

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE MINUTES
MONDAY, SEPTEMBER 23, 2024 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Chairperson Mary Jo Fesenmaier, Alderpersons: Shari Straube, Joel Hoiland, Peg Esposito, and Cindy Yager

Meeting called to order by Chairperson Fesenmaier

Meeting called to order by Chairperson Fesenmaier at 4:00 PM.

Roll Call

Present; Fesenmaier, Hoiland, Straube, Esposito, Yager.

Absent: None

Comments from the public limited to 5 minutes, limited to items on this agenda

Sherri Ames, 603 Center Street, spoke in support of item 8, brush pickup once a month during summer.

Ames spoke on item 9 and expressed resident's concern regarding parking on North Street.

Ames spoke on item 23 and expressed concerns about the removal of crosswalk buttons and duct tape.

Ames spoke on item 26 and expressed residents' concerns regarding snowplowing.

Linda Ahnet, 303 Oak Terrace spoke on item 11 and expressed concerns regarding the Oak Terrace entrance

John Craiger, spoke on item 11 and expressed concerns regarding the Oak Terrace entrance

Mike Smith, 367 Oak Terrace spoke on item 11 and expressed concerns regarding the Oak Terrace entrance

Alfredo Luevano, 303, spoke on item 11 and expressed concerns regarding the Oak Terrace entrance

Tom Olson, 367 Oak Terrace spoke on item 11 and expressed concerns regarding the Oak Terrace entrance

Approval of the minutes from August 26, 2024

Motion by Hoiland to approve, Second by Esposito.

Motion carried 4-0. No further discussion.

Staff Reports:

Director of Public Works Report

Director of Public Works Tom Earle gave a brief overview of his report that was included in the packet.

Committee members and Earle further discussed various topics that were included in the report.

Street Superintendent Report

Street Superintendent Neil Waswo gave an overview of his report that was included in the packet.

Waswo further explained topics on committee members' request.

Engineer Report

Naomi Rauch of Kapur gave a brief overview of her memorandum that was included in the packet.

Parking Manager Report

No parking report in packet.

Discussion/Recommendation regarding 2024 Streets Payment Request for Alternative #1 (Kapur/DPW)

Motion to approve street program payment request #1 by Yager, Second by Esposito.

Motion carried 4-0. No further discussion.

Discussion/Recommendation regarding 2023 Streets Payment Request for Alternative #4 (Kapur)

Motion to approve street payment request #4 by Hoiland, Second by Yager.

Motion carried 4-0.

Discussion/Recommendation regarding brush pickup once a month during summer (Straube)

Straube discussed the benefits of a potential brush pickup once a month throughout the summer.

Discussion followed between committee members and Earle on ideas and alternatives, specifically, sending a nixle after storms.

Motion by Hoiland to continue on the January Agenda, and for DPW to include a plan for brush pick up and brush drop off. Second, by Esposito.

Motion carried 4-0. No further discussion.

Discussion/Recommendation regarding parking on North Street. (Yager)

Continue to next month with specific information.

Discussion/ Recommendation regarding 2025 Budget request (DPW)

Earle stated the budget had not changed.

Discussion/ Recommendation regarding Oak Terrace entrance. (Kapur)

Rauch explained Oak Terrace driveway was noncompliant due to being a driveway that was adjacent to a parcel at YMCA. Rauch further discussed per ordinance 98-702, residential properties can have a 25 ft curb cut max and commercial properties can have a 35ft curb cut. Rauch stated a turning radius was compared to 311 South Wells and was essentially the same as the entrance at Oak Terrace.

Earle discussed ordinance compliances and recommended sending it to the Plan Commission. Earle further explained Oak Terrace driveway does not get snow plowed by the city due to being considered residential.

Motion by Hoiland to send to the Plan Commission for recommendation on Oak Terrace Entrance. Second, by Straube.

Motion Carried 4-0.

Hoiland inquires about when the barrels will be removed, Rauch stated 1–2 weeks.

Update regarding change of speed in front of Hillmoor to 25 Mph (Fesenmaier)

Committee members and the Administrator Dave discussed DOT requirements and funding.

Earle further explained DOT regulations stating DOT approval and a traffic study is required due to the previous speed limit already being lowered on a connecting highway.

Update regarding alley off George Street (DPW)

Dave explained the regulations needed to vacate the alley off George Street.

Fesenmaier and Dave discussed the next step would be moving item to the next Council meeting.

Update regarding Townline and Edwards Boulevard intersection safety and solutions (Fesenmaier)

Rauch gave an overview of the SISP grant stating the only two times you are eligible to sign up is fall and spring.

Rauch further explained the cost for the stop light is roughly \$700,000 and the roundabout is roughly 2.2 to 2.5 million on Townline and Edwards Boulevard.

Committee members requested a report from Rauch including information on the SISP Grant.

Update regarding native plantings in boulevards and city-owned property (Fesenmaier)

Waswo and Earle discussed potential areas for native plantings.

Fesenmaier requested native planting in the boulevards to be included in the 2025 budget proposals.

Committee members and Earle discussed the cost of maintenance, and potential sponsorships to assist with maintenance.

Yager explained The Park Board did discuss alternative funding and sponsorships related to native plantings.

Discussion/Recommendation regarding on-street bike lanes (Fesenmaier)

Committee members and Kapur discussed bike lanes and shared lanes.

Motion by Fesenmaier to continue with information about whether DPW or Park board is responsible for On Street Bike Lanes.

Second, by Hoiland. Motion carried 4-0.

Committee members discussed having a bike plan which would integrate all the routes and make sure they are connected.

Discussion/ Recommendation regarding crosswalk on Center Street adjacent to Brunk Pavilion (Hoiland).

Rauch explained her memorandum on mid-block crossings that was distributed at the meeting.

Committee members and Rauch discussed the sidewalk regulations along with ADA compliance and cost.

Rauch stated temporary flashing lights and signage indicating crosswalk ahead is encouraged.

Motion by Hoiland to continue to next month with new drawings. Second, by Straube.

Motion carried 4-0.

Esposito recommended potentially waiting after the Highway 50 project is completed due to already losing parking spaces.

Discussion was followed by committee members and Rauch regarding parking stall alternatives.

Update regarding the condition of east and west portions of Bloomfield Road (Mayor Krause)

Mayor Krause stated Bloomfield does not have the finances to repair Bloomfield Road.

Krause requested a cost estimate from Rauch to repair Bloomfield Road.

Update regarding the addition of bike racks and refinishing benches downtown (Fesenmaier)

Fesenmaier explained it is being discussed by the Business Improvement District.

Update regarding crosswalk and signs on Main Street near Donian Park (Fesenmaier)

Fesenmaier states funding is being discussed at Council.

Committee members and Earle further discussed sidewalk compliance, specifically, the south side of Main Street.

Update regarding traffic control of intersections Geneva & Broad; Geneva & Center (DPW)

Committee members and Earle discussed safety flags and spinning reflective markers potentially being placed on stop signs.

Further discussion followed between Neil and committee members regarding hot paint on crosswalks.

Update regarding Center Street and Interchange North (Kapur)

Rauch gave a run-through of Alternative 1 and Alternative 3.

Earle and Fesenmaier further discussed budget.

Fesenmaier requested a monthly update to be included in Rauch's report.

Update regarding stoplights and crosswalk buttons. (Fesenmaier)

Committee members and Waswo discussed the removal of pedestrian buttons and terminating wires.

Earle stated pedestrian crosswalk buttons must be removed if they longer function per ADA compliance.

Discussion was followed by committee members and Earle regarding stoplight timing.

Update regarding WisDot repairs on Main Street and planning for HWY 50 construction (DPW)

No update.

Update regarding adding stop sign to Harmony Drive at the Cadence Circle Intersection (Fesenmaier)

Fesenmaier stated 2 stop signs were added to convert it to a two-way intersection.

Discussion/Recommendation regarding snowplowing (Ames)

Fesenmaier requested a written copy of the snow policy to be included in the next meeting. Earle informs committee members that the policy is on the website.

Discussion regarding ADA Recommendations and Our Safer Towns

Continued to next month.

Future Meeting Date: Monday, October 28, 2024

Agenda and Packet published on the website: Wednesday, October 23, 2024

Fesenmaier gave an overview of next month's agenda.

Future Agenda Items

- Update regarding the condition of the east and west portions of Bloomfield Road
- Discussion/Recommendation regarding crosswalk on Center Street adjacent to Brunk Pavilion
- Discussion/ Recommendation regarding snowplowing
- Discussion regarding ADA recommendations and Our Safer Towns
- Discussion/Recommendation regarding parking on North Street

Adjournment

Motion to adjourn at 5:54 pm by Hoiland, Second by Yager.

Motion carried 4-0. No further discussion.

These minutes are unofficial until approved by the committee.

Kassandra Vina

DPW Administrative Assistant