis. Stats.19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes.
4. Approve Cemetery Board minutes from December 18, 2024
5. Discussion/recommendation regarding monthly Comptroller Financial Report
6. Discussion/recommendation on City Staff Liaison Monthly Report
7. Discussion/recommendation regarding updated cemetery pricing
8. WAC membership update
9. Future Agenda Items
10. Adjournment

This is a meeting of the City of Lake Geneva Cemetery Board. No City Council action will be taken; however, a quorum of the Council may be present.

GENEVA LAKE ENVIRONMENTAL AGENCY (GLEA)
G.L.E.A., 105 N. Elkhorn Rd., Williams Bay, WI 53191 – 262-245-4532 – www.glea.wi.org

Monthly Board of Directors Meeting
Thursday, January 30, 2025 - 6:00 PM.
105 N Elkhorn Rd., Williams Bay, WI 53191.

AGENDA

Call Meeting of GLEA Board of Directors to Order – Chairperson or Vice Chairperson
Roll Call.

General Business:

Public Comments: The public is allowed to make comments under Wis. Stats. §19.84(2).
Comments will be limited to 5 minutes.

1. Approve the minutes from November 14, 2024, board meeting and closed session.

2. Monthly Review Items:

- a. Action on November & December 2024 Income Statement
- b. Action on November & December 2024 Balance Sheet
- c. Bookkeeper's November & December 2024 Disbursement Report for review
- d. Bookkeeper's December 2024 Donation Report for review
- e. Treasure's Report 2024

Possible action on the following business

- 1. Directors Position
- 2. Human Resources
 - a) Admin. Asst. past sick days pay.
- 3. Municipal Reports and Updates
 - a) City of Lake Geneva
 - b) Village of Williams Bay
 - c) Village of Fontana
 - d) Town of Linn
 - e) Town of Walworth
- 4. Next Meeting Date
February
- 5. Adjourn

Posted: January 22, 2025, at GLEA office and website <https://www.gleawi.org/>
Director, director@gleawi.org
Aimee Townsend, Admin. Asst., glea.office1@gmail.com

GENEVA LAKE ENVIRONMENTAL AGENCY (GLEA)
G.L.E.A., 105 N. Elkhorn Rd., Williams Bay, WI 53191 – 262-245-4532 – www.glea.wi.org

Board of Directors Special Closed Meeting
Thursday, January 30, 2025 - 4:00 PM.
105 N Elkhorn Rd., Williams Bay, WI 53191.

PLEASE TAKE NOTICE a special closed meeting has been called by the
Geneva Lake Environmental Agency to address employment matters.
It will be held on Thursday, January 30, 2025, at 4:00 PM.

AGENDA

Call Meeting of GLEA Board of Directors to Order – Chairperson or Vice Chairperson

Roll Call.

1. Consider motion to convene into closed session:
per Wisconsin Statue 19.85(1)(c) - Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, a special closed meeting has been called by the Geneva Lake Environmental Agency to address employment matters.
2. Motion to reconvene in open session.
3. Possible discussion of/action for those items discussed in closed session.
4. Adjourn

Posted: January 22, 2025, at GLEA office and website <https://www.gleawi.org/>
Director, director@gleawi.org
Aimee Townsend, Admin. Asst., glea.office1@gmail.com



Lake Geneva Business Improvement District
Special Board Meeting
Wednesday, January 8, 2025 | 9:00 AM
Harbor Shores of Lake Geneva

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes from last meeting
4. Comments from the public as allowed by Wis. Stats. § 19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 3 minutes.
5. City News Update from Designated City Representative
6. Appearance of VISIT Lake Geneva
7. Election of Officers
 - a. Secretary
 - b. Treasurer
 - c. Vice President
 - d. President
8. Treasurer Report
 - a. Chart of Account establishment
 - b. Budget vs Actuals
 - c. Pay bills
9. Executive Director Report
 - a. 2024 Marketing Plan Recap for 2025 Planning
 - b. Main Street – Discussion/Action for Main Street America Annual Conference
10. New Business:
 - a. Review Event and Promotion Calendar
 - b. Discussion/Action Emergency Succession Plan drafted
 - c. Discussion of Main Street Resource Team Visit
 - d. Pre-planning review of Strategic Plan
11. Comments from Board of Directors
12. Adjourn

This is a meeting of the Lake Geneva Downtown Business Improvement District Board of Directors.
No City Council action will be taken; however, a quorum of the Council may be present.