

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE MINUTES
MONDAY, APRIL 22, 2024 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Chairperson Mary Jo Fesenmaier, Alderpersons: Shari Straube, Joel Hoiland, Peg Esposito, Cindy Yager

Meeting called to order by Chairperson Fesenmaier
Chairperson Fesenmaier called meeting to order at 4:00pm.

Roll Call

Present: Mary Jo Fesenmaier, Joel Hoiland, Peg Esposito, and Cindy Yager
Absent: Shari Straube

Comments from the public limited to 5 minutes, limited to items on this agenda
There were none.

Approval of the March 25, 2024 Public Works Committee minutes
Motion by Hoiland to approve, second by Esposito. No discussion. Motion carried 4-0.

Director of Public Works Report

Public Works Director Tom Earle gave an overview of the Director's report that was included in the packet. . General discussion and questions followed between Earle and the committee members regarding Highway 50 construction; specifically: foot traffic, sidewalk additions, keeping right of way clear, and the possibility of creating a bicycle or a multi-use lane before the project begins.

Street Superintendent Neil Waswo reported bids are being accepted for 2024 crack and joint sealing, fertilized Vets and Cemenary Park, and MSA 1 year walk through was completed.

Parking Manager Report

Parking Manager Seth Elder gave an overview of Kiosk and Park Mobile revenue for the month of March, along with Parking Lot B reservations for 2024. Elder shared parking enforcement is fully staffed for the season.

Discussion followed regarding peak points, ticket writing procedures, and coin efficiency.

Engineer Report

Naomi Rauch of Kapur explained her memorandum that was included in the packet. Discussion followed between committee members in relation to options for the Interchange North/Center Street project. Ideas and alternatives relative to pedestrian access to the Riviera Beach were also discussed.

Discussion / Recommendation for approval of the Lagoon Seawall Repairs construction contract to CK Contractors (Kapur)

Rauch stated the lowest bid received for the Seawall Repair was CK Contractors for \$48,413.50. Harbormaster Steve Russell shared funding for the project was included in the 2024 Capital Plan with a budget for \$120,000.

Motion by Yager to approve, second by Esposito. No discussion. Motion carried 4-0.

Discussion / Recommendation 2024 Street Paving Program (Kapur)

Rauch shared background information on the project and bid results, stating the lowest bid was received from Wolf Paving in the amount of \$796,992.95. Earle disclosed that 2024 street paving has a budget of \$1,000,000.

Questions followed from committee members on the specifics of the project, reimbursements, and budget.

Motion by Esposito to approve, second by Hoiland. No discussion. Motion carried- 4-0.

Discussion Intergovernmental Agreements

Earle discussed the intergovernmental agreements involving the City, such as plowing, and equipment sharing. Earle explained the difference between written and verbal agreements.

Discussion/ Recommendation regarding agenda and packets for meetings

Fesenmaier referred to Policy 103, Standing Committee Agenda Deadlines, which was included in the packet. It was requested the chairperson receive a draft agenda two Fridays prior to each PWC meeting, and the final agenda to be posted by end of day on the Wednesday previous to each scheduled meeting.

Fesenmaier stated final agenda and packet did not have to be emailed as committee members are able to retrieve it from the website.

Motion by Fesenmaier to continue to next month, second by Yager. Motion carried 4-0.

Future Agenda Items

- Grant Street intersection
- Bike Lane Hillmoor
- Agenda/ Packet Policy
- Plantings on Boulevard
- Bloomfield resurfacing road
- Light shields-West end piers
- Accessibility challenge report
- Sidewalk assessment/ inventory list

Adjournment

Motion by Hoiland to adjourn, second by Esposito. No discussion. Motion carried 4-0. The meeting adjourned at 5:26pm.

These minutes are unofficial until approved by committee

Kassandra Vina
DPW Administrative Assistant