City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

AMENDED FINANCE, LICENSING, AND REGULATION COMMITTEE
TUESDAY, MARCH 18, 2025 - 4:30 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:
Chairperson Sherri Ames, Alderpersons: Mary Jo Fesenmaier, Cindy Yager, Joel Hoiland, and Cathy Stoodley

Watch this meeting on the City of Lake Geneva's live stream:
https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream

AGENDA

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from March 4, 2025
5. Discussion/Recommendation regarding Licenses & Permits
    a. Temporary "Class B" Wine / Class "B" Beer License application for the Bridge Food & Diaper Bank for the Polka Party for the Pantry event on April 5, 2025, at the Riviera Ballroom
    b. Temporary "Class B" Wine/ Class "B" Beer License application for the Geneva Lake Women's Association, Inc for the Women's Weekend Kickoff Party-Your Adventure Begins Here event on April 25, 2025, at the Riviera Ballroom
    c. Public Event Permit filed by Badger High School for the Badger Homecoming Parade on October 3, 2025
    d. Public Event Permit filed by Fred Gahl for "Jazz by the Lake" Featuring-Midwest Young Artists on July 19, 2025, at Brunk Pavilion
    e. Public Event Permit application filed by the Lake Geneva Jaycees for Venetian Fest from August 11-18, 2025
    f. Temporary "Class B" Wine / Class "B" Beer License application filed by the Lake Geneva Jaycees for Venetian Fest from August 11 to 18, 2025, at Flat Iron Park
    g. Firework Permit Application filed by the Lake Geneva Jaycees for a display performed by J&M Displays on August 17, 2025, at dusk
6. Presentation of Accounts

a. Pre-Paid Checks: $191,827.26

b. Regular Checks: $154,649.88

7. Discussion/Recommendation regarding Resolutions and Ordinances

a. Proposed changes to the City of Lake Geneva Municipal Code **Sec. 34-64, Procedures for locally designated landmark structure or landmark site nominations,** as it relates to Nominations of Private Properties by the Historic Preservation Commission

b. **Resolution 25-R08**, approving the assigned fund balance for the Avian Committee donations accounts as of December 31, 2024

c. **Resolution 25-R09,** approving the assigned fund balance for the Historic Preservation Commission donations account as of December 31, 2024

d. **Resolution 25-R10,** approving the assigned fund balance for the Board of Park Commissioners donations account as of December 31, 2024

8. Discussion/Recommendation regarding a Complimentary Riviera Ballroom Event Request filed by VISIT Lake Geneva for the VISIT Lake Geneva Partner Meeting-Charity Checks Presentation on May 20, 2025, from 7:30am to 9:30am

9. Discussion/Recommendation regarding the bid award for Project 2025-01, Department of Public Works Garage North Wall tuck Pointing and Steel Siding

10. Discussion/Recommendation regarding the 2025-2026 Traffic Signal Preventative Maintenance Contract with TAPCO

11. Discussion/Recommendation regarding STR permit deadline extension until April 30, 2025

12. Discussion/Recommendation regarding Task Order #42 from Kapur for Civil Engineering Services - Lagoon Dredging Project in an amount not to exceed $19,800 (continued from February 4, 2025)

13. Motion to go into Closed Session pursuant to Wisconsin Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding: 2024 Collective Bargaining Agreement with the Lake Geneva Firefighter's Assocation

14. Motion to return to open session pursuant to Wisconsin Statues 19.85 (2) and take action on any items discussed in closed session

15. Adjournment

A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.

CITY OF LAKE GENEVA FINANCE, LICENSING, AND REGULATION COMMITTEE MINUTES
TUESDAY, MARCH 4, 2025 - 4:30 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Chairperson Sherri Ames, Alderpersons: Mary Jo Fesenmaier, Cindy Yager, Joel Hoiland, and Cathy Stoodley

Call to Order
by Chairperson Ames at 4:30 pm.

Roll Call
Present: Sherri Ames, Mary Jo Fesenmaier, Joel Hoiland, Cathy Stoodley, Cynthia Yager (via zoom and joined at 4:33 pm). Others present: Mayor Todd Krause, Interim City Administrator David De Angelis, City Clerk Lacey L. Reynolds, Finance Director Laura Pisarcik and other interested persons.

Comments from the public limited to 5 minutes, limited to items on this agenda
Alderperson Linda Frame spoke in favor of item 8 Guac Star and against item 11 North St. parking. Paul McGraw of the Geneva Taphouse spoke regarding item 8 and his application. Ryan Robinson Delaney of the Holy Communion Church spoke about item 12 and his concerns about the parking program not continuing. Kevin Singh and Mara Gericke of Guac Star spoke about item 8 and their application. Larry Kundert of Center St. and the Methodist Church spoke about item 12 and his concerns about the parking program not continuing. Harsha Kotian of the Methodist Church spoke about item 12 church parking.

Approval of the minutes from February 19, 2025
Alder Hoiland noted the attendance was incorrect and asked for it to be updated. Motion by Stoodley to approve, second by Fesenmaier. Voice vote, approved, motion carried.

Discussion/Action regarding April 2025 meeting schedule
Motion by Fesenmaier to move the meeting to Wednesday, April 2, 2025, second by Hoiland. Voice vote, approved, motion carried.

Financial Reports
Finance Director Laura Pisarcik reviewed the financial reports.

Discussion/Recommendation regarding Licenses & Permits
Motion by Hoiland to approve both items listed, second by Stoodley. Voice vote, approved, motion carried.

Agent Change for Porch LG, LLC dba The Porch

Temporary Class "B" Beer / "Class B" Wine License application filed by the Geneva Lake Children's Museum for the Rediscover Wonder event on April 4, 2025

Discussion/Recommendation on granting the available Reserve "Class B" intoxicating liquor license to one of the following applicants
Motion by Fesenmaier to recommend approval of the Reserve "Class B" intoxicating liquor license to Guac Star, second by Hoiland. Alder Stoodley requested Q&A with the applicants. Motion by Hoiland to suspend the rules, so the applicant from Geneva Tap House can speak, second by Stoodley. Voice vote, approved, motion carried. The agent for the Geneva Tap House answered questions. Motion by Hoiland to suspend the rules, so the applicants from Guac Star can speak, second by Fesenmaier. Voice vote, approved, motion carried. The owners of Guac Star answered questions. Main motion - Voice vote, all approved, motion carried for Guac Star approval.

Geneva Tap House, LLC dba Geneva Tap House, 252 Broad St, Agent: Heidi McGraw

Guac Star LLC dba Guac Star, 120 & 122 Broad St, Agent: Elena Stecko

Discussion/Recommendation regarding approval of bid for Landscaping Maintenance Agreement 2025, 2026 & 2027
Motion by Stoodley to approve the bid award for Breezy Hill, second by Fesenmaier. Voice vote, approved, motion carried. Discussion took place and Alder Hoiland requested design of each area be reviewed.

Presentation of Accounts

Pre-Paid Checks: $193,755.00
Motion by Stoodley to approve, second by Hoiland. Voice vote, approved, motion carried.

Regular Checks: $271,973.84
Motion by Hoiland to approve, second by Stoodley. Voice vote, approved, motion carried.

Discussion/Recommendation regarding items from Public Works Committee February 24, 2025

Proposed no parking on North Street - North side between Warren and Madison
Motion by Fesenmaier to approve, second by Yager. Discussion took place regarding creating a policy, staff input, emergency services response and resident concerns. Alder Hoiland asked that a parking policy be created if there is not one currently. Voice vote, 4 approved, 1 opposed, motion carried.

Purchase of a new wheel loader in the amount of $216,955.00
Motion by Hoiland to approve, second by Stoodley. Voice vote, approved, motion carried.

Roadway agreement between Linn Township and City of Lake Geneva for Williow Rd and Wilmot Blvd for a 10-yr term staring October 20, 2024 through October 21, 2034

Motion by Hoiland to approve, second by Stoodley. Voice vote, approved, motion carried.

Discussion/Recommendation regarding Sunday Morning Parking Program
Alder Hoiland made a motion to approve but there was no second to the motion. Discussion took place. Motion by Fesenmaier to continue to April 2, 2025 and for staff to meet with the churches prior to the meeting, second by Stoodley. Motion by Fesenmaier to suspend the rules for the public to speak, second by Stoodley. Voice vote, approved, motion carried. Motion by Hoiland to amend and extend the current expiration date for the parking placards to May 1, 2025, second by Yager. Voice vote, approved, motion carried. Main motion including the amendment - Voice vote, approved, motion carried.

Motion to go into Closed Session pursuant to Wisconsin Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding:
Motion by Hoiland to adjourn to closed session including Finance Director Laura Pisarcik, Interim City Administrator Dave De Angelis, Mayor Todd Krause, City Clerk Lacey L. Reynolds, Fire Chief John Peters and Alderperson Linda Frame, second by Fesenmaier. Voice vote, approved, motion carried. Adjourned into closed session at 5:30 pm.

Police Department Sergeant contracts

Fire Department – City of Lake Geneva and Town of Linn Service Agreement

Motion to return to open session pursuant to Wisconsin Statues 19.85 (2) and take action on any items discussed in closed session
Reconvened to open session at 5:48 pm.
Item A - Motion by Hoiland to recommend to Council for ratification, second by Stoodley. Voice vote, approved, motion carried.
Item B - Motion by Fesenmaier to send to Council without a recommendation, second by Stoodley. Voice vote, approved, motion carried.

Adjournment
Motion by Fesenmaier to adjourn, second by Stoodley. Voice vote, approved, motion carried. Adjourned at 5:51

pm.

Lacey L. Reynolds
City Clerk

Form
AB-220

Temporary Alcohol Beverage License

Municipality

License(s) Requested		Fees	
☑ Temporary "Class B" Wine	☑ Temporary Class "B" Beer	License Fees	$
		Background Check	$
		Total Fees	$

Part A: Organization Information

1. Organization Name: The Bridge Food & Diaper Bank

2. Organization Permanent Address: 205 E Commerce Ct

3. City	4. State	5. Zip Code
Elkhorn	WI	53121

6. Mailing Address (if different from permanent address)

7. FEIN	8. Date of Organization/Incorporation	9. State of Organization/Incorporation
26-4560796	2009	Wisconsin

10. Phone	11. Email
262-723-4488	admin@thebridgewalco.org

12. Organization type *(check one)*

☐ Bona Fide Club ☐ Church ☐ Fair Association/Agricultural Society ☐ Veteran's Organization
☐ Lodge/Society ☑ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? ..... ☐ Yes ☑ No

14. Wisconsin Seller's Permit Number (if applicable)

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Dunn	Tammy	Executive Director	[redacted]
Myers	Jennifer	Board Chair	
Stoneman	Karen	Board Vice Chair	
Jensen-Matelski	Jill	Community Specialist	

Continued →

Part C: Event Information

1. Name of Event (if applicable)
Polka Party for the Pantry

2. Dates of Operation	3. Hours of Operation
April 5, 2025	5:00 - 9:00 PM

4. Premises Address
Riviera Ballroom 812 Wrigley Dr

5. City	6. State	7. Zip Code
Lake Geneva	WI	53147

8. County	9. Governing Municipality	10. Aldermanic District
Walworth	☑ City ☐ Town ☐ Village of:	

11. Organizer of Event (if not the named applicant)	12. Email and/or Phone Number for Organizer of Event

13. Organizer Website	14. Event Website

15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

Use of Riviera Ballroom, Bruno's Liquors and Celebration on Wells are catering and staffing.

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000 if convicted.

Last Name	First Name	M.I.
Dunn	Tammy	

Title	Email	Phone
Executive Director	[redacted]	

Signature	Date
Tammy Dunn	03/10/25

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number
Date License Granted	**Date License Issued**
Signature of Clerk/Deputy Clerk	

Form
AB-101

Alcohol Beverage Appointment of Agent

Date

Agent Type *(check one)*

☐ Original (no fee) ☐ Successor ($10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)
The Bridge Food & Diaper Bank

2. Business Trade Name or DBA

3. Entity Type *(check one)*
☐ Limited Liability Company ☐ Corporation ☑ Nonprofit Organization

4. Alcohol Beverage Business Authorization *(check one)*
☐ Municipal Retail License ☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name	2. First Name	3. M.I.
Jensen-Matelski	Jill	S

4. Email [redacted]

5. Phone [redacted]

[redacted]

8. State: WI

9. Zip Code [redacted]

10. Date of Birth [redacted]

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? Submit proof of completion. ☑ Yes ☐ No

2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire* (licensee) or Form AB-300, *Alcohol Beverage Personal Questionnaire* (permittee)? ☑ Yes ☐ No

3. Have you been a Wisconsin resident for at least 90 continuous days? See Instructions for exceptions. ☑ Yes ☐ No

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000 if convicted.

Last Name	First Name	M.I.
Dunn	Tamela	M

Title	Email	Phone
Executive Director	[redacted]	

Signature	Date
Tamela M Dunn	3-10-25

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000 if convicted.

Last Name	First Name	M.I.
Jensen-Matelski	Jill	S.

Signature	Date
Jill S Matelski	03/10/25

Form
AB-220

Temporary Alcohol Beverage License

Municipality: LAKE GENEVA WI

License(s) Requested		Fees	
☑ Temporary "Class B" Wine	☑ Temporary Class "B" Beer	License Fees	$ 10.00
		Background Check	$
		Total Fees	$ 10.00 pd 2121

Part A: Organization Information

1. Organization Name: Geneva Lake Women's Association, Inc.

2. Organization Permanent Address: PO Box 671

3. City	4. State	5. Zip Code
Lake Geneva	WI	53147

6. Mailing Address (if different from permanent address)

7. FEIN	8. Date of Organization/Incorporation	9. State of Organization/Incorporation
[redacted]	02/10/86	Wisconsin

10. Phone	11. Email
(262) 298-9084	treasurer@glwa.net

12. Organization type *(check one)*

☑ Bona Fide Club ☐ Church ☐ Fair Association/Agricultural Society ☐ Veteran's Organization
☐ Lodge/Society ☐ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? ..... ☐ Yes ☑ No

14. Wisconsin Seller's Permit Number (if applicable)

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	[redacted]
Wenc	Pamela	President	
Herman	Patricia	Treasurer	
Otlewis	Debra	Secretary	
Papcke	Kathleen	Parlimentarian	

Continued →

Part C: Event Information

1. Name of Event (if applicable)
Women's Weekend Kickoff Party - Your Adventure Begins Here

2. Dates of Operation	3. Hours of Operation
4/25/2025	7-11 PM

4. Premises Address
Riviera Ballroom 812 Wrigley Drive

5. City	6. State	7. Zip Code
Lake Geneva	WI	53147

8. County	9. Governing Municipality	10. Aldermanic District
Walworth	☐ City ☐ Town ☐ Village of: Lake Geneva	

11. Organizer of Event (if not the named applicant)	12. Email and/or Phone Number for Organizer of Event
	info@glwa.net
13. Organizer Website	14. Event Website
glwa.net	glwa.net

15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.
The Riviera Ballroom

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000 if convicted.

Last Name	First Name	M.I.
Herman	Patricia	M

Title	Email	Phone
Treasurer	[redacted]	

Signature	Date
Patricia M. H	02/20/25

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number
2/21/25	
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Form
AB-101

Alcohol Beverage Appointment of Agent

Date
02/20/2025

Agent Type *(check one)*

☑ Original (no fee) ☐ Successor ($10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)
Geneva Lake Women's Association, Inc.

2. Business Trade Name or DBA

3. Entity Type *(check one)*
☐ Limited Liability Company ☐ Corporation ☑ Nonprofit Organization

4. Alcohol Beverage Business Authorization *(check one)*
☑ Municipal Retail License ☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name	2. First Name	3. M.I.
Papcke	Kathleen	S.

[redacted]

State	[redacted]
WI	

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? Submit proof of completion. ☑ Yes ☐ No

2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire* (licensee) or Form AB-300, *Alcohol Beverage Personal Questionnaire* (permittee)? ☑ Yes ☐ No

3. Have you been a Wisconsin resident for at least 90 continuous days? See instructions for exceptions. ☑ Yes ☐ No

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000 if convicted.

Last Name	First Name	M.I.
Herman	Patricia	M

Title	Email	Phone
Treasurer	[redacted]	

Signature	Date
Patricia M. Herman	02/20/25

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000 if convicted.

Last Name	First Name	M.I.
Papcke	Kathleen	S

Signature	Date
Kathleen S. Papcke	02/20/25

3-2-25 - 9 7/8 275
3-3-25 SMK 8"

CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected. Applications for Public Eventsmust be submitted AT LEAST 45 DAYS prior to the proposed event date for consideration.

Section I- APPLICANT INFORMATION

Name of Applicant: Badger High School

Name of Event Organizer/Producer: Ben Nugent & Emily Koltz

Production Company/Organization: BHS FEIN #: _____

Street Address: 220 E. South Street

City: Lake Geneva State: WI Zip code: 53147

E-mail Address [redacted]

Daytime Phone _____ Cell Phone: _____

Are you a ☐ **Business/Individual** OR ☑ **Non-Profit Organization** 501(c)_____

EIN # (Tax Exempt Number): 39-6025357

*All non-profits must present a copy of their current Tax ID- EIN#

Section II- EVENT INFORMATION- Select all that apply

☐ **Private Event/Shelter Reservation-** Use of City of Lake Geneva Park and or Park Shelter for private use or event not that is not open to the public. Examples: family reunion, birthday party, club meeting, team practice. *Local non-profits exempt from fees

☐ Flat Iron Park Brunk Pavilion	$250/day
☐ Gazebo-Flat Iron Park	$125/day
☐ Seminary Park Shelter	$75/day
☐ Cobb Park Shelter	$75/day
☐ Park Use (no shelter)	$75/day

Location: _____

☐ **Street Use/Closure** $75/day

Describe in Section III on page 3 of application

◙ **Public Event-**Event open to the public, including ticketed or open admission. Examples: festival, art/ware sale/market, concert, community activity, parade. *Non-profits exempt from fees

Application fee: ☐$100- submitted at least 60 days prior

☐$300- submitted at least 45 days but fewer than 60 days prior

Select parks/facilities used during event, fees applied from list above:

Parks

- ☐ Flat Iron Park
- ☐ Seminary Park
- ☐ Cobb Park
- ☐ Library Park
- ☐ Other:

Shelters

- ☐ Brunk Pavilion
- ☐ Gazebo
- ☐ Seminary Park Shelter
- ☐ Cobb Park Shelter

1.Title of Event: Badger Homecoming Parade

2.Date(s) of Event: October 3, 2025

3.Location(s) of Event: Downtown Lake Geneva

4.Hours: Staging at 4:15pm - Parade start time 4:45pm - End Time about 5:30 pm

Note: Start Time & End Time

5. Event Chair/Contact Person: Ben Nugent/Emily Koltz Phone: [redacted]

6. Day of Event Contact Name: Same as above Phone:

7. Is the event open to the public? ■ Yes □ No

8. Will you charge an admission fee? □ Yes ■ No

9. Estimated Attendance Number: 300-500

10. Basis for estimate: History of Event

11. Will you be setting up a tent? □ Yes ■ No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? ■ Yes □ No

If yes, what type and how many: Maybe 2-3 horses

13. **Attach a detailed description of proposed event with map of the exact location of the event and/or route.**

14. Description of plan for handling refuse collection and after-event clean-up:

Floats will be taken away by each group sponsor to be dismantled.

15. Description of plan for providing event security (if applicable):

16. Will there be fireworks or pyrotechnics at your event? □ Yes ■ No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? □ Yes ■ No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? □ Yes ■ No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location? □ Yes ■ No

Continue to next page...

Section III- STREET USE

□ **Check if this section does not apply**

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

□ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of $500,000 per occurrence for bodily injury and property damage limits of $250,000 per occurrence.

□ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. **Description of portion(s) of road(s) to be used:**
Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works

South on Broad, right on Main St/Hwy 50, right on Cook St.

Staging on North St - both sides

End at Central-Dennison School

2. **Will any parking stalls be used or blocked during the event?** □ Yes □ No
Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager

Dates of Use: _____

Total Number of Parking Stalls being Requested: 0

Parking Stall Number(s) and Location: 0

3. **Description of Signage to be used during event:** 0

**The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

4. **Anticipated Services**
Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

□ **Electricity**; Explain: _____

□ **Water;** Explain: _____

■ **Traffic Control;** Explain: Help close roads, set up detours, direct traffic

■ **Police Services;** Explain: Lead parade / End Parade

■ **Fire/EMS Services;** Explain: Participate in parade

□ **Other;** Explain: _____

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

***All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**

Name on Card: _____

Credit Card #: _____

Expiration Date: _____/_____ **CVV#:** _____

Billing Address: _____

City, State, Zip Code: _____

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant Signature: _____ **Date:** 1-27-25

For Office Use Only

Date Filed with Clerk: 02/24/2025 **Payment Amount: $** N/A

Receipt #: NONE

City Clerk/Administrator Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: Contingent upon certificate of INS renewal submittal.

Police Chief Signature: _____ Date: 02/25/2025

☒ Approve ☐ Denied Notes: _____

Fire Chief Signature: _____ Date: 2/25/2025

☒ Approve ☐ Denied Notes: _____

DPW Signature: _____ Date: 2/25/2025

☒ Approve ☐ Denied Notes: _____

Parking Signature: _____ Date: 2.25.2025

☒ Approve ☐ Denied Notes: no parking requested

Harbormaster Signature: _____ Date: 02/25/2025

☒ Approve ☐ Denied Notes: _____

Parks & Rec Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

Meet + Discuss after leadership team mtg 02/25/2025. (LD)

Public Events:

FLR Meeting Date: _____

Council Meeting Date: _____

CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected. Applications for Public Eventsmust be submitted AT LEAST 45 DAYS prior to the proposed event date for consideration.

Section I- APPLICANT INFORMATION

Name of Applicant: Fred Gahl

Name of Event Organizer/Producer: Fred Gahl

Production Company/Organization: _____ FEIN #: _____

[redacted]

Are you a ☑ **Business/Individual** OR ☐ **Non-Profit Organization** 501(c)_____

EIN # (Tax Exempt Number): _____

*All non-profits must present a copy of their current Tax ID- EIN#

Section II- EVENT INFORMATION- Select all that apply

☐ **Private Event/Shelter Reservation-** Use of City of Lake Geneva Park and or Park Shelter for private use or event not that is not open to the public. Examples: family reunion, birthday party, club meeting, team practice. *Local non-profits exempt from fees

☑ Flat Iron Park Brunk Pavilion	$250/day
☐ Gazebo-Flat Iron Park	$125/day
☐ Seminary Park Shelter	$75/day
☐ Cobb Park Shelter	$75/day
☐ Park Use (no shelter)	$75/day

Location: Flat Iron Park Brunk Pavillio

☐ **Street Use/Closure** $75/day

Describe in Section III on page 3 of application

☒ **Public Event-**Event open to the public, including ticketed or open admission. Examples: festival, art/ware sale/market, concert, community activity, parade. *Non-profits exempt from fees

Application fee: ☑ $100- submitted at least 60 days prior

☐ $300- submitted at least 45 days but fewer than 60 days prior

Select parks/facilities used during event, fees applied from list above:

Parks
- ☑ Flat Iron Park
- ☐ Seminary Park
- ☐ Cobb Park
- ☐ Library Park
- ☐ Other:

Shelters
- ☑ Brunk Pavilion
- ☐ Gazebo
- ☐ Seminary Park Shelter
- ☐ Cobb Park Shelter

"Jazz By The Lake" Featuring-Midwest Young Artists

1.Title of Event: _____

2.Date(s) of Event: Juy 19, 2025

3.Location(s) of Event: Brunk Pavilllion Flat Iron Park

4.Hours: 9am-9pm

Note: Start Time & End Time

5. Event Chair/Contact Person: Fred Gahl Phone: [redacted]

6. Day of Event Contact Name: As above Phone: _____

7. Is the event open to the public? ■ Yes □ No

8. Will you charge an admission fee? □ Yes ■ No

9. Estimated Attendance Number: 150

10. Basis for estimate: Past experience of music organization

11. Will you be setting up a tent? □ Yes ■ No

If yes, list the location, size, Rental Company, and proof of completion of locates.

_____

_____

12. Will there be any animals? □ Yes ■ No

If yes, what type and how many: _____

13. **Attach a detailed description of proposed event with map of the exact location of the event and/or route.**

14. Description of plan for handling refuse collection and after-event clean-up:

N/A

_____

_____

_____

15. Description of plan for providing event security (if applicable):

N/A

_____

_____

16. Will there be fireworks or pyrotechnics at your event? □ Yes ■ No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? □ Yes ■ No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? ■ Yes □ No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location? ■ Yes No

Continue to next page...

Section III- STREET USE

■ **Check if this section does not apply**

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

□ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of $500,000 per occurrence for bodily injury and property damage limits of $250,000 per occurrence.

□ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. **Description of portion(s) of road(s) to be used:**
Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works

N/A

2. **Will any parking stalls be used or blocked during the event?** ■ Yes □ No
Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager

Dates of Use: July 19, 2025

Total Number of Parking Stalls being Requested: 10

Parking Stall Number(s) and Location: Lot B

3. **Description of Signage to be used during event:** Banners attached to or around Pavillion

**The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

4. **Anticipated Services**
Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

■ **Electricity**; Explain: For microphone etc

□ **Water;** Explain:

□**Traffic Control;** Explain:

□ **Police Services;** Explain:

□ **Fire/EMS Services;** Explain:

□ **Other;** Explain:

***Please note**: The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

***All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**

[redacted]

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant Signature: _____ **Date:** 2/4/25

"A NIGHT OF JAZZ BY THE LAKE"

-Proposed event

Jazz By The Lake will be a free jazz concert proposed to be held in Flat Iron Park.

It is intended to be an enjoyable community event bringing residents together.

Provided by the community; residents, donors and sponsoring businesses.

Food service to be provided for sale by Celebrations, Lake Geneva Food Truck.

-Location

- Flat Iron Park Band Shell Pavillion
- Gazebo
- Park

For Office Use Only App fee $100 Pd 2/12/25

Date Filed with Clerk: 2/7/25 **Payment Amount: $**_____

Receipt #: 15013402

City Clerk/Administrator Signature:_____ Date:_____

☐ Approve ☐ Denied Notes:_____

Police Chief Signature:_____ Date:_____

☐ Approve ☐ Denied Notes:_____

Fire Chief Signature:_____ Date: 3/11/25

☒ Approve ☐ Denied Notes:_____

DPW Signature:_____ Date:_____

☐ Approve ☐ Denied Notes:_____

Parking Signature:_____ Date: 11 MAR 2025

☒ Approve ☐ Denied Notes: 10 SPACES x $40 EACH = $400 PAYABLE @ CITY HALL

Harbormaster Signature:_____ Date:_____

☐ Approve ☐ Denied Notes:_____

Parks & Rec Signature:_____ Date:_____

☐ Approve ☐ Denied Notes:_____

Public Events:

FLR Meeting Date:_____

Council Meeting Date:_____

CITY OF LAKE GENEVA EVENT PERMIT APPLICATION
Please fill in all blanks completely, as incomplete applications will be rejected. Applications for Public Eventsmust be submitted AT LEAST 45 DAYS prior to the proposed event date for consideration.

Section I- APPLICANT INFORMATION

Name of Applicant: Ryan Lasch

Name of Event Organizer/Producer: Lake Geneva Jaycees

Production Company/Organization: Lake Geneva Jaycees FEIN #: [redacted]

Street Address: PO Box 411

City: Lake Geneva State: WI Zip code: 53147

E-mail Address: lgjcpresident18@gmail.com

Daytime Phone: 262-749-6332 Cell Phone: 262-749-6332

Are you a ☐ **Business/Individual** OR ☑ **Non-Profit Organization** 501(c) 4

EIN # (Tax Exempt Number): _____
*All non-profits must present a copy of their current Tax ID- EIN#

Section II- EVENT INFORMATION- Select all that apply

☐ **Private Event/Shelter Reservation-** Use of City of Lake Geneva Park and or Park Shelter for private use or event not that is not open to the public. Examples: family reunion, birthday party, club meeting, team practice. *Local non-profits exempt from fees

☐ Flat Iron Park Brunk Pavilion	$250/day
☐ Gazebo-Flat Iron Park	$125/day
☐ Seminary Park Shelter	$75/day
☐ Cobb Park Shelter	$75/day
☐ Park Use (no shelter)	$75/day

Location: _____

☐ **Street Use/Closure** $75/day
Describe in Section III on page 3 of application

■ **Public Event-**Event open to the public, including ticketed or open admission. Examples: festival, art/ware sale/market, concert, community activity, parade. *Non-profits exempt from fees

Application fee: ☑ $100- submitted at least 60 days prior
☐ $300- submitted at least 45 days but fewer than 60 days prior

Select parks/facilities used during event, fees applied from list above:

Parks
- ☑ Flat Iron Park
- ☑ Seminary Park
- ☐ Cobb Park
- ☑ Library Park
- ☐ Other:

Shelters
- ☑ Brunk Pavilion
- ☑ Gazebo
- ☑ Seminary Park Shelter
- ☐ Cobb Park Shelter

1.Title of Event: Venetian Fest 2025

2.Date(s) of Event: Permit use August 11th through the 18th for setup and cleanup

3.Location(s) of Event: Flat Iron Park, Seminary Park, and Library Park

4.Hours: 6am August 11th through 11:59 pm August 18th

Note: Start Time & End Time

5. Event Chair/Contact Person: Ryan Lasch Phone: 262-749-6332

6. Day of Event Contact Name: Ryan Lasch Phone: 262-749-6332

7. Is the event open to the public? ■ Yes □ No

8. Will you charge an admission fee? □ Yes ■ No

9. Estimated Attendance Number: 20,000

10. Basis for estimate: Prior years numbers

11. Will you be setting up a tent? ■ Yes □ No

If yes, list the location, size, Rental Company, and proof of completion of locates.

Two tents in Flat Iron Parking lot 30X80 and 20X30. One 15X15 tent provided for on of the non profits food booths by the rental company. Rental company expected to be Step It Up Rental.

12. Will there be any animals? ■ Yes □ No

If yes, what type and how many: Possible petting zoo or pig races in Seminary Park

13. **Attach a detailed description of proposed event with map of the exact location of the event and/or route.**

14. Description of plan for handling refuse collection and after-event clean-up:

Refer to attached sheet

15. Description of plan for providing event security (if applicable):

Refer to attached sheet

16. Will there be fireworks or pyrotechnics at your event? ■ Yes □ No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? ■ Yes □ No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? ■ Yes □ No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location? ■ Yes No

Continue to next page...

Section III- STREET USE

□ **Check if this section does not apply**

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

□ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of $500,000 per occurrence for bodily injury and property damage limits of $250,000 per occurrence.

□ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. **Description of portion(s) of road(s) to be used:**
Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works

Refer to attached sheet

2. **Will any parking stalls be used or blocked during the event?** ■ Yes □ No
Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager

Dates of Use: August 11th - 18th

Total Number of Parking Stalls being Requested: Refer to attached sheet

Parking Stall Number(s) and Location: _____

3. **Description of Signage to be used during event:** _____

**The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

4. **Anticipated Services**
Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

□ **Electricity**; Explain: Fat Iron and Seminary for 11th-18th. Library 16th-17th

□ **Water;** Explain: Meter by street dept for carnival and hydrant by Brunk Pavilion

□**Traffic Control;** Explain: Saturday morning/Sunday afternoon for Craft Fair setup/cleanup. Sunday boat launch for Ski Show.

□ **Police Services;** Explain: General Patrol, BAgging Meters, Baracades, Clearing Beach and Beach house on Sunday. Fireworks Loading

□ **Fire/EMS Services;** Explain: Fireworks Loading on Sunday. EMS tent near Brunk Pavilion

□ **Other;** Explain: Street Dept - Delivery of Barricades, Concrete Blocks, Close Wrigley.

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

***All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**

Name on Card: _____

Credit Card #: _____

Expiration Date: _____/_____ **CVV#:** _____

Billing Address: _____

City, State, Zip Code: _____

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant Signature: Ryan Sash **Date:** 1-22-24

Park Board Members and Lake Geneva City Council:

Event Information

13. The Lake Geneva Jaycees respectively request the use of Flat Iron, Seminary and Library Park for the 2025 Venetian Festival. Flat Iron and Seminary Parks are needed August 11th – August18th with the festival running the 13th – 17th. Library Park would be needed August 16th and 17th. Activities in the parks will be consistent with previous years. Flat Iron Park will include a carnival, food booths sponsored by local civic organizations, main stage area, and beer garden. Seminary Park will include kiddie and youth rides/games, and various attractions. Library Park will be used on Saturday and Sunday for the annual Arts and Craft Fair, as well a Brat Stand. On Sunday night of the festival, a water-ski show will take place along the beach followed by a lighted boat parade and a fireworks display.

14. The refuse collection for the event is handled jointly by the Jaycees and the carnival company through the use of garbage cans throughout the carnival area, food booth, and beer garden. There will be two dumpsters on the grounds during the festival, which the Jaycees provide through Johns Disposal. A smaller dumpster in the chamber of commerce parking lot that is emptied during the festival, and a large dumpster located on Center Street that is emptied at the conclusion of the festival. Clean up of the event is handled by the Jaycees and includes garbage pick-up, raking the parks, and hosing down the parking lots to ensure the parks remain in great condition.

15. Event security is provided by the Jaycees, Lake Geneva Police, and Walworth County Sheriff's Dept. The Jaycees provide security for the beer garden area. This includes off-duty police officers on Friday and Saturday night hired by the Jaycees. The LGPD and Walworth County provide general patrol around the festival grounds. To provide additional safety for attendees, a portable tower camera is used in the carnival area for surveillance. In addition, the LGPD provides the Jaycees with handheld radios monitored by dispatch so that the Jaycees crew chief and head of security for each night can quickly communicate with Police or Fire/EMS if assistance is needed on the grounds.

18. As part of the festival, there will be food sold on the grounds. There will be a brat stand on Saturday and Sunday in Library Park. In Flat Iron park, food will be sold by the carnival company (Mr. Ed's Magical Midway), as well as by local non-profit groups. Although the non-profit groups can vary slightly from year to year, the groups who sold last year and will be offered the first opportunity back are as follows:

-YMCA (Sold Funnel Cakes and Fries)
-American Legion (Sold Beef Teriyaki)
-Lions Club (Sold Corn on the cob and street corn)
-Lyons American legion (Smoked meats)
-Lake Geneva Jaycees (Sold Brats)

Street Use

1. The Jaycees request the following street use: The closure of Wrigley Dr. from Center St. north to the Geneva Towers from Tuesday, August 12 through Monday, August18th.

2. The Jaycees request the use of the parking stalls in the Flat Iron park parking lot, as well as the parking stalls on Center St from the Alley South to Wrigley Dr. during the Festival (Including Set-up and Clean-up). Additionally, we request the use of three parking spaces on either side of the East Walkway of Library Park on Saturday and Sunday. Also, to facilitate safe unloading for the craft fair, we request the use of all the parking stalls in front of Library Park from 6am – 10am on Saturday. All stalls with the exception of the six by the East Walkway will be re-opened by 10am. The stalls being used are consistent with past years and are outlined within the action plan used by the Jaycees and the city to facilitate the smooth operation of the festival. This can be provided at council's request.

3. As part of the festival, there will be signage used throughout the parks including signs for pricing, sponsors, bands, parking and general information signs. All of the signage is consistent with past years and no signage is being used outside of the festival grounds (such as banner poles).

Thank you for your consideration.

Sincerely,

Ryan Lasch
Lake Geneva Jaycees
Venetian Festival Chairman

LAKE GENEVA JAYCEES

Lake Geneva Jaycees
P.O. Box 411 ~ Lake Geneva, WI 53147
Email: info@lakegenevajaycees.com
http://www.lakegenevajaycees.org

January 22nd, 2025

To: Lake Geneva City Alderpersons
From: Ryan Lasch, Chairman - Venetian Fest

RE: 63rd Annual Venetian Festival Permit

Dear Alderpersons

This letter is to provide more information regarding the Entertainment Tent and our end of night procedures. In the past we have always had the music off by midnight and immediately began moving people out of the entertainment tent and out of Flat Iron park. We are fortunate every night to have the help of LGPD to help us move patrons out as quickly as possible. For that I say, Thank you LGPD.

All beer sales will be between the hours of 5pm to 12am Wednesday - Friday, and 12pm to 12am on Saturday and Sunday.

The procedure we are putting in place this year includes:

- Calling last call and turning the lights between 11:40 - 11:45pm.
- We will be done serving beer by midnight.
- Music off by midnight and again, with the help of LGPD begin moving people out of the Entertainment area and out of Flat Iron Park.

These procedures will be the responsibility of the Crew Chief, Co-Crew Chief and head of security each night.

Thank you and please feel free to reach out to me with any questions or concerns

Sincerely

Ryan Lasch

Ryan Lasch
Venetian Chairman
262-749-6332
lgjcpresident18@gmail.com

For Office Use Only

Date Filed with Clerk: 122125 **Payment Amount: $** N/A

Receipt #: N/A

City Clerk/Administrator Signature: _____ **Date:** _____

☒ Approve ☐ Denied **Notes:** Temp Beer/Wine license application submitted 2/5/25

Police Chief Signature: _____ **Date:** 01/24/2025

☒ Approve ☐ Denied **Notes:** _____

Fire Chief Signature: _____ **Date:** 2/7/25

☒ Approve ☐ Denied **Notes:** _____

DPW Signature: _____ **Date:** 25 Jan 2025

☒ Approve ☐ Denied **Notes:** _____

Parking Signature: _____ **Date:** 4FEB2025

☒ Approve ☐ Denied **Notes:** $21,752 in parking stall use - no req. for Lot F or Lakeshore Drive. Library spaces will remain open for Library use

Harbormaster Signature: _____ **Date:** 02/07/2025

☒ Approve ☐ Denied **Notes:** Boat Launch will be closed for Aug 11-18

Parks & Rec Signature: N/A **Date:** _____

☐ Approve ☐ Denied **Notes:** _____

Public Events:

FLR Meeting Date: _____

Council Meeting Date: _____

Form
AB-220

Temporary Alcohol Beverage License

Municipality: Lake Geneva

License(s) Requested		Fees	
☑ Temporary "Class B" Wine	☑ Temporary Class "B" Beer	License Fees	$
		Background Check	$
		Total Fees	$

Part A: Organization Information

1. Organization Name: Lake Geneva Jaycees

2. Organization Permanent Address: PO Box 411

3. City: Lake Geneva | 4. State: WI | 5. Zip Code: 53147

6. Mailing Address (if different from permanent address): PO BOX 411

7. FEIN: [redacted] | 8. Date of Organization/Incorporation: 01/01/62 | 9. State of Organization/Incorporation: 01/01/62

10. Phone: (262) 749-6332 | 11. Email: lgjcpresident18@gmail.com

12. Organization type *(check one)*

☑ Bona Fide Club ☐ Church ☐ Fair Association/Agricultural Society ☐ Veteran's Organization
☐ Lodge/Society ☐ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? ..... ☐ Yes ☑ No

14. Wisconsin Seller's Permit Number (if applicable)

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
FELT	KIETH	PRESIDENT	[redacted]
SCHMIDT	ROB	INTERNAL V. PRESIDENT	
FUSON	NICK	TREASURER	
PONSONBY	NICK	PAST PRESIDENT	
LASCH	RYAN	VENETIAN CHAIRMAN	

Continued →

Part C: Event Information

1. Name of Event (if applicable)
Venetian Fest

2. Dates of Operation
Auguts 11th August 18th

3. Hours of Operation
W-F 5p-12a S-S 11:30a-12a

4. Premises Address
FLAT IRON PARK IN LAKE GENEVA

5. City
LAKE GENEVA

6. State
WI

7. Zip Code
53147

8. County
WALWORTH

9. Governing Municipality ☑ City ☐ Town ☐ Village
of: LAKE GENEVA

10. Aldermanic District
1

11. Organizer of Event (if not the named applicant)
RYAN LASCH

12. Email and/or Phone Number for Organizer of Event
lgjcpresident18@gmail.com 2627496332

13. Organizer Website
Venetianfest.com

14. Event Website

15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

Fenced in Beer Garden-Flat Iron Park parking lot
100 Block of Center St

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000 if convicted.

Last Name	First Name	M.I.
LASCH	RYAN	

Title	Email	Phone
CHAIRMAN	lgjcpresident18@gmail.com	(262) 749-6332

Signature: Ryan Lasch Date: 1-22-24

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Form
AB-101

Alcohol Beverage Appointment of Agent

Date

Agent Type *(check one)*

☑ Original (no fee) ☐ Successor ($10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)
LAKE GENEVA JAYCEES

2. Business Trade Name or DBA
LAKE GENEVA JAYCEES

3. Entity Type *(check one)*
☐ Limited Liability Company ☐ Corporation ☑ Nonprofit Organization

4. Alcohol Beverage Business Authorization *(check one)*
☑ Municipal Retail License ☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name	2. First Name	3. M.I.
LASCH	RYAN	C

4. Email [redacted]

5. Phone [redacted]

8. State WI

9. [redacted]

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☐ Yes ☑ No
Submit proof of completion.

2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire* (licensee) or Form AB-300, *Alcohol Beverage Personal Questionnaire* (permittee)? ☑ Yes ☐ No

3. Have you been a Wisconsin resident for at least 90 continuous days? ☑ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000 if convicted.

Last Name	First Name	M.I.
LASCH	RYAN	C

Title	[redacted]
VENETIAN CHAIRMAN	

Signature	Date
Ryan Lasch	1-22-24

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000 if convicted.

Last Name	First Name	M.I.
LASCH	RYAN	C

Signature	Date
Ryan Lasch	1-22-24

City Clerk's Office
626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com

CITY OF LAKE GENEVA

FIREWORKS APPLICATION

$50.00 Fee

Application to possess and use class B(1.3), C(1.4) fireworks in accordance and compliance with Local, State, and NFPA Codes and Requirements

Applicant: Lake Geneva Jaycees Phone: 262-749-6332

Group / Agency sponsoring fireworks display (*An individual cannot be issued a permit*):
Lake Geneva Jaycees

Address of group/agency sponsoring fireworks display (NO P.O. Box):
N1643 Center Dr. (Street Address) Genea City (City) WI (State) 53128 (Zip)

Name of Fireworks Company performing display: J & M Displays

Address of Firework Company performing display (NO P.O. Box):
18064 170th Ave (Street Address) Yarmouth (City) IA (State) 52660 (Zip)

Date/Time of authorized possession and use: 8-17-25 @ Dusk after the boat Parade

Date/Time of Set-Up: Barges + Tubes in Place Saturday the 16th. Loading begins Sunday the 17th around 9-10 am

SPECIFIC LOCAL REQUIREMENTS

1. Application fee - $50 per event
2. An itemized list of (label name) and quantity of class B(1.3), C(1.4) fireworks attached with application
3. Proof of liability coverage (copy of policy attached with application)
4. Map of launch site
5. Fireworks must be displayed not less than required by NFPA Standards and must be away from spectators, vehicles and other exposures with a minimum of 300 feet for 1.3 G shows
6. All displays will be aimed away from spectators
7. A test shot will be fired into the air at least 1 hour before scheduled display
8. Fireworks that have been wet at any time prior to the display will NOT be used

NOTE: Permit required Class C fireworks cannot be sold to minors or persons restricted from possession of dangerous weapons due to a criminal conviction record. Certain types of class B or C fireworks shoot multiple projectiles at speeds of 1300 feet per second.

RELEASE OF LIABILITY

I, Lake Geneva Jaycees (Please Print Name), am aware of the dangers of fireworks and am willing to assume full responsibility for any personal or property damage due to the display of fireworks. The applicant/group/agency agrees to indemnify and hold the City of Lake Geneva harmless from any claims or liability, including attorney fees and other defense costs, which may arise from the use, storage, transportation or possession of fireworks.

[signature] DATE: 1-22-25

APPLICANT SIGNATURE

For Office Use Only

Amount Paid and Receipt Number $_____ Date Received 1/22/25

Check Number_____ GLLEA Approval *(if applicable)* _____

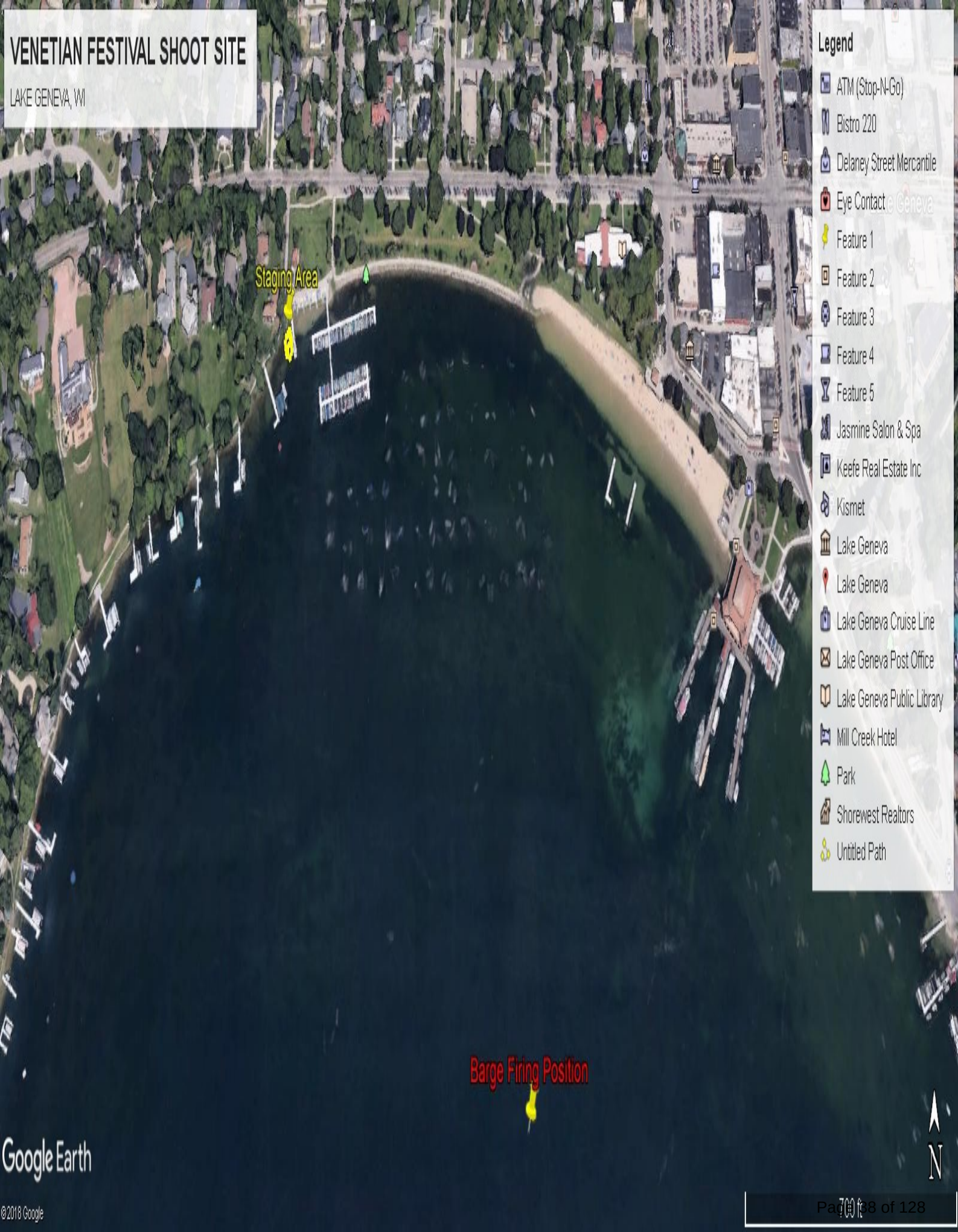
Police Chief Approval [signature] Fire Chief Approval [signature]

Entered into RMS 25-2241 Fire Engine Standby Required ☒ Yes ☐ No

Date Sent to Council_____ Permit Issued by_____

Mayor Signature_____ Date Issued_____

Updated Oct 2022


VENETIAN FESTIVAL SHOOT SITE
LAKE GENEVA, WI
Staging Area
Barge Firing Position
Legend
ATM (Stop-N-Go)
Bistro 220
Delaney Street Mercantile
Eye Contact
Feature 1
Feature 2
Feature 3
Feature 4
Feature 5
Jasmine Salon & Spa
Keefe Real Estate Inc
Kismet
Lake Geneva
Lake Geneva
Lake Geneva Cruise Line
Lake Geneva Post Office
Lake Geneva Public Library
Mill Creek Hotel
Park
Shorewest Realtors
Untitled Path
Google Earth
© 2018 Google
N

J&M Displays Proposal for:

Lake Geneva Jaycees
62nd Annual Venetian Festival - 2024

Main Event

Barrages (water cakes)

Quantity	Name	Rising Effect	Price	Total
2	Flower ball mine to color flower ball Water Cake 36 shot		$423.70	$847.40
Category Shell Count: 72				$847.40

Close proximity multi-shot fans

Quantity	Name	Rising Effect	Price	Total
2	1" Howling to Salute Fan		$34.05	$68.10
2	1.2" Crackling Crossette		$39.00	$78.00
2	Silver Fish Bombard w Silver Tail + Silver Fish Mine 40mm		$58.35	$116.70
3	30mm Zipper Alternating gold glitter comet/ blue comet		$67.50	$202.50
2	30mm Zipper Alternating silver glitter comet/ red comet		$67.50	$135.00
Category Shell Count: 94				$600.30

Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
2	25'S Nishiki Willow, Strobe w/Tail 40 sec		$217.00	$434.00
1	Blue orchid 100 shot Z fan		$370.00	$370.00
1	Ghost sweep Blue to Red to white strobe mines 100 shot fan		$370.00	$370.00
1	Silver wave to Gold chrysanthemum and mines 110 shot		$430.00	$430.00
1	0.8" 210 shot PeacockFan Shape Variegated Mine (Rd/Gr/Bl/Pr/Or)		$560.00	$560.00
1	Brave The Wind And Waves Red/Green Yellow To Crackle Dahlia 36 shot		$560.00	$560.00
1	Fan cake 300 shot assorted effects		$560.00	$560.00
Category Shell Count: 919				$3,284.00

3 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
8	3" Shell Red Crossette		$25.80	$206.40
6	Glittering willow	glitter tail	$25.80	$154.80
12	Glittering willow waterfall	glitter tail	$25.80	$309.60
6	Kamuro chrysanthemum to var. color		$25.80	$154.80
2	Assortment K Of 20 different J&M Brand shells ELECTRIC FIRE		$270.00	$540.00
2	Assortment X of 20 (5 salute, 15 color) J&M Brand Shells ELECTRIC FIRE	mixed tails	$270.00	$540.00
1	Assortment Y of 10 pairs (20 shells) J&M shells ELECTRIC FIRE (Low fallout)		$270.00	$270.00
Category Shell Count: 132				$2,175.60

4 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
2	4"SILVER TO GREEN CROSSETTE		$44.40	$88.80
8	Bees Variegated		$44.40	$355.20
1	Brocade Crown with silver strobe pistils		$44.40	$44.40
4	Glitter crossette	flower crown tail	$44.40	$177.60
9	Glittering willow waterfall	glitter tail	$44.40	$399.60
2	Green ring inside brocade to purple ring		$44.40	$88.80
2	Assortment F of 20 different J&M Brand shells ELECTRIC FIRE	mixed tails	$520.00	$1,040.00
2	Assortment T of 20 different J&M Brand Shells ELECTRIC FIRE	mixed tails	$520.00	$1,040.00
Category Shell Count: 106				$3,234.40

18064 170th Avenue, Yarmouth, Iowa 52660-9772
1-800-648-3890 • Fax: 1-319-394-3265 • main@jandmdisplays.com • www.jandmdisplays.com

J&M Displays Proposal for:

Lake Geneva Jaycees
62nd Annual Venetian Festival - 2024

Main Event

4 Inch Special Effect shells

Quantity	Name	Rising Effect	Price	Total
2	3D var. color dahlia		$51.80	$103.60
2	Var. color flowers sheet		$51.80	$103.60
5	White strobe		$51.80	$259.00
Category Shell Count: 9				$466.20

5 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
2	Assortment O of 15 different J&M Brand shells ELECTRIC FIRE	mixed tails	$710.00	$1,420.00
2	Assortment N of 15 different J&M Brand shells ELECTRIC FIRE		$720.00	$1,440.00
2	Assortment W of 15 different J&M Brand Shells ELECTRIC FIRE	mixed tails	$720.00	$1,440.00
Category Shell Count: 90				$4,300.00

5 Inch Special Effect Shells

Quantity	Name	Rising Effect	Price	Total
4	Red heart		$101.00	$404.00
Category Shell Count: 4				$404.00

6 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
10	Glittering willow	glitter tail	$67.30	$673.00
1	Aqua chrys with gold willow to white strobe ring with delayed crackle pisti		$98.00	$98.00
1	Blue to chrysanthemum with red to white strobe pistil	Silver tail	$98.00	$98.00
1	Chrysanthemum to purple to gold strobe with glittering gold palm core	Gold tail	$98.00	$98.00
1	Gold willow to white strobe with crackling pistil	Gold tail	$98.00	$98.00
1	Red to Blue peony with rising small flower tail (white strobe)	Rising flower tail	$98.00	$98.00
2	Assortment N of 9 different J&M brand shells ELECTRIC FIRE	mixed tails	$740.00	$1,480.00
Category Shell Count: 33				$2,643.00

6 Inch Special Effect Shells

Quantity	Name	Rising Effect	Price	Total
1	3D crossing circles		$192.10	$192.10
1	Double mum red and golden		$192.10	$192.10
1	Green to silver flying dragons with green pistil		$192.10	$192.10
2	Jellyfish - Blue		$192.10	$384.20
1	Nishiki kamuro to var. color w/var. color pistil		$192.10	$192.10
2	1/4 peony with crossing circles with crackling pistil		$192.40	$384.80
2	Blue back to green ghost peony		$192.40	$384.80
2	Blue flying dragons with blue pistil		$192.40	$384.80
2	Blue to red to crackling ghost peony		$192.40	$384.80
2	Blue to silver swimming		$192.40	$384.80
2	Double palm trees with blue pistil		$192.40	$384.80
2	Golden wave to multicolor strobe chrys		$192.40	$384.80
2	Golden wave to orange swimming with white strobe pistil		$192.40	$384.80
2	Multi color flower sheets		$192.40	$384.80
8	Nishiki Kamuro to yellow strobe w/yellow strobe pistil		$192.40	$1,539.20
4	Nishiki kamuro to white strobe w/white strobe pistil		$192.40	$769.60
2	Nishiki kamuro to white strobe with white strobe pistil		$192.40	$384.80
2	Purple ghost peony with green strobe pistil		$192.40	$384.80

18064 170th Avenue, Yarmouth, Iowa 52660-9772
1-800-648-3890 • Fax: 1-319-394-3265 • main@jandmdisplays.com • www.jandmdisplays.com

Main Event

6 Inch Special Effect Shells Continued

Quantity	Name	Rising Effect	Price	Total
2	Red to crackling ghost peony		$192.40	$384.80
2	Spangle chrys with blue pistil		$192.40	$384.80
2	Three pistils magenta lemon strobe		$192.40	$384.80
2	Var. color crackling diadem		$192.40	$384.80
2	Willow with flickering and reports		$192.40	$384.80
2	Yellow to blue to green ghost peony		$192.40	$384.80

Category Shell Count: 52 $10,003.00

8 Inch Special Effect Shells

Quantity	Name	Rising Effect	Price	Total
1	Aqua crackling w/cracking pistil		$368.00	$368.00
1	Golden strobe crown w/red strobe pistil w/tail		$368.00	$368.00
1	Ten thousand circles of crackling chrys		$368.00	$368.00

Category Shell Count: 3 $1,104.00

10 Inch Special Effect Shells

Quantity	Name	Rising Effect	Price	Total
1	Nishiki kamuro to white strobe w/white strobe pistil		$630.00	$630.00
1	Snowflake w/white strobe pistil		$630.00	$630.00

Category Shell Count: 2 $1,260.00

Section Shell Count: 1516

Finales

3 Inch Finales

Quantity	Name	Rising Effect	Price	Total
18	Rainbow 10 Shot finale chain	mixed tails	$174.00	$3,132.00
6	5 Salute with 5 gold willows 10 Shot finale chain		$175.00	$1,050.00

Category Shell Count: 240 $4,182.00

4 Inch Finales

Quantity	Name	Rising Effect	Price	Total
9	Color (rainbow) 8 shot finale chain	mixed tails	$259.00	$2,331.00
6	Spiderweb 8 shot finale chain		$259.00	$1,554.00

Category Shell Count: 120 $3,885.00

5 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
10	Dahlia, assorted colors		$48.70	$487.00

Category Shell Count: 10 $487.00

Section Shell Count: 370

Miscellaneous

18064 170th Avenue, Yarmouth, Iowa 52660-9772
1-800-648-3890 • Fax: 1-319-394-3265 • main@jandmdisplays.com • www.jandmdisplays.com

Miscellaneous

Racks - Metal

Quantity	Name	Rising Effect	Price	Total
6	Carpet runner (12" X 200') for covering racks		$30.00	$180.00
1	Carpet runner (36" X 200') for covering racks		$76.00	$76.00
Category Shell Count: 0				$256.00

Ignition Items

Quantity	Name	Rising Effect	Price	Total
476	MJG 10' (non-regulated ATF) Igniters with 10' leads (FWI 10 - 30 per box)		$2.20	$1,047.20
64	MJG 25' Igniter (non-regulated ATF) (FWI 25 - 15 per box)		$2.55	$163.20
Category Shell Count: 0				$1,210.40

Section Shell Count: 0

8% Free for Early Payment

8 Inch Special Effect Shells

Quantity	Name	Rising Effect	Price	Total
1	3D ghost peony w/silver tail		$366.00	$366.00
Category Shell Count: 1				$366.00

Close proximity multi-shot fans

Quantity	Name	Rising Effect	Price	Total
3	Golden Rain crossette fan 13 shot		$43.00	$129.00
Category Shell Count: 39				$495.00

Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
2	White Glittering Mine To Purple Dahlia With Lemon Dahlia With White Strobe		$370.00	$740.00
1	Three layer mine 130 shot fan cake		$560.00	$560.00
Category Shell Count: 330				$1,795.00

3 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
8	3" WHITE STROBE HORSE TAIL		$25.90	$207.20
Category Shell Count: 8				$2,002.20

4 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
2	Brocade crown coconut	Large Brocade tail	$44.40	$88.80
Category Shell Count: 2				$2,091.00

18064 170th Avenue, Yarmouth, Iowa 52660-9772
1-800-648-3890 • Fax: 1-319-394-3265 • main@jandmdisplays.com • www.jandmdisplays.com

J&M Displays Proposal for:

Lake Geneva Jaycees
62nd Annual Venetian Festival - 2024

8% Free for Early Payment

10 Inch Special Effect Shells

Quantity	Name	Rising Effect	Price	Total
1	3D ghost peony w/silver tail		$630.00	$630.00
Category Shell Count: 1				$2,721.00
Section Shell Count: 381				

15% Free for Loyalty Program

Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
1	Crackling mine to blue and red dahlia w/ crackling 120 shot Fan cake		$430.00	$430.00
1	Rainbow crossette 100 shot Z shape		$430.00	$430.00
1	Three layer mine 130 shot fan cake		$560.00	$560.00
Category Shell Count: 350				$1,420.00

3 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
2	Glittering silver to blue chrysanthemum		$25.80	$51.60
2	Glittering silver to purple chrysanthemum		$25.80	$51.60
2	Glittering silver to yellow chrysanthemum		$25.80	$51.60
10	Glittering willow	glitter tail	$25.80	$258.00
Category Shell Count: 16				$1,832.80

4 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
2	Color dahlia with silver strobe	Gold tail	$44.40	$88.80
2	Glittering willow with blue pistil	glitter tail	$44.40	$88.80
Category Shell Count: 4				$2,010.40

4 Inch Special Effect shells

Quantity	Name	Rising Effect	Price	Total
4	Crackling nishiki kamuro		$51.80	$207.20
Category Shell Count: 4				$2,217.60

5 Inch Special Effect Shells

Quantity	Name	Rising Effect	Price	Total
2	Jellyfish	glitter tail	$101.00	$202.00
Category Shell Count: 2				$2,419.60

6 Inch Special Effect Shells

Quantity	Name	Rising Effect	Price	Total
1	Glittering willow to variegated with pistil	glitter tail	$192.10	$192.10
2	3D ghost peony		$192.40	$384.80
2	Aqua to multi color small flowers		$192.40	$384.80
Category Shell Count: 5				$3,381.30

18064 170th Avenue, Yarmouth, Iowa 52660-9772
1-800-648-3890 • Fax: 1-319-394-3265 • main@jandmdisplays.com • www.jandmdisplays.com

J&M Displays Proposal for:

Lake Geneva Jaycees
62nd Annual Venetian Festival - 2024

15% Free for Loyalty Program

8 Inch Special Effect Shells

Quantity	Name	Rising Effect	Price	Total
2	Glittering willow		$318.00	$636.00
1	3D ghost peony w/silver tail		$366.00	$366.00

Category Shell Count: 3 $4,383.30

12 Inch Special Effect Shells

Quantity	Name	Rising Effect	Price	Total
1	Spangle chrysanthemum w/gold willow pistil and purple ring		$820.40	$820.40

Category Shell Count: 1 $5,203.70

Section Shell Count: 385

Free for Customer Satisfaction

4 Inch Special Effect shells

Quantity	Name	Rising Effect	Price	Total
4	Aqua meteor		$51.80	$207.20
1	Reddish gamboge to bright red chrys		$51.80	$51.80
1	Willow to Multi-Color Swimming Star	whistling tail	$51.80	$51.80

Category Shell Count: 6 $310.80

5 Inch Special Effect Shells

Quantity	Name	Rising Effect	Price	Total
2	Colorful strobe coconut shells of shells		$101.00	$202.00
2	Stained Glass-Red Green Blue Yellow with Crackling	Glittering tail	$101.00	$202.00

Category Shell Count: 4 $714.80

12 Inch Special Effect Shells

Quantity	Name	Rising Effect	Price	Total
1	Nishiki kamuro to red tip w/ blue pistil		$820.40	$820.40

Category Shell Count: 1 $1,535.20

Section Shell Count: 11

18064 170th Avenue, Yarmouth, Iowa 52660-9772
1-800-648-3890 • Fax: 1-319-394-3265 • main@jandmdisplays.com • www.jandmdisplays.com

J&M Displays Proposal for:

Lake Geneva Jaycees

62nd Annual Venetian Festival - 2024

This proposal includes an extension of our $10,000,000.00 spectator liability insurance, and workers compensation on our shoot team.

Fireworks Price:	$40,342.30
Discount:	$5,956.80
Subtotal Fireworks:	**$34,385.50**
Sales Tax:	
Local Sales Tax:	
Insurance Processing:	$5,000.00
License and Permit:	
Shoot Fee:	$4,000.00
Delivery:	$2,500.00
Musical Firing:	
Shoot Cost:	
Equipment Rental:	
Barge/Pontoon Fee:	$4,114.50
Total Price of Show:	**$50,000.00**

Total Shot Count:	2663
Packing Check:	844
Date of Display:	08/18/24
Customer Number:	10615

Summary of Free Items Added to Your Show

See Previous Pages for a Listing of Free Items

Free Items are Based on the $34,385.50 Fireworks Subtotal

$2,721.00	**8% Free for Early Payment**
$5,203.70	**15% Free for Loyalty Program**
$1,535.20	**Free for Customer Satisfaction**
$9,459.90	**Total Free**

Total Value of Show is $65,416.70. Your Price is $50,000.00

Please Note the Following Comments:

The data in this proposal is confidential, and is to be accorded confidential treatment and shall not be disclosed other than to the official representative of the organization listed on the cover, and only then when in the evaluation of this proposal. Any reproduction of the contents of this proposal, whether in whole or in part, is expressly forbidden. J&M Displays, Inc. requests that all information be safeguarded from release pursuant to any request under the Freedom of Information Law of this state or any other state or jurisdiction; as it may cause competitive disadvantage to our company. The enclosed concepts and materials are the sole and exclusive property of J&M Displays, Inc. We reserve the right to make substitutions of equal or greater value. Prices and specifications are subject to change without notice. For choreographed displays the quantity and sizes of product may change based on the music selected; however, the dollar value of the product will remain the same.

This display gets an 8% early pay bonus, a 15% multi-year bonus, and a $1500 Free For Advertising Bonus approved by Jim Oetken for the 62nd Anniversary.

18064 170th Avenue, Yarmouth, Iowa 52660-9772
1-800-648-3890 • Fax: 1-319-394-3265 • main@jandmdisplays.com • www.jandmdisplays.com

Report Criteria:
Report type: Summary
Check.Type = {<>} "Adjustment"
Bank.Bank account = "43257"
[Report].Invoice GL Account = {<>} 61
[Report].Invoice GL Account = {<>} 62
Invoice.Batch = "03032025","03062025","03072025","03142025","03132025","PP12312024M","PP12312024N"

Check Issue Date	Check Number	Vendor Number	Payee	Amount
03/13/2025	22025	6160	AMAZON CAPITAL SERVICES	6,213.35
03/03/2025	88179	5428	CITY OF LAKE GENEVA POLICE DEPT	92.50
03/06/2025	88284	2046	ALLIANT ENERGY/WPL	320.53
03/06/2025	88285	267	BROWN, JASON	189.00
03/06/2025	88286	6263	CHARTER COMMUNICATIONS	119.98
03/06/2025	88287	2354	CULLIGAN OF BURLINGTON	99.00
03/06/2025	88288	2433	EAGLE MEDIA INC	147.50
03/06/2025	88289	2630	HANSEN, LUKE	38.00
03/06/2025	88290	2779	KENOSHA CIRCUIT COURT	413.60
03/06/2025	88291	2792	KNOX COMPANY	2,339.28
03/06/2025	88292	2800	KORNAK, EMILY	137.60
03/06/2025	88293	2862	LAKE GENEVA CONVENTION	515.08
03/06/2025	88294	3024	MUTUAL OF OMAHA	4,240.86
03/06/2025	88295	3038	NELSON, BRANDI	135.00
03/06/2025	88296	3199	R&R INSURANCE SERVICES INC	19,241.00
03/06/2025	88297	6881	SARLES, EMILY	189.00
03/06/2025	88298	268	SHEPPARD, BRITTANY	1,527.60
03/06/2025	88299	6487	STANFIELD-DUNHAM, AMY	100.00
03/06/2025	88300	5100	WISCONSIN HISTORICAL SOCIETY	17,876.41
03/06/2025	88301	5288	WOJTAS, TONIA	135.00
03/07/2025	88302	4973	US BANK	12,562.95
03/14/2025	88305	2046	ALLIANT ENERGY/WPL	17,377.21
03/14/2025	88306	2108	AT&T LONG DISTANCE	388.82
03/14/2025	88307	2109	AT&T MOBILITY	673.90
03/14/2025	88308	6483	AURORA MEDICAL GROUP	824.00
03/14/2025	88309	6214	CAPITAL ONE	134.47
03/14/2025	88310	5748	CELEBRATIONS MANAGEMENT LLC	13,185.71
03/14/2025	88311	6263	CHARTER COMMUNICATIONS	100.00
03/14/2025	88312	5630	ETTEN, KENNETH	105.53
03/14/2025	88313	2474	EWALD HARTFORD LLC	50,797.00
03/14/2025	88314	6535	GORDON FLESCH COMPANY INC	206.81
03/14/2025	88315	2702	INITIAL DESIGNS	1,740.00
03/14/2025	88316	225	KRAJOVIC, MICHAEL W.	1,500.00
03/14/2025	88317	48	MGT OF AMERICA CONSULTING	30,681.00
03/14/2025	88318	5095	REGISTRATION FEE TRUST	169.50
03/14/2025	88319	3001	SECURIAN FINANCIAL GROUP INC	3,049.16
03/14/2025	88320	623	STOLFE, JOHN	250.00
03/14/2025	88321	3384	STOP STICK LTD	584.00
03/14/2025	88322	4915	TIETZ, KATIE	2,128.00
03/14/2025	88323	265	TRIPP, KYLE	57.00
03/14/2025	88324	5001	VERIZON WIRELESS	38.01
03/14/2025	88325	5071	WE ENERGIES	1,203.90
Grand Totals:				191,827.26

Summary by General Ledger Account Number

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
11-00-00-21100	52.75	111,476.98-	111,424.23-
11-00-00-21340	2,808.08	.00	2,808.08
11-00-00-21555	2,061.37	.00	2,061.37
11-00-00-21562	1,668.53	.00	1,668.53
11-00-00-21564	510.96	.00	510.96
11-10-00-51330	215.19	.00	215.19
11-10-10-55160	19,241.00	.00	19,241.00
11-12-00-24280	413.60	.00	413.60
11-14-20-51100	30,681.00	.00	30,681.00
11-14-30-53100	124.00	.00	124.00
11-14-30-53110	46.80	.00	46.80
11-15-10-53100	135.39	.00	135.39
11-16-10-52220	3,186.69	.00	3,186.69
11-16-10-53100	38.78	.00	38.78
11-16-10-53500	143.19	.00	143.19
11-21-00-51380	1,374.07	52.75-	1,321.32
11-21-00-52210	32.80	.00	32.80
11-21-00-52220	99.07	.00	99.07
11-21-00-53100	160.91	.00	160.91
11-21-00-53120	92.50	.00	92.50
11-21-00-53310	1,363.07	.00	1,363.07
11-21-00-53610	227.28	.00	227.28
11-21-00-53800	262.96	.00	262.96
11-21-00-53990	88.85	.00	88.85
11-21-00-54100	5,731.56	.00	5,731.56
11-21-00-54110	150.00	.00	150.00
11-21-00-54150	2,128.00	.00	2,128.00
11-21-00-58100	4,901.00	.00	4,901.00
11-22-00-51380	1,740.00	.00	1,740.00
11-22-00-52210	956.64	.00	956.64
11-22-00-52220	1,525.99	.00	1,525.99
11-22-00-52240	54.83	.00	54.83
11-22-00-53100	86.89	.00	86.89
11-22-00-53500	263.70	.00	263.70
11-22-00-53510	32.99	.00	32.99
11-22-00-53990	154.46	.00	154.46
11-22-00-54150	1,527.60	.00	1,527.60
11-22-00-58110	26.98	.00	26.98
11-22-00-58400	824.00	.00	824.00
11-24-00-53100	120.49	.00	120.49
11-29-00-52220	48.20	.00	48.20
11-32-10-52210	183.12	.00	183.12
11-32-10-52220	991.63	.00	991.63
11-34-10-52220	441.97	.00	441.97
11-34-10-52230	2,022.86	.00	2,022.86
11-51-10-52220	816.08	.00	816.08
11-52-00-52220	843.41	.00	843.41
11-52-00-52240	156.89	.00	156.89
11-52-00-59220	376.25	.00	376.25
11-52-01-52220	789.59	.00	789.59
11-62-01-53400	123.82	.00	123.82
11-62-01-59900	1,500.00	.00	1,500.00

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
11-70-00-57200	11,134.13	.00	11,134.13
11-70-00-57220	6,847.81	.00	6,847.81
40-00-00-21100	.00	4,855.55-	4,855.55-
40-54-10-52220	305.86	.00	305.86
40-55-20-53600	99.00	.00	99.00
40-55-30-52220	4,450.69	.00	4,450.69
42-00-00-21100	.00	76.99-	76.99-
42-34-50-53100	62.00	.00	62.00
42-34-50-53400	14.99	.00	14.99
47-00-00-21100	.00	13,700.79-	13,700.79-
47-00-00-57100	515.08	.00	515.08
47-70-00-57150	13,185.71	.00	13,185.71
48-00-00-21100	.00	341.00-	341.00-
48-00-00-52210	20.47	.00	20.47
48-00-00-52220	320.53	.00	320.53
50-00-00-21100	.00	53,136.28-	53,136.28-
50-21-00-58000	50,797.00	.00	50,797.00
50-22-00-58000	2,339.28	.00	2,339.28
61-00-00-21100	.00	186.85-	186.85-
61-00-00-53100	48.98	.00	48.98
61-00-00-53110	.14	.00	.14
61-00-00-53900	125.98	.00	125.98
61-00-00-92630	11.75	.00	11.75
62-00-00-21100	.00	480.84-	480.84-
62-00-00-63300	79.82	.00	79.82
62-00-00-65200	15.39	.00	15.39
62-00-00-67600	169.99	.00	169.99
62-00-00-92100	48.97	.00	48.97
62-00-00-92630	14.14	.00	14.14
62-00-00-93200	152.53	.00	152.53
99-00-00-21100	118.73	7,743.46-	7,624.73-
99-00-00-52110	259.08	100.73-	158.35
99-00-00-52210	127.54	.00	127.54
99-00-00-52220	2,471.10	.00	2,471.10
99-00-00-53100	581.78	.00	581.78
99-00-00-54100	1,581.10	18.00-	1,563.10
99-00-00-54110	120.20	.00	120.20
99-00-00-54150	969.31	.00	969.31
99-00-00-54155	70.98	.00	70.98
99-00-00-55140	799.98	.00	799.98
99-00-00-55170	555.58	.00	555.58
99-00-00-55320	206.81	.00	206.81
Grand Totals:	192,170.22	192,170.22-	.00

M = Manual Check, V = Void Check

Dated: _____

Mayor: _____

City Council: _____

_____

_____

_____

_____

_____

City Recorder: _____

Report Criteria:
Report type: Summary
Check.Type = {<>} "Adjustment"
Bank.Bank account = "43257"
[Report].Invoice GL Account = {<>} 61
[Report].Invoice GL Account = {<>} 62
Invoice.Batch = "03032025","03062025","03072025","03142025","03132025","PP12312024M","PP12312024N"

M = Manual Check, V = Void Check

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Only unpaid invoices included.
Invoice.Batch = "03192025","03192025A"
Invoice Detail.GL account (2 Characters) = {<>} "61"
Invoice Detail.GL account (2 Characters) = {<>} "62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
A+ GRAPHICS & PRINTING				
47121	03/01/2025	PRINTING	11-70-00-57200 HISTORIC PRESERVATION	293.00
Total A+ GRAPHICS & PRINTING:				293.00
ALL PRO CLEANING SYSTEMS				
4441	03/10/2025	6X WEEK CLEANING FEB 17-M	99-00-00-53600 LIBRARY BLDG MAINT SERVICES	2,990.00
Total ALL PRO CLEANING SYSTEMS:				2,990.00
BRODART CO				
B6943897	03/01/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	90.67
Total BRODART CO:				90.67
BUMPER TO BUMPER				
662-497267	03/05/2025	CIRCUIT TESTER, TRAILER WIR	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	46.28
Total BUMPER TO BUMPER:				46.28
CINTAS FIRST AID & SAFETY				
5257507608	03/05/2025	FIRST AID CABINET RESTOCK	11-32-10-53900 FIRST AID AND SAFETY SUPPLIES	64.51
Total CINTAS FIRST AID & SAFETY:				64.51
CITY ELECTRIC SUPPLY-MA				
LKG/103405	02/27/2025	JUNCTION BOX, STEEL CORD	11-32-12-52500 SNOW & ICE CONTROL-REPAIRS	91.80
Total CITY ELECTRIC SUPPLY-MA:				91.80
COLUMN SOFTWARE PBC				
C2330076-002	02/12/2025	COUNCIL MINUTES 01.27.2025	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	225.21
C2330076-002	02/12/2025	TYPE E NOTICE-2025 SPRING E	11-14-30-53110 BALLOTS/OTHER ELECTION EXPENSE	17.25
C2330076-002	02/12/2025	TYPE E NOTICE-2025 SPRING E	11-00-00-13910 A/R BILL OUTS	155.70
C2330076-002	02/14/2025	ALCOHOL NOTICE-CREATIVE F	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	19.54
C2330076-002	02/28/2025	ALCOHOL NOTICE-RES B-GEN	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	21.23
Total COLUMN SOFTWARE PBC:				438.93
CULLIGAN OF BURLINGTON				
500X03234305	02/28/2025	DRINKING WATER RENTAL SER	99-00-00-53600 LIBRARY BLDG MAINT SERVICES	48.00
Total CULLIGAN OF BURLINGTON:				48.00
DEKIND COMPUTER CONSULTANTS				
41298	03/03/2025	IT SERVICES - APRIL 2025	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	7,637.00
41447	03/04/2025	CUSTOM HARDWARE PACKAG	50-00-00-58000 MISC/COMP EQUIP PURCHASES	4,382.51

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total DEKIND COMPUTER CONSULTANTS:				12,019.51
DUNN LUMBER				
1961896	03/03/2025	STEP DRILL BIT	11-32-10-53990 ST DEPT MISCELLANEOUS EXP	59.99
1964121	03/06/2025	NUTS & BOLTS BENCH PARTS	11-52-00-53520 GROUNDS MAINT SUPPLIES	18.99
1964230	03/06/2025	SPRAY PAINT, SHEET SANDING	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	14.58
1965870	03/10/2025	HOSE SPLICER BRASS, HELMS	11-52-01-53400 VETS PARK OPERATING SUPPLIES	20.98
1965915	03/10/2025	HOSE ASSEMBLY PROPANE	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	19.99
Total DUNN LUMBER:				134.53
ELKHORN NAPA AUTO PARTS				
359090	02/28/2025	#27 INDICATOR	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	24.33
359462	03/05/2025	TRUCK #125 GUNK LIQUID WR	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	192.16
359463	03/05/2025	DOOR HANDLE	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	45.35
359571	03/06/2025	BELT	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	20.92
359572	03/06/2025	MULTI -DUTY HOSE/HOSE CLA	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	26.85
Total ELKHORN NAPA AUTO PARTS:				309.61
EQUIPARTS CORP				
332360	03/07/2025	BARREL NUT,SHOULDER SCRE	11-52-01-53400 VETS PARK OPERATING SUPPLIES	433.83
Total EQUIPARTS CORP:				433.83
FAIRWYN SB INC				
527 N BOULD	03/12/2025	DEVELOPER PYMT-527 N BOUL	11-00-00-23540 DEVELOPER DEPOSITS	3,500.00
Total FAIRWYN SB INC:				3,500.00
FERRELLGAS				
RN10807733	02/26/2025	PROPANE TANK RENTAL	48-00-00-53400 CEM OPERATING SUPPLIES	12.66
Total FERRELLGAS:				12.66
FORD OF LAKE GENEVA				
87860	02/27/2025	REPAIR FOR 2021 FORD EXPLO	42-34-50-53510 VEHICLE/EQUIPMENT MAINT	3,044.78
Total FORD OF LAKE GENEVA:				3,044.78
GENERAL CODE				
GC00129464	03/01/2025	2025 ECODE 360 ANNUAL MAIN	11-14-30-52180 MUNICIPAL CODIFICATION	1,195.00
Total GENERAL CODE:				1,195.00
GORDON FLESCH COMPANY INC				
IN15068391	03/05/2025	RICHOH IM IMAGE FEE-FEB 25	99-00-00-55320 LIBRARY EQUIP LEASES & MAINT	222.30
Total GORDON FLESCH COMPANY INC:				222.30
HEYER TRUE VALUE				
382032	03/05/2025	BLADE CONVERSION KIT	11-52-00-53400 PARKS OPERATING SUPPLIES	77.98
382193	03/11/2025	HEDGE TRIMMER, ECHO TRIM	48-00-00-53410 CEM FUEL EXPENSE	1,169.95
382193	03/11/2025	HEDGE TRIMMER, ECHO TRIM	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	649.99
H43203	03/04/2025	1' BLADE	11-52-00-53400 PARKS OPERATING SUPPLIES	17.99

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total HEYER TRUE VALUE:				1,915.91
INGRAM LIBRARY SERVICES				
86845554	02/27/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	2.64
86845554	02/27/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	26.99
86861424	02/28/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.82
86861424	02/28/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	19.72
86861425	02/28/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	7.60
86861425	02/28/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	60.97
86861426	02/28/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	5.28
86861426	02/28/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	39.77
86861427	02/28/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	18.34
86861427	02/28/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	176.90
86861428	02/28/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.14
86861428	02/28/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	36.56
86861429	02/28/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.14
86861429	02/28/2025	ADULT MATERIALS	99-00-00-54100 LIBRARY ADULT MATERIALS	49.05
86861430	02/28/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	14.71
86861430	02/28/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	126.39
86861431	02/28/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	37.96
86861431	02/28/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	4.62
86888420	03/03/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	18.79
86888420	03/03/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.57
86888421	03/03/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.57
86888421	03/03/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	11.85
86888422	03/03/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	30.65
86888422	03/03/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.82
86987561	03/07/2025	ADULT BOOK	99-00-00-54100 LIBRARY ADULT MATERIALS	17.04
86987561	03/07/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	2.31
Total INGRAM LIBRARY SERVICES:				721.20
ITU ABSORBTECH INC				
8494962	02/28/2025	MAT SERVICE	11-32-10-53600 ST DEPT BLDG MAINT SERV COSTS	97.08
Total ITU ABSORBTECH INC:				97.08
JOHNS DISPOSAL SERVICE				
1624588	03/05/2025	CONTRACTED BILLING/ GARBA	11-36-00-52940 SOLID WASTE-RESIDENTIAL	39,655.00
1624588	03/05/2025	CONTRACTED BILLING/ RECYC	11-36-00-52970 SOLID WASTE-RECYCLING	21,738.15
Total JOHNS DISPOSAL SERVICE:				61,393.15
KAESTNER AUTO ELECTRIC CO				
441242	02/26/2025	SAFETY GLASSES	11-32-10-53900 FIRST AID AND SAFETY SUPPLIES	59.76
441242	02/26/2025	FLAGS, BLUE M- SLIDE BG	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	388.97
Total KAESTNER AUTO ELECTRIC CO:				448.73
KAPUR & ASSOCIATES INC				
131008	03/04/2025	SYMPHONY BAY PH 8	11-00-00-13910 A/R BILL OUTS	67.50
131009	03/04/2025	PRIVATE ROAD ORDINANCE LA	11-30-00-52160 CITY ENGINEERING FEES	135.00
131010	03/04/2025	GIS UPDATES	11-30-00-52160 CITY ENGINEERING FEES	1,186.50
131011	03/04/2025	SOUTH STREET CROSSWALKS	11-30-00-52160 CITY ENGINEERING FEES	2,199.20
131012	03/04/2025	ATTENDING PARK BOARD MEE	11-30-00-52160 CITY ENGINEERING FEES	238.00
131013	03/04/2025	MEETINGS	11-30-00-52160 CITY ENGINEERING FEES	270.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
131014	03/04/2025	SYMPHONY BAY PH 8	11-00-00-13910 A/R BILL OUTS	472.50
Total KAPUR & ASSOCIATES INC:				4,568.70
LAKE GENEVA UTILITY				
310 EVAN DR	03/12/2025	310 EVAN DR	45-00-00-24520 WATER IMPACT FEES	2,530.00
310 EVAN DR	03/12/2025	310 EVAN DR	45-00-00-24530 SEWER IMPACT FEES	4,103.00
527 N BOULD	02/18/2025	527 N BOULDER RIDGE DR	45-00-00-24520 WATER IMPACT FEES	2,530.00
527 N BOULD	02/18/2025	527 N BOULDER RIDGE DR	45-00-00-24530 SEWER IMPACT FEES	4,103.00
Total LAKE GENEVA UTILITY:				13,266.00
MGT OF AMERICA CONSULTING				
MGT36558	02/28/2025	INTERIM ADMIN HOURS AND T	11-14-20-51100 CITY ADMINISTRATOR SALARY	13,898.25
Total MGT OF AMERICA CONSULTING:				13,898.25
MIDWEST TAPE LLC				
506840008	03/05/2025	AUDIO BOOKS/PROCESSING C	99-00-00-54100 LIBRARY ADULT MATERIALS	220.92
Total MIDWEST TAPE LLC:				220.92
MUNICIPAL LAW & LITIGATION GRO S.C.				
13023	09/26/2024	OTHER ATTY FEES-2024	11-13-10-52140 OUTSIDE ATTORNEYS FEES	557.50
14195	10/22/2024	OUTSIDE ATTY FEES-SEPT24	11-13-10-52140 OUTSIDE ATTORNEYS FEES	615.00
Total MUNICIPAL LAW & LITIGATION GRO S.C.:				1,172.50
MUNICIPAL TREASURERS ASSOC WI				
5951	03/06/2025	MTAW DUES 2025-DUCHEMIN	11-15-10-53200 ACCTG PROFESSIONAL DUES	60.00
Total MUNICIPAL TREASURERS ASSOC WI:				60.00
OFFICE PRO INC				
723658-0	02/27/2025	GLOVES	11-32-10-53900 FIRST AID AND SAFETY SUPPLIES	309.16
723671-0	02/27/2025	LINERS	40-55-10-53500 BLDG MAINT SUPPLIES-UPPER RIV	58.20
Total OFFICE PRO INC:				367.36
PFI FASHIONS INC				
115222	03/03/2025	UNIFORM POLOS / PULLOVERS	42-34-50-51380 PARKING UNIFORMS	1,040.32
115337	02/28/2025	SPORTSMAN-FLEECE LINED B	42-34-50-51380 PARKING UNIFORMS	64.75
Total PFI FASHIONS INC:				1,105.07
QUADIENT FINANCE USA INC				
0303-FEB2025	03/10/2025	POSTAGE SUPPLIES 02/21/2025	11-00-00-16150 PREPAID POSTAGE METER	202.75
Total QUADIENT FINANCE USA INC:				202.75
QUALITY STATE OIL				
250580610	02/27/2025	278.4 GAL ON RD	11-32-10-53410 VEHICLE-FUEL & OIL	867.51
250660411	03/07/2025	167.6 GAL ON RD	11-32-10-53410 VEHICLE-FUEL & OIL	522.25
Total QUALITY STATE OIL:				1,389.76

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
QUILL LLC				
42879736	02/14/2025	MULTI-FOLD TOWELS-PAPER R	99-00-00-53500 LIBRARY MAINT SUPPLIES	65.07
Total QUILL LLC:				65.07
RHYME BUSINESS PRODUCTS				
38702068	03/04/2025	SHARP COPIER-MARCH 2025	11-16-10-55310 CH OFFICE EQUIPMENT CONTRACTS	425.05
38745980	03/10/2025	SHARP MAR 2025	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	331.18
Total RHYME BUSINESS PRODUCTS:				756.23
SAFEBUILT LLC				
1260028	01/31/2025	BUILDING INSPECTIONS-JAN 2	11-24-00-52190 CONTRACT BUILDING INSPECTOR	2,182.84
1420620	02/28/2025	BUILDING INSPECTIONS-FEB 2	11-24-00-52190 CONTRACT BUILDING INSPECTOR	2,881.94
1420659	02/28/2025	BUILDING OFFICIAL SERVICES-	11-24-00-52190 CONTRACT BUILDING INSPECTOR	2,266.00
Total SAFEBUILT LLC:				7,330.78
SHERWIN WILLIAMS				
0109-3	03/04/2025	5 GAL PAINT -GARBAGE CANS/	11-52-00-53520 GROUNDS MAINT SUPPLIES	129.46
Total SHERWIN WILLIAMS:				129.46
STATE OF WISCONSIN				
64-246 02/25	02/28/2025	COURT FINES-FEB 2025	11-12-00-24240 COURT FINES-STATE	6,130.18
Total STATE OF WISCONSIN:				6,130.18
STOICA, NICOLE				
STOICA03032	03/03/2025	REFUND DUE TO KIOSK MALFU	42-34-50-46330 PARKING STALL COLLECTIONS	16.00
Total STOICA, NICOLE:				16.00
T2 SYSTEMS INC				
UPS00055174	02/28/2025	AUTOMATED OWNER LOOKUP	42-34-50-54500 SUPPORT CONTRACTS	287.50
Total T2 SYSTEMS INC:				287.50
TREETOP PRODUCTS LLC				
INVTRE31398	03/06/2025	CHAMPS SPORTS BAR BENCH	11-32-10-57360 DONATION PURCHASES	295.56
Total TREETOP PRODUCTS LLC:				295.56
VANDEWALLE & ASSOCIATES INC				
202502026	02/18/2025	COST RECOVERY	11-00-00-13910 A/R BILL OUTS	5,805.00
202502026	02/18/2025	ZONING	11-69-30-52180 ZONING CODES	4,017.50
202502026	02/18/2025	PARK PLANNING	11-52-00-52165 PARK PLAN	240.00
Total VANDEWALLE & ASSOCIATES INC:				10,062.50
WALWORTH COUNTY SHERIFF				
133702	02/25/2025	PRISONER CONFINEMENT-JAN	11-12-00-52900 CARE OF PRISONERS	330.00
Total WALWORTH COUNTY SHERIFF:				330.00
WALWORTH COUNTY TREASURER				
64-246 02/25	02/28/2025	COURT FINES-FEB 2025	11-12-00-24200 COURT FINES-COUNTY	2,477.49

Invoice Number	Invoice Date	Description	GL Account and Title		Net Invoice Amount
Total WALWORTH COUNTY TREASURER:					2,477.49
WELDERS SUPPLY CO					
3169785	02/28/2025	ACETYLENE, OXYGEN, PROPA	11-32-10-53400	OPERATING SUPPLIES-STREET DEPT	34.72
Total WELDERS SUPPLY CO:					34.72
ZARNOTH BRUSH WORKS INC					
0201122-IN	02/27/2025	STREET SWEEPER BROOM/WA	11-32-10-53510	VEHICLE/EQUIPMENT MAINTENANCE	971.60
Total ZARNOTH BRUSH WORKS INC:					971.60
Grand Totals:					154,649.88

Dated: _____

Mayor: _____

City Council: _____

_____

_____

_____

_____

_____

City Recorder: _____

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Only unpaid invoices included.
Invoice.Batch = "03192025","03192025A"
Invoice Detail.GL account (2 Characters) = {<>} "61"
Invoice Detail.GL account (2 Characters) = {<>} "62"

Sec. 34-63**Procedures for historic district designations.**

[Ord. No. 96-2, § V, 1-22-1996; 8-28-2023 by Ord. No. 23-08]

The Commission may, after notice published as a Class 1 notice and public hearing, as well as due notice to the parties in interest and adjacent property owners, recommend historic districts, or rescind such designation or recommendation,
Procedures for the designation of historic districts are as follows:

(1)

Submission of recommended area to Planning Commission. The Commission may upon its own initiative submit to the Planning Commission for public hearing and recommendation to the City Council, areas to be designated as historical districts.

(2)

Public hearing; recommendations to City Council. The Planning Commission, upon receipt of the proposed designation of historical districts, shall hold a public hearing on the proposed district and pursuant to the criteria in Section **34-61**, and shall make their recommendations to the City Council within 60 days.

(3)

Notice of hearing. Notice of such hearing shall be published as a Class 1 notice under W.S.A. § 985.06(2) pursuant to W.S.A. § 62.11. In cases of designation of historic districts, notice of the time, place and purpose of the public hearing shall be sent by the Commission to the Alderpersons of the Aldermanic District or Districts in which the historic district is located.

(4)

Notification of owners of record. In the matter of the designation of historic district, the City Council, upon review of the recommendation from the Planning Commission, shall notify the owners of record, who are owners of property, in whole or in part, situated within 100 feet of the boundaries of the property affected or within the boundaries of the proposed historic district. For the purpose of this chapter owners of record are those listed in the office of the City Assessor.

Sec. 34-64**Procedures for locally designated landmark structure or landmark site nominations.**

[Ord. No. 96-2, § V B, 1-22-1996; Ord. No. 07-02, § 1, 2-12-2007; 8-28-2023 by Ord. No. 23-08]

(a)

Nominations by the Commission. Commission nominations for local City-owned landmarks shall be referred to the Planning Commission for public hearing and recommendation to the City Council of Lake Geneva.

(b)

Nominations of Private Properties by the Commission. The commission may designate historic or archaeological landmarks and establish historic districts. The city may

regulate, or if the city contains any property that is listed on the national register of historic places in Wisconsin or the state register of historic places shall regulate, all historic or archaeological landmarks and all property within each historic district to preserve the historic or archaeological landmarks and property within the district and the character of the district.

Before the city designates a historic landmark or establishes a historic district, the city shall hold a public hearing. If the city proposes to designate a place, structure, or object as a historic landmark or establish a historic district that includes a place, structure, or object, the city shall, by 1st class mail, notify the owner of the place, structure, or object of the determination and of the time and place of the public hearing on the determination.

. In the repair or replacement of a property that is designated as a historic landmark or included within a historic district or neighborhood conservation district under this paragraph, a city shall allow an owner to use materials that are similar in design, color, scale, architectural appearance, and other visual qualities.

An owner of property that is affected by a decision of a city landmarks commission may appeal the decision to the common council. The common council may overturn a decision of the commission by a majority vote of the common council.

(c)

Acceptance of nomination; plaque. When the nomination of a landmark or landmark site has been accepted, the Commission, in cooperation with the property owner, may cause to be prepared and erected on such property, a suitable plaque provided by the City of Lake Geneva.

(d)
Application by owner. Lake Geneva residents who feel a property may meet the criteria to qualify as a landmark structure or landmark site under this chapter may apply to the Commission in writing for nominations as a landmark structure or landmark site. Acceptance by the Commission of any such application will be made by the Commission pursuant to its rules and the criteria established and set forth in Sec. **34-61**.

Sec. 34-65

MEMORANDUM

TO:	Historic Preservation Commission
FROM:	City Attorney, Daniel S. Draper
DATE:	March 12, 2025

Ms. Brookes, a member of the Historic Preservation Commission, asked that I review the application and procedures manual for making a landmark designation in Lake Geneva.

As a result of that review, we discovered that there were some omissions to the ordinance that was passed on August 28, 2023. While there are procedures for designating historic districts, set forth in sec. 34-63, and procedures for designating city-owned landmarks, set forth in §34-65, there are no procedures to designate landmark structures or landmark sites for properties not owned by the city. There is a provision for owners of privately held property to request that their property be designated as a landmark structure or landmark site in § 34-64(3). That procedure requires an owner to make an application to the Historical Preservation Commission. The commission in turn will evaluate the application using the criteria is § 34-61 and either grant or deny designating the property as a site or structure as a landmark, using that criterion.

Wisconsin Statutes sets forth procedures for designating historic districts, sites, or structures in §62.23(7) (em) 2 which states as follows:

> **2.** Before the city designates a historic landmark or establishes a historic district, the city shall hold a public hearing. If the city proposes to designate a place, structure, or object as a historic landmark or establish a historic district that includes a place, structure, or object, the city shall, by 1st class mail, notify the owner of the place, structure, or object of the determination and of the time and place of the public hearing on the determination.

The statute goes on to describe the process for appeal in the event a homeowner is dissatisfied by the decision of the Historic Preservation Commission. That is found in §62.23(7)(em) 3. That subsection states as follows:

> **3.** An owner of property that is affected by a decision of a city landmarks commission may appeal the decision to the common council. The common council may overturn a decision of the commission by a majority vote of the common council.

If the Historic Preservation Commission wishes to have the power to designate properties as landmark sites or landmark structures, the above provisions would need to be incorporated into the ordinance. It could be incorporated into §34-64 or §34-63 and §34-64 could be merged into one section with the above statutory provisions added.

As Ms. Brookes and I have previously discussed, past attempts at granting the Historic Preservation Commission with such added powers to designate landmark sites or structures have

not been received favorably. I believe the reason the ordinance was originally watered down was because the public did not want to grant such powers to the Historic Preservation Commission. I recall one of the strongest oppositions came from a church on the corner of Baker Street and Geneva Street.

If you have any questions, please contact me.

RESOLUTION OF THE COMMON COUNCIL			
Resolution approving the assigned fund balance for the Avian Committee donations account as of 12/31/24.			
Committee:	Finance considered on March 18, 2025.		
Fiscal Impact:	N/A		
File Number:	**25-R08**	**Date:**	March 24, 2025

Whereas, the Avian Committee received donated monies in the amount of $1,000.00 in 2024, and,

Whereas, the Avian Committee had $5,404.29 in the Assigned Fund Balance-Avian account as of 1/1/24, and

Whereas, the Avian Committee spent $0 of their donated monies in 2024, and therefore, the 12/31/24 ending balance for this account should be adjusted to $6,404.29, and

Now Therefore be it Resolved by the Lake Geneva Common Council to adopt this resolution to adjust the 2024 Fund Balance accounts as follows:

Increase Acct # 11-00-00-34510, Assigned Fund Balance-Avian, by $1,000.00
Decrease Acct # 11-00-00-34800, Unassigned Fund Balance, by $1,000.00

Granted by action of the Common Council of the City of Lake Geneva this 24th day of March 2025.

Council Action: ☐ **Adopted** ☐ **Failed** **Vote** _____

Mayoral Action: ☐ **Accept** ☐ **Veto**

_____

Todd Krause, Mayor Date

Attest:

_____

Lacey Reynolds, City Clerk

CITY OF LAKE GENEVA
Assigned Fund Balances-Avian Committee-Donations
11-00-00-34510

12/31/24

Assigned Fund Balance 12/31/23	$5,404.29
Revenues-Donations (11-70-00-47300)	1,000.00
Expenditures-Donations	0.00
Assigned Fund Balance 12/31/24	$6,404.29

RESOLUTION OF THE COMMON COUNCIL			
Resolution approving the assigned fund balance for the Historic Preservation Commission donations account as of 12/31/24.			
Committee:	Finance considered on March 18, 2025.		
Fiscal Impact:	N/A		
File Number:	**25-R09**	**Date:**	March 24, 2025

Whereas, the Historic Preservation Commission received donated monies in the amount of $100.00 in 2024, and,

Whereas, the Historic Preservation Commission had $1,667.10 in the Assigned Fund Balance-Historic Preservation account as of 1/1/24, and

Whereas, the Historic Preservation Commission spent $0.00 of their donated monies in 2024 and therefore, the 12/31/24 ending balance for this account should be adjusted to $1,767.10, and

Now Therefore be it Resolved by the Lake Geneva Common Council to adopt this resolution to adjust the 2024 Fund Balance accounts as follows:

Increase Acct # 11-00-00-34500, Assigned Fund Balance-Historic Preservation, by $100.00
Decrease Acct # 11-00-00-34800, Unassigned Fund Balance, by $100.00

Granted by the action of the Common Council of the City of Lake Geneva on this 24th day of March 2025

Council Action: ☐ **Adopted** ☐ **Failed** **Vote** _____

Mayoral Action: ☐ **Accept** ☐ **Veto**

_____

Todd Krause, Mayor Date

Attest:

_____

Lacey Reynolds, City Clerk

CITY OF LAKE GENEVA
Assigned Fund Balance-Historical Preservation – Donations
11-00-00-34500

12/31/24

Assigned Fund Balance 12/31/23	$1,667.10
Revenues-Donations (11-70-00-47210)	100.00
Expenditures-Donations	0.00
Assigned Fund Balance 12/31/24	$1,767.10

RESOLUTION OF THE COMMON COUNCIL			
Resolution approving the assigned fund balance for the Board of Park Commissioners donations account as of 12/31/24.			
Committee:	Finance considered on March 18, 2025.		
Fiscal Impact:	N/A		
File Number:	**25-R10**	**Date:**	March 24, 2025

Whereas, the Board of Park Commissioners received donated grant monies in the amount of $13,156.38 in 2024, and,

Whereas, the Board of Park Commissioners had $14,173.71 in the Assigned Fund Balance-Parks account as of 1/1/24, and

Whereas, the Board of Park Commissioners spent $5,011.19 of their donated and grant monies in 2024, and therefore,
the 12/31/24 ending balance for this account should be adjusted to $22,318.90, and

Now Therefore be it Resolved by the Lake Geneva Common Council to adopt this resolution to adjust the 2024 Fund Balance accounts as follows:

Decrease Acct # 11-00-00-34800, Unassigned Fund Balance, by $8,145.19
Increase Acct # 11-00-00-34410, Assigned Fund Balance-Parks, by $8,145.19

Granted by the action of the Common Council of the City of Lake Geneva on this 24th day of March 2025.

Council Action: ☐ **Adopted** ☐ **Failed** **Vote** _____

Mayoral Action: ☐ **Accept** ☐ **Veto**

_____

Todd Krause, Mayor Date

Attest:

_____

Lacey Reynolds, City Clerk

CITY OF LAKE GENEVA
Assigned Fund Balances-Park Donations
11-00-00-34410

	12/31/24
Assigned Fund Balance 12/31/23	$14,173.71
Revenues-Donations (11-52-00-48500)	13,156.38
Expenditures-Donations (11-52-00-57360)	5,011.19
Assigned Fund Balance 12/31/24	$22,318.90

Complimentary Riviera Ballroom Event Request

Date of Event: 5/20/2025

Hours of Event: 7:30am - 9:30am

Name of Event: Visit Lake Geneva Partner Meeting - Charity Checks Presentation

Person(s) Responsible: Christi Hunter

Address: 527 Center St

Phone Number: 262-248-0634

Email: Christi@visitlakegeneva.com

Estimated number of guests attending : 100

Food to be served? (Yes)/No

Liquor to be served? Yes / (No) *(no cash bar)*

Value of Request (See The Riviera Ballroom website for rental rates) : $1,000 (non-profit weekday event)

*Valid for no charge events that will be open to the public or part of a community enrichment special event. Special event permit to be applied for separately, if applicable.

Completed forms to be submitted to lakegenevariviera@gmail.com to begin the approval process.

Approval from Finance, Licensing & Regulations Committee, Date: _____

Approval from Common Council, Date: _____

City of Lake Geneva
Department of Public Works
1065 Carey St.
Lake Geneva, WI 53147
262.248.6644

To; Lake Geneva Finance, License and Regulation Committee, City Council. 10 March 2025
From; DPW
Re; 2025 Capital Improvement Program.
Project 2025-01, 1070 Carey tuckpoint/siding

In fall 2024 the Lake Geneva City Council approved the DPW Capital Improvement Program which included $85,000.00 for tuckpointing and siding of the 1070 Carey St north exterior wall. The 1070 Siding project was completed in 2016, however the roof over the north wall was severely deteriorated and leaked therefore this section was postponed.

The roof has been replaced in the last round of borrowing which allows the siding/tuckpointing to be completed.

The project was publicly bid as a Class II notice, and 4 bids were received.

Berglund Construction.	$97,500.00
Humphreys Construction.	$59,950.00
Glen Fern Construction.	$36,750.00
Sherrer Construction.	$30,526.00

Sherrer Construction was the low bid, their proposal was complete and included all items. Scherrer is a reputable company known throughout the area from Burlington.

Budget for the project is in CIP Fund 43-32 -10-17020 for $85,000.00.

DPW recommends approval of $30,526.00 in CIP funding for the project to Scherrer Construction.

Respectfully submitted;

Tom Earle, DPW

2025-01 DPW Garage North Wall Tuck Point and Steel Siding

Bid Opening Wednesday, February 5, 2025 at 10:00 am
City Hall Conference Room 2a - 626 Geneva St, Lake Geneva WI 53147

In attendance: City Clerk Reynolds, DPW Director Earle, DPW Foreman Brett Behrens, DPW Admin Specialist Vina, Scherrer Rep Larry Robers

Company	Total Amount
Scherrer	30,526.00
Humphreys	59,950.00
Glen Fern	36,750.00
Berglund	97,500.00

City of Lake Geneva Public Works

Streets/Parks/Forestry/Cemeteries/Buildings and Grounds

1065 Carey St. Lake Geneva WI. 53147 (262)248-6644 fax (262)248-4913

City of Lake Geneva Project 2025-01

DPW Garage North Wall Tuck Pointing and Steel Siding

The City of Lake Geneva is accepting proposals for tuckpointing/repair/steel siding of the exterior block wall on the north side of 1070 Carey St. Lake Geneva WI 53147.

Sec 1.

Job includes;

1. Tuckpoint all existing gaps in block wall.
2. Replace any missing block per DPW.
3. Fur out existing wall with 2x4 wood studs.
4. Install exterior wrap under furring strips.
5. Install steel siding, including all needed fascia, eave, end-wall, corner, drip cap and any other trim material needed to properly complete the work.
6. Install 1.5" Styrofoam insulation between furring strips.
7. Remove and reinstall any current hindrances attached to wall, including gutters. Check with City for use.
8. Unused windows and projections shall be boarded up and insulated prior to steel siding being installed.
9. Work site shall be kept clean and orderly, area is used daily by Police, Fire and DPW.
10. All incidental work not specified shall be the responsibility of the Contractor.
11. Contractor is responsible for obtaining all needed permits, will be issued no fee by the City.
12. Proper disposal of all debris shall be the responsibility of the contractor.
13. Project shall be performed in a substantial workmanlike manner following all industry standard protocols.
14. The City Building Inspector, DPW Superintendent or Public Works Director shall have authority to accept or reject all work or materials.
15. Contractor must have on file an approved pre-qualification packet with the City Clerk prior to award of project to successful proposer.
16. This contract shall be all inclusive with no part being considered as 'done-by-others'.
17. Bidder must provide indemnity and acceptable insurance in amounts approved by the City

Questions can be directed to Mr. Tom Earle, dpwdirector@cityoflakegeneva.gov (262)248-6644.

Sec 2.

Material

1. Siding shall be 26g steel ribbed to match existing with min 20-year warranty.
2. Wrap shall be Tyvek or approved alternate.
3. Colors shall match existing.
4. 2x4 lumber shall be relatively free from knots and defects, including warpage and properly attached to existing wall`.
5. Typical horizontal spacing between furring strips shall be 48" to allow for easy installation of exterior Styrofoam insulation.
6. Furring strips shall be placed shall be installed horizontally and vertically as required to provide adequate surround, corner and edge support for new siding and trim materials.
7. Install and shim if needed, along bottom portion of the building to terminate siding between 4 and 6" above grade.
8. Mortar shall be Type N or stronger,
9. All material shall be commercial quality.

Sec 3.

Bid bond

1. Contractor must provide a bid bond of 5% of the proposed project cost in his/her proposal packet if proposal exceeds $25,000.00.

Sec 4.

Warranty

1. One (1) year workmanship.
2. Manufacturers material warranty,
3. Min 20-year warranty on siding.

Sec. 5.

Payments

1. 15% down prior to start.

2. Monthly draws approved by City.

3. Minimum 5% retainage until final approval.

Sec. 6.

Agreement

1. The proposer shall hereby agree to provide to the City all of the items in the request for proposals including the advertisement for same and required Insurance packet.

2. Bid bond included. 5% $ 5% of Total or $1,526.30

3. Total contract price in numbers $ 30,526.00

4. Total contract price in words Thirty Thousand Five Hundred Twenty Six & no/100

5. Submitted by, Company, Scherrer Construction Co., Inc - 601 Black Hawk Drive - Burlington, WI 53105

6. Representative (print name) Benjamin S Templin

a. Position in company President

b. Signature _____ Date 2 / 4 /2025

c. Representatives email Bentemplin@scherrerconstruction.com

Sec. 7.

Acceptance by the City of Lake Geneva.

a. City Clerk Ms. Lacey Reynolds.

Signature: _____ Date ____/____/2025

b. Mayor.

Signature: _____ Date ____/____/2025

Sec. 8. Witnesseth that whereas the City, under provision of Sec.62.29 wis stats, and by virtue of authority vested in the said City Council has awarded the contractor the project.

Sec. 9. The City confirms that adequate funds are available and dedicated for this project.

1. City of Lake Geneva Comptroller Ms. Laura Pisarcik

Signature: _____Date _____/_____/2025

Sec. 10.

Project time table.

1. **Project shall be coordinated with the DPW so as not to interfere with normal City Business.**
2. **Project shall be complete by July 31, 2025**

Bid Bond

CONTRACTOR:
Scherrer Construction Co., Inc.
601 Blackhawk Drive
Burlington, WI 53105

SURETY:
Travelers Casualty and Surety Company of America
One Tower Square
Hartford, CT 06183

OWNER:
City of Lake Geneva
1065 Carey Street
Lake Geneva, WI 53147

This Document has important legal consequence. Consultation with an attorney is encouraged with respect to its completion or modification.

Any Singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable

BOND AMOUNT: 5 % of accompanying Bid ($ 5% of Bid)
PROJECT: City of Lake Geneva - DPW Garage North Wall Tuck Pointing and Steel Siding

1070 Carey Street, Lake Geneva, WI

Project #: 2025-01

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 21st day of January, 2025

Scherrer Construction Co., Inc.
(Principal) *(Seal)*

Theresa Wyant
(Witness)

(Title)

Travelers Casualty and Surety Company of America
(Surety) *(Seal)*

(Witness)

(Title) Becky Jo Sawall, Attorney-in-Fact *(Attorney-in-Fact)*

By arrangement with the American Institute of Architects, the National Association of Surety Bond Producers (NASBP) (www.nasbp.org) makes this form document available to its members, affiliates, and associates in Microsoft Word format for use in the regular course of surety business. NASBP vouches that the original text of this document conforms exactly to the text in AIA Document A310-2010, Bid Bond. Subsequent modifications may be made to the original text of this document by users, so careful review of its wording and consultation with an attorney are encouraged before its completion, execution or acceptance.

TRAVELERS

Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Becky Jo Sawall** of **MADISON**, **Wisconsin**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, **2021**.

State of Connecticut

City of Hartford ss.

By: _____
Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, **2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, **2026**

_____
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **21st** day of **January**, **2025**.

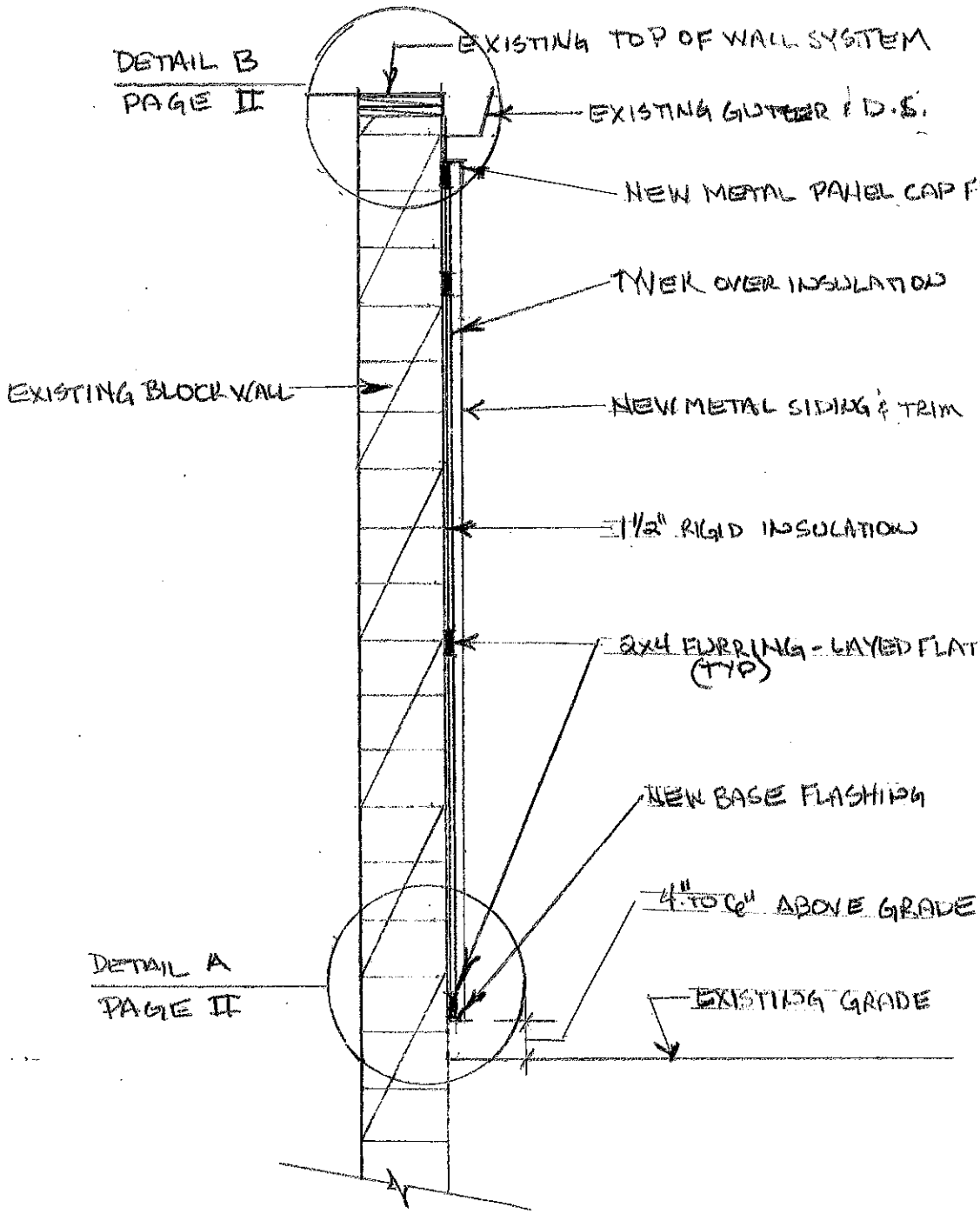
_____
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

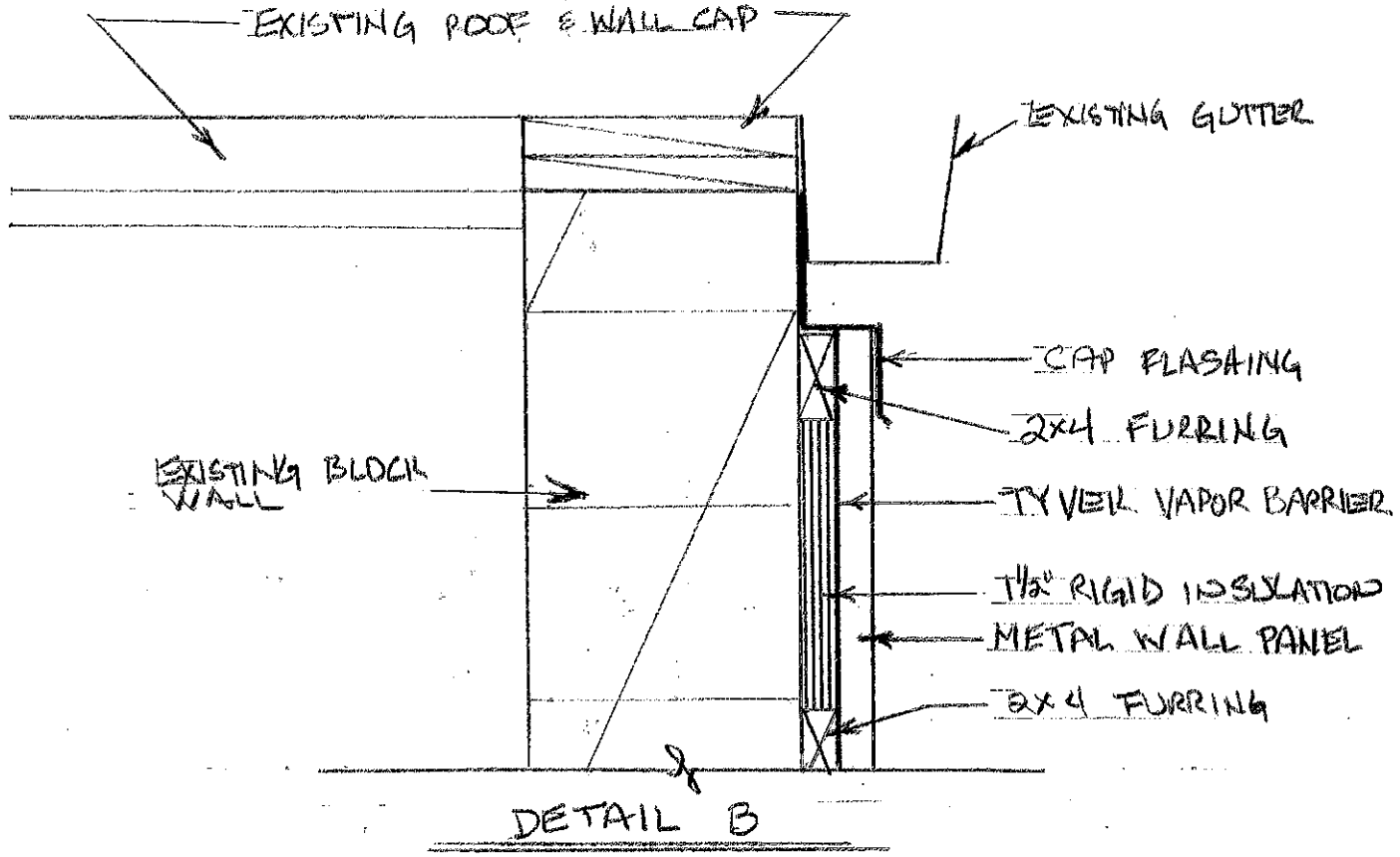
DPW GARAGE NORTH WALL - TUCK POINT & SIDING

CITY OF LAKE GENEVA

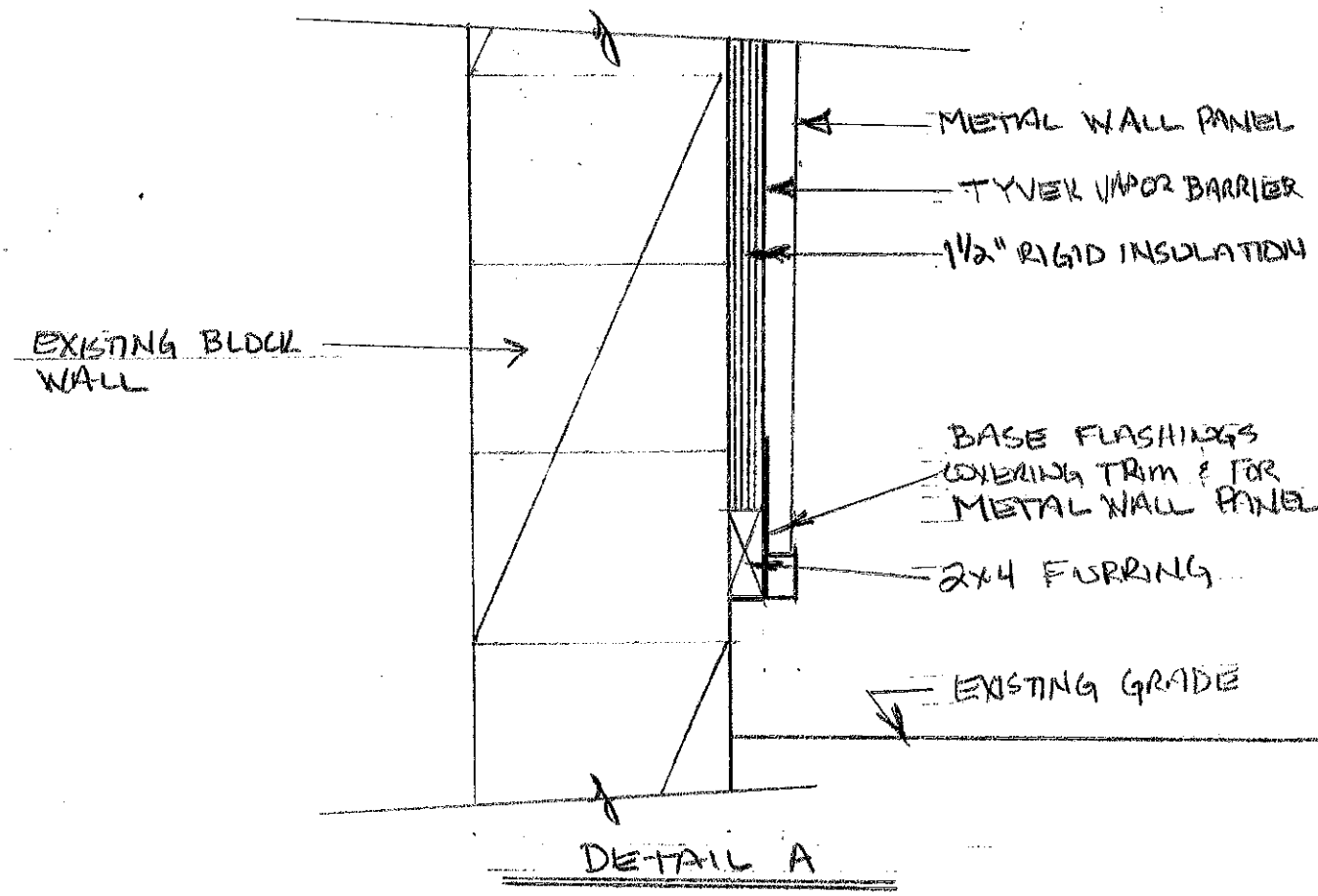
1070 CAREY ST. - LAKE GENEVA, WI 53147



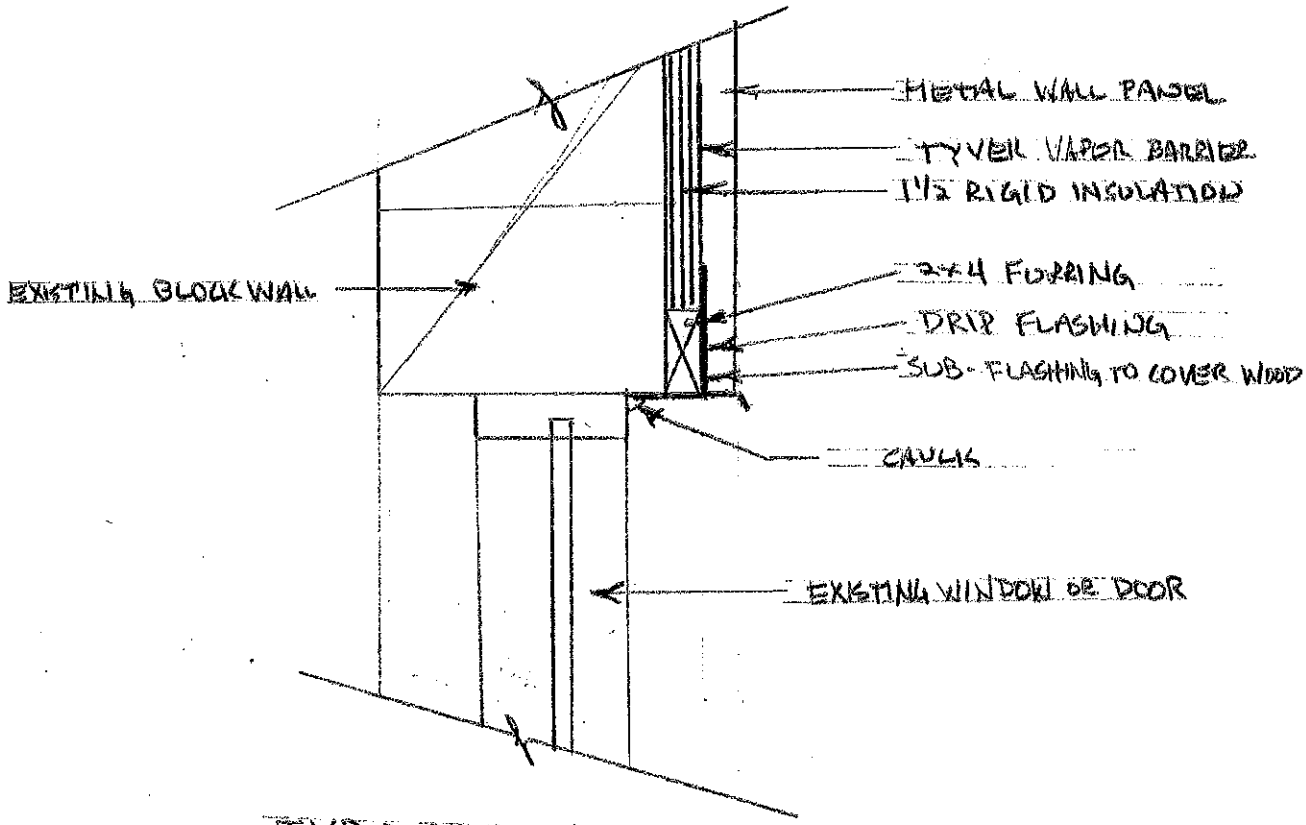
PAGE I



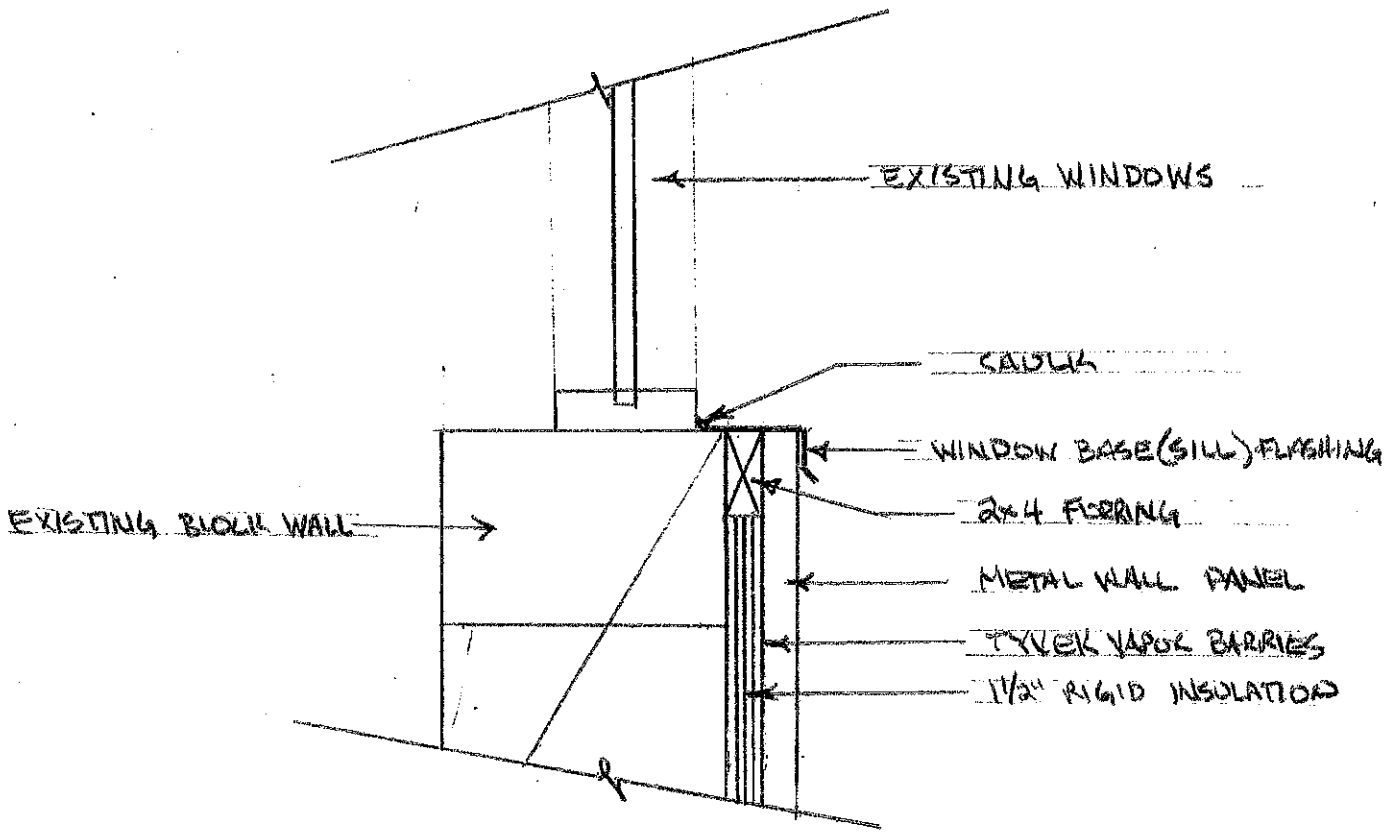
DETAIL B



DETAIL A

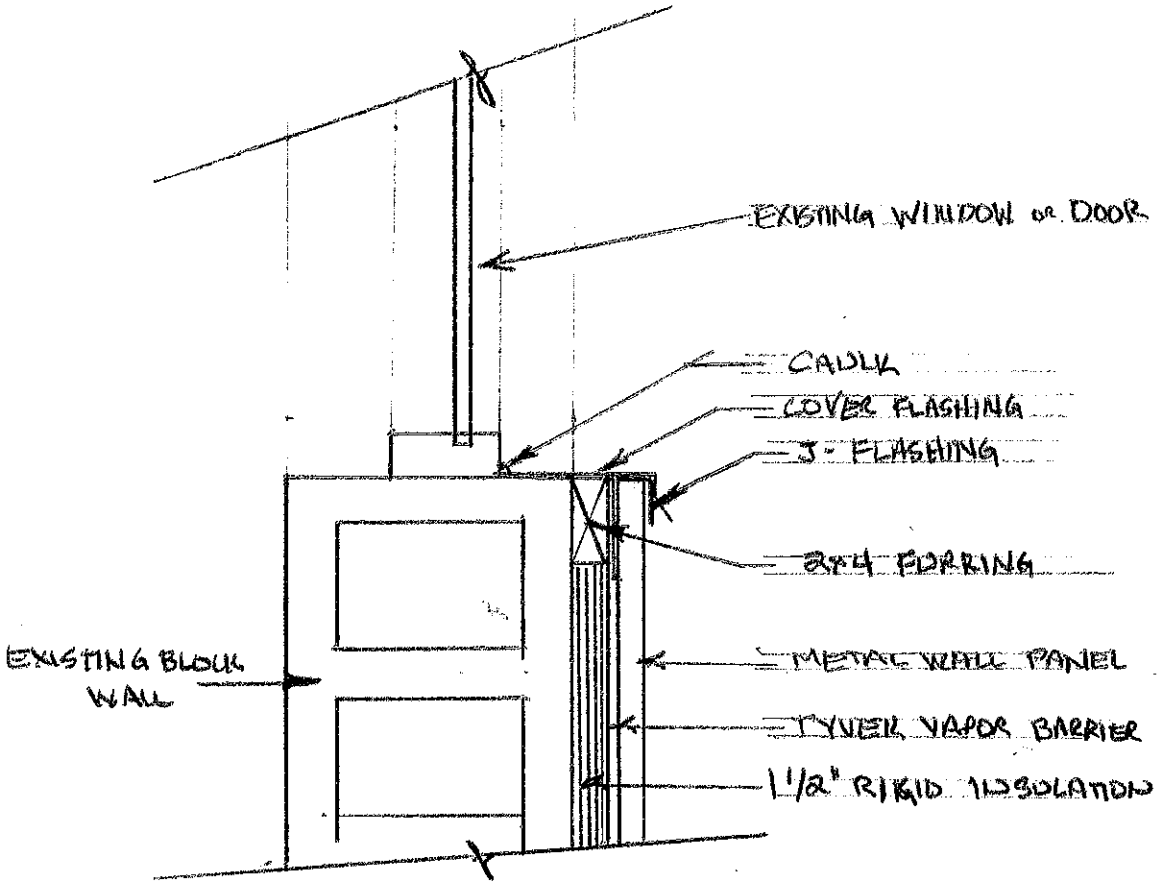


TYP. DETAIL AT WINDOW OR DOOR HEAD



DETAIL @ WINDOW SILL (TYP.)

PAGE III



TYP. JAMB DETAIL FOR WINDOW OR DOOR

City of Lake Geneva Public Works

Streets/Parks/Forestry/Cemeteries/Buildings and Grounds

City of Lake Geneva Project 2025-01

DPW Garage North Wall Tuck Pointing and Steel Siding

The City of Lake Geneva is accepting proposals for tuckpointing/repair/steel siding of the exterior block wall on the north side of 1070 Carey St. Lake Geneva WI 53147.

Sec 1.

Job includes;

1. Tuckpoint all existing gaps in block wall.
2. Replace any missing block per DPW.
3. Fur out existing wall with 2x4 wood studs.
4. Install exterior wrap under furring strips.
5. Install steel siding, including all needed fascia, eave, end-wall, corner, drip cap and any other trim material needed to properly complete the work.
6. Install 1.5" Styrofoam insulation between furring strips.
7. Remove and reinstall any current hindrances attached to wall, including gutters. Check with City for use.
8. Unused windows and projections shall be boarded up and insulated prior to steel siding being installed.
9. Work site shall be kept clean and orderly, area is used daily by Police, Fire and DPW.
10. All incidental work not specified shall be the responsibility of the Contractor.
11. Contractor is responsible for obtaining all needed permits, will be issued no fee by the City.
12. Proper disposal of all debris shall be the responsibility of the contractor.
13. Project shall be performed in a substantial workmanlike manner following all industry standard protocols.
14. The City Building Inspector, DPW Superintendent or Public Works Director shall have authority to accept or reject all work or materials.
15. Contractor must have on file an approved pre-qualification packet with the City Clerk prior to award of project to successful proposer.
16. This contract shall be all inclusive with no part being considered as 'done-by-others'.
17. Bidder must provide indemnity and acceptable insurance in amounts approved by the City

Questions can be directed to Mr. Tom Earle, (262)248-6644.

Sec 2.

Material

1. Siding shall be 26g steel ribbed to match existing with min 20-year warranty.
2. Wrap shall be Tyvek or approved alternate.
3. Colors shall match existing.
4. 2x4 lumber shall be relatively free from knots and defects, including warpage and properly attached to existing wall`.
5. Typical horizontal spacing between furring strips shall be 48" to allow for easy installation of exterior Styrofoam insulation.
6. Furring strips shall be placed shall be installed horizontally and vertically as required to provide adequate surround, corner and edge support for new siding and trim materials.
7. Install and shim if needed, along bottom portion of the building to terminate siding between 4 and 6" above grade.
8. Mortar shall be Type N or stronger,
9. All material shall be commercial quality.

Sec 3.

Bid bond

1. Contractor must provide a bid bond of 5% of the proposed project cost in his/her proposal packet if proposal exceeds $25,000.00.

Sec 4.

Warranty

1. One (1) year workmanship.
2. Manufacturers material warranty,
3. Min 20-year warranty on siding.

Sec. 5.

Payments

1. 15% down prior to start.

2. Monthly draws approved by City.

3. Minimum 5% retainage until final approval.

Sec. 6.

Agreement

1. The proposer shall hereby agree to provide to the City all of the items in the request for proposals including the advertisement for same and required insurance packet.

2. Bid bond included. 5% $ 3000.00

3. Total contract price in numbers $ 59,950.00

4. Total contract price in words Fifty Nine Thousand nine Hundred Fifty 00/100

5. Submitted by, Company, Humphreys Contracting

6. Representative (print name) Chris Humphreys

a. Position in company Owner

b. Signature _____ Date 1/29/2025

c. Representatives email ChrisHumphreys99@Gmail.com

Sec. 7.

Acceptance by the City of Lake Geneva.

a. City Clerk Ms. Lacey Reynolds.

Signature: _____ Date ____/____/2025

b. Mayor.

Signature: _____ Date ____/____/2025

Sec. 8. Witnesseth that whereas the City, under provision of Sec.62.29 wis stats, and by virtue of authority vested in the said City Council has awarded the contractor the project.

Sec. 9. The City confirms that adequate funds are available and dedicated for this project.

1. City of Lake Geneva Comptroller Ms. Laura Pisarcik

Signature: _____Date _____/_____/2025

Sec. 10.

Project time table.

1. **Project shall be coordinated with the DPW so as not to interfere with normal City Business.**
2. **Project shall be complete by July 31, 2025**

City of Lake Geneva Public Works

Streets/Parks/Forestry/Cemeteries/Buildings and Grounds

1065 Carey St. Lake Geneva WI. 53147 (262)248-6644 fax (262)248-4913

City of Lake Geneva Project 2025-01

DPW Garage North Wall Tuck Pointing and Steel Siding

The City of Lake Geneva is accepting proposals for tuckpointing/repair/steel siding of the exterior block wall on the north side of 1070 Carey St. Lake Geneva WI 53147.

Sec 1.

Job includes;

1. Tuckpoint all existing gaps in block wall.
2. Replace any missing block per DPW.
3. Fur out existing wall with 2x4 wood studs.
4. Install exterior wrap under furring strips.
5. Install steel siding, including all needed fascia, eave, end-wall, corner, drip cap and any other trim material needed to properly complete the work.
6. Install 1.5" Styrofoam insulation between furring strips.
7. Remove and reinstall any current hindrances attached to wall, including gutters. Check with City for use.
8. Unused windows and projections shall be boarded up and insulated prior to steel siding being installed.
9. Work site shall be kept clean and orderly, area is used daily by Police, Fire and DPW.
10. All incidental work not specified shall be the responsibility of the Contractor.
11. Contractor is responsible for obtaining all needed permits, will be issued no fee by the City.
12. Proper disposal of all debris shall be the responsibility of the contractor.
13. Project shall be performed in a substantial workmanlike manner following all industry standard protocols.
14. The City Building Inspector, DPW Superintendent or Public Works Director shall have authority to accept or reject all work or materials.
15. Contractor must have on file an approved pre-qualification packet with the City Clerk prior to award of project to successful proposer.
16. This contract shall be all inclusive with no part being considered as 'done-by-others'.

17. Bidder must provide indemnity and acceptable insurance in amounts approved by the City

Questions can be directed to Mr. Tom Earle, dpwdirector@cityoflakegeneva.gov (262)248-6644.

Sec 2.

Material

1. Siding shall be 26g steel ribbed to match existing with min 20-year warranty.
2. Wrap shall be Tyvek or approved alternate.
3. Colors shall match existing.
4. 2x4 lumber shall be relatively free from knots and defects, including warpage and properly attached to existing wall`.
5. Typical horizontal spacing between furring strips shall be 48" to allow for easy installation of exterior Styrofoam insulation.
6. Furring strips shall be placed shall be installed horizontally and vertically as required to provide adequate surround, corner and edge support for new siding and trim materials.
7. Install and shim if needed, along bottom portion of the building to terminate siding between 4 and 6" above grade.
8. Mortar shall be Type N or stronger,
9. All material shall be commercial quality.

Sec 3.

Bid bond

1. Contractor must provide a bid bond of 5% of the proposed project cost in his/her proposal packet if proposal exceeds $25,000.00.

Sec 4.

Warranty

1. One (1) year workmanship.
2. Manufacturers material warranty,
3. Min 20-year warranty on siding.

Sec. 5.

Payments

1. 15% down prior to start.
2. Monthly draws approved by City.
3. Minimum 5% retainage until final approval.

Sec. 6.

Agreement

1. The proposer shall hereby agree to provide to the City all of the items in the request for proposals including the advertisement for same and required Insurance packet.

2. Bid bond included. 5% $ 1,837.50

3. Total contract price in numbers $ 36,750

4. Total contract price in words Thirty-Six Thousand, Seven Hundred, Fifty & no/100

5. Submitted by, Company, Glen Fern Construction, LLC

6. Representative (print name) Greg Odden

a. Position in company Owner/Managing Member

b. Signature _____ Date ____/____/2025

c. Representatives email gregodden@glen-fern.com

Sec. 7.

Acceptance by the City of Lake Geneva.

a. City Clerk Ms. Lacey Reynolds.

Signature: _____ Date ____/____/2025

b. Mayor.

Signature: _____ Date ____/____/2025

Sec. 8. Witnesseth that whereas the City, under provision of Sec.62.29 wis stats, and by virtue of authority vested in the said City Council has awarded the contractor the project.

Sec. 9. The City confirms that adequate funds are available and dedicated for this project.

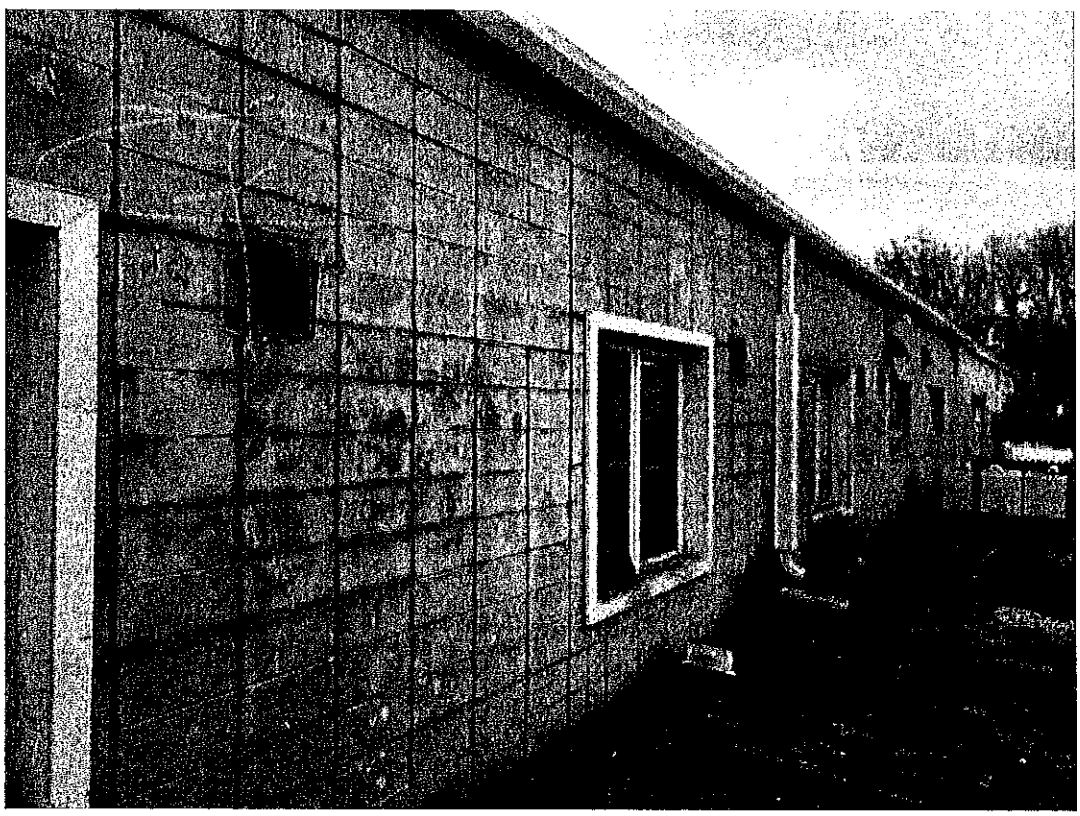
1. City of Lake Geneva Comptroller Ms. Laura Pisarcik

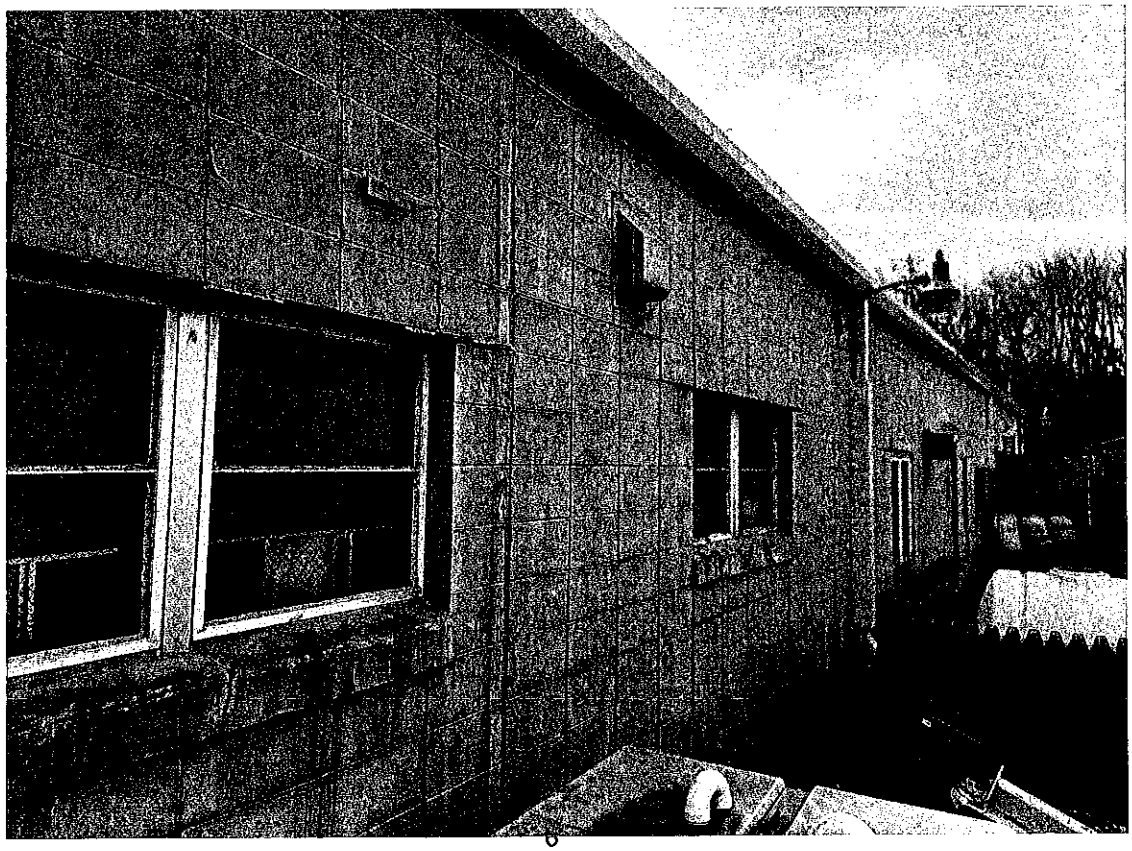
Signature: _____ Date _____/_____/2025

Sec. 10.

Project time table.

1. **Project shall be coordinated with the DPW so as not to interfere with normal City Business.**
2. **Project shall be complete by July 31, 2025**





PROJECT 2025-01

Department Of Public Works Garage North Wall Tuck Pointing and Steel Siding

The City of Lake Geneva is accepting proposals for tuckpointing/repair/steel siding of the exterior block wall on the north side of 1070 Carey Street. Sealed proposals shall be accepted until 10 AM, on February 5th, 2025, in the Office of the Lake Geneva City Clerk, 626 Geneva Street, Lake Geneva WI 53147 and will be opened at that time in room 2A of City Hall. Proposals shall be exclusive of sales tax; the City will furnish a tax-exempt certificate to the successful proposer.

Proposals shall be plainly marked with City of Lake Geneva DPW Garage North Wall Tuck Pointing and Steel Siding 2025-01, name of proposer and date due. No unsealed, faxed, emailed, electronic, late, unmarked or postage due proposals shall be accepted. The City is not responsible for late or misdirected mail or cartage therefore hand delivery is recommended. This project requires a 5% Bid Bond. Proposers shall not contact any City Official or Elected representative other than the contact person or persons named in this advertisement. Contact or discussion with any other City Official or Elected representative shall be grounds for disqualification.

Successful Proposer shall properly hold the City of Lake Geneva harmless from all damages occurring in any way by proposer's acts or negligence, or that of his employees, agents or workers. Completed Pre-Qualification Packet must be submitted before project is awarded. The proposer must provide indemnity and acceptable insurance in amounts approved by the City in the pre-qualification packet.

For questions on this proposal and bid packets contact Mrs. Kassy Vina, DPW Administrative Specialist.

Public Works:
(262)248-6644
dpwoffice@cityoflakegeneva.gov

Spanish Version

PROJECT 2025-01

Department Of Public Works Garage North Wall Tuck Pointing and Steel Siding

La ciudad de Lake Geneva está aceptando propuestas reparación/revestimiento/revestimiento de acero del muro exterior de bloques en el lado norte de 1070 Carey Street. Las propuestas selladas se aceptarán hasta las 10 AM del 5 de Febrero de 2025 en la oficina de la Secretaria de la Ciudad de Lake Geneva 626 Geneva Street, Lake Geneva WI 53147 y se abrirán a esa hora en la sala 2A del ayuntamiento. Las propuestas no incluirán impuestos sobre las ventas; la Ciudad proporcionará un certificado de exención de impuestos al proponente seleccionado.

Las propuestas deberán estar marcadas claramente con City of Lake Geneva DPW "Garage North Wall Tuck Pointing and Steel Siding 2025-01", el nombre del proponente y la fecha de vencimiento. No se aceptarán propuestas sin sellar, enviadas por fax, por correo electrónico, electrónicas, tardías, sin marcar o con franqueo vencido. La Ciudad no es responsable por correo o transporte retrasado o mal dirigido, por lo que se recomienda la entrega en mano. Este proyecto requiere una fianza de oferta del 5%. Los proponentes no se comunicarán con ningún funcionario de la ciudad o representante electo que no sea la persona o personas de contacto nombradas en este anuncio. El contacto o discusión con cualquier otro funcionario de la ciudad o representante electo será motivo de descalificación.

El Proponente seleccionado eximirá adecuadamente a la Ciudad de Lake Geneva de todos los daños que se produzcan de cualquier manera por actos o negligencia del Proponente, o de sus empleados, agentes o trabajadores. El paquete de precalificación completo debe enviarse antes de que se adjudique el proyecto. El proponente debe proporcionar indemnización y seguro aceptable en montos aprobados por la Ciudad en el paquete de precalificación.

Si tiene preguntas sobre esta propuesta y los paquetes de licitación, comuníquese con la especialista administrativa de Departamento de Trabajos Públicos.

Especialista Administrativa:
Kassy Vina
(262)248-6644
dpwoffice@cityoflakegeneva.gov

Bond No. _____

BID BOND

The American Institute of Architects,
AIA Document No. A310 (February, 1970 Edition)

KNOW ALL MEN BY THESE PRESENTS, that we Glen Fern Construction, LLC
705 Madison Street, #101
Lake Geneva, WI 53147

as Principal hereinafter called the Principal, and Old Republic Surety Company

a corporation duly organized under the laws of the state of Wisconsin as Surety, hereinafter called the Surety, are held and firmly bound unto City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

as Obligee, hereinafter called the Obligee, in the sum of Five Percent (5%) of Principal's Bid

Dollars ($ ----------), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for Exterior Block Wall Repair, Rough Carpentry, Masonry, Insulation, Steel Siding at DPW Building

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 28th day of January, 2025

Witness

Glen Fern Construction, LLC
Principal (Seal)
By: _____
Name/Title

Witness

Old Republic Surety Company
Surety (Seal)
By: _____
Terence R. Geszvain, Attorney-in-Fact

ORSC 21328 (5/97)

OLD REPUBLIC SURETY COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint: RANDY L. BREHMER, CYNTHIA J BREHMER, TERENCE R. GESZVAIN, JASON A. BRAATZ, MELISSA BABIAK, CHRIS BREHMER, LINDA MENGEL of BUTLER, WI

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, ***(other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, or black lung bonds),*** as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18,1982.

RESOLVED that, the president, any vice-president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

(i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or

(ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or

(iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 24th day of February, 2023.

OLD REPUBLIC SURETY COMPANY

Karen J. Haffner
Assistant Secretary

Alan Pavlic
President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 24th day of February, 2023, personally came before me, Alan Pavlic and Karen J Haffner, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.

Kathryn R. Pearson
Notary Public

My Commission Expires: September 28, 2026

(Expiration of notary's commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

24-4544

Signed and sealed at the City of Brookfield, WI this 28th day of January, 2025.

Karen J. Haffner
Assistant Secretary

ORSC 22262 (3-06)

THE BREHMER AGENCY, INC.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Certificate Team
R & R Insurance Services, Inc P.O. Box 1610 Waukesha WI 53187-1610	PHONE (A/C, No, Ext): (262) 574-7000 FAX (A/C, No): (262) 574-7080 E-MAIL ADDRESS: CLCertificates@rrins.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: West Bend Insurance Company	15350
INSURER B: Westchester Surplus Lines	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Glen Fern Construction LLC
705 Madison Street
Suite 101
Lake Geneva WI 53147

COVERAGES **CERTIFICATE NUMBER:** 24-25 Liability Cert **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Blkt AI PNC WB1482 7/17 X Blkt WOS CG2453 12/19 GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:			B724579	8/1/2024	8/1/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 300,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			B724579 Blkt AI PNC & WOS WB1135 11/22	8/1/2024	8/1/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 0			B724579	8/1/2024	8/1/2025	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $ 5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: Y N/A If yes, describe under DESCRIPTION OF OPERATIONS below			B724589	8/1/2024	8/1/2025	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 100,000 $ 100,000 $ 500,000
A	Installation Floater			B724579	8/1/2024	8/1/2025	Limit	150,000
B	Pollution Liability			G48856640	11/21/2024	8/1/2025	Limit	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

The City of Lake Geneva
626 Geneva St
Lake Geneva, WI 53147

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Ryan Schmit/EB633

© 1988-2014 ACORD CORPORATION. All rights reserved.

City of Lake Geneva Public Works

Streets/Parks/Forestry/Cemeteries/Buildings and Grounds

1065 Carey St. Lake Geneva WI. 53147 (262)248-6644 fax (262)248-4913

City of Lake Geneva Project 2025-01

DPW Garage North Wall Tuck Pointing and Steel Siding

The City of Lake Geneva is accepting proposals for tuckpointing/repair/steel siding of the exterior block wall on the north side of 1070 Carey St. Lake Geneva WI 53147.

Sec 1.

Job includes;

1. Tuckpoint all existing gaps in block wall.
2. Replace any missing block per DPW.
3. Fur out existing wall with 2x4 wood studs.
4. Install exterior wrap under furring strips.
5. Install steel siding, including all needed fascia, eave, end-wall, corner, drip cap and any other trim material needed to properly complete the work.
6. Install 1.5" Styrofoam insulation between furring strips.
7. Remove and reinstall any current hindrances attached to wall, including gutters. Check with City for use.
8. Unused windows and projections shall be boarded up and insulated prior to steel siding being installed.
9. Work site shall be kept clean and orderly, area is used daily by Police, Fire and DPW.
10. All incidental work not specified shall be the responsibility of the Contractor.
11. Contractor is responsible for obtaining all needed permits, will be issued no fee by the City.
12. Proper disposal of all debris shall be the responsibility of the contractor.
13. Project shall be performed in a substantial workmanlike manner following all industry standard protocols.
14. The City Building Inspector, DPW Superintendent or Public Works Director shall have authority to accept or reject all work or materials.
15. Contractor must have on file an approved pre-qualification packet with the City Clerk prior to award of project to successful proposer.
16. This contract shall be all inclusive with no part being considered as 'done-by-others'.
17. Bidder must provide indemnity and acceptable insurance in amounts approved by the City

Questions can be directed to Mr. Tom Earle, dpwdirector@cityoflakegeneva.gov (262)248-6644.

Sec 2.

Material

1. Siding shall be 26g steel ribbed to match existing with min 20-year warranty.
2. Wrap shall be Tyvek or approved alternate.
3. Colors shall match existing.
4. 2x4 lumber shall be relatively free from knots and defects, including warpage and properly attached to existing wall`.
5. Typical horizontal spacing between furring strips shall be 48" to allow for easy installation of exterior Styrofoam insulation.
6. Furring strips shall be placed shall be installed horizontally and vertically as required to provide adequate surround, corner and edge support for new siding and trim materials.
7. Install and shim if needed, along bottom portion of the building to terminate siding between 4 and 6" above grade.
8. Mortar shall be Type N or stronger,
9. All material shall be commercial quality.

Sec 3.

Bid bond

1. Contractor must provide a bid bond of 5% of the proposed project cost in his/her proposal packet if proposal exceeds $25,000.00.

Sec 4.

Warranty

1. One (1) year workmanship.
2. Manufacturers material warranty,
3. Min 20-year warranty on siding.

Sec. 5.

Payments

1. 15% down prior to start.

2. Monthly draws approved by City.

3. Minimum 5% retainage until final approval.

Sec. 6.

Agreement

1. The proposer shall hereby agree to provide to the City all of the items in the request for proposals including the advertisement for same and required Insurance packet.

2. Bid bond included. 5% $ 4,875.00

3. Total contract price in numbers $ 97,500.00

4. Total contract price in words Ninety-Seven Thousand Five Hundred and 00/100 Dollars

5. Submitted by, Company, Berglund Construction Company

6. Representative (print name) John McHugh

a. Position in company Vice President - Restoration

b. Signature _____ Date 02 / 05 /2025

c. Representatives email jmchugh@berglundco.com

Sec. 7.

Acceptance by the City of Lake Geneva.

a. City Clerk Ms. Lacey Reynolds.

Signature: _____ Date ____/____/2025

b. Mayor.

Signature: _____ Date ____/____/2025

Sec. 8. Witnesseth that whereas the City, under provision of Sec.62.29 wis stats, and by virtue of authority vested in the said City Council has awarded the contractor the project.

Sec. 9. The City confirms that adequate funds are available and dedicated for this project.

1. City of Lake Geneva Comptroller Ms. Laura Pisarcik

Signature: _____ Date _____/_____/2025

Sec. 10.

Project time table.

1. **Project shall be coordinated with the DPW so as not to interfere with normal City Business.**
2. **Project shall be complete by July 31, 2025**

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

Hartford, Connecticut 06183

BID BOND

CONTRACTOR:
(Name, legal status and address)
Berglund Construction Company
8410 S. South Chicago Avenue
Chicago, Illinois 60617

SURETY:
(Name, legal status and principal place of business)
Travelers Casualty and Surety Company of America
One Tower Square
Hartford, CT 06183

OWNER:
(Name, legal status and address):
City of Lake Geneva
1065 Carey St.
Lake Geneva, WI 53147

BOND AMOUNT: Five Percent (5%)

PROJECT:
(Name, location or address, and Principal number, if any)
DPW Garage North Wall Tuck Pointing and Steel Siding
1070 Carey St., Lake Geneva, WI 53147

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 5th day of February , 20 25

Berglund Construction Company
(Principal) *(Seal)*

(Witness)

(Title) Jack Tribbia, President - Restoration

Travelers Casualty and Surety Company of America
(Surety) (Seal)

(Witness)

(Title) David C. Banks Attorney-In-Fact

The Company executing this bond vouches that this document conforms to American Institute of Architects Document A310, 2010 Edition

TRAVELERS

STATE OF ILLINOIS
COUNTY OF KENDALL

I, Gina Marie Damato a Notary Public in and for said

County, do hereby certify that **David C. Banks** Attorney -in-

Fact, of the:

THE TRAVELERS INDEMNITY COMPANY
TRAVELERS CASUALTY & SURETY COMPANY
TRAVELERS CASUALTY & SURETY COMPANY OF AMERICA
FARMINGTON CASUALTY COMPANY
UNITED STATES FIDELITY AND GUARANTY COMPANY
ST. PAUL FIRE AND MARINE INSURANCE COMPANY
FIDELITY AND GUARANTY INSURANCE COMPANY
FIDELITY AND GUARANTY INSURANCE UNDERWRITERS, INC.
ST. PAUL GUARDIAN INSURANCE COMPANY
ST. PAUL MERCURY INSURANCE COMPANY

Who is personally known to me to be the same person, whose name is subscribed to the foregoing, instrument, appeared before me this day in person, and acknowledged that they signed, sealed, and delivered said instrument for and on behalf of:

THE TRAVELERS INDEMNITY COMPANY
TRAVELERS CASUALTY & SURETY COMPANY
TRAVELERS CASUALTY & SURETY COMPANY OF AMERICA
FARMINGTON CASUALTY COMPANY
UNITED STATES FIDELITY AND GUARANTY COMPANY
ST. PAUL FIRE AND MARINE INSURANCE COMPANY
FIDELITY AND GUARANTY INSURANCE COMPANY
FIDELITY AND GUARANTY INSURANCE UNDERWRITERS, INC.
ST. PAUL GUARDIAN INSURANCE COMPANY
ST. PAUL MERCURY INSURANCE COMPANY

For the uses and purposed therein set forth.

Given under my hand and notarial seal at my office in the City of **Yorkville** in said

County, this 5th day of February A.D. 20 25

Notary Public

OFFICIAL SEAL
GINA MARIE DAMATO
Notary Public, State of Illinois
Commission No. 990704
My Commission Expires
May 13, 2028

TRAVELERS

Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **David C Banks** of **WHEATON**, **Illinois**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, **2021**.

State of Connecticut

City of Hartford ss.

By: _____
Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, **2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, **2026**

_____
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 5th day of February, 2025.

_____
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

DPW GARAGE NORTH WALLL TUCK POINTING AND STEEL SIDING

DPW GARAGE NORTH WALLL TUCK POINTING AND STEEL SIDING

DPW GARAGE NORTH WALLL TUCK POINTING AND STEEL SIDING

DPW GARAGE NORTH WALLL TUCK POINTING AND STEEL SIDING

Phone 1-800-236-0112
5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

TRAFFIC SIGNAL PREVENTIVE MAINTENANCE CONTRACT

The "PRO-TECH" Contract

This contract is between the City of Lake Geneva, the customer and Traffic and Parking Control Company, Inc. 5100 W. Brown Deer Rd., Brown Deer, Wisconsin (TAPCO), the contractor.

This contract covers the period of time from midnight, April 1, 2025 to midnight, March 31, 2026.

The intersections covered by this contract are listed in Exhibit A, accompanying this contract.

The contractor (TAPCO) agrees to provide full preventive maintenance under the following terms and conditions;

TAPCO shall inspect the covered signalized intersection(s) and their control equipment to verify proper operation. This inspection shall take place once a year.

TAPCO shall check the following items at the covered signalized intersection(s). These checks have been developed by employing current engineering practices. These professional standards will be applied to not only the signal maintenance but signal timing and traffic operations as well.

1.) Verify proper operation of the Controller Unit. This shall consist of verifying that the controller is correctly programmed per the controller database records and that the controller is correctly executing its program.

2.) TAPCO will maintain the intersection documentation consisting of signal plan charts, cabinet blueprints and timing plan charts.

3.) Verify proper operation of the NEMA Conflict Monitor Unit. This shall consist of testing the NEMA Conflict Monitor on an automatic NEMA monitor test set. The test set shall be capable of testing all aspects of monitor operation for conformance with NEMA specifications.

4.) Check AC power feed at the control cabinet. Record measured voltage from Hot to Neutral, from Hot to Ground, and from Neutral to Ground. Record measured current flowing in the Hot and Neutral conductors.

Phone 1-800-236-0112
5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

5.) Check and record inductance, series resistance and leakage resistance for each loop detector circuit at the control cabinet. Verify the proper operation associated with each detector amplifier.

6.) Check all terminal screws in the control cabinet for tightness.

7.) Verify operation of control cabinet heater and fan. Verify correct settings of their respective thermostats.

8.) Verify correct flash operation at the control cabinet. Also verify operation of any control switches in the control cabinet.

9.) Verify operation of all pedestrian pushbuttons and check for the presence and orientation of the pushbutton signs.

10.) Check all signal head indications for proper aiming and proper operation.

11.) TAPCO shall visually inspect the control cabinet, meter pedestal, pull boxes, signal poles, signal bases, and signal heads for any signs of damage or vandalism.

12.) TAPCO will check operation of the lighting control circuit if housed within the traffic signal cabinet and check luminaires for proper operation.

13.) TAPCO shall replace the control cabinet air filter element, vacuum inside the cabinet, and lubricate the cabinet door hinges and locks once per year.

14.) TAPCO will verify proper operation of optical preemption, and if installed, confirmation lights.

15.) TAPCO shall check for proper grounding of unused conductors within the traffic control cabinet.

16.) TAPCO will verify proper operation of vehicle detection systems to include video detection, microwave detection, and wireless sensors.

17.) TAPCO will provide, where necessary, firmware upgrades to video, microwave, and wireless vehicle detection systems.

Phone 1-800-236-0112
5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

18.) TAPCO will inspect and verify proper operation of the battery backup system. If installed, TAPCO will record battery admittance values using the associated Remote Battery Management System. TAPCO will provide, where necessary, firmware upgrades to the UPS module and Battery Management System.

19.) TAPCO shall supply the customer completed documentation of all preventive maintenance performed.

The contractor (TAPCO) agrees to provide preventive maintenance under the terms of this contract during normal business hours. Normal business hours are defined as 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding Saturdays, Sundays and Holidays.

TAPCO shall invoice the customer the amount of $3561.00 for preventive maintenance, once per year, after work is completed. The customer agrees to pay invoice within 30 days of receipt.

The contractor (TAPCO) further agrees to provide response maintenance and/or design modification maintenance, as authorized by the customer.

Response maintenance, under the terms of this contract, will be limited to "at random failures", accidents or "knockdowns" or vandalism, or acts of God such as lightning damage, flood, etc.

Design modification maintenance, under the terms of this contract, will include, but not be limited to changes in signal sequence or timings that are required or desired.

TAPCO shall provide response maintenance and/or design modification maintenance under the terms of this contract during normal business hours. The regular hourly rate for these services shall be $145.00 per hour, portal-to-portal. Any parts required will be charged for according to the manufacturer's current price list.

Current engineering practices and professional standards shall be applied to not only the response maintenance, but to the design modification maintenance as well.

Should design modification maintenance be desired or emergency response maintenance be required outside of normal business hours, such service will be billed at time and a half the regular hourly rate or $217.50 per hour. An hourly rate of $290.00 per hour will be charged on Sundays and Holidays.

No additional charges will be made for the use of regular service vehicles or service equipment.

Phone 1-800-236-0112
5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

TAPCO shall supply the customer completed documentation of all response maintenance and/or design modification maintenance performed. Copies of this documentation shall be kept in a unique intersection file at TAPCO.

If loaner equipment is required to restore the intersection to proper operation until equipment is discovered to be malfunctioning, can be repaired and returned to service, that loaner equipment shall be charged for. The rental rate for loaner equipment shall not exceed 10% of list price per month pro-rated weekly. Loaner equipment is subject to availability.

TAPCO shall also invoice the customer for response maintenance and/or design modification maintenance after the work is complete. The customer agrees to pay invoice within 30 days of receipt.

Limitation of Liability-TAPCO shall have no liability with respect to its obligations under this agreement or otherwise for consequential, compensatory, exemplary, special, indirect, incidental or punitive damages even if it has been advised of the possibility of such damages. In any event, the liability of TAPCO to customer for any reason and upon any cause of action or claim in contract, tort or otherwise with respect to the services shall be limited to the amount paid to TAPCO by customer hereunder for such services. This limitation applies to all causes of action or claims in the aggregate, including without limitation, breach of contract, breach of warranty, negligence. Strict liability, misrepresentation, claims for failure to exercise due care in the performance of services hereunder and any other torts. Further, no cause of action which accrued more than one year prior to the filing of a suit alleging such cause of action may be asserted against TAPCO. Both parties understand and agree that the limitations and exclusions set forth herein represent the parties agreement as to the allocation of risk between the parties in connection with TAPCO's obligations under this agreement. The fees payable to TAPCO hereunder reflect, and are set in reliance upon, the allocation of risk set forth herein and the exclusion of the damages described herein and limitations of liability set forth in this agreement.

Phone 1-800-236-0112
5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

Video Detection Maintenance

Under this contract option for each intersection listed in Exhibit A utilizing a video detection system TAPCO will provide the following services for each video detection camera.

1.) Inspect camera and mounting assemblies for signs of wear or damage.

2.) Clean and inspect the camera lens.

3.) Inspect coax and power cable connections for any signs of deterioration.

4.) Check mounting assemblies and hardware for tightness.

5.) If necessary, re-aim camera to provide proper field-of-view

6.) Check position and, if necessary, adjust camera sun shield

This service will be provided at each video detection intersection once per year around the same time as the traffic signal preventive maintenance. If these services are needed more than once per year on a specific camera, at the customer's request, TAPCO agrees to provide these services at the response maintenance hourly rate specified in the Traffic Signal Preventive Maintenance Contract.

City of Lake Geneva

Accepted by: Date:

Name and Title:

(TAPCO) Traffic and Parking Control Company, Inc.

By: Tim Felhofer Date: 2/18/25

Name and Title: Tim Felhofer – Traffic Signal Service Team Lead

Phone 1-800-236-0112
5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

Exhibit A

List of covered Signalized Intersections

1.) Edwards & Walmart
2.) Interchange North & Geneva Square
3.) Interchange North & Sheridan Springs
4.) Main & Broad
5.) Main & Center
6.) Main & Cook
7.) Main & Wells
8.) STH 50 & Edwards
9.) USH 12 & STH 50 Ramps

Phone 1-800-236-0112
5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

TRAFFIC SIGNAL PREVENTIVE MAINTENANCE CONTRACT

The "PRO-TECH" Contract

This contract is between the City of Lake Geneva, the customer and Traffic and Parking Control Company, Inc. 5100 W. Brown Deer Rd., Brown Deer, Wisconsin (TAPCO), the contractor.

This contract covers the period of time from midnight, April 1, 2024 to midnight, March 31, 2025.

The intersections covered by this contract are listed in Exhibit A, accompanying this contract.

The contractor (TAPCO) agrees to provide full preventive maintenance under the following terms and conditions;

TAPCO shall inspect the covered signalized intersection(s) and their control equipment to verify proper operation. This inspection shall take place once a year.

TAPCO shall check the following items at the covered signalized intersection(s). These checks have been developed by employing current engineering practices. These professional standards will be applied to not only the signal maintenance but signal timing and traffic operations as well.

1.) Verify proper operation of the Controller Unit. This shall consist of verifying that the controller is correctly programmed per the controller database records and that the controller is correctly executing its program.

2.) TAPCO will maintain the intersection documentation consisting of signal plan charts, cabinet blueprints and timing plan charts.

3.) Verify proper operation of the NEMA Conflict Monitor Unit. This shall consist of testing the NEMA Conflict Monitor on an automatic NEMA monitor test set. The test set shall be capable of testing all aspects of monitor operation for conformance with NEMA specifications.

4.) Check AC power feed at the control cabinet. Record measured voltage from Hot to Neutral, from Hot to Ground, and from Neutral to Ground. Record measured current flowing in the Hot and Neutral conductors.

Phone 1-800-236-0112
5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

5.) Check and record inductance, series resistance and leakage resistance for each loop detector circuit at the control cabinet. Verify the proper operation associated with each detector amplifier.

6.) Check all terminal screws in the control cabinet for tightness.

7.) Verify operation of control cabinet heater and fan. Verify correct settings of their respective thermostats.

8.) Verify correct flash operation at the control cabinet. Also verify operation of any control switches in the control cabinet.

9.) Verify operation of all pedestrian pushbuttons and check for the presence and orientation of the pushbutton signs.

10.) Check all signal head indications for proper aiming and proper operation.

11.) TAPCO shall visually inspect the control cabinet, meter pedestal, pull boxes, signal poles, signal bases, and signal heads for any signs of damage or vandalism.

12.) TAPCO will check operation of the lighting control circuit if housed within the traffic signal cabinet and check luminaires for proper operation.

13.) TAPCO shall replace the control cabinet air filter element, vacuum inside the cabinet, and lubricate the cabinet door hinges and locks once per year.

14.) TAPCO will verify proper operation of optical preemption, and if installed, confirmation lights.

15.) TAPCO shall check for proper grounding of unused conductors within the traffic control cabinet.

16.) TAPCO will verify proper operation of vehicle detection systems to include video detection, microwave detection, and wireless sensors.

17.) TAPCO will provide, where necessary, firmware upgrades to video, microwave, and wireless vehicle detection systems.

Phone 1-800-236-0112
5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

18.) TAPCO will inspect and verify proper operation of the battery backup system. If installed, TAPCO will record battery admittance values using the associated Remote Battery Management System. TAPCO will provide, where necessary, firmware upgrades to the UPS module and Battery Management System.

19.) TAPCO shall supply the customer completed documentation of all preventive maintenance performed.

The contractor (TAPCO) agrees to provide preventive maintenance under the terms of this contract during normal business hours. Normal business hours are defined as 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding Saturdays, Sundays and Holidays.

TAPCO shall invoice the customer the amount of $3391.00 for preventive maintenance, once per year, after work is completed. The customer agrees to pay invoice within 30 days of receipt.

The contractor (TAPCO) further agrees to provide response maintenance and/or design modification maintenance, as authorized by the customer.

Response maintenance, under the terms of this contract, will be limited to "at random failures", accidents or "knockdowns" or vandalism, or acts of God such as lightning damage, flood, etc.

Design modification maintenance, under the terms of this contract, will include, but not be limited to changes in signal sequence or timings that are required or desired.

TAPCO shall provide response maintenance and/or design modification maintenance under the terms of this contract during normal business hours. The regular hourly rate for these services shall be $130.00 per hour, portal-to-portal. Any parts required will be charged for according to the manufacturer's current price list.

Current engineering practices and professional standards shall be applied to not only the response maintenance, but to the design modification maintenance as well.

Should design modification maintenance be desired or emergency response maintenance be required outside of normal business hours, such service will be billed at time and a half the regular hourly rate or $195.00 per hour. An hourly rate of $260.00 per hour will be charged on Sundays and Holidays.

No additional charges will be made for the use of regular service vehicles or service equipment.

Phone 1-800-236-0112
5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

TAPCO shall supply the customer completed documentation of all response maintenance and/or design modification maintenance performed. Copies of this documentation shall be kept in a unique intersection file at TAPCO.

If loaner equipment is required to restore the intersection to proper operation until equipment is discovered to be malfunctioning, can be repaired and returned to service, that loaner equipment shall be charged for. The rental rate for loaner equipment shall not exceed 10% of list price per month pro-rated weekly. Loaner equipment is subject to availability.

TAPCO shall also invoice the customer for response maintenance and/or design modification maintenance after the work is complete. The customer agrees to pay invoice within 30 days of receipt.

Limitation of Liability-TAPCO shall have no liability with respect to its obligations under this agreement or otherwise for consequential, compensatory, exemplary, special, indirect, incidental or punitive damages even if it has been advised of the possibility of such damages. In any event, the liability of TAPCO to customer for any reason and upon any cause of action or claim in contract, tort or otherwise with respect to the services shall be limited to the amount paid to TAPCO by customer hereunder for such services. This limitation applies to all causes of action or claims in the aggregate, including without limitation, breach of contract, breach of warranty, negligence. Strict liability, misrepresentation, claims for failure to exercise due care in the performance of services hereunder and any other torts. Further, no cause of action which accrued more than one year prior to the filing of a suit alleging such cause of action may be asserted against TAPCO. Both parties understand and agree that the limitations and exclusions set forth herein represent the parties agreement as to the allocation of risk between the parties in connection with TAPCO's obligations under this agreement. The fees payable to TAPCO hereunder reflect, and are set in reliance upon, the allocation of risk set forth herein and the exclusion of the damages described herein and limitations of liability set forth in this agreement.

Phone 1-800-236-0112
5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

Video Detection Maintenance

Under this contract option for each intersection listed in Exhibit A utilizing a video detection system TAPCO will provide the following services for each video detection camera.

1.) Inspect camera and mounting assemblies for signs of wear or damage.

2.) Clean and inspect the camera lens.

3.) Inspect coax and power cable connections for any signs of deterioration.

4.) Check mounting assemblies and hardware for tightness.

5.) If necessary, re-aim camera to provide proper field-of-view

6.) Check position and, if necessary, adjust camera sun shield

This service will be provided at each video detection intersection once per year around the same time as the traffic signal preventive maintenance. If these services are needed more than once per year on a specific camera, at the customer's request, TAPCO agrees to provide these services at the response maintenance hourly rate specified in the Traffic Signal Preventive Maintenance Contract.

City of Lake Geneva

Accepted by: Date:

Name and Title:

(TAPCO) Traffic and Parking Control Company, Inc.

By: Tim Felhofer Date: 2/14/24

Name and Title: Tim Felhofer – Traffic Signal Maintenance Supervisor

Phone 1-800-236-0112
5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

Exhibit A

List of covered Signalized Intersections

1.) Edwards & Walmart
2.) Interchange North & Geneva Square
3.) Interchange North & Sheridan Springs
4.) Main & Broad
5.) Main & Center
6.) Main & Cook
7.) Main & Wells
8.) Sth 50 & Edwards
9.) USH 12 & Sth 50 Ramps

1224 South Pine Street
Burlington, WI 53105
T: 262.767.2747 • F: 262.767.2750

TASK ORDER NUMBER #42
CIVIL ENGINEERING SERVICES

This task order is made as of January 10, 2025, under the terms and conditions established in the MASTER AGREEMENT FOR ENGINEERING SERVICES, (the Agreement), between the **City of Lake Geneva (Owner)** and **Kapur (Engineer)**. This Task Order is made for the following purpose:

Provide civil engineering services for the bid plans and specifications for the **Lagoon Dredging** project. The City is proposing to dredge 2000-CY of material from the Lagoon directly upstream of the Geneva Lake Dam. The dredging activities are planned to start early 2025.

In addition, the proposed task includes the following:

- Preparation of bid plans and specifications
- Preparing and obtaining the required dredging permit from the Wisconsin Department of Natural Resources (WDNR)
- Soliciting bids for the completion of the project
- Construction management of the construction project including any monitoring of the construction as required by the dredging permit.

Section A. – Scope of Services

Engineer shall perform the following Services:

<u>Dredging Plans and Specifications</u>

1. Provide detailed plans and specifications that will set forth contractor and owner duties as related to the dredging of materials from the Lagoon, conveyance of dredged materials to the dewatering site and final disposal. The documents will specify roles and responsibilities related to operation of dewatering site, monitoring of dredging operations and disposal.

2. Set Survey Control for site use. Survey pre-dredge sediment depths over the lagoon and sediment thickness.

3. Prepare and provide Project Manual for the Lagoon Dredge Project including but not limited to Advertisement for Bids, Instruction to Bidders, Bid Form, Bidder's Qualification Statement, Agreement, and General Conditions of Contract, Supplementary Conditions, and Special Provisions.

4. Attend bid opening.

5. Review bids and provide recommendation for award, and coordinate notice of aware agreement, and notice to proceed documentation.

6. Complete the WDNR permit application for dredging of the lagoon. Supply all information required by the permit application.

7. Request and attend a WDNR pre-application meeting to discuss project specifics and understand permitting requirements.

8. Attend meetings as required and provide regular updates to the City.

9. It is understood that the dredged materials will be required to be landfilled and thus design and restoration of a final placement area is not anticipated with this task order.

Construction Management Activities

10. Provide administrative services to manage client coordination / invoicing, project schedules, contract change order documentation, establish project logs, formatting monthly contract quantity estimating and contractor invoicing and contract closeout documentation for base bid projects.

11. Process payment requests from the contractor for their work and prepare recommendation for payment for City approval. This task is completed on a monthly basis and is completed for all work approved for the prior month. Complete final close out documentation and acceptance of improvements memorandum.

12. The Engineer will be responsible for notifying, scheduling, conducting, documenting, and distributing minutes of the preconstruction conference.

13. Complete post-dredge survey to verify volume of sediment removal for contractor payment.

14. Prepare and provide project update memorandum and provide copies of the daily journal entries to City staff upon request.

15. Attend meetings and coordinate with adjacent property owners and business as needed.

16. It is anticipated the construction work will commence in early 2025 and take 4 weeks to complete.

Section B. – Compensation

In return for the performance of the foregoing obligations, Owner shall pay to Engineer an amount not-to-exceed nineteen thousand, eight hundred dollars ($19,800) payable according to the following terms:

A not-to-exceed amount based on the rates as listed in Attachment A of the Agreement, plus direct expenses. Cost plus services are limited to an agreed maximum figure unless amended.

Engineer may request a change to the billing hours if scope changes, beyond the control of the Engineer, resulting in an extension of the schedule or necessitates a change in personnel.

Compensation for Additional Services (if any) shall be paid by Owner to Engineer according to the hourly billing rates shown in Attachment A of the Agreement.

IN WITNESS WHEREOF, the Owner and Engineer have executed the Task Order.

For: City of Lake Geneva	Engineer: Kapur & Associates, Inc.
By: _____	By: Naomi Rauch
Signature: _____	Signature:
Title: _____	Title: Project Engineer/Associate
Date: _____	Date: 01-12-2025

Kapur Associates, Inc.
Summary of Staff Hours and Labor Costs for the City of Lake Geneva

TASK ORDER 42
City of Lake Geneva Lagoon Dredging - Attachment A (2025 Contract Rates)

CLASSIFICATION		Project Manager		Project Engineer II		Staff Engineer II		Project Surveyor		Survey Crew		Total Labor	
Average Hourly Wage		$184.00		$163.00		$135.00		$136.00		$124.00			
TASK DESCRIPTION	**ACT. Code**	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Bid Plans													
Design/Plan Preparation				4	$652.00	8	$1,080.00					12	$1,732.00
Quantities and Details				4	$652.00	4	$540.00					8	$1,192.00
Pre-Dredge Survey and Mapping								3	$408.00	16	$1,984.00	19	$2,392.00
Project Manual/Administration													
Project Administration				4	$652.00							4	$652.00
Advertisement/Project Manual				4	$652.00	16	$2,160.00					20	$2,812.00
Attend Bid Opening						1	$135.00					1	$135.00
Post Bid Opening Administration				1	$163.00	4	$540.00					5	$703.00
Meetings as Required				4	$652.00	4	$540.00					8	$1,192.00
Permitting													
Prepare Dredging Permit Application				2	$326.00	4	$540.00					6	$866.00
Submit Permit on WAMS						2	$270.00					2	$270.00
Review by Environmental Group		2	$368.00										
Construction Administration													
Construction Inspection						32	$4,320.00					32	$4,320.00
Post-Dredge Survey								2	$272.00	16	$1,984.00	18	$2,256.00
Construction Administration				6	$978.00	8	$1,080.00					14	$1,080.00
												Subtotal	
TOTALS		**2**	**$368.00**	**29**	**$4,727.00**	**83**	**$11,205.00**	**5**	**$680.00**	**32**	**$3,968.00**	**149**	**$19,602.00**

Expenses:	**$200**
Project Total:	**$19,802**

Summary of Expenses	Units	Cost	Total
Estimated Expenses / Mileage (LS)	1	$200.00	$200.00
Totals			$200.00

City of Lake Geneva

Lakefront: Office of the Harbormaster

626 Geneva Street Lake Geneva, WI 53147

MEMORANDUM

January 29, 2025

To: Chairperson Sherri Ames & members of the Finance, License & Regulation Committee

Subject: Lagoon dredging

I am writing to share the answers regarding the questions from 01/22/2025 regarding Lagoon dredging made by Alderperson Cindy Yager.

Question 1: “Past history of lagoon dredging and cost. Contracts and written responses from other communities and the [Geneva] Towers concerning shared costs both past and present. Length of time between dredgings.” *(Answered by Harbormaster Nicia)*

There have been two (2) dredging events in the past. First one in 1999 and the second in 2013. The following information is from documents I had available in my office and copies have been included for your reference.

- **1999:** The City Council approved a contract with Inland Dredge Company, Inc for $34,997 to dredge the lagoon. However, upon the recommendation of the engineering firm, Crispell-Snyder Inc., the scope of the project was expanded to include dredging a section of the lake west of the Wrigley Bridge, which resulted in an increase in the total contract price to $54,697.
  In addition to the contract with Inland Dredge, the engineering costs for the project were $13,359.27, and a $2,000 permit was required from the Department of Natural Resources (DNR), bringing the total cost of the dredging project to $70,056.24.
  For this project, the Geneva Towers Homeowners Association (HOA) agreed to contribute half of the originally approved contract price, along with half of the engineering costs for a total contribution of $24,178. Mr. Sal Dimiceli, president of the HOA, personally covered the $2,000 cost of the DNR permit. No record of communication with other municipalities was discovered.
- **2013:** The City Council approved a contract with Inland Dredge Company, Inc for $50,000 to dredge the lagoon. The final amount paid to Inland Dredge Company, Inc at the end of the project was $45,153.80. As of the time of building this memo, I have not been able to find the engineering or permit costs. My office has no record of communication of any kind that occurred with other municipalities or the Geneva Towers for this project.
- **Current project:** On June 24th, 2024, my predecessor, the former City Administrator, and I met with Dr. Braden, the President of the Geneva Tower HOA, to discuss the potential involvement of the HOA in the lagoon dredging project. Dr. Braden indicated that the HOA would not be interested in participating.
  It wasn't until January 29th, 2025, that the municipalities were contacted regarding the project. Williams Bay has responded and will be presenting the matter to their Harbor Committee. Linn, on the other hand, mentioned that dredging projects around the lagoon area near the Linn boat launches are typically managed by the Geneva Lake

Environmental Agency and advised that I reach out to them. I have yet to receive a response from Fontana.

Question 2: “Effects of dredging our area only. What happens to the sediment from under the Towers piers? Are we essentially paying to keep their piers clean as well?” *(Answered by Kapur)*

> “The sediment from under the Towers piers is not accessible while the piers are in. Thus, we won’t be able to remove all of the sediment from the lagoon. Although the sediment from under the Towers piers will shift after the dredging process, the contract for the selected dredging contractor is paid based on sediment removed.”

Question 3: “Effects of not dredging if we decide not to put piers in the lagoon? Would dredging need to be done at all?” *(Answered by Kapur)*

> “Dredging of the lagoon is only necessary for navigability of boats within the lagoon and/or aesthetics of the lagoon itself. The level of sediment affects navigability before its aesthetics becomes undesirable and has driven the dredging schedule. The lagoon has areas that have up to 5 feet of sediment. Dredging is needed more frequently with piers in the lagoon.”

I understand the concern regarding the cost of dredging, particularly since this project was not originally considered for capital funding. However, if the committee believes that piers should continue to be a part of the lagoon, I recommend approving the Task Order presented by Kapur to move forward with the project. Please keep in mind that dredging must be completed before piers can be reinstalled.

Additionally, I would appreciate it if future concerns like this could be directed to my office as soon as they arise. This will allow me to address them proactively, helping to streamline the process and prevent delays like the one we are experiencing now.

Thank you,

Erick Nicia

Harbormaster

City of Lake Geneva, Lakefront

41 00 00 CAPITAL PROJECTS FUND Fiscal year to period ending October 31, 1999

Date	Trans #	Jnl	Description	Ref 1	Ref 2	Ref 3	Amount	Balance
41 00-00 5840 LAKEFRONT EXPENSES				Beginning balance				.00
02/28/1999	9627	PURCH	Eng: Lagoon Dredging		920	CAPITAL PR	2,839.80	
02/28/1999	9627	PURCH	Research Lagoon Dredging Permi		920	CAPITAL PR	80.00	
03/31/1999	9732	PURCH	Engr, 99174, Lagoon dredging		920	CAPITAL	3,131.96	
04/28/1999	9758	PURCH	Anchor bolts		1683	CAPITAL	1,570.44	
04/29/1999	9797	PURCH	Dredging Permit	13742	7069	CAPITAL PR	2,000.00	
04/30/1999	9796	PURCH	Engr, lagoon dredging		920	CAPITAL	4,180.39	
05/31/1999	9905	PURCH	Eng: Lagoon Dredging		920	ENGINEERIN	3,127.12	
06/16/1999	9916	PURCH	Lagoon dredging, #99174	13866	1756	CAPITAL	54,697.00	
06/28/1999	9924	PURCH	6 Flagpoles W/ Flag Brackets		1683	CAPITAL PR	8,153.28	
06/28/1999	9924	PURCH	6 Flagpole Ballasts Assy Kits		1683	CAPITAL PR	3,476.28	
06/30/1999	9998	PURCH	Engr, riviera beach dredging		920	CAPITAL	2,975.07	
08/23/1999	10102	PURCH	Eng: Riv Beach Dredging		920	CAPITAL PR	2,688.44	
08/23/1999	10103	PURCH	Fixture for Light, Riv Yard		1683	TIF/CP	1,141.02	
08/23/1999	10103	PURCH	8 Benches		3226	TIF/CAP PR	8,660.08	
08/31/1999	10152	PURCH	LG Dam inspection, 7/99		2721	CAPITAL	2,500.00	
08/31/1999	10152	PURCH	LG Dam inspection, 6/99		2721	CAPITAL	2,500.00	
41 00-00 5840 LAKEFRONT EXPENSES				Ending balance			103,720.88	103,720.88

CRISPELL-SNYDER, INC.
CONSULTING ENGINEERS

CHANGE ORDER

PROJECT NO: 99174 C.O. NO: 2 DATE: May 21, 1999

PROJECT DESCRIPTION: Lagoon Dredging

OWNER: City of Lake Geneva, 626 Geneva Street, Lake Geneva, WI 53147

CONTRACTOR: Inland Dredging Co., Inc., 3011 Knollcrest Drive, Burlington, WI 53105

CHANGE (S) ORDERED:

1.	Dredge west side of bridge	=	$11,300.00	ADD
2.	Mobilization to west side of bridge	=	2,700.00	ADD
		TOTAL ADDITION	$14,000.00	

REASON (S) FOR CHANGE (S):

1. – 2.) The Contractor was requested to dredge on the west side of bridge by the City of Lake Geneva.

CONTRACT TIME		CONTRACT AMOUNT	
ORIGINAL TIME: ____ DAY (S)		ORIGINAL CONTRACT AMT:	$34,997.00
INCREASE-DECREASE PREVIOUS C.O. (S): ____ DAY (S)		INCREASE PREVIOUS C.O. (S):	$5,700.00
INCREASE-DECREASE THIS C.O.: ____ DAY (S)		INCREASE THIS C.O.:	$14,000.00
REVISED TIME: ____ DAY (S)		REVISED CONTRACT AMT:	$54,697.00

APPROVED:

ENGINEER: _____ DATE: 5/24/99

CONTRACTOR: _____ DATE: 5/24/99

OWNER: _____ DATE: _____

ELKHORN
P.O. Box 320 114 W. Court Street, 53121
(414) 723-5600 FAX (414) 723-5106

RACINE
5720 Taylor Avenue, 53406
(414) 554-5550 FAX (414) 554-1503

SHEBOYGAN
P.O. Box 936 2722 N. 21st Street, 53082
(920) 458-5512 FAX (920) 458-4530

CRISPELL-SNYDER, INC. **CONSULTING ENGINEERS**

MEMORANDUM

TO: Jim Stadler
City Administrator

FROM: Douglas J. Mushel, P.E.
Crispell-Snyder, Inc.

DATE: January 27, 1999

SUBJECT: Dredging Permit Lagoon Area
Project No. 99014

We are in the process of researching our files for previous permits that were obtained for the dredging of the lagoon area. The last permit was obtained in 1982 and had a six year renewal period on it. We will utilize previous information to prepare the new lagoon permit.

We anticipate in obtaining the information and submitting the permit within the next thirty days. Depending upon when the work would like to be completed, it may be necessary to request a expediated permit from the DNR. This permit carries a $2,000 review fee. Once we get the permit prepared we will discuss with you the urgency of the permit application.

If you have any questions concerning the above, feel free to contact me at the Elkhorn office.

DJM/ld

ELKHORN	RACINE	SHEBOYGAN
P.O. Box 320 114 W. Court Street, 53121	5720 Taylor Avenue, 53403	P.O. Box 935 2722 N. 21st Street, 53082
(414) 723-5600 FAX (414) 723-5106	(414) 554-8530 FAX (414) 554-1503	(920) 458-5512 FAX (920) 458-4530

Geneva Towers Homeowners Association, Inc.

101 Broad Street

Lake Geneva, Wisconsin 53147

Phone: 414/248-6811

Fax: 414/248-6090

April 22, 1999

Mr. Jim Stadler
City Administrator
City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

Dear Jim:

Geneva Towers Homeowners Association agrees to pay for half of the dredging costs which was unanimously approved by the Lake Geneva City Council in the amount of $34,997. I am also in agreement to pay for half of all associated engineering fees. If there is a $2,000 additional charge by the DNR for expediting the permit, I will personally pay for that entire amount.

Health and Happiness.
God Bless,

Sal

Sal Dimiceli, Sr.
President

SJD/mb

NOVEMBER 6, 2013

CITY OF LAKE GENEVA
LAGOON DREDGING-WRIGLEY DRIVE
PROJECT NO. TST-13-02
PAY ESTIMATE NO. _1 & FINAL PYMT

No.	Item	Bid Quantity	Quantity	Unit	Unit Price	Price
1	LAGOON DREDGING	1950	1,800	CUBIC YD	$25.641	$46,153.80
	LESS PIER DAMAGE DUE TO EXCAVATION					($300.00)
	BASE BID CONTRACT PRICE & WORK TO DATE:					$45,853.80

TOTAL BID AWARD			$50,000.00
TOTAL AMOUNT WORK & MATERIALS FURNISHED			$45,853.80
LESS RETAINAGE (10% OF UP TO 50% OF TOTAL BID)			$ -
NET AMOUNT TO DATE			$ 45,853.80
LESS PREVIOUS PAYMENTS TO CONTRACTOR	PAY ESTIMATE NO. 1	$ -	
	PAY ESTIMATE NO. 2	$ -	
	PAY ESTIMATE NO. 3	$ -	$ -
AMOUNT DUE CONTRACTOR THIS ESTIMATE			$ 45,853.80

I AGREE WITH THE PAY ESTIMATE AMOUNT:

For Dennis Cole

DENNIS COLE
INLAND DREDGING CO., INC.
P.O. BOX 225
BURLINGTON, WI 53105

RECOMMENDED FOR APPROVAL:

DENNIS E. JORDAN
CITY ADMINISTRATOR

(#3000. retainage),

$ 43,153.80

PAY

DATE APPROVED 11-6-2013
APPROVED BY DEJ
ACCOUNT #(S) 40-54-10-5372
DESCRIPTION LAGOON DREDGING
PO #

45,853.80
43,153.80
2,700.00