

**CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE MINUTES
MONDAY, MARCH 24, 2025 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members: Chairperson Mary Jo Fesenmaier, Alderpersons: Shari Straube, Joel Hoiland, Peg Esposito, and Cindy Yager

Call to Order

Chairperson Fesenmaier called to order the meeting at 4:00pm.

Roll Call

Present: Fesenmaier, Hoiland, Yager, Esposito.

Absent: Straube

Comments from the public limited to 5 minutes, limited to items on this agenda

Spyro Condos- 1760 Hillcrest Drive, Lake Geneva, WI spoke on item 13.

Sherri Ames- 603 Center Street, Lake Geneva spoke in favor of item 6 and her concerns about item #13.

Judy Guy from the Lake Geneva Food Pantry, 715 Wisconsin Street, spoke on item #6.

Amy Myhre- 1100 Park Row, Lake Geneva spoke on item #6.

Joanne Bush- 6343 First Ave expressed concerns on item #13.

Linda Frame- 940 Lake Geneva Blvd. spoke against item #7 and item #14. Frame also spoke about items #8, #12, #15, #18 and #20.

Approval of the minutes from February 24, 2025.

Motion to approve by Esposito, Second by Yager.

Motion carried 4-0.

No further discussion.

Staff Reports:

Director of Public Works Report

Director of Public Works Tom Earle gave an overview of his report that was included in the packet.

Earle explained various topics included in the report on committee members' request.

Street Superintendent Report

Public Works Superintendent Neil Waswo gave an overview of his report that was included in the packet.

Waswo spoke on various topics at committee members' request.

Parking Manager Report

Parking Manager Beth Gehris Padro explained her report that was included in the packet.

Discussion took place regarding ticket and dispute procedures.

Engineer Report

Naomi Rauch of Kapur gave an overview of her memorandum that was included in the packet.

Discussion regarding Parking Placards for the Food Pantry on Wisconsin Street. (Ames)

Motion by Yager to continue parking placards for the Food Pantry; 6 placards and detailed record given to the parking manager, second by Esposito.

Yager spoke about the continuation of the parking placards.

Motion by Hoiland to suspend the rules, so the applicant from Lake Geneva Food Pantry can speak. Second by Esposito.

Motion carried 4-0.

Hoiland and Guy discussed hours of operations, staff, and distance to free parking.

Main Motion carried 3-1.

No further discussion.

Discussion/Recommendation regarding Striping Seminary Park's Parking Lot F. (Parking)

Combined to item #14.

Discussion/Recommendation regarding Park Director Job Description (Fesenmaier)

Motion by Espostio to approve the Park Director Job Description that was included in the packet, second by Yager.

Committee members further discussed the Park Director Job Description.

Motion Carried 4-0.

No further discussion.

Discussion/Recommendation regarding Native Planting(Fesenmaier)

Yager reported Native Planting is being discussed at Park Board.

Update regarding alley behind George Street (Kapur)

Kapur informed the committee it is included in the 2025 Street Program and will be bid out by the end of the week.

Discussion/ Recommendation regarding adding light to an electric pole-alley near Center Street (DPW/Fesenmaier)

Committee members and Waswo discussed cost and location.

Earle gave background information stating the prior resident paid for the light on the electric pole.

Interm City Administrator Dave DeAngelis explained the differences between regulations between private lights and lights on public right of ways.

Motion by Fesenmaier to continue the item until next month, second by Yager.

Hoiland questioned the resident's intention of adding the light to the alley near Center Street and Sage Street.

Motion carried 4-0.

No further discussion.

Discussion/Recommendation regarding Brush Drop Off Saturday Hours (DPW)

Earle gave an overview of the Brush Drop Off hours.

Discussion/Recommendation regarding removing pedestrian crossing push buttons at Highway 50 and Edwards Boulevard intersection. (Fesenmaier)

Motion by Fesenmaier to continue until next month, second by Yager.

Hoiland recommended the Police Department and Fire Department to speak about the opticom system.

Waswo explained the function and purpose of the opticom system.

Earle further stated that if there are crosswalk accommodations at any intersections per the Code of Federal Regulations and Manual on Uniform Traffic Control Devices, pedestrian crosswalk push buttons and audio signals are obligated.

Hoiland inquired about the cost of opticom emitters per emergency vehicle.

Lt. Keller stated opticom emitters per vehicle is roughly \$1,200.00.

Hoiland further inquired about potential options for the opticom system to operate as usual on Main Street and Hwy 50.

Discussion followed regarding pedestrian crossing timing and opticom signals at traffic lights.

Committee members and Earle further discussed accessibility options for Edwards Boulevard intersections.

Main motion failed 0-4.

No further discussion.

Discussion/Recommendation regarding passenger car parking spaces in Lot F (Kapur)

Gehris-Padro explained the loss of parking spaces on Main Street, referring to the memorandum for Seminary Park

-Lot F that was included in the packet.

Discussion ensued regarding DNR regulations and boat trailer parking reconfiguration.

Motion by Hoiland to suspend roles to allow Alder Frame to speak, second by Yager.

Motion carried 4-0.

Alder Frame explained possible options for boat trailer parking reconfiguration, such as converting Dunnfield to vehicle parking.

DeAngelis discussed DNR regulations and grants.

Gehris-Padro further discussed generating parking revenue at Semianry Park.

Motion by Hoiland to begin striping for cars at the Seminary Park Parking Lot, and begin the process of moving boat launch trailer parking to Dunnfield, second by Fesenmaier.

Yager and Esposito suggested options, such as converting Lot D to a paid parking lot instead of Seminary Park parking lot.

Motion carried 3-1.

No further discussion.

Discussion regarding pedestrian crossing improvements at the intersection of Broad and Dodge Street. (Ames)

Motion by Yager to suspend the rules to allow Alder Ames to speak, second by Esposito.

Alderman Ames suggested proceeding with crossing improvements at the intersection of Broad and Dodge.

Hoiland inquired about city ordinances or policies allowing to install stop signs.

Discussion ensued regarding accidents reported at the intersection of Broad and Dodge.

Motion by Fesenmaier to continue to the next meeting with information provided by Kapur, second, by Hoiland.

Motion carried 4-0.

No further discussion.

Discussion/Recommendation regarding approval of Task Order #43 Citywide Sidewalk Evaluation Phase 2 (Kapur)

Motion by Yager to approve Task Order #43 City Sidewalks Phase 2, second by Esposito.

Motion carried 4-0.

No further discussion.

Surface Transportation Program- Local Grants (DPW)

<https://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/highway/stp-local.aspx>
Improvement Program

Item was continued until next month.

Discussion/Recommendation regarding Approval of Task Order #44 Public Survey for Lake Geneva Blvd. (Kapur)

Item was continued until next month.

Discussion/Recommendation regarding street bike lanes. (Fesenmaier)

[Parks & Trails | Lake Geneva WI](#)

Item was continued until next month.

Discussion regarding Main Street potholes (Committee/Public)

Item was continued until next month.

Discussion/ Recommendation regarding purchase of replacement snow blower for DPW from Equipment Replacement Fund (DPW)

Motion by Yager to approve the purchase of a replacement snow blower, second by Hoiland.

Motion carried 4-0.

No further discussion.

Discussion/Recommendation regarding update of Ev Charging Stations (Yager)

Item was continued until next month.

Future Meeting Date: May 26, 2025

Agenda and Packet published on the website: May 21, 2025

Future Agenda Items

- Cobb Park Hours on Google
- Ev Charging Station Locations
- Discussion/Recommendation regarding Approval of Task Order #44 Public Survey for Lake Geneva Blvd.
- Discussion/Recommendation regarding adding light to an electric pole-alley near Center Street
- Discussion regarding pedestrian crossing improvements at the intersection of Broad and Dodge Street
- Surface Transportation Program-Local Grants
- Discussion/Recommendation regarding street bike lanes
- Discussion regarding Main Street potholes

Adjournment

Motion by Yager to adjourn, second by Esposito.

Motion carried 3-1.

No further discussion.