



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- [www.cityoflakegeneva.gov](http://www.cityoflakegeneva.gov)

**SPECIAL POLICE AND FIRE COMMISSION WORKSHOP  
MONDAY, APRIL 21, 2025 - 9:00 A.M.  
CITY HALL, POLICE DEPARTMENT TRAINING ROOM, 2<sup>ND</sup> FLOOR**

**Members**

Commissioners: Spyro Condos, Jay Fairbanks, Len Jegerski, Tom Clausen and Emily Soley-Johnson  
Police and Fire Liaison Mayor Krause, Town of Geneva Fire Liaison Larry Kulik

**MINUTES**

**1. Call meeting to order**

The meeting was called to order by Commissioner Fairbanks at 9:01 p.m.

**2. Roll Call**

Commissioners Fairbanks, Soley-Johnson, Clausen, Condos, and Jegerski were present. Also present: Police Chief Gritzner, Police Lieutenant Keller, Fire Chief Peters, Fire Captain Detkowski, Police and Fire Liaison Alderman Hoiland, and Administrative Specialist Papenfus.

**3. Discussion – Police and Fire Operational Study by Public Administration Associates, LLC.**

- Section 4 - Existing Conditions
- Section 5 – Site Analysis
- Section 6 – Space Needs Analysis

Chief Gritzner reviewed the existing conditions of the current building and the space needs analysis. He stated the Police Department needs were not immediate but within 5-10 years some changes would need to be made as the building is undersized with no room for future growth. The building is not ADA compliant and several areas in the building have safety and security issues.

Chief Peters reviewed the existing conditions for the Fire Department and stated the Fire Department needs a new facility as soon as possible. He stated that the current facility is not ADA compliant, is undersized and was not built for full time staffing needs. The entire facility would have to be brought up to code. To facilitate the needs of the citizens, the Fire Department needs two stations with one central station on the south side of the city and a smaller station on the north side of the city. Building sites were discussed, suggesting that the departments have to work with the City to locate a proper building site and then the Police and Fire Departments would work on the facility needs. Another workshop date will be scheduled to discuss the remaining three sections of the facility study.

**4. Adjourn**

Clausen motioned to adjourn. Soley-Johnson seconded. Motion carried 5-0. Adjourned at 10:02 a.m.

Cindy L. Papenfus  
Administrative Specialist

**MINUTES NOT OFFICIAL UNTIL APPROVED AT THE NEXT POLICE AND FIRE COMMISSION MEETING**