



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**FINANCE, LICENSING, AND REGULATION COMMITTEE
TUESDAY, APRIL 15, 2025 - 4:30 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members:

Chairperson Sherri Ames, Alderpersons: Mary Jo Fesenmaier, Cindy Yager, Joel Hoiland, and Cathy Stoodley

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<https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream>

AGENDA

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from April 2, 2025
5. Discussion/Recommendation regarding Licenses & Permits
 - a. Public Event Permit Application for the 2025 Memorial Day Parade
 - b. Public Event Permit Application for the 2025 Farmers Market at Horticultural Hall
6. Presentation of Accounts
 - a. Pre-Paid Checks: \$61,492.05
 - b. Regular Checks: \$532,445.47
7. Discussion/Recommendation regarding Resolutions and Ordinances
 - a. Resolution 25-R15, adopting 2024 transfers from the Lakefront Special Revenue Fund and the Parking Special Revenue Fund to the General Fund
 - b. Resolution 25-R16, adopting a 2024 year-end budget amendment authorizing the re-allocation of funds in the 2024 budgets for certain revenues and expenditures exceeding their 2024 budgets
 - c. Resolution 25-R17, authorizing the carryover of General Fund budget amounts from 2024 to 2025
8. Discussion/Recommendation regarding approval of 6 Parking Placards for the Food Pantry on Wisconsin Street (continued from April 2, 2025)
9. Discussion/Recommendation regarding striping Seminary Park's Parking Lot F (continued from

April 2, 2025)

10. Discussion/Recommendation regarding amendments to the Business Improvement District (BID) bylaws
11. Discussion/Recommendation regarding approving \$5,000.00 to hire an architect to develop building design standards, site and landscaping design standards, for the Hillmoor property
12. Motion to go into closed session Pursuant to Wisconsin Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding: 2025-2027 Collective Bargaining Agreement with the Lake Geneva Firefighter's Association
13. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session
14. Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.*

**CITY OF LAKE GENEVA FINANCE, LICENSING, AND REGULATION
COMMITTEE MINUTES
WEDNESDAY, APRIL 2, 2025 - 4:30 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members: Chairperson Sherri Ames, Alderpersons: Mary Jo Fesenmaier, Cindy Yager, Joel Hoiland, and Cathy Stoodley

Call to Order

by Chairperson Ames at 4:30 pm.

Roll Call

Present: Sherri Ames, Mary Jo Fesenmaier, Joel Hoiland, Cynthia Yager, Cathy Stoodley. Others present: Mayor Todd Krause, City Clerk Lacey L. Reynolds, Finance Director Laura Pisarcik and other interested persons.

Comments from the public limited to 5 minutes, limited to items on this agenda

Ryan Lasch shared he is in attendance to answer questions about Venetian Fest. Father Ryan spoke regarding the Sunday Parking Program and his support. Linda Frame Alderperson D2 spoke regarding striping seminary paking lot and her concerns.

Approval of the minutes from March 18, 2025

Motion by Yager to approve, second by Stoodley. Voice vote, approved, motion carried.

Discussion/Recommendation regarding Licenses & Permits

Public Event Permit application filed by the Lake Geneva Jaycees for Venetian Fest from August 11-18, 2025

Motion by Hoiland to approve, second by Fesenmaier. Motion by Hoiland to suspend the rules so the applicant can speak, second by Fesenmaier. Voice vote, approved, motion carried. Ryan informed the Council the water is metered and billed to the Jaycees and they do not use electric service they use generators. Main motion - Voice vote, approved, motion carried.

Temporary "Class B" Wine / Class "B" Beer License application filed by the Lake Geneva Jaycees for Venetian Fest from August 11 to 18, 2025, at Flat Iron Park

Motion by Yager to approve, second by Stoodley. Voice vote, approved, motion carried.

Firework Permit Application filed by the Lake Geneva Jaycees for a display performed by J&M Displays on August 17, 2025, at dusk

Motion by Hoiland to approve, second by Stoodley. Discussion took place and Alder Hoiland asked the applicant what city services are provided for supporting the fireworks. Voice vote, approved, motion carried.

Complimentary Riviera Ballroom Event Request form filed by VISIT Lake Geneva for Lake Geneva Winterfest from January 27, 2026, to February 1, 2026

Motion by Yager to approve, second by Hoiland. Alder Fesenmaier mentioned contacting the Tourism chair to add this topic to their agenda for these types of events and paid parking fees/timeframe to be added to the Public Works agenda. Voice vote, approved, motion carried.

Discussion/Recommendation regarding Resolutions and Ordinances

Resolution 25-R11, approving the assigned fund balance for the First Responders donations account as of December 31, 2024

Motion by Yager to approve, second by Fesenmaier. Finance Director Pisarcik explained the resolutions listed assigning the fund yearly for auditing purposes. Voice vote, approved, motion carried.

Resolution 25-R12, approving the assigned fund balance for the Fire Department accounts as of December 31, 2024

Motion by Yager to approve, second by Hoiland. Voice vote, approved, motion carried.

Resolution 25-R13, approving the assigned fund balance for the Fire Dues account as of December 31, 2024

Motion by Stoodley to approve, second by Hoiland. Voice vote, approved, motion carried.

Resolution 25-R14, approving the assigned fund balance for the Police Department accounts as of December 31, 2024

Motion by Stoodley to approve, second by Yager. Voice vote, approved, motion carried.

Presentation of Accounts

Pre-Paid Checks: \$92,256.85

Motion by Hoiland to approve, second by Stoodley. Voice vote, approved, motion carried.

Regular Checks: \$83,453.85

Motion by Stoodley to approve, second by Yager. Voice vote, approved, motion carried.

Discussion/Recommendation regarding items from Public Works Committee March 24, 2025

Approval of 6 Parking Placards for the Food Pantry on Wisconsin Street

Motion by Yager to approve, second by Stoodley. Alder Fesenmaier asked for more information regarding this topic and if it has the same rules as the Sunday Parking Program. Discussion took place. Motion by Fesenmaier to continue to the next meeting, second by Hoiland. Voice vote, approved, motion carried.

Striping Seminary Park's Parking Lot F

Motion by Yager to continue to the next meeting, second by Fesenmaier. Discussion took place regarding trailers, no other vehicle parking and how many spaces are needed. Voice vote, approved, motion carried.

Approval of Task Order #43 Citywide Sidewalk Evaluation Phase 2

Motion by Hoiland to approve, second by Yager. Voice vote, approved, motion carried.

Approve purchase of replacement snow blower for DPW from Equipment Replacement Fund in the amount of \$203,675.00

Motion by Stoodley to approve, second by Hoiland. Voice vote, approved, motion carried.

Discussion/Recommendation regarding Sunday Morning Parking Program

Motion by Yager to approve, second by Stoodley. Motion by Fesenmaier to suspend the rules so Father Ryan can speak, second by Yager. Voice vote, approved, motion carried. Discussion took place regarding days of the week, weekend, times and adding other requested dates. Main motion - Voice vote, approved, motion carried.

Adjournment

Motion by Yager to adjourn, second by Stoodley. Voice vote, approved, motion carried. Adjourned at 5:15 pm.

Lacey L. Reynolds
City Clerk.



CITY OF LAKE GENEVA
CITY CLERK'S OFFICE

626 Geneva Street
Lake Geneva, WI 53147
262.248.3673

Date: April 11, 2025

To: Finance, Licensing, & Regulation Committee

Re: 2025 Memorial Day Parade & Farmers Market Event Permit Applications

The Event Permit applications for the 2025 Memorial Day Parade and Farmers Markets are consistent with prior years.

Departmental Review of the Memorial Day Parade uncovered no concerns, and all necessary departments signed off on their approval. This application can be recommended for approval to the Council unless the Committee has questions.

At the time of writing, the Farmers Market application has been signed off on by all necessary departments except the Fire Department. Clarification is being sought by the department regarding the logistics of the alley closure. Being that this event is planned to begin May 1st, the application needs to be considered during this meeting cycle. Since alley closure has been part of this event in prior years, and the different options for addressing the alley would be unlikely to result in a denial, I would request that the Committee make a recommendation to Council, contingent upon a favorable review by the Fire Department.

If Committee members do have any questions, I ask that they be directed to the Clerk's Office prior to Tuesday, April 15th, so that answers can be researched and provided during the meeting.

Respectfully submitted,

Vanessa Jahns
Deputy City Clerk



CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected.

Applications must be submitted

AT LEAST 4 WEEKS prior to the proposed event date for approval.

Section I- APPLICANT INFORMATION

Name of Applicant: Bob Miller

Name of Event Organizer/Producer: Bob Miller

Production Company/Organization: American Legion Post 24 FEIN #: _____

Street Address: 735 Henry Street

City: Lake Geneva State: WI Zip code: _____

E-mail Address: post24lgwi@gmail.com

Daytime Phone: 2622489767 Cell Phone: 2627451603

Are you a ☐ For-Profit OR ☒ Non-Profit Organization 501(c) _____

EIN # (Tax Exempt Number): 39-0407795

*All non-profits must present a copy of their current Tax ID- EIN#

Section II- EVENT INFORMATION- Check the proper category

☐ **Public Assembly Permit- *Non-Profit: No Charge; Otherwise: \$60.00 per day Fee**

(Meet one or more criteria) Single day event use of City of Lake Geneva facilities with NO street, parking or intersection closures, attendance under 500, NO serving of alcohol in public space.

☐ **Block Parties or use of Gazebo for 1 Hour Photo Ops: * Non-profit: No Charge; Otherwise: \$75.00 Fee**

Small event limited to one street with 4 barricades in a neighborhood or gazebo in Flat Iron Park.

☐ **Tier 1 Events: *Non-Profit: No Charge; Otherwise: \$250.00 Fee for an event up to seven days; additional \$50.00 per day thereafter**

(Meet one or more criteria) Rolling closure of streets, public walkway, limited parking stalls or intersection closures that do not impact public use, attendance of 501 to 3,000, four (4) hours or less of alcohol sales or serving, majority use of a city park(s), or other municipal facility.

☐ **Tier 2 Events: *Non-Profit: No Charge; Otherwise: \$500.00 Fee for an event up to seven days; additional \$100.00 per day thereafter**

(Meets one or more criteria) Non-profit or not-for-profit organization offering multiple-day events, attendance of more than 3,000+, more than four (4) hours of alcohol sales or serving, and/or exclusive use of City park(s), street(s), limited parking stalls, or other municipal facility.

Note: Seminary (includes the use of the Shelter) and Flat Iron Park (includes the use of Brunk Pavilion) have 3 available picnic tables and 10 benches which you can select as part of your event permit. Any additional picnic tables, benches, or barricades needed should be directed to a rental company.

1. Title of Event: Annual Memorial Day Parade
2. Date(s) of Event: 26 MAY 2025
3. Location(s) of Event: Downtown Lake Geneva
4. Hours: 1000-1130
- Note: Start Time & End Time
5. Event Chair/Contact Person: Bob Miller Phone: 2627451603
6. Day of Event Contact Name: Bob Miller Phone: 2627451603
7. Is the event open to the public? Yes
8. Will you charge an admission fee? No
9. Estimated Attendance Number: 200
10. Basis for estimate: previous years paraded
11. Will you be setting up a tent? No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? No
- If yes, what type and how many:* _____

13. Attach a detailed description of proposed event with map of the exact location of the event and/or route.

14. Description of plan for handling refuse collection and after-event clean-up:

Post members will police the area

15. Description of plan for providing event security (if applicable):

16. Will there be fireworks or pyrotechnics at your event? No
- If yes, please attach a fireworks display permit or application.*

17. Will your event include the sale of beer and/or wine? No
- If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.*

18. Will you or any other vendors be selling food or merchandise? No
- If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

19. Do you intend to use the available picnic tables and benches in the location? No

Continue to next page...

Section III- STREET USE

☐ **Check if this section does not apply**

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

- ☐ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- ☐ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. Description of portion(s) of road(s) to be used:

Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works

Parade route attached included with application

2. Will any parking stalls be used or blocked during the event? No

Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager

Dates of Use: _____

Total Number of Parking Stalls being Requested: _____

Parking Stall Number(s) and Location: _____

3. Description of Signage to be used during event: _____

**The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

4. Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

☐ **Electricity;** Explain: _____

☐ **Water;** Explain: _____

☐ **Traffic Control;** Explain: _____

☐ **Police Services;** Explain: _____

☐ **Fire/EMS Services;** Explain: _____

☐ **Other;** Explain: _____

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

***All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**

Name on Card: _____

Credit Card #: _____

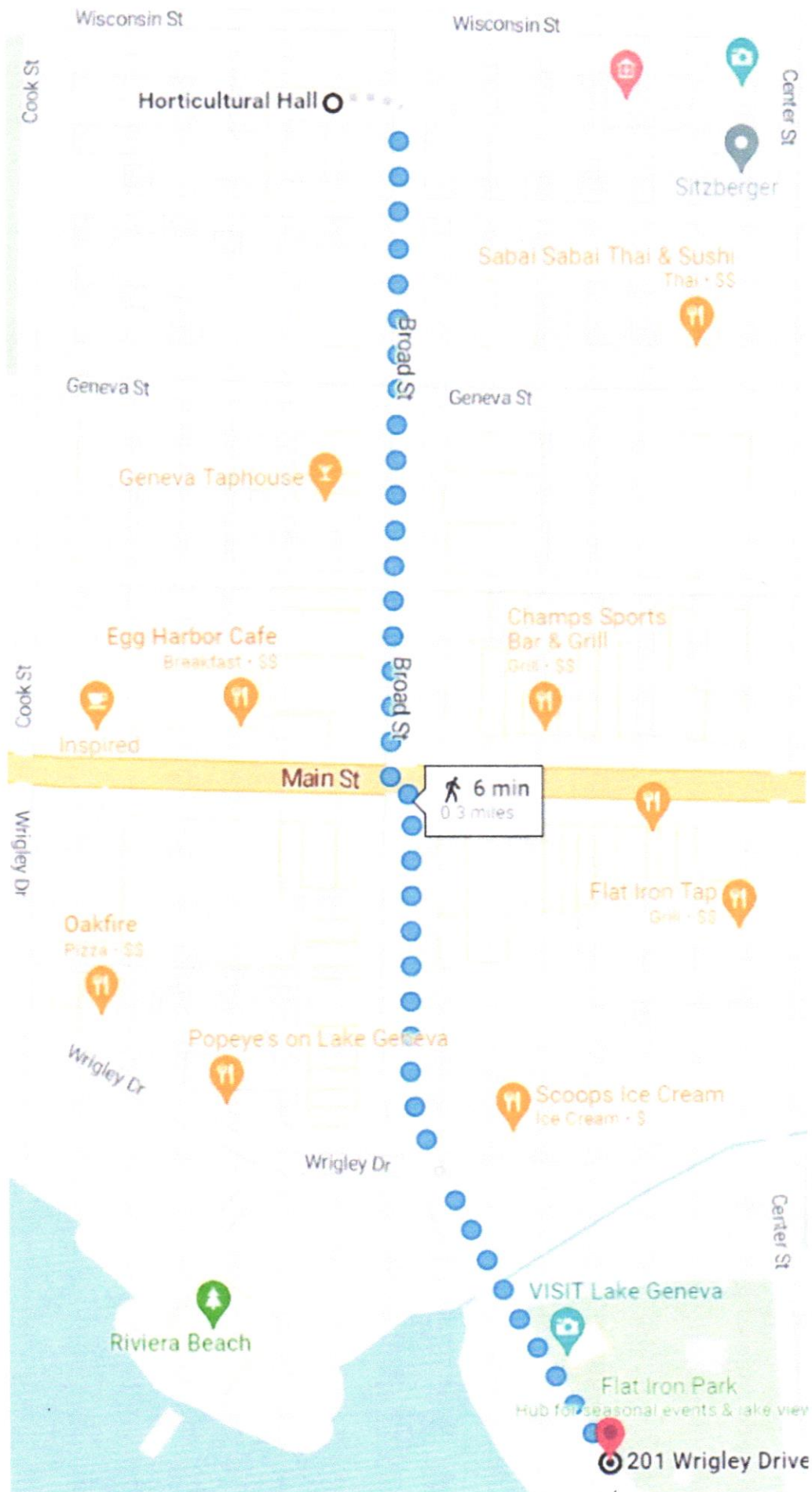
Expiration Date: ____/____/____ CVV#: _____

Billing Address: _____

City, State, Zip Code: _____

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant Signature: Bob Miller Date: 3/13/25



For Office Use Only

Date Filed with Clerk: _____ Payment Amount: \$ _____

Receipt #: _____

City Clerk/Administrator Signature: [Signature] Date: 4/7/25

☒ Approve ☐ Denied Notes: _____

Police Chief Signature: [Signature] Date: 04/09/2025

☒ Approve ☐ Denied Notes: _____

Fire Chief Signature: [Signature] Date: 4/7/25

☒ Approve ☐ Denied Notes: _____

DPW Signature: Neil Waswo Date: 04/10/25
Neil Waswo (Apr 10, 2025 06:25 CDT)

☒ Approve ☐ Denied Notes: _____

Parking Signature: Beth Gehris-Padro Date: 09/04/25
Beth Gehris-Padro (Apr 9, 2025 15:41 CDT)

☒ Approve ☐ Denied Notes: NO RESERVED PARKING REQUESTED

Harbormaster Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

Tier I & Tier II Events Only:

FLR Meeting Date: _____

Council Meeting Date: _____

Signature:

5

Email:



CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected. Applications for Public Events must be submitted AT LEAST 45 DAYS prior to the proposed event date for consideration.

Section I- APPLICANT INFORMATION

Name of Applicant: Sean P. Payne
Name of Event Organizer/Producer: Lake Geneva Farmers Market
Production Company/Organization: Horticultural Hall FEIN #: 39-0892022
Street Address: 330 Broad St.
City: Lake Geneva State: WI Zip code: 53147
E-mail Address: Spayne@clearwateroutdoor.com
Daytime Phone: 262 745 9341 Cell Phone: 262 745 9341
Are you a ☐ Business/Individual OR ☒ Non-Profit Organization 501(c)_____
EIN # (Tax Exempt Number): 056055
*All non-profits must present a copy of their current Tax ID- EIN#

Section II- EVENT INFORMATION- Select all that apply

☐ **Private Event/Shelter Reservation-** Use of City of Lake Geneva Park and or Park Shelter for private use or event not that is not open to the public. Examples: family reunion, birthday party, club meeting, team practice. *Local non-profits exempt from fees

- | | |
|--|-----------|
| ☐ Flat Iron Park Brunk Pavilion | \$250/day |
| ☐ Gazebo-Flat Iron Park | \$125/day |
| ☐ Seminary Park Shelter | \$75/day |
| ☐ Cobb Park Shelter | \$75/day |
| ☐ Park Use (no shelter) | \$75/day |

Location: N/A

☐ **Street Use/Closure** \$75/day
Describe in Section III on page 3 of application

☒ **Public Event-**Event open to the public, including ticketed or open admission. Examples: festival, art/ware sale/market, concert, community activity, parade. *Non-profits exempt from fees

Application fee: ☐ \$100- submitted at least 60 days prior
☐ \$300- submitted at least 45 days but fewer than 60 days prior

Select parks/facilities used during event, fees applied from list above:

- Parks
- ☐ Flat Iron Park
 - ☐ Seminary Park
 - ☐ Cobb Park
 - ☐ Library Park
 - ☐ Other:

- Shelters
- ☐ Brunk Pavilion
 - ☐ Seminary Park Shelter
 - ☐ Cobb Park Shelter
 - ☐ Gazebo

1. Title of Event: Lake Geneva Farmers Market
2. Date(s) of Event: May 1st - Oct 30th 2025
3. Location(s) of Event: 330 Broad St.
4. Hours: 8 AM - 2 PM
Note: Start Time & End Time
5. Event Chair/Contact Person: Sean Payne Phone: 262 745 9341
6. Day of Event Contact Name: Sean Payne Phone: 262 745 9341
7. Is the event open to the public? ☒ Yes ☐ No
8. Will you charge an admission fee? ☐ Yes ☒ No
9. Estimated Attendance Number: 450
10. Basis for estimate: Past years
11. Will you be setting up a tent? ☐ Yes ☒ No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? ☐ Yes ☒ No

If yes, what type and how many: _____

13. Attach a detailed description of proposed event with map of the exact location of the event and/or route.

14. Description of plan for handling refuse collection and after-event clean-up:

We do our own, in our dumpsters

15. Description of plan for providing event security (if applicable):
-
-

16. Will there be fireworks or pyrotechnics at your event? ☐ Yes ☒ No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? ☐ Yes ☒ No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? ☒ Yes ☐ No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location? ☐ Yes ☒ No

Continue to next page...

Section III- STREET USE

☐ Check if this section does not apply

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

☐ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.

☐ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. Description of portion(s) of road(s) to be used:

Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works

Half of the alley ~~between~~ between Holy Communion
Episcopal Church and Host. Hall

2. Will any parking stalls be used or blocked during the event?

☒ Yes ☐ No

Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager

Dates of Use: Thursdays May 1st - Oct 30th 7AM - 2PM

Total Number of Parking Stalls being Requested: Zone \$010 we are asking these fees be waived

Parking Stall Number(s) and Location: Zone \$010

3. Description of Signage to be used during event: None

**The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

4. Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

☐ Electricity; Explain: N/A

☐ Water; Explain: N/A

☐ Traffic Control; Explain: N/A

☐ Police Services; Explain: N/A

☐ Fire/EMS Services; Explain: N/A

☐ Other; Explain: N/A

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

***All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**

Name on Card: _____

Credit Card #: _____

Expiration Date: ____/____ CVV#: _____

Billing Address: _____

City, State, Zip Code: _____

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant Signature: _____

Date: _____

3/10/25

For Office Use Only

Date Filed with Clerk: _____ Payment Amount: \$ N/A

Receipt #: N/A

City Clerk/Administrator Signature: [Signature] Date: 4/7/25

☒ Approve ☐ Denied Notes: _____

Police Chief Signature: E. [Signature] Date: 04/09/2025

☒ Approve ☐ Denied Notes: _____

Fire Chief Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

DPW Signature: Neil waswo Date: 04/09/25
Neil waswo (Apr 9, 2025 15:06 CDT)

☒ Approve ☐ Denied Notes: Notes

Parking Signature: Beth Gehris-Padro Date: 09/04/25
Beth Gehris-Padro (Apr 9, 2025 15:12 CDT)

☒ Approve ☐ Denied Notes: free parking on Broad Street for 2 blocks adjacent to Market

Harbormaster Signature: N/A Date: _____

☐ Approve ☐ Denied Notes: _____

Parks & Rec Signature: N/A Date: _____

☐ Approve ☐ Denied Notes: _____

Public Events:

FLR Meeting Date: _____

Council Meeting Date: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice.Batch = "03312025","04042025","04082025","04102025","04112025"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ALLIANT ENERGY/WPL				
MAR 2025	03/24/2025	OAK HILL CEMETERY	48-00-00-52220 CEM ELECTRICITY EXP	34.45
MAR 2025-03	03/31/2025	GENEVA SQUARE-TRAFFIC LIG	11-34-10-52220 ELECTRICITY-FLASHERS	77.81
MAR 2025-03	03/31/2025	HAVENWOOD FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	13.54
MAR 2025-03	03/31/2025	SOUTH/WELLS FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	17.08
MAR 2025-03	03/31/2025	WELLS STREET FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	18.17
MAR 2025-03	03/31/2025	MAIN STREET LIGHTS	11-34-10-52230 STREET LIGHTS ELECTRICITY	160.77
MAR 2025-03	03/31/2025	1055 CAREY	11-32-10-52220 ST DEPT BLDG ELECTRICITY	205.96
MAR 2025-03	03/31/2025	BROAD ST TRAFFIC SIGNAL	11-34-10-52230 STREET LIGHTS ELECTRICITY	101.16
MAR 2025-03	03/31/2025	HWY 50/HWY 12 FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	17.99
MAR 2025-03	03/31/2025	WEST COOK SIREN	11-29-00-52220 SIRENS ELECTRICTY	18.02
MAR 2025-03	03/31/2025	RIVIERA ELECTRIC	40-55-30-52220 PIER ELECTRIC	3,088.38
MAR 2025-03	03/31/2025	BEACH HOUSE	40-54-10-52220 BEACH ELECTRIC	253.32
MAR 2025-03	03/31/2025	INTERCHANGE N TRAFFIC SIG	11-34-10-52230 STREET LIGHTS ELECTRICITY	62.88
MAR 2025-03	03/31/2025	HWY 120/BLOOMFIELD RD TRA	11-34-10-52230 STREET LIGHTS ELECTRICITY	100.87
MAR 2025-03	03/31/2025	LIBRARY PARK OUTSIDE	11-52-00-52220 PARKS ELECTRICITY	26.33
MAR 2025-03	03/31/2025	EDWARDS BLVD/WALMART TR	11-34-10-52230 STREET LIGHTS ELECTRICITY	102.82
MAR 2025-03	03/31/2025	HAVENWOOD DR/MAIN STREE	11-34-10-52230 STREET LIGHTS ELECTRICITY	85.11
MAR 2025-03	03/31/2025	SAGE ST/DUNN SIREN	11-29-00-52220 SIRENS ELECTRICTY	6.17
MAR 2025-03	03/31/2025	STREET LIGHTS MS-2 LIGHTIN	11-34-10-52230 STREET LIGHTS ELECTRICITY	342.04
MAR 2025-03	03/31/2025	DUNN FIELD	11-52-00-59220 DUNN FIELD ELECTRIC	438.17
MAR 2025-03	03/31/2025	SNAKE RD/HWY 50 FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	17.99
MAR 2025-03	03/31/2025	VETS PARK/TOWNLINE RD	11-52-01-52220 VETS PARKS ELECTRICITY	370.34
MAR 2025-03	03/31/2025	1067 CAREY-STORAGE BUILDI	11-21-00-52220 POLICE IMPOUND BLDG ELECTRIC	25.37
MAR 2025-03	03/31/2025	1067 CAREY-STORAGE BUILDI	11-22-00-52220 FIREHOUSE ELECTRICITY	25.37
MAR 2025-03	03/31/2025	N BLOOMFIELD RD & HARMON	11-34-10-52230 STREET LIGHTS ELECTRICITY	4.43
MAR 2025-03	03/31/2025	MUSEUM-256 MILLS STREET	11-51-10-52220 MUSEUM-ELECTRICITY	746.58
MAR 2025-03	03/31/2025	WELLS STREET FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	17.37
MAR 2025-03	03/31/2025	HOST DRIVE WATER TOWER	11-22-00-52220 FIREHOUSE ELECTRICITY	173.12
MAR 2025-03	03/31/2025	LIBRARY-918 MAIN STREET	99-00-00-52220 LIBRARY UTILITIES	1,359.28
MAR 2025-03	03/31/2025	LOT LITE-GENEVA ST	11-34-10-52230 STREET LIGHTS ELECTRICITY	186.38
MAR 2025-03	03/31/2025	WELLS STREET LIGHT	11-34-10-52220 ELECTRICITY-FLASHERS	91.74
MAR 2025-03	03/31/2025	FLAT IRON PARK-WRIGLEY DR	11-52-00-52220 PARKS ELECTRICITY	213.90
MAR 2025-03	03/31/2025	W HWY 50 BLOCK FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	17.99
MAR 2025-03	03/31/2025	LIBRARY PARK RESTROOM	11-52-00-52220 PARKS ELECTRICITY	174.42
MAR 2025-03	03/31/2025	724 WILLIAMS STREET	11-34-10-52230 STREET LIGHTS ELECTRICITY	48.37
MAR 2025-03	03/31/2025	S LAKE SHORE DRIVE FLASHE	11-34-10-52220 ELECTRICITY-FLASHERS	14.00
MAR 2025-03	03/31/2025	S LAKE SHORE DRIVE	11-52-00-52220 PARKS ELECTRICITY	19.32
MAR 2025-03	03/31/2025	COOK ST/HWY 50 TRAFFIC SIG	11-34-10-52230 STREET LIGHTS ELECTRICITY	40.39
MAR 2025-03	03/31/2025	SIREN-730 MARSHALL STREET	11-29-00-52220 SIRENS ELECTRICTY	26.73
MAR 2025-03	03/31/2025	TENNIS COURTS	11-52-00-52220 PARKS ELECTRICITY	23.52
MAR 2025-03	03/31/2025	389 EDWARDS TRAFFIC LIGHT	11-34-10-52230 STREET LIGHTS ELECTRICITY	119.28
MAR 2025-03	03/31/2025	HWY 50/HWY 12 STOP LIGHT	11-34-10-52220 ELECTRICITY-FLASHERS	51.88
MAR 2025-03	03/31/2025	RUSHWOOD PARK	11-52-00-52220 PARKS ELECTRICITY	28.97
MAR 2025-03	03/31/2025	700 GENEVA STREET PARKING	11-34-10-52230 STREET LIGHTS ELECTRICITY	204.20
MAR 2025-03	03/31/2025	1065 CAREY ST	11-32-10-52220 ST DEPT BLDG ELECTRICITY	508.39
MAR 2025-03	03/31/2025	VETS PARK SCOREBOARD	11-52-01-52220 VETS PARKS ELECTRICITY	185.55
MAR 2025-03	03/31/2025	BAKER/SEMINARY RESTROOM	11-52-00-52220 PARKS ELECTRICITY	21.97
MAR 2025-03	03/31/2025	HWY 50 TRAFFIC LIGHT	11-34-10-52230 STREET LIGHTS ELECTRICITY	84.87
MAR 2025-03	03/31/2025	GEORGE STREET FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	14.00
MAR 2025-03	03/31/2025	1070 CAREY ST	11-32-10-52220 ST DEPT BLDG ELECTRICITY	247.04

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
MAR 2025-03	03/31/2025	FLAT IRON PARK-WRIGLEY DR	11-52-00-52220 PARKS ELECTRICITY	16.86
MAR 2025-03	03/31/2025	DODGE STREET FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	14.00
MAR 2025-03	03/31/2025	IMPOUND-1070 CAREY ST	11-21-00-52220 POLICE IMPOUND BLDG ELECTRIC	21.25
MAR 2025-03	03/31/2025	FIRE HOUSE-730 MARSHALL	11-22-00-52220 FIREHOUSE ELECTRICITY	1,221.47
MAR 2025-03	03/31/2025	HWY 120/TOWNLINE RD STOP	11-34-10-52220 ELECTRICITY-FLASHERS	42.92
MAR 2025-03	03/31/2025	CITY HALL	11-16-10-52220 CITY HALL ELECTRICITY	3,257.92
MAR 2025-03	03/31/2025	VETS PARK PAVILION	11-52-01-52220 VETS PARKS ELECTRICITY	202.53
MAR 2025-03	03/31/2025	DONIAN PK	11-52-00-52220 PARKS ELECTRICITY	138.25
MAR 2025-03	03/31/2025	COBB PARK	11-52-00-52220 PARKS ELECTRICITY	20.08
MAR2025	03/24/2025	OAK HILL CEMETERY	48-00-00-52220 CEM ELECTRICITY EXP	223.01
Total ALLIANT ENERGY/WPL:				15,392.09
AT&T MOBILITY				
287305036061	03/23/2025	CELL PHONES-MARCH	11-21-00-52210 PD TELEPHONE EXPENSE	1,531.60
Total AT&T MOBILITY:				1,531.60
BAKER, CORY				
04/03/25	04/03/2025	FDIC CONF-04/06-04/12/25 PER	11-22-00-51440 FD TRAVEL/MEAL EXPENSES	476.00
Total BAKER, CORY:				476.00
BELARDI, DAVID				
REFUND WP#	04/02/2025	REFUND PER HARBORMASTER	40-52-10-46770 BUOY & SLIP LEASES-CITY	3,782.94
REFUND WP#	04/02/2025	REFUND PER HARBORMASTER	11-00-00-24210 SALES TAX PAYABLE	208.06
Total BELARDI, DAVID:				3,991.00
CHARTER COMMUNICATIONS				
152473401040	04/01/2025	INTERNET SERV.- APR 2025	11-32-10-52210 ST DEPT TELEPHONE EXPENSE	100.00
Total CHARTER COMMUNICATIONS:				100.00
CITY OF LAKE GENEVA MUNICIPAL COURT				
POSTAGE 04/1	04/10/2025	PETTY CASH-POSTAGE BI6163	11-12-00-53120 POSTAGE-MUNICIPAL COURT	5.58
Total CITY OF LAKE GENEVA MUNICIPAL COURT:				5.58
CITY OF LAKE GENEVA POLICE DEPT				
04/09/25	04/09/2025	PETTY CASH-POSTAGE	11-21-00-53120 PD POSTAGE	102.95
Total CITY OF LAKE GENEVA POLICE DEPT:				102.95
CULLIGAN OF BURLINGTON				
500X03248701	03/31/2025	DRINKING WATER EQUIPT. RET	99-00-00-53600 LIBRARY BLDG MAINT SERVICES	48.00
Total CULLIGAN OF BURLINGTON:				48.00
ELAN FINANCIAL SERVICES				
1459-FEB2025	02/25/2025	1099-NEC MAILED	11-00-00-13910 A/R BILL OUTS	11.81
1459-FEB2025	02/25/2025	50 YEARLY EVENTS MONTHLY	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	109.00
1459-FEB2025	02/25/2025	QUICK BOOKS	11-00-00-13910 A/R BILL OUTS	57.89
1459-FEB2025	02/25/2025	SNOW PUSHER WITH WEAR ST	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	72.63
1459-FEB2025	02/25/2025	ACROBAT STANDARD DC	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	14.29
1459-FEB2025	02/25/2025	OFFICE CHAIR FOR COUNCIL	11-14-10-53100 MAYOR OFFICE SUPPLIES	108.99
1459-FEB2025	02/25/2025	JOB POSTING-LINKEDIN	11-14-20-53990 CITY ADMIN MISC EXPENSE	500.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
1459-FEB2025	02/25/2025	JENNIFERS BOND FOR NOTAR	11-15-10-53100 ACCTG OFFICE SUPPLIES	20.00
1459-FEB2025	02/25/2025	TEST PARK MOBILE	42-34-50-46410 PARKING APP NET COLLECTIONS	1.48
1459-FEB2025	02/25/2025	SLING MONTHLY BILL-FEB2025	42-34-50-53100 OFFICE SUPPLIES	30.13
2474-FEB2025	02/25/2025	TRAINING SEMINAR- TREE CRE	11-32-13-54100 TRAINING & SEMINARS	299.98
2474-FEB2025	02/25/2025	TRAINING SEMINAR- TREE CRE	11-32-13-54100 TRAINING & SEMINARS	299.98
2474-FEB2025	02/25/2025	POLYPROPLENE FILM CAPACIT	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	5.91
2474-FEB2025	02/25/2025	TRIMMER LINE	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	238.40
2474-FEB2025	02/25/2025	FLOOR MATS	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	89.99
2474-FEB2025	02/25/2025	VELCRO STRIPS	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	7.28
2474-FEB2025	02/25/2025	HEAT TAPE	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	17.99
2474-FEB2025	02/25/2025	HARNESS-TREE CREW	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	551.95
2474-FEB2025	02/25/2025	POLY SHEETING, WHITEWOOD	43-32-10-17020 DPW CAPITAL PROJECTS	265.32
2474-FEB2025	02/25/2025	VENT PIPE, DWV HANGER-BRE	43-32-10-17020 DPW CAPITAL PROJECTS	47.61
2474-FEB2025	02/25/2025	HIGH TEMP SOLDERING SPON	43-32-10-17020 DPW CAPITAL PROJECTS	25.97
2474-FEB2025	02/25/2025	REGIONAL NEWS SUB	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	14.99
4007-FEB2025	02/25/2025	LIBRARY CANDLES	99-00-00-52110 GENERAL ADMIN EXPENSES	425.00
4007-FEB2025	02/25/2025	LIBRARY BAGS	99-00-00-55170 LIBRARY OUTREACH	1,276.46
4007-FEB2025	02/25/2025	MICROSOFT LICENSES	99-00-00-55150 LIBRARY COMPUTER SOFTWARE	305.28
4007-FEB2025	02/25/2025	GOOGLE BUSINESS SUITE	99-00-00-55150 LIBRARY COMPUTER SOFTWARE	108.46
4007-FEB2025	02/25/2025	NAMETAGS	99-00-00-52110 GENERAL ADMIN EXPENSES	31.68
4007-FEB2025	02/25/2025	STAFF INSERVICE TICKET - JO	99-00-00-53320 STAFF CONTINUING EDUCATION	38.55
4007-FEB2025	02/25/2025	WIFI HOTSPOT SERVICE	99-00-00-54100 LIBRARY ADULT MATERIALS	1,200.00
4007-FEB2025	02/25/2025	PROGRAM SUPPLIES	99-00-00-54150 LIBRARY PROGRAMS	24.39
4007-FEB2025	02/25/2025	PERSONAL PURCHASE FOR R	99-00-00-52110 GENERAL ADMIN EXPENSES	48.06
4007-FEB2025	02/25/2025	CHATGPT SUBSCRIPTION	99-00-00-55150 LIBRARY COMPUTER SOFTWARE	20.00
4007-FEB2025	02/25/2025	PROGRAM SUPPLIES	99-00-00-54150 LIBRARY PROGRAMS	41.11
4007-FEB2025	02/25/2025	NEWSREEL SERVICE - 1YR	99-00-00-54100 LIBRARY ADULT MATERIALS	499.00
4007-FEB2025	02/25/2025	BUSINESS CARDS	99-00-00-53100 LIBRARY OFFICE SUPPLIES	45.34
4007-FEB2025	02/25/2025	LIBRARY APPAREL	99-00-00-52110 GENERAL ADMIN EXPENSES	92.00
4007-FEB2025	02/25/2025	LIBRARY APPAREL	99-00-00-52110 GENERAL ADMIN EXPENSES	34.00
4007-FEB2025	02/25/2025	ALA MEMBERSHIP	99-00-00-53320 STAFF CONTINUING EDUCATION	210.00
4416-FEB 202	02/25/2025	DEPUTY CLERK WMCA DUES 2	11-14-30-53320 CITY CLERK CONFERENCES & DUES	65.00
4416-FEB 202	02/25/2025	CLERK ALCOHOL LAW PUBLICA	11-14-30-53100 CITY CLERK OFFICE SUPPLIES	18.00
4416-FEB 202	02/25/2025	COUNCIL BOOKS	11-11-00-53990 COUNCIL MISCELLANEOUS EXPENSE	15.00
4416-FEB 202	02/25/2025	ELECTION SUPPLIES	11-14-30-53110 BALLOTS/OTHER ELECTION EXPENSE	19.64
4416-FEB 202	02/25/2025	ELECTION DAY DINNER & BEVE	11-14-30-53110 BALLOTS/OTHER ELECTION EXPENSE	73.02
4416-FEB 202	02/25/2025	ELECTION DAY LUNCH	11-14-30-53110 BALLOTS/OTHER ELECTION EXPENSE	88.18
5921-FEB2025	02/25/2025	PRINTING CREDIT	99-00-00-52110 GENERAL ADMIN EXPENSES	17.50-
5921-FEB2025	02/25/2025	PRINTING - FRIENDS BROCHU	99-00-00-52110 GENERAL ADMIN EXPENSES	167.50
5921-FEB2025	02/25/2025	POSTAGE	99-00-00-53120 LIBRARY POSTAGE	104.51
5921-FEB2025	02/25/2025	PROGRAM SUPPLIES	99-00-00-54150 LIBRARY PROGRAMS	13.71
5921-FEB2025	02/25/2025	PROGRAM SUPPLIES	99-00-00-54150 LIBRARY PROGRAMS	22.33
5921-FEB2025	02/25/2025	NAME TAGS	99-00-00-52110 GENERAL ADMIN EXPENSES	38.60
5921-FEB2025	02/25/2025	FRIENDS REIMBURSEMENT	99-00-00-52110 GENERAL ADMIN EXPENSES	50.00
7498-FEB 202	02/25/2025	ROCK SALT ICE MELT	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	26.91
7498-FEB 202	02/25/2025	HVY DUTY LAMP/APP TIMER	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	18.97
7498-FEB 202	02/25/2025	AIRBOAT FUEL	11-22-00-53410 FD FUEL EXPENSE	113.29
7498-FEB 202	02/25/2025	MKE IMPACT BIT SET	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	21.97
7498-FEB 202	02/25/2025	FLOOR SQUEEGEE	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	57.94
7498-FEB 202	02/25/2025	GLASS DRY ERASE BOARD	11-22-00-52410 FIREHOUSE REPAIRS	610.52
7498-FEB 202	02/25/2025	SAN O KLEEN	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	109.83
7498-FEB 202	02/25/2025	ETSY BABY BLANKETS	11-22-00-57360 DONATION PURCHASES	362.76
7498-FEB 202	02/25/2025	TAX CREDIT ETSY BLANKETS	11-22-00-57365 DONATION PURCHASES-FIRST RESP	18.91-
7498-FEB 202	02/25/2025	RETURN HOME DEPOT	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	57.94-
7498-FEB 202	02/25/2025	TAX CREDIT NORTH AMERICAN	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	50.00-
7498-FEB 202	02/25/2025	CITATION BARS	11-22-00-51380 FIRE DEPT UNIFORMS	15.55-

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total ELAN FINANCIAL SERVICES:				9,028.70
FINLEY, WENDY				
04072025-FINL	04/07/2025	TRANSPORTATION TO IN-SERV	99-00-00-53320 STAFF CONTINUING EDUCATION	64.40
YOUTCROCH	04/08/2025	YOUTH CROCHET 101	99-00-00-54150 LIBRARY PROGRAMS	79.69
Total FINLEY, WENDY:				144.09
GENEVA ONLINE INC				
1170045	04/01/2025	INTERNET-MARCH	11-21-00-52210 PD TELEPHONE EXPENSE	39.00
Total GENEVA ONLINE INC:				39.00
GERLACH, KEITH				
04/02/25	04/02/2025	MILEAGE REIMBURSEMENT-11	99-00-00-52110 GENERAL ADMIN EXPENSES	81.06
Total GERLACH, KEITH:				81.06
HARTLAUB, MATTHEW				
04/03/25	04/03/2025	FDIC CONF-04/06-04/12/25 PER	11-22-00-51440 FD TRAVEL/MEAL EXPENSES	476.00
Total HARTLAUB, MATTHEW:				476.00
HILL VALLEY DAIRY LLC				
3182025	03/31/2025	HILL VALLEY CHARCUTERIE	99-00-00-54150 LIBRARY PROGRAMS	180.00
Total HILL VALLEY DAIRY LLC:				180.00
HUBER, SCOTT				
04/03/25	04/03/2025	FDIC CONF-04/06-04/12/25 PER	11-22-00-51440 FD TRAVEL/MEAL EXPENSES	476.00
Total HUBER, SCOTT:				476.00
JACOBSON, MAREN				
03/29/25	04/07/2025	RIVIERA DEPOSIT REFUND-03/	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
Total JACOBSON, MAREN:				1,000.00
JOHN PETERS				
04/03/25	04/03/2025	FDIC CONF-04/08-04/12/25 PER	11-22-00-51440 FD TRAVEL/MEAL EXPENSES	340.00
Total JOHN PETERS:				340.00
JONES, HEATHER				
04/07/25	04/07/2025	REIMB INK CARTRIDGES	40-55-20-53990 MISCELLANEOUS EXPENSES	60.92
04/07/25	04/07/2025	RIVIERA BALLROOM-ZOLA SUB	40-55-10-53160 PUBLICATIONS & PROMOTIONS	300.68
Total JONES, HEATHER:				361.60
KRAJOVIC, MICHAEL W.				
04/15/25	04/15/2025	HILMOOR CONSULTANT-04/15/2	11-62-01-59900 OTHER PROFESSIONAL SERVICES	1,500.00
Total KRAJOVIC, MICHAEL W.:				1,500.00
KUBIAK, PAUL				
04/03/25	04/03/2025	FDIC CONF-04/06-04/12/25 PER	11-22-00-51440 FD TRAVEL/MEAL EXPENSES	476.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total KUBIAK, PAUL:				476.00
LAKE GENEVA UTILITY				
1ST QTR-2025	04/01/2025	STREET DEPT HYDRANT	11-32-10-52260 ST DEPT BLDG-WATER & SEWER	159.14
1ST QTR-2025	04/01/2025	1070 CAREY STREET	11-32-10-52260 ST DEPT BLDG-WATER & SEWER	46.80
1ST QTR-2025	04/01/2025	1065 CAREY STREET	11-32-10-52260 ST DEPT BLDG-WATER & SEWER	183.09
1ST QTR-2025	04/01/2025	1055 CAREY STREET	11-32-10-52260 ST DEPT BLDG-WATER & SEWER	72.76
1ST QTR-2025	04/01/2025	730 MARSHALL STREET FIRE D	11-22-00-52260 FIREHOUSE WATER/SEWER BILLS	482.27
1ST QTR-2025	04/01/2025	CITY HALL FP	11-16-10-52260 CITY HALL WATER & SEWER EXP	60.00
1ST QTR-2025	04/01/2025	CITY HALL	11-16-10-52260 CITY HALL WATER & SEWER EXP	487.00
1ST QTR-2025	04/01/2025	255 MILL STREET MUSEUM FP	11-51-10-52260 MUSEUM-WATER & SEWER EXP	189.00
1ST QTR-2025	04/01/2025	255 MILL STREET MUSEUM	11-51-10-52260 MUSEUM-WATER & SEWER EXP	163.95
1ST QTR-2025	04/01/2025	1101 CEMETERY OAKHILL CEM	48-00-00-52260 CEM WATER/SEWER EXP	55.25
1ST QTR-2025	04/01/2025	918 MAIN STREET LIBRARY	99-00-00-52220 LIBRARY UTILITIES	189.91
1ST QTR-2025	04/01/2025	BEACH HOUSE WRIGLEY DRIV	40-54-10-53990 BEACH MISCELLANEOUS	144.79
1ST QTR-2025	04/01/2025	WRIGLEY DRIVE - RIVIERA LO	40-55-20-52260 LOWER RIV WATER & SEWER BILLS	500.21
1ST QTR-2025	04/01/2025	WRIGLEY DIRVE - RIVIERA UPP	40-55-10-52260 UPPER RIV WATER & SEWER BILLS	221.14
1ST QTR-2025	04/01/2025	FOUNTAIN & CONCESSIONS VE	11-52-01-52260 VETS PARK WATER & SEWER	144.79
1ST QTR-2025	04/01/2025	IRRIGATION VETS PARK	11-52-01-52260 VETS PARK WATER & SEWER	159.14
1ST QTR-2025	04/01/2025	VETS PARK STORAGE BLDG	11-52-01-52260 VETS PARK WATER & SEWER	86.07
1ST QTR-2025	04/01/2025	FOUNTAIN PUBLIC BATHROOM	11-52-00-52260 PARKS WATER & SEWER EXP	157.77
1ST QTR-2025	04/01/2025	FOUNTAIN BATHROOM SEMINA	11-52-00-52260 PARKS WATER & SEWER EXP	79.58
1ST QTR-2025	04/01/2025	FLAT IRON PARK RESTROOMS	11-52-00-52260 PARKS WATER & SEWER EXP	286.04
1ST QTR-2025	04/01/2025	DUNN FIELD CONCESSION STA	11-52-00-52260 PARKS WATER & SEWER EXP	79.58
1ST QTR-2025	04/01/2025	PUBLIC BATHROOM LIBRARY P	11-52-00-52260 PARKS WATER & SEWER EXP	144.79
1ST QTR-2025	04/01/2025	FOUNTAIN & IRRIGATION LIBRA	11-52-00-52270 FOUNTAINS/STATUES-WATER/SEWER	30.55
1ST QTR-2025	04/01/2025	FOUNTAIN RIVIERA	11-52-00-52270 FOUNTAINS/STATUES-WATER/SEWER	30.55
1ST QTR-2025	04/01/2025	FOUNTAIN DUNN FIELD	11-52-00-52270 FOUNTAINS/STATUES-WATER/SEWER	30.55
1ST QTR-2025	04/01/2025	FOUNTAIN FRONT OF CHAMPS	11-52-00-52270 FOUNTAINS/STATUES-WATER/SEWER	30.55
1ST QTR-2025	04/01/2025	FOUNTAIN 3 SISTERS FLAT IRO	11-52-00-52270 FOUNTAINS/STATUES-WATER/SEWER	30.55
1ST QTR-2025	04/01/2025	FOUNTAIN CURTIS STREET BIK	11-52-00-52270 FOUNTAINS/STATUES-WATER/SEWER	30.55
1ST QTR-2025	04/01/2025	FOUNTAIN RUSHWOOD PARK	11-52-00-52270 FOUNTAINS/STATUES-WATER/SEWER	30.55
1ST QTR-2025	04/01/2025	FOUNTAIN COOK/GENEVA TEN	11-52-00-52270 FOUNTAINS/STATUES-WATER/SEWER	30.55
1ST QTR-2025	04/01/2025	FOUNTAIN BY UTILITY COMMIS	11-52-00-52270 FOUNTAINS/STATUES-WATER/SEWER	30.55
1ST QTR-2025	04/01/2025	FOUNTAIN CLOSE TO LIBRARY	11-52-00-52270 FOUNTAINS/STATUES-WATER/SEWER	30.55
Total LAKE GENEVA UTILITY:				4,398.57
MUTUAL OF OMAHA				
001864369555	04/01/2025	LTD-APR 2025	11-00-00-21555 LT DISABILITY INS PAYABLE	2,112.73
001864369555	04/01/2025	STD-APR 2025	11-00-00-21562 ST DISABILITY DEDUCTIONS	1,681.25
001864369555	04/01/2025	ACC-APR 2025	11-00-00-21564 ACCID INS DEDUCTIONS	594.18
Total MUTUAL OF OMAHA:				4,388.16
RHYME BUSINESS PRODUCTS				
38838861	03/24/2025	SHARP COPIER	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	117.41
Total RHYME BUSINESS PRODUCTS:				117.41
RICHARD J BAILEY				
03/28/25	03/28/2025	PAYROLL 03/28/25-REPOLACE	11-00-00-21300 PAYROLL PAYABLE	22.85
Total RICHARD J BAILEY:				22.85

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
SCHINK, SHARON				
REFUND 6718	04/08/2025	PAID PARKING TICKET TWICE #	42-34-50-46100 PARKING MISC REVENUE	60.00
Total SCHINK, SHARON:				60.00
SECURIAN FINANCIAL GROUP INC				
MAY 2025 LIFE	04/04/2025	LIFE-APR -2025	62-00-00-92630 LIFE INSURANCE EXPENSE	14.14
MAY 2025 LIFE	04/04/2025	LIFE-APR -2025	11-00-00-21340 LIFE INSURANCE DEDUCTION	255.68
MAY 2025 LIFE	04/04/2025	LIFE-APR -2025	61-00-00-92630 LIFE INSURANCE EXPENSE	11.75
MAY 2025-LIF	04/08/2025	LIFE-MAY-2025	11-10-00-51330 LIFE INSURANCE POLICY FEES	200.56
MAY 2025-LIF	04/08/2025	LIFE-MAY-2025	11-00-00-21340 LIFE INSURANCE DEDUCTION	2,718.74
Total SECURIAN FINANCIAL GROUP INC:				3,200.87
STANG, KAY				
04/03/2025	04/03/2025	MILEAGE REIMB.	99-00-00-52110 GENERAL ADMIN EXPENSES	59.50
Total STANG, KAY:				59.50
TRANS UNION LLC				
01578460	01/25/2025	VANDER VORT-EMPLOYEMENT	11-22-00-58400 PRE-EMPLOYMENT TESTING	31.61
01578460	01/25/2025	ROZINSKI, ROBIN-EMPLOYEME	11-32-10-52050 DRUG AND MEDICAL TESTING	31.62
Total TRANS UNION LLC:				63.23
US BANK				
3341-March	03/12/2025	KALAHARI-TAX REFUND	11-21-00-53310 PD MEALS & LODGING	24.02-
3341-March	03/12/2025	AMAZON-HALL REFUND	11-21-00-51380 PD UNIFORM ALLOWANCE	13.99-
3341-March	03/12/2025	KALAHARI-CHIEF CONFERENC	11-21-00-53310 PD MEALS & LODGING	18.95
3341-March	03/12/2025	RIVERS EDGE-MEALS TRAININ	11-21-00-53310 PD MEALS & LODGING	81.14
3341-March	03/12/2025	MCDONALDS - MEALS TRAININ	11-21-00-53310 PD MEALS & LODGING	18.45
3341-March	03/12/2025	WI SCHOOL SAFETY-GREETHA	11-21-00-54100 PD TRAINING EXPENSES	290.00
3341-March	03/12/2025	REVEAL-HILLMOOR CAMERAS	11-21-00-53800 PD SPECIAL INVESTIGATIONS	15.00
3341-March	03/12/2025	WILDERNESS-HOTEL TRAININ	11-21-00-53310 PD MEALS & LODGING	196.00
3341-March	03/12/2025	WI ASSOC WOMEN POLICE-MU	11-21-00-54100 PD TRAINING EXPENSES	500.00
3341-March	03/12/2025	AMAZON-HALL CLOTHING	11-21-00-51380 PD UNIFORM ALLOWANCE	28.94
3341-March	03/12/2025	AMAZON-HALL CLOTHING	11-21-00-51380 PD UNIFORM ALLOWANCE	205.90
3341-March	03/12/2025	AMAZON 201 WIPER BLADES	11-21-00-51380 PD UNIFORM ALLOWANCE	19.67
3341-March	03/12/2025	AMAZON HALL CLOTHING	11-21-00-51380 PD UNIFORM ALLOWANCE	16.89
3341-March	03/12/2025	AMAZON-FLASH DRIVES	11-21-00-53100 PD OFFICE SUPPLIES	57.48
3341-March	03/12/2025	KALAHARI-TRAINING WINDLER	11-21-00-53310 PD MEALS & LODGING	98.00
3341-March	03/12/2025	CANVA ANNUAL SUBSCRIPTIO	11-21-00-53050 DATA PROCESSING	120.00
3341-March	03/12/2025	FBI-LEEDA-ANNUAL MEMBERS	11-21-00-54100 PD TRAINING EXPENSES	50.00
3341-March	03/12/2025	RADISSON-BORO TRAINING	11-21-00-53310 PD MEALS & LODGING	294.00
3341-March	03/12/2025	TIGERTOUGH-SEAT COVERS (3	50-21-00-58000 POLICE EQUIPMENT PURCHASES	951.00
3341-March	03/12/2025	SURVEYMONKEY-ANNUAL SUB	11-21-00-53050 DATA PROCESSING	468.00
3341-March	03/12/2025	TOOLSOURCE-EASY WEDGE(2)	50-21-00-58000 POLICE EQUIPMENT PURCHASES	148.87
3341-March	03/12/2025	APCO-TRAINING LUDWIG	11-21-00-54100 PD TRAINING EXPENSES	460.00
3341-March	03/12/2025	PROFESSIONAL FF-HALL TRAI	11-21-00-54100 PD TRAINING EXPENSES	51.81
3341-March	03/12/2025	WEATHERTECH-FLOORLINERS	50-21-00-58000 POLICE EQUIPMENT PURCHASES	452.85
3341-March	03/12/2025	DJI-DRONE REPAIR	11-21-00-53610 PD EQUIP MAINT SERV COSTS	1,003.31
3341-March	03/12/2025	HOME DEPOT-PICTURE BOARD	11-21-00-53420 PD SPECIAL EQUIPMENT	127.66
3341-March	03/12/2025	BENJAMIN MOORE-PAINT PICT	11-21-00-53420 PD SPECIAL EQUIPMENT	82.58
Total US BANK:				5,718.49

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
VERIZON WIRELESS				
6109349721	03/23/2025	PHONE - MARCH25	11-22-00-52210 FIRE TELEPHONE EXPENSE	38.01
Total VERIZON WIRELESS:				38.01
WALWORTH COUNTY CIRCUIT COURT				
WARRANT-MO	03/31/2025	MORFE, NATACHA SOLIBETH #	11-12-00-24280 COURT FINES-OTHER	350.00
Total WALWORTH COUNTY CIRCUIT COURT:				350.00
WE ENERGIES				
5407095284	03/18/2025	CITY HALL GAS/HEAT	11-16-10-52240 CITY HALL GAS HEAT	1,594.13
5407095284	03/18/2025	FIREHOUSE GAS/HEAT	11-22-00-52240 FIREHOUSE GAS HEAT	904.40
5407095284	03/18/2025	UPPER RIVIERA GAS/HEAT	40-55-10-52240 UPPER RIVIERA GAS HEAT	380.97
5407095284	03/18/2025	HOST DRIVE WATER TOWER	11-22-00-52240 FIREHOUSE GAS HEAT	347.51
5407095284	03/18/2025	MUSEUM GAS/HEAT	11-51-10-52240 MUSEUM-GAS HEAT	965.39
5407095284	03/18/2025	1055 CAREY ST BUILDING	11-32-10-52240 ST DEPT BLDG GAS HEAT	696.05
5407095284	03/18/2025	1065 CAREY ST BUILDING	11-32-10-52240 ST DEPT BLDG GAS HEAT	1,342.25
5407095284	03/18/2025	1070 CAREY ST BUILDING	11-32-10-52240 ST DEPT BLDG GAS HEAT	714.42
5407095284	03/18/2025	VETS PARK GAS/HEAT	11-52-01-52240 VETS PARK GAS HEAT	134.95
5407095284	03/18/2025	CEMETERY GAS/HEAT	48-00-00-52240 CEM GAS HEAT EXP	169.22
Total WE ENERGIES:				7,249.29
WISNIEWSKI, JOSEPH				
03/24/25	03/24/2025	MEALS-TRAINING 04/08-04/11/2	11-21-00-53310 PD MEALS & LODGING	76.00
Total WISNIEWSKI, JOSEPH:				76.00
Grand Totals:				61,492.05

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
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Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice.Batch = "03312025","04042025","04082025","04102025","04112025"

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch = "04162025","04162025A"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
A.J. ANICH LUMBER COMPANY				
111411S	04/02/2025	SIDING FOR TREE SHED	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	184.80
113800S	04/01/2025	SIDING FOR DIRT SHED, NAILS	11-52-00-53520 GROUNDS MAINT SUPPLIES	302.34
Total A.J. ANICH LUMBER COMPANY:				487.14
AURORA HEALTH CARE INC				
505-CI0005766	03/29/2025	2ND QTR 2025 FEE	11-10-20-51350 EAP PROGRAM	937.50
Total AURORA HEALTH CARE INC:				937.50
BATZNER PEST CONTROL				
74900624	03/24/2025	PEST CONTROL	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	173.03
Total BATZNER PEST CONTROL:				173.03
BEST TRUCK REPAIR INC				
72-350204	04/03/2025	HIGH TEMP AIR TRUCK #30	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	24.42
Total BEST TRUCK REPAIR INC:				24.42
BOTTS WELDING				
707588	03/31/2025	PURGE VALVE ASSY	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	131.05
Total BOTTS WELDING:				131.05
BREEZY HILL NURSERY				
INV/2025/0835	04/01/2025	POND MAINT	42-34-50-52200 PARKING LOT PLANTING/MAINT	260.10
Total BREEZY HILL NURSERY:				260.10
BUMPER TO BUMPER				
662-498320	04/02/2025	SCREW	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	6.39
Total BUMPER TO BUMPER:				6.39
CAMPOS RAMOS, PEDRO M.				
CN80G3FP58	03/31/2025	REFUND	11-12-00-45100 COURT PENALTIES & FINES	246.00
Total CAMPOS RAMOS, PEDRO M.:				246.00
CENTURY FENCE COMPANY				
245103901	03/28/2025	VETS PARK FENCING	11-52-00-53520 GROUNDS MAINT SUPPLIES	5,960.00
Total CENTURY FENCE COMPANY:				5,960.00
CERTIFIED LABORATORIES				
9084536	03/19/2025	TUFF BRAKE 20 GAL, SURE SH	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	889.73

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total CERTIFIED LABORATORIES:				889.73
CINTAS FIRE PROTECTION				
0F36699439	02/24/2025	FIRE INSPECTION,ANNUAL,BAT	99-00-00-53600 LIBRARY BLDG MAINT SERVICES	521.45
Total CINTAS FIRE PROTECTION:				521.45
CINTAS FIRST AID & SAFETY				
5261797506	03/31/2025	FIRST AID CABINET RESTOCK	11-32-10-53900 FIRST AID AND SAFETY SUPPLIES	120.86
Total CINTAS FIRST AID & SAFETY:				120.86
COLUMN SOFTWARE PBC				
3343CED0-000	03/25/2025	CRACK FILLING NOTICE	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	88.17
C2330076-003	03/27/2025	PH-1600 EVERGREEN	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	64.12
C2330076-003	03/27/2025	PH-COVENANT HARBOR	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	67.13
C2330076-003	03/27/2025	PH-ZC FIRE LN	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	52.10
C2330076-003	03/27/2025	PH-ZC GROUP DEV	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	50.60
C2330076-003	03/28/2025	PH-PIP ALLIANT	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	59.61
Total COLUMN SOFTWARE PBC:				381.73
COMPLEX SECURITY SOLUTIONS INC				
947121	03/31/2025	DOOR LATCH RPR-NE PARKIN	11-16-10-52400 CITY HALL BUILDING REPAIRS	830.00
Total COMPLEX SECURITY SOLUTIONS INC:				830.00
COPIES & PRINTS PLUS LLC				
343537	04/01/2025	COPIES- SINGLE SIDED / DOUB	11-70-00-57800 AVIAN COMMITTEE EXPENSES	17.50
Total COPIES & PRINTS PLUS LLC:				17.50
CULLIGAN OF BURLINGTON				
392718	03/31/2025	SOLAR SALT- MAR 2025	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	198.00
500X03248602	03/31/2025	LATE CHARGE ADJ	99-00-00-53600 LIBRARY BLDG MAINT SERVICES	2.40
Total CULLIGAN OF BURLINGTON:				200.40
DEKIND COMPUTER CONSULTANTS				
41541	04/01/2025	IT SVC- APRIL 2025	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	7,669.00
Total DEKIND COMPUTER CONSULTANTS:				7,669.00
DUNN LUMBER				
1979026	03/26/2025	SAW STIHL	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	741.87
1979626	03/27/2025	SPRAY PAINT FOR PRESSURE	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	41.94
1980110	03/27/2025	NUTS & BOLTS	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	1.19
1980687	03/28/2025	PAPER TOWEL, GRIDING WHEEL	48-00-00-53400 CEM OPERATING SUPPLIES	121.31
1982402	03/31/2025	ADHESIVE-TRUCK 33	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	33.06
1982735	04/01/2025	SAW BLADE, FRAMING SCREW,	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	544.33
1983236	04/01/2025	CORNER BRACE ZINC, DRILL BI	11-52-00-53520 GROUNDS MAINT SUPPLIES	42.30
1983321	04/01/2025	PLUG GALV-VETS PARK	11-52-01-53400 VETS PARK OPERATING SUPPLIES	10.36
1984013	04/02/2025	GALVINIZED ELBOW, CLOSE G	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	18.47
1985362	04/03/2025	STAINLESS STEEL- 1-1/4 WHITE	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	11.28
1985396	04/03/2025	5/16 QUICK LINKS	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	11.99
1987032	04/07/2025	BRASS SWIVEL	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	8.99

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total DUNN LUMBER:				1,587.09
EDWARD JONES				
JAN-MAR 2025	04/03/2025	TRANSFER CEM. PERPETUAL	49-00-00-24200 DUE TO INVESTMENT ACCT	7,540.00
Total EDWARD JONES:				7,540.00
ELKHORN NAPA AUTO PARTS				
361989	04/01/2025	COUPLING, AIR BRAKE TUBING	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	61.08
362695	04/09/2025	LEAF WAGON BATTERY	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	140.61
Total ELKHORN NAPA AUTO PARTS:				201.69
FARRELL, LEONARD P.				
PK25-40452	04/04/2025	REFUND_PK2540452	11-12-00-22220 COURT DEPOSITS PAYABLE	25.00
Total FARRELL, LEONARD P.:				25.00
FIRST SUPPLY				
3731714-00	03/31/2025	VETS PARK LIONS DEN RESTR	11-52-01-53400 VETS PARK OPERATING SUPPLIES	6.68
Total FIRST SUPPLY:				6.68
GENEVA LAKES CARPET CLEANING				
2544	04/04/2025	CARPET CLEANING	99-00-00-53600 LIBRARY BLDG MAINT SERVICES	2,225.00
Total GENEVA LAKES CARPET CLEANING:				2,225.00
GIRAFFE ELECTRIC II INC				
25-0151	03/31/2025	TROUBLE SHOOT BOLLARDS-R	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	742.50
Total GIRAFFE ELECTRIC II INC:				742.50
GLEN FERN CONSTRUCTION LLC				
24-175 #2	04/01/2025	LIONS DEN-CONCRETE	43-52-00-53000 PARKS AND REC CAPITAL PROJECTS	9,560.00
Total GLEN FERN CONSTRUCTION LLC:				9,560.00
GORDON FLESCH COMPANY INC				
IN15109235	04/05/2025	RICHOH IM IMAGE FEE- MARC	99-00-00-55320 LIBRARY EQUIP LEASES & MAINT	262.55
Total GORDON FLESCH COMPANY INC:				262.55
HOME DEPOT CREDIT SERVICES				
8520157	03/04/2025	EPOXY	40-55-10-53500 BLDG MAINT SUPPLIES-UPPER RIV	47.98
Total HOME DEPOT CREDIT SERVICES:				47.98
HYDRA-SEAL INC				
80363	03/25/2025	CYLINDER REPAIR	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	1,007.27
Total HYDRA-SEAL INC:				1,007.27
INGRAM BOOK COMPANY				
87248615	03/24/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	73.15
87248615	03/24/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	11.65

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
87291314	03/26/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.64
87291314	03/26/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	31.44
87291315	03/26/2025	ADULT BOOK	99-00-00-54100 LIBRARY ADULT MATERIALS	16.85
87291315	03/26/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.82
87291316	03/26/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	17.97
87291316	03/26/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.82
87291317	03/26/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	126.80
87291317	03/26/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	961.52
87291318	03/26/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	2.31
87291318	03/26/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	11.40
87291319	03/26/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.14
87291319	03/26/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	34.34
87355141	03/31/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	2.89
87355141	03/31/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	11.54
87355142	03/31/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.57
87355142	03/31/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	16.96
87355143	03/31/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	22.13
87355143	03/31/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.14
87355144	03/31/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	35.06
87355144	03/31/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.57
87355145	03/31/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	16.08
87355145	03/31/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.57
87355146	03/31/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	92.63
87355146	03/31/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	13.63
87355147	03/31/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	62.85
87355147	03/31/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	2.98
87447517	04/04/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	10.87
87447517	04/04/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	2.89
87447518	04/04/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	51.75
87447518	04/04/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	4.46
87447519	04/04/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	37.09
87447519	04/04/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.14
87447520	04/04/2025	ADULT BOOK	99-00-00-54100 LIBRARY ADULT MATERIALS	20.49
87447520	04/04/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	2.64
87447521	04/04/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	22.55
87447521	04/04/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	149.09
87447522	04/04/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	183.99
87447522	04/04/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	16.36
Total INGRAM BOOK COMPANY:				2,087.77
JERRY WILLKOMM INC				
314464	03/21/2025	1764.0 GALLONS	11-32-10-53410 VEHICLE-FUEL & OIL	5,131.48
431156	03/28/2025	OIL	11-32-10-53410 VEHICLE-FUEL & OIL	1,010.90
Total JERRY WILLKOMM INC:				6,142.38
JOHNS DISPOSAL SERVICE				
1649199	04/04/2025	GARBAGE CONTRACT APRIL 20	11-36-00-52940 SOLID WASTE-RESIDENTIAL	39,743.00
1649199	04/04/2025	RECYCLE CONTRACT APRIL 20	11-36-00-52970 SOLID WASTE-RECYCLING	21,786.39
Total JOHNS DISPOSAL SERVICE:				61,529.39
JOHNSON CONTROLS FIRE PROTECTION LP				
24622216	03/20/2025	RIVIERA FIRE / SPRINKLER AN	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	3,201.42

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total JOHNSON CONTROLS FIRE PROTECTION LP:				3,201.42
KAPUR & ASSOCIATES INC				
131326	03/26/2025	SYMPHONY BAY PH 5	11-00-00-13910 A/R BILL OUTS	67.50
131327	03/25/2025	SYMPHONY BAY PH 7	11-00-00-13910 A/R BILL OUTS	1,406.50
131398	03/26/2025	COVENANT HARBOR-PR	11-00-00-13910 A/R BILL OUTS	135.00
131558	04/03/2025	GAP PROPERTIES	11-24-00-53350 OTHER PROFESSIONAL FEES	1,224.50
131564	04/03/2025	SYMPHONY BAY PH 8	11-00-00-13910 A/R BILL OUTS	2,568.50
131565	04/03/2025	1231, 1233, 135 LASALLE PR	11-00-00-13910 A/R BILL OUTS	135.00
131566	04/03/2025	1152 ELKHORN PR	11-00-00-13910 A/R BILL OUTS	67.50
131567	04/03/2025	827 DODGE ST PR	11-00-00-13910 A/R BILL OUTS	135.00
131568	04/03/2025	1600 EVERGREEN CUP PR	11-00-00-13910 A/R BILL OUTS	135.00
131569	04/03/2025	240 N EDWARDS BLVD PR	11-00-00-13910 A/R BILL OUTS	135.00
131570	04/03/2025	STR SHAPEFILES PR	11-69-30-52180 ZONING CODES	56.50
Total KAPUR & ASSOCIATES INC:				6,066.00
LADNER, JAMES				
BJ540709-1	04/04/2025	REFUND	11-12-00-45100 COURT PENALTIES & FINES	134.50
Total LADNER, JAMES:				134.50
LAKESIDE INTERNATIONAL LLC				
17556	03/14/2025	5-YARD INTERNATIONAL (C/F-2	50-32-00-58000 DPW EQUIPMENT PURCHASES	130,499.00
17557	03/14/2025	5-YARD INTERNATIONAL (TRUC	50-32-00-58000 DPW EQUIPMENT PURCHASES	130,499.00
Total LAKESIDE INTERNATIONAL LLC:				260,998.00
LANGE ENTERPRISES INC				
90799	04/02/2025	NO OUTLET SIGN	11-34-10-53750 TRAFFIC CONTROL STREET SIGNS	309.35
90799	04/02/2025	BRUSH DROP OFF SIGNS	11-32-14-54300 COMPOSTING OPERATING SUPPLIES	239.00
90799	04/02/2025	STREET SIGN	11-34-10-53740 STREET IDENTIFICATION SIGNS	36.85
90806	04/03/2025	WET PAINT WARNING SIGN	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	76.98
90806	04/03/2025	STOP/STOP AHEAD SIGNS	11-34-10-53750 TRAFFIC CONTROL STREET SIGNS	169.00
Total LANGE ENTERPRISES INC:				831.18
MID-STATE EQUIPMENT				
V07214	04/02/2025	MOWER BLADE	48-00-00-53400 CEM OPERATING SUPPLIES	33.75
Total MID-STATE EQUIPMENT:				33.75
MIDWEST TAPE LLC				
506944000	03/26/2025	AUDIO BOOKS	99-00-00-54140 LIBRARY NONPRINT MATERIALS	33.98
Total MIDWEST TAPE LLC:				33.98
ODP BUSINESS SOLUTIONS LLC				
416401499001	03/20/2025	COPY PAPER	11-12-00-53100 MUNICIPAL CT OFFICE SUPPLIES	42.99
Total ODP BUSINESS SOLUTIONS LLC:				42.99
OFFICE PRO INC				
726388-1	03/26/2025	HAND SOAP	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	57.99
726715-0	03/28/2025	DISPENSER	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	100.00
727336-0	04/07/2025	DISPENSER	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	203.52

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
C 726803-0	03/28/2025	CREDIT FOR RETURNED WAST	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	34.42-
C 727425-0	04/02/2025	CREDIT FOR RETURNED SOAP	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	100.00-
Total OFFICE PRO INC:				227.09
OIL EQUIPMENT CO INC				
0359286-IN	03/06/2025	GAS KEYS	11-32-10-53410 VEHICLE-FUEL & OIL	700.00
Total OIL EQUIPMENT CO INC:				700.00
QUADIENT FINANCE USA INC				
0103-MARCH2	04/02/2025	POSTAGE 03/05/25	11-00-00-16150 PREPAID POSTAGE METER	2,000.00
Total QUADIENT FINANCE USA INC:				2,000.00
QUILL LLC				
43453266	03/26/2025	MULTI-FOLD TOWEL, COASTWI	99-00-00-53500 LIBRARY MAINT SUPPLIES	131.49
Total QUILL LLC:				131.49
REINDERS				
6068835-00	03/21/2025	BOLT HANGER	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	50.19
Total REINDERS:				50.19
RHYME BUSINESS PRODUCTS				
38924854	04/04/2025	SHARP COPIER-APR 2025	11-16-10-55310 CH OFFICE EQUIPMENT CONTRACTS	425.05
38924854	04/04/2025	BLK IMG OVG-1ST QTR 2025	11-16-10-55310 CH OFFICE EQUIPMENT CONTRACTS	19.61
38924854	04/04/2025	CLR IMG OVG-1ST QTR 2025	11-16-10-55310 CH OFFICE EQUIPMENT CONTRACTS	370.78
Total RHYME BUSINESS PRODUCTS:				815.44
ROMERO QUINTERO, ROBERTO L				
CN80G3FP57	03/31/2025	REFUND	11-12-00-45100 COURT PENALTIES & FINES	246.00
Total ROMERO QUINTERO, ROBERTO L:				246.00
SAFEBUILT LLC				
1553507	03/31/2025	BUILDING INPECTIONS-MAR 20	11-24-00-52190 CONTRACT BUILDING INSPECTOR	15,475.03
1553544	03/31/2025	BUILDING OFFICIAL SVC-MAR 2	11-24-00-52190 CONTRACT BUILDING INSPECTOR	7,931.00
Total SAFEBUILT LLC:				23,406.03
SCHLITZ AUDUBON NATURE CENTER				
SCHLITZ03312	03/31/2025	SWIFT NIGHT OUT	11-70-00-57800 AVIAN COMMITTEE EXPENSES	490.00
Total SCHLITZ AUDUBON NATURE CENTER:				490.00
SHERWIN WILLIAMS				
1267-8	04/02/2025	MARKING PAINT	11-34-10-53700 MARKING PAINT	14,086.34
Total SHERWIN WILLIAMS:				14,086.34
STATE OF WISCONSIN				
64-246 03/25	04/02/2025	COURT FINES-MAR 2025	11-12-00-24240 COURT FINES-STATE	6,802.63

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total STATE OF WISCONSIN:				6,802.63
T2 SYSTEMS INC				
UPS00055314	03/12/2025	UPSAFETY SUBSCRIPTION SR	42-34-50-54500 SUPPORT CONTRACTS	3,828.00
UPS00055358	03/31/2025	PARKING CONTRACTS-OWNER	42-34-50-54500 SUPPORT CONTRACTS	570.00
Total T2 SYSTEMS INC:				4,398.00
TAPCO INC				
I798822	03/25/2025	COUNTDOWN COMBO WITH FI	11-34-10-52600 REPAIRS-TRAFFIC SIGNALS,ETC	1,261.49
Total TAPCO INC:				1,261.49
TJ'S PLUMBING & WATER SVC INC				
1822	03/19/2025	REDUCED PRESSURE ZONE T	11-16-10-52400 CITY HALL BUILDING REPAIRS	115.00
Total TJ'S PLUMBING & WATER SVC INC:				115.00
TOTAL PARKING SOLUTIONS INC				
107291	03/31/2025	PARTS AND LABOR CONTRACT	42-34-50-54500 SUPPORT CONTRACTS	34,132.00
107292	03/31/2025	CMS MONITORING MAY 25	42-34-50-54500 SUPPORT CONTRACTS	3,710.00
TOTAL PARKING SOLUTIONS INC:				37,842.00
UNIQUE MANAGEMENT SERVICES INC				
6138270	04/01/2025	PLACEMENTS-MARCH 25	99-00-00-55110 CIRCULATION SUPPLIES & SERVICE	30.90
Total UNIQUE MANAGEMENT SERVICES INC:				30.90
UNITED LABORATORIES				
INV431704	03/27/2025	WASHROOM CLEANER, GLASS/	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	3,461.08
INV431704	03/27/2025	GOLD RINSEABLE TUB	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	1,371.80
Total UNITED LABORATORIES:				4,832.88
VANDEWALLE & ASSOCIATES INC				
202503061	03/19/2025	COST RECOVERY	11-00-00-13910 A/R BILL OUTS	6,431.50
202503061	03/19/2025	ZONING	11-69-30-52180 ZONING CODES	5,845.00
Total VANDEWALLE & ASSOCIATES INC:				12,276.50
WALWORTH COUNTY PUBLIC WORKS				
111-1	02/12/2025	ADMIN FEES	11-32-12-53400 OPERATING SUPPLIES-SNOW & ICE	222.90
112-1	02/12/2025	SALT / BRINE FOR ROADS	11-32-12-53400 OPERATING SUPPLIES-SNOW & ICE	782.86
1220-1	01/23/2025	ADMIN FEES	11-32-12-53400 OPERATING SUPPLIES-SNOW & ICE	452.52
239-1	03/05/2025	ADMIN FEES	11-32-12-53400 OPERATING SUPPLIES-SNOW & ICE	423.26
240-1	03/05/2025	SALT / BRINE FOR ROADS	11-32-12-53400 OPERATING SUPPLIES-SNOW & ICE	24,583.77
BRIDGEINSPE	03/31/2025	BRIDGE INSPECTION	11-30-00-52160 CITY ENGINEERING FEES	1,043.00
Total WALWORTH COUNTY PUBLIC WORKS:				27,508.31
WALWORTH COUNTY TREASURER				
64-246 03/25	04/02/2025	COURT FINES- MAR 2025	11-12-00-24200 COURT FINES-COUNTY	2,450.13
Total WALWORTH COUNTY TREASURER:				2,450.13

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
WELDERS SUPPLY CO				
3178558	03/27/2025	PROPANE, HAZMAT	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	196.19
3179573	03/31/2025	ACETYLENE, OXYGEN, PROPA	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	38.44
Total WELDERS SUPPLY CO:				234.63
WESTENN MECHANICAL CONTRACTORS				
5192	03/27/2025	HVAC UNIT	11-52-00-52410 BLDG MAINT&REPAIR-PARKS	4,547.00
Total WESTENN MECHANICAL CONTRACTORS:				4,547.00
WITTE SUPPLY COMPANY				
162781	04/03/2025	PULVERIZED TOPSOIL	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	645.00
Total WITTE SUPPLY COMPANY:				645.00
ZANTOW, JOHNNY				
PK25-40083	03/25/2025	OVERPAYMENT PK25-40083	11-12-00-22220 COURT DEPOSITS PAYABLE	5.00
Total ZANTOW, JOHNNY:				5.00
ZIEN SERVICE				
27534	04/04/2025	EVAPORATOR CLEANING ON T	99-00-00-53600 LIBRARY BLDG MAINT SERVICES	4,180.00
Total ZIEN SERVICE:				4,180.00
Grand Totals:				532,445.47

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
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Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch = "04162025","04162025A"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"

RESOLUTION OF THE COMMON COUNCIL			
Resolution adopting 2024 transfers from the Lakefront Special Revenue Fund and the Parking Special Revenue Fund to the General Fund.			
Committee:	Finance considered on April 15, 2025		
Fiscal Impact:	N/A		
File Number:	25-R15	Date:	April 28, 2025

Whereas, the Lake Geneva Common Council approved the 2024 Amended Operating Budget for the General Fund, which includes revenue from transfers from the Lakefront Fund of \$619,281 and the Parking Fund of \$3,233,883, and

Whereas, it was previously approved that all but \$75,000 of revenues over expenditures from each of these Special Revenue Funds be transferred to the General Fund,

Whereas, it is still desirable to have a fund balance remaining in each of these Special Revenue Funds and the level that would be most appropriate is \$989,866.55 for the Lakefront Fund and \$1,156,465.00 for the Parking Fund, and that the excess could be transferred to the General Fund for the year end 2024,

Now Therefore be it Resolved that the Lake Geneva Common Council adopt a resolution to transfer to the General Fund, at year-end 2024, an amount of \$656,273.76 from the Lakefront Special Revenue Fund and an amount of \$3,226,157.92 from the Parking Special Revenue Fund, which will adjust the fund balances to year-end balances.

Granted by the action of the Common Council of the City of Lake Geneva this 28th day of April 2025.

Council Action: ☐ Adopted ☐ Failed **Vote** _____

Mayoral Action: ☐ Accept ☐ Veto

Todd Krause, Mayor

Date

Attest:

Lacey Reynolds, City Clerk

CITY OF LAKE GENEVA
Lakefront and Parking Transfers Summary

12/31/24

LAKEFRONT FUND

Assigned Fund Balance (West Pier Replacement) 12/31/23	\$409,140.35
Assigned Fund Balance-12/31/23	505,726.20
Amount Retained by Fund on an Annual Basis	<u>75,000.00</u>
Assigned Fund Balance 12/31/24	989,866.55
 Transfer to General Fund (11-00-00-49300)	 \$656,273.76

PARKING FUND

Assigned Fund Balance 12/31/23	\$1,081,465.00
Amount Retained by Fund on an Annual Basis	<u>75,000.00</u>
Assigned Fund Balance 12/31/24	1,156,465.00
 Transfer to General Fund (11-00-00-49500)	 \$3,226,157.92

**CITY OF LAKE GENEVA
PROPOSED BUDGET AMENDMENTS - 2024
SCHEDULE "A"**

ACCOUNT NAME	ACCOUNT NUMBER	DEBIT	CREDIT	BUDGET
<u>GENERAL REVENUES</u>				
Room Tax	11-00-00-41210		80,000.00	420,000.00
Operator Licenses	11-00-00-44110		4,000.00	21,000.00
Permits-Short Term Rental	11-00-00-44140		10,000.00	26,250.00
Interest Income	11-00-00-48110		181,000.00	175,000.00
<u>GENERAL GOVERNMENT</u>				
Cyber Security Training	11-10-00-51400	650.00		500.00
Personal Property Write-offs	11-10-00-57400	1,425.00		2,500.00
Illegal Taxes & Refunds	11-10-00-57410	21,000.00		-
A/R Write Offs	11-10-00-57430		5,500.00	5,500.00
General Liability Insurance	11-10-10-55120	16,250.00		246,136.00
Workers Compensation	11-10-10-55160	22,680.00		251,700.00
Difference Card Claims	11-10-20-51335	93,000.00		165,000.00
Retiree Health Insurance Premiums	11-10-20-51337	34,250.00		145,000.00
<u>MUNICIPAL COURT</u>				
Parking Citation Collections	11-12-00-45130		4,380.00	15,000.00
Reimbursements by Defendants	11-12-00-46400		895.00	500.00
Care of Prisoners	11-12-00-52900	1,375.00		550.00
Municipal Court Office Supplies	11-12-00-53100	500.00		1,575.00
Equipment Maint Service Costs	11-12-00-53610	1,265.00		6,800.00
<u>CITY ADMINISTRATOR</u>				
City Admin Office Supplies	11-14-20-53100	400.00		200.00
City Admin Misc. Expense	11-14-20-53990	16,125.00		10,000.00
<u>CITY CLERK</u>				
Assistant Clerk Wages	11-14-30-51110	15,900.00		65,010.00
Ballots/Other Election Expense	11-14-30-53110	2,425.00		10,000.00
License/Support Expense	11-14-30-53820	2,725.00		11,200.00
<u>ACCOUNTING & DATA PROCESSING</u>				
Accounting Wages	11-15-10-51200	25,225.00		227,058.00
Acctg Life Insurance	11-15-10-51340	155.00		1,187.00
Acctg Vision Insurance	11-15-10-51355	100.00		183.00
Acctg. Social Security	11-15-10-51520	3,150.00		18,666.00
<u>CITY HALL BUILDING</u>				
City Hall Maint Wages	11-16-10-51200	4,400.00		71,747.00
City Hall Maint. Overtime	11-16-10-51250	225.00		1,000.00
City Hall Maint Life Ins	11-16-10-51340	45.00		409.00
City Hall Maint Dental Ins	11-16-10-51350		750.00	1,575.00
City Hall Electricity	11-16-10-52220		6,200.00	48,000.00
City Hall Gas	11-16-10-52240		5,300.00	16,500.00
City Hall Water & Sewer Exp	11-16-10-52260	550.00		2,800.00
City Hall Building Repairs	11-16-10-52400		13,000.00	35,000.00
City Office Equipment Contracts	11-16-10-55310	4,900.00		4,500.00
<u>BUILDING AND ZONING</u>				
Building Inspector Salaries	11-24-00-51100		22,000.00	104,705.00
Computer IT Svc & Equipment	11-24-00-54500	2,075.00		2,500.00

**CITY OF LAKE GENEVA
PROPOSED BUDGET AMENDMENTS - 2024
SCHEDULE "A"**

ACCOUNT NAME	ACCOUNT NUMBER	DEBIT	CREDIT	BUDGET
<u>DPW</u>				
City Engineering Fees	11-30-00-52160	16,850.00		35,000.00
Surveying	11-30-00-52170		15,800.00	15,800.00
Public Works Const Permit	11-32-10-44350		3,160.00	2,500.00
St Dept Overtime Wages	11-32-10-51250	11,850.00		21,021.00
St Dept Life Insurance	11-32-10-51340	285.00		1,254.00
St. Dept Disability Insurance	11-32-10-51370	845.00		1,732.00
St. Dept Social Security	11-32-10-51520	5,300.00		48,313.00
Drug and Medical Testing	11-32-10-52050	715.00		1,500.00
St. Dept Telephone Expense	11-32-10-52210	1,450.00		5,500.00
St Dept Bldg.-Water & Sewer	11-32-10-52260	900.00		1,500.00
St Dept Bldg. Maint Serv Costs	11-32-10-53600	6,875.00		6,500.00
Snow and Ice Repairs	11-32-12-52500	4,600.00		8,500.00
Snow Removal Expenses	11-32-12-53440	1,400.00		15,000.00
Tree & Brush Wages	11-32-13-51200	39,125.00		143,959.00
Tree & Brush Overtime	11-32-13-51250		4,900.00	7,304.00
Tree & Brush Retirement Fund	11-32-13-51360	2,875.00		9,933.00
Tree & Brush Social security	11-32-13-51520	2,725.00		11,013.00
Forestry Services	11-32-13-52200	8,250.00		2,500.00
Purchase of Trees	11-32-13-53460		8,455.00	20,000.00
Training & Seminars	11-32-13-54100	750.00		1,750.00
Composting St Dept Wages	11-32-14-51200		12,000.00	31,881.00
Composting Overtime	11-32-14-51250	1,750.00		1,434.00
Storm Sewer Wages Dig HOT	11-32-15-51230	2,275.00		5,000.00
Repairs-Traffic Signals Etc.	11-34-10-52600	4,475.00		26,250.00
Street Lights Repair	11-34-10-52610	2,400.00		5,000.00
Car Towing	11-34-10-52900	1,855.00		3,000.00
Street Identification Signs	11-34-10-53740	575.00		2,650.00
Traffic Control Street Signs	11-34-10-53750	1,755.00		5,500.00
<u>MUSEUM</u>				
Museum-Maintenance & Repairs	11-51-10-52400	5,775.00		5,000.00
<u>PARKS</u>				
Park Use Fees	11-52-00-46750		6,500.00	7,800.00
Parks/Rec Superintendent	11-52-00-51100		17,665.00	88,860.00
Park Wages	11-52-00-51200	6,325.00		103,464.00
Parks Overtime Wages	11-52-00-51250	8,350.00		8,787.00
Parks Retirement Fund	11-52-00-51360	5,625.00		7,676.00
Parks Social Security	11-52-00-51520	5,900.00		8,510.70
Fountains/Statues-Water/Sewer	11-52-00-52270	1,125.00		3,500.00
Bldg. Maint & Repairs Parks	11-52-00-52410		2,000.00	6,500.00
Equipment Repair Services	11-52-00-52500		4,000.00	6,500.00
Parks Operating Supplies	11-52-00-53400	930.00		2,500.00
Bldg. Maint Supplies-Parks	11-52-00-53500		4,000.00	30,000.00
Grounds Maintenance Supplies	11-52-00-53520		6,500.00	25,000.00
Grounds Fertilizer/Weed Control	11-52-00-53620		2,000.00	7,500.00
Parks Miscellaneous Expenses	11-52-00-53990		6,135.00	13,000.00
4 Season Nature Preserve	11-52-00-58400		4,500.00	8,000.00
Bldg. Main Supplies Rec	11-52-00-59500	1,135.00		
Vets Parks Overtime	11-52-01-51250	1,800.00		2,465.00
Vets Park Life Insurance	11-52-01-51340	100.00		175.00
Vets Park Dental Insurance	11-52-01-51350		165.00	995.00
Vets Park Vision Insurance	11-52-01-51355	25.00		32.00
Vets Park Disability Ins.	11-52-01-51370	40.00		154.00
Grounds Maintenance Supplies	11-52-01-59520	8,000.00		7,000.00

**CITY OF LAKE GENEVA
PROPOSED BUDGET AMENDMENTS - 2024
SCHEDULE "A"**

ACCOUNT NAME	ACCOUNT NUMBER	DEBIT	CREDIT	BUDGET
Hillmoor Operating Supplies	11-62-01-53400	1,100.00		2,000.00
Hillmoor Grounds Maintenance Supplies	11-62-01-59520	1,500.00		2,000.00
PLAN COMMISSION				
Outside Professional Planning	11-69-30-52120		8,500.00	15,000.00
Impact Fees Study	11-69-30-52130		5,000.00	5,000.00
Zoning Codes	11-69-30-52180	5,900.00		17,500.00
		444,305.00	444,305.00	-
LAKEFRONT FUND				
Interest Income	40-00-00-48110		40,115.00	25,000.00
Beach Mtce Overtime Wages	40-54-10-51250	4,500.00		3,500.00
Beach Mtce Retirement Fund	40-54-10-51360	950.00		435.00
Beach Social Security	40-54-10-51520	325.00		6,880.00
Worker's Compensation Ins.	40-54-10-53130	400.00		4,500.00
Beach Maintenance Service	40-54-10-53620	985.00		1,500.00
Riviera Maintenance Wages	40-55-10-51200	4,900.00		66,423.00
Riviera Mtce Overtime	40-55-10-51250	5,000.00		8,200.00
Riviera Mtce Retirement Fund	40-55-10-51360	1,250.00		4,583.00
Riviera Elevator Phone Exp.	40-55-20-52210	3,750.00		375.00
Lower Riv Water& Sewer Exp.	40-55-20-52260	3,360.00		5,500.00
Liability & Property Insurance	40-55-20-53140	585.00		9,450.00
Bldg. Maint Supplies-Lower Riv.	40-55-20-53500	935.00		8,000.00
Riv Maintenance Service Costs	40-55-20-53600	5,945.00		7,500.00
Pier Electric	40-55-30-52220	7,230.00		35,000.00
		40,115.00	40,115.00	-
PARKING				
Interest Income	42-34-50-48110		60,035.00	30,000.00
Parking PT Wages	42-34-50-51200	47,400.00		117,454.00
Parking Life Insurance	42-34-50-51340	95.00		430.00
Parking Health Insurance	42-34-50-51345		22,050.00	55,390.00
Parking Vision Insurance	42-34-50-51355	50.00		137.00
Parking Retirement Fund	42-34-50-51360	5,775.00		13,260.00
Parking Uniforms	42-34-50-51380	1,175.00		2,600.00
Parking Social Security	42-34-50-51520	1,900.00		23,686.00
Parking Lot Planting/Maint.	42-34-50-52220	1,100.00		21,000.00
Office Supplies	42-34-50-53100	450.00		1,500.00
Postage Expenses	42-34-50-53120	5,350.00		3,000.00
Workers Compensation Insurance	42-34-50-53130	2,000.00		3,500.00
Support Contracts	42-34-50-54500	4,900.00		115,000.00
Parking Lot Rev Share	42-34-50-58500	11,890.00		25,000.00
		82,085.00	82,085.00	-

CITY OF LAKE GENEVA

General Fund Carryforward

Avian Committee Expenses (11-70-00-5780)	\$1,350
Historic Preservation (11-70-00-57200)	\$8,200

Both items have been requested by the Avian Committee and Historic Preservation to carry forward the above amounts for ongoing projects.



To: Finance, License and Regulation Committee, City Council

From: City Hall, City of Lake Geneva

Date: April 8, 2025

Subject: Food Pantry Volunteer Parking Program – Proposed Rules for Use of Placards

- **Placard Distribution:** 6 placards issued to the Lake Geneva Food Pantry for use. Any additional placards must be requested from and approved by the Common Council. Placards will be issued in a two-year increment.
- **Permit Valid during Times Listed:** Each placard will provide parking from 9am to 12pm on Mondays, Wednesdays, and Fridays during the paid parking season.
- **Placard Eligibility:** Placards will not be issued to vehicles with City of Lake Geneva Parking Permit Stickers.
- **Placard Use:** Parking is limited to Wisconsin Street only. If a resident parking sticker is displayed with the placard, the resident permit will take precedence, and the vehicle will be chalked. The use of the placard will be noted, and the program manager will be contacted.
- **Accountability:** Placards are a controlled item. Organizations will be required to maintain accountability for each placard issued. Each organization should be prepared to provide accountability and justification for issue upon request from Lake Geneva City Hall Staff
- **Duplication Policy:** Any discovery of duplicated placards may result in the revocation of the individual placard.
- **Placard Return:** Placards must be returned before December 15 of the expiration year. Failure to return all placards may result in a reduction of placards for the following issue.

MEMORANDUM FOR SEMINARY PARK-LOT F

1. Scope of Project: To modify Seminary Park Lot F to vehicle parking. Boat trailer parking would be allowed at Dunn Field Lot E on Sage Street & potentially create boat trailer parking in Lot I off Wells St and on south side of Baker St.
2. Revenue Impact: Boat Launch currently operates at a deficit. Request for preliminary design from Naomi at Kapur indicates a gain of 40-50 vehicle parking spaces in the new Seminary Lot F. Adding 40-50 new parking spaces would add between \$60 to \$136k in revenue for the City.
3. Ordinances for Amendment: submitted to City Attorney
 - a. 90-123 Boat Launching Facility. (d) Number of daily launches. The number of boats to be launched daily from the City controlled and operated boat launching site on Geneva Lake shall not exceed that of available parking spaces in designated areas, which shall be determined by the authorized operator of the launch area. (e) Launching of boat fee. The fees charged for launching boats shall be determined by the City. (f) Enforcement of parking violations and penalties for failure to pay launch ramp fees. Police officers and parking meter personnel are empowered to enforce parking violations at designated boat trailer parking lots, and enforce penalty provisions, as provided for under Section 90-33, for failure to pay established launch ramp fees. It shall be a parking violation under this section for any ~~vehicle other than a motor~~ vehicle connected to a boat trailer to be parked in the City ~~boat launch~~ parking lot F.
 - b. 74-210 Parking Regulations. ~~(c)~~ Boat trailers. The parking of boat trailers or any similar device used for hauling boats, except single chassis vehicles, is prohibited on either side of the entire length of Baker Street or Campbell Street and South Lake Shore Drive and Wrigley Drive and on either side of the 100 block of Center Street. ~~It shall be a violation of this section for any motor vehicle with a trailer or a trailer alone to be parked in the Sage Street parking lot (Parking Lot D) [Amended 5-22-2017 by Ord. No. 17-06]~~
 - c. 74-221 Parking Meters. (2) Five-hour parking station zones. Addition of City-owned parking lot at Seminary Park (Lot F)

- d. 2-49 Standing Committees. (2) Piers, Harbors, and Lakefront Committee. b. All rules and procedures pertaining to City leases, all activities within or surrounding the Riviera piers, buoys, dinghy pads, launching, trailer parking as part of boat launch fee and access road (if any) to piers.
- e. 1-13 Citation. (4) Issuance of Citation. Any law enforcement officer may issue citations authorized under this section. The following City officials and their designated agents, after clearance with the City Attorney, may issue citations with respect to those specified sections which are directly related to their official responsibilities: the Building Inspector, Assistant Building Inspector, Fire Chief, Fire Inspector, City Clerk and Treasurer. With respect to boating and launching violations, boat launch attendants may issue citations. [Amended 5-29-2012 by Ord. No. 12-08; 11-10-2014 by Ord. No. 14-08]

4. Project Tasks:

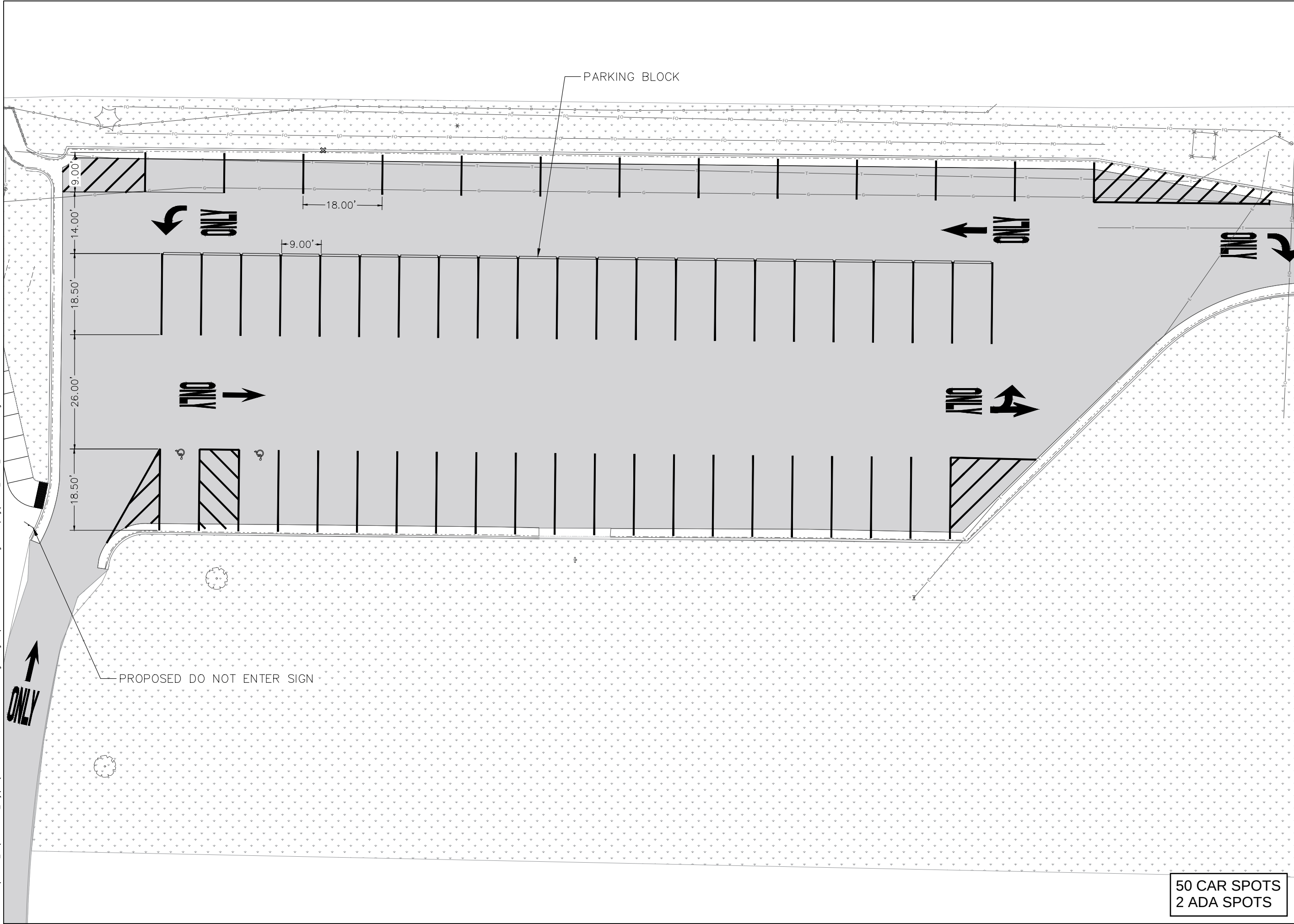
- a. Stripe for Vehicles and Paint No Parking Zones on Lot
- b. New signs ordered & installed for
 - i. Zone/Parkmobile
 - ii. Kiosk location (can post pay by text signs in place of kiosk)
 - iii. Entrance indication and restrictions
 - iv. Boat launch (with map to Sage St)
- c. Redesign of City parking maps to publish and distribute
- d. Order & Install a new kiosk at entrance to sidewalk on West side of Lot
- e. Boat Launch Kiosk reconfiguration, if necessary

5. Possible Changes for Future Focus: Cass Street changes from one-way to two-way traffic to allow for entry to Lot F from East

6. Positive Impact: New lot would offset significant loss of parking during Hwy 50 Project in a favorable location. Addition of spaces would offset the loss of 20 parking spaces following completion of Hwy 50 Project.

7. Negative Impact: Public response to perceived loss of boat trailer parking. Possible DNR response.

FILENAME: D:\Walworth_Co\Lake_Geneva_City\Gov\250257 2025 Lake Geneva General Engineering PW\PHSE 04 Boat Trailer Parking Lot Stripping\240268_DESIGN_PARKING LOT F.dwg



1224 S. Pine Street
Burlington, Wisconsin
53105

kapurinc.com

PROJECT:

PARKING LOT F
MARKING OPTIONS

LOCATION:

CITY OF LAKE
GENEVA,
WALWORTH
COUNTY

CLIENT:



RELEASE:

EXHIBITS

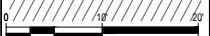
REVISIONS:

#	DATE	DESCRIPTION

NORTH ARROW:

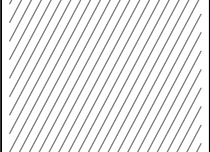


SCALE:



IF NOT ONE INCH ADJUST SCALE
ACCORDINGLY

SEAL:



all in

SHEET:

90° CAR PARKING

PROJECT MANAGER: NR
PROJECT NUMBER: 25.0257.04
DATE: 3/12/2025

SHEET NUMBER:

2.0

50 CAR SPOTS
2 ADA SPOTS

AGREEMENT

This Agreement made this 10th. day of September, 1984
by and between the City of Lake Geneva, a municipal corporation, hereinafter
called "City", and Joint School District No. 1, City of Lake Geneva, Towns of
Bloomfield, Geneva, LaFayette, Linn, Lyons and Spring Prairie, hereinafter
called "School District" and the Lake Geneva Board of Park Commissioners,
hereinafter called "Board of Park Commissioners".

WITNESSETH:

WHEREAS, the School District, aforesaid, is the owner of premises
adjoining its Eastview School, commonly called Dunn Field, and

WHEREAS, the City, aforesaid, is the owner of premises adjoining
Central School, commonly called Maple Park, and

WHEREAS, said School District does not presently need the use of
all of said land, on the premises known as Dunn Field, for school building
purposes, and

WHEREAS, the School District does use and has a need for the use
of the land owned by the City adjoining its Central School, such use being
for playground and recreational facilities for its students during the
school term, and

WHEREAS, the City does use and has a need for the use of land
owned by the School District, adjoining Eastview School, commonly known as
Dunn Field, such use being for public recreational facilities, and

WHEREAS it is the intention of the parties to this contract that pending such need of the land adjoining Eastview School by the School District for school buildings, that an agreement be entered into being the parties that the Maple Park premises be in the control of and used for the purpose of the School District and that the premises adjoining Eastview School, commonly known as Dunn Field be in the control of and used for the purposes of the City, and

WHEREAS, it is the intention of the parties to this contract that pending such need of use of the Eastview School property by the School District for school buildings, the premises be used and developed as part of the Lake Geneva City Park system provided the School District aforesaid shall reserve to itself the right to use said land for school purposes in the future should this use be necessary, and

WHEREAS, the Board of Park Commissioners aforesaid is charged under the Wisconsin Statutes Section 27.08(2) with the duty of developing to the greatest possible extent the use of all lands in the City of Lake Geneva which are available for park purposes, and

WHEREAS, it is the intention of the parties to this contract to agree to cooperate in establishing the best use of the respective premises, and to solve between the parties of this contract all questions of jurisdiction, responsibility for maintenance, development and control of the subject premises.

NOW, THEREFORE, IT IS AGREED by and between the parties, in consideration of the mutual benefits conferred by this Agreement, as follows:

MAINTENANCE OF GROUNDS & EQUIPMENT

A. Maple Park (Exhibit "A")

The School Board shall be responsible for maintaining, repairing existing equipment and for the replacement of equipment and facilities now existing on the Maple Park grounds and otherwise be responsible for all upkeep and repair of the Maple Park grounds as deemed necessary and appropriate by said School Board. The School Board shall further have the authority to provide capital improvements to said Maple Park as deemed necessary and desirable by said School Board subject to the provisions of this Agreement. This paragraph does not include the tennis courts which will be the sole responsibility of the City.

B. Dunn Field (Exhibit "B")

The City shall be responsible for maintaining, repairing existing equipment and for the replacement of equipment and facilities and otherwise be responsible for all upkeep and repair of the Dunn Field grounds as delineated in Exhibit "B" as deemed necessary and appropriate by the City. The City in concert with the Board of Park Commissioners shall have the authority to provide capital improvements to said Dunn Field (Exhibit "B") as deemed necessary and desirable by the City subject to the provisions of this Agreement.

TERM OF AGREEMENT & METHOD OF TERMINATION

This Agreement shall commence September 1, 1984, and terminate on August 30, 1985. Unless either party terminates this Agreement in writing within six months of the termination date, the Agreement shall automatically

be renewed under the same terms and conditions, unless modified in writing, for additional one year terms until terminated by either party.

Either party may terminate this Agreement at any time by giving the other party six months notice of termination. If the six months notice of termination is not within six months of the Agreement termination date of August 30th, the Agreement will be effective until the termination date of next succeeding agreement year.

In any event this Agreement may not be terminated until twelve months has lapsed from its inception.

CAPITAL IMPROVEMENTS

On or about July 1st of any agreement year, both parties shall provide the other with a capital improvement plan for their respective facility for the next succeeding agreement year.

All capital improvements installed by either party shall remain the property of the party purchasing said improvements or equipment. Upon removal of said improvements the owner of the improvements shall negotiate with the owner of the premises for the sale of said improvements to the owner of the premises prior to removal.

The party installing any capital improvement upon the land of the other shall hold the other harmless for any costs incurred as the result of said installation and neither party shall allow any liens of any kind to attach to the property of the other and shall save the other harmless thereto.

Upon removal of any equipment by the occupier of the premises, said occupier shall repair any damage done to the premises as the result of such removal.

OTHER RIGHTS AND DUTIES

1. Either party may license said premises as may be allowable by law, except there shall be no liquor or fermented malt beverages sold or consumed on either the Dunn Field or Maple Park properties.
2. Either party may use the premises for purposes that are deemed in the best interest of the public and not contrary to law.
3. Both parties are required to carry liability insurance on the premises each is occupying showing the other party as an additional insured.
4. It is understood between the parties that this Agreement exchanges licenses to use certain designated premises under the terms of this Agreement and any licenses granted under this Agreement shall not be construed as easements or transfer of title either in law or equity.

This Agreement entered into this 11th day of Sept., 1984.

CITY OF LAKE GENEVA:

BY: Richard C. Folman
Richard C. Folman, Mayor

ATTEST: Colleen Alexander
Colleen Alexander, Clerk

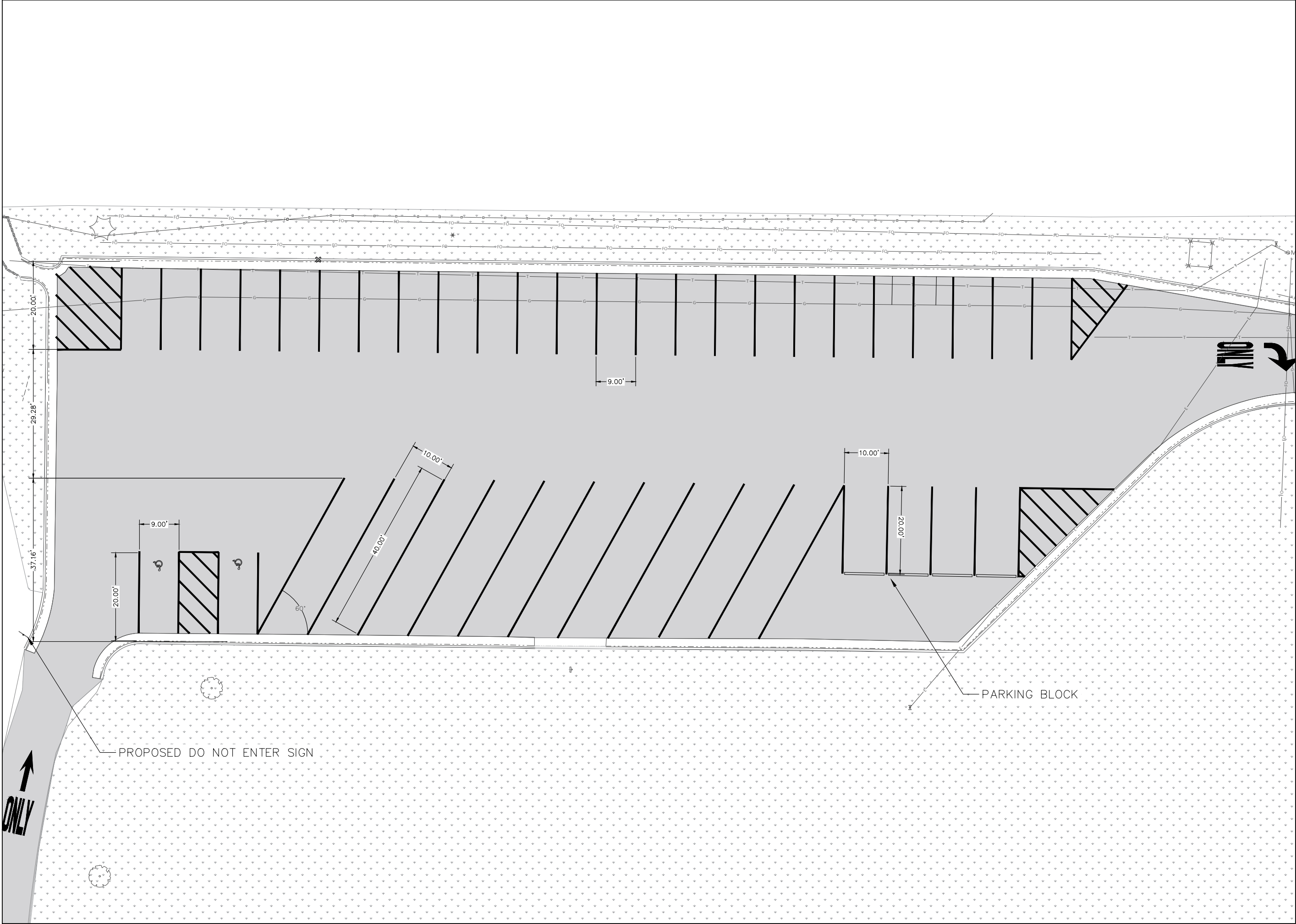
JOINT SCHOOL DISTRICT NO. 1

BY: Michael J. Aronson Pres.
Charlotte East Peterson Clerk

LAKE GENEVA BOARD OF PARK
COMMISSIONERS:

BY: Margaret R. McCarty

FILENAME: D:\Wauworth_Co\Lake_Geneva_City\Gov\250257 2025 Lake Geneva General Engineering PW\PHSE 04 Boat Trailer Parking Lot Striping\240268 DESIGN_PARKING LOT F.dwg



1224 S. Pine Street
Burlington, Wisconsin
53105

kapurinc.com

PROJECT:

PARKING LOT F
MARKING OPTIONS

LOCATION:

CITY OF LAKE
GENEVA,
WALWORTH
COUNTY

CLIENT:



RELEASE:

EXHIBIT

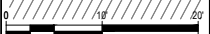
REVISIONS:

#	DATE	DESCRIPTION

NORTH ARROW:

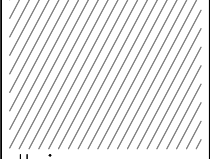


SCALE:



IF NOT ONE INCH ADJUST SCALE
ACCORDINGLY

SEAL:



all in

SHEET:

60° ANGLED BOAT
PARKING
90° CAR PARKING

PROJECT MANAGER: NR

PROJECT NUMBER: 25.0257.04

DATE: 3/11/2025

SHEET NUMBER:

3.0

MEMORANDUM FOR SEMINARY PARK-LOT F Trailers and Vehicles

1. Scope of Project: To modify Seminary Park Lot F to vehicle parking. To add vehicle parking to Lot F sharing the lot with boat trailer parking. Overflow boat trailer parking would be allowed at Dunn Field Lot E on Sage Street.
2. Revenue Impact: Alternate layout provides 28 vehicle parking spaces with 2 ADA spaces and 10 trailer spaces. Can be modified to 16 trailers with 22 vehicles and 2 ADA. Adding these vehicle spaces would net between \$33k and \$78.5k in revenue for the City.
3. Ordinances for Amendment: submitted to City Attorney
 - a. 90-123 Boat Launching Facility. (d) Number of daily launches. The number of boats to be launched daily from the City controlled and operated boat launching site on Geneva Lake shall not exceed that of available parking spaces in designated areas, which shall be determined by the authorized operator of the launch area. (e) Launching of boat fee. The fees charged for launching boats shall be determined by the City. (f) Enforcement of parking violations and penalties for failure to pay launch ramp fees. Police officers and parking meter personnel are empowered to enforce parking violations at designated boat trailer parking lots, and enforce penalty provisions, as provided for under Section 90-33, for failure to pay established launch ramp fees. It shall be a parking violation under this section for any vehicle other than a motor vehicle connected to a boat trailer to be parked in the City boat launch parking lot F.
 - b. 74-210 Parking Regulations. (c) Boat trailers. The parking of boat trailers or any similar device used for hauling boats, except single chassis vehicles, is prohibited on either side of the entire length of Baker Street or Campbell Street and South Lake Shore Drive and Wrigley Drive and on either side of the 100 block of Center Street. It shall be a violation of this section for any motor vehicle with a trailer or a trailer alone to be parked in the Sage Street parking lot (Parking Lot D) [Amended 5-22-2017 by Ord. No. 17-06]
 - c. 74-221 Parking Meters. (2) Five-hour parking station zones. Addition of City-owned parking lot at Seminary Park (Lot F)
 - d. 2-49 Standing Committees. (2) Piers, Harbors, and Lakefront Committee. b. All rules and procedures pertaining to City leases, all activities within or

surrounding the Riviera piers, buoys, dinghy pads, launching, trailer parking as part of boat launch fee and access road (if any) to piers.

- e. 1-13 Citation. (4) Issuance of Citation. Any law enforcement officer may issue citations authorized under this section. The following City officials and their designated agents, after clearance with the City Attorney, may issue citations with respect to those specified sections which are directly related to their official responsibilities: the Building Inspector, Assistant Building Inspector, Fire Chief, Fire Inspector, City Clerk and Treasurer. With respect to boating and launching violations, boat launch attendants may issue citations. [Amended 5-29-2012 by Ord. No. 12-08; 11-10-2014 by Ord. No. 14-08]

4. Project Tasks:

- a. Stripe for Vehicles and Paint No Parking Zones on Lot
- b. New signs ordered & installed for
 - i. Zone/ParkMobile
 - ii. Kiosk location (can post pay by text signs in place of kiosk)
 - iii. Entrance indication and restrictions
 - iv. Boat launch (with map to Sage St)
- c. Redesign of City parking maps to publish and distribute
- d. Order & Install a new kiosk at entrance to sidewalk on West side of Lot
- e. Boat Launch Kiosk reconfiguration, if necessary

5. Possible Changes for Future Focus: Cass Street changes from one-way to two-way traffic to allow for entry to Lot F from East

6. Positive Impact: New lot would offset significant loss of parking during Hwy 50 Project in a favorable location. Addition of spaces would offset the loss of 20 parking spaces following completion of Hwy 50 Project.

7. Negative Impact: Public response to perceived loss of boat trailer parking. Possible DNR response.



LAKE GENEVA BUSINESS IMPROVEMENT DISTRICT

2025 Bylaws and Operating Plan

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LAKE GENEVA BUSINESS IMPROVEMENT DISTRICT BYLAWS

ARTICLE I – GENERAL

Section I – Name

This organization shall be known as The Business Improvement District (BID), operating as Downtown Lake Geneva.

Section II – Creation

The Lake Geneva Business Improvement District was created in 1991 in accordance with Wisconsin Act 184, allowing a city, under petition of property owner, to create a Business Improvement District (BID). This law states that it will “...allow businesses within those districts to develop, manage and promote the districts and to establish an assessment method to fund these activities.”

Section III – Purpose

It shall be the purpose of the Lake Geneva BID to develop, manage, and promote the BID within the City of Lake Geneva, as authorized by Wisconsin state statute.

The Lake Geneva BID exists as a funding vehicle to develop and promote the entire Lake Geneva Business Improvement District.

The BID is a private-public sector initiative for maintaining and enhancing the appeal of the downtown area. The Business Improvement District will undertake projects on a private-public, collective basis in areas traditionally not addressed by the municipality.

Our mission is to enhance downtown Lake Geneva in a way that benefits residents and visitors alike.

Section IV – Area

The Business Improvement District will include properties within the boundaries outlined in the attached map.

ARTICLE II – FUNDING

Section I – Special Assessment

All commercially zoned properties within the BID are levied based on the assessment value of the property. This special assessment shall be assessed a portion of the levied amount by the city and **collected with the mill rate ratio of 2.0 x \$1000 for collection of property taxes**. The final assessment level shall be recommended but the BID and approved by the Lake Geneva City Council. This special assessment will be levied by the City pursuant to Wis. Stats, 66.1109.

City Council will approve the levied amount, based on the **City Council approved operational plan and the City Council approved** BID proposed budget.

—

The Special Assessments levied and collected by the City shall be disbursed to the Business Improvement District on January 15th and February 20th each year. Utilization of the disbursed funds in accordance with the approved annual operational plan will be the sole responsibility of the Business Improvement District.

Section II Exemptions

All properties with the BID boundaries shall be assessed except the following:

- i. Properties which are exempt from paying property taxes, such as government, public utilities and religious buildings
- ii. Real property used exclusively for residential purposes.

Section III – Associate Memberships

The BID shall have the opportunity to create an Associate Membership program to include businesses outside of the approved BID boundaries. This membership will include an annual fee.

Section IV – BID Liaison

The BID shall recommend one member of City Council to serve as an official BID Liaison, to share BID related news at City Council meetings. This will be a non-voting position.

ARTICLE III – BOARD OF DIRECTORS

Section I – Board Composition

The BID will establish a Board of Directors consistent with Wisconsin State Statute 66.1109 whereby a majority of directors must own or occupy real estate within the BID boundaries. The Board will consist of a minimum of seven (7) members with maximum of nine (9) members, as follows:

- i. More than 50% shall be property OR business owners, within the BID
- ii. Managers or community members recommended within the BID

Section II – Selection and Appointment of Directors

The Board of Directors shall be appointed by the mayor and confirmed by the local legislative body. The BID Board will make annual board member recommendations to the Mayor.

Section III – Term of Office

Terms of Office will be for staggered two-year terms, with annual appointment by the Mayor. Term of office will begin January 1st with maximum service of three (3) two-year terms.

Section IV Responsibilities

All board members are expected to actively participate in meetings and notify the Executive Director and/or Chairman if unable to attend. Missing two (2) consecutive meetings without prior notification may result in Board of Directors recommending to the City Council to remove that member from the board.

—
A board member may resign by submitting a written resignation letter with the Chairman. A board member may be recommended to be removed from the Board of Directors to the City Council by a two thirds (2/3) vote of the total board at a regularly scheduled meeting for conduct unbecoming a member which is deemed detrimental to the aims of the BID. Upon a vacancy being created on the board, the Board of Directors shall nominate candidates and shall petition the City Council to appoint a replacement.

Section V – Seating of New Directors

All newly appointed board members shall be seated at the first board meeting in the new fiscal year, unless there is a vacancy before that time.

Section VI – Vacancies

The BID board will vote on a recommendation to send to the mayor. Vacancies on the Board of Directors will be filled by appointment of the Mayor.

Section VII – Election of Officers

The President and Vice President of the board shall be elected to a one-year term at the January meeting, two-year term limit.

The elected Secretary will be responsible for all the BID minutes to be submitted to the City Clerk.

Starting January 1, 2020, the BID board will add the position of Treasurer. The Treasurer shall be responsible for reviewing BID financial statements.

The ultimate responsibility of all BID expenditures is the responsibility of the City Administrator and the City Comptroller. They will guide the board on the financial budget and responsibilities within the law of city government.

Section VIII – Management

The Board of Directors may or may not contract an Executive Director or additional designated support roles to manage day-to-day activities. The Board of Directors may contract service providers: a maintenance worker to maintain beautification initiatives and a marketing associate/company to assist in promotions initiatives, if desired.

Contracts with Executive Director, support roles, and service providers will be reviewed annually.

Section IX – Meetings

The regular monthly board meetings will usually be held on the first Wednesday of each month at 9:00 AM. Changes in board meetings will be at the discretion of the Board President. All meeting of the board shall be governed by Wisconsin Open Meeting Laws or rules set forth by the BID Directors.

ARTICLE IV- FINANCES

Section I – Disbursements

All invoices for goods or services shall be approved by vote of BID members for payment and signed by a minimum of 3 board members. ~~Invoices are then submitted to the City of Lake Geneva for payment by Treasurer. The City of Lake Geneva shall be the fiscal agent for the BID.~~

Section II – Fiscal Year

The fiscal year of the BID shall close on December 31st of each year.

Section III – Budget

~~Annually,~~ ~~the~~ BID board will present an operational plan and a proposed budget to the City of Lake Geneva in late September/early October. Exact date to be determined by the City of Lake Geneva.

Section IV – Audit

Wisconsin State Statute notes that an audit is only required “if the cash balance in the segregated account...equaled or exceeded \$300,000 at any time during the period covered by the report...”

An annual audit shall be done by an auditor selected ~~as per requested~~ by the City of Lake Geneva. The audit shall be on file at the City of Lake Geneva.

~~If the cash balance in the segregated account was less than \$300,000 at all times during the period covered by the report, the municipality shall obtain a reviewed financial statement for the most recently completed fiscal year. The statement shall be prepared in accordance with generally accepted accounting principles and includes a review of the financial statement by an independent certified public accountant hired by the City of Lake Geneva.~~

~~Beginning after December 31, 2018, the dollar amount at which a municipality is required to obtain an independent certified audit under par and the dollar amount at which a municipality is required to obtain a reviewed financial statement shall be increased each year by a percentage equal to the percentage change between the U.S. consumer price index for all urban consumers, U.S. city average, for the month of August of the previous year and the U.S. consumer price index for all urban consumers, U.S. city average, for the month of August 2017, as determined by the federal department of labor. Each amount that is revised under this paragraph shall be rounded to the nearest multiple of \$10 if the revised amount is not a multiple of \$10 or, if the revised amount is a multiple of \$5, such an amount shall be increased to the next higher multiple of \$10.~~

Section V – Proposed Expenditure

See attached budget

—

ARTICLE V – PARLIAMENTARY AUTHORITY

The current edition of Robert’s Rules of Order will be the final source of authority in all questions of parliamentary procedure when such rules are not consistent with the Bylaws of the Business Improvement District.

ARTICLE VI – Amendments

These bylaws may be amended or altered by majority vote of the Board of Directors and would be presented to the City Council for approval.

ARTICLE VII – OTHER

Section I – Proposed Activities

Below listed events may include:

- Annual Meeting – March
- Wine Walk I – May
- Lemonade Crawl - August
- Maxwell Street Days - August
- Oktoberfest – October
- Wine Walk II – November
- Light Up Lake Geneva Tree Lighting Shop Small Weekend –

November

Section II - 2025 Strategies

The BID identified key initiatives for both immediate success and for future development. Looking in short term planning, the BID acknowledges the needs of communication and task management documentation, operational supportive development, and tools for successful events and project measurement. The goal is to enhance communications with businesses, city officials, and the community, build events with measurable successes, and continue the execution of beautification efforts while enhancing even more placemaking programs.

Focus Points	Goals	Procedures for Success
Organization	• Increasing BID boundaries • Become a 501c3 • Internal Task Management • Become Main Street Accredited • Fundraise through Annual Sponsorship Building, Friends of BID initiatives, Project Sponsorships • Grant Research and Writing • Building relationships with city and other organizations • Establish director roles & responsibilities	• Budget Maintenance • Fundraising logging • Build operating plans • Attending city council meetings & partnering org meetings • Acceptance into Connect Communities Main Street Program • Tourism Commission meetings • Monthly meeting progress check • Build board guidelines and invest in D&O insurance
Economic Development	• Attract new business • Business Retention Strategies • Partnership with development agencies and organizations for business attraction • Build Façade Improvement Grant	• BRE templates and site visits • Build program outlines for façade improvement program and log sponsor meetings • Build small business meetings quarterly for learning sessions, marketed through email and social media • Inventory of properties
Beautification	• Flowers & Holiday Décor • Mural Creation • Façade Grant Build • Unique Art Installation • Banners • Trolley	• Work with Treasure Hut for purchasing for outdoor décor • Mural program committee fundraise for initiative and create a mural painting event • Banner program for Veterans in 2023 – solicit partnership with American Legion and schools, design and purchase banners for installation • Bike Rack Installation

Promotion	• Marketing businesses - Maxwell Street Days - Spring Scavenger Hunt - Veterans Day History Walk • Events - Wine Walks - Oktoberfest - Tree Lighting Shop Small - Legislative Breakfast - Veteran's Day - Mural Event	• Newsletter for business communications, create a general consumer enewsletter • Building photography and video library to promote businesses • Create a marketing plan and content calendar • Execute successful events for fundraising, community promotion, or ringing in cash registers
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