



*City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- [www.cityoflakegeneva.gov](http://www.cityoflakegeneva.gov)*

**FINANCE, LICENSING, AND REGULATION COMMITTEE  
WEDNESDAY, FEBRUARY 19, 2025 - 4:30 PM  
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

**Members:**

Chairperson Sherri Ames, Alderpersons: Mary Jo Fesenmaier, Cindy Yager, Joel Hoiland, and Cathy Stoodley

**Watch this meeting on the City of Lake Geneva's live stream:**

<https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream>

**AGENDA**

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from February 4, 2025
5. Discussion/Recommendation regarding Licenses & Permits
  - a. Public Event Permit filed by the Alzheimer's Association for the Walk to End Alzheimer's-Walworth County on September 20, 2025 (continued from January 21, 2025)
  - b. Public Event Permit application filed by the Geneva Lakes Family YMCA for the Sprint for Spring 5k run/walk on April 26, 2025
  - c. Public Event Permit application filed by the Lake Geneva Jaycees for Jaycee Easter Egg Hunt on April 19, 2025
  - d. Street Use Permit application filed by Badger High School for Badger High School Graduation on June 8, 2025
  - e. Original Class "B" Beer / "Class C" Wine license application filed by Verdico LLC dba Creative Forces Art Studio LG
6. Discussion/Recommendation regarding agreement between the City of Lake Geneva and the Geneva Lakes Family YMCA for the use and management of the fields at Veterans Park
7. Update regarding Channel 25
8. Discussion/Recommendation regarding Sunday Morning Parking Program
9. Presentation of Accounts
  - a. Pre-Paid Checks:\$223,199.24

**b.** Regular Checks: \$132,471.48

**10. Adjournment**

*A quorum of the Council may be present; however, no official Council action will be taken.  
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's  
office in advance so that the appropriate accommodations can be made.*

**CITY OF LAKE GENEVA FINANCE, LICENSING, AND REGULATION  
COMMITTEE MINUTES  
TUESDAY, FEBRUARY 4, 2025 - 4:30 PM  
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

**Members:** Chairperson Sherri Ames, Alderpersons: Mary Jo Fesenmaier, Cindy Yager, Joel Hoiland, and Cathy Stoodley

**Call to Order**

by Chairperson Ames at 4:30 pm.

**Roll Call**

Present: Sherri Ames, Mary Jo Fesenmaier, Joel Hoiland, Cynthia Yager and Cathy Stoodley. Others present: Mayor Todd Krause, Alderperson Peg Esposito, City Clerk Lacey L. Reynolds, Finance Director Laura Pisarcik, City Engineer Naomi Rauch and other interested persons.

**Comments from the public limited to 5 minutes, limited to items on this agenda**

None.

**Approval of the minutes from January 21, 2025**

Motion by Stoodley to approve, second by Yager. Voice vote, approved, motion carried.

**Update regarding Public Event Permit filed by the Alzheimer's Association for the Walk to End Alzheimer's-Walworth County on September 20, 2025**

City Clerk Reynolds informed the committee the applicant for the Alzheimer's event could not be in attendance this meeting and the item will be on the next FLR agenda.

**Financial Reports-Comptroller Pisarcik**

Finance Director Pisarcik reviewed the city financial reports.

**Discussion/Recommendation regarding 2025 Proposed Cemetery Pricing**

Motion by Stoodley to accept the updated pricing, second by Hoiland. Roll call vote: Stoodley, yes; Hoiland, yes; Yager, yes; Fesenmaier, yes; Ames, yes. Motion carried.

**Discussion/Recommendation regarding a Complimentary Riviera Ballroom Event Request form filed by the Business Improvement District-Downtown Lake Geneva for Downtown's Annual Meeting on March 12, 2025**

Motion by Stoodley to approve, second by Hoiland. Voice vote, approved, motion carried.

**Discussion/Recommendation regarding Deckard Technologies software contract for Short Term Rentals**

Motion by Hoiland to approve, second by Stoodley. Roll call vote: Hoiland, yes; Stoodley, yes; Ames, yes; Fesenmaier, yes; Yager, yes. Motion carried.

**Discussion/Recommendation regarding approval of bid from Cicchini Asphalt, LLC for Basketball and Tennis Court Resurfacing in the amount of \$125,460**

Motion by Hoiland to approve, second by Yager. Discussion took place regarding pickleball lines and paint colors. Voice vote, approved, motion carried.

**Discussion/Recommendation regarding Task Order #42 from Kapur for Civil Engineering Services - Lagoon Dredging Project in an amount not to exceed \$19,800**

A motion was made by Hoiland to approve, second by Stoodley. Discussion took place and Alderperson Yager made an motion to amend and continue this item to the next FLR meeting, second by Fesenmaier. Roll call vote: Yager, yes; Fesenmaier, yes; Stoodley, no; Hoiland, no; Ames, yes. Motion carried 3-2.

**Discussion/Recommendation regarding items from Public Works Committee January 27, 2025**

**Task Order #39 from Kapur for Civil Engineering Services - 2025 Lake Geneva Street Program amount not to exceed \$145,784**

Motion by Yager to approve, second by Stoodley. Voice vote, approved, motion carried.

**Task Order #41 from Kapur for Civil Engineering Services - SISP grant application not to exceed \$7,500**

Motion by Fesenmaier to approve, second by Hoiland. Voice vote, approved, motion carried.

**Purchase of a new DPW Pick Up Truck not to exceed \$50,000**

Motion by Hoiland to approve, second by Stoodley. Roll call vote: Hoiland, yes; Stoodley, yes; Yager, yes; Ames, yes; Fesenmaier, yes. Motion carried.

**Pay Request #4 from Wolf Paving for the 2024 Lake Geneva Street Program in the amount of \$10,465.98**

Motion by Yager to approve, second by Hoiland. Voice vote, approved, motion carried.

**Presentation of Accounts**

**Pre-Paid Checks: \$52,586.16**

Motion by Stoodley to approve, second by Yager. Voice vote, approved, motion carried.

**Regular Checks: \$94,356.63**

Motion by Hoiland to approve, second by Stoodley. Voice vote, approved, motion carried.

**Adjournment**

Motion by Yager to adjourn, second by Stoodley. Voice vote, approved, motion carried. Adjourned at 5:27 pm.

Lacey L. Reynolds  
City Clerk



# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected. Applications for Public Events must be submitted AT LEAST 45 DAYS prior to the proposed event date for consideration.

## Section I- APPLICANT INFORMATION

Name of Applicant: Anne Kessing

Name of Event Organizer/Producer: Anne Kessing

Production Company/Organization: Alzheimer's Association FEIN #: [REDACTED]

Street Address: 620 S 76th St., Suite 160

City: Milwaukee State: WI Zip code: 53214

E-mail Address: [REDACTED]

Daytime Phone: [REDACTED]

Are you a ☐ Business/Individual OR ☒ Non-Profit Organization 501(c) 3

EIN # (Tax Exempt Number): [REDACTED]

\*All non-profits must present a copy of tax-exempt status certificate

## Section II- EVENT INFORMATION- Select all that apply

☐ **Private Event/Shelter Reservation**- Use of City of Lake Geneva Park and or Park Shelter for private use or event not that is not open to the public. Examples: family reunion, birthday party, club meeting, team practice. \*Local non-profits exempt from fees

- |                                                        |           |
|--------------------------------------------------------|-----------|
| <input type="checkbox"/> Flat Iron Park Brunk Pavilion | \$250/day |
| <input type="checkbox"/> Gazebo-Flat Iron Park         | \$125/day |
| <input type="checkbox"/> Seminary Park Shelter         | \$75/day  |
| <input type="checkbox"/> Cobb Park Shelter             | \$75/day  |
| <input type="checkbox"/> Park Use (no shelter)         | \$75/day  |

Location: \_\_\_\_\_

☐ **Street Use/Closure** \$75/day  
Describe in Section III on page 3 of application

☒ **Public Event**-Event open to the public, including ticketed or open admission. Examples: festival, art/ware sale/market, concert, community activity, parade. \*Non-profits exempt from fees

Application fee: ☐ \$100- submitted at least 60 days prior  
☐ \$300- submitted at least 45 days but fewer than 60 days prior

Select parks/facilities used during event, fees applied from list above:

- Parks**
- ☐ Flat Iron Park
  - ☐ Seminary Park
  - ☐ Cobb Park
  - ☒ Library Park
  - ☐ Other:

- Shelters**
- ☐ Brunk Pavilion
  - ☐ Seminary Park Shelter
  - ☐ Cobb Park Shelter
  - ☐ Gazebo

1. Title of Event: Walk to End Alzheimer's - Walworth Co  
2. Date(s) of Event: ~~September 13, 2025~~ September 20, 2025  
3. Location(s) of Event: Library Park  
4. Hours: 6:00 am - 2:00 pm  
Note: Start Time & End Time  
5. Event Chair/Contact Person: Anne Kassing Phone:   
6. Day of Event Contact Name: Same as #5 Phone:   
7. Is the event open to the public? ☒ Yes ☐ No  
8. Will you charge an admission fee? ☐ Yes ☒ No  
9. Estimated Attendance Number: 750  
10. Basis for estimate: 100 person increase from 2024  
11. Will you be setting up a tent? ☒ Yes ☐ No

If yes, list the location, size, Rental Company, and proof of completion of locates.

Use of 10x10 tents - if needed 10x15 tent provided by Dunn Lumber

12. Will there be any animals? ☒ Yes ☐ No

If yes, what type and how many: dogs on leashes

13. Attach a detailed description of proposed event with map of the exact location of the event and/or route. ✓

14. Description of plan for handling refuse collection and after-event clean-up:

All garbage will be picked up & thrown away in a rented dumpster offsite. Signage will be removed following the event.

15. Description of plan for providing event security (if applicable):

We will have 2 contracted security guards who are armed on site during the event.

16. Will there be fireworks or pyrotechnics at your event?

☐ Yes ☒ No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine?

☐ Yes ☒ No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise?

☐ Yes ☒ No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location?

☒ Yes ☐ No

Continue to next page...

### Section III- STREET USE

☒ Check if this section does not apply

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

- ☐ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- ☐ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

**1. Description of portion(s) of road(s) to be used:**

*Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works*

**2. Will any parking stalls be used or blocked during the event?**

☒ Yes ☐ No

*Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager*

Dates of Use: 9/13/25 9/20/2025

Total Number of Parking Stalls being Requested: 10

Parking Stall Number(s) and Location: near library park - @ corner of Warren & Main St,

3. Description of Signage to be used during event: signage will be placed <sup>headed east</sup> along route & the stage

*\*The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

**4. Anticipated Services**

*Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)*

☒ **Electricity**; Explain: for amplified sound at stage

☐ **Water**; Explain: \_\_\_\_\_

☐ **Traffic Control**; Explain: \_\_\_\_\_

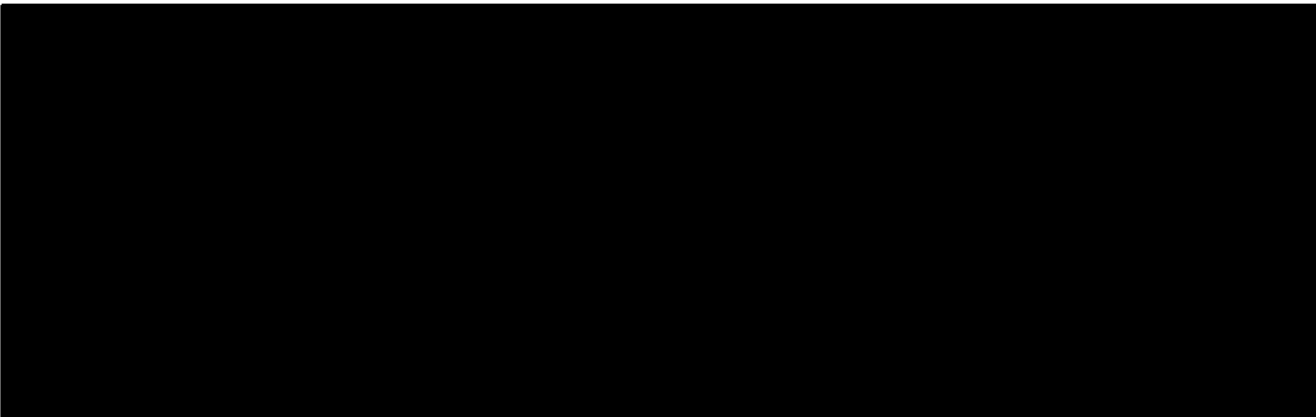
☒ **Police Services**; Explain: police at Main & Maxwell from 9:30 - 11:30 to assist

☒ **Fire/EMS Services**; Explain: LG rescue from 8:00 - 11:30

☒ **Other**; Explain: 20 cattle fences to help w/ signage - dropped @ Warren & Main, if possible

**\*Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

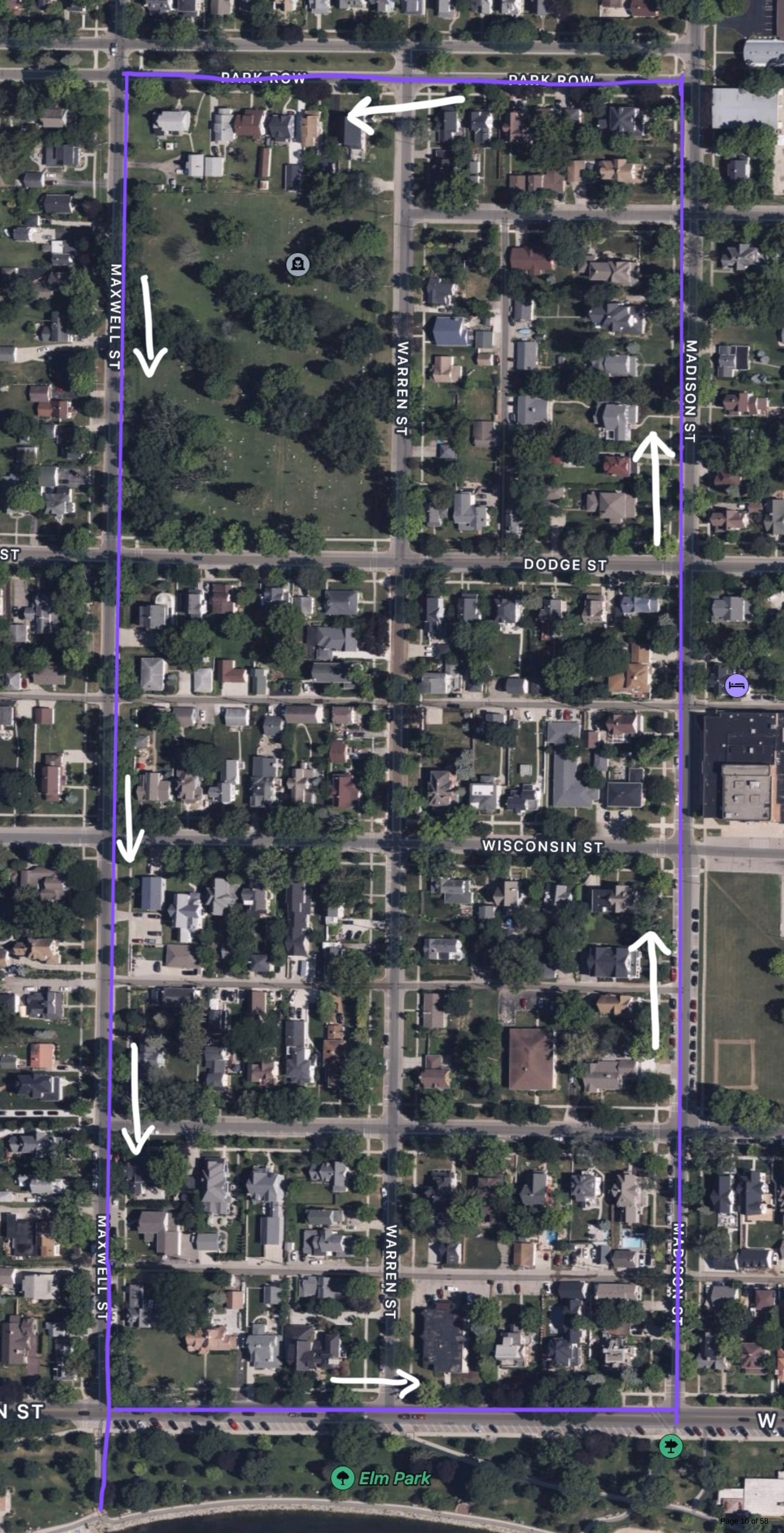
**\*All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**

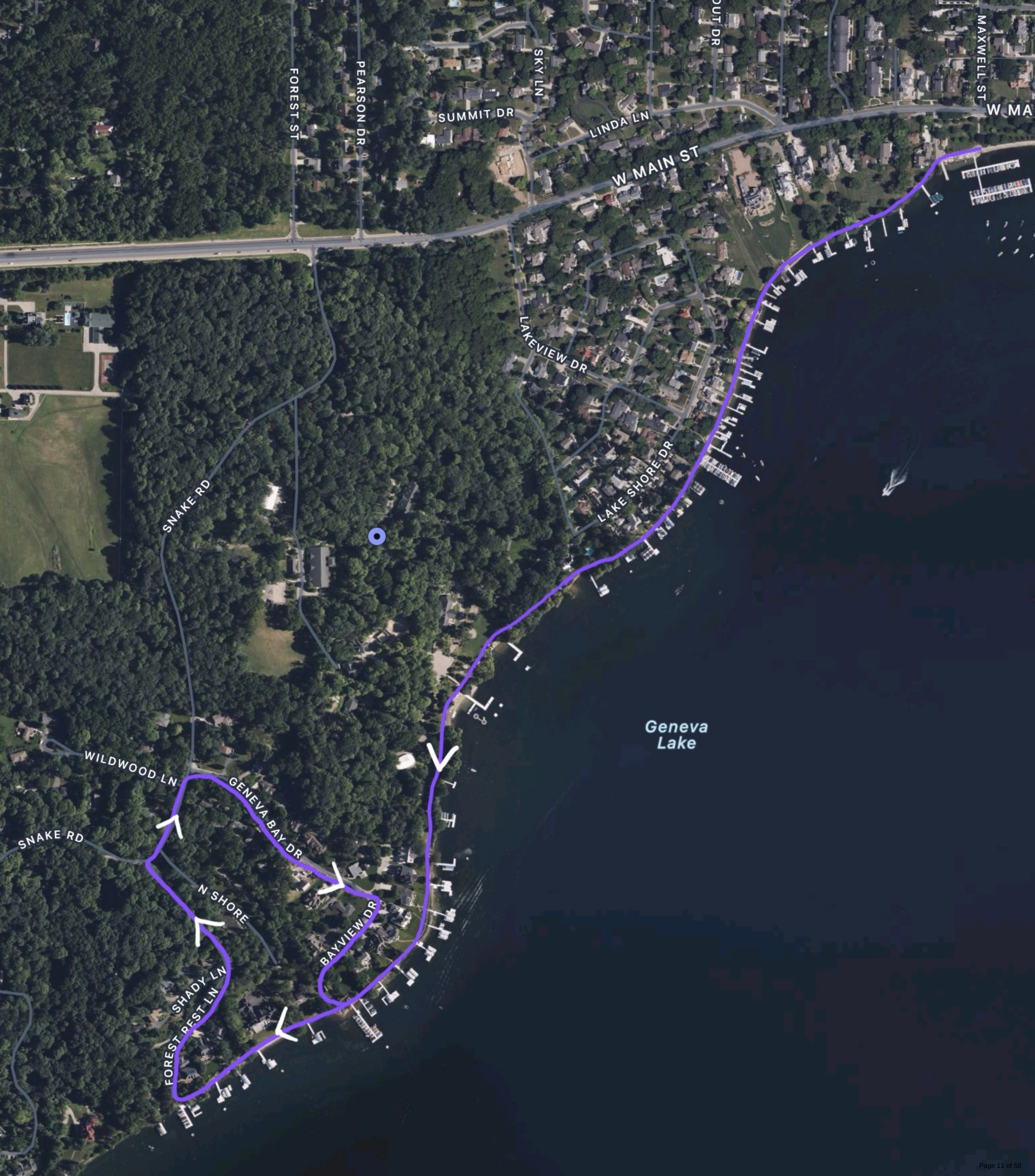


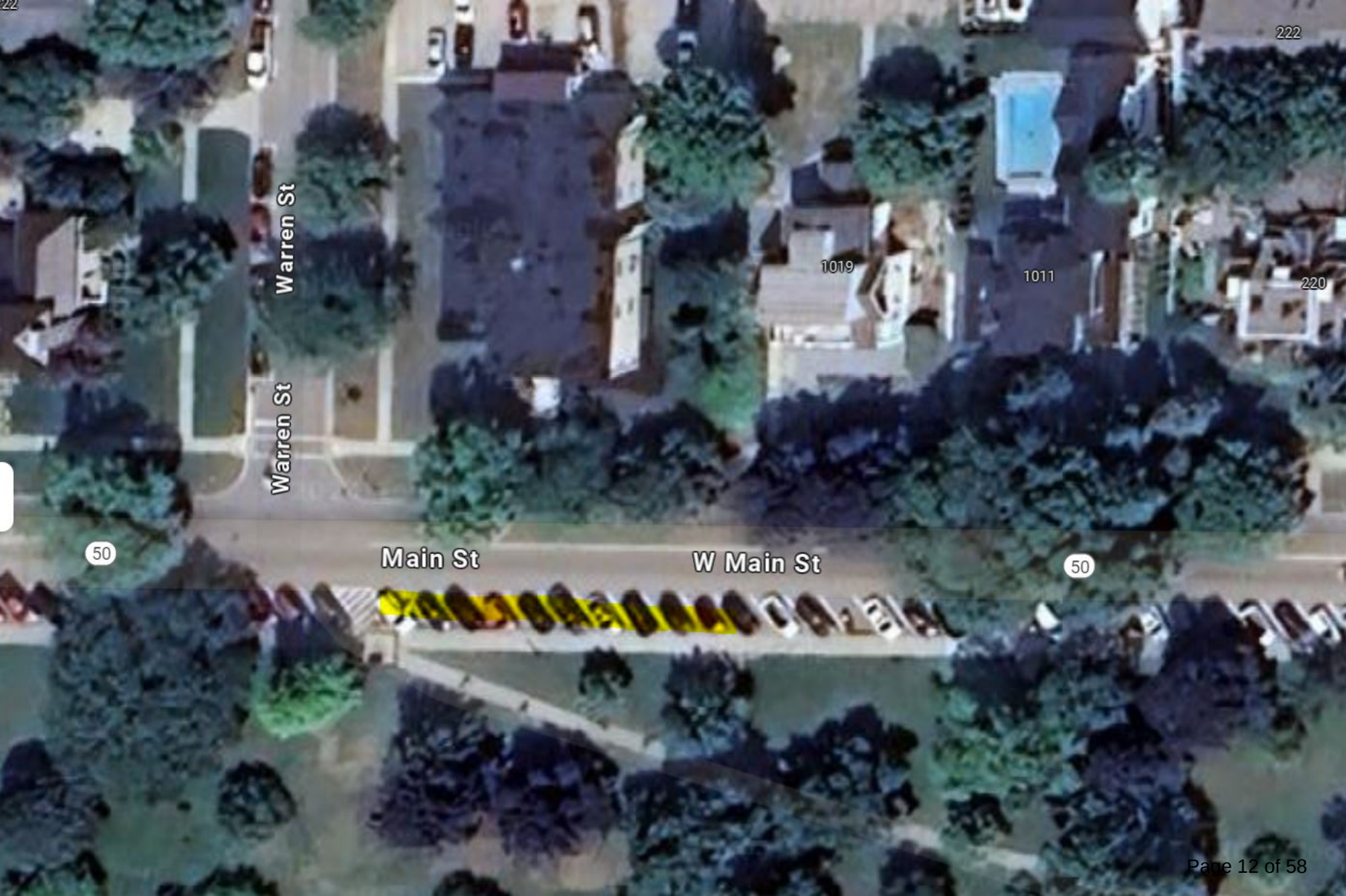
*The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.*

Applicant Signature: Anne Kessing Date: 9/30/2024









## City of Lake Geneva-Public Event

### Save the Date Form

Public Events held annually have the ability to reserve future dates for that event no more than three years after the current event being applied for.

Completion of this form is not meant to replace the application process for a City of Lake Geneva Event permit. A new event permit application must still be completed for every future event.

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Event Name: Walk to End Alzheimer's - Walworth County

Event Date: YR 2025: September 13

YR 2026: September 19

YR 20\_\_\_\_: \_\_\_\_\_

All Park Facilities: Library Park

Name of Sponsoring Organization: Alzheimer's Association

If Non-profit or Not-for-Profit: Tax ID / EIN #: 13-3039601

Contact First Name: Anne Last Name: Kessing

Phone/Mobile: 414.775.7604

Email: ADKESSING@ALZ.ORG

Notes/Request: \_\_\_\_\_

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For Office Use Only

Date Filed with Clerk: \_\_\_\_\_ Payment Amount: \$ N/A

Receipt #: N/A

City Clerk/Administrator Signature: [Signature] Date: 11/12/24

☒ Approve ☐ Denied Notes: \_\_\_\_\_

Police Chief Signature: [Signature] Date: 11/18/2024

☒ Approve ☐ Denied Notes: \_\_\_\_\_

Fire Chief Signature: [Signature] Date: 11/25/24

☒ Approve ☐ Denied Notes: \_\_\_\_\_

DPW Signature: [Signature] Date: 11-3-24

☒ Approve ☐ Denied Notes: \_\_\_\_\_

Parking Signature: [Signature] Date: 11.25.24

☒ Approve ☐ Denied Notes: 10 spaces - \$70.00 revenue impact

Harbormaster Signature: N/A Date: \_\_\_\_\_

☐ Approve ☐ Denied Notes: \_\_\_\_\_

Parks & Rec Signature: \_\_\_\_\_ Date: \_\_\_\_\_

☒ Approve ☒ Denied Notes: \_\_\_\_\_

Public Events:

FLR Meeting Date: \_\_\_\_\_

Council Meeting Date: \_\_\_\_\_



**CITY OF LAKE GENEVA EVENT PERMIT APPLICATION**  
Please fill in all blanks completely, as incomplete applications will be rejected. Applications for Public Events must be submitted AT LEAST 45 DAYS prior to the proposed event date for consideration.

**Section I- APPLICANT INFORMATION**

Name of Applicant: Geneva Lakes Family YMCA  
Name of Event Organizer/Producer: Melissa Monge  
Production Company/Organization: N/A FEIN # [REDACTED]  
Street Address: 203 S Wells St  
City: Lake Geneva State: WI Zip code: 53147  
E-mail Address: [REDACTED]  
Daytime Phone: [REDACTED] Cell Phone: [REDACTED]  
Are you a ☐ Business/Individual OR ☒ Non-Profit Organization 501(c) 3  
EIN # (Tax Exempt Number): [REDACTED]  
\*All non-profits must present a copy of their current Tax ID- EIN#

**Section II- EVENT INFORMATION- Select all that apply**

☐ **Private Event/Shelter Reservation-** Use of City of Lake Geneva Park and or Park Shelter for private use or event not that is not open to the public. Examples: family reunion, birthday party, club meeting, team practice. \*Local non-profits exempt from fees

- |                                                        |           |                 |
|--------------------------------------------------------|-----------|-----------------|
| <input type="checkbox"/> Flat Iron Park Brunk Pavilion | \$250/day |                 |
| <input type="checkbox"/> Gazebo-Flat Iron Park         | \$125/day |                 |
| <input type="checkbox"/> Seminary Park Shelter         | \$75/day  |                 |
| <input type="checkbox"/> Cobb Park Shelter             | \$75/day  |                 |
| <input type="checkbox"/> Park Use (no shelter)         | \$75/day  | Location: _____ |

☐ **Street Use/Closure** \$75/day  
Describe in Section III on page 3 of application

☒ **Public Event-**Event open to the public, including ticketed or open admission. Examples: festival, art/ware sale/market, concert, community activity, parade. \*Non-profits exempt from fees

Application fee: ☐ \$100- submitted at least 60 days prior  
☐ \$300- submitted at least 45 days but fewer than 60 days prior

Select parks/facilities used during event, fees applied from list above:

- Parks
- ☐ Flat Iron Park
  - ☐ Seminary Park
  - ☐ Cobb Park
  - ☐ Library Park
  - ☒ Other:

- Shelters
- ☐ Brunk Pavilion
  - ☐ Seminary Park Shelter
  - ☐ Cobb Park Shelter
  - ☐ Gazebo

**Sprint for Spring 5k run/walk**

1. Title of Event: \_\_\_\_\_  
2. Date(s) of Event: Saturday, April 26 2025  
3. Location(s) of Event: Geneva Lake Family YMCA  
4. Hours: 8:00-11:00am  
Note: Start Time & End Time  
5. Event Chair/Contact Person: Melissa Monge Phone: [REDACTED]  
6. Day of Event Contact Name: Melissa Monge Phone: [REDACTED]  
7. Is the event open to the public? ☒ Yes ☐ No  
8. Will you charge an admission fee? ☒ Yes ☐ No  
9. Estimated Attendance Number: 150  
10. Basis for estimate: Past event  
11. Will you be setting up a tent? ☐ Yes ☒ No

*If yes, list the location, size, Rental Company, and proof of completion of locates.*

\_\_\_\_\_

\_\_\_\_\_

12. Will there be any animals? ☐ Yes ☒ No

*If yes, what type and how many:* \_\_\_\_\_

13. **Attach a detailed description of proposed event with map of the exact location of the event and/or route.**

14. Description of plan for handling refuse collection and after-event clean-up:

On site collection

\_\_\_\_\_

\_\_\_\_\_

15. Description of plan for providing event security (if applicable):

Based on previous years, we would again like to request the help of police officers to assist runners

~~We would like the Director of parking to contact us.~~ Thank you.

16. Will there be fireworks or pyrotechnics at your event?

☐ Yes ☒ No

*If yes, please attach a fireworks display permit or application.*

17. Will your event include the sale of beer and/or wine?

☐ Yes ☒ No

*If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.*

18. Will you or any other vendors be selling food or merchandise?

☐ Yes ☒ No

*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

19. *Do you intend to use the available picnic tables and benches in the location?*

☐ Yes ☒ No

Continue to next page...

### Section III- STREET USE

☐ **Check if this section does not apply**

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

☒ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.

☐ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

**1. Description of portion(s) of road(s) to be used:**

*Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works*

See attached map.

**2. Will any parking stalls be used or blocked during the event?**

☒ Yes ☐ No

*Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager*

Dates of Use: 4/26/25, please have director contact us. LOT 1 8AM to 1PM

Total Number of Parking Stalls being Requested: 40 SPACES

Parking Stall Number(s) and Location: YMCA will use private signage in lot

**3. Description of Signage to be used during event:** on-site signage

*\*The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

**4. Anticipated Services**

*Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)*

☐ **Electricity;** Explain: \_\_\_\_\_

☐ **Water;** Explain: \_\_\_\_\_

☒ **Traffic Control;** Explain: assistance at busy intersections.

☐ **Police Services;** Explain: \_\_\_\_\_

☐ **Fire/EMS Services;** Explain: \_\_\_\_\_

☐ **Other;** Explain: \_\_\_\_\_

**\*Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

**\*All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**

**Name on Card:** \_\_\_\_\_

**Credit Card #:** \_\_\_\_\_

**Expiration Date:** \_\_\_\_/\_\_\_\_ **CVV#:** \_\_\_\_\_

**Billing Address:** \_\_\_\_\_

**City, State, Zip Code:** \_\_\_\_\_

*The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.*

**Applicant Signature:** Melissa Monge **Date:** 01/10/2025

For Office Use Only

Date Filed with Clerk: 1/10/25 Payment Amount: \$ N/A

Receipt #:

City Clerk/Administrator Signature: [Signature] Date: \_\_\_\_\_

☒ Approve ☐ Denied Notes: \_\_\_\_\_

Police Chief Signature: [Signature] Date: 01/21/2025

☒ Approve ☐ Denied Notes: \_\_\_\_\_

Fire Chief Signature: [Signature] Date: 2/7/25

☒ Approve ☐ Denied Notes: \_\_\_\_\_

DPW Signature: [Signature] Date: 22 Jan 2025

☒ Approve ☐ Denied Notes: \_\_\_\_\_

Parking Signature: [Signature] Date: 4 FEB 2025

☒ Approve ☐ Denied Notes: REQ: LOT J 40 SPACES 8AM to 1PM \$4/hour = \$1640

Harbormaster Signature: N/A Date: \_\_\_\_\_

☐ Approve ☐ Denied Notes: \_\_\_\_\_

Parks & Rec Signature: N/A Date: \_\_\_\_\_

☐ Approve ☐ Denied Notes: \_\_\_\_\_

Public Events:

FLR Meeting Date: \_\_\_\_\_

Council Meeting Date: \_\_\_\_\_

**Starts & ends at the YMCA**  
**See out and back arrows for route.**

 = Water Stop

 = Caution Street Crossing  
Volunteers to help you cross





## CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected. Applications for Public Events must be submitted AT LEAST 45 DAYS prior to the proposed event date for consideration.

### Section I- APPLICANT INFORMATION

Name of Applicant: Ben Rademaker  
Name of Event Organizer/Producer: Lake Geneva Jaycees Easter Egg Hunt  
Production Company/Organization: Lake Geneva Jaycees FEIN # [REDACTED]  
Street Address: 672 W Main St Box 411  
City: Lake Geneva State: WI Zip code: 5347  
E-mail Address: [REDACTED]  
Daytime Phone: [REDACTED] Cell Phone: [REDACTED]  
Are you a ☐ Business/Individual OR ☒ Non-Profit Organization 501(c) 4

### Section II- EVENT INFORMATION- Select all that apply

☒ **Private Event/Shelter Reservation**- Use of City of Lake Geneva Park and or Park Shelter for private use or event not that is not open to the public. Examples: family reunion, birthday party, club meeting, team practice. \*Local non-profits exempt from fees

- |                                                           |           |
|-----------------------------------------------------------|-----------|
| <input type="checkbox"/> Flat Iron Park Brunk Pavilion    | \$250/day |
| <input type="checkbox"/> Gazebo-Flat Iron Park            | \$125/day |
| <input checked="" type="checkbox"/> Seminary Park Shelter | \$75/day  |
| <input type="checkbox"/> Cobb Park Shelter                | \$75/day  |
| <input type="checkbox"/> Park Use (no shelter)            | \$75/day  |

Location: Seminary Park

☐ **Street Use/Closure** \$75/day  
Describe in Section III on page 3 of application

☒ **Public Event**-Event open to the public, including ticketed or open admission. Examples: festival, art/ware sale/market, concert, community activity, parade. \*Non-profits exempt from fees

Application fee: ☐ \$100- submitted at least 60 days prior  
☐ \$300- submitted at least 45 days but fewer than 60 days prior

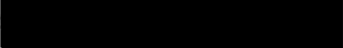
Select parks/facilities used during event, fees applied from list above:

#### Parks

- ☐ Flat Iron Park  
☒ Seminary Park  
☐ Cobb Park  
☐ Library Park  
☐ Other:

#### Shelters

- ☐ Brunk Pavilion ☐ Gazebo  
☒ Seminary Park Shelter  
☐ Cobb Park Shelter

1. Title of Event: Jaycee Easter Egg Hunt  
2. Date(s) of Event: April 19th  
3. Location(s) of Event: Seminary Park  
4. Hours: 6am - 1pm  
Note: Start Time & End Time  
5. Event Chair/Contact Person: Ben Rodemaker Phone:   
6. Day of Event Contact Name: Nick Pons Phone:   
7. Is the event open to the public? ☒ Yes ☐ No  
8. Will you charge an admission fee? ☐ Yes ☒ No  
9. Estimated Attendance Number: 800  
10. Basis for estimate: Last year had that amount  
11. Will you be setting up a tent? ☐ Yes ☒ No

If yes, list the location, size, Rental Company, and proof of completion of locates.

---

12. Will there be any animals? ☐ Yes ☒ No

If yes, what type and how many: \_\_\_\_\_

13. Attach a detailed description of proposed event with map of the exact location of the event and/or route.

14. Description of plan for handling refuse collection and after-event clean-up:

Jaycees will clean up the area after all the kids are done / left the area.

---

15. Description of plan for providing event security (if applicable):

We won't need any for the easter egg hunt

---

16. Will there be fireworks or pyrotechnics at your event?

☐ Yes ☒ No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine?

☐ Yes ☒ No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise?

☐ Yes ☒ No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location?

☒ Yes ☐ No

Continue to next page...

### Section III- STREET USE

☐ **Check if this section does not apply**

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

- ☐ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- ☐ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

**1. Description of portion(s) of road(s) to be used:**

*Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works*

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**2. Will any parking stalls be used or blocked during the event?**

☐ Yes ☐ No

*Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager*

Dates of Use: \_\_\_\_\_

Total Number of Parking Stalls being Requested: \_\_\_\_\_

Parking Stall Number(s) and Location: \_\_\_\_\_

**3. Description of Signage to be used during event:** \_\_\_\_\_

*\*The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

**4. Anticipated Services**

*Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)*

☐ **Electricity;** Explain: \_\_\_\_\_

☐ **Water;** Explain: \_\_\_\_\_

☐ **Traffic Control;** Explain: \_\_\_\_\_

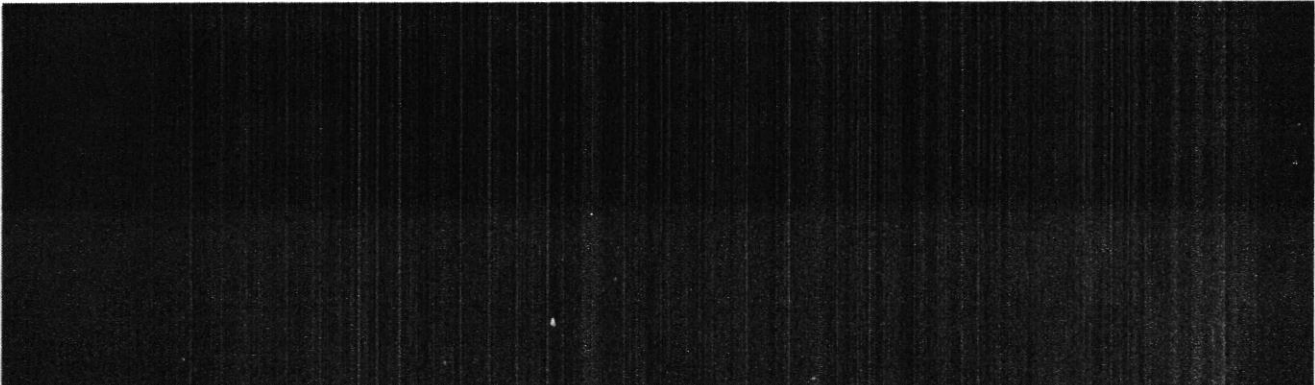
☐ **Police Services;** Explain: \_\_\_\_\_

☐ **Fire/EMS Services;** Explain: \_\_\_\_\_

☐ **Other;** Explain: \_\_\_\_\_

**\*Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

**\*All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**



*The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.*

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

1/18/25

For Office Use Only

Date Filed with Clerk: 1/20/25 Payment Amount: \$ N/A

Receipt #: N/A

City Clerk/Administrator Signature: [Signature] Date: \_\_\_\_\_

☒ Approve ☐ Denied Notes: \_\_\_\_\_

Police Chief Signature: [Signature] Date: 01/24/2025

☒ Approve ☐ Denied Notes: \_\_\_\_\_

Fire Chief Signature: [Signature] Date: 2/5/25

☒ Approve ☐ Denied Notes: \_\_\_\_\_

DPW Signature: [Signature] Date: 29 Jan 2025

☒ Approve ☐ Denied Notes: \_\_\_\_\_

Parking Signature: \_\_\_\_\_ Date: \_\_\_\_\_

☐ Approve ☐ Denied Notes: \_\_\_\_\_

Harbormaster Signature: \_\_\_\_\_ Date: \_\_\_\_\_

☐ Approve ☐ Denied Notes: \_\_\_\_\_

Parks & Rec Signature: \_\_\_\_\_ Date: \_\_\_\_\_

☐ Approve ☐ Denied Notes: \_\_\_\_\_

Public Events:

FLR Meeting Date: \_\_\_\_\_

Council Meeting Date: \_\_\_\_\_



## CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected. Applications for Public Events must be submitted AT LEAST 45 DAYS prior to the proposed event date for consideration.

### Section I- APPLICANT INFORMATION

Name of Applicant: Badger High school

Name of Event Organizer/Producer: Andrea Kaplan

Production Company/Organization: - FEIN #: \_\_\_\_\_

Street Address: 222 E. South Street

City: Lake Geneva State: WI Zip code: 53147

E-mail Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Are you a ☐ Business/Individual OR ☒ Non-Profit Organization 501(c) \_\_\_\_\_

EIN # (Tax Exempt Number): \_\_\_\_\_

\*All non-profits must present a copy of their current Tax ID card.

### Section II- EVENT INFORMATION- Select all that apply

☐ **Private Event/Shelter Reservation-** Use of City of Lake Geneva Park and or Park Shelter for private use or event not that is not open to the public. Examples: family reunion, birthday party, club meeting, team practice. \*Local non-profits exempt from fees

- ☐ Flat Iron Park Brunk Pavilion \$250/day
- ☐ Gazebo-Flat Iron Park \$125/day
- ☐ Seminary Park Shelter \$75/day
- ☐ Cobb Park Shelter \$75/day
- ☐ Park Use (no shelter) \$75/day

Location: \_\_\_\_\_

☒ **Street Use/Closure** \$75/day  
Describe in Section III on page 3 of application

☐ **Public Event-**Event open to the public, including ticketed or open admission. Examples: festival, art/ware sale/market, concert, community activity, parade. \*Non-profits exempt from fees

Application fee: ☐ \$100- submitted at least 60 days prior  
☐ \$300- submitted at least 45 days but fewer than 60 days prior

Select parks/facilities used during event, fees applied from list above:

#### Parks

- ☐ Flat Iron Park
- ☐ Seminary Park
- ☐ Cobb Park
- ☐ Library Park
- ☐ Other: \_\_\_\_\_

#### Shelters

- ☐ Brunk Pavilion ☐ Gazebo
- ☐ Seminary Park Shelter
- ☐ Cobb Park Shelter

1. Title of Event: Badger High School Graduation  
2. Date(s) of Event: June 8, 2025  
3. Location(s) of Event: Badger High School Football Stadium  
4. Hours: 4  
Note: Start Time & End Time  
5. Event Chair/Contact Person: Andrea Kaplan Phone: [REDACTED]  
6. Day of Event Contact Name: Andrea Kaplan Phone: [REDACTED]  
7. Is the event open to the public? ☒ Yes ☐ No  
8. Will you charge an admission fee? ☐ Yes ☒ No  
9. Estimated Attendance Number: 1,500  
10. Basis for estimate: number of graduating seniors and family  
11. Will you be setting up a tent? ☐ Yes ☒ No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? ☐ Yes ☒ No

If yes, what type and how many: —

13. Attach a detailed description of proposed event with map of the exact location of the event and/or route.

14. Description of plan for handling refuse collection and after-event clean-up:

Our custodial staff cleans up

15. Description of plan for providing event security (if applicable):

16. Will there be fireworks or pyrotechnics at your event?

☐ Yes ☒ No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine?

☐ Yes ☒ No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise?

☐ Yes ☒ No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location?

☐ Yes ☒ No

Continue to next page...

### Section III- STREET USE

☐ **Check if this section does not apply**

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

- ☐ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- ☐ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

**1. Description of portion(s) of road(s) to be used:**

*Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works*

Wells Street between Budge High School  
and Lake Geneva Middle School

**2. Will any parking stalls be used or blocked during the event?**

☐ Yes ☒ No

*Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager*

Dates of Use: \_\_\_\_\_

Total Number of Parking Stalls being Requested: \_\_\_\_\_

Parking Stall Number(s) and Location: \_\_\_\_\_

**3. Description of Signage to be used during event:** \_\_\_\_\_

*\*The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

**4. Anticipated Services**

*Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)*

☐ **Electricity;** Explain: \_\_\_\_\_

☐ **Water;** Explain: \_\_\_\_\_

☐ **Traffic Control;** Explain: \_\_\_\_\_

☐ **Police Services;** Explain: \_\_\_\_\_

☐ **Fire/EMS Services;** Explain: \_\_\_\_\_

☐ **Other;** Explain: \_\_\_\_\_

**\*Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

**\*All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk’s office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**

**Name on Card:** \_\_\_\_\_

**Credit Card #:** \_\_\_\_\_

**Expiration Date:** \_\_\_\_/\_\_\_\_ **CVV#:** \_\_\_\_\_

**Billing Address:** \_\_\_\_\_

**City, State, Zip Code:** \_\_\_\_\_

*The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys’ fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.*

**Applicant Signature:**  **Date:** 01/09/25



Badger High School  
220 E. South Street  
Lake Geneva, WI 53147  
Phone: 262-348-2000  
Fax: 262-248-6178  
[www.lakegenevaschools.com](http://www.lakegenevaschools.com)

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January 9, 2025

City of Lake Geneva  
Town Clerk/Treasurer

Dear Clerk:

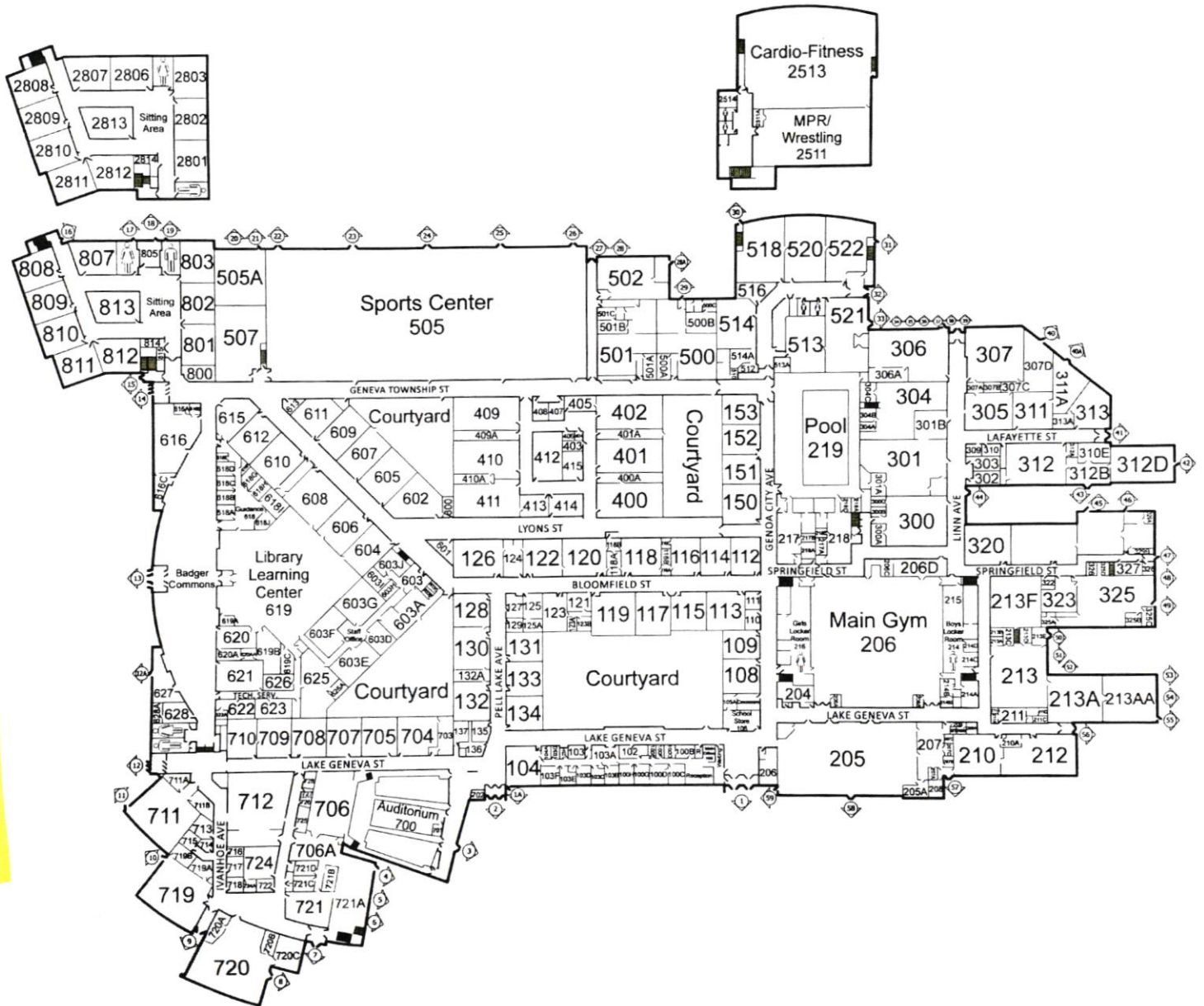
This letter is to request a fee waiver for Badger High School as a non-profit organization to request road closure for the attached Special Event Permit Application for our graduation which will be held on Sunday, June 8. Graduation will begin at 1:30pm. Road closure to begin at approximately 12:45.

Thank you for your attention to this matter.

Sincerely,

Andrea Kaplan  
Principal

Road Name



For Office Use Only

Date Filed with Clerk: 1/10/24 Payment Amount: \$ N/A

Receipt #: \_\_\_\_\_

City Clerk/Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

☐ Approve ☐ Denied Notes: \_\_\_\_\_

Police Chief Signature: E. [Signature] Date: 01/16/2025

☒ Approve ☐ Denied Notes: \_\_\_\_\_

Fire Chief Signature: [Signature] Date: 1/7/25

☒ Approve ☐ Denied Notes: \_\_\_\_\_

DPW Signature: [Signature] Date: 22 Jan 2025

☒ Approve ☐ Denied Notes: \_\_\_\_\_

Parking Signature: N/A Date: \_\_\_\_\_

☐ Approve ☐ Denied Notes: \_\_\_\_\_

Harbormaster Signature: N/A Date: \_\_\_\_\_

☐ Approve ☐ Denied Notes: \_\_\_\_\_

Parks & Rec Signature: N/A Date: \_\_\_\_\_

☐ Approve ☐ Denied Notes: \_\_\_\_\_

Public Events:

FLR Meeting Date: \_\_\_\_\_

Council Meeting Date: \_\_\_\_\_

Form  
AB-200

Alcohol Beverage License  
Application

| For Municipal Use Only |                     |
|------------------------|---------------------|
| Municipality           | City of Lake Geneva |
| License Period         |                     |

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer ..... \$ \_\_\_\_\_
- ☒ Class "B" Beer ..... \$ 100
- ☐ "Class A" Liquor ..... \$ \_\_\_\_\_
- ☐ "Class B" Liquor ..... \$ \_\_\_\_\_
- ☐ "Class A" Liquor (cider only) \$ \_\_\_\_\_
- ☐ Reserve "Class B" Liquor \$ \_\_\_\_\_
- ☒ "Class C" Liquor (wine only) \$ 100

| Fees                 |               |
|----------------------|---------------|
| License Fees         | \$ <u>200</u> |
| Background Check Fee | \$            |
| Publication Fee      | \$ <u>25</u>  |
| Total Fees           | \$ <u>225</u> |

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)

Versico LLC

2. Business Trade Name or DBA

Creative Forces Art Studio LLC

3. FEIN

4. Wisconsin Seller's Permit Number

5. Entity Type (check one)

☐ Sole Proprietor

☐ Partnership

☒ Limited Liability Company

☐ Corporation

☐ Nonprofit Organization

6. State of Organization

WI

7. Date of Organization

8/25/24  
11/6/25 (LLC) (WIS)

8. Wisconsin DFI Registration Number

C129962

9. Premises Address

647 W. Main St Suite 1000, 200

10. City

Lake Geneva

11. State

WI

12. Zip Code

53147

13. County

Wauwatosa

14. Governing Municipality: ☒ City ☐ Town ☐ Village

of: Lake Geneva

15. Aldermanic District

16. Premises Phone

262-729-4032

17. Premises Email

creativeforcesllc@gmail.com

18. Website

creativeforceslakegeneva.com

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

We have an art studio with a party room, bathrooms, backroom. Alcohol will be stored in the backroom and served in the main studio, party room (see attached)

20. Mailing Address (if different from premises address)

Same as above

21. City

22. State

23. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No

If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? . . . . ☐ Yes ☐ No

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? . . . . ☐ Yes ☐ No

EJB 02/13/2025  
#160  
background completed 2/10/25  
HP

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . . . ☐ Yes ☒ No  
beverages.

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . . . ☐ Yes ☒ No  
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? . . . ☐ Yes ☒ No  
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity

4b. Business Entity FEIN

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. . . . ☒ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? . . . ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? . . . ☐ Yes ☒ No

### Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

| Last Name | First Name | Title | Phone |
|-----------|------------|-------|-------|
| Verducci  | Paula      | owner |       |
| Verducci  | David      | owner |       |
|           |            |       |       |
|           |            |       |       |

### Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

**READ CAREFULLY BEFORE SIGNING:** Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

|                                                                                     |            |       |
|-------------------------------------------------------------------------------------|------------|-------|
| Last Name                                                                           | First Name | M.I.  |
| Verducci                                                                            | Paula      | C     |
| Title                                                                               | Email      | Phone |
| owner                                                                               |            |       |
| Signature                                                                           | Date       |       |
|  |            |       |

### Part E: For Clerk Use Only

|                                       |                |                                                 |                     |
|---------------------------------------|----------------|-------------------------------------------------|---------------------|
| Date Application Was Filed With Clerk | License Number | Date License Granted                            | Date License Issued |
| 11/31/25                              |                |                                                 |                     |
| Signature of Clerk/Deputy Clerk       |                | Date Provisional License Issued (if applicable) |                     |
|                                       |                |                                                 |                     |

Back room. alcohol to  
be stored here, as well  
as any paper records

Bathroom

Front desk -  
electronic records  
stored on computer  
here

Party  
Room  
(serving  
area)

STUDIO

STUDIO

(serving area)

Front  
door

Alcohol Beverage  
Appointment of Agent

Date

## Agent Type (check one)

- ☒ Original (no fee)      ☐ Successor (\$10 fee for municipal licensees only)

## Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Verdico LLC

2. Business Trade Name or DBA

Creative Forces Art Studio LLC

3. Entity Type (check one)

- ☒ Limited Liability Company      ☐ Corporation      ☐ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

- ☒ Municipal Retail License      ☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

-

6. Describe the reason for appointing a successor agent, if successor is checked above.

## Part B: Agent Information

1. Last Name

Verducci

2. First Name

Paula

3. M.I.

C

4. Email

5. Phone

6. Home Address

8. State

9. Zip Code

10. Age

## Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ..... ☒ Yes    ☐ No  
Submit proof of completion.
2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire*? ..... ☒ Yes    ☐ No  
Submit a completed Form AB-100 with this form.
3. Have you been a Wisconsin resident for at least 90 continuous days? ..... ☒ Yes    ☐ No  
See instructions for exceptions.

Continued →

**Part D: Business Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

|                                 |                     |                            |                  |
|---------------------------------|---------------------|----------------------------|------------------|
| Last Name<br><i>Verducci</i>    |                     | First Name<br><i>Paula</i> | M.I.<br><i>C</i> |
| Title<br><i>Owner</i>           | Email<br>[REDACTED] | Phone<br>[REDACTED]        |                  |
| Signature<br><i>[Signature]</i> |                     | Date<br><i>1/31/25</i>     |                  |

**Part E: Agent Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

|                                 |  |                            |                  |
|---------------------------------|--|----------------------------|------------------|
| Last Name<br><i>Verducci</i>    |  | First Name<br><i>Paula</i> | M.I.<br><i>C</i> |
| Signature<br><i>[Signature]</i> |  | Date<br><i>1/31/25</i>     |                  |



## **PROGRAMMING AGREEMENT**

THIS AGREEMENT dated the \_\_\_\_ day of \_\_\_\_\_, 2025, by and between the City of Lake Geneva (hereinafter "City") and the Geneva Lakes Family YMCA, Inc. (hereinafter "YMCA").

WITNESSETH:

WHEREAS, City and YMCA wish to work cooperatively to provide recreational services and utilize athletic fields owned by the City; and

WHEREAS, City and YMCA wish to ensure that recreational facilities and programs are available to as many residents of the City as possible; and

WHEREAS, City and YMCA wish to clarify the relative roles and responsibilities of each party to provide recreational facilities and programs to the residents of the City;

NOW THEREFORE, the mutual covenants contained herein and other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged the parties hereto agree as follows:

1. The above recitals are incorporated herein by reference.
2. The term of this agreement shall be for a term of one (1) year commencing on the \_\_\_\_ day of \_\_\_\_\_, 2025.
3. For the services recited herein, the City shall pay the sum of Sixty-Three Thousand Six Hundred Fifty Four (\$63,654.00) Dollars per year for the term of this agreement. The sum shall be paid in bi-monthly installments.
4. In exchange for the sum provided herein, the YMCA shall do the following:
  - a. Provide no less than 2 written reports to the Board of Park Commissioners. Reports will be provided midseason and end of season and emailed to the City Clerk for distribution.
  - b. Provide recreational programs at Veterans Park as appropriate. List of programs shall include but not be limited to: T-Ball, Baseball, Softball, Travel baseball/ softball, Tournament level baseball/ softball, flag football, volleyball, soccer, Lacrosse, Adult softball, Coed softball, Adult Kickball, Pickleball.
  - c. Coordinate the use of the athletic fields at Veterans Park for use by all groups interested in using said fields in a non-discriminating manner. Ensure that all groups and organizations have equal access to the athletic fields provided by the City.

- d. Prepare the baseball/ softball fields for use by any organization regardless of their affiliation with the YMCA by marking the fields and placing of necessary equipment such as bases or volleyball nets. The YMCA shall be notified a minimum of one week in advance of events to coordinate proper staffing.
- e. Coordinate the use of the fields with the City of Lake Geneva through a shared calendar such as google calendar.
- f. Make books and records available to the City showing revenues received and expenses paid for use of Veterans Park. Submit a written, year-end financial statement directly to the Board of Park Commissioners.
- g. Provide no less than 15% discount rates for City residents participating in activities through the YMCA which are conducted at Veterans Park.
- h. Tournaments and other rentals at Veterans Park will be booked through the YMCA. Net proceeds will be shared equally between the City and the YMCA. A separate rental agreement will be used. See attached agreement.
- i. The YMCA and City of Lake Geneva shall each provide a One Million (\$1,000,000.00) Dollar liability insurance policy naming the other as an additional insured.
- j. Responsibilities and equipment available for use at Veterans Park shall be as follows:

### **City of Lake Geneva**

Mowing

Trash pickup of entire park (except Concession stand and 2nd floor of Lions Den/asphalt area)

Gas for power equipment

Flowerbeds

Clean and maintain bathrooms

Bids out concession stand

City allows YMCA to use the garage for storage of equipment related to these activities (not use of Lions Den)

Owns and maintains regulation size soccer goals and nets

Basketball nets

### **YMCA**

All field work/maintenance

Any field rental agreements

Check oil/filters, wash groomer

Concession Stand and 2nd floor Lion' s Den/asphalt areas/ prep/ cleaning/trash pickup

Equipment purchases for programs

Maintain Batting cages

Owens Volleyball nets

Owens Bases

Owens chalker

Dispense of watering required for baseball game usage (water supplied by City)

Operations of any tournaments run thru the YMCA

Communication with City Clerk on scheduling of park

Repair and maintenance of ball field groomer.

Replacement cost of groomer when needed.

Owner of lawn tractor, push mower, golf cart- do all maintenance

k. The YMCA will ensure that the fields and facilities are used in a reasonable manner by all patrons and invitees of the YMCA.

l. YMCA serves as concessionaire for Veterans Park according to 2- year agreement. See attached agreement.

IN WITNESS WHEREOF, the undersigned have set their hand and seal this \_\_\_\_\_ of \_\_\_\_\_, 2025.

CITY OF LAKE GENEVA, a municipal corporation

BY \_\_\_\_\_

Attest: \_\_\_\_\_

GENEVA LAKES FAMILY YMCA., Inc.

BY \_\_\_\_\_



## CONCESSION AGREEMENT

Concession Agreement made on \_\_\_\_\_, 2025, between the City of Lake Geneva ("City"), and Geneva Lakes Family YMCA, Inc. ("Concessionaire"),

For valuable consideration, City grants to Concessionaire the privilege of operating a concession stand on park grounds of the City at Veteran' s Park to be located in the concession/bathroom building on the following terms and conditions:

1. Concessionaire agrees to pay the City the amount of \$2,500.00, made in one installment by June 1st
2. Concessionaire agrees to have the concession stand open during the spring and summer season (April 15th through September 15th), or later as mutually agreed upon by both parties. As a minimum, Concessionaire shall establish post and comply with weekend and/or daily hours of business during seasonal organized sports activities.
3. Concessionaire agrees to supply for sale of sufficient vendible articles of a ballpark type and sufficient quantities to satisfy demands of patrons of the park at the times when organized sport activities are conducted until closing at end of each season.
4. Concessionaire shall procure at his or her own costs and expense all necessary licenses and permits necessary for carrying out provisions of this contract.
5. Concessionaire shall provide adequate and appropriate containers which are not unsightly for the temporary storage of trash and garbage and provide, as necessary, for the regular pick up of such trash and garbage, and shall not permit any unattractive or unsanitary accumulation of trash, debris or litter on the premises hereto relevant at all times during which concessions are operated within the park. The piling of boxes, cartons, drums, can or similar items, shall not be permitted outside of designated concession areas. The City shall be responsible for removal of the normal trash and garbage.
6. All notices and orders given to concessionaire shall be sent to Geneva Lakes Family YMCA, Inc.
7. Prior to termination of this Agreement or on or before October 31st of 2025, unless approved specifically by the City, Concessionaire shall remove from the concession stand at Veteran' s Park all personal property, supplies, goods and effects. On his or her failure to do so, City, and/or its employees, officers and agents, may cause such removal to be made and the property, supplies, goods and effects shall be stored at cost and expense of Concessionaire. City may exercise lien rights thereon for cost and expense of such removal and storage.

8. No improvement shall be made to City property without the City's consent. Any permanent on- site improvements made during the course of the Agreement are to revert to the City at termination of the contract. Any City provided improvements shall be operated and properly maintained by the Concessionaire.

9. The Concessionaire shall pay all license fees and taxes that may be imposed by any City, State or Federal authorities.

10. Concessionaire will procure and maintain during the entire term of this Agreement, or any renewal or extension period thereof, a public liability insurance policy which covers liability for the indemnity set forth in paragraph 11, with the City named as an additional insured. Liability insurance shall be provided at all times in a minimum amount of One Million (\$1,000,000) Dollars single limits coverage, per person, and per occurrence, covering death, personal injury and property loss or damage.

11. The Concessionaire shall hold the City harmless from the payment of all claims or demands arising out of this Agreement. The Concessionaire shall indemnify the City from all suits or actions brought against the City or on the account of injury or damages received or sustained by any party or parties by or from the said Concessionaire, his servants or agents, in the exercise of the rights and privileges granted in this Agreement, including all attorney fees incurred by the City in defense of such claims or demands.

12. The City reserves the right to cancel or terminate this Agreement, upon ten (10) days advance written notice.

**CONCESSIONAIRE**

By: \_\_\_\_\_

Mike Kramp, CEO

**CITY OF LAKE GENEVA**

By: \_\_\_\_\_

Mayor Todd Krause

Attest:

By: \_\_\_\_\_



February 13, 2025

**To:** All Concerned Parties

**From:** Beth Gehris-Padro, Parking Operations Manager

**Date:** February 13, 2025

**Subject:** Sunday Morning Parking Program – Evaluation and Action Plan

**Background:** The Sunday Morning Parking Program was formally implemented by the Parking Department in 2020 and provides house of worship-specific vehicle placards for congregation members and visitors. These placards were originally intended to be distributed to non-resident (non-Walworth County) members and guests, allowing them to park in designated areas surrounding the locations listed on the placard.

The churches are currently the only organizations granted access to a significant amount of free parking. I have concerns that if this program continues, it could set a precedent, prompting other non-profit and special interest organizations to seek similar parking privileges.

Paid parking serves as a valuable asset to the city and contributes to the generation of revenue supporting our community and infrastructure. Paid parking should not be considered a penalty, instead thought of as a worthy contribution to our community. Therefore, it is crucial to protect this resource from potential misuse or overuse. The provision of free parking should not be used as a means to assist churches in growing their congregations or gaining a competitive advantage. The fact that this program currently exists does not guarantee its indefinite continuation or availability under the same terms in the future. Furthermore, the expectation that it will persist in this manner reflects an overstep of what may be considered reasonable.

The attached figures represent the full retail value of each parking placard, including the total cost associated with the many placards issued. While it is understood that not all placards may be utilized every Sunday, it is important to recognize the cumulative impact this program could have.

While I personally understand the desire of congregants for free parking during church services, from a professional standpoint, I believe this program should not be continued into the future as it exists now.



#### Revenue Impact:

- **Annual Cost per Placard-Retail Value:** \$328
- **Total Annual Cost Impact for 90 Permits-Retail Value:** \$29,520
- **Walworth County Resident Permit Costs-if purchased:**
  - \$160 for 2 years (prorated now to \$80) (\$.97 per hour if only used to attend service)
  - \$130 senior discount (prorated now to \$65) (\$.79 per hour if only used to attend service)

#### Confirmation and Recommendations:

Please confirm the approval or decline of the continuation of this program. If accepted, please acknowledge the following adjustments to the program:

- **Placard Distribution:** Each congregation will receive a set number of placards. Any additional placards must be requested from and approved by the Common Council. Placards will be issued in 2-year increments. *Council to Determine Number of Placards issued to each organization.*
- **Accountability:** Placards are a controlled item. Organizations will be required to maintain accountability for each placard issued and provide justification for their issuance. Each organization must provide contact information for a specific individual to oversee the program.
- **Quarterly Reporting:** A list of addresses for placards issued and their justifications will be provided quarterly by the location program manager.
- **Permit Valid Only During Service Hours:** Each placard will provide a grace period of thirty minutes before and after the church service.
- **Placard Eligibility:** Placards will not be issued to vehicles with City of Lake Geneva Parking Permit Stickers *Additional parameters to be determined by the Council.*
- **Electronic Delivery:** Placards will be delivered electronically for production by each receiving location.
- **Duplication Policy:** Any discovery of duplicated placards will result in the revocation of placards for the entire congregation.
- **Placard Return:** Placards must be returned by December 31 of the expiration year. Failure to return all placards will result in a reduction of placards for the following year.
- **Placard Use:** Parking is limited to the designated area listed on it. If a resident parking sticker is displayed with the placard, the resident permit will take precedence, and the vehicle will be chalked. The use of the placard will be noted, and local program manager will be contacted.

//SIGNED//

Beth Gehris-Padro  
Parking Operations Manager  
City of Lake Geneva

## City Clerk

---

**From:** Kassy Vina  
**Sent:** Tuesday, February 4, 2025 2:43 PM  
**To:** City Clerk  
**Subject:** FLR ITem  
**Attachments:** Sunday Morning Parking Program.pdf

**Follow Up Flag:** Follow up  
**Due By:** Friday, February 7, 2025 10:00 AM  
**Flag Status:** Flagged

Hello!

Can you please include this on the next FLR. It was a lengthy motion....

Motion by Hoiland to approve the Sunday Morning Parking Program including the following elements, Second by Esposito.

- House of worship-specific placards
- Placards are distributed to non-resident members of the congregation
- Placards are maintained to utilize for guest congregants
- Placards are numbered to discourage duplication
- Placards are placed on driver's side of dashboard
- Placards may only be utilized in the area surrounding the location listed on the placard
- If a resident parking sticker is displayed with a placard, the resident permit will take precedence and be chalked
- Any additional placards issued should be approved by the Public Works Committee
- Placards are a controlled item, and organizations are required to have accountability for each as issued and provide address, make and model of vehicles.
- Placards are to be issued for part-time visitors and guests from outside the local County area
- Placards will be delivered electronically for production by each receiving location.
- A list of addresses for placards granted and justifications will be provided quarterly by location program manager.
- Discovery of duplication will result in revocation of placards for entire congregation.
- Placards must be turned in by December 31 at the end of expiration year, failure to return all placards will result in reduction for the following year
- Each House of worship should receive a set number of placards
- **First Congregational United Church of Christ: 15 permits**
- **Lake Geneva United Methodist Church: 20 permits**
- **Episcopal Church of the Holy Communion: 45 permits**
- **First Church of Christ Scientist: 10 permits**

Discussion followed between Yager and Gehris-Padro regarding UCC Food Pantry temporary parking placards that were issued during the parking lot renovation.

Motion Carried 4-0.

Thank you!

Thank you,

Kassandra Vina  
City of Lake Geneva, Department of Public Works  
Administrative Specialist  
1065 Carey St., Lake Geneva, WI 53147  
(262) 248-6644  
[dpwoffice@cityoflakegeneva.gov](mailto:dpwoffice@cityoflakegeneva.gov)  
[www.CityofLakeGeneva.com](http://www.CityofLakeGeneva.com)



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## Sunday Morning Parking Program

Parking Department issued house of worship-specific vehicle placards

Placards are distributed to non-resident (non-Walworth County) members of the congregation

Placards are maintained to utilize for guest congregants

Placards are numbered to discourage duplication

Placards are placed on driver's side of dashboard

Placards may only be utilized in the area surrounding the location listed on the placard

If a resident parking sticker is displayed with the placard, the resident permit will take precedence and be chalked

### Revenue Impact

- Annual Cost per Placard \$328 per year
- Annual Cost Impact total \$29,520 for 90 permits

### Consider

- Each City of Lake Geneva household receives 4 free Resident Parking Permits
- 41 weeks in Paid Parking Season
- A Walworth County Resident permit cost if used only for Sunday service is \$.97 per hour
- With the Senior Discount that amount is \$.79 per hour
- Most placards are issued to Walworth County Residents who do not want to purchase the available permit. Only one Church is using the placards as originally intended.
- Placards were never meant to take the place of Walworth County Resident permits. They were meant to be used for visitors and guests.

### Confirm

- Approve/decline continuation of this program (if approved, confirm the following)
  - Construction of UCC Parking Lot is complete, therefore Food Pantry does not require street parking in future
  - Each house of worship should receive a set number of placards
  - Any additional placards issued should be approved of through the Common Council
  - Placards are a controlled item, and organizations are required to have accountability for each as issued and provide justification for issue
  - In moving forward, review of this program goes directly to Common Council

- Placards are to be issued for part-time visitors and guests from outside the local County area
- Placards will be delivered electronically for production by each receiving location.
- A list of addresses for placards granted and justifications will be provided quarterly by location program manager.
- Discovery of duplication will result in revocation of placards for entire congregation.
- Placards must be turned in by December 31 at the end of expiration year, failure to return all placards will result in reduction for the following year.

### **Number of permits issued 2023-2024**

#### First Congregational United Church of Christ

No response to my request to speak with the program manager.

Issued 15 permits.

Service begins at 10:30 am. Church has a small parking lot.

UCC Food Pantry issued 6 permits while the parking lot was under construction. Valid parking on the 700 block of Wisconsin Street ONLY. Parking lot construction is complete.

#### Lake Geneva United Methodist Church

Issued 20 permits (assigned to members of congregation from local area within county.)

Service begins at 9 am. Church has a small parking lot.

Members do not want to pay for Walworth County Resident Permit.

#### Episcopal Church of the Holy Communion

Issued 45 permits -25 initial then requested an additional 20 (28 granted to households in WalCo, 6 for residents outside WalCo. All are regular members of the congregation.)

9 placards issued for visiting summer congregants.

Service begins at 10:30 am Church has limited parking spaces reserved for workers.

In 2022, 50 placards were issued. (25 initial and additional 25 later.)

#### First Church of Christ, Scientist

Issued 10 permits (2 granted to part-time, seasonal residents.)

Service begins at 10. Church has no parking lot and is entirely inside the paid parking zone.

Valid for parking for community organization listed between the hours of 9:30am-11:30am during the attendance of service.

## Report Criteria:

Report type: Summary

Check.Type = {&lt;&gt;} "Adjustment"

Bank.Bank account = "43257"

[Report].Invoice GL Account = {&lt;&gt;} 61

[Report].Invoice GL Account = {&lt;&gt;} 62

Invoice.Batch = "02072025","02122025","02142025","PP12312024G","PP12312024H","PP12312024I"

| Check Issue Date | Check Number | Vendor Number | Payee                                    | Amount     |
|------------------|--------------|---------------|------------------------------------------|------------|
| 02/07/2025       | 88022        | 28            | COLUMN SOFTWARE PBC                      | 271.04     |
| 02/07/2025       | 88023        | 4729          | GIRAFFE ELECTRIC II INC                  | 212.50     |
| 02/07/2025       | 88024        | 6093          | INGRAM LIBRARY SERVICES                  | 86.08      |
| 02/07/2025       | 88025        | 2759          | KAPUR & ASSOCIATES INC                   | 13,738.22  |
| 02/07/2025       | 88026        | 2862          | LAKE GENEVA CONVENTION                   | 95,522.60  |
| 02/07/2025       | 88027        | 264           | LAKE GENEVA PUBLIC LIBRARY               | 148.50     |
| 02/07/2025       | 88028        | 4973          | US BANK                                  | 8,619.65   |
| 02/07/2025       | 88029        | 4993          | VANDEWALLE & ASSOCIATES INC              | 2,280.00   |
| 02/07/2025       | 88030        | 226           | BOSS, RHONDA S.                          | 93.50      |
| 02/07/2025       | 88031        | 6263          | CHARTER COMMUNICATIONS                   | 119.98     |
| 02/07/2025       | 88032        | 2354          | CULLIGAN OF BURLINGTON                   | 132.00     |
| 02/07/2025       | 88033        | 225           | KRAJOVIC, MICHAEL W.                     | 750.00     |
| 02/07/2025       | 88034        | 3233          | RHYME BUSINESS PRODUCTS                  | 182.94     |
| 02/07/2025       | 88035        | 4975          | US CELLULAR                              | 604.44     |
| 02/07/2025       | 88036        | 252           | W.T.S.O.A                                | 250.00     |
| 02/12/2025       | 88037        | 5428          | CITY OF LAKE GENEVA POLICE DEPT          | 112.21     |
| 02/14/2025       | 88049        | 2104          | AT&T                                     | 2,600.00   |
| 02/14/2025       | 88050        | 6767          | AT&T                                     | 339.07     |
| 02/14/2025       | 88051        | 2109          | AT&T MOBILITY                            | 1,531.60   |
| 02/14/2025       | 88052        | 2129          | AXON ENTERPRISE INC.                     | 57,120.02  |
| 02/14/2025       | 88053        | 7110          | BASIL, SHAUNA                            | 3,360.94   |
| 02/14/2025       | 88054        | 6263          | CHARTER COMMUNICATIONS                   | 99.99      |
| 02/14/2025       | 88055        | 6386          | CIVICPLUS LLC                            | 480.00     |
| 02/14/2025       | 88056        | 2561          | GENEVA ONLINE INC                        | 39.00      |
| 02/14/2025       | 88057        | 6093          | INGRAM LIBRARY SERVICES                  | 35.48      |
| 02/14/2025       | 88058        | 225           | KRAJOVIC, MICHAEL W.                     | 1,500.00   |
| 02/14/2025       | 88059        | 6518          | LAKE GENEVA BEAUTIFICATION COMMITTEE INC | 8,300.00   |
| 02/14/2025       | 88060        | 2840          | LARRY'S TOWING & RECOVERY                | 1,150.00   |
| 02/14/2025       | 88061        | 48            | MGT OF AMERICA CONSULTING                | 4,690.00   |
| 02/14/2025       | 88062        | 199           | POLEK, SAMANTHA                          | 200.00     |
| 02/14/2025       | 88063        | 7003          | RENTZ, JASON                             | 245.00     |
| 02/14/2025       | 88064        | 5071          | WE ENERGIES                              | 1,166.75   |
| 02/06/2025       | 122024       | 6858          | ELAN FINANCIAL SERVICES                  | 17,217.73  |
| Grand Totals:    |              |               |                                          | 223,199.24 |

## Summary by General Ledger Account Number

| GL Account     | Debit    | Credit      | Proof       |
|----------------|----------|-------------|-------------|
| 11-00-00-13910 | 9,499.33 | .00         | 9,499.33    |
| 11-00-00-16100 | 3,107.25 | .00         | 3,107.25    |
| 11-00-00-21100 | 688.06   | 107,905.12- | 107,217.06- |

M = Manual Check, V = Void Check

| GL Account     | Debit     | Credit  | Proof     |
|----------------|-----------|---------|-----------|
| 11-10-00-51390 | 2,212.50  | .00     | 2,212.50  |
| 11-10-00-53140 | 271.04    | .00     | 271.04    |
| 11-11-00-53310 | 101.87    | .00     | 101.87    |
| 11-13-00-53990 | 93.50     | .00     | 93.50     |
| 11-14-30-51100 | 4,690.00  | .00     | 4,690.00  |
| 11-14-30-53100 | 251.15    | .00     | 251.15    |
| 11-14-30-53110 | 36.25     | .00     | 36.25     |
| 11-14-30-53820 | 480.00    | .00     | 480.00    |
| 11-15-10-53100 | 1,613.06  | .00     | 1,613.06  |
| 11-15-10-53990 | 111.34    | .00     | 111.34    |
| 11-15-10-54500 | 705.28    | .00     | 705.28    |
| 11-16-10-52210 | 144.90    | .00     | 144.90    |
| 11-16-10-53600 | 20.00     | .00     | 20.00     |
| 11-21-00-52210 | 1,909.67  | .00     | 1,909.67  |
| 11-21-00-52220 | 54.64     | .00     | 54.64     |
| 11-21-00-52620 | 2,627.54  | .00     | 2,627.54  |
| 11-21-00-53100 | 59.96     | .00     | 59.96     |
| 11-21-00-53120 | 112.21    | .00     | 112.21    |
| 11-21-00-53420 | 2,530.19  | .00     | 2,530.19  |
| 11-21-00-53610 | 85.49     | .00     | 85.49     |
| 11-21-00-53700 | 127.64    | .00     | 127.64    |
| 11-21-00-53800 | 315.93    | .00     | 315.93    |
| 11-21-00-53990 | 54.40     | .00     | 54.40     |
| 11-21-00-54100 | 250.00    | .00     | 250.00    |
| 11-21-00-57360 | 9,947.18  | .00     | 9,947.18  |
| 11-21-00-57375 | 44,340.89 | .00     | 44,340.89 |
| 11-21-00-58100 | 631.64    | 53.06-  | 578.58    |
| 11-22-00-51380 | .00       | 135.00- | 135.00-   |
| 11-22-00-52210 | 119.98    | .00     | 119.98    |
| 11-22-00-52240 | 54.65     | .00     | 54.65     |
| 11-22-00-52410 | 424.98    | .00     | 424.98    |
| 11-22-00-53410 | 15.27     | .00     | 15.27     |
| 11-22-00-53500 | 176.88    | .00     | 176.88    |
| 11-22-00-53510 | 85.49     | .00     | 85.49     |
| 11-22-00-53990 | 121.25    | .00     | 121.25    |
| 11-22-00-54100 | 900.00    | 500.00- | 400.00    |
| 11-22-00-57360 | 368.88    | .00     | 368.88    |
| 11-22-00-58110 | 148.95    | .00     | 148.95    |
| 11-24-00-44300 | 1,670.62  | .00     | 1,670.62  |
| 11-24-00-44310 | 585.64    | .00     | 585.64    |
| 11-24-00-44320 | 510.00    | .00     | 510.00    |
| 11-24-00-44330 | 399.68    | .00     | 399.68    |
| 11-24-00-44400 | 195.00    | .00     | 195.00    |
| 11-24-00-52620 | 17.74     | .00     | 17.74     |
| 11-24-00-53100 | 244.09    | .00     | 244.09    |
| 11-24-00-53300 | 245.00    | .00     | 245.00    |
| 11-30-00-52160 | 3,663.89  | .00     | 3,663.89  |
| 11-32-10-52210 | 285.61    | .00     | 285.61    |
| 11-32-10-52500 | 119.87    | .00     | 119.87    |
| 11-32-10-53400 | 103.41    | .00     | 103.41    |
| 11-32-10-53500 | 109.00    | .00     | 109.00    |
| 11-32-10-53990 | 433.31    | .00     | 433.31    |
| 11-32-12-52500 | 180.93    | .00     | 180.93    |

M = Manual Check, V = Void Check

| GL Account     | Debit      | Credit      | Proof      |
|----------------|------------|-------------|------------|
| 11-32-13-54200 | 842.00     | .00         | 842.00     |
| 11-32-13-54300 | 261.38     | .00         | 261.38     |
| 11-34-10-52600 | 212.50     | .00         | 212.50     |
| 11-34-10-53940 | 878.62     | .00         | 878.62     |
| 11-52-00-52240 | 203.73     | .00         | 203.73     |
| 11-52-00-53990 | 3,411.92   | .00         | 3,411.92   |
| 11-62-01-59900 | 2,250.00   | .00         | 2,250.00   |
| 11-69-30-52180 | 2,280.00   | .00         | 2,280.00   |
| 40-00-00-21100 | .00        | 2,348.03-   | 2,348.03-  |
| 40-54-10-52210 | 17.24      | .00         | 17.24      |
| 40-55-10-52210 | 50.74      | .00         | 50.74      |
| 40-55-20-52400 | 2,086.20   | .00         | 2,086.20   |
| 40-55-20-53500 | 41.85      | .00         | 41.85      |
| 40-55-20-53600 | 152.00     | .00         | 152.00     |
| 42-00-00-21100 | .00        | 12,904.39-  | 12,904.39- |
| 42-34-50-52210 | 109.98     | .00         | 109.98     |
| 42-34-50-53100 | 15.28      | .00         | 15.28      |
| 42-34-50-58600 | 12,779.13  | .00         | 12,779.13  |
| 43-00-00-21100 | .00        | 575.00-     | 575.00-    |
| 43-52-00-53000 | 575.00     | .00         | 575.00     |
| 47-00-00-21100 | .00        | 95,583.08-  | 95,583.08- |
| 47-00-00-57100 | 95,522.60  | .00         | 95,522.60  |
| 47-70-00-57155 | 60.48      | .00         | 60.48      |
| 48-00-00-21100 | .00        | 17.74-      | 17.74-     |
| 48-00-00-52210 | 17.74      | .00         | 17.74      |
| 99-00-00-21100 | .00        | 4,553.94-   | 4,553.94-  |
| 99-00-00-52110 | 565.80     | .00         | 565.80     |
| 99-00-00-52220 | 853.73     | .00         | 853.73     |
| 99-00-00-52500 | 202.53     | .00         | 202.53     |
| 99-00-00-53120 | 9.74       | .00         | 9.74       |
| 99-00-00-53320 | 49.00      | .00         | 49.00      |
| 99-00-00-53990 | 148.50     | .00         | 148.50     |
| 99-00-00-54100 | 121.56     | .00         | 121.56     |
| 99-00-00-54140 | 100.00     | .00         | 100.00     |
| 99-00-00-54150 | 2,473.49   | .00         | 2,473.49   |
| 99-00-00-54155 | 29.59      | .00         | 29.59      |
| Grand Totals:  | 224,575.36 | 224,575.36- | .00        |

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

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Report Criteria:

Report type: Summary

Check.Type = {&lt;&gt;} "Adjustment"

Bank.Bank account = "43257"

[Report].Invoice GL Account = {&lt;&gt;} 61

[Report].Invoice GL Account = {&lt;&gt;} 62

Invoice.Batch = "02072025","02122025","02142025","PP12312024G","PP12312024H","PP12312024I"

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch = "02192025","02192025A"

Invoice Detail.GL account (2 Characters) = {&lt;&gt;} "61"

Invoice Detail.GL account (2 Characters) = {&lt;&gt;} "62"

| Invoice Number                              | Invoice Date | Description                 | GL Account and Title                          | Net Invoice Amount |
|---------------------------------------------|--------------|-----------------------------|-----------------------------------------------|--------------------|
| <b>ASSOCIATED APPRAISAL CONSULTANTS INC</b> |              |                             |                                               |                    |
| 178598                                      | 02/01/2025   | PROFESSIONAL SVCS-FEB 202   | 11-15-40-52100 ASSESSOR CONTRACTED SERVICES   | 3,645.83           |
| Total ASSOCIATED APPRAISAL CONSULTANTS INC: |              |                             |                                               | 3,645.83           |
| <b>AURORA QUICK CARE LLC</b>                |              |                             |                                               |                    |
| 238-CI0000747                               | 02/07/2025   | EMP CLINIC-JAN 2025         | 11-10-20-51320 HEALTH AND DENTAL ADMIN CHGS   | 3,000.00           |
| Total AURORA QUICK CARE LLC:                |              |                             |                                               | 3,000.00           |
| <b>BATZNER PEST CONTROL</b>                 |              |                             |                                               |                    |
| 72555134                                    | 01/27/2025   | PEST CONTROL                | 40-55-20-53600 RIV MAINTENANCE SERVICE COSTS  | 173.03             |
| 72559359                                    | 01/30/2025   | PEST CONTROL-JAN            | 11-16-10-53600 CITY HALL MAINT SERVICE COSTS  | 65.00              |
| Total BATZNER PEST CONTROL:                 |              |                             |                                               | 238.03             |
| <b>BOTTS WELDING</b>                        |              |                             |                                               |                    |
| 706373                                      | 02/03/2025   | PLOW OIL, REPLACE SNOW PL   | 11-52-00-52500 EQUIPMENT REPAIR SERVICES      | 348.66             |
| Total BOTTS WELDING:                        |              |                             |                                               | 348.66             |
| <b>BUMPER TO BUMPER</b>                     |              |                             |                                               |                    |
| 662-496264                                  | 02/03/2025   | 16-14 GAUGE TERMS           | 11-32-10-53400 OPERATING SUPPLIES-STREET DEPT | 3.89               |
| Total BUMPER TO BUMPER:                     |              |                             |                                               | 3.89               |
| <b>BUREAU OF CORRECTIONAL ENTERPRISES</b>   |              |                             |                                               |                    |
| 306-197225                                  | 02/03/2025   | TOWELS, CAN LINERS, ROLL T  | 11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES  | 180.58             |
| 306-197225                                  | 02/03/2025   | TOWELS, CAN LINERS, ROLL T  | 11-51-10-52400 MUSEUM-MAINTENANCE & REPAIRS   | 33.22              |
| Total BUREAU OF CORRECTIONAL ENTERPRISES:   |              |                             |                                               | 213.80             |
| <b>CINTAS FIRST AID &amp; SAFETY</b>        |              |                             |                                               |                    |
| 5252428801                                  | 02/04/2025   | FIRST AID CABINET RESTOCK   | 11-32-10-53900 FIRST AID AND SAFETY SUPPLIES  | 152.00             |
| Total CINTAS FIRST AID & SAFETY:            |              |                             |                                               | 152.00             |
| <b>COLUMN SOFTWARE PBC</b>                  |              |                             |                                               |                    |
| 26455BE7-000                                | 01/24/2025   | BID NOTICES                 | 11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE | 100.19             |
| C2330076-001                                | 01/03/2025   | LG BILLIARD & TRIDEV ALCOH  | 11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE | 38.09              |
| C2330076-001                                | 01/10/2025   | TYPE E NOTICE 2025 SPRING P | 11-14-30-53110 BALLOTS/OTHER ELECTION EXPENSE | 20.18              |
| C2330076-001                                | 01/10/2025   | TYPE E NOTICE 2025 SPRING P | 11-00-00-13910 A/R BILL OUTS                  | 161.20             |
| C2330076-001                                | 01/30/2025   | ELECTION NOTICE             | 11-14-30-53110 BALLOTS/OTHER ELECTION EXPENSE | 8.68               |
| C2330076-001                                | 01/30/2025   | ELECTION NOTICE             | 11-00-00-13910 A/R BILL OUTS                  | 78.30              |
| C2330076-001                                | 01/30/2025   | AVAILABLE RESERVE "CLASS B  | 11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE | 16.17              |
| C2330076-001                                | 02/03/2025   | COUNCIL MINUTES 12.09.2024  | 11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE | 166.21             |
| C2330076-002                                | 02/03/2025   | COUNCIL MINUTES 12.17.2024  | 11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE | 88.66              |
| C2330076-002                                | 02/03/2025   | COUNCIL MINUTES 01.13.2025  | 11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE | 176.32             |

| Invoice Number                        | Invoice Date | Description                | GL Account and Title                          | Net Invoice Amount |
|---------------------------------------|--------------|----------------------------|-----------------------------------------------|--------------------|
| Total COLUMN SOFTWARE PBC:            |              |                            |                                               | 854.00             |
| <b>CULLIGAN OF BURLINGTON</b>         |              |                            |                                               |                    |
| 500X03219801                          | 01/31/2025   | WTR RENTAL SVCS- FEB 2025  | 99-00-00-53600 LIBRARY BLDG MAINT SERVICES    | 48.00              |
| Total CULLIGAN OF BURLINGTON:         |              |                            |                                               | 48.00              |
| <b>DEKIND COMPUTER CONSULTANTS</b>    |              |                            |                                               |                    |
| 41020                                 | 02/03/2025   | IT SVC - MAR2025           | 11-15-10-54500 COMPUTER IT SVC & EQUIPMENT    | 7,801.00           |
| Total DEKIND COMPUTER CONSULTANTS:    |              |                            |                                               | 7,801.00           |
| <b>DELANEY, JASMINE</b>               |              |                            |                                               |                    |
| PK24-39695                            | 02/11/2025   | REFUND_PK24-39695          | 11-12-00-22220 COURT DEPOSITS PAYABLE         | 38.00              |
| Total DELANEY, JASMINE:               |              |                            |                                               | 38.00              |
| <b>DOERSCHELN, FRANKLIN</b>           |              |                            |                                               |                    |
| CN80FKD7NL                            | 02/03/2025   | REFUND_CN80FKD7NL          | 11-12-00-45100 COURT PENALTIES & FINES        | 244.70             |
| Total DOERSCHELN, FRANKLIN:           |              |                            |                                               | 244.70             |
| <b>DUNN LUMBER</b>                    |              |                            |                                               |                    |
| 1941849                               | 01/28/2025   | NUTS & BOLTS               | 11-32-10-53400 OPERATING SUPPLIES-STREET DEPT | 39.98              |
| 1943117                               | 01/30/2025   | SKIDSTEER NUTS & BOLTS     | 11-32-10-53400 OPERATING SUPPLIES-STREET DEPT | 15.25              |
| 1945944                               | 02/04/2025   | SPRAY PAINT- TRUCK 16      | 11-32-10-53400 OPERATING SUPPLIES-STREET DEPT | 16.98              |
| 1946025                               | 02/04/2025   | RED SPRAY PAINT, DISC FLAP | 11-32-10-53400 OPERATING SUPPLIES-STREET DEPT | 18.98              |
| Total DUNN LUMBER:                    |              |                            |                                               | 91.19              |
| <b>ELKHORN NAPA AUTO PARTS</b>        |              |                            |                                               |                    |
| 356755                                | 01/30/2025   | AIRBAG- MORGANS TRUCK      | 11-32-10-52500 ST DEPT EQUIPMENT REPAIRS      | 803.08             |
| 356809                                | 01/31/2025   | FIRESTON AIR BAG CREDIT    | 11-32-10-52500 ST DEPT EQUIPMENT REPAIRS      | 803.08             |
| 356968                                | 02/03/2025   | RIBBED BELT                | 11-32-10-52500 ST DEPT EQUIPMENT REPAIRS      | 52.53              |
| 357071                                | 02/04/2025   | PWR STERRING FL            | 11-32-10-53400 OPERATING SUPPLIES-STREET DEPT | 18.84              |
| Total ELKHORN NAPA AUTO PARTS:        |              |                            |                                               | 71.37              |
| <b>FAIRWYN SB INC</b>                 |              |                            |                                               |                    |
| 425 N STONE                           | 02/11/2025   | DEVELOPER PYMT-425 N STON  | 11-00-00-23540 DEVELOPER DEPOSITS             | 3,500.00           |
| Total FAIRWYN SB INC:                 |              |                            |                                               | 3,500.00           |
| <b>FERDA, MIKE</b>                    |              |                            |                                               |                    |
| FERDA,MIKE-0                          | 02/06/2025   | DUPLICATE PAYMENT-DIFFICUL | 42-34-50-46330 PARKING STALL COLLECTIONS      | 20.35              |
| Total FERDA, MIKE:                    |              |                            |                                               | 20.35              |
| <b>FIRST SUPPLY</b>                   |              |                            |                                               |                    |
| 3697677-00                            | 01/06/2025   | WATER HEATER CEM           | 48-00-00-52400 CEM BUILDING REPAIRS           | 811.24             |
| Total FIRST SUPPLY:                   |              |                            |                                               | 811.24             |
| <b>GENEVA LAKE ENVIRONMENTAL AGCY</b> |              |                            |                                               |                    |
| FEB-2025                              | 02/01/2025   | FEB PAYMENT-2025           | 40-54-10-57300 GLAKE ENVIRONMENTAL AGENCY     | 11,250.00          |

| Invoice Number                        | Invoice Date | Description               | GL Account and Title                         | Net Invoice Amount |
|---------------------------------------|--------------|---------------------------|----------------------------------------------|--------------------|
| Total GENEVA LAKE ENVIRONMENTAL AGCY: |              |                           |                                              | 11,250.00          |
| <b>GORDON FLESCH COMPANY INC</b>      |              |                           |                                              |                    |
| IN15028303                            | 02/15/2025   | COPIER LEASE-JAN 2025     | 99-00-00-55320 LIBRARY EQUIP LEASES & MAINT  | 250.19             |
| Total GORDON FLESCH COMPANY INC:      |              |                           |                                              | 250.19             |
| <b>GRAINGER</b>                       |              |                           |                                              |                    |
| 9382279306                            | 01/23/2025   | BUILT IN LOCKER LOCK      | 11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES | 23.52              |
| Total GRAINGER:                       |              |                           |                                              | 23.52              |
| <b>INGRAM LIBRARY SERVICES</b>        |              |                           |                                              |                    |
| 084481                                | 01/16/2025   | OVERPAYMENT ON CHECK 84   | 99-00-00-54100 LIBRARY ADULT MATERIALS       | 20.31-             |
| 86346855                              | 01/30/2025   | YOUTH BOOKS AND MATERIAL  | 99-00-00-54110 LIBRARY YOUTH MATERIALS       | 23.37              |
| 86346856                              | 01/30/2025   | ADULT BOOKS AND MATERIALS | 99-00-00-54100 LIBRARY ADULT MATERIALS       | 37.08              |
| 86346857                              | 01/30/2025   | ADULT BOOKS AND MATERIALS | 99-00-00-54100 LIBRARY ADULT MATERIALS       | 164.61             |
| 86346858                              | 01/30/2025   | ADULT BOOKS AND MATERIALS | 99-00-00-54100 LIBRARY ADULT MATERIALS       | 41.49              |
| 86399540                              | 02/03/2025   | ADULT BOOKS AND MATERIALS | 99-00-00-54100 LIBRARY ADULT MATERIALS       | 19.07              |
| 86399541                              | 02/03/2025   | ADULT BOOKS AND MATERIALS | 99-00-00-54100 LIBRARY ADULT MATERIALS       | 22.95              |
| 86450411                              | 02/05/2025   | ADULT BOOKS AND MATERIALS | 99-00-00-54100 LIBRARY ADULT MATERIALS       | 18.49              |
| 86450412                              | 02/05/2025   | ADULT BOOKS AND MATERIALS | 99-00-00-54100 LIBRARY ADULT MATERIALS       | 180.40             |
| 86450413                              | 02/05/2025   | ADULT BOOKS AND MATERIALS | 99-00-00-54100 LIBRARY ADULT MATERIALS       | 21.93              |
| 86450414                              | 02/05/2025   | ADULT BOOKS AND MATERIALS | 99-00-00-54100 LIBRARY ADULT MATERIALS       | 286.28             |
| 86471891                              | 02/06/2025   | ADULT BOOKS AND MATERIALS | 99-00-00-54100 LIBRARY ADULT MATERIALS       | 37.82              |
| 86471892                              | 02/06/2025   | ADULT BOOKS AND MATERIALS | 99-00-00-54100 LIBRARY ADULT MATERIALS       | 109.13             |
| Total INGRAM LIBRARY SERVICES:        |              |                           |                                              | 942.31             |
| <b>ITU ABSORBTech INC</b>             |              |                           |                                              |                    |
| 8480005                               | 01/31/2025   | MAT SERVICE               | 11-32-10-53600 ST DEPT BLDG MAINT SERV COSTS | 129.34             |
| 8480006                               | 01/31/2025   | MAT SERVICE-JAN25         | 11-32-10-53600 ST DEPT BLDG MAINT SERV COSTS | 136.73             |
| Total ITU ABSORBTech INC:             |              |                           |                                              | 266.07             |
| <b>IWORQ SYSTEMS INC</b>              |              |                           |                                              |                    |
| 211250                                | 02/03/2025   | IWORQ SUPPORT 3/25-2/26   | 11-24-00-54500 COMPUTER IT SVC & EQUIPMENT   | 4,575.00           |
| Total IWORQ SYSTEMS INC:              |              |                           |                                              | 4,575.00           |
| <b>JOHNS DISPOSAL SERVICE</b>         |              |                           |                                              |                    |
| 1600109                               | 02/05/2025   | FEB SVC- RECYCLE          | 11-36-00-52970 SOLID WASTE-RECYCLING         | 21,701.97          |
| 1600109                               | 02/05/2025   | FEB SVC-GARBAGE           | 11-36-00-52940 SOLID WASTE-RESIDENTIAL       | 39,589.00          |
| Total JOHNS DISPOSAL SERVICE:         |              |                           |                                              | 61,290.97          |
| <b>LAKE GENEVA UTILITY</b>            |              |                           |                                              |                    |
| 425 N STONE                           | 01/13/2025   | 425 N STONE RIDGE DR      | 45-00-00-24520 WATER IMPACT FEES             | 2,530.00           |
| 425 N STONE                           | 01/13/2025   | 425 N STONE RIDGE DR      | 45-00-00-24530 SEWER IMPACT FEES             | 4,103.00           |
| Total LAKE GENEVA UTILITY:            |              |                           |                                              | 6,633.00           |
| <b>LAKESIDE INTERNATIONAL LLC</b>     |              |                           |                                              |                    |
| 2355394P                              | 02/03/2025   | KIT WATER PUMP            | 11-32-10-52500 ST DEPT EQUIPMENT REPAIRS     | 292.04             |

| Invoice Number                           | Invoice Date | Description                  | GL Account and Title                         | Net Invoice Amount |
|------------------------------------------|--------------|------------------------------|----------------------------------------------|--------------------|
| Total LAKESIDE INTERNATIONAL LLC:        |              |                              |                                              | 292.04             |
| <b>LANGE ENTERPRISES INC</b>             |              |                              |                                              |                    |
| 90202                                    | 01/20/2025   | CREDIT FOR WRONG SIZE OF     | 11-34-10-53750 TRAFFIC CONTROL STREET SIGNS  | 335.20-            |
| 90259                                    | 01/24/2025   | (2) ROAD CLOSED SIGNS        | 11-34-10-53750 TRAFFIC CONTROL STREET SIGNS  | 197.98             |
| 90313                                    | 01/29/2025   | (12) NO PARKING THIS SIDE OF | 11-34-10-53750 TRAFFIC CONTROL STREET SIGNS  | 383.82             |
| Total LANGE ENTERPRISES INC:             |              |                              |                                              | 246.60             |
| <b>LASER WORKS UNLIMITED LLC</b>         |              |                              |                                              |                    |
| 2004                                     | 02/02/2025   | NAME PLATE-ESARCO/PC         | 11-69-30-53100 PLAN COMMISSION OFFICE SUPPL  | 17.05              |
| Total LASER WORKS UNLIMITED LLC:         |              |                              |                                              | 17.05              |
| <b>LEXIPOL LLC</b>                       |              |                              |                                              |                    |
| INVLEX112461                             | 01/01/2025   | POLICY SOFTWARE- ANNUAL      | 11-15-10-54500 COMPUTER IT SVC & EQUIPMENT   | 3,829.62           |
| Total LEXIPOL LLC:                       |              |                              |                                              | 3,829.62           |
| <b>MARED MECHANICAL</b>                  |              |                              |                                              |                    |
| SV-INV004405                             | 01/29/2025   | ISSUES WITH STAIRWELL UNIT   | 11-16-10-52400 CITY HALL BUILDING REPAIRS    | 659.00             |
| SV-INV004408                             | 01/29/2025   | LOW AIR ALARM LEAK REPAIR    | 11-16-10-52400 CITY HALL BUILDING REPAIRS    | 711.00             |
| Total MARED MECHANICAL:                  |              |                              |                                              | 1,370.00           |
| <b>MIDWEST TAPE LLC</b>                  |              |                              |                                              |                    |
| 506644966                                | 01/22/2025   | AUDIO BOOKS                  | 99-00-00-54100 LIBRARY ADULT MATERIALS       | 33.98              |
| 506644966                                | 01/22/2025   | AUDIO BOOKS                  | 99-00-00-54140 LIBRARY NONPRINT MATERIALS    | 36.98              |
| 506686752                                | 01/31/2025   | ADULT MATERIALS              | 99-00-00-54100 LIBRARY ADULT MATERIALS       | 63.99              |
| 506713670                                | 02/05/2025   | AUDIO BOOKS/ PROCESSING C    | 99-00-00-54100 LIBRARY ADULT MATERIALS       | 90.95              |
| 506713670                                | 02/05/2025   | AUDIO BOOKS                  | 99-00-00-54100 LIBRARY ADULT MATERIALS       | 39.99              |
| Total MIDWEST TAPE LLC:                  |              |                              |                                              | 265.89             |
| <b>MILLER-BRADFORD &amp; RISBERG INC</b> |              |                              |                                              |                    |
| P4717802                                 | 01/22/2025   | CUTTER BLADE KIT             | 11-32-10-52500 ST DEPT EQUIPMENT REPAIRS     | 633.32             |
| Total MILLER-BRADFORD & RISBERG INC:     |              |                              |                                              | 633.32             |
| <b>NG, JENNY</b>                         |              |                              |                                              |                    |
| KT1667-CE404                             | 02/04/2025   | REFUND - KIOSK ISSUE OVERP   | 42-34-50-46330 PARKING STALL COLLECTIONS     | 12.00              |
| Total NG, JENNY:                         |              |                              |                                              | 12.00              |
| <b>OFFICE PRO INC</b>                    |              |                              |                                              |                    |
| 720771-0                                 | 02/03/2025   | REFILL HANDWSH SOAP, TISSU   | 11-52-00-53500 BLDG MAINT SUPPLIES-PARKS     | 1,999.60           |
| Total OFFICE PRO INC:                    |              |                              |                                              | 1,999.60           |
| <b>QUADIENT FINANCE USA INC</b>          |              |                              |                                              |                    |
| 0103-JAN2025                             | 02/02/2025   | POSTAGE-JAN 2025             | 11-00-00-16150 PREPAID POSTAGE METER         | 2,000.00           |
| Total QUADIENT FINANCE USA INC:          |              |                              |                                              | 2,000.00           |
| <b>RHYME BUSINESS PRODUCTS</b>           |              |                              |                                              |                    |
| 38474113                                 | 02/03/2025   | SHARP COPIER-JAN             | 11-16-10-55310 CH OFFICE EQUIPMENT CONTRACTS | 425.05             |

| Invoice Number                         | Invoice Date | Description              | GL Account and Title                          | Net<br>Invoice Amount |
|----------------------------------------|--------------|--------------------------|-----------------------------------------------|-----------------------|
| Total RHYME BUSINESS PRODUCTS:         |              |                          |                                               | 425.05                |
| <b>SHERWIN WILLIAMS</b>                |              |                          |                                               |                       |
| 8966-8                                 | 01/29/2025   | 5 GAL PAINT              | 11-52-01-53400 VETS PARK OPERATING SUPPLIES   | 265.24                |
| 9418-8                                 | 01/28/2025   | ROLLER FOR PAINT         | 11-52-01-53400 VETS PARK OPERATING SUPPLIES   | 12.22                 |
| Total SHERWIN WILLIAMS:                |              |                          |                                               | 277.46                |
| <b>STATE OF WISCONSIN</b>              |              |                          |                                               |                       |
| 64-246 01/25                           | 02/03/2025   | COURT FINES-JAN 2025     | 11-12-00-24240 COURT FINES-STATE              | 6,946.90              |
| Total STATE OF WISCONSIN:              |              |                          |                                               | 6,946.90              |
| <b>VANDEWALLE &amp; ASSOCIATES INC</b> |              |                          |                                               |                       |
| 202501048                              | 01/20/2025   | CITY ZONING              | 11-69-30-52180 ZONING CODES                   | 4,083.75              |
| 202501048                              | 01/20/2025   | COST RECOVERY            | 11-00-00-13910 A/R BILL OUTS                  | 1,280.00              |
| Total VANDEWALLE & ASSOCIATES INC:     |              |                          |                                               | 5,363.75              |
| <b>WALWORTH COUNTY TREASURER</b>       |              |                          |                                               |                       |
| 64-246 01/25                           | 02/03/2025   | COURT FINES- JAN 2025    | 11-12-00-24200 COURT FINES-COUNTY             | 2,258.64              |
| Total WALWORTH COUNTY TREASURER:       |              |                          |                                               | 2,258.64              |
| <b>WELDERS SUPPLY CO</b>               |              |                          |                                               |                       |
| 3160408                                | 01/31/2025   | ACETYLENE, OXYGEN, PROPA | 11-32-10-53400 OPERATING SUPPLIES-STREET DEPT | 170.44                |
| Total WELDERS SUPPLY CO:               |              |                          |                                               | 170.44                |
| <b>ZAWOJSKI, JAMES</b>                 |              |                          |                                               |                       |
| BK599085-4                             | 01/31/2025   | REFUND_BK599085-4        | 11-12-00-45100 COURT PENALTIES & FINES        | 50.00                 |
| Total ZAWOJSKI, JAMES:                 |              |                          |                                               | 50.00                 |
| Grand Totals:                          |              |                          |                                               | 132,471.48            |

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

| Invoice Number | Invoice Date | Description | GL Account and Title | Net<br>Invoice Amount |
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## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch = "02192025","02192025A"

Invoice Detail.GL account (2 Characters) = {&lt;&gt;} "61"

Invoice Detail.GL account (2 Characters) = {&lt;&gt;} "62"