



*City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- [www.cityoflakegeneva.gov](http://www.cityoflakegeneva.gov)*

**REGULAR COMMITTEE OF THE WHOLE  
MONDAY, APRIL 7, 2025 - 6:00 PM  
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

**Members:**

Council President: Mary Jo Fesenmaier

Council Vice-President: Cindy Yager

Alderspersons: Sherri Ames, Shari Straube, Linda Frame, Peg Esposito, Joel Hoiland, Cathy Stoodley

**Watch this meeting on the City of Lake Geneva's live stream:**

<https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream>

**AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Committee of the Whole Minutes from
5. Comments from the public as allowed by Wis. Stats. §19.84(2), except for public hearing items. Comments will be limited to 5 minutes. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion and consideration.
6. Presentation: Friends of the Lake Geneva Public Library; Nina Ruskey
7. **STANDING COMMITTEE REPORTS.** The following Aldermen will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. It is not contemplated that these matters will be discussed or acted on but referrals to the appropriate committees and/or individuals will be made.
  - a. Finance, License, and Regulation Committee-Chair Ames
  - b. Personnel Committee-Chair Yager
  - c. Public Works Committee-Chair Fesenmaier
  - d. Piers, Harbor, and Lakefront Committee-Chair Frame
8. **COMMITTEE, COMMISSION AND BOARD REPORTS.** The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the

agenda to comply with Wis. Stats.

- a. Utility Commission-Fesenmaier and Stoodley
- b. Tree Board-Esposito
- c. Police and Fire Commission-Straube
- d. Plan Commission-Esposito
- e. Board of Park Commissioners-Yager
- f. Library Board-Ames
- g. Historic Preservation Commission-Esposito
- h. Avian Committee-Yager
- i. Tourism Commission-Fesenmaier and Stoodley
- j. Cemetery Board-Stoodley and Frame
- k. Hillmoor Commission-Yager

- 9. COUNCIL REPRESENTATIVES SERVING ON OTHER BOARDS AND COMMITTEES.** The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.

\*No meeting or materials posted on the City website.

- a. \*VISIT Lake Geneva-Yager
- b. \*Geneva Lake Museum-Hoiland
- c. \*Lake Geneva Economic Development Corporation-Hoiland and Yager
- d. Geneva Lake Environmental Agency-Fesenmaier
- e. \*Geneva Lakes Family YMCA-Straube
- f. \*Geneva Lake Use-Frame
- g. Business Improvement District-Straube
- h. \*Geneva Lake Law Enforcement Agency-Mayor Krause

**10. Next Meeting Date and Time: Monday, May 5, 2025, at 6:00 pm**

**11. Adjournment**

*A quorum of the Council may be present; however, no official Council action will be taken.*

*Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.*

**CITY OF LAKE GENEVA REGULAR COMMITTEE OF THE WHOLE MINUTES  
MONDAY, MARCH 3, 2025 - 6:00 PM  
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

**Members:** Council President: Mary Jo Fesenmaier  
Council Vice-President: Cindy Yager  
Alderspersons: Sherri Ames, Shari Straube, Linda Frame, Peg Esposito, Joel Hoiland, Cathy Stoodley

**Call to Order**

Council President Fesenmaier called the meeting to order at 6:00 pm.

**Pledge of Allegiance**

**Roll Call**

Present: Fesenmaier, Yager, Ames, Straube, Frame, Esposito, Hoiland, Stoodley  
Absent: None

**Approval of the Committee of the Whole Minutes from February 3, 2025**

Motion by Ames to approve, second by Hoiland.  
No discussion. Motion carried on a voice vote.

**Comments from the public as allowed by Wis. Stats. §19.84(2), except for public hearing items. Comments will be limited to 5 minutes. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion and consideration.**

Bill Huntress, 1015 Pleasant St, spoke about traffic, parking downtown, a proposed parking garage, and downtown construction projects.

Cindy Yager, 1284 Edgewood Dr; reported on Hillmoor Commission activities, including the approval of the mission and vision, archaeological study sites, and emphasis on the importance of public input. She announced a special meeting is scheduled this week to work on the Knowles Nelson grant revisions.

Dennis Loeser, 336 Laurie St, spoke about the downtown parking issues, and suggested adding "no littering" signs, recent construction projects, the Parks Director position, and the Building Administrator position.

Sarah Hill, 1024 George St, thanked the Committee for their service and time and spoke about thinking globally and acting locally, spoke in favor of getting the YMCA on the Hillmoor property, and discussed a past project of improving a blighted property by developing a Kwik Trip store.

Jim Gaugher, YMCA Board of Directors, N2131 Center St, spoke about the future of the YMCA and the potential for a future site on the Hillmoor property, requesting the topic be sent to the Hillmoor Commission for consideration.

Mike Kramp, YMCA Board of Directors, 460 Oakwood Ln, spoke in favor of the school referendum, highlighting the YMCA and school partnership, and spoke on the decision to pursue the opportunity to build an expansion branch location in Delavan. He stated the YMCA is not leaving Lake Geneva, just expanding.

**Presentation: Operational Referendum; Lake Geneva Joint #1 School District, George Chironis, Director of Business Services**

George Chironis and Erin Ziegler from the Lake Geneva Joint #1 School district gave a presentation on their upcoming Operational Referendum.

**STANDING COMMITTEE REPORTS. The following Aldermen will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. It is not contemplated that these**

**matters will be discussed or acted on but referrals to the appropriate committees and/or individuals will be made.**

**Finance, License, and Regulation Committee-Chair Ames**

Alderson Ames reported on updated on recent Committee activities including Cemetery pricing, a Riviera Comp form, STR software contract, court resurfacing, and lagoon dredging.

**Personnel Committee-Chair Yager**

Alderson Yager spoke about the progress of the Parks Director position and other committee considerations, and job description formatting.

**Public Works Committee-Chair Fesenmaier**

Alderson Fesenmaier spoke on Electric vehicle charging stations, one-sided parking on North St, the brush drop off site at Public Works, sidewalk evaluations for improvements, the Traffic Signal Maintenance contract, native plantings, Main St maintenance, pedestrian crossing improvements at Broad and Dodge, the possibility of a Parking Commission, and a grant application for a stop light at Townline & Edwards.

**Piers, Harbor, and Lakefront Committee-Chair Frame**

Alderson Frame reported that there was not a meeting in February. The Committee meets next week and will discuss the bid status for the lagoon piers and lagoon dredging.

**COMMITTEE, COMMISSION AND BOARD REPORTS. The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.**

**Utility Commission-Fesenmaier and Stoodley**

Alderson Fesenmaier reported on the White River Culvert project, and the Big Foot Lift station.

**Tree Board-Esposito**

Alderson Esposito spoke on the planning of an Arbor Day event with the Library, tree removal report, and announced the Committee is looking for more members.

**Police and Fire Commission-Straube**

Mayor Krause reported that the Flock camera locations are being decided on, and the hope is that they are up and running in the next month. A study was done regarding the need for new facilities. The Linn FD contract expires at the end of March, and the language is being finalized for an agreement.

**Plan Commission-Esposito**

Alderson Esposito spoke on a window update project at Edie's and various other requests for buildings downtown.

**Board of Park Commissioners-Yager**

Alderson Yager reported on the progress of the Veterans Park Playground project.

**Library Board-Ames**

Alderson Ames reported on continuing programming and the 130th anniversary committee's progress.

**Historic Preservation Commission-Esposito**

Alderson Esposito reported on the local landmark designation program, signage by the Mill Pond, the progress of the archaeological study, and grant opportunities.

**Avian Committee-Yager**

Alderson Yager spoke on the birding backpack program with local hotels, World Migratory Bird Day, participation at the Museum's Tuesday at 2 program, and bird strike mitigation display options.

**Tourism Commission-Fesenmaier and Stoodley**

Alderson Fesenmaier spoke on recent grant awards and evaluation forms. She clarified that the Tourism Commission money comes only from Room Tax Collected, and does not use any taxpayer dollars.

**Cemetery Board-Frame and Stoodley**

Alderson Stoodley announced that a 20% pricing increase has been approved. An Ordinance to address the scattering of ashes is being addressed in the future.

**COUNCIL REPRESENTATIVES SERVING ON OTHER BOARDS AND COMMITTEES. The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.**

**\*No meeting or materials posted on the City website.**

**\*VISIT Lake Geneva-Yager**

Alderson Yager spoke on the discussion to possibly reschedule Winterfest in the future, but that VISIT has decided not to reschedule.

The Donald Driver commercial planning continues.

Lake Geneva has been nominated for the best small town in the Midwest.

**\*Geneva Lake Museum-Hoiland**

Alderson Hoiland reported that there was no meeting in February, but they do have a leaky roof that needs repair.

**\*Lake Geneva Economic Development Corporation-Hoiland and Yager**

No meeting, no report.

**Geneva Lake Environmental Agency-Fesenmaier**

Alderson Fesenmaier reported on Agency activity including the contract for a new Executive Director.

**\*Geneva Lakes Family YMCA-Straube**

No meeting, no report.

**\*Geneva Lake Use-Frame**

No meeting, no report.

**Business Improvement District-Straube**

Alderson Straube reported that President Osborne is taking a leave of absence, and that Vice President Tumas will be taking over for the time being.

The BID will be discussing the option to move Oktoberfest back to Flat Iron Park.

**\*Geneva Lake Law Enforcement Agency-Mayor Krause**

No meeting, no report.

**Adjournment**

The next meeting is on April 7, 2025, at 6:00 pm.

Motion by Ames to adjourn, second by Yager.

No discussion. Motion carried on a voice vote.

The meeting adjourned at 7:22 pm.

These minutes are unofficial until approved by the Committee.

Vanessa Jahns  
Deputy City Clerk

## Three Payment Options:

1. Check to Friends of the Lake Geneva Public Library and mail or drop off at:

**Lake Geneva Public Library**  
918 W Main St  
Lake Geneva, WI 53147

2. Come into Library and pay with a credit card at the Service Desk

3. Go online to [lglibrary.org/friends](http://lglibrary.org/friends) or scan QR code:



# Become a FRIEND

"Our library is more than a building, more than a valued institution and asset, an anchor to the community. It's also the people who work there and the people who use the services it provides, people of vision, imagination, and inspiration, people who care to preserve the past, live intentionally in the present, and dream of future possibilities."

- Marilyn, longtime Library supporter

FRIENDS OF THE



LAKE GENEVA  
PUBLIC LIBRARY

918 W Main St

Lake Geneva, WI 53147

Email: [friends@lglibrary.org](mailto:friends@lglibrary.org)

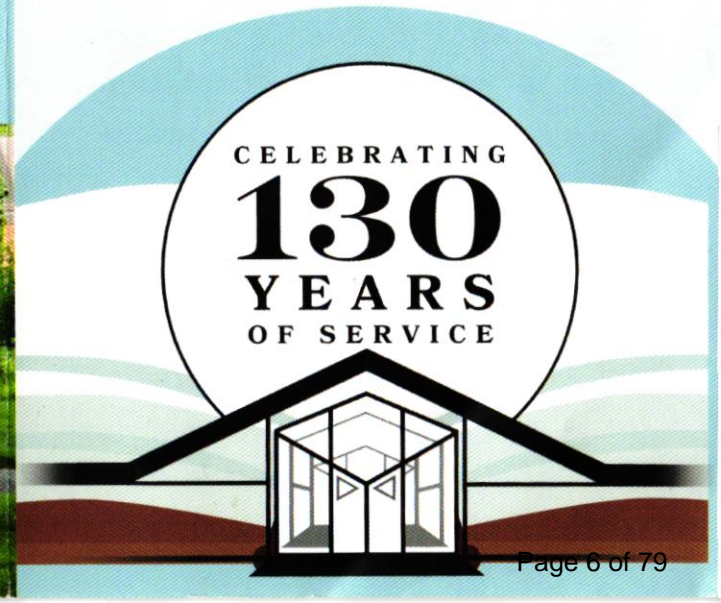
# FRIENDS OF THE



# LAKE GENEVA PUBLIC LIBRARY

## Help our Library do even more!

## Become a member of the Friends today!



# Building our Community



The FRIENDS of the Lake Geneva Public Library is a nonprofit organization established in 1977 to support the Library's mission to meet the educational, informational, cultural and recreational needs within the community.

FRIENDS works to enhance Library services and facilities, sponsor diverse adult and youth programs and fund children and teen activities throughout the year for the community.

## This is what we do:

Your membership donation will empower our Library to open more doors...inspire more dreams...and transform more lives through increased access to essential programs and services for our entire community.

By making a tax-deductible gift today, you will support Friends initiatives including....

- Ebike for Mobile Library Loans
- Summer Reading Program Prizes
- Book Shop and Outdoor Book Carts
- Memory Cafe & Outdoor Tai Chi Classes
- Staff & Volunteer Appreciation Events
- Support for the Walworth County Literacy Council
- Special Library Events like:
  - The Local History Lecture Series
  - Antique Appraisals with Mark Moran
- Iconic Entrepreneur Interview Series

And, with your help, even more.....

## Make an annual tax deductible contribution:

\$15/Friend  
\$25/Family  
\$60/Business  
\$150/Lifetime  
Other \$

Name:

Address:

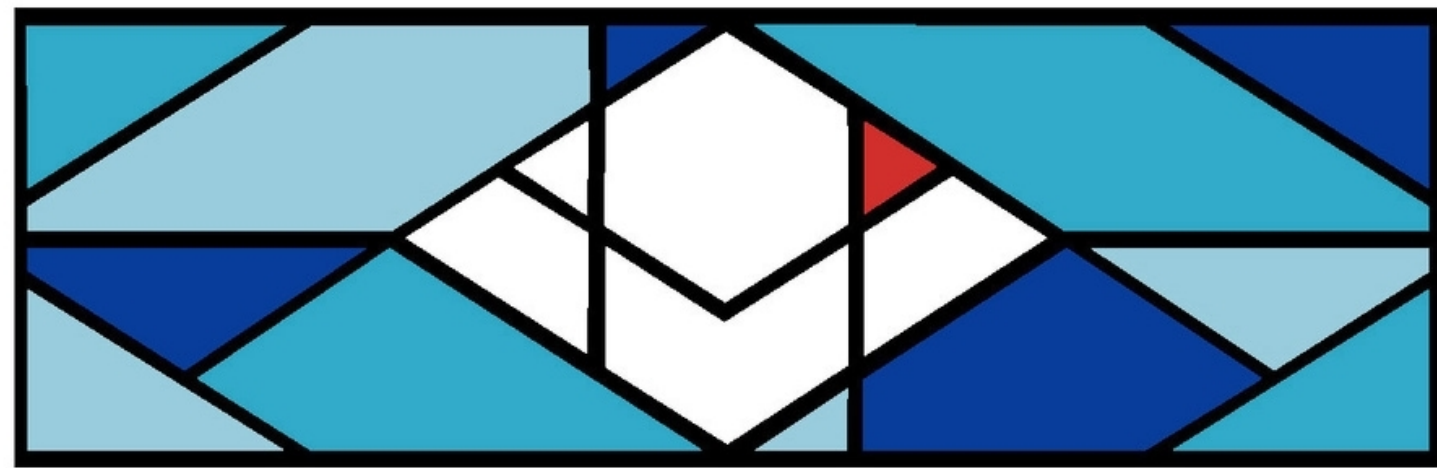
City, State, Zip:

Phone:

Email:

Payment options on next page -->

FRIENDS OF THE



LAKE GENEVA  
PUBLIC LIBRARY

Committee of the  
Whole Meeting

# Who is the Library Governing Board?

- Lake Geneva Public Library is a City Department governed by the WI State Statutes- Chapter 43.
- Governed by a 9 member board appointed by City Council and Walworth County Board of Supervisors jointly.
  - Library Board sets library policy and oversees Library Director and staff, manages budget, building and grounds, resources and services, and strategic planning.

# Who are the Friends of the Library?

- Friends of the LGPL (FOL) is a 501(c)(3) organization established in 1977 to support the library's **mission** of literacy, lifelong learning, and access to information for all community members.
- The Friends Board is a group of volunteers that are independent of the Library Board and work collaboratively with them.
- The Friends of the Library fundraises for supplemental library funds for special projects and enhancements, conducts separate strategic plan and organizational mission and oversight.



# Funding

- The Friends of the LGPL raise funds through used book sales and special events. Funds go towards library programs, services, and building enhancements that benefit all residents and visitors who use the library.
- All monies are managed and deposited into the Friends of the Library Checking account which is managed by the financial committee that includes our treasurer.



# Improved Technology

- In 2024, we purchased a Square device that allows patrons to use a credit card to deposit any donations.
- Added a QR code linked directly to our account for patrons who shop our used book carts outside and at the BookStore in the library.
- Increased accessibility for patrons who don't have cash or checks when considering a donation.

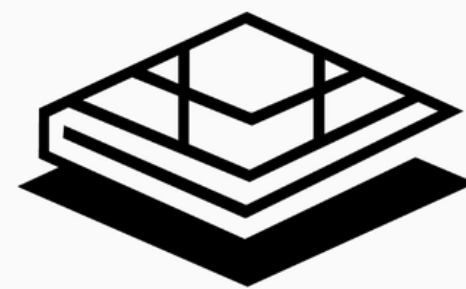
# Visible Examples

- Billboards
- Ebike
- Wagons
- Rolling Carts
- Laptops for VITA Tax Preparation
- Children's area equipment 2/2025



# Financial Support

- Friends of the Library supplements the operating budget with financial support for additional programs and events.
- The FOL covers the cost of other requested adult and children's programs such as the Antiques Roadshow Program and the Memory Café



LAKE GENEVA  
PUBLIC LIBRARY

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# Bylaws / Structure

- Structure and bylaws - The Friends have a clear vision or mission that drives this structure.
- Emeritus and senior members - who provide guidance and share tradition.
- Intentional effort to encourage new members to join us with needed skills, ideas and technology that expands our offerings

# 130th Anniversary

- **130th Anniversary of our Lake Geneva Public Library**
- There is a committee of community members, Friends and staff who are working on plans to celebrate this historic event.
- The Friends of the Library generously donated \$6,000
- Some of this money was used for sweatshirts, mugs and other marketing items as well as new brochures and banners displayed in town. Plans for children and adult programming are in the works along with a community Open House in the summer.

# Stay Connected

## Friends of the Lake Geneva Public Library

The Friends of the Lake Geneva Public Library is a non-profit 501(c)(3) organization established in 1977 to support the Library's mission to meet the educational, informational, cultural, and recreational needs within the community.

### Join the Friends:

Become a member today! Membership forms are available for pickup at the Library front desk, or you can sign up online here:

Annual membership dues are:

[\\$15 \(Individual\)](#)

[\\$25 \(Family\)](#)

[\\$60 \(Business\)](#)

[\\$150 \(Lifetime - one payment only, no annual renewal!\)](#)

Click the category you'd like to join above to sign up and pay online!

<https://lglibrary.org/friends>



Friends of the Lake Geneva Public Library

Thank you!



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**FINANCE, LICENSING, AND REGULATION COMMITTEE  
TUESDAY, MARCH 4, 2025 - 4:30 PM  
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

**Members:**

Chairperson Sherri Ames, Alderpersons: Mary Jo Fesenmaier, Cindy Yager, Joel Hoiland, and Cathy Stoodley

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**AGENDA**

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from February 19, 2025
5. Discussion/Action regarding April 2025 meeting schedule
6. Financial Reports
7. Discussion/Recommendation regarding Licenses & Permits
  - a. Agent Change for Porch LG, LLC dba The Porch
  - b. Temporary Class "B" Beer / "Class B" Wine License application filed by the Geneva Lake Children's Museum for the Rediscover Wonder event on April 4, 2025
8. Discussion/Recommendation on granting the available Reserve "Class B" intoxicating liquor license to one of the following applicants
  - a. Geneva Tap House, LLC dba Geneva Tap House, 252 Broad St, Agent: Heidi McGraw
  - b. Guac Star LLC dba Guac Star, 120 & 122 Broad St, Agent: Elena Stecko
9. Discussion/Recommendation regarding approval of bid for Landscaping Maintenance Agreement 2025, 2026 & 2027
10. Presentation of Accounts
  - a. Pre-Paid Checks: \$193,755.00
  - b. Regular Checks: \$271,973.84
11. Discussion/Recommendation regarding items from Public Works Committee February 24, 2025

- a. Proposed no parking on North Street - North side between Warren and Madison
  - b. Purchase of a new wheel loader in the amount of \$216,955.00
  - c. Roadway agreement between Linn Township and City of Lake Geneva for Willlow Rd and Wilmot Blvd for a 10-yr term starting October 20, 2024 through October 21, 2034
- 12.** Discussion/Recommendation regarding Sunday Morning Parking Program
- 13.** Motion to go into Closed Session pursuant to Wisconsin Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding:
- a. Police Department Sergeant contracts
  - b. Fire Department – City of Lake Geneva and Town of Linn Service Agreement
- 14.** Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session
- 15.** Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.  
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**AMENDED FINANCE, LICENSING, AND REGULATION COMMITTEE  
TUESDAY, MARCH 18, 2025 - 4:30 PM  
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

**Members:**

Chairperson Sherri Ames, Alderpersons: Mary Jo Fesenmaier, Cindy Yager, Joel Hoiland, and Cathy Stoodley

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**AGENDA**

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from March 4, 2025
5. Discussion/Recommendation regarding Licenses & Permits
  - a. Temporary "Class B" Wine / Class "B" Beer License application for the Bridge Food & Diaper Bank for the Polka Party for the Pantry event on April 5, 2025, at the Riviera Ballroom
  - b. Temporary "Class B" Wine/ Class "B" Beer License application for the Geneva Lake Women's Association, Inc for the Women's Weekend Kickoff Party-Your Adventure Begins Here event on April 25, 2025, at the Riviera Ballroom
  - c. Public Event Permit filed by Badger High School for the Badger Homecoming Parade on October 3, 2025
  - d. Public Event Permit filed by Fred Gahl for "Jazz by the Lake" Featuring-Midwest Young Artists on July 19, 2025, at Brunk Pavilion
  - e. Public Event Permit application filed by the Lake Geneva Jaycees for Venetian Fest from August 11-18, 2025
  - f. Temporary "Class B" Wine / Class "B" Beer License application filed by the Lake Geneva Jaycees for Venetian Fest from August 11 to 18, 2025, at Flat Iron Park
  - g. Firework Permit Application filed by the Lake Geneva Jaycees for a display performed by J&M Displays on August 17, 2025, at dusk
6. Presentation of Accounts

- a. Pre-Paid Checks: \$191,827.26
  - b. Regular Checks: \$154,649.88
7. Discussion/Recommendation regarding Resolutions and Ordinances
- a. Proposed changes to the City of Lake Geneva Municipal Code **Sec. 34-64, Procedures for locally designated landmark structure or landmark site nominations**, as it relates to Nominations of Private Properties by the Historic Preservation Commission
  - b. **Resolution 25-R08**, approving the assigned fund balance for the Avian Committee donations accounts as of December 31, 2024
  - c. **Resolution 25-R09**, approving the assigned fund balance for the Historic Preservation Commission donations account as of December 31, 2024
  - d. **Resolution 25-R10**, approving the assigned fund balance for the Board of Park Commissioners donations account as of December 31, 2024
8. Discussion/Recommendation regarding a Complimentary Riviera Ballroom Event Request filed by VISIT Lake Geneva for the VISIT Lake Geneva Partner Meeting-Charity Checks Presentation on May 20, 2025, from 7:30am to 9:30am
9. Discussion/Recommendation regarding the bid award for Project 2025-01, Department of Public Works Garage North Wall tuck Pointing and Steel Siding
10. Discussion/Recommendation regarding the 2025-2026 Traffic Signal Preventative Maintenance Contract with TAPCO
11. Discussion/Recommendation regarding STR permit deadline extension until April 30, 2025
12. Discussion/Recommendation regarding Task Order #42 from Kapur for Civil Engineering Services - Lagoon Dredging Project in an amount not to exceed \$19,800 (continued from February 4, 2025)
13. Motion to go into Closed Session pursuant to Wisconsin Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding: 2024 Collective Bargaining Agreement with the Lake Geneva Firefighter's Association
14. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session
15. Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.  
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**PERSONNEL COMMITTEE  
MONDAY, MARCH 3, 2025 - 4:00 PM  
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

**Members:**

Chairperson Cindy Yager, Sherri Ames, Mary Jo Fesenmaier, Linda Frame, and Peg Esposito

**AGENDA**

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from February 3, 2025
5. Discussion/Recommendation regarding the update on the Parks Director Job Description
6. Discussion/Recommendation regarding the review and update of staff job descriptions utilizing the approved Job Description Format
7. Discussion/Recommendation regarding Organizational Chart Updates
8. Discussion/Recommendation regarding changes needed in City Ordinance Sec. 2-49 (3)
9. Next meeting: April 7, 2025 - 4:00 pm
10. Future agenda items
11. Adjournment

*This is a meeting of the Personnel Committee. No official Council action will be taken; however, a quorum of the Council may be present.*

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*



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**SPECIAL JOINT SESSION OF THE PERSONNEL COMMITTEE AND COMMON COUNCIL  
WEDNESDAY, MARCH 19, 2025 - 6:00 PM  
OR IMMEDIATELY UPON THE CONCLUSION OF THE SPECIAL COMMON COUNCIL MEETING  
LAKE GENEVA CITY HALL; POLICE TRAINING ROOM (SECOND LEVEL)**

**Members:**

Personnel Committee - Chairperson Cindy Yager, Sherri Ames, Mary Jo Fesenmaier, Linda Frame, and Peg Esposito  
Common Council - Mayor Todd Krause, Council President, Mary Jo Fesenmaier, Council Vice President, Cindy Yager,  
Alderpersons: Sherri Ames, Peg Esposito, Linda Frame, Joel Hoiland, Cathy Stoodley, and Shari Straube

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**AGENDA**

1. Call to Order
2. Roll Call
3. Motion to go into Closed Session pursuant to Wisconsin Statutes 19.85(1)(c) for the purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding: Interviewing Candidates for the Building and Zoning Director position
4. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session
5. Adjournment

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*



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**PUBLIC WORKS COMMITTEE  
MONDAY, MARCH 24, 2025 - 4:00 PM  
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

**Members:**

Chairperson Mary Jo Fesenmaier, Alderpersons: Shari Straube, Joel Hoiland, Peg Esposito, and Cindy Yager

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**AGENDA**

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from February 24, 2025.
5. **Staff Reports:**
  - a. Director of Public Works Report
  - b. Street Superintendent Report
  - c. Parking Manager Report
  - d. Engineer Report
6. Discussion regarding Parking Placards for the Food Pantry on Wisconsin Street. (Ames)
7. Discussion/Recommendation regarding Striping Seminary Park's Parking Lot F. (Parking)
8. Discussion/Recommendation regarding Park Director Job Description (Fesenmaier)
9. Discussion/Recommendation regarding Native Planting(Fesenmaier)
10. Update regarding alley behind George Street (Kapur)
11. Discussion/ Recommendation regarding adding light to an electric pole-alley near Center Street (DPW/Fesenmaier)
12. Discussion/Recommendation regarding Brush Drop Off Saturday Hours (DPW)
13. Discussion/Recommendation regarding removing pedestrian crossing push buttons at Highway 50 and Edwards Boulevard intersection. (Fesenmaier)
14. Discussion/Recommendation regarding passenger car parking spaces in Lot F (Kapur)

15. Discussion regarding pedestrian crossing improvements at the intersection of Broad and Dodge Street. (Ames)
16. Discussion/Recommendation regarding approval of Task Order #43 Citywide Sidewalk Evaluation Phase 2 (Kapur)
17. Surface Transportation Program- Local Grants (DPW)  
<https://wisconsin.gov/Pages/doing-bus/local-gov/astnce-pgms/highway/stp-local.aspx>  
Improvement Program
18. Discussion/Recommendation regarding Approval of Task Order #44 Public Survey for Lake Geneva Blvd. (Kapur)
19. Discussion/Recommendation regarding street bike lanes. (Fesenmaier)  
[Parks & Trails | Lake Geneva WI](#)
20. Discussion regarding Main Street potholes (Committee/Public)
21. Discussion/ Recommendation regarding purchase of replacement snow blower for DPW from Equipment Replacement Fund (DPW)
22. Discussion/Recommendation regarding update of Ev Charging Stations (Yager)
23. **Future Meeting Date:** May 26, 2025

**Agenda and Packet published on the website:** May 21, 2025

24. Future Agenda Items
25. Adjournment

*No official Council action will be taken; however, a quorum of the Council may be present.  
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance, so the appropriate accommodations can be made.*



*City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- [www.cityoflakegeneva.gov](http://www.cityoflakegeneva.gov)*

**PIERS, HARBORS, AND LAKEFRONT COMMITTEE  
TUESDAY, MARCH 11, 2025 - 5:00 PM  
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

**Members:**

Chairperson Linda Frame, Alderpersons: Shari Straube, Sherri Ames, Peg Esposito, and Cathy Stoodley

**Watch this meeting on the City of Lake Geneva's live stream:**

<https://wi-lakegeneva.civicplus.com/319/City-Meetings-Video-Stream>

**AGENDA**

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from January 14, 2025
5. Harbormaster Report
6. Presentation: Larry Larkin, Geneva Lake Level Corporation
7. Discussion regarding Task Order #42 from Kapur for the Lagoon Dredging project
8. Discussion/Recommendation regarding Lagoon Pier bids
9. Discussion/Recommendation regarding priorities for the Lagoon
10. Discussion/Recommendation regarding GLEA Report and Invoice
11. Review and Comments on the proposed Park Director Job Description
12. Adjournment

*This is a meeting of the Piers, Harbors & Lakefront Committee.  
No official Council action will be taken; however, a quorum of the Council may be present.*



# Lake Geneva Utility Commission

## MUNICIPAL WATER AND WASTEWATER SERVICES

361 W Main Street  
P.O. Box 187  
Lake Geneva, WI 53147  
262-248-2311  
www.lgutilitycommission.com

Dennis Lyon – President  
Josh Gajewski – Utility Director  
Jeff Ecklund – Water Superintendent  
Ken Bauman – Wastewater Superintendent

### **LAKE GENEVA UTILITY COMMISSION MONDAY MARCH 17, 2025 4:00 PM COUNCIL CHAMBERS - CITY HALL, 626 GENEVA STREET**

#### **AGENDA**

1. Call Meeting to Order
2. Roll Call
3. Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve Utility Commission Minutes from February 17, 2025 as prepared and distributed
5. Acknowledgement of Correspondence
6. Approval of February 2025 Financials
7. Approval of February 2025 Bills
8. Directors Report
9. Discussion/Action on Payment Request #1 submitted by RLP Diversified LLC for the White River Culvert Replacement Project
10. Discussion/Action on Resolution 2025-01 Amending the 2024 Water and Wastewater Utility Budgets
11. Adjourn

Lake Geneva Utility Commission Minutes  
Lake Geneva Utility Commission Meeting  
Monday February 17, 2025 4:00pm  
Room 2A, City Hall – 626 Geneva St

**THIS MEETING WAS HELD IN PERSON**

Call Meeting to Order – Lyon called the meeting to order at 4:02pm

Roll Call – Lyon, Krause, Fesenmaier, Binn & Marquardt. DeAngelis arrived at 4:08pm

Absent: Stoodley                      Staff in Attendance – Gajewski & Busch

**Comments from the public as allowed by Wis. Statutes §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.**

None

**Approve Utility Commission Minutes from January 20, 2025 as prepared and distributed**

Busch noted that the date on the agenda incorrectly said January 20, 2024 and it should be January 20, 2025.

Binn/Marquardt motion to approve the minutes from January 20, 2025. Passed 6-0.

**Acknowledgement of Correspondence**

None

**Approval of December 2024 Financials**

Lyon reminded the Commission that the December financials had not been approved at January’s meeting. Gajewski said that he participated in a three-way telephone call with the City Comptroller and a representative from Civic Systems. The Civic rep went over the fund cash at a transactional level and determined that the negative fund balance is accurate. This is due to the large payment we made in 2024 for the Big Foot Lift Station project and the fact that water and wastewater have pooled cash in the bank, so we did not need to move cash from the LGIP to cover the large payment. Essentially the wastewater fund owes money to the water fund. This will balance out once we collect the revenue from April’s billing. Discussion was had on the way in which the Utility accounts are handled between the Utility and City Hall. Gajewski said the duplicate GL entries were also discussed with Civic and the Comptroller, and the Finance Department will adjust their processes now that it appears the software is tracking credits and debits correctly.

Binn/DeAngelis motion to approve the December 2024 Financials. Passed 6-0.

**Approval of January 2025 Financials**

DeAngelis/Binn motion to approve. Passed 6-0

**Approval of January 2025 Bills**

Binn/Marquardt motion to approve. Passed 6-0.

**Director’s Report**

Gajewski reviewed the submitted Directors report.

**Discussion/Action on the replacement of VFD 1A at the water treatment plant**

Gajewski reported that the replacement is for a Variable Frequency Drive (VFD) that exploded at the water treatment plant. Luckily it occurred during working hours and staff were able to respond

immediately and prevent damage to any other equipment. This is a like for like replacement so does not require DNR permitting.

Marquardt/Binn motion to approve the quote from LW Allen for the purchase of a replacement VFD. Passed 6-0.

**Discussion/Action on a proposal from Dixon Engineering for professional services for the Center Street Tower Painting Project**

Gajewski explained that the tower needs both interior and exterior painting. Due to the existing coating, we don't know yet if it will be a high pressure clean and overpaint or a case of blasting down to the metal and re-painting. The first step is to contact the lease holders and make arrangements to move their equipment off the tower. Discussion was had on the need for a temporary or permanent monopole and the how the land is dedicated. Gajewski said it would be nice to reduce the amount of equipment on this tower as it is right at capacity.

DeAngelis/Binn motion to approve the professional services agreement with Dixon Engineering for the Center Street Tower Painting Project. Passed 6-0.

**Discussion/Action on the replacement of scum pump #2 at the wastewater treatment plant**

Gajewski explained that scum pumps are used to transport scum from the clarifiers to the head of the plant. Scum pump #1 has already been replaced and now it is time to replace pump #2.

Marquardt/Fesenmaier motion to approve the quote from Mulcahy Shaw for the replacement scum pump. Passed 6-0.

**Discussion/Action on the replacement of the wastewater utility's televising camera**

Gajewski explained that the current push camera has a maximum reach of 150ft. The display is temperamental, and it uses a full-size SD card which is becoming less compatible with other equipment for reading. The replacement camera is on a crawler and is digital.

Fesenmaier/Binn motion to approve the purchase of a replacement televising camera from RNOW, Inc. Passed 6-0.

**Discussion/Action on the replacement of the Utility Commission copier**

Busch stated that the current office copier is over 8 years old and multiple parts have been replaced over the past 12 months. Service costs have increased significantly due to the age of the current machine. She requested quotes from three different companies to determine the cost effectiveness of either purchasing a new copier or leasing one. After reviewing the quotes, staff recommend purchasing a new copier from Martin Group.

Fesenmaier/Marquardt motion to approve the purchase of a new copier from Martin Group as quoted. Passed 6-0.

**Adjourn**

Lyon/Binn motion to adjourn at 4:35pm. Passed 6-0.

/s/ J Busch

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY  
THE LAKE GENEVA UTILITY COMMISSION**



February 28, 2025

Josh Gajewski, Utility Director  
 PO Box 187  
 Lake Geneva, WI 53147

SUBJECT: **NOTICE OF NONCOMPLIANCE** – Chloride Requirements  
 WPDES Permit No. WI-0021130-10-0

Dear Mr. Gajewski,

The Wisconsin Pollution Discharge Elimination System (WPDES) authorized under s. 283.31, Wis. Stats., requires that the Lake Geneva Wastewater Treatment Plant issued WPDES permit # WI-0021130-10, a point source facility, meet permit conditions. The purpose of this letter is to issue a Notice of Noncompliance (NON) for alleged violations of the above referenced WPDES Permit.

Summary of Noncompliance:

Based upon discharge monitoring report results submitted to the Department of Natural Resources (department), the Lake Geneva Wastewater Treatment Plant (WWTP) has exceeded the 250 mg/L daily maximum effluent limit for chloride nearly 100 % of the time in the last 18 months of reporting. The following table shows all effluent chloride results from the last 18 months of reporting (August 2023 through January of 2025).

Sample Date	Result Amount, mg/L	Sample Date	Result Amount, mg/L	Sample Date	Result Amount, mg/L	Sample Date	Result Amount, mg/L
08/15/2023	350	01/01/2024	360	05/12/2024	270	09/30/2024	360
08/21/2023	380	01/07/2024	370	05/19/2024	300	10/07/2024	380
09/04/2023	370	01/15/2024	390	05/27/2024	300	10/14/2024	380
09/11/2023	400	01/22/2024	300	06/02/2024	340	10/21/2024	410
09/18/2023	370	01/29/2024	380	06/10/2024	320	10/27/2024	300
09/25/2023	410	02/05/2024	350	06/16/2024	290	11/04/2024	350
10/01/2023	370	02/11/2024	320	06/24/2024	320	11/10/2024	370
10/09/2023	350	02/18/2024	360	06/30/2024	330	11/18/2024	370
10/15/2023	340	02/26/2024	300	07/07/2024	320	11/24/2024	380
10/22/2023	370	03/04/2024	380	07/15/2024	220	12/01/2024	390
10/30/2023	390	03/10/2024	340	07/21/2024	290	12/09/2024	400
11/06/2023	390	03/18/2024	350	07/28/2024	320	12/15/2024	360
11/13/2023	300	03/24/2024	290	08/05/2024	360	12/23/2024	190
11/20/2023	370	04/01/2024	280	08/11/2024	350	12/30/2024	370
11/27/2023	390	04/02/2024	230	08/19/2024	290	01/06/2025	390
12/04/2023	410	04/15/2024	320	08/25/2024	350	01/13/2025	380
12/10/2023	360	04/21/2024	320	09/01/2024	360	01/20/2025	430
12/18/2023	360	04/28/2024	300	09/16/2024	380	01/27/2025	440
12/24/2023	370	05/05/2024	300	09/23/2024	340		

It is noted that effluent monitoring has been completed by the WWTP more often than the once per month requirement (weekly) on a voluntary basis to evaluate trends and make more informed management decisions than just relying on one data point per month. The WWTP has also been implementing an updated chloride source

reduction measure (SRM) plan that includes multiple efforts to find and potentially reduce sources of chloride throughout the five-year permit term (expiring July 31, 2028).

Section NR 205.07(1)(a), Wis. Adm. Code requires permittees to comply with all conditions of the WPDES permit and states that any permit noncompliance is a violation of the permit and is grounds for enforcement action.

Requested Actions:

The WWTP is currently out of compliance with the effluent chloride limit in section 2.2.1 of the WPDES Permit. **Please provide a response to the department within 30 days of receiving this letter to acknowledge receipt and summarize what source reduction measures from the 2023 Chloride SRM Annual Progress Report have been completed since the last report submittal and what actions are underway or planned before the next report, due June 30, 2025.** The requested response is intended to be an opportunity for the WWTP to document that it is working towards the highest attainable condition for chloride, even if compliance with the effluent concentration limit does not appear possible in the short term. Due to the impact of flow rate on the observed effluent concentrations, it would be advisable to include some discussion of the chloride mass loading measured at outfall 001, and what the WWTP targets are for chloride loading in the near and long term. Please be advised that if corrective action for the noncompliance is not achieved in a timely manner, the department may pursue further enforcement action. Those actions may ultimately result in a referral to the Department of Justice with potential penalties per s. 283.89, Wis. Stats.

If you have any questions or comments, please contact me at 414-897-5723, or [nicholas.lent@wisconsin.gov](mailto:nicholas.lent@wisconsin.gov). I appreciate your cooperation in meeting permit requirements and protecting our natural resources.

Sincerely,



Nick Lent,  
Wastewater Engineer

cc: Permit File – Region and Central Office  
Ken Bauman – Superintendent, Lake Geneva Wastewater Dept.  
Bryan Hartsook – Wastewater Field Supervisor, WDNR  
Amy Garbe – Wastewater Engineer, WDNR  
Zachary Watson – WPDES Program Hydrogeologist, WDNR

**LAKE GENEVA UTILITY COMMISSION**  
**BUDGET COMPARISON THRU:**

2 / 2025

**FUND 61 - WASTEWATER UTILITY**

REVENUES	Current Period	YTD	2025 Budget	YTD vs Budget	YTD % of Budget	Prior YTD 2024	Prior YTD 5 Year Avg.
INTEREST EARNED	26,766	56,224	265,900	-209,676	21.1%	32,504	14,926
CUSTOMER SALES	20,937	46,291	2,147,937	-2,101,646	2.2%	13,942	31,505
OTHER REVENUE	1,438	4,148	14,500	-10,352	28.6%	1,649	1,809
CAPITAL CONTRIBUTIONS	4,103	7,833	77,211	-69,378	10.1%	4,103	13,428
<b>TOTAL REVENUES</b>	<b>53,244</b>	<b>114,496</b>	<b>2,505,548</b>	<b>-2,391,052</b>	<b>4.6%</b>	<b>52,198</b>	<b>61,667</b>
<b>EXPENSES</b>							
TOTAL OUTSIDE SERVICES	3,544	13,116	402,650	-389,534	3.3%	11,102	25,158
TOTAL OPERATING EXPENSES	3,680	5,259	48,340	-43,081	10.9%	3,042	3,540
TOTAL INSURANCE	0	0	40,272	-40,272	0.0%	0	0
TOTAL SALARY & BENEFITS	56,479	111,517	732,460	-620,943	15.2%	36,360	73,644
TOTAL LAB SUPPLIES	3,638	16,842	23,200	-6,358	72.6%	10,528	7,830
TOTAL MISCELLANEOUS EXPENSE	0	0	775	-775	0.0%	0	12
TOTAL MAINTENANCE	3,897	5,743	624,650	-618,907	0.9%	607	5,555
<b>TOTAL OPERATION &amp; MAINTENANCE EXPENSES</b>	<b>71,237</b>	<b>152,477</b>	<b>1,872,347</b>	<b>-1,719,870</b>	<b>8.1%</b>	<b>61,639</b>	<b>115,739</b>
<b>REVENUES OVER O&amp;M EXPENSES</b>	<b>-17,993</b>	<b>-37,981</b>	<b>633,201</b>	<b>-671,182</b>		<b>-9,440</b>	<b>-54,072</b>
TOTAL CAPITAL OUTLAY	1,845	309,311	1,165,100	-855,789	26.5%	2,156	17,134
<b>REVENUES OVER TOTAL EXPENSES</b>	<b>-19,838</b>	<b>-347,292</b>	<b>-531,899</b>	<b>184,607</b>		<b>-11,596</b>	<b>-71,206</b>
TOTAL CASH TRANSFERS	26,766	56,224	531,899	-475,675	10.6%	119,062	105,125
<b>NET CHANGE IN CASH BALANCE</b>	<b>-46,604</b>	<b>-403,516</b>	<b>-1,063,798</b>	<b>660,282</b>		<b>-130,658</b>	<b>-176,330</b>
<b>FUND CASH AND INVESTMENT SUMMARY</b>							
Wastewater Utility Fund Cash	Opening Balance	Period Activity	Ending Balance				
LGIP #10 - Capital Project Fund	-451,162	3,769	-447,394				
LGIP #11 - Debt Service Fund	3,820,006	42,196	3,862,202				
LGIP #12 - Impact Fee Fund	0	0	0				
LGIP #13 - Equipment Replacement Fund	1,989,652	21,978	2,011,630				
LGIP #14 - Wastewater Operating Reserves Fund	1,772,890	19,584	1,792,474				
	1,094	951	2,045				
<b>TOTAL WASTEWATER CASH AND INVESTMENT</b>	<b>7,132,480</b>	<b>88,478</b>	<b>7,220,957</b>				

**LAKE GENEVA UTILITY COMMISSION**  
**BUDGET COMPARISON THRU:**

2 / 2025

**FUND 62 - WATER UTILITY**

REVENUES	Current Period	YTD	2025 Budget	YTD vs Budget	YTD % of Budget 17%	Prior YTD 2024	Prior YTD 5 Year Avg.
INTEREST EARNED	17,113	35,586	174,650	-139,064	20.4%	19,026	8,601
CUSTOMER SALES	1,528	2,501	1,849,500	-1,846,999	0.1%	-1,503	20,557
OTHER REVENUE	4,730	78,134	291,263	-213,129	26.8%	100,348	93,174
CAPITAL CONTRIBUTIONS	2,530	5,910	53,130	-47,220	11.1%	2,530	11,930
<b>TOTAL REVENUES</b>	<b>25,901</b>	<b>122,131</b>	<b>2,368,543</b>	<b>-2,246,412</b>	<b>5.2%</b>	<b>120,401</b>	<b>134,262</b>
<b>EXPENSES</b>							
TOTAL SOURCE OF SUPPLY - OPERATION	2,002	5,057	77,000	-71,943	6.6%	815	4,697
TOTAL SOURCE OF SUPPLY - MAINTENANCE	1,566	2,133	14,015	-11,882	15.2%	1,512	1,441
TOTAL PUMPING EXPENSE - OPERATION	1,980	2,727	81,600	-78,873	3.3%	369	4,366
TOTAL PUMPING EXPENSE - MAINTENANCE	1,049	1,832	117,600	-115,768	1.6%	1,943	992
TOTAL WATER TREATMENT - OPERATION	4,015	12,386	110,200	-97,814	11.2%	2,003	8,650
TOTAL WATER TREATMENT - MAINTENANCE	7,891	15,559	152,200	-136,641	10.2%	1,986	12,245
TOTAL TRANS. & DISTRIBUTION - OPERATION	5,967	10,785	92,600	-81,815	11.6%	1,109	4,433
TOTAL TRANS. & DISTRIBUTION - MAINTENANCE	24,649	40,279	281,550	-241,271	14.3%	7,477	21,352
TOTAL CUSTOMER ACCOUNTS	8,887	14,871	83,350	-68,479	17.8%	4,152	9,239
TOTAL ADMIN & GENERAL OPERATIONS	43,367	101,613	544,375	-442,762	18.7%	33,767	53,555
TOTAL OTHER EXPENSES	25,000	50,000	251,000	-201,000	19.9%	23,500	39,900
<b>TOTAL OPERATION &amp; MAINTENANCE EXPENSES</b>	<b>126,372</b>	<b>257,241</b>	<b>1,805,490</b>	<b>-1,548,249</b>	<b>14.2%</b>	<b>78,633</b>	<b>160,868</b>
<b>REVENUES OVER O&amp;M EXPENSES</b>	<b>-100,472</b>	<b>-135,110</b>	<b>563,053</b>	<b>-698,163</b>		<b>41,768</b>	<b>-26,606</b>
TOTAL CAPITAL OUTLAY	16,185	14,128	857,600	-843,472	1.6%	33,390	23,167
<b>REVENUES OVER TOTAL EXPENSES</b>	<b>-116,657</b>	<b>-149,239</b>	<b>-294,547</b>	<b>145,308</b>		<b>8,378</b>	<b>-49,773</b>
TOTAL CASH TRANSFERS	16,857	35,330	294,546	-259,216	12.0%	422,210	110,731
<b>NET CHANGE IN CASH BALANCE</b>	<b>-133,515</b>	<b>-184,569</b>	<b>-589,093</b>	<b>404,524</b>		<b>-413,832</b>	<b>-160,504</b>

**FUND CASH AND INVESTMENT SUMMARY**

	Opening Balance	Period Activity	Ending Balance
Water Utility Fund Cash	449,888	-143,362	306,526
LGIP #1 - Capital Project Fund	2,492,464	8,421	2,500,885
LGIP #2 - Impact Fee Fund	1,214,468	84,072	1,298,541
LGIP #3 - Equipment Replacement Fund	873,340	2,951	876,291
LGIP #4 - Water Operating Reserves Fund	1,470	1,305	2,775
<b>TOTAL WATER FUND CASH AND INVESTMENT</b>	<b>5,031,630</b>	<b>-46,613</b>	<b>4,985,017</b>

Report Criteria:  
 Detail report.  
 Invoices with totals above \$5000.00 included.  
 Paid and unpaid invoices included.  
 Invoice Detail.GL account (2 Characters) = "61","62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>61</b>				
<b>ALLIANT ENERGY/WPL</b>				
280954000025	02/03/2025	HASKINS ST SEWER PLANT	61-00-00-52520 UTILTITY-ELECTRICITY-PLANT	16,696.14
280954000025	03/03/2025	HASKINS ST SEWER PLANT	61-00-00-52520 UTILTITY-ELECTRICITY-PLANT	15,486.27
Total ALLIANT ENERGY/WPL:				32,182.41
<b>AMAZON CAPITAL SERVICES</b>				
89C4-DEC 202	01/31/2025	OFFICE SUPPLIES	61-00-00-53100 OFFICE SUPPLIES EXPENSE	28.48
89C4-FEB 202	03/01/2025	MISC SUPPLIES	61-00-00-53100 OFFICE SUPPLIES EXPENSE	48.98
89C4-JAN 202	02/01/2025	STACKING ARM CHAIRS	61-00-00-53100 OFFICE SUPPLIES EXPENSE	134.99
89C4-JAN 202	02/01/2025	OFFICE SUPPLIES	61-00-00-53100 OFFICE SUPPLIES EXPENSE	13.76
89C4-JAN 202	02/01/2025	ADHESIVE HOOK AND LOOP ST	61-00-00-53100 OFFICE SUPPLIES EXPENSE	4.50
89C4-FEB 202	03/01/2025	DISPOSABLE GLOVES	61-00-00-53900 FIRST AID & SAFETY SUPPLIES	125.98
89C4-JAN 202	02/01/2025	PUMP WATER SEAL FILTERS	61-00-00-93800 MAINT-LIFT STATIONS	99.96
Total AMAZON CAPITAL SERVICES:				456.65
Total 61:				32,639.06
<b>62</b>				
<b>MARTELLE WATER TREATMENT</b>				
28805	02/28/2025	SODIUM HYPO	62-00-00-60300 MISC EXPENSES & UTILITY	1,277.30
Total MARTELLE WATER TREATMENT:				1,277.30
<b>AMAZON CAPITAL SERVICES</b>				
89C4-FEB 202	03/01/2025	PAPER TOWELS	62-00-00-63300 MAINT PUMPING EQUIP	79.82
Total AMAZON CAPITAL SERVICES:				79.82
<b>MARTELLE WATER TREATMENT</b>				
28805	02/28/2025	CHLORINE POLY, FLUORIDE	62-00-00-64100 CHEMICALS	6,497.28
Total MARTELLE WATER TREATMENT:				6,497.28
<b>AMAZON CAPITAL SERVICES</b>				
89C4-DEC 202	01/31/2025	DEHUMIDIFIER	62-00-00-65100 PLANT MAINTENANCE	81.88
89C4-FEB 202	03/01/2025	MISC TOOLS	62-00-00-65200 MAINT WATER TREATMENT EQUIP	15.39
89C4-DEC 202	01/31/2025	HAND WARMERS WINTER OPS	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	28.99
Total AMAZON CAPITAL SERVICES:				126.26
<b>DOWN TO EARTH CONTRACTORS INC</b>				
8542	02/10/2025	TIMBER LN/MILLER RD MAIN B	62-00-00-67300 MAINT OF MAINS & VALVES	6,875.00
8548	02/19/2025	MAIN BRK LG BLVD / RUSH ST	62-00-00-67300 MAINT OF MAINS & VALVES	6,967.50
Total DOWN TO EARTH CONTRACTORS INC:				13,842.50
<b>AMAZON CAPITAL SERVICES</b>				
89C4-FEB 202	03/01/2025	RADIO GEL CAPS	62-00-00-67600 MAINT OF METERS	169.99

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
89C4-DEC 202	01/31/2025	WATER SUPT. KEYBOARD	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	23.49
89C4-DEC 202	01/31/2025	OFFICE SUPPLIES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	28.48
89C4-DEC 202	01/31/2025	HARD DRIVE	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	52.99
89C4-FEB 202	03/01/2025	MISC SUPPLIES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	48.97
89C4-JAN 202	02/01/2025	VELCRO DOTS	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	11.60
89C4-JAN 202	02/01/2025	STACKING ARM CHAIRS	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	134.99
89C4-JAN 202	02/01/2025	OFFICE SUPPLIES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	13.75
89C4-JAN 202	02/01/2025	ADHESIVE HOOK AND LOOP ST	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	4.49
Total AMAZON CAPITAL SERVICES:				488.75
<b>CLEAN WATER ENGINEERING LLC</b>				
1086	03/04/2025	CCC INSP-FEB 2025	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	10,980.00
Total CLEAN WATER ENGINEERING LLC:				10,980.00
<b>AMAZON CAPITAL SERVICES</b>				
89C4-FEB 202	03/01/2025	CHAIR WHEELS	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	16.95
89C4-FEB 202	03/01/2025	BASMENT ACCESS HANDLE	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	17.07
89C4-FEB 202	03/01/2025	CHAIR WHEELS	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	118.51
89C4-JAN 202	02/01/2025	HONEYWELL SMART THERMOS	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	99.00
89C4-JAN 202	02/01/2025	HAND TOWEL DISPENSERS	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	176.70
Total AMAZON CAPITAL SERVICES:				428.23
Total 62:				33,720.14
Grand Totals:				66,359.20

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
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Report Criteria:

- Detail report.
  - Invoices with totals above \$5000.00 included.
  - Paid and unpaid invoices included.
  - Invoice Detail.GL account (2 Characters) = "61","62"
-

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL account (2 Characters) = "61","62","01000013105"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>61</b>				
<b>MSA PROFESSIONAL SERVICES INC</b>				
013652	02/28/2025	HWY 50 DESIGN	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	481.88
Total MSA PROFESSIONAL SERVICES INC:				481.88
<b>NORTHERN LAKE SERVICE INC</b>				
2502053	02/10/2025	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	317.91
2502217	02/12/2025	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	317.91
2502532	02/19/2025	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	317.91
2503190	03/04/2025	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	317.91
3503386	03/06/2025	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	317.91
Total NORTHERN LAKE SERVICE INC:				1,589.55
<b>WE ENERGIES</b>				
5360594239	02/11/2025	HASKINS ST DEWATERING BLD	61-00-00-52500 UTILITY-GAS-PLANT	387.66
5361530416	02/11/2025	HASKINS ST WEST BLDG-STOR	61-00-00-52500 UTILITY-GAS-PLANT	386.81
5361673054	02/11/2025	HASKINS ST WWTF-SEWER PL	61-00-00-52500 UTILITY-GAS-PLANT	811.43
5362736062	02/12/2025	CADENCE CIR LIFT STN	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	8.58
5363505434	02/12/2025	LAGRANGE DR LIFT STN	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	21.65
5363937031	02/13/2025	BIG FOOT LIFT STATION	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	9.57
Total WE ENERGIES:				1,625.70
<b>ALLIANT ENERGY/WPL</b>				
143875000025	02/03/2025	191 HASKINS ST DEWATER BLD	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	271.50
143875000025	03/03/2025	191 HASKINS ST DEWATER BLD	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	200.15
280954000025	02/03/2025	HASKINS ST SEWER PLANT	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	16,696.14
280954000025	03/03/2025	HASKINS ST SEWER PLANT	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	15,486.27
507753000025	02/03/2025	361 W MAIN ST SIGN	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	36.76
507753000025	03/03/2025	361 W MAIN ST SIGN	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	31.94
974671000025	02/03/2025	361 MAIN ST HALLWAY	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	175.57
974671000025	03/05/2025	361 MAIN ST HALLWAY	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	131.96
055361000025	02/03/2025	361 MAIN ST CC LIFT	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	90.15
055361000025	03/03/2025	361 MAIN ST CC LIFT	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	71.58
141180000025	02/03/2025	LAGRANGE DR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	204.50
141180000025	03/03/2025	LAGRANGE DR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	164.98
277971000025	02/03/2025	MARIANE TER LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	69.79
277971000025	03/03/2025	MARIANE TER LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	60.54
307955000025	02/03/2025	MAXWELL ST LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	50.88
307955000025	03/03/2025	MAXWELL ST LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	46.36
327113000025	02/03/2025	BAYVIEW DR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	71.40
327113000025	03/03/2025	BAYVIEW DR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	62.02
599411000025	02/03/2025	361 STATE ROAD 120 BIG FOOT	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	342.85
599411000025	03/03/2025	361 STATE ROAD 120 BIG FOOT	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	275.65
712306593325	02/04/2025	CADENCE CIR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	96.04
712306593325	03/03/2025	CADENCE CIR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	144.49
962961000025	02/03/2025	EDGEWOOD DR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	333.04
962961000025	03/03/2025	EDGEWOOD DR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	287.60

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total ALLIANT ENERGY/WPL:				35,402.16
<b>WI DEPT OF ADMINISTRATION</b>				
505-00000991	02/12/2025	1/25 IRON PORT FEE	61-00-00-53050 COMPUTER EXPENSE	3.06
Total WI DEPT OF ADMINISTRATION:				3.06
<b>AMAZON CAPITAL SERVICES</b>				
89C4-DEC 202	01/31/2025	OFFICE SUPPLIES	61-00-00-53100 OFFICE SUPPLIES EXPENSE	28.48
89C4-FEB 202	03/01/2025	MISC SUPPLIES	61-00-00-53100 OFFICE SUPPLIES EXPENSE	48.98
89C4-JAN 202	02/01/2025	STACKING ARM CHAIRS	61-00-00-53100 OFFICE SUPPLIES EXPENSE	134.99
89C4-JAN 202	02/01/2025	OFFICE SUPPLIES	61-00-00-53100 OFFICE SUPPLIES EXPENSE	13.76
89C4-JAN 202	02/01/2025	ADHESIVE HOOK AND LOOP ST	61-00-00-53100 OFFICE SUPPLIES EXPENSE	4.50
Total AMAZON CAPITAL SERVICES:				230.71
<b>CHARTER COMMUNICATIONS</b>				
152473801022	02/21/2025	INTERNET SVC MAR 2025	61-00-00-53100 OFFICE SUPPLIES EXPENSE	119.98
Total CHARTER COMMUNICATIONS:				119.98
<b>MARTIN GROUP</b>				
1315719	02/20/2025	KONICA-2/2/25-3/29/25	61-00-00-53100 OFFICE SUPPLIES EXPENSE	156.13
Total MARTIN GROUP:				156.13
<b>ODP BUSINESS SOLUTIONS LLC</b>				
415186815001	03/04/2025	RUBBERBANDS/SHARPIES/TAP	61-00-00-53100 OFFICE SUPPLIES EXPENSE	24.36
415204347001	03/04/2025	TYVEK RECWALLET	61-00-00-53100 OFFICE SUPPLIES EXPENSE	15.04
Total ODP BUSINESS SOLUTIONS LLC:				39.40
<b>AT&amp;T</b>				
262248865602	02/13/2025	PHONE SVC-2/13/25-3/12/25	61-00-00-53110 TELEPHONE EXPENSE	117.35
Total AT&T:				117.35
<b>AT&amp;T LONG DISTANCE</b>				
816988240-01	02/04/2025	262-248-8617	61-00-00-53110 TELEPHONE EXPENSE	.42
816988240-02	03/04/2025	262-248-8617	61-00-00-53110 TELEPHONE EXPENSE	.14
Total AT&T LONG DISTANCE:				.56
<b>US CELLULAR</b>				
0708566154	02/04/2025	MONTHLY PHONE SVC 2/4/25-3/	61-00-00-53110 TELEPHONE EXPENSE	138.87
Total US CELLULAR:				138.87
<b>PITNEY BOWES GLOBAL LEASE</b>				
3320331089	02/08/2025	MAIL MACH LS-Q1 2025	61-00-00-53120 POSTAGE	87.00
Total PITNEY BOWES GLOBAL LEASE:				87.00
<b>BAUMAN, KEN</b>				
BAUMAN-0310	03/06/2025	CEC REIMB 03/04/25	61-00-00-53320 CONFERENCES & SCHOOL	56.65

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total BAUMAN, KEN:				56.65
<b>FURGER, DEREK</b>				
FURGER-0306	03/06/2025	CEC REIMB 3/4/25	61-00-00-53320 CONFERENCES & SCHOOL	56.65
Total FURGER, DEREK:				56.65
<b>KOEHN, MATTHEW</b>				
02172025	02/13/2025	MWAA WINTER EXPO	61-00-00-53320 CONFERENCES & SCHOOL	70.00
Total KOEHN, MATTHEW:				70.00
<b>VERIZON</b>				
344000064886	03/03/2025	2/1-2/28/25 ASSET TRACKING	61-00-00-53520 OPERATIONS-VEHICLES	91.75
Total VERIZON:				91.75
<b>AMAZON CAPITAL SERVICES</b>				
89C4-FEB 202	03/01/2025	DISPOSABLE GLOVES	61-00-00-53900 FIRST AID & SAFETY SUPPLIES	125.98
Total AMAZON CAPITAL SERVICES:				125.98
<b>CULLIGAN OF BURLINGTON</b>				
500X03223605	02/28/2025	LAB WATER	61-00-00-64000 LABORATORY SUPPLIES	115.50
Total CULLIGAN OF BURLINGTON:				115.50
<b>ELLENA ENGINEERING CONSULTANTS</b>				
2470	03/03/2025	WR CULVERT CRS	61-00-00-92300 OUTSIDE SERVICES EMPLOYED	1,250.00
Total ELLENA ENGINEERING CONSULTANTS:				1,250.00
<b>SECURIAN FINANCIAL GROUP INC</b>				
MARCH 2025	02/19/2025	LIFE-MAR-2025	61-00-00-92630 LIFE INSURANCE EXPENSE	11.75
UTL LIFE-APR	03/11/2025	LIFE-APR-2025	61-00-00-92630 LIFE INSURANCE EXPENSE	11.75
Total SECURIAN FINANCIAL GROUP INC:				23.50
<b>DUNN LUMBER</b>				
1963648	03/05/2025	LAB BLD- WTR PIPING MAINT	61-00-00-93500 MAINT-LAB BLDG	8.24
Total DUNN LUMBER:				8.24
<b>HOME DEPOT CREDIT SERVICES</b>				
610338	02/20/2025	MIXNG, CONT., BRUSH SETS,P	61-00-00-93504 MAINT-EFFLUENT BLDG	45.80
Total HOME DEPOT CREDIT SERVICES:				45.80
<b>S.J. ELECTRO SYSTEMS LLC (SJE)</b>				
CD99562652	03/07/2025	OXIDATION DITCH VALVE-MAIN	61-00-00-93603 MAINT-PROCESS EQUIP	401.64
Total S.J. ELECTRO SYSTEMS LLC (SJE):				401.64
<b>DUNN LUMBER</b>				
1964074	03/06/2025	EFFL. PUMP MAINT- PAINTING	61-00-00-93604 MAINT-EFFLUENT EQUIP	44.14
1965417	03/07/2025	EFFL. PUMP PAINTING MAINT	61-00-00-93604 MAINT-EFFLUENT EQUIP	14.58

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total DUNN LUMBER:				58.72
<b>HOME DEPOT CREDIT SERVICES</b>				
8626686	02/12/2025	HUSKY WATER HOSE, TURBOJ	61-00-00-93607 MAINT-DEWATERING-B/PRESS EQUIP	49.95
Total HOME DEPOT CREDIT SERVICES:				49.95
<b>BUMPER TO BUMPER</b>				
662-496905	02/21/2025	NEW BATTERIES-PLANT GENE	61-00-00-93700 MAINT-VEHICLES & EQUIP	323.98
Total BUMPER TO BUMPER:				323.98
<b>ITU ABSORBTECH INC</b>				
8494961	02/28/2025	SHOP RAGS	61-00-00-93700 MAINT-VEHICLES & EQUIP	33.58
Total ITU ABSORBTECH INC:				33.58
<b>AMAZON CAPITAL SERVICES</b>				
89C4-JAN 202	02/01/2025	PUMP WATER SEAL FILTERS	61-00-00-93800 MAINT-LIFT STATIONS	99.96
Total AMAZON CAPITAL SERVICES:				99.96
<b>DUNN LUMBER</b>				
1952226	02/14/2025	MOUSE-X/STEEL WOOL-BF LFT	61-00-00-93800 MAINT-LIFT STATIONS	20.98
Total DUNN LUMBER:				20.98
<b>ALLIANT ENERGY/WPL</b>				
252422000025	02/03/2025	E STATE ROAD 50 GATE	61-00-00-93820 MAINT-RECEIVING STATION	20.00
252422000025	03/03/2025	E STATE ROAD 50 GATE	61-00-00-93820 MAINT-RECEIVING STATION	16.32
054885000025	02/03/2025	E STATE ROAD 50 SEEPAGE	61-00-00-93830 MAINT-SEEPAGE CELLS/POND	187.05
054885000025	03/03/2025	E STATE ROAD 50 SEEPAGE	61-00-00-93830 MAINT-SEEPAGE CELLS/POND	150.39
Total ALLIANT ENERGY/WPL:				373.76
Total 61:				43,198.99
<b>62</b>				
<b>MSA PROFESSIONAL SERVICES INC</b>				
013652	02/28/2025	HWY 50 DESIGN	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	481.87
013653	02/28/2025	HWY H DESIGN	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	852.50
Total MSA PROFESSIONAL SERVICES INC:				1,334.37
<b>WISCONN VALLEY MEDIA GROUP</b>				
152885-1	01/01/2025	WR CULVERT-AD FOR BID	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	153.01
Total WISCONN VALLEY MEDIA GROUP:				153.01
<b>ALLIANT ENERGY/WPL</b>				
145511000025	02/03/2025	361 MAIN ST WELL 2	62-00-00-60300 MISC EXPENSES & UTILITY	1,519.08
145511000025	03/03/2025	361 MAIN ST WELL 2	62-00-00-60300 MISC EXPENSES & UTILITY	1,765.28
327391000025	02/03/2025	WAVERLY ST WELL 4	62-00-00-60300 MISC EXPENSES & UTILITY	510.46
327391000025	03/03/2025	WAVERLY ST WELL 4	62-00-00-60300 MISC EXPENSES & UTILITY	601.19
348370000025	02/03/2025	WAVERLY ST WELL 3	62-00-00-60300 MISC EXPENSES & UTILITY	692.90
348370000025	03/03/2025	WAVERLY ST WELL 3	62-00-00-60300 MISC EXPENSES & UTILITY	735.13

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
972745000025	02/04/2025	HASKINS ST WELL 5	62-00-00-60300 MISC EXPENSES & UTILITY	873.59
972745000025	03/04/2025	HASKINS ST WELL 5	62-00-00-60300 MISC EXPENSES & UTILITY	298.08
Total ALLIANT ENERGY/WPL:				6,995.71
<b>MARTELLE WATER TREATMENT</b>				
28805	02/28/2025	SODIUM HYPO	62-00-00-60300 MISC EXPENSES & UTILITY	1,277.30
Total MARTELLE WATER TREATMENT:				1,277.30
<b>WE ENERGIES</b>				
5361677607	02/11/2025	WAVERLY ST WELLHOUSE #4	62-00-00-60300 MISC EXPENSES & UTILITY	66.60
5361730067	02/11/2025	HASKINS ST WELLHOUSE #5	62-00-00-60300 MISC EXPENSES & UTILITY	150.02
Total WE ENERGIES:				216.62
<b>ALLIANT ENERGY/WPL</b>				
347962000025	02/03/2025	DODGE ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	207.13
347962000025	03/03/2025	DODGE ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	165.77
576425000025	02/03/2025	MAIN ST ENGINE ROOM	62-00-00-62300 PUMPING POWER PURCHASED	4,971.75
576425000025	03/03/2025	MAIN ST ENGINE ROOM	62-00-00-62300 PUMPING POWER PURCHASED	4,852.06
717061000025	02/03/2025	1401 CENTER ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	381.81
717061000025	03/03/2025	1401 CENTER ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	325.24
Total ALLIANT ENERGY/WPL:				10,903.76
<b>WE ENERGIES</b>				
5361577453	02/11/2025	CENTER ST BOOSTER STN	62-00-00-62300 PUMPING POWER PURCHASED	91.69
5361920796	02/11/2025	WATER DEPT MAIN BLDG	62-00-00-62300 PUMPING POWER PURCHASED	1,215.70
Total WE ENERGIES:				1,307.39
<b>AMAZON CAPITAL SERVICES</b>				
89C4-FEB 202	03/01/2025	PAPER TOWELS	62-00-00-63300 MAINT PUMPING EQUIP	79.82
Total AMAZON CAPITAL SERVICES:				79.82
<b>CITY ELECTRIC SUPPLY-MA</b>				
LKG102927	02/10/2025	BOOSTER PUMP 1A-BRKR REP	62-00-00-63300 MAINT PUMPING EQUIP	1,769.96
Total CITY ELECTRIC SUPPLY-MA:				1,769.96
<b>MARTELLE WATER TREATMENT</b>				
28805	02/28/2025	CHLORINE POLY, FLUORIDE	62-00-00-64100 CHEMICALS	6,497.28
Total MARTELLE WATER TREATMENT:				6,497.28
<b>ALLIANT ENERGY/WPL</b>				
974671000025	02/03/2025	361 MAIN ST HALLWAY	62-00-00-64200 LABOR & EXPENSES (LAB)	175.57
974671000025	03/05/2025	361 MAIN ST HALLWAY	62-00-00-64200 LABOR & EXPENSES (LAB)	131.95
Total ALLIANT ENERGY/WPL:				307.52
<b>AMY'S SHIPPING EMPORIUM</b>				
100897	02/05/2025	FREIGHT WATER SAMPLING	62-00-00-64200 LABOR & EXPENSES (LAB)	35.38
101012	03/11/2025	FREIGHT WATER SAMPLING	62-00-00-64200 LABOR & EXPENSES (LAB)	21.52

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total AMY'S SHIPPING EMPORIUM:				56.90
<b>IDEXX DISTRIBUTION CORP</b>				
3170630090	03/03/2025	COLISURE-BACT MEDIA	62-00-00-64200 LABOR & EXPENSES (LAB)	1,185.07
Total IDEXX DISTRIBUTION CORP:				1,185.07
<b>NORTHERN LAKE SERVICE INC</b>				
2501552	01/30/2025	MANGANESE MONTHLY	62-00-00-64200 LABOR & EXPENSES (LAB)	69.37
2502574	02/19/2025	MANGANESE TST-DIST SYS IN	62-00-00-64200 LABOR & EXPENSES (LAB)	150.00
2502694	02/21/2025	WDR TST-ANNUAL/PFAS/NITRA	62-00-00-64200 LABOR & EXPENSES (LAB)	950.90
2502843	02/25/2025	MANGANESE TST-MONTHLY	62-00-00-64200 LABOR & EXPENSES (LAB)	44.37
Total NORTHERN LAKE SERVICE INC:				1,214.64
<b>WI STATE FIREFIGHTER'S ASSOC</b>				
802138	02/28/2025	FLUORIDE SPLIT-MAR 2025	62-00-00-64200 LABOR & EXPENSES (LAB)	31.00
Total WI STATE FIREFIGHTER'S ASSOC:				31.00
<b>AMAZON CAPITAL SERVICES</b>				
89C4-DEC 202	01/31/2025	DEHUMIDIFIER	62-00-00-65100 PLANT MAINTENANCE	81.88
89C4-FEB 202	03/01/2025	MISC TOOLS	62-00-00-65200 MAINT WATER TREATMENT EQUIP	15.39
Total AMAZON CAPITAL SERVICES:				97.27
<b>DUNN LUMBER</b>				
1953025	02/17/2025	PAINT SUPPLIES	62-00-00-65200 MAINT WATER TREATMENT EQUIP	46.96
1956844	02/24/2025	PLUMBING PLANT B FILTER-UN	62-00-00-65200 MAINT WATER TREATMENT EQUIP	74.92
1956896	02/24/2025	PLUMBING PLANT B FILTER-NI	62-00-00-65200 MAINT WATER TREATMENT EQUIP	43.92
1957160	02/24/2025	BLEACH CHLORINE DISINFECT	62-00-00-65200 MAINT WATER TREATMENT EQUIP	92.99
Total DUNN LUMBER:				258.79
<b>SHERWIN WILLIAMS</b>				
0060-7	02/17/2025	PAINT/ SUPPLIES TREATMENT	62-00-00-65200 MAINT WATER TREATMENT EQUIP	102.33
0061-5 (2025)	02/17/2025	GALLON PAINT	62-00-00-65200 MAINT WATER TREATMENT EQUIP	52.45
Total SHERWIN WILLIAMS:				154.78
<b>ALLIANT ENERGY/WPL</b>				
098433000025	02/03/2025	750 WILD RIDGE DR WATER TO	62-00-00-66100 MAINT OPS-STANDPIPES	110.96
098433000025	03/03/2025	750 WILD RIDGE DR WATER TO	62-00-00-66100 MAINT OPS-STANDPIPES	94.61
520171000025	02/03/2025	1887 DODGE ST TOWER	62-00-00-66100 MAINT OPS-STANDPIPES	149.37
520171000025	03/03/2025	1887 DODGE ST TOWER	62-00-00-66100 MAINT OPS-STANDPIPES	168.76
Total ALLIANT ENERGY/WPL:				523.70
<b>AMAZON CAPITAL SERVICES</b>				
89C4-DEC 202	01/31/2025	HAND WARMERS WINTER OPS	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	28.99
Total AMAZON CAPITAL SERVICES:				28.99
<b>HOME DEPOT CREDIT SERVICES</b>				
2020270	02/28/2025	WOOD D-HANDLE 16" DRAIN S	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	44.98
4020071	02/26/2025	WOOD CUTTING SET,METAL C	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	79.29

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total HOME DEPOT CREDIT SERVICES:				124.27
<b>DOWN TO EARTH CONTRACTORS INC</b>				
8542	02/10/2025	TIMBER LN/MILLER RD MAIN B	62-00-00-67300 MAINT OF MAINS & VALVES	6,875.00
8548	02/19/2025	MAIN BRK LG BLVD / RUSH ST	62-00-00-67300 MAINT OF MAINS & VALVES	6,967.50
Total DOWN TO EARTH CONTRACTORS INC:				13,842.50
<b>AMAZON CAPITAL SERVICES</b>				
89C4-FEB 202	03/01/2025	RADIO GEL CAPS	62-00-00-67600 MAINT OF METERS	169.99
Total AMAZON CAPITAL SERVICES:				169.99
<b>CORE &amp; MAIN LP</b>				
W506642	02/26/2025	4" METER MEAS UNIT REPL	62-00-00-67600 MAINT OF METERS	1,539.69
Total CORE & MAIN LP:				1,539.69
<b>DUNN LUMBER</b>				
1963086	03/04/2025	CAULK/ZIP TIES	62-00-00-67600 MAINT OF METERS	24.15
Total DUNN LUMBER:				24.15
<b>HOME DEPOT CREDIT SERVICES</b>				
172288	02/10/2025	TRASH CAN FOR CUTTING MA	62-00-00-90300 RECORDS & COLLECTION EXPENSE	49.97
Total HOME DEPOT CREDIT SERVICES:				49.97
<b>AMAZON CAPITAL SERVICES</b>				
89C4-DEC 202	01/31/2025	WATER SUPT. KEYBOARD	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	23.49
89C4-DEC 202	01/31/2025	OFFICE SUPPLIES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	28.48
89C4-DEC 202	01/31/2025	HARD DRIVE	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	52.99
89C4-FEB 202	03/01/2025	MISC SUPPLIES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	48.97
89C4-JAN 202	02/01/2025	VELCRO DOTS	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	11.60
89C4-JAN 202	02/01/2025	STACKING ARM CHAIRS	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	134.99
89C4-JAN 202	02/01/2025	OFFICE SUPPLIES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	13.75
89C4-JAN 202	02/01/2025	ADHESIVE HOOK AND LOOP ST	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	4.49
Total AMAZON CAPITAL SERVICES:				318.76
<b>AMERICAN WATER WORKS ASSOCIATION</b>				
SO214778	01/23/2025	2025 MEMBER DUES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	450.00
Total AMERICAN WATER WORKS ASSOCIATION:				450.00
<b>AT&amp;T</b>				
262248865602	02/13/2025	PHONE SVC-2/13/25-3/12/25	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	117.35
Total AT&T:				117.35
<b>CHARTER COMMUNICATIONS</b>				
152474701022	02/21/2025	INTERNET SVC MAR 2025	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	119.98
Total CHARTER COMMUNICATIONS:				119.98

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>MARTIN GROUP</b>				
1315719	02/20/2025	KONICA-2/2/25-3/29/25	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	156.13
Total MARTIN GROUP:				156.13
<b>MUNICIPAL ENVIRONMENTAL GROUP</b>				
2025 MEG ME	02/18/2025	2025 MEG MEMBERSHIP	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	782.10
Total MUNICIPAL ENVIRONMENTAL GROUP:				782.10
<b>ODP BUSINESS SOLUTIONS LLC</b>				
415186815001	03/04/2025	RUBBERBANDS/SHARPIES/TAP	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	24.36
415204347001	03/04/2025	TYVEK RECWALLET	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	15.03
Total ODP BUSINESS SOLUTIONS LLC:				39.39
<b>PITNEY BOWES GLOBAL LEASE</b>				
3320331089	02/08/2025	MAIL MACH LS-Q1 2025	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	87.00
Total PITNEY BOWES GLOBAL LEASE:				87.00
<b>US CELLULAR</b>				
0708566154	02/04/2025	MONTHLY PHONE SVC 2/4/25-3/	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	257.90
Total US CELLULAR:				257.90
<b>WI DEPT OF ADMINISTRATION</b>				
505-00000991	02/12/2025	1/25 IRON PORT FEE	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	3.05
Total WI DEPT OF ADMINISTRATION:				3.05
<b>CLEAN WATER ENGINEERING LLC</b>				
1086	03/04/2025	CCC INSP-FEB 2025	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	10,980.00
Total CLEAN WATER ENGINEERING LLC:				10,980.00
<b>ELLENA ENGINEERING CONSULTANTS</b>				
2470	03/03/2025	WR CULVERT CRS	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	1,250.00
Total ELLENA ENGINEERING CONSULTANTS:				1,250.00
<b>SECURIAN FINANCIAL GROUP INC</b>				
MARCH 2025	02/19/2025	LIFE-MAR-2025	62-00-00-92630 LIFE INSURANCE EXPENSE	14.14
UTL LIFE-APR	03/11/2025	LIFE-APR-2025	62-00-00-92630 LIFE INSURANCE EXPENSE	14.14
Total SECURIAN FINANCIAL GROUP INC:				28.28
<b>CAPITAL ONE</b>				
1660978430	03/04/2025	COFFEE SUPPLIES	62-00-00-93000 MISCELLANEOUS GENERAL EXP	75.68
Total CAPITAL ONE:				75.68
<b>CINTAS FIRST AID &amp; SAFETY</b>				
5258478406	03/11/2025	FIRST AID RESTOCK	62-00-00-93000 MISCELLANEOUS GENERAL EXP	121.02
Total CINTAS FIRST AID & SAFETY:				121.02

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>HOME DEPOT CREDIT SERVICES</b>				
3392618	02/17/2025	1 GAL. 24HR DRY TIME VINYL	62-00-00-93000 MISCELLANEOUS GENERAL EXP	25.51
Total HOME DEPOT CREDIT SERVICES:				25.51
<b>MID AMERICAN RESEARCH CHEMICAL</b>				
0842660-IN	03/05/2025	HAND WIPES	62-00-00-93000 MISCELLANEOUS GENERAL EXP	365.71
Total MID AMERICAN RESEARCH CHEMICAL:				365.71
<b>AMAZON CAPITAL SERVICES</b>				
89C4-FEB 202	03/01/2025	CHAIR WHEELS	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	16.95
89C4-FEB 202	03/01/2025	BASMENT ACCESS HANDLE	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	17.07
89C4-FEB 202	03/01/2025	CHAIR WHEELS	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	118.51
89C4-JAN 202	02/01/2025	HONEYWELL SMART THERMOS	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	99.00
89C4-JAN 202	02/01/2025	HAND TOWEL DISPENSERS	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	176.70
Total AMAZON CAPITAL SERVICES:				428.23
<b>CINTAS FIRE PROTECTION</b>				
0F36699815	03/04/2025	PLANT A EXT RECHARGE	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	253.48
Total CINTAS FIRE PROTECTION:				253.48
<b>DUNN LUMBER</b>				
1950585	02/11/2025	ASST CLEANING SUPPLIES	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	52.71
1956555	02/24/2025	9V BATTERY	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	18.99
Total DUNN LUMBER:				71.70
<b>GRAINGER</b>				
9405133985	02/12/2025	FLOOR BASE MOLDING-LAB	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	76.21
Total GRAINGER:				76.21
<b>HOME DEPOT CREDIT SERVICES</b>				
3013620	02/07/2025	LP 22MIL CLERMONT, KNEE PA	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	1,826.10
7514940	02/13/2025	MICROFIBER PAD REFIL,NO BU	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	98.70
Total HOME DEPOT CREDIT SERVICES:				1,924.80
<b>ROTE OIL</b>				
917380	02/14/2025	ROAD/DRIVEWAY SALT	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	392.00
Total ROTE OIL:				392.00
<b>ADVANCE AUTO PARTS</b>				
719350444010	02/13/2025	BATTERY REPL-TRUCK #45	62-00-00-93300 TRANSPORTATION EXPENSE	168.83
Total ADVANCE AUTO PARTS:				168.83
<b>VERIZON</b>				
344000064886	03/03/2025	2/1-2/28/25 ASSET TRACKING	62-00-00-93300 TRANSPORTATION EXPENSE	91.75
Total VERIZON:				91.75

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total 62:				68,729.31
Grand Totals:				111,928.30

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = "61","62","01000013105"



# Lake Geneva Utility Commission

## MUNICIPAL WATER AND WASTEWATER SERVICES

361 W Main Street  
P.O. Box 187  
Lake Geneva, WI 53147  
262-248-2311  
[www.lgutilitycommission.com](http://www.lgutilitycommission.com)

Dennis Lyon – President  
Josh Gajewski – Utility Director  
Jeff Ecklund – Water Superintendent  
Ken Bauman – Wastewater Superintendent

TO: Lake Geneva Utility Commission  
FROM: Josh Gajewski, Utility Director  
SUBJECT: March 2025 Director's Report

### OPERATIONS UPDATE

#### **WATER OPERATIONS**

The White River Culvert Project reached final completion on 3/1/25 and we have since forwarded the applicable project documentation to the WDNR for their files. Additionally, the first payment request was received and reviewed for potential approval by the Commission in March.

The low-impact discharge permit application that was submitted to the DNR in early February was approved on 3/10/25. Staff has since transitioned to pumping operations to remediate the last of the iron decant that was not removed by our continued use of the jet-vac truck. We anticipate the work will be completed within the next 10-14 days. The final action will be to submit a summary report to the regional spill coordinator.

#### **WASTEWATER OPERATIONS**

Staff hosted our representative DNR engineer on 2/26/25 for a plant tour and compliance inspection. As part of that tour, an extensive conversation was held regarding the WWTP's compliance with chloride standards issued in the WPDES permit. Although this issue has burdened the plant's compliance since its construction in the mid-1980s, the Department felt it appropriate to issue a formal Notice of Noncompliance. A copy of the WDNR's correspondence is included as formal correspondence for the Commission. Additional information will be available for presentation by the Director during the monthly reporting portion of the meeting.

Crews have been working on maintenance activities within the WWTP, including paint coatings, repairs to process piping, and preparation for the replacement scum pump.

Annual maintenance schedules have been drafted for collection system inspections, preventative maintenance cleaning work, and the scope of our 2025-27 CCTV work. Proposals for the CCTV were delayed a month but they are expected for presentation at the April meeting.

#### **OFFICE & ADMINISTRATION**

Staff are in the process of processing meter readings and will be sending bills out at the end of March, which will be due on April 20<sup>th</sup>.

As part of earlier guidance issued by the PSC, staff worked to transition our irrigation meters into a separate billing category, separating them from their prior category that also included water only – no sewer accounts.

The last of the necessary data is being collected and analyzed ahead of the annual financial audit's fieldwork, scheduled to begin on 3/31/25.

## MARCH 2025 UTILITY COMMISSION AGENDA - BACKGROUND INFORMATION

### **9. PAY REQUEST #1 – RLP DIVERSIFIED LLC – WHITE RIVER CULVERT REPLACEMENT PROJECT**

As noted in the Director’s Report, this project reached final completion on March 1, 2025. The submitted pay request has been provided by the Contractor, which was reviewed by staff and the project engineer and found to be appropriate for the stage of the project’s completion. Retainage is being held at 5% of the bid, which is expected to be released when all surface restoration efforts can be verified (grass growing).

**Action is recommended to approve Payment Request #1 submitted by RLP Diversified LLC for the White River Culvert Replacement Project for the amount of \$137,275.**

### **10. RESOLUTION 2025-01: 2024 UTILITY BUDGET AMENDMENT**

Throughout the 2024 operating year, the Utility’s anticipated revenues and expenditures varied from the budget that the Commission approved in November of 2023. The individual funding changes were addressed by the Commission on an ongoing basis during the operational year, however, Staff has reviewed variances in each account utilizing the PSC’s guidelines from our annual report. Accounts having a difference between the budgeted and year-end amounts greater than 15% and more than \$10,000 have been identified. A summary of those accounts has been included in the draft resolution for Commission consideration in the adoption of a budgetary amendment.

**Action is recommended to approve Resolution 2025-01, amending the 2024 Wastewater and Water Utility budgets.**

**APPLICATION AND CERTIFICATE FOR PAYMENT**

TO OWNER:  
 Lake Geneva Utility Commission  
 361 West Main Street  
 Lake Geneva, WI 53147  
 FROM CONTRACTOR:  
 RLP DIVERSIFIED INC  
 207 FRONT STREET  
 BURLINGTON WI 53105

PROJECT:  
 White River Culvert Replacement Project

VIA ARCHITECT:  
 Ellena Engineering Consultants  
 700 Pilgrim Parkway  
 Elm Grove, WI 53122

APPLICATION # 1  
 PERIOD TO: 03/10/25  
 PROJECT NOS:  
 CONTRACT DATE: 01/21/25

Distribution to:

Owner	
Const. Mgr	
Architect	
Contractor	X

CONTRACT FOR: White River Culvert Replacement Project

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

- 1. ORIGINAL CONTRACT SUM-----\$ 144,500.00
- 2. Net change by Change Orders-----\$ 144,500.00
- 3. CONTRACT SUM TO DATE (Line 1 +/- 2)-----\$ 144,500.00
- 4. TOTAL COMPLETED & STORED TO DATE-\$

(Column G on Continuation Sheet)

**5. RETAINAGE:**

a. 5.0% of Completed Work  
 (Columns D+E on Continuation Sheet)

\$ 7,225.00

b. of Stored Material  
 (Column F on Continuation Sheet)

\$

Total Retainage (Line 5a + 5b or

\$ 7,225.00  
 \$ 137,275.00

**6. TOTAL EARNED LESS RETAINAGE-----**

(Line 4 less Line 5 Total)

**7. LESS PREVIOUS CERTIFICATES FOR PAYMENT-----**

(Line 6 from prior Certificate)

\$  
 \$ 137,275.00

**8. CURRENT PAYMENT DUE-----**

**9. BALANCE TO FINISH, INCLUDING RETAINAGE-----**

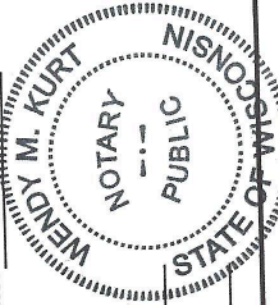
\$

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
<b>TOTALS</b>		
<b>NET CHANGES by Change Order</b>		

CONTRACTOR:

*[Signature]*

Date: 3/10/25



State of: Wisconsin  
 County of: Racine

Subscribed and sworn to before me this 10th day of Mar-25

Notary Public: *[Signature]*  
 My Commission expires: 02/11/26

**CERTIFICATE FOR PAYMENT**

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

**CONTINUATION SHEET**

ATTACHMENT TO PAY APPLICATION

PROJECT:  
White River Culvert Replacement Project

APPLICATION NUMBER: 1  
APPLICATION DATE: 02/24/25  
PERIOD TO: 10-Mar-25  
ARCHITECT'S PROJECT NO:

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		E This Period	F Materials Presently Stored (Not In D or E)	G Total Completed And Stored To Date (D + E + F)	H Balance To Finish (C - G)	I Retainage
			From Previous Application (D + E)	This Period					
1	Mobilization	20,000.00		20,000.00	20,000.00		20,000.00	1,000.00	
2	Coffer Dam Install Large Rock Bags, Divert Flows and Dewater (x2)	10,000.00		10,000.00	10,000.00		10,000.00	500.00	
3	Install Erosion Control Barriers	10,000.00		10,000.00	10,000.00		10,000.00	500.00	
4	Remove Existing CMPs and Haul Off Site	8,000.00		8,000.00	8,000.00		8,000.00	400.00	
5	Install 60" RCP Class V Culverts (Including Stone Base & Backfill)	80,000.00		80,000.00	80,000.00		80,000.00	4,000.00	
6	Place and Compact 1 1/4" Dense Graded Crushed Stone Base for Roadway	5,000.00		5,000.00	5,000.00		5,000.00	250.00	
7	Place Field Stone Headwalls	9,000.00		9,000.00	9,000.00		9,000.00	450.00	
8	Restore Remaining Areas with Topsoil, Seed and Fabric	2,500.00		2,500.00	2,500.00		2,500.00	125.00	
SUBTOTALS PAGE 2		144,500.00		144,500.00	144,500.00		144,500.00	7,225.00	

**STATE OF WISCONSIN  
WALWORTH COUNTY  
CITY OF LAKE GENEVA  
UTILITY COMMISSION**

**RESOLUTION NO. 2025-01**

**A Resolution approving the amendment of the 2024 Wastewater Utility and Water Utility Operating, Maintenance, and Capital Budgets**

**WHEREAS**, the City of Lake Geneva Utility Commission previously approved budgetary appropriations for use in the operation, maintenance, and improvement of the municipal water and wastewater systems in 2024; and

**WHEREAS**, the Utility Director has reported there is a need to amend the 2024 Wastewater Utility and Water Utility Budgets to reflect material changes in revenues and expenses.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the City of Lake Geneva Utility Commission does hereby approve the following amendments of the 2024 Wastewater Utility and Water Utility Operating, Maintenance, and Capital Budgets.

<b>Lake Geneva Utility Commission Wastewater Utility</b>	<i>Budget Ending 12/31/2024</i>	<i>Actual Thru 12/31/2024</i>	<i>(Under) Over Budget</i>	<i>Budget Amnd 1 YE 2024</i>
<b>REVENUES</b>				
61-00-00-41900 INTEREST EARNED	167,400	297,129	129,729	297,100
61-00-00-41910 LGIP IMPACT FEES INTEREST	62,200	99,274	37,074	99,200
61-00-00-46130 METERED SALES INDUSTRIAL	53,900	41,827	(12,073)	41,800
61-00-00-46500 REVENUE-OUTSIDE HAULERS	196,600	234,679	38,079	234,600
61-00-00-99005 CAP CNTRBTNS-IMPACT FEES	59,680	126,298	66,618	126,200
	<i>Budget Ending 12/31/2024</i>	<i>Actual Thru 12/31/2024</i>	<i>(Over) Under Budget</i>	<i>Budget Amnd 1 YE 2024</i>
<b>EXPENSES</b>				
<b>OUTSIDE SERVICES</b>				
61-00-00-52510 UTILITY-WATER	45,000	32,893	12,107	32,900
<b>WATER TREATMENT - OPERATION</b>				
61-00-00-92300 OUTSIDE SERVICES EMPLOYED	5,500	29,523	(24,023)	29,600
61-00-00-92610 HEALTH INSURANCE EXPENSE	102,000	134,794	(32,794)	134,800
<b>MAINTENANCE</b>				
61-00-00-93502 MAINT-DIGESTER & AER/TRANS BLD	25,000	7,648	17,352	7,700
61-00-00-93503 MAINT-PROCESS BLDG	3,500	15,247	(11,747)	15,300
61-00-00-93800 MAINT-LIFT STATIONS	42,000	59,737	(17,737)	59,800
61-00-00-93810 MAINT-MAINS	167,000	65,299	101,701	65,300
61-00-00-93820 MAINT-RECEIVING STATION	16,000	27,846	(11,846)	27,900
<b>CAPITAL OUTLAY</b>				
61-00-00-58400 OUTLAY-COLLECTION SYSTEM	1,195,500	892,316	303,184	892,400
<b>CASH TRANSFERS</b>				
61-00-00-13220 TRANS IMPACT FEE RESERVE FUND ( ) = Deposit	(121,880)	(213,412)	91,532	(213,400)
61-00-00-13230 TRANS EQUIPMENT REPLACEMENT FUND ( ) = Deposit	0	(90,368)	90,368	(90,300)
61-00-00-13240 TRANS TO CAPITAL PROJECT FUND ( ) = Deposit	450,000	(204,172)	654,172	(204,100)
61-00-00-13250 TRANS TO WW OP. RESERVES ( ) = Deposit	0	(293,674)	293,674	(293,600)

Lake Geneva Utility Commission

		<u>Budget Ending</u>	<u>Actual Thru</u>	<u>(Under) Over</u>	<u>Budget Amnd 1</u>
		<u>12/31/2024</u>	<u>12/31/2024</u>	<u>Budget</u>	<u>YE 2024</u>
<b>Water Utility</b>					
<b>REVENUES</b>					
62-00-00-41900	INTEREST EARNED	97,000	186,077	89,077	186,000
62-00-00-41910	LGIP IMPACT FEES INTEREST	37,300	59,519	22,219	59,500
62-00-00-46140	METERED SALES TO PUBLIC AUTH	84,700	72,003	(12,697)	72,000
62-00-00-99005	CAP CONTRIBUTIONS-IMPACT FEES	42,200	105,055	62,855	105,000
62-00-00-99010	CAP CNTRBTNS-CUSTOMER	0	0	0	0
		<b>Budget Ending</b>	<b>Actual Thru</b>	<b>(Over) Under</b>	<b>Budget Amnd 1</b>
		<b>12/31/2024</b>	<b>12/31/2024</b>	<b>Budget</b>	<b>YE 2024</b>
<b>EXPENSES</b>					
<b>SOURCE OF SUPPLY - MAINTENANCE</b>					
62-00-00-61400	WELLS MAINTENANCE	7,000	39,267	(32,267)	39,300
<b>PUMPING EXPENSE - MAINTENANCE</b>					
62-00-00-63300	MAINT PUMPING EQUIP	96,000	21,572	74,428	21,600
<b>WATER TREATMENT - OPERATION</b>					
62-00-00-64100	CHEMICALS	63,400	39,900	23,500	40,000
<b>WATER TREATMENT - MAINTENANCE</b>					
62-00-00-65200	MAINT WATER TREATMENT EQUIP	67,800	41,651	26,149	41,700
<b>TRANSMISSION &amp; DISTRIBUTION - MAINTENANCE</b>					
62-00-00-67200	RESERVOIR & STANDPIPES	15,000	2,541	12,459	2,600
62-00-00-67300	MAINT OF MAINS & VALVES	95,000	122,907	(27,907)	123,000
62-00-00-67500	MAINT SERVICES & CURB BOX	70,000	152,367	(82,367)	152,400
62-00-00-67600	MAINT OF METERS	16,150	5,593	10,557	5,600
<b>ADMIN &amp; GENERAL OPERATIONS</b>					
62-00-00-92000	ADMIN & GENERAL SALARIES	39,618	24,726	14,892	24,800
62-00-00-92300	OUTSIDE SERVICES EMPLOYED	40,075	55,405	(15,330)	55,500
62-00-00-92610	HEALTH INSURANCE EXPENSE	130,300	153,688	(23,388)	153,700
<b>CAPITAL OUTLAY</b>					
62-00-00-10700	OUTLAY EQUIPMENT	70,000	0	70,000	0
62-00-00-10700	OUTLAY - BUILDINGS	106,825	0	106,825	0
62-00-00-10700	OUTLAY - PUMPING EQUIPMENT	12,000	27,104	(15,104)	27,200
62-00-00-10700	OUTLAY MAINS	169,250	6,157	163,093	6,200
62-00-00-15000	MATERIAL-SUPPLIES	2,500	23,149	(20,649)	23,200
62-00-00-10700	OUTLAY - WATER TOWERS	335,000	4,726	330,274	4,800
62-00-00-34600	METERS	112,400	64,941	47,459	65,000
62-00-00-10700	OUTLAY MISCELLANEOUS	0	26,491	(26,491)	26,500
<b>CASH TRANSFERS</b>					
62-00-00-13230	TRANS IMPACT FEE RESERVE FUND ( ) = Deposit	(79,500)	(480,380)	400,880	(480,300)
62-00-00-13240	TRANS EQUIPMENT REPLACEMENT FUND ( ) = Deposi	12,000	(152,420)	164,420	(152,400)
62-00-00-13220	TRANS TO CAPITAL PROJECT FUND ( ) = Deposit	120,250	(44,179)	164,429	(44,100)
62-00-00-13250	TRANS TO WATER OP. RESERVES ( ) = Deposit	0	(394,396)	394,396	(394,300)

**BE IT FURTHER RESOLVED** that this resolution be published on the City website within 15 days of adoption as prescribed under Wis. Statutes 65.90(5)(ar).

Adopted this 17<sup>th</sup> day of March 2025, on a \_\_\_\_ - \_\_\_\_ vote.

CITY OF LAKE GENEVA  
UTILITY COMMISSION

By: \_\_\_\_\_  
Todd Krause, Mayor

Attest: \_\_\_\_\_  
Jo Busch, Utilities Coordinator



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- [www.cityoflakegeneva.gov](http://www.cityoflakegeneva.gov)

**TREE BOARD**  
**TUESDAY, MARCH 11, 2025 - 4:00 PM**  
**LAKE GENEVA CITY HALL; CONFERENCE ROOM 2A (UPPER LEVEL)**

**Members:**

President Candy Kirchberg, Alexander Gabriel, Sonya Dailey, Alderperson Peg Esposito

**AGENDA**

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from February 11, 2025
5. Arborist Report: Jon Foster
6. Discussion regarding care of city trees and inviting the BID to become a partner in keeping the downtown trees safe
7. Discussion regarding the Arbor Foundation and Tree City Designation
8. Discussion/Action regarding naming a 2025 Arbor Day honoree
9. Discussion regarding the Bird Flu
10. Review and Comments on Proposed Park Director Job Description
11. Next Meeting Date & Time
12. Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.  
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's  
office in advance so that the appropriate accommodations can be made.*



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- [www.cityoflakegeneva.gov](http://www.cityoflakegeneva.gov)

**POLICE AND FIRE COMMISSION MEETING  
THURSDAY MARCH 6, 2025– 4:00 P.M.  
CITY HALL, COUNCIL CHAMBERS**

**Members**

Commissioners: Spyro Condos, Jay Fairbanks, Len Jegerski, Tom Clausen and Emily Soley-Johnson  
Police and Fire Liaison Mayor Krause, Town of Geneva Fire Liaison Larry Kulik

**AGENDA**

1. Call meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
5. Acknowledge Correspondence
6. City Council Report
7. Approval of the Regular meeting minutes of February 6, 2025
8. Approval of the Special Workshop minutes of February 21, 2025
9. Discussion/Action – Schedule workshop date for Operational and Facility Assessment and Concept Study
10. Discussion/Action – City of Lake Geneva/Walworth County CAD consolidation
11. Discussion/Action – Emergency vehicle preemption devices
12. Police Department Business
  - a. Discussion/Action - Approval of bills for the month of December 2024, operating in the amount of \$5,487.92, Equipment Replacement purchases in the amount of \$0, for a total of \$5,487.92
  - b. Discussion/Action - Approval of bills for the month of February 2025, operating in the amount of \$478,057.87, Capital purchases in the amount of \$572.40, Equipment Replacement purchases in the amount of \$130,294.00, for a total of \$608,924.27
  - c. Discussion/Action – Accept donation from Lake Geneva Business Improvement District in the amount of \$5,000.00
  - d. Discussion/Action – Confirm hiring of Community Service Officers pending background and medical examination
    - Stephanie Aguado
    - Tanner Macias
    - Jacob Seeger
    - Daniel Winter

e. Discussion/Action – Completion of probation for Officer Kyle Tripp and Officer Jason Brown effective February 13, 2025

f. Discussion/Action – 2024 Annual report

g Discussion/Action – Accept new Police Department Mission/Core Values

h. Discussion - Chief's Report (briefing only – no action will be taken)

i. Discussion - Top Five Monthly Incidents

j. Discussion – Monthly activity reports -

2025 Dispatch activity for February 2025: Telephone calls – 1,724 911 calls – 174 Window assists – 805

2024 Dispatch activity for February 2024: Telephone calls – 2,380 911 calls – 169 Window assists – 803

2025 Patrol activity for February 2025: Calls for Service – 1,808 Arrests - 386

2024 Patrol activity for February 2024: Calls for Service – 1,442 Arrests - 162

k. Discussion/Action – Thank you notes

- 15 years of Partnership with Wisconsin Internet Crimes Against Children (ICAC) Task Force
- UR Action/UPTV Wisconsin Walworth County Uniters
- Mt. Zion Church

l. Discussion/Action – Items to be forwarded to City Council

### 13. Fire Department Business

a. Discussion/Action - Approval of bills for the month of December 2024, operating in the amount of \$3,751.21, Equipment Replacement purchases in the amount of \$0, for a total of \$3,751.21

b. Discussion/Action - Approval of bills for the month of February 2025, operating in the amount of \$295,461.39, Equipment Replacement purchases in the amount of \$0, for a total of \$295,461.39

c. Discussion – EMS Medical Billing/Stark Medical Billing

d. Discussion – Monthly Chief's Update and Fire Department Report Overview

e. Discussion/Action- Presentation and acceptance of 2024 Fire Department Annual Report

f. Discussion/Action- Approval to purchase turn out gear washing machine/extractor from Haiges Machinery not to exceed \$13,125.00

g. Discussion/Action- 2025 Full Time Firefighter/Paramedic hiring update

h. Discussion/Action – Confirmation of full time Firefighter/Paramedic eligibility list

i. Discussion/Action- Appointment of full time candidates from Firefighter/Paramedic eligibility list

j. Discussion/Action- Accept letter of resignation from probationary EMT Stacy Vavrik

k. Discussion/Action- Accept letter of resignation from probationary Firefighter Ayden Jones

l. Discussion/Action – Accept donation from Lake Geneva Business Improvement District in the amount of \$5,000.00

m. Discussion/Action – Thank you notes

- Mt. Zion Church
- Karen Larsen

n. Discussion/Action - Items to be forwarded to City Council

14. a. Motion to go into closed session per Wisconsin State Statute 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session specifically:

1. Police Department - Lake Geneva School Resource Officer Memorandum of Understanding
2. Fire Department – City of Lake Geneva and Town of Linn Service Agreement

b. Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) for the purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding: 2024 Lake Geneva Firefighters Association LGFA contract

15. Motion to return to open session pursuant to Wisconsin State Statute 19.85(2) and take action on any items discussed in closed session.

16. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.  
cc: Commission Members, Mayor, Council, Administrator, Attorney



*City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- [www.cityoflakegeneva.gov](http://www.cityoflakegeneva.gov)*

**PLAN COMMISSION  
MONDAY, MARCH 17, 2025 - 6:00 PM  
COUNCIL CHAMBERS, CITY HALL**

**Members:**

Chair: Mayor Todd Krause, Alderperson Peg Esposito, Commissioners: John Gibbs, Doug Skates, Jeremy Nafziger, Kyle Cary, and Ann Esarco

**Watch this meeting on the City of Lake Geneva's live stream:**

<https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream>

**AGENDA**

1. Call to Order
2. Roll Call
3. Approve Minutes of the February 17, 2025 Plan Commission meeting as distributed
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to five (5) minutes
5. Acknowledgment of Correspondence
6. Downtown Design Review:
  - a. Discussion/Action on Resolution PC-002 for a Downtown Design Review Application filed by Tom Bachmann, 737 W. Main Street, for a proposed exterior change to a building located at 737 W. Main Street, Tax Key No. ZOP 00273
  - b. Discussion/Action on Resolution PC-003 for a Downtown Design Review Application filed by Cassidy Earles, 11006 Hickory Nut Way, Richmond, IL, for a request for Downtown Design Review for a proposed wall sign and exterior change to a building located at 728 W. Main Street, Tax Key No. ZOP 00314
7. Public Hearing, Review, and Recommendation – Bjorn Schweinsberg
  - a. Public Hearing for a Conditional Use Permit (CUP) application filed by Bjorn Schweinsberg, 5117 N Palisades Rd, Whitefish Bay, WI 53217, for a request to allow Commercial Indoor Lodging land use in the General Business (GB) zoning district for the property located at 827 Dodge Street, Tax Key No. ZGD 00012
  - b. Discussion/Action on Resolution PC-004 for a Conditional Use Permit (CUP) application filed by Bjorn Schweinsberg, 5117 N Palisades Rd, Whitefish Bay, WI 53217, for a request to allow Commercial Indoor Lodging land use in the General Business (GB) zoning district for the property located at 827 Dodge Street, Tax Key No. ZGD 00012

8. Public Hearing, Review, and Recommendation – Topsy Turvy Brewery
  - a. Public Hearing for a Planned Development – Precise Implementation Plan application filed by Topsy Turvy Brewery, 727 Geneva Street, Lake Geneva, WI, to allow for an expansion of the tap room and addition of food service for the property located at 727 Geneva Street Suite 2, Tax Key No. ZOP 00157
  - b. Discussion/Action on Resolution PC 005 for a Planned Development – Precise Implementation Plan application filed by Topsy Turvy Brewery, 727 Geneva Street, Lake Geneva, WI, to allow for an expansion of the tap room and addition of food service for the property located at 727 Geneva Street Suite 2, Tax Key No. ZOP 00157
9. Public Hearing, Review, and Recommendation – Building & Zoning Department
  - a. Public Hearing for a Zoning Code Amendment pertaining to parking on paved surfaces (Section 98-704)
  - b. Discussion/Action on Resolution PC 006 for a Zoning Code Amendment pertaining to parking on paved surfaces (Section 98-704)
10. Public Hearing, Review, and Recommendation – Building & Zoning Department
  - a. Public Hearing for a Zoning Code Amendment pertaining to alley setbacks for fences (Section 98-720)
  - b. Discussion/Action on Resolution PC 007 for a Zoning Code Amendment pertaining to alley setbacks for fences (Section 98-720)
11. Public Hearing, Review, and Recommendation – Bloomfield Holdings, LLC
  - a. Public Hearing for a Planned Development – General Development Plan application filed by Bloomfield Holdings, LLC, 875 E Townline Road, Lake Geneva, WI, to allow for a single family residential development for the property located at Townline Road and North Road, Tax Key No. ZYUP 500003
  - b. Discussion/Action on Resolution PC 008 for a Planned Development – General Development Plan application filed by Bloomfield Holdings, LLC, 875 E Townline Road, Lake Geneva, WI, to allow for a single family residential development for the property located at Townline Road and North Road, Tax Key No. ZYUP 500003
12. Discussion/Action on Resolution PC 009 for a Preliminary Plat application filed by Bloomfield Holdings, LLC, 875 E Townline Road, Lake Geneva, WI, to allow for a single family residential development for the property located at Townline Road and North Road, Tax Key No. ZYUP 500003
13. Discussion/Action on the Plat of Right-of-Way Required for W. Main Street (STH 50) Construction Project and Relocation Order
14. Adjournment

***QUORUM OF CITY COUNCIL MEMBERS MAY BE PRESENT***

*Requests from persons with disabilities, who need assistance in order to participate in this meeting, should be made to the City Clerk's office, in order for appropriate Accommodations.*



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- [www.cityoflakegeneva.gov](http://www.cityoflakegeneva.gov)

**BOARD OF PARK COMMISSIONERS  
TUESDAY, MARCH 18, 2025 - 6:30 PM  
LAKE GENEVA CITY HALL; CONFERENCE ROOM 2A (UPPER LEVEL)**

**Members:**

President Adam St. Marie, David Quickel, Peggy Schneider, Dana Furlo, Julie Mulligan, Craig Lambrecht, Jessica Pokorny  
Council Liaisons: Alderperson Cindy Yager and Mayor Todd Krause

**AGENDA**

1. Call to Order
2. Roll Call
3. Approval of the Park Board Minutes from February 18, 2025
4. Discussion of Tree Board Minutes
5. Discussion of Avian Minutes
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
7. Review and discussion of Parks Budget
8. Discussion regarding Park Row Native Plantings
9. Veteran's Park Update
10. Discussion/Action regarding the YMCA Concession Agreement and Programming Agreement
11. Review and Comment on Proposed Park Director Job Description
12. Next Meeting Date & Time
13. Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.  
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.*

## Board of Park Commissioners Minutes

Tuesday, February 18, 2025

City Hall, Meeting Room 2A

1. **Call to order:** Meeting was called to order by President Adam St. Marie at 6:30 p.m.

2. **Roll Call:** Present: Adam St. Marie, David Quickel (late), Peggy Schneider, Dana Furlo, Julie Mulligan, Jessica Pokorny, Alderperson Cindy Yager

Absent: Craig Lambrecht, Mayor Todd Krause

3. **Approval of Park Board Minutes from January 21, 2025**

Motion to approve by Adam St. Marie

2<sup>nd</sup> by Dana Furlo; Motion carries

4. **Discussion of Tree Board Minutes**

Alderperson Peg Esposito reported that Jon Forster will be giving a list of trees to Tree Board that the city will be taking down. Arbor Day on April 25, 2025. Tree Board is working with either a schools or the Library to plant at least one tree. The board would like to plant a tree in Hillmoor near the river.

5. **Discussion of Avian Minutes**

Alderperson Yager reported that the program Tuesdays at 2 will be giving a presentation in April about migration and climate change at the museum. Bird backpacks are ready for the hotels (10 bags), and a letter is being drafted to send to the hotels within city limits to determine interest.

6. **Comments from the Public**

Alderperson Mary Jo Fesenmeier reported that Friends of Hillmoor is able to write grants. AARP has grants available for senior-related fitness equipment that could be installed in parks. The May Tuesday at 2 program will be about the Archeologist findings at Hillmoor. The presentation will be at the museum.

7. **Review and Discussion of previous playground options from Lee and Kompan**

-Create a park that doesn't exist anywhere else

-Site plan (Kompan pg 18-19)

-Organic footprint (not rectangle)

-Wood Sign colors match our City Signs (Poured in Place rubber surface (PIP) has perimeter darker and lighter in the middle; Kompan pg 18-19)

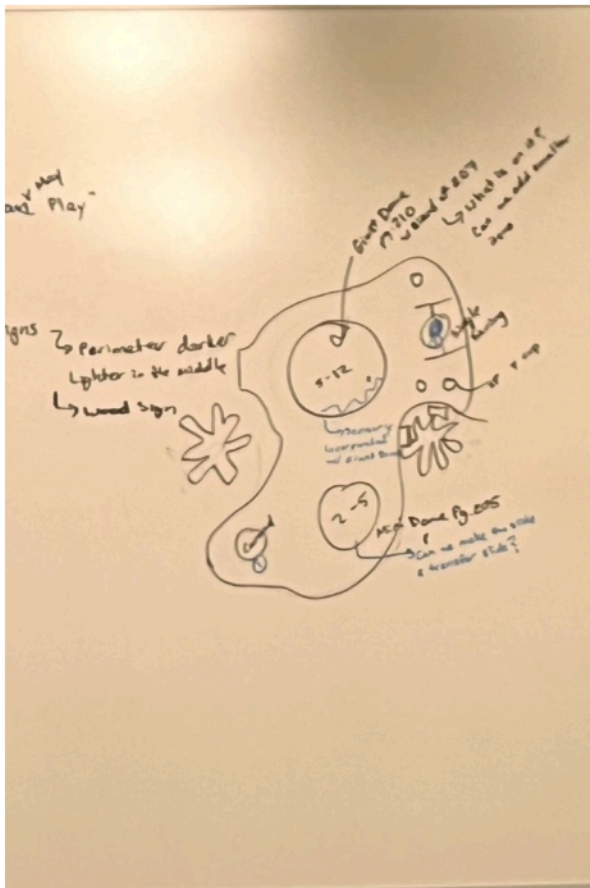
-Sidewalks (Incorporate zones of demarcation with concrete paths)

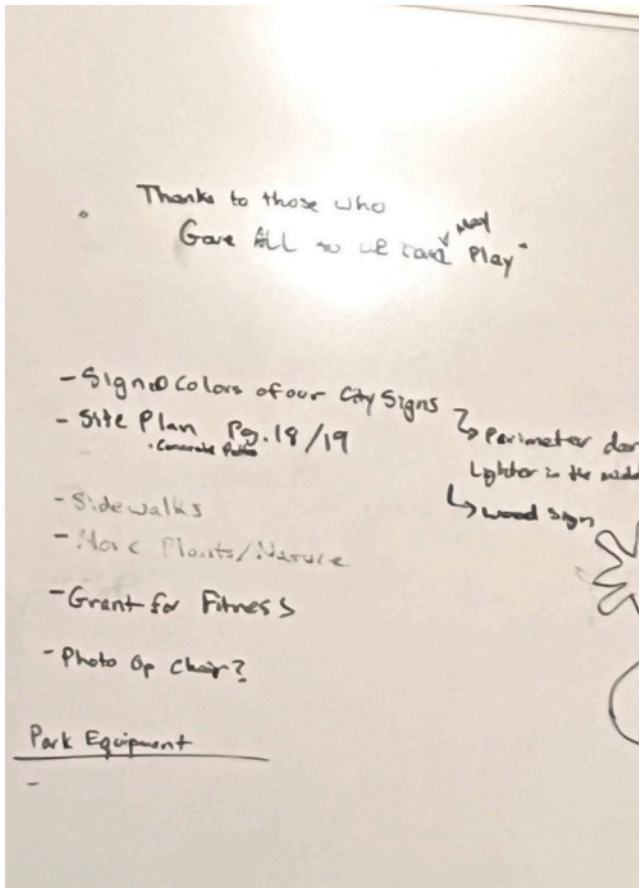
-More plants/ nature

-Photo-op chair

## PARK EQUIPMENT:

- Swings require a lot of square footage; Would like a swing for multiple people
- Domes provide more openness:
  - Mini dome (Kompan pg 205) possibly make a transfer slide
  - Giant dome (Kompan pg 210)
  - Sensory dome (Kompan pg 207)
  - Corocord Loops (Kompan pg 199)
- Need to have equipment that is wheelchair accessible: carousel
- Sign: Thanks to those who gave (their all) so we can play/ Thanks to those who gave ALL so we can play
- See attached photos for further clarification





#### 8. Discussion/ Action to make final selections and playground requirements to be stipulated in our RFP

Motion to approve selections discussed to be included in the RFP by Adam St. Marie  
2<sup>nd</sup> by Peggy Schneider; Motion carries

Motion to approve adult fitness location at Vet's Park by Peggy Schneider  
2<sup>nd</sup> by Julie Mulligan; Motion carries

Motion to present adult fitness equipment possibilities for AARP grant applications  
through the Friends of Hillmoor by Adam St. Marie  
2<sup>nd</sup> by Jessica Pokorny; Motion carries

#### 9. Next Meeting Date and Time

March 18, 2025 at 6:30pm

#### 10. Adjournment

Motion to adjourn at 8:45pm

Respectfully submitted by Peggy Schneider



# LAKE GENEVA PUBLIC LIBRARY

## Library Board Meeting

Date: Thursday, March 13, 2025  
Time: 3:30 p.m.  
Place: Lake Geneva Public Library  
Smith Meeting Room  
918 W Main Street  
Lake Geneva, WI 53147

### Board

Members: Dennis Lyon (President), Lynelle Gramm (Vice President), Larry Kundert (Financial Secretary / Treasurer), Wen-D Kersten, Jill Rodriguez, Chris Brookes, Sherri Ames, Barb Dinan, Mardi Pennington

### Library

Director: Emily Kornak

## AGENDA

1. Call to order (Lyon)
2. Roll call and introduction of guests
3. Review and approval of previous meeting minutes
4. Public comment: maximum of 5 minutes per speaker, limited to items on this agenda
5. Finance, Building, & Grounds Committee report (Kundert)
  - a. Review and approval of previous month's invoices
  - b. Building and grounds report
  - c. Investment / donations report
  - d. Capital project planning
6. President's report (Lyon)
7. Director's report (Kornak)
  - a. Usage & stats, staff reports, upcoming events, current projects
8. Committee reports
9. Friends of the LGPL report (Brookes)
10. City report (Ames)
11. School board report (Dinan)
12. Adjournment



# LAKE GENEVA PUBLIC LIBRARY

## Library Anniversary Committee Meeting

Date: Tuesday, March 18, 2025

Time: 2:00 p.m.

Place: Lake Geneva Public Library  
Smith Meeting Room  
918 W Main Street  
Lake Geneva, WI 53147

## AGENDA

1. Call to order
2. Roll call and introduction of guests
3. Anniversary updates
4. New business
5. Adjournment

**LAKE GENEVA HISTORIC PRESERVATION COMMISSION  
MEETING AGENDA  
MARCH 11, 2025 – 7:00 P.M.  
LAKE GENEVA CITY HALL,  
626 GENEVA STREET, LAKE GENEVA, WI 53147**

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1. Meeting Called to Order
2. Roll Call
3. Approval of minutes: Review and approval of the minutes from the February 11, 2025, *Lake Geneva Historic Preservation Commission Meeting*.
4. Comments from the public and correspondence.
5. Reports on the *Geneva Lake Museum* upcoming events, including “*Tuesdays @ Two*” programs and the *Maple Park Homeowners’ Association* and updates on the regulation of short-term rentals in the *Maple Park Historic District*.
6. Updates regarding *Black Point Estate & Gardens*, *Horticultural Hall*, and *Historic Lake Geneva Walking Tours*, including *Black Point* programs at the Lake Geneva Public Library and Badger High School. Also discussion regarding potential special events this year at *Black Point* to commemorate *Conrad Seipp’s 200th birthday* and the 20<sup>th</sup> anniversary of the dedication as a *State Historic Site*.
7. Updates on events at *The Riviera*, at the *1928 Geneva Theater / Geneva Stage*, or local news items relating to the *Lake Geneva Historic Preservation Commission*.
8. Review of recent bills and invoices, updates on the remaining balance in the *Lake Geneva Historic Preservation Commission 2024 City Budget* and our current *2025 LGHPC City Budget*.
9. Discussion and comments regarding recent building / remodeling projects within *National & State Historic Districts*, including update on status of the remodeling of the *Edie Boutique building* at 737 W. Main Street, *Eduard Babayev’s New House* at 833 Wisconsin Street, and potential demolition of the *Baker House*.
10. Update regarding the *Hillmoor Archaeological Site Survey* and the *Hillmoor Commission* and the status of the grant and proposed new *Intensive Historic Survey of Lake Geneva*.
11. Discussion regarding the *City of Lake Geneva Chapter 34 - Historic Preservation Ordinance*, creation of a new *Local Historic Landmark Application Form*, and the status of nomination applications for buildings such as the *Lake Geneva Public Library* and *The Riviera* as *Local Historic Landmarks*.
12. Discussion regarding potential memorial to honor *Patrick Quinn* and nominations to fill his position on the *Lake Geneva Historic Preservation Commission*.

13. Update regarding the status of the *Three Graces* statue, the latest City funding information, and the future plans for repair and/or replacement of the *Three Graces* statue based upon the existing *Three Sisters* statue in Allerton Park in Monticello, Illinois.
14. Discussion regarding the repair and/or replacement of any of the existing historic plaques and signs by Jim Sherin at *Timberline Signs*, the proposed new *Lake Geneva Sanitariums* sign, and a potential *Old Mill Pond* historic sign in conjunction with the *Lake Geneva Beautification Committee*.
15. Review of recent *Historic Plaque Program* applications and the cost of plaques from *Timberline Signs* at \$258.48 each (including sales tax), application forms, and ongoing updating the list of past plaque recipients.
16. Discussion regarding new projects for the *LGHPC*, updates regarding the status of our website [www.historyoflakegeneva.org](http://www.historyoflakegeneva.org), who to contact at City Hall regarding reactivation and website revisions, and discussion with Jeff Miskie. Also review of potential options for printing new copies of our *Historic Walking Tour* booklets.
17. Update on the status of the *I-phone app* and *Android app* for *A Historic Lake Geneva Walking Tour*, including who to contact regarding reactivation of *I-phone* and *Android* apps, and discussion on how to better promote the apps.
18. Discussion regarding any new correspondence from Stephanie Klett and Deanna Goodwin at *Visit Lake Geneva / Lake Geneva Chamber of Commerce* on how the *LGHPC* can help promote tourism in Lake Geneva and better publicize our role in the community.
19. Update on any new information from Jason Tish at the *Wisconsin Historical Society*, *National Trust for Historic Preservation*, the *Society of Architectural Historians*, and the *Wisconsin Association of Historic Preservation Commissions*.
20. Adjournment

***THE NEXT LAKE GENEVA HISTORIC PRESERVATION COMMISSION  
MEETING WILL BE AT CITY HALL @ 7:00 P.M.  
ON TUESDAY, APRIL 8, 2025.***



*City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov*

**AVIAN COMMITTEE  
TUESDAY, MARCH 11, 2025 - 6:00 PM  
LAKE GENEVA CITY HALL; CONFERENCE ROOM 2A (UPPER LEVEL)**

**Members:**

President Sarah McConnell, Beverly Leonard, Jill Rodriguez, Karen Gallo, Victoria Ross, Kelley Happ,  
and Cindy Yager- Alderperson

**AGENDA**

1. Call to Order
2. Roll Call
3. Approval of the minutes from February 11, 2025
4. Comments from the public limited to 5 minutes, limited to items on this agenda
5. Update from City Council
6. Budget Update and 2025 Financial Review
7. Bird City Application status
8. Birding Backpacks Project
9. Climate Change Topics/Updates
  - a. World Migratory Bird Day activities
  - b. EV Chargers in Lake Geneva
  - c. Tuesdays at 2 program update
10. Purple Martin House updates
11. Review and Comments on Proposed Park Director Job Description
12. Next Meeting Date & Time
13. Future Agenda Items
14. Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.  
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance  
so that the appropriate accommodations can be made.*



## LAKE GENEVA TOURISM COMMISSION

Monday, March 10, 2025 - 4:00 PM  
Lake Geneva City Hall; Council Chambers

### Members:

Chairperson Brian Waspi, Shelley Rowell, Troy Migut, Zakia Pirzada, Alderperson Fesenmaier and Alderperson Stoodley; Ex-Officio Members: Mayor Todd Krause, Comptroller Laura Pisarcik, and VISIT Lake Geneva President Stephanie Klett

### AGENDA

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from February 10, 2025
5. Update from Heather Jones (Independent Contractor for Tourism Commission) Meet at the Lake Promotional Activity
6. Update from Tourism Entity (VISIT Lake Geneva) on Promotional Activity, Calendar, and Hotel performance
7. Update from Lake Geneva Business Improvement District (events and mission)
8. Written financial update regarding Room Tax Dollars Collected, Financials, current Budget & Disbursements, list of outstanding (unpaid) tourism grants awarded
9. Discussion/Action on Tourism Promotional Grant Program and Requests: **Maximum ten (10) minute presentation per request:**
  - a. Wee Whiskey Fest; Geneva Lakes Whiskey Club
  - b. Wisconsin Cheese Festival; Lake Geneva House of Music and Adams Publishing Group  
*(continued from February 10, 2025)*
  - c. Lake Geneva Taco Fest 2025; Lake Geneva House of Music and Adams Publishing Group  
*(continued from February 10, 2025)*
10. Final Event Evaluations from organizations receiving Tourism Grants
  - a. Lake Geneva Winter Bridal Expo

11. Tourism Commission related forms, paperwork, and grant procedures review
12. Future Agenda Items
13. Next Meeting Date and Time: Monday, April 14, 2025, at 4:00 pm
14. Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.  
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's  
office in advance so that the appropriate accommodations can be made.*

## **Lake Geneva Cemetery Board Agenda**

Wednesday March 19, 2025 - 4:00 PM  
Lake Geneva City Hall – Upstairs Room 2C  
626 Geneva Street, Lake Geneva WI 53147

President Cathy Stoodley, Vice President Terry Krohn, Secretary Ruth Monico,  
Alderswoman Linda Frame Council Liaison, City Staff Liaison

### **Agenda**

1. Meeting called to order
2. Roll Call
3. Comments from the Public as allowed by Wis. Stats.19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes.
4. Approve Cemetery Board minutes from January 15, 2025
5. Discussion/Recommendation regarding monthly Comptroller Financial Report
6. Discussion/Recommendation on City Staff Liaison Monthly Report
7. Confirmation of new cemetery pricing approved by Common Council
8. Proposed Cemetery logos from Neal Aspinall
9. WAC membership update
10. Update regarding Ash Spreading Ordinance
11. Future agenda items
12. Next meeting - April 16, 2025
13. Adjournment

CEMETERY BOARD MINUTES

Wednesday, January 15, 2025, 4:00 pm  
Conference Room A, Lake Geneva City Hall

Meeting was called to order by President Cathy Stoodley at 3:58pm.

Roll call:

Present: Terry Krohn, Ruth Monico, President Cathy Stoodley, Alderwoman Linda Frame.

Comments from the public. None. However, John Beckmann, N32 Robin Road, Lake Geneva, asked if he could sit in on the meeting. Board agreed.

Motion made by Alderwoman Linda Frame and seconded by Terry Krohn to approve meeting minutes from December 18, 2024. Motion passed 4-0.

Motion made by Alderwoman Frame to approve monthly Comptroller Financial Report. Seconded by Terry Krohn; motion passed 4-0.

Discussion/Recommendation on City Staff Liaison Monthly Report.

Tom Earle, DPW, attended the Cemetery Board Meeting to provide the Board with the latest information on the monthly report. Tom stated he has two concerns to present to the Cemetery Board.

- 1) He recently has had several calls for families inquiring about spreading their family member's ashes in the Oak Hill Cemetery and in Library Park. Tom suggested that a rule be established and presented to FLR and also to the Park Board. At present, it is illegal to spread ashes in these locations or others, as well. Tom would like the Cemetery Board to follow up on this issue.
- 2) Tom stated that regular plot transfers need to fill out a form and pay a transfer fee.

Tom also presented drafts of living owner's transfers of burial rights and from deceased owners or grantees,

Motion made by President Stoodley to accept the living transfer of burial rights and seconded by Terry Krohn. Motion passed 4-0.

Motion made by Alderwoman Frame to accept the deceased owner or grantee transfer and seconded by Terry Krohn. Motion passed 4-0.

Recommendation to establish a \$150.00 transfer fee for both forms. Motion made by Alderman Frame and seconded by Terry Krohn. Motion passed 4-0.

Other items discussed included the amount of debris that has been hauled away, but according to Tom, a lot more needs to be removed.

Road update: One road will be done this year; the rest at a later date. The plan is to start at the top and the lower roads also at a later time.

Pricing of burial plots. Tom recommends a 10-20% increase over the next couple years or 20% increase now and then an increase every year.

Tom is in contact with the Wisconsin Historical Society since Oak Hill is on the National Registry. With this distinguished designation, the question was raised as to what is required in the way of maintenance for Oak Hill Cemetery? Tom mentioned some thoughts on what items need to be addressed and discussion to be continued..

Last item from his report was a request to continue our membership in the WAC.

Future Agenda Items:

Questions regarding spreading of deceased family member's ashes in Oak Hill Cemetery and in Library Park.

Review Cemetery pricing.

Review the task order for the roads in Oak Hill Cemetery.

Next meeting: Wednesday, February 19, 2025, 4:00 pm

Motion to adjourn was made by Terry Krohn and seconded by Alderman Frame. Motion passed 4-0.

Meeting adjourned at 4:53 pm.

Respectfully submitted,

Ruth Monico

Secretary

**CITY OF LAKE GENEVA**  
**BALANCE SHEET**  
**FEBRUARY 28, 2025**

**FUND 48 - CEMETERY FUND**

<u>ASSETS</u>			
48-00-00-11111	FUND CASH	292,224.40	
48-00-00-12100	TAXES RECEIVABLE	168,000.00	
	TOTAL ASSETS		460,224.40
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
48-00-00-21100	ACCOUNTS PAYABLE	1,453.39	
48-00-00-26100	DEFERRED TAX REVENUE	168,000.00	
	TOTAL LIABILITIES		169,453.39
<u>FUND EQUITY</u>			
48-00-00-34800	ASSIGNED FUND BALANCE	156,144.44	
	REVENUES OVER EXPENDITURES - YTD	134,626.57	
	TOTAL FUND EQUITY		290,771.01
	TOTAL LIABILITIES & EQUITY		460,224.40



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- [www.cityoflakegeneva.gov](http://www.cityoflakegeneva.gov)

**HILLMOOR COMMISSION SPECIAL MEETING  
THURSDAY, MARCH 6, 2025 - 5:30 PM  
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

**Members:**

Mayor Todd Krause, Alderperson Cindy Yager and Consultant Michael Krajovic,  
Mark Davids, Kenneth Etten, Dan Getzen, Larry Happ, Paula Porubcan, Peggy Schneider, Lowell Thompson

Watch this meeting on the City of Lake Geneva's live video stream: <https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream>

**AGENDA**

1. Call to Order
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
4. Discussion of the 2024 Knowles Nelson Grant Application and approval of proposed revisions
5. Adjournment

*This is a meeting of the Hillmoor Commission. No official Council action will be taken; however, a quorum of the Council may be present.  
Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*



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**HILLMOOR COMMISSION  
THURSDAY, MARCH 13, 2025 - 6:00 PM  
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

**Members:**

Mayor Todd Krause, Alderperson Cindy Yager and Consultant Michael Krajovic  
Mark Davids, Kenneth Etten, Dan Getzen, Larry Happ, Paula Porubcan, Peggy Schneider, Lowell Thompson

**Watch this meeting on the City of Lake Geneva's live video stream:**

<https://wi-lakegeneva.civicplus.com/319/City-Meetings-Video-Stream>

**AGENDA**

1. Call to Order
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
4. Approve the Minutes of the Regular Meeting February 13, 2025 and Special Meeting March 6, 2025
5. Discussion regarding the March 8, 2025 partial Hillmoor site tour
6. Presentation/Discussion regarding Hillmoor natural land use zones – Michael Krajovic
7. Overview of the former Hillmoor Ad Hoc Committee's work – Michael Krajovic
8. Presentation/Discussion of current planned activities and work for the commission in 2025/2026 – Michael Krajovic
9. Future agenda items
10. Future meetings: Special public input meeting Wednesday, April 2, 2025 at 6:00 pm and Regular meeting Thursday, April 10, 2025 at 6:00 pm
11. Adjournment

*This is a meeting of the Hillmoor Commission. No official Council action will be taken; however, a quorum of the Council may be present.  
Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

**From:** [Joel Hoiland](#)  
**To:** [Mary Jo Fesenmaier](#); [City Clerk](#); [Vanessa Jahns](#)  
**Cc:** [Mayor](#); [City Administrator](#)  
**Subject:** Geneva Lake Museum Report  
**Date:** Saturday, April 5, 2025 9:59:24 AM

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Please add this to the Committee of the Whole Agenda Packet. I just received this email from Sonia (on Saturday).

### **Geneva Lake Museum Report - March 2025**

The March attendance for the museum was **842 guests**.

The **annual members' meeting** will be held on Sunday, April 27th, at 11 am.

The museum is participating in **Restaurant Week April 19th-27th** for a chance to win the **Charity Check**, which we would apply to the **Honoring Local Heroes - Military Room Fundraiser** to completely renovate and remodel the Military Room exhibit. We began fundraising efforts last week.

#### **Upcoming events include:**

##### **Tuesday @ 2 programs**

**May 6th:** "Hidden Histories of Hillmoor" with Peter Reckner and Chris Brookes.

**May 20th:** "A Walk Down Memory Lane" with Linda Frame.

Beginning in June through August, we will offer Tuesday evening programs @ 6 pm instead of Tuesdays @ 2, due to the high volume parking in the daytime.

Tuesday @ 6 pm program

**June 10th** "Frank Lloyd Wright and the Geneva Hotel" with Frank Landi

Sonja Akright

Co-Director of Administration

Geneva Lake Museum

[sonjaakright@genevalakemuseum.org](mailto:sonjaakright@genevalakemuseum.org)

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**GENEVA LAKE ENVIRONMENTAL AGENCY (GLEA)**  
G.L.E.A., 105 N. Elkhorn Rd., Williams Bay, WI 53191 – 262-245-4532 – [www.glea.wi.org](http://www.glea.wi.org)

**Monthly Board of Directors Meeting**  
**Monday, March 24, 2025 - 4:00 PM.**  
**105 N Elkhorn Rd., Williams Bay, WI 53191.**

**AGENDA**

Call Meeting of GLEA Board of Directors to Order – Chairperson or Vice Chairperson  
Roll Call.

**General Business:**

**Public Comments:** The public is allowed to make comments under Wis. Stats. §19.84(2).  
Comments will be limited to 5 minutes.

**1. Approve the minutes** from February 20, 2025, board meeting.

**2. Monthly Review Items:**

- a. Action on February 2025 Income Statement
- b. Action on February 2025 Balance Sheet
- c. Bookkeeper's February 2025 Disbursement Report for review
- d. Bookkeeper's February 2025 Donation Report for review
- e. Treasurer's Report 2025

**Possible action on the following business**

- 1. Abbey Springs Pond Management Plan.
- 2. USGS update.
- 3. Mobile CD3 Unit
- 4. Clean Boats Clean Waters Update.
- 5. Update from Fox River Summit.
- 6. Update from Blue Green Alge Response Workshop – DNR/Walworth County
- 7. Hiring Interns Update
- 8. Grant Applications.
- 9. Municipal Reports and Updates
  - a) City of Lake Geneva
  - b) Village of Williams Bay
  - c) Village of Fontana
  - d) Town of Linn
  - e) Town of Walworth
- 10. Next Meeting Date  
April 17, 2025.
- 11. Adjourn

Posted: March 17, 2025, at GLEA office and website <https://www.gleawi.org/>  
Holly Baseman, Director, [director@gleawi.org](mailto:director@gleawi.org)  
Aimee Townsend, Admin. Asst., [glea.office1@gmail.com](mailto:glea.office1@gmail.com)



Lake Geneva Business Improvement District  
Board Meeting  
Wednesday, March 5, 2025 | 9:00 AM  
Harbor Shores of Lake Geneva

**AGENDA**

1. Call to Order
2. Roll Call
3. Approval of Minutes from last meeting
4. Comments from the public as allowed by Wis. Stats. § 19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 3 minutes.
5. City News Update from designated City Representative
6. Appearance of VISIT Lake Geneva
7. Treasurer Report
  - a. Chart of Account review
  - b. Budget vs Actuals
  - c. Pay bills
8. Executive Director Report
  - a. Marketing Report, website & social updates
  - b. Committee recap
    - i. Promotions – Oktoberfest, Spring Marketing Initiatives
    - ii. Design – Tree Board Meeting, Alleyway Project, RFP building for benches
    - iii. Economic Vitality – Hwy 50 Resurfacing, Parking, BID Connects, Vacancy Research
    - iv. Organization – Executive Committee, Financial planning
9. New Business
10. Comments from Board of Directors
11. Adjourn