



626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- cityoflakegeneva.com

**AVIAN COMMITTEE
THURSDAY, MARCH 10, 2022 – 6:00 P.M.
CITY HALL, CONFERENCE ROOM 2A**

**THE CITY OF LAKE GENEVA IS HOLDING MEETINGS VIRTUALLY AND IN-PERSON; YOU
MAY PARTICIPATE IN THE MEETING BY THE FOLLOWING:**

6:00 p.m. March 10, 2022 Avian Committee
Thu, Mar 10, 2022 6:00 PM - 7:00 PM (CST)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/366810981>

You can also dial in using your phone.

United States: [+1 \(224\) 501-3412](tel:+12245013412)

Access Code: 366-810-981

Get the app now and be ready when your first meeting starts: <https://meet.goto.com/install>

AGENDA

Committee Members: Beverly Leonard, Sarah McConnell, Jill Rodriguez, Karen Gallo, Carol Zimmermann, Kelley Happ, and Cindy Flower- Alderperson

- 1) Call to Order
- 2) Roll Call
- 3) Approval of the minutes from February 10, 2022
- 4) Comments from the public
- 5) Lake Geneva Tree Board
- 6) Avian Committee Financial/Budget Reports
- 7) Learning to Soar update, including StoryBook Trail
- 8) Update on potential grants
- 9) Review Local Ordinances and issues
- 10) Swift Night Out update
- 11) Purple Martin Update including our “Open House” event July 9
- 12) Brief 2022 Calendar/Project review
- 13) Next Meeting Date & Time (April 7, 2022 at 6:00 p.m.)
- 14) Future Agenda Items
- 15) Adjourn

*This is a meeting of the Avian Committee.
No official City Council action will be taken; however, a quorum of the Council may be present.*

cc: Tourism Commissioners, Mayor, Administrator

**City of Lake Geneva Avian Committee
Meeting Minutes
Thursday, February 10, 2022, 6:00 P.M.
City Council Conference Room 2A**

1. Call to order: 6:07 PM by Carol Zimmermann

2. Roll Call. The following members were present: Carol Zimmermann, Jill Rodriguez, Sarah McConnell, Kelley Happ, Karen Gallo via phone link. Cindy Flower - Alderperson, and Beverly Leonard were not present. There were no members of the public.

3. Approval of Avian Committee meeting minutes from December 2021

Motion to approve minutes by Rodriguez, second by Zimmermann. The motion was passed.

4. Comments from the Public

There were no comments.

5. Bird City Application:

Zimmermann reported that the 2022 Bird City Application was filed before the January 31 deadline. We should hear in a few months.

6. Swift Night Out:

Swift Night Out is scheduled for September 8, 2022. McConnell confirmed this date with both the Geneva Lake Museum and Schlitz Audubon. She is working on food trucks for the evening. It was reported that Bob McCullough has swifts in the Manor, and the Olive Oil shop also has swifts. We should add this information in our PR.

7. January Strategic Planning Update:

We will plan our activities from Zimmermann's outline.

8: Reports from Liaison with Partners:

- It was suggested we give the Park Board our project outline to see if there are areas they want to interface with us. We discussed the possibility of including Rodriguez's Oak project with activities at Four Seasons. Flower will contact the Park Board.
- A new idea surfaced about interfacing with Oakfire for outreach; maybe promote our Purple Martin project with an "early bird" lunch at Oakfire.
- A sub-committee will meet on Friday, Feb. 25 at Rodriguez's home for updates and work on grants.
- We will be partnering with the Geneva Lake Conservancy on their Martin event on Friday, July 1.
- The committee also discussed hosting an Avian "open house" to showcase our Martin babies the week of the Library's Author fest – perhaps Saturday, July 9 from 10 am to noon. Rodriguez will talk with the Library about this possibility and Happ will contact bird book author Sheryl DeVore to see if she would be interested in selling books at Author fest.
- It was also suggested we invite members of the Tree Board to our next meeting – first on the agenda – to see if there are common interests and projects that we could work on together.

9 - 10: Learning to Soar Program and Great Backyard Bird Count:

Zimmermann reported that Learning to Soar classes started last week and that students have begun bird ID. They will participate in the Great Backyard Bird Count Feb. 17-20 and enter their ID's through our account. It was suggested we put the GBBC on our Facebook page – Jill will do. Also we should link to Lakeland Audubon and their event at Kishwaukee.

11: Invoices:

None

12: Review Local Ordinances:

Will address at a later time

13. Next Meeting Date and Time:

Thursday, March 10 from 6 – 8 p.m.

(Committee members had agreed to move our Tuesday night meetings to the second Thursday of each month to accommodate everyone's busy schedules).

14. Future Agenda Items

- Invite Tree Board to meeting
- Learning to Soar update, including StoryBook Trail
- Update on potential grants
- Review Local Ordinances and issues
- Swift Night Out update
- Purple Martin Update including our "Open House" event July 9
- Brief 2022 Calendar/Project review

Adjourn:

Rodriguez moved to adjourn, seconded by McConnell and approved. Meeting was adjourned at 6:55 p.m.

Respectfully submitted

Kelley Happ

2/28/2022

Account Number	Account Title	2022-22 Period Actual	2022-22 Current year Actual	Current year Budget	Variance Current year	% of Budget
GENERAL FUND						
MISCELLANEOUS						
MISCELLANEOUS						
11-70-00-47300	AVIAN DONATIONS	.00	.00	100.00	100.00	.00
Total MISCELLANEOUS:		.00	.00	100.00	100.00	.00
MISCELLANEOUS						
11-70-00-57800	AVIAN COMMITTEE EXPENSES	215.70	215.70	3,025.00	2,809.30	7.13
Total MISCELLANEOUS:		215.70	215.70	3,025.00	2,809.30	7.13
Net Total GENERAL FUND:		215.70-	215.70-	2,925.00-	2,709.30-	7.37
Net Grand Totals:		215.70-	215.70-	2,925.00-	2,709.30-	7.37

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
11-70-00-47300 AVIAN DONATIONS					
		01/31/2022 (01/22) Balance			.00
		02/28/2022 (02/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	100.00- Unearned 100.00

11-70-00-57800 AVIAN COMMITTEE EXPENSES

		01/31/2022 (01/22) Balance			.00
AP	178	CHASE CARD SERVICES	175.00		
		**Desc: BIRD CITY ANNUAL MEMBERSHIP RENEWAL			
AP	274	COPIES & PRINTS PLUS LLC	40.70		
		**Desc: GRT BY BIRD COUNT-ID POSTERS			
		02/28/2022 (02/22) Period Totals and Balance	215.70 *	.00 *	215.70
YTD Encumbrance	.00	YTD Actual	215.70 Total	215.70 YTD Budget	3,025.00 Unearned 2,809.30-

11-70-00-57810 AVIAN COMMITTEE DONATION EXP

		01/31/2022 (01/22) Balance			.00
		02/28/2022 (02/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned .00

Number of transactions: 2 Number of accounts: 3

	Debit	Credit	Proof
Grand Totals:	215.70	.00	215.70

Report Criteria:

Actual amounts

All accounts

Account.Account number = "11700047300","11700057800","11700057810"

RESOLUTION OF THE COMMON COUNCIL			
Resolution approving the assigned fund balance for the Avian Committee donations account as of December 31, 2021			
Committee:	Finance considered on February 1, 2022		
Fiscal Impact:	N/A		
File Number:	22-R06	Date:	February 14, 2022

Whereas, the Avian Committee received donated monies in the amount of \$347.00 in 2021, and,

Whereas, the Avian Committee had \$4,807.29 in the Assigned Fund Balance-Avian account as of 1/1/21, and

Whereas, the Avian Committee spent \$0 of their donated monies in 2021 and therefore, the 12/31/21 ending balance for this account should be adjusted to \$5,154.29, and

Now Therefore be it Resolved by the Lake Geneva Common Council to adopt this resolution to adjust the 2021 Fund Balance accounts as follows:

Increase Acct # 11-00-00-34510, Assigned Fund Balance-Avian, by \$347.00

Decrease Acct # 11-00-00-34800, Unassigned Fund Balance, by \$347.00

Granted by action of the Common Council of the City of Lake Geneva this 14th day of February, 2022.

Council Action: ☒ Adopted ☐ Failed Vote 8-0

Mayoral Action: ☒ Accept ☐ Veto

Charlene Klein 2/14/2022
Charlene Klein, Mayor Date

Attest:
Lana Kropf 2/14/2022
Lana Kropf, City Clerk Date

CITY OF LAKE GENEVA

Assigned Fund Balances-Avian Committee - Donations

11-00-00-34510

12/31/21

Assigned Fund Balance 12/31/20	4,807.29
Revenues-Donations	347.00
Expenditures-Donations	-
Assigned Fund Balance 12/31/21	<u>5,154.29</u>