CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE MINUTES
MONDAY, AUGUST 26, 2024 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Chairperson Mary Jo Fesenmaier, Alderpersons: Shari Straube, Joel Hoiland, Peg Esposito, and Cindy Yager

Meeting called to order by Chairperson Fesenmaier
Chairperson Fesenmaier called meeting to order at 4:00 PM.

Roll Call
Present: Fesenmaier,Hoiland, Esposito, Yager, Straube

Comments from the public limited to 5 minutes, limited to items on this agenda

1. Linda Ahnet, 303 Oak Terrace voiced concerns regarding certain repairs in the 2024 street program.
2. Alfredo Luevano, 311 Oak Terrace voiced concerns regarding certain repairs in the 2024 street program.
3. Mike Smith, 367 Oak Terrace voiced concerns regarding certain repairs in the 2024 street program.
4. Mary Mueller, 348 Oak Terrace voiced concerns regarding certain repairs in the 2024 street program.
5. Paul Olsen, 367 Oak Terrace voiced concerns regarding certain repairs in the 2024 street program.
6. Mike Crager 367 Oak Terrace voiced concerns regarding certain repairs in the 2024 street program.
7. Sherri Ames 603 Center Street, spoke on item 15, stating the speed limit in front of Hillmoor should be changed. Ames also spoke on item 21, stating this should be thought about due to removal of parking spots and could be more dangerous.

Approval of the minutes from July 22, 2024 meeting
Motion by Hoiland to approve, second by Esposito.
Motion carried 4-0 on a voice vote. No further discussion.

Work Session Minutes from August 16, 2024
Motion by Yager to approve, second by Esposito.
Motion carried 4-0 on a voice vote. No further discussion.

Staff Reports:

Director of Public Works Report
Public Works Director Tom Earle was absent.
Superintendent Neil Waswo gave an overview of Earle's report that was included in the packet.

Street Superintendent Report
Waswo gave a brief overview of the Superintendent's report that was included in the packet.
Waswo further explained various topics on committee members request.

Engineer Report
Noami Rauch of Kapur gave a brief overview of her memorandum that was included in the packet.
Rauch further explained regulations on residents and commercial driveway entrances.
Committee members and Rauch discussed the responsibility of contractors to notify residents if they are not going to have access to their property.

Parking Manager Report
No Parking Manager report available.

Review of the proposed construction of the Big Foot Lift Station Forcemain Replacement Project, per Ordinance 78-8(5).
Josh Gajewski, Utility Director, gave an overview of the Big Foot Lift Station Forcemain Replacement project. Gajewski stated the project is anticipated to start December 15, 2024. PTS Contractors was the awarded contractor for Bid Amount $1,152,700.00
Fesenmaier referred the public to the last Utility Commission meeting for more bid information regarding the project.

Motion by Hoiland to approve Big Foot Lift Station Forcemain replacement per ordinance 78-8(5), second by Yager.
Motion carried 4-0 on a voice vote.
No further discussion.

Discussion/ recommendation regarding 2025 Budget request (DPW).
Nothing to report expected in Septemeber.

Discussion/Recommendation regarding stoplights and crosswalk buttons. (Fesenmaier)
Committee members and Waswo discussed pricing to deactivate pedestrian push buttons and reprogram traffic signals to activate walk signals.
Waswo explained the price to upgrade software and install cameras in order to remove pedestrian push buttons is estimated to be $22,000 per intersection.
Motion by Yager to disable pedestrian push buttons and reprogram on all four intersections: Main and Cook, Main and Center, Main and Broad, Main and Wrigley and removal of signs. Second, by Esposito.
Motion carried 4-1 on a voice vote.
No further discussion.

Discussion/Recommendation regarding crosswalk and signs on Main Street near Donian Park.
Committee members and Waswo discussed replacement of flashing beacons and temporary fixes.
Motion by Fesenmaier to send to FLR for funding source up to $20,000, Second Yager.
Motion carried 4-0 on a voice vote.
No further discussion.

Discussion/ Recommendation regarding traffic control of intersections Geneva & Broad; Geneva & Center (DPW).
Commitee members and Waswo discussed comparisons of different scenarios of bump outs, referring to examples that were included the packet.
Waswo further explained the use of hot paint and priority areas needing to be repainted.
Committee members and Waswo further discussed hot painting throughout the city.

Discussion/recommendation regarding Center Street and Interchange North (Kapur).
Rauch gave an overview of Alternative 1 and Alternative 3.
Committee members and Rauch further discussed Walworth County incorporating Alternative 1 & 3 into their project at the City cost.
Motion by Yager to add Alternative 1 to the 2025 budget, second by Hoiland.
Motion carried 4-0 on a voice vote.
Motion by Yager to include engineering fees for Alternative 3 in 2025 budget, second by Esposito.
Motion carried 4-0 on a voice vote.
No further discussion.

Discussion/ Recommendation regarding adding stop signs to Harmony Drive at the Cadence Circle Intersection (Fesenmaier).
Motion by Fesenmaier to add stop signs at Harmony Drive at Cadence Circle intersection and to recommend to FLR. Second By Esposito.
Motion carried 4-0 on a voice vote. No further discussion.

Discussion/ Recommendation regarding WisDOT repairs on Main Street and planning for HWY 50 construction update (DPW).

Committee members and Waswo discussed price and repatching of 3 areas Warren to Maxwell, Cook and Main, Main near Donian.

Fesemaier motion to send to FLR to find a funding source for 3 patches, second by Yager.
Motion carried 4-0 on a voice vote. No further discussion.

Discussion/Recommendation regarding changing the speed limit infront of Hillmoor to 25 MPH (Fesenmaier).
Fesenmaier and Rauch discussed regulations on lowering the speed limit.
Motion by Fesenmaier to send a petition to the state to lower the speed limit in front of Hillmoor to 25 mph, second by Esposito.
Motion carried 4-0 on a voice vote. No further discussion.

Discussion/Recommendation regarding Sidewalk Assessment/Evaluation and Sidewalk Inventory (Kapur).
Rauch discussed the current sidewalk evaluation that was included in the packet.

Discussion/ Recommendation regarding alley off George Street (DPW).
Committee members and Rauch discussed repairing and vacating the alley; property owners would become responsible for maintenance.

Motion by Yager to repair and vacate property second by Esposito.
Motion carried 4-0 on a voice vote. No further discussion.

Discussion/ Recommendation regarding Townline and Edwards Boulevard intersection safety and solutions (Fesenmaier)
Fesenmaier and Rauch discussed grant possibilities. Rauch asks for more time to review further grant options.
Hoiland requests a price comparison between a round about and a traffic stop light.

Discussion/ Recommendation regarding native plantings in boulevards and city-owned property (Fesenmaier).
Committee members discussed possible grants options for plantings in boulevards. Waswo discussed potential areas that would be beneficial for native plantings, such as Park Row.

Motion by Esposito for DPW to prepare plan for the boulevards from Madison to Maxwell, and to include in the 2025 budget, Second, Straube.
Motion carried 4-0 on a voice vote. No further discussion.

Discussion/ Recommendation regarding on-street bike lanes (Fesenmaier).
Continue to next month agenda.

Discussion/ Recommendation regarding crosswalk on Center Street adjacent to Brunk Pavilion (Hoiland).
Hoiland discusses the benefits of a potential crosswalk addition from Donain Park to Brunk Pavillion and, suggested possibly changing parallel parking stalls into angel parking stalls.
Waswo and Kapur further explained restrictions on parking near a sidewalk.
Motion by Esposito for Rauch to draw a plan including potential crosswalk and angel parking stalls, second by Hoiland.
Motion carried 4-0 on a voice vote. No further discussion.

Discussion regarding the condition of east and west portions of Bloomfield Road (Mayor Karuse).
Mayor Krause and committee members discussed repairing certain sections of Bloomfield Road.
Krause stated he would make an attempt to speak with Bloomfield Township.

Discussion regarding Cobb Park (Mayor Krause).
Mayor Krause discusses speaking with Town of Geneva Chairman Mr. Kopecky regarding a potential land dedication for Center Street intersection.
Committee members and Krause briefly discussed park usage.
Krause further explained removing Cobb Park discussion from the Public works Committee and discussing it at the Park Board.

Discussion regarding addition bike racks and refinishing benches in downtown (Fesenmaier).
Committee members and Waswo discussed a possible accomodation to donation policy to accommodate a bike rack donation and potential bike rentals.

Future Meeting Date: September 23, 2024

Agenda and Packet published on website: Wednesday, September 18, 2024

Future Agenda Items:

- Wells Street/Oak terrace
- No parking possibly on one side of North Street
- Brush p/u once a month in the summer

Adjournment
Motion by Yager to adjourn at 5:58 pm, second by Esposito.
Motion carried 4-0.

Kassandra Vina
DPW Administrative Assistant

These minutes are unofficial until approved by the committee.