



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.gov

POLICE AND FIRE COMMISSION MEETING

THURSDAY APRIL 10, 2025– 4:00 P.M.

CITY HALL, COUNCIL CHAMBERS

Members

Commissioners: Spyro Condos, Jay Fairbanks, Len Jegerski, Tom Clausen and Emily Soley-Johnson
Police and Fire Liaison Alderman Hoiland, Town of Geneva Fire Liaison Larry Kulik

AGENDA

1. Call meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
5. Acknowledge Correspondence
6. City Council Report
7. Approval of the Regular meeting minutes of March 6, 2025
8. Discussion/Action - Approval of Resolution 25-R11 approving the assigned fund balance for the First Responders donations account as of 12/31/24
9. Police Department Business
 - a. Discussion/Action - Approval of bills for the month of March 2025, operating in the amount of \$473,384.57, Capital purchases in the amount of \$13,477.71, Equipment Replacement purchases in the amount of \$52,227.00, for a total of \$539,089.28
 - b. Discussion/Action - Approval of Resolution 25-R14 approving the assigned fund balances for the Police Department accounts as of 12/31/24
 - Police Donations
 - Police State Seizures
 - Police Uniform Allowance
 - c. Discussion – Completion of probation for Officer Jacob Rockweiler effective March 19, 2025
 - d. Discussion/Action – Approval of Lexipol Policies
 - 306 Handcuffing and Restraints
 - 342 Information Technology Use
 - 392 Department Use of Social Media
 - 418 Emergency Detentions
 - 447 Mobile Data Computer Use
 - 469 Medical Aid and Response
 - 502 Traffic Crash Response and Reporting
 - 706 Vehicle Use
 - 810 Protective Information

- 821 CJIS Access, Maintenance, and Security (NEW POLICY)
- 900 Custodial Searches
- 903 Temporary Custody of Adults
- 904 Transporting Persons in Custody (NEW POLICY)
- 1004 Special Assignments and Promotions
- 1022 Seatbelts
- 1044 Personal Appearance Standards

e. Discussion - Chief's Report (briefing only – no action will be taken)

f. Discussion - Top Five Monthly Incidents

g. Discussion – Monthly activity reports -

2025 Dispatch activity for March 2025:	Telephone calls – 1,743	911 calls – 227	Window assists – 895
2024 Dispatch activity for March 2024:	Telephone calls – 1,936	911 calls – 184	Window assists – 741

2025 Patrol activity for March 2025:	Calls for Service – 2,076	Arrests - 278
2024 Patrol activity for March 2024:	Calls for Service – 1,568	Arrests - 215

h Discussion – Thank you notes

- Mary Ellen Pearsall- Officer Sarles, Officer Brown and Telecommunicator Protzman

i. Discussion/Action – Items to be forwarded to City Council

10. Fire Department Business

a. Discussion/Action - Approval of bills for the month of March 2025, operating in the amount of \$375,412.28, Equipment Replacement purchases in the amount of \$50,721.28, for a total of \$426,133.56

b. Discussion/Action - Approval of Resolution 25-R12 approving the assigned fund balances for the Fire Department accounts as of 12/31/24

- Fire Donations
- EMS Act 102
- Fire CPR

c. Discussion/Action – Approval of Resolution 25-R13 approving the assigned fund balance for the Fire Dues Account as of 12/31/24

d. Discussion – EMS Medical Billing/Stark Medical Billing

e. Discussion – Monthly Chief's Update and Fire Department Report Overview

f. Discussion/Action – Town of Linn Contract update

g. Discussion/Action- Approval of Lexipol Policies

- 204 Liability Claims (new)
- 213 Americans with Disabilities Act (update)
- 709 Photography and Digital Imaging (update)
- 803 Patient Medical Record Security and Privacy (update)
- 1051 Lieutenant Position (update)
- 1064 Shift Assignment, Shift Seniority and Vacation/Kelly Day Scheduling (new)

h. Discussion/Action- Approval of posting of vacant Lieutenant positions and establishing a promotional list

i. Discussion/Action – Approval of hiring Part Time/On-Call

- Firefighter/AEMT Jason Smith
- Firefighter/EMT Austin Smith
- EMT Danielle Baker

j. Discussion/Action – Approval of hiring pending background and medical

- Part time/On-call Firefighter William Pearce
- Part time/Paid-on-Premise Firefighter/AEMT Bruce Vanderveen
- Part time/Paid-on-Premise Firefighter/EMT Abigail Tischler
- Part time/Paid-on-Premise Firefighter/EMT Matthew Lacher
- Part time/Paid-on-Premise Firefighter/EMT Jacob Brown

k. Discussion/Action- Change in status Grace Albello from Full Time to Part Time FF/PM

l. Discussion - Thank you notes

- Liz Kubiak

m. Discussion/Action - Items to be forwarded to City Council

11. Motion to go into closed Session pursuant to Wis. Stat. 19.85(1)(c)for the purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding: 2025-2027 Lake Geneva Firefighters Association contract

12. Motion to return to open session pursuant to Wisconsin State Statute 19.85(2) and take action on any items discussed in closed session.

13. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.

cc: Commission Members, Mayor, Council, Administrator, Attorney