



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**FINANCE, LICENSING, AND REGULATION COMMITTEE
TUESDAY, JUNE 17, 2025 - 4:30 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members:

Chairperson - Sherri Ames. Members - JaNelle Powers, Mary Jo Fesenmaier, Linda Frame and Brian Smith.

Watch this meeting on the City of Lake Geneva's live stream:

<https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream>

AGENDA

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from June 3, 2025
5. Discussion/Recommendation regarding Licenses & Permits
 - a. Class "A" Beer / "Class A" Liquor License renewal application filed by Revir Hospitality Lake Geneva, LLC dba Fairfield Inn & Suites
 - b. Class "A" Beer / "Class A" Liquor License renewal application filed by Simple Spirits Inc dba Geneva Liquors
 - c. Class "B" Beer / "Class B" Liquor License renewal application filed by Stone Soup LLC dba The Baker House
 - d. Class "B" Beer/ Reserve "Class B" Liquor License renewal applicaiton filed by Zaab Corner Bistro Corp dba Zaab Corner Bistro
 - e. Class "B" Beer / "Class C" Wine License renewal application filed by Mama Ciminis LLC dba Mama Ciminis
 - f. Class "B" Beer / "Class C" Wine License renewal application iled by Sabai Sabai Tahi Cusine Inc dba Sabai Sabai Thai & Sushi
 - g. Massage Establishment Renewals for Lakeview Spa and Element Massage Studio
 - h. Public Event Permit Application with Street Use filed by the American Legion Auxiliary for the annual 4th of July Childrens Parade
6. Presentation of Accounts
 - a. Pre-Paid Checks: \$ 302,132.55

- b.** Regular Checks: \$ 433,755.93
- 7.** Discussion/Recommendation regarding items from Piers, Harbors and Lakefront Committee June 10, 2025
 - a.** Approval of Change Order 1 for the Seawall Replacement Project in the amount of \$12,595.28 to CK Contractors
 - b.** Approval of Pay Application 1 for the Seawall Replacement Project in the amount of \$131,019.63 to CK Contractors
 - c.** Approval of ordinance change to allow rental of the unused dingy ramps at West End to persons on the Kayak rack wait lists
- 8.** Discussion/Recommendation regarding the YMCA Programming Agreement (approval recommended by Board of Park Commissioners)
- 9.** Discussion/Recommendation regarding utilizing impact fee funds for Library Renovation
- 10.** Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.*

**CITY OF LAKE GENEVA FINANCE, LICENSING, AND REGULATION
COMMITTEE MINUTES
TUESDAY, JUNE 3, 2025 - 4:30 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members: Chairperson - Sherri Ames. Members - JaNelle Powers, Mary Jo Fesenmaier, Linda Frame and Brian Smith.

Call to Order

by Chairperson Ames at 4:30 pm.

Roll Call

Present: Sherri Ames, JaNelle Powers, Mary Jo Fesenmaier, Linda Frame and Brian Smith. Others present: City Administrator Dave De Angelis, City Clerk Lacey L. Reynolds, Finance Director Laura Pisarcik and other interested persons.

Comments from the public limited to 5 minutes, limited to items on this agenda

None.

Approval of the minutes from May 20, 2025

Motion by Fesenmaier to approve, second by Smith. Voice vote, approved, motion carried.

Discussion/Recommendation regarding Licenses & Permits

Agent Change filed by Cove Condominium Association dba The Cove of Lake Geneva to Mitchell C Whelan, for current license expiring on June 30, 2025

Motion by Frame to approve, second by Fesenmaier. Voice vote, approved, motion carried.

Massage Establishment renewal applications filed by Elevate Wellness Center and Healing Muscle Therapies

Motion by Powers to approve, second by Frame. Voice vote, approved, motion carried.

Resolution 25-R36, authorizing and directing the proper city official(s) to issue Alcohol License renewals for the period of July 1, 2025, to June 30, 2026

Motion by Frame to approve, second by Powers. Voice vote, approved, motion carried.

Class "B" Beer / "Class B" Liquor License renewal application filed by Harbor Shores Hotel Management Inc dba Harbor Shores on Lake Geneva, 300 Wrigley Dr, Janine Osborne, Agent

City Clerk Reynolds explained the premise description and DOR reporting needed to be reviewed. Reynolds asked the committee to conditionally approve the application pending completion of outstanding items. Motion by Frame to conditionally approve the application, second by Smith. Voice vote, approved, motion carried.

Discussion/Recommendation on proposed changes to City of Lake Geneva Municipal Code section 62-3: Dedication of private streets (*Public Works Committee recommended approval on May 27, 2025*)

Motion by Frame to approve, second by Powers. Voice vote, approved, motion carried.

Presentation of Accounts

Pre-Paid Checks: \$56,065.84

Motion by Frame to approve, second by Powers. Voice vote, approved, motion carried.

Regular Checks: \$251,948.03

Motion by Frame to approve, second by Powers. Voice vote, approved, motion carried.

Adjournment

Motion by Powers to adjourn, second by Smith. Voice vote, approved, motion carried. Adjourned at 4:35 pm.

Lacey L. Reynolds
City Clerk

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only

Municipality

License Period

License(s) Requested: (up to two boxes may be checked)

- ☒ Class "A" Beer \$ _____ ☐ Class "B" Beer \$ _____
☒ "Class A" Liquor \$ _____ ☐ "Class B" Liquor \$ _____
☐ "Class A" Liquor (cider only) \$ _____ ☐ Reserve "Class B" Liquor \$ _____
☐ "Class C" Liquor (wine only) \$ _____

Fees

License Fees	\$ 600.00
Background Check Fee	\$
Publication Fee	\$
Total Fees	\$

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)

NEVIR Hospitality Lake Geneva

2. Business Trade Name or DBA

Fairfield Inn & Suites

4. Wisconsin Seller's Permit Number

456-1031799110-04

5. Entity Type (check one)

☐ Sole Proprietor

☐ Partnership

☒ Limited Liability Company

☐ Corporation

☐ Nonprofit Organization

6. State of Organization

WI

7. Date of Organization

3, 26, 2024

8. Wisconsin DFI Registration Number

2089714

9. Premises Address

1111 N Edwards Blvd

10. City

Lake Geneva

11. State

WI

12. Zip Code

53147

13. County

Walworth

14. Governing Municipality: ☒ City ☐ Town ☐ Village

of:

15. Aldermanic District

3

16. Premises Phone

262-348-9000

17. Premises Email

Jessica.Cone@waygroup.com

18. Website

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

displayed and sold in marketplace near front desk
Invoices kept in back office market folder stock back closet

20. Mailing Address (if different from premises address)

21. City

22. State

23. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No
If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? ☐ Yes ☐ No

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . . ☐ Yes ☒ No
beverages.

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . . ☐ Yes ☒ No
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity

4b. Business Entity FEIN

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No

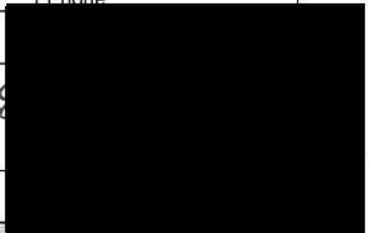
6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☒ Yes ☐ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☒ Yes ☐ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

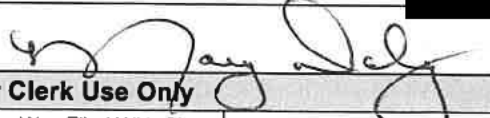
Last Name	First Name	Title	Phone
Daly	Mary	DOB	
Wutke	Brian	DESK CLERK	
York	Brennen	DESK N/A	

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name	First Name	M.I.
Daly	Mary	
Title	Email	Phone
Director of Sales		
Signature	Date	
		

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Alcohol Beverage
Appointment of Agent

Date 6-4-25

Agent Type (check one)

- ☒ Original (no fee) ☐ Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Revier Hospitality Lane Geneva

2. Business Trade Name or DBA

Fairfield Inn & Suites

3. Entity Type (check one)



Limited Liability Company

☐ Corporation☐ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)



Municipal Retail License



State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name

Daly

2. First Name

Mary

3. M.I.

8. State

WI

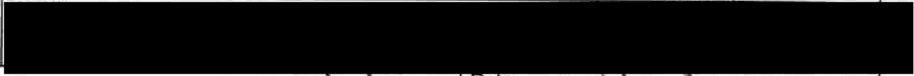
Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.
2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire* (licensee) or
Form AB-300, *Alcohol Beverage Personal Questionnaire* (permittee)? ☒ Yes ☐ No
3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <i>Coneway</i>	First Name <i>Jessica</i>	M.I. <i>D</i>
Title <i>AGM</i>		
Signature <i>Jessica Coneway</i>	Date <i>6-4-25</i>	

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <i>Daly</i>	First Name <i>Mary</i>	M.I.
Signature <i>Mary Daly</i>	Date <i>6-4-25</i>	

15.04711

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only	
Municipality	Lake Geneva
License Period	7/1/24 - 6/30/25

License(s) Requested: (up to two boxes may be checked)

- ☒ Class "A" Beer \$ 100 ☐ Class "B" Beer \$ _____
- ☒ "Class A" Liquor \$ 500 ☐ "Class B" Liquor \$ _____
- ☐ "Class A" Liquor (cider only) \$ _____ ☐ Reserve "Class B" Liquor \$ _____
- ☐ "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$ <u>600</u>
Background Check Fee	\$ _____
Publication Fee	\$ <u>25</u>
Total Fees	\$ <u>625</u>

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)

SIMPLE SPIRITS INC

2. Business Trade Name or DBA

GENEVA LIQUORS

4. Wisconsin Seller's Permit Number

4561 029 77191 803

5. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☒ Corporation ☐ Nonprofit Organization

6. State of Organization

WISCONSIN

7. Date of Organization

NOV 06 - 2018

8. Wisconsin DFI Registration Number

S120677

9. Premises Address

797 S WELLS STREET

10. City

LAKE GENEVA

11. State

WI

12. Zip Code

53147

13. County

WALWORTH

14. Governing Municipality: ☒ City ☐ Town ☐ Village
of: _____

15. Aldermanic District

LAKE GENEVA

16. Premises Phone

262-248 5000

17. Premises Email

info@genevaliquors.com www.genevaliquors.com

18. Website

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

2500 SQ FT Building (Invoices are behind the counter)
PLUS 300 SQ FT Beer cave

20. Mailing Address (if different from premises address)

21. City

22. State

23. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No
If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? ☐ Yes ☐ No

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol or beverages. ☐ Yes ☒ No
- If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? ☐ Yes ☒ No
- If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No
- If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity

4b. Business Entity FEIN

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No
6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No
7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
SACHDEVA	RAJESH	PRESIDENT	

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name SACHDEVA	First Name RAJESH	M.I. MR.
Title PRESIDENT	Email [REDACTED]	Phone [REDACTED]
Signature R. Sachdeva	Date June 4 - 2025	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk 6/4/25	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Alcohol Beverage
Appointment of Agent

Date

Agent Type (check one)

- ☒ Original (no fee) ☐ Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

SAMPLE SPIRITS INC

2. Business Trade Name or DBA

GENEVA LIQUORS

3. Entity Type (check one)

- ☐ Limited Liability Company ☒ Corporation ☐ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

- ☒ Municipal Retail License ☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name

SACHDEV

2. First Name

RAJESH

3. M.I.

MR

8. State

NJ

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.
2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire* (licensee) or
Form AB-300, *Alcohol Beverage Personal Questionnaire* (permittee)? ☒ Yes ☐ No
3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name SACHDEV	First Name RAJESH	M.I. MR.
Title PRESIDENT		
Signature [Signature]		Date

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name SACHDEV	First Name RAJESH	M.I. MR.
Signature [Signature]		Date June 4-2025

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only	
Municipality	Lake Geneva
License Period	7/1/25-6/30/26

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer \$ _____ ☒ Class "B" Beer \$ 100
- ☐ "Class A" Liquor \$ _____ ☒ "Class B" Liquor \$ 500
- ☐ "Class A" Liquor (cider only) \$ _____ ☐ Reserve "Class B" Liquor \$ _____
- ☐ "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$ <u>600</u>
Background Check Fee	\$
Publication Fee	\$ <u>25</u>
Total Fees	\$ <u>625</u>

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)			
Stone Sang LLC Roland Wolff Sole proprietor			
2. Business Trade Name or DBA			
The Baker House			
4. Wisconsin Seller's Permit Number			
(4) 456-1027045592-03 600 1027045592-02			
5. Entity Type (check one)			
☒ Sole Proprietor ☐ Partnership ☒ Single Member Limited Liability Company ☐ Corporation ☐ Nonprofit Organization			
6. State of Organization		7. Date of Organization	
Wisconsin		Jan 2019	
8. Wisconsin DFI Registration Number			
S087113			
9. Premises Address			
327 Wrigley drive			
10. City		11. State	12. Zip Code
Lake Geneva		WI	53147
13. County	14. Governing Municipality: ☒ City ☐ Town ☐ Village		15. Aldermanic District
Walworth	of: Lake Geneva		8
16. Premises Phone	17. Premises Email		18. Website
262 248 4700	roland@bakerhouse885.com		Bakerhouse885.com
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Historic Mansion Alcohol served on 1st, second floors, basement, and Lakefront Garden. Alcohol is stored in locked bars and locked walk-in coolers. 3rd floor is owner private apartment INVOICES IN kitchen office			
20. Mailing Address (if different from premises address)			
21. City		22. State	23. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No
- If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? ☐ Yes ☐ No	
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? ☐ Yes ☐ No	

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol or beverages. ☐ Yes ☒ No

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? ☐ Yes ☒ No
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity

4b. Business Entity FEIN

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone

Part D: Attestation

One of the following must sign and attest to this application:

☒ sole proprietor ☐ one general partner of a partnership ☐ one corporate officer ☒ one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name	Wolff	First Name	Rolando	M.I.	C
Title	Owner				
Signature	[Signature]			Date	5-13-25

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
6/15/25			
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Alcohol Beverage
Appointment of AgentDate 8-15-25

Agent Type (check one)

- ☒ Original (no fee) ☐ Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (Individual name if sole proprietor)

Stone Song LLCRoland Wolff, Sole proprietor

2. Business Trade Name or DBA

The Bakerhouse

3. Entity Type (check one)

- ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

- ☒ Municipal Retail License ☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name

Wolff

2. First Name

Roland

3. M.I.

C

4. Email

8. State

IL

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.
2. Have you completed Form AB-100, Alcohol Beverage Individual Questionnaire? ☒ Yes ☐ No
Submit a completed Form AB-100 with this form.
3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name	Wolff	First Name	Roland	M.I.	C
Title	Owner				
Signature	[Signature]			Date	5-13-25

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name	Wolff	First Name	Roland	M.I.	C
Signature	[Signature]			Date	5-6-25

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only	
Municipality	City of Lake Geneva
License Period	07/01/2025 - 06/30/2026

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer \$ _____ ☒ Class "B" Beer \$ 100-
- ☐ "Class A" Liquor \$ _____ ☒ "Class B" Liquor \$ _____
- ☐ "Class A" Liquor (cider only) \$ _____ ☒ Reserve "Class B" Liquor \$ 500-
- ☐ "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$ <u>600.00</u>
Background Check Fee	\$
Publication Fee	\$ <u>25.00</u>
Total Fees	\$ <u>625.00</u>

pd Receipt # 15.014722

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)

ZAAB corner Bistro Corp

2. Business Trade Name or DBA

4. Wisconsin Seller's Permit Number

456-1030779829-04

5. Entity Type (check one)

- ☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☒ Corporation ☐ Nonprofit Organization

6. State of Organization

Wisconsin

7. Date of Organization

8. Wisconsin DFI Registration Number

9. Premises Address

501 Broad St.

10. City

Lake Geneva

11. State

WI

12. Zip Code

53147

13. County

Walworth

14. Governing Municipality: ☒ City ☐ Town ☐ Village

of: Lake Geneva

15. Aldermanic District

16. Premises Phone

2622035434

17. Premises Email

sailomproperties@hotmail.com zaabcornerlg.com

18. Website

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

Alcohol will be stored behind front bar, back bar and
locked storage room in basement. and back dining room. In computer.

20. Mailing Address (if different from premises address)

21. City

22. State

23. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No

If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed?	☐ Yes ☐ No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed?	☐ Yes ☐ No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . . ☐ Yes ☒ No
beverages.
If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . . ☐ Yes ☒ No
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity

4b. Business Entity FEIN

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
Brewer	Sumalee	Partner	
Panngarm	Bujirat	Partner	
Wadmueang	Rawiwan	Partner	

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Brewer	First Name Sumalee	M.I.
Title Partner		
Signature <i>[Signature]</i>	Date 6/5/25	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk 06/05/2025	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Alcohol Beverage
Appointment of AgentDate
06/05/2025

Agent Type (check one)

☒ Original (no fee) ☐ Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

ZAB Corner Bistro

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Limited Liability Company☒ Corporation☐ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

☒ Municipal Retail License☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name

Brewer

2. First Name

Symakee

3. M.I.

8. State

WI

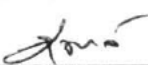
Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire* (licensee) or
Form AB-300, *Alcohol Beverage Personal Questionnaire* (permittee)? ☒ Yes ☐ No3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

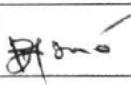
Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Brewer	First Name Sumalee	M.I.
Title Partner		
Signature 	Date 06/05/25	

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Brewer	First Name Sumalee	M.I.
Signature 	Date 6/5/25	

Form
AB-200

Alcohol Beverage License
Application

For Municipal Use Only	
Municipality	Lake Geneva
License Period	7/1/25-6/30/26

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer \$ _____ ☒ Class "B" Beer \$ 100
- ☐ "Class A" Liquor \$ _____ ☐ "Class B" Liquor \$ _____
- ☐ "Class A" Liquor (cider only) \$ _____ ☐ Reserve "Class B" Liquor \$ _____
- ☒ "Class C" Liquor (wine only) \$ 100

Fees	
License Fees	\$ <u>200</u>
Background Check Fee	\$
Publication Fee	\$ <u>25</u>
Total Fees	\$ <u>225</u>

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)

MAMA CIMINOS LLC

2. Business Trade Name or DBA

MAMA CIMINOS

4. Wisconsin Seller's Permit Number

456-1027448838-04

5. Entity Type (check one)

- ☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

6. State of Organization

WISCONSIN

7. Date of Organization

7/18/2017

8. Wisconsin DFI Registration Number

MO99765

9. Premises Address

131 WELLS ST.

10. City

LAKE GENEVA

11. State

WI

12. Zip Code

53147

13. County

WALWORTH

14. Governing Municipality: ☒ City ☐ Town ☐ Village

of: LAKE GENEVA

15. Aldermanic District

3

16. Premises Phone

262-348-9077

17. Premises Email

MAMACIMINOSLLC@GMAIL

18. Website

CIMINOSLAKEGENEVA.COM

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

INVOICES KEPT UNDER REGISTER IN BINS
ALCOHOL STORED IN DINING ROOM BEHIND BAR & IN COOLERS

20. Mailing Address (if different from premises address)

21. City

22. State

23. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No

If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed?	☐ Yes ☐ No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed?	☐ Yes ☐ No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . . . ☐ Yes ☒ No
 If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . . . ☐ Yes ☒ No
 If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? . . . ☐ Yes ☒ No
 If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity	4b. Business Entity FEIN
-----------------------------	--------------------------

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
KERROS	KERRY	AGENT	
CIMINDS	NICK	OWNER	

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name	First Name	M.I.
CIMIND	NICK	
Title	Email	Phone
OWNER		
Signature	Date	
<i>Nick Cimind</i>	6/3/2025	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
6/15/25			
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Alcohol Beverage
Appointment of Agent

Date

Agent Type (check one)

- ☒
- Original (no fee)
- ☐
- Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

MAMA CIMINOS LLC

2. Business Trade Name or DBA

MAMA CIMINOS

3. Entity Type (check one)

- ☒
- Limited Liability Company
- ☐
- Corporation
- ☐
- Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

- ☒
- Municipal Retail License
- ☐
- State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name

KERRAS

2. First Name

KERRY

3. M.I.

J

8. State

WI

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.
2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire*? ☒ Yes ☐ No
Submit a completed Form AB-100 with this form.
3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <i>CIMINO</i>	First Name <i>NICK</i>	M.I.
Title <i>OWNER</i>	Email [REDACTED]	Phone [REDACTED]
Signature <i>Nick Cimino</i>		Date <i>6/3/2025</i>

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <i>HERROS</i>	First Name <i>KERRY</i>	M.I. <i>J</i>
Signature <i>Kerry J Herros</i>		Date <i>5/15/2025</i>

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only	
Municipality	Lake Geneva
License Period	7/1/25-6/30/26

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer \$ _____ ☒ Class "B" Beer \$ _____
- ☐ "Class A" Liquor \$ _____ ☐ "Class B" Liquor \$ _____
- ☐ "Class A" Liquor (cider only) \$ _____ ☐ Reserve "Class B" Liquor \$ _____
- ☒ "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$ 200
Background Check Fee	\$
Publication Fee	\$ 25
Total Fees	\$ 225

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)

sabai sabai Thai cuisine Inc.

2. Business Trade Name or DBA

sabai sabai Thai & sushi

4. Wisconsin Seller's Permit Number

456-1030157049-02

5. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☒ Corporation ☐ Nonprofit Organization

6. State of Organization

Wisconsin

7. Date of Organization

Jan 3, 2018

8. Wisconsin DFI Registration Number

S116838

9. Premises Address

306 Center St.

10. City

Lake Geneva

11. State

WI

12. Zip Code

53147

13. County

Walworth

14. Governing Municipality: ☒ City ☐ Town ☐ Village
of: Lake Geneva

15. Aldermanic District

16. Premises Phone

2628124114

17. Premises Email

sailomproperties@hotmail.com sabaisabailakegeneva.com

18. Website

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

Alcohol will be in the front bar and storage room
in basement. serve in dinning and porch. Invoices kept
digitally.

20. Mailing Address (if different from premises address)

21. City

22. State

23. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No
If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? ☐ Yes ☐ No	
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? ☐ Yes ☐ No	

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . . ☐ Yes ☒ No
beverages.

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . . ☐ Yes ☒ No
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity

4b. Business Entity FEIN

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☐ Yes ☒ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

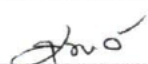
Last Name	First Name	Title	Phone
Brewer	Sumalee	Partner	
Cox	Sirapa	Partner	

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Brewer	First Name Sumalee	M.I.
Title Partner		
Signature 		

Part E: For Clerk Use Only

Date Application Was Filed With Clerk 6/5/25	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Alcohol Beverage
Appointment of Agent

Date

Agent Type (check one)

- ☐ Original (no fee) ☐ Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Sabai Sabai Thai cuisine

2. Business Trade Name or DBA

3. Entity Type (check one)

- ☐ Limited Liability Company ☒ Corporation ☐ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

- ☐ Municipal Retail License ☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name

Brewer

2. First Name

Sumalee

3. M.I.

8. State

WI

9. Zip Code

10. Date of Birth

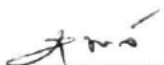
Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.
2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire* (licensee) or
Form AB-300, *Alcohol Beverage Personal Questionnaire* (permittee)? ☒ Yes ☐ No
3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

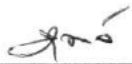
Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Brewer	First Name Sumalee	M.I.
Title Partner	[REDACTED]	
Signature 	Date 6/5/25	

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Brewer	First Name Sumalee	M.I.
Signature 	Date 6/5/25	



CITY OF LAKE GENEVA

MASSAGE ESTABLISHMENT APPLICATION

\$50.00 ANNUAL LICENSE FEE

EXPIRES JUNE 30TH EACH YEAR

Is Application: Original ☐ or Renewal ☒

Application must be accompanied by the following documents:

1. \$50.00 License fee, payable to the City of Lake Geneva and due upon application
2. Copy of Applicant's Driver's License
3. A listing of the name and address of each Massage Technician employed or subcontracted by the establishment
4. Copy of each Massage Technician's Current and Valid State of Wisconsin Massage Therapist or Bodywork Therapist Certificate
5. Copy of each Massage Technician's Driver's License
6. If the applicant business is a corporation, include a report of the names and current addresses of all officers, directors, and stockholders owning more than 10% of stock in the corporation

BUSINESS INFORMATION

Trade Name: Lakeview Spa

Corporate Name (if applicable): _____

Business Address (Physical): 335 Wingley Drive

Mailing Address (if different): _____

City, State, Zip: Lake Geneva, WI 53147

Phone: 262-248-2100 Email: cmartino@bellavistasuites.com

Please explain the nature of services to be provided: Massages and facials

BUSINESS OWNER (APPLICANT) INFORMATION

Please include information for all business owners

Full Name: Bella Vista Suites

Address: 335 Wingley Drive

City, State, Zip: Lake Geneva, WI 53147

Phone: 262-248-2100 ☐ Copy of Driver's License Attached

Please provide names and addresses of any and all previous establishments where applicant was employed or subcontracted as a Massage technician during the last 3 years, including type of work performed and dates of employment:

N/A

Have you ever had a massage or similar license/permit revoked, suspended, or denied?

☒ NO

☐ YES

If yes, please explain:

Have you ever been arrested, charged, and/or convicted for any offense, other than misdemeanor traffic violations, in Wisconsin or any other state?

☒ NO

☐ YES

If yes, provide the offense, date, location, and disposition:

The undersigned hereby swears, under penalty of law, that the foregoing information provided in this application is true and correct to the best of his/her knowledge and belief.

APPLICANT SIGNATURE:

Cassidy Martin

Date:

4/14/25

For Office Use Only

Date Filed: _____ Receipt #: _____ Amt Paid: _____

Forwarded to Police Dept: _____ Background Completed: _____

Police Chief Recommendation: _____ Approved _____ Denied _____

Fingerprinting required for new establishments - Fingerprinted by LGPD: ☐

Forwarded to Building Dept: _____ Inspector approval required for new establishments

Building Inspector Recommendation: _____ Approved _____ Denied _____

FLR/Council Approval Dates: _____ License #: _____

Verified: Stark ☐ MSI ☐ Notes/Conditions: _____

Copies to:

Building & Zoning

Police Chief

Fire Chief



CITY OF LAKE GENEVA

MASSAGE ESTABLISHMENT APPLICATION

\$50.00 ANNUAL LICENSE FEE

EXPIRES JUNE 30TH EACH YEAR

Is Application: Original ☐ or Renewal ☒

Application must be accompanied by the following documents:

1. \$50.00 License fee, payable to the City of Lake Geneva and due upon application
2. Copy of Applicant's Driver's License
3. A listing of the name and address of each Massage Technician employed or subcontracted by the establishment
4. Copy of each Massage Technician's Current and Valid State of Wisconsin Massage Therapist or Bodywork Therapist Certificate
5. Copy of each Massage Technician's Driver's License
6. If the applicant business is a corporation, include a report of the names and current addresses of all officers, directors, and stockholders owning more than 10% of stock in the corporation

BUSINESS INFORMATION

Trade Name: Element Massage Studio

Corporate Name (if applicable): _____

Business Address (Physical): 647 W Main St. #400

Mailing Address (if different): _____

City, State, Zip: Lake Geneva WI 53147

Phone: 262-475-4427 Email: elementmslg@gmail.com

Please explain the nature of services to be provided: We offer Relaxation and Therapeutic Massage Services

BUSINESS OWNER (APPLICANT) INFORMATION

Please include information for all business owners

Full Name: Dale Martin

☒ Copy of Driver's License Attached

Please provide names and addresses of any and all previous establishments where applicant was employed or subcontracted as a Massage technician during the last 3 years, including type of work performed and dates of employment:

Same

Have you ever had a massage or similar license/permit revoked, suspended, or denied?

☒ NO ☐ YES If yes, please explain: _____

Have you ever been arrested, charged, and/or convicted for any offense, other than misdemeanor traffic violations, in Wisconsin or any other state?

☒ NO ☐ YES If yes, provide the offense, date, location, and disposition: _____

The undersigned hereby swears, under penalty of law, that the foregoing information provided in this application is true and correct to the best of his/her knowledge and belief.

APPLICANT SIGNATURE: DM Date: 6-12-25

For Office Use Only

Date Filed: <u>6/13/25</u>	Receipt #: <u>15.014847</u>	Amt Paid: <u>\$50.00</u>
Forwarded to Police Dept: _____	Background Completed: _____	
Police Chief Recommendation: _____	Approved	Denied
Fingerprinting required for new establishments - Fingerprinted by LGPD: ☐		
Forwarded to Building Dept: <u>N/A - Renewal</u>	Inspector approval required for new establishments	
Building Inspector Recommendation: _____	Approved	Denied
FLR/Council Approval Dates: _____	License #: _____	
Verified: Stark ☐ MSI ☐ Notes/Conditions: _____		
Copies to: Building & Zoning	Police Chief	Fire Chief



CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected. Applications for Public Events must be submitted AT LEAST 45 DAYS prior to the proposed event date for consideration.

Section I- APPLICANT INFORMATION

Name of Applicant: American Legion Auxiliary - Becki Kuchenberg
Name of Event Organizer/Producer: Fourth of July Childrens Parade
Production Company/Organization: _____ FEIN #: _____
Street Address: 735 Henry St.
City: Lake Geneva State: WI Zip code: 53141
E-mail Address: bregester@yahoo.com
Daytime Phone: _____ Cell Phone: 414 801 2957
Are you a ☐ Business/Individual OR ☒ Non-Profit Organization 501(c)(3) 291101000
EIN # (Tax Exempt Number): _____
*All non-profits must present a copy of their current Tax ID- EIN#

Section II- EVENT INFORMATION- Select all that apply

☐ **Private Event/Shelter Reservation-** Use of City of Lake Geneva Park and or Park Shelter for private use or event not that is not open to the public. Examples: family reunion, birthday party, club meeting, team practice. *Local non-profits exempt from fees

- | | |
|--|-----------|
| ☐ Flat Iron Park Brunk Pavilion | \$250/day |
| ☐ Gazebo-Flat Iron Park | \$125/day |
| ☐ Seminary Park Shelter | \$75/day |
| ☐ Cobb Park Shelter | \$75/day |
| ☐ Park Use (no shelter) | \$75/day |

Location: _____

☒ **Street Use/Closure** \$75/day
Describe in Section III on page 3 of application

☒ **Public Event-**Event open to the public, including ticketed or open admission. Examples: festival, art/ware sale/market, concert, community activity, parade. *Non-profits exempt from fees

Application fee: ☐ \$100- submitted at least 60 days prior
☐ \$300- submitted at least 45 days but fewer than 60 days prior

Select parks/facilities used during event, fees applied from list above:

- Parks
- ☐ Flat Iron Park
 - ☐ Seminary Park
 - ☐ Cobb Park
 - ☐ Library Park
 - ☐ Other:

- Shelters
- ☐ Brunk Pavilion
 - ☐ Seminary Park Shelter
 - ☐ Cobb Park Shelter
 - ☐ Gazebo

1. Title of Event: America Legion Auxiliary 4th of July Childrens
2. Date(s) of Event: July 4, 2025 Parade
3. Location(s) of Event: Eastview School to Henry St. Amer. Legion
4. Hours: 10 am - 10:45 am Bldg
Note: Start Time & End Time
5. Event Chair/Contact Person: Becki Kuchenberg Phone: 414 801 2957
6. Day of Event Contact Name: Mary Schlehle Phone: 262 749 0583
7. Is the event open to the public? ☒ Yes ☐ No
8. Will you charge an admission fee? ☐ Yes ☒ No
9. Estimated Attendance Number: 75-100 people & children
10. Basis for estimate: _____
11. Will you be setting up a tent? ☐ Yes ☒ No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? ☐ Yes ☒ No

If yes, what type and how many: _____

13. Attach a detailed description of proposed event with map of the exact location of the event and/or route.

14. Description of plan for handling refuse collection and after-event clean-up:
- _____
- _____
- _____

15. Description of plan for providing event security (if applicable):

Police usually lead parade & help with street closures

16. Will there be fireworks or pyrotechnics at your event? ☐ Yes ☒ No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? ☐ Yes ☒ No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? ☐ Yes ☒ No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location? ☐ Yes ☒ No

Continue to next page...

Section III- STREET USE

☐ Check if this section does not apply

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

- ☐ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- ☐ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. Description of portion(s) of road(s) to be used:

Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works

Start at Eastview School Sage St. up Dodge St. to Center St.
Down Center St to Henry St. Up Henry St.
to American Legion Building

2. Will any parking stalls be used or blocked during the event?

☐ Yes ☒ No

Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager

Dates of Use: _____

Total Number of Parking Stalls being Requested: _____

Parking Stall Number(s) and Location: _____

3. Description of Signage to be used during event: none

**The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

4. Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

☐ **Electricity;** Explain: _____

☐ **Water;** Explain: _____

☒ **Traffic Control;** Explain: street closures for parade route

☒ **Police Services;** Explain: police usually lead parade

☒ **Fire/EMS Services;** Explain: fire truck usually follows police to lead parade

☐ **Other;** Explain: _____

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

***All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**

Name on Card: _____

Credit Card #: _____

Expiration Date: ____/____ CVV#: _____

Billing Address: _____

City, State, Zip Code: _____

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant Signature:  Date: 6-13-25

For Office Use Only

Date Filed with Clerk: 6/13/25 Payment Amount: \$ _____

Receipt #: _____

City Clerk/Administrator Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

Police Chief Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

Fire Chief Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

DPW Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

Parking Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

Harbormaster Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

Parks & Rec Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

Public Events:

FLR Meeting Date: _____

Council Meeting Date: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice.Batch = "06042025PD","06062025","06132025"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ALLIANT ENERGY/WPL				
MAY 2025	05/22/2025	OAK HILL CEMETERY	48-00-00-52220 CEM ELECTRICITY EXP	35.04
MAY 2025-05	05/30/2025	GENEVA SQUARE-TRAFFIC LIG	11-34-10-52220 ELECTRICITY-FLASHERS	67.36
MAY 2025-05	05/30/2025	HAVENWOOD FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	13.09
MAY 2025-05	05/30/2025	SOUTH/WELLS FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	18.79
MAY 2025-05	05/30/2025	WELLS STREET FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	19.72
MAY 2025-05	05/30/2025	MAIN STREET LIGHTS	11-34-10-52230 STREET LIGHTS ELECTRICITY	143.88
MAY 2025-05	05/30/2025	1055 CAREY	11-32-10-52220 ST DEPT BLDG ELECTRICITY	130.86
MAY 2025-05	05/30/2025	BROAD ST TRAFFIC SIGNAL	11-34-10-52230 STREET LIGHTS ELECTRICITY	88.09
MAY 2025-05	05/30/2025	HWY 50/HWY 12 FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	17.50
MAY 2025-05	05/30/2025	WEST COOK SIREN	11-29-00-52220 SIRENS ELECTRICTY	19.57
MAY 2025-05	05/30/2025	RIVIERA ELECTRIC	40-55-30-52220 PIER ELECTRIC	3,390.45
MAY 2025-05	05/30/2025	BEACH HOUSE	40-54-10-52220 BEACH ELECTRIC	292.39
MAY 2025-05	05/30/2025	INTERCHANGE N TRAFFIC SIG	11-34-10-52230 STREET LIGHTS ELECTRICITY	55.23
MAY 2025-05	05/30/2025	HWY 120/BLOOMFIELD RD TRA	11-34-10-52230 STREET LIGHTS ELECTRICITY	95.66
MAY 2025-05	05/30/2025	LIBRARY PARK OUTSIDE	11-52-00-52220 PARKS ELECTRICITY	27.66
MAY 2025-05	05/30/2025	EDWARDS BLVD/WALMART TR	11-34-10-52230 STREET LIGHTS ELECTRICITY	90.18
MAY 2025-05	05/30/2025	HAVENWOOD DR/MAIN STREE	11-34-10-52230 STREET LIGHTS ELECTRICITY	82.67
MAY 2025-05	05/30/2025	SAGE ST/DUNN SIREN	11-29-00-52220 SIRENS ELECTRICTY	5.91
MAY 2025-05	05/30/2025	STREET LIGHTS MS-2 LIGHTIN	11-34-10-52230 STREET LIGHTS ELECTRICITY	338.62
MAY 2025-05	05/30/2025	DUNN FIELD	11-52-00-59220 DUNN FIELD ELECTRIC	138.39
MAY 2025-05	05/30/2025	SNAKE RD/HWY 50 FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	17.50
MAY 2025-05	05/30/2025	VETS PARK/TOWNLINE RD	11-52-01-52220 VETS PARKS ELECTRICITY	426.95
MAY 2025-05	05/30/2025	1067 CAREY-STORAGE BUILDI	11-21-00-52220 POLICE IMPOUND BLDG ELECTRIC	27.65
MAY 2025-05	05/30/2025	1067 CAREY-STORAGE BUILDI	11-22-00-52220 FIREHOUSE ELECTRICITY	27.64
MAY 2025-05	05/30/2025	N BLOOMFIELD RD & HARMON	11-34-10-52230 STREET LIGHTS ELECTRICITY	3.71
MAY 2025-05	05/30/2025	MUSEUM-256 MILLS STREET	11-51-10-52220 MUSEUM-ELECTRICITY	684.87
MAY 2025-05	05/30/2025	WELLS STREET FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	16.89
MAY 2025-05	05/30/2025	HOST DRIVE WATER TOWER	11-22-00-52220 FIREHOUSE ELECTRICITY	160.62
MAY 2025-05	05/30/2025	LIBRARY-918 MAIN STREET	99-00-00-52220 LIBRARY UTILITIES	942.77
MAY 2025-05	05/30/2025	LOT LITE-GENEVA ST	11-34-10-52230 STREET LIGHTS ELECTRICITY	160.33
MAY 2025-05	05/30/2025	WELLS STREET LIGHT	11-34-10-52220 ELECTRICITY-FLASHERS	87.72
MAY 2025-05	05/30/2025	FLAT IRON PARK-WRIGLEY DR	11-52-00-52220 PARKS ELECTRICITY	185.02
MAY 2025-05	05/30/2025	W HWY 50 BLOCK FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	17.50
MAY 2025-05	05/30/2025	LIBRARY PARK RESTROOM	11-52-00-52220 PARKS ELECTRICITY	147.34
MAY 2025-05	05/30/2025	724 WILLIAMS STREET	11-34-10-52230 STREET LIGHTS ELECTRICITY	43.04
MAY 2025-05	05/30/2025	S LAKE SHORE DRIVE FLASHE	11-34-10-52220 ELECTRICITY-FLASHERS	13.55
MAY 2025-05	05/30/2025	S LAKE SHORE DRIVE	11-52-00-52220 PARKS ELECTRICITY	24.47
MAY 2025-05	05/30/2025	COOK ST/HWY 50 TRAFFIC SIG	11-34-10-52230 STREET LIGHTS ELECTRICITY	43.83
MAY 2025-05	05/30/2025	SIREN-730 MARSHALL STREET	11-29-00-52220 SIRENS ELECTRICTY	29.38
MAY 2025-05	05/30/2025	TENNIS COURTS	11-52-00-52220 PARKS ELECTRICITY	29.53
MAY 2025-05	05/30/2025	389 EDWARDS TRAFFIC LIGHT	11-34-10-52230 STREET LIGHTS ELECTRICITY	102.58
MAY 2025-05	05/30/2025	HWY 50/HWY 12 STOP LIGHT	11-34-10-52220 ELECTRICITY-FLASHERS	50.61
MAY 2025-05	05/30/2025	RUSHWOOD PARK	11-52-00-52220 PARKS ELECTRICITY	28.68
MAY 2025-05	05/30/2025	700 GENEVA STREET PARKING	11-34-10-52230 STREET LIGHTS ELECTRICITY	173.62
MAY 2025-05	05/30/2025	1065 CAREY ST	11-32-10-52220 ST DEPT BLDG ELECTRICITY	505.44
MAY 2025-05	05/30/2025	VETS PARK SCOREBOARD	11-52-01-52220 VETS PARKS ELECTRICITY	412.94
MAY 2025-05	05/30/2025	BAKER/SEMINARY RESTROOM	11-52-00-52220 PARKS ELECTRICITY	23.32
MAY 2025-05	05/30/2025	HWY 50 TRAFFIC LIGHT	11-34-10-52230 STREET LIGHTS ELECTRICITY	75.88
MAY 2025-05	05/30/2025	GEORGE STREET FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	13.55
MAY 2025-05	05/30/2025	1070 CAREY ST	11-32-10-52220 ST DEPT BLDG ELECTRICITY	177.79

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
MAY 2025-05	05/30/2025	FLAT IRON PARK-WRIGLEY DR	11-52-00-52220 PARKS ELECTRICITY	18.42
MAY 2025-05	05/30/2025	DODGE STREET FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	13.55
MAY 2025-05	05/30/2025	IMPOUND-1070 CAREY ST	11-21-00-52220 POLICE IMPOUND BLDG ELECTRIC	23.32
MAY 2025-05	05/30/2025	FIRE HOUSE-730 MARSHALL	11-22-00-52220 FIREHOUSE ELECTRICITY	1,279.18
MAY 2025-05	05/30/2025	HWY 120/TOWNLINE RD STOP	11-34-10-52220 ELECTRICITY-FLASHERS	48.87
MAY 2025-05	05/30/2025	CITY HALL	11-16-10-52220 CITY HALL ELECTRICITY	3,629.86
MAY 2025-05	05/30/2025	VETS PARK PAVILION	11-52-01-52220 VETS PARKS ELECTRICITY	258.63
MAY 2025-05	05/30/2025	DONIAN PK	11-52-00-52220 PARKS ELECTRICITY	117.66
MAY 2025-05	05/30/2025	COBB PARK	11-52-00-52220 PARKS ELECTRICITY	48.02
MAY2025	05/22/2025	OAK HILL CEMETERY	48-00-00-52220 CEM ELECTRICITY EXP	94.67
Total ALLIANT ENERGY/WPL:				15,257.96
AT&T				
25121 MAY 25	06/01/2025	ETHERNET-JUNE	11-21-00-52210 PD TELEPHONE EXPENSE	343.75
262R72091106	06/01/2025	911-MAY	11-21-00-52620 PD COMMUNICATION SYS MAINT FEE	2,600.00
Total AT&T:				2,943.75
AT&T MOBILITY				
287305036061	05/23/2025	CELL PHONES	11-21-00-52210 PD TELEPHONE EXPENSE	1,531.60
287305350776	05/23/2025	CELL PHONE SERVICES-MAY20	11-22-00-52210 FIRE TELEPHONE EXPENSE	673.93
Total AT&T MOBILITY:				2,205.53
BROWNS SERVICE WISCONSIN GOLF INC				
54622	06/05/2025	2025 BINTELLI ELECTRIC GOLF	50-42-00-58000 PARKING EQUIPMENT PURCHASES	15,207.00
Total BROWNS SERVICE WISCONSIN GOLF INC:				15,207.00
CAPITAL ONE				
1662750956	05/19/2025	PL TWIST DRY QTY 3	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	29.91
1662750956	05/19/2025	LANDSCAPING-PLANTERS	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	61.40
Total CAPITAL ONE:				91.31
CHARTER COMMUNICATIONS				
152473401060	06/01/2025	INTERNET SERV- JUN 2025	11-32-10-52210 ST DEPT TELEPHONE EXPENSE	100.00
152474001052	05/21/2025	INTERNET SERV- JUN 2025	11-22-00-52210 FIRE TELEPHONE EXPENSE	119.99
Total CHARTER COMMUNICATIONS:				219.99
CITY OF LAKE GENEVA POLICE DEPT				
06/02/25	06/02/2025	PETTY CASH-POSTAGE	11-21-00-53120 PD POSTAGE	74.50
Total CITY OF LAKE GENEVA POLICE DEPT:				74.50
CORDOVA, MARIA				
06042025	06/04/2025	MILEAGE REIMBURSEMENT-04/	99-00-00-55170 LIBRARY OUTREACH	74.69
Total CORDOVA, MARIA:				74.69
CULLIGAN OF BURLINGTON				
397023	05/31/2025	SOLAR SALT- MAY 2025	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	132.00
Total CULLIGAN OF BURLINGTON:				132.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
DESTINATION GN				
MAY2025	06/10/2025	LIBRARY PROGRAM	99-00-00-54150 LIBRARY PROGRAMS	293.84
Total DESTINATION GN:				293.84
GEHRIS-PADRO, BETH				
06/09/25	06/09/2025	SUNSCREEN REIMBURSEMEN	42-34-50-53100 OFFICE SUPPLIES	15.96
Total GEHRIS-PADRO, BETH:				15.96
GENEVA ONLINE INC				
1172083	06/01/2025	INTERNET	11-21-00-52210 PD TELEPHONE EXPENSE	39.00
Total GENEVA ONLINE INC:				39.00
KRAJOVIC, MICHAEL W.				
06/15/25	06/15/2025	HILMOOR CONSULTANT-06/15/2	11-62-01-59900 OTHER PROFESSIONAL SERVICES	1,500.00
Total KRAJOVIC, MICHAEL W.:				1,500.00
LAKE GENEVA CONVENTION				
VISIT-053125	06/03/2025	2025 ROOM TAX SHARE-JAN-M	47-00-00-57100 HOTEL/MOTEL ASSN-CHAM OF COMM	29,919.77
Total LAKE GENEVA CONVENTION:				29,919.77
LEAGUE OF WI MUNICIPALITIES				
2025 MUNI AT	06/03/2025	2025 MUNICIPAL ATTY INSTITU	11-13-00-53320 CITY ATTORNEY SCHOOL/CONFER	325.00
Total LEAGUE OF WI MUNICIPALITIES:				325.00
MERCEDES OR BUST LLC				
06/04/25	06/04/2025	REFUND OVERPAID LIQUOR LI	11-00-00-44100 LIQUOR & MALT BEVERAGE LICENSE	25.00
Total MERCEDES OR BUST LLC:				25.00
MUTUAL OF OMAHA				
001894046160	06/01/2025	ACC-JUIN 2025	11-00-00-21564 ACCID INS DEDUCTIONS	580.88
001894046160	06/01/2025	LTD-JUN 2025	11-00-00-21555 LT DISABILITY INS PAYABLE	2,179.98
001894046160	06/01/2025	STD-JUN 2025	11-00-00-21562 ST DISABILITY DEDUCTIONS	1,723.04
Total MUTUAL OF OMAHA:				4,483.90
POLEK, JAMES				
BOATPASS-06	06/05/2025	REFUND BOAT LAUNCH PASS	40-52-11-46750 LAUNCH PASS FEES	136.49
BOATPASS-06	06/05/2025	REFUND BOAT LAUNCH PASS	11-00-00-24210 SALES TAX PAYABLE	7.51
Total POLEK, JAMES:				144.00
R&R INSURANCE SERVICES INC				
3175854	03/02/2025	WORKERS COMP.	11-10-10-55160 WORKERS COMPENSATION	139,603.00
3175855	03/02/2025	PROPERTY & CYBER INS	11-10-10-55120 GENERAL LIABILITY INSURANCE	89,255.00
Total R&R INSURANCE SERVICES INC:				228,858.00
REYNOLDS, LACEY L				
06/10/25	06/10/2025	WLAMART-COUNCIL FOOD & D	11-14-30-53300 CITY CLERK TRAVEL-MILEAGE	1.96
06/10/25	06/10/2025	WLAMART-CITY ADMIN RECRUI	11-14-30-53300 CITY CLERK TRAVEL-MILEAGE	1.96

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
06/10/25	06/10/2025	MISC ELECTION MILEAGE REI	11-14-30-53110 BALLOTS/OTHER ELECTION EXPENSE	70.91
Total REYNOLDS, LACEY L:				74.83
STINEBRINK'S PIGGLY WIGGLY				
8404	05/15/2025	MISC. PROGRAM GROCERIES-	99-00-00-54150 LIBRARY PROGRAMS	40.41
8404	05/15/2025	LATE FEE	99-00-00-54150 LIBRARY PROGRAMS	.50
Total STINEBRINK'S PIGGLY WIGGLY:				40.91
VERIZON WIRELESS				
6114350271	05/23/2025	PHONE - APRIL 24-MAY 23 2025	11-22-00-52210 FIRE TELEPHONE EXPENSE	38.01
Total VERIZON WIRELESS:				38.01
WALWORTH COUNTY REGISTER OF DEEDS				
LOGAN ST RO	06/03/2025	VACATE PORTION OF LOGAN S	11-10-00-53160 RECORDING FEES	30.00
Total WALWORTH COUNTY REGISTER OF DEEDS:				30.00
WARD-PACKARD, ELLEN				
06022025	06/02/2025	MILEAGE REIMBURSEMENT-MA	99-00-00-52110 GENERAL ADMIN EXPENSES	12.60
Total WARD-PACKARD, ELLEN:				12.60
WISCONSIN ELECTIONS COMMISSION				
06/03/25	06/03/2025	WEC CONFERENCE	11-14-30-53320 CITY CLRK CONFERENCES & DUES	125.00
Total WISCONSIN ELECTIONS COMMISSION:				125.00
Grand Totals:				302,132.55

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
----------------	--------------	-------------	----------------------	-----------------------

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice.Batch = "06042025PD","06062025","06132025"

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch = "06182025","06182025A"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
A+ GRAPHICS & PRINTING				
48286	06/03/2025	WALKING TOUR BOOKLETS	11-70-00-57200 HISTORIC PRESERVATION	2,731.25
Total A+ GRAPHICS & PRINTING:				2,731.25
ADAMS PLUMBING LLC				
319862150	04/30/2025	GARAGE WASH SINK- BREAK R	43-32-10-17020 DPW CAPITAL PROJECTS	3,846.66
Total ADAMS PLUMBING LLC:				3,846.66
AM TOWING INC				
W 1-24932	06/11/2025	REPAIRS FOR ALANS TRUCK	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	1,057.67
Total AM TOWING INC:				1,057.67
AURORA MEDICAL GROUP				
1082782	05/25/2025	CITY ADMIN PRE EMPLOYMEN	11-14-20-53990 CITY ADMIN MISC EXPENSE	111.00
Total AURORA MEDICAL GROUP:				111.00
BATZNER PEST CONTROL				
77487561	05/29/2025	RIV PEST CONTROL	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	183.41
Total BATZNER PEST CONTROL:				183.41
BEARINGS INC SOUTH				
610030	05/21/2025	V BELT	11-52-01-53400 VETS PARK OPERATING SUPPLIES	53.12
Total BEARINGS INC SOUTH:				53.12
BREEZY HILL NURSERY				
INV/2025/5280	06/01/2025	AUTUMN BRILLIANCE SERVICE	42-34-50-52200 PARKING LOT PLANTING/MAINT	260.10
INV/2025/5281	06/01/2025	LANDSCAPE MAINT	42-34-50-52200 PARKING LOT PLANTING/MAINT	5,069.50
Total BREEZY HILL NURSERY:				5,329.60
BRIAN WALES, PIANO TUNER				
060625-PAULY	06/06/2025	PIANO TUNING- PAULY 6/5/25	40-55-10-46740 UPPER RIVIERA REVENUE	180.00
Total BRIAN WALES, PIANO TUNER:				180.00
BUMPER TO BUMPER				
662-500540	05/28/2025	THREADLOCKER	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	24.49
662-500758	06/04/2025	SWITCHES	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	7.39
Total BUMPER TO BUMPER:				31.88
COLUMN SOFTWARE PBC				
C2330076-004	04/17/2025	CC MIN 03.19.25-6PM	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	78.55

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total COLUMN SOFTWARE PBC:				78.55
CULLIGAN OF BURLINGTON				
500X03277205	05/31/2025	DRINKING WATER EQUIPT. RET	99-00-00-53600 LIBRARY BLDG MAINT SERVICES	48.00
Total CULLIGAN OF BURLINGTON:				48.00
DEKIND COMPUTER CONSULTANTS				
42085	06/02/2025	CH IT SVC JULY 2025	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	7,637.00
42265	06/04/2025	CUSTOM HARDWARE PKG, HP	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	179.88
Total DEKIND COMPUTER CONSULTANTS:				7,816.88
DUNN LUMBER				
2030776	05/28/2025	CLEAR SATIN INT-BREAK ROO	43-32-10-17020 DPW CAPITAL PROJECTS	25.99
2041117	06/09/2025	COUPLER AND NIPPLE SET- BR	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	28.33
2042478	06/10/2025	RACHET TIEDOWN	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	55.98
2042703	06/10/2025	DAMMER- DRILL BIT	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	8.99
2044142	06/11/2025	RIBBON MUD MIXER	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	20.28
Total DUNN LUMBER:				139.57
ELKHORN NAPA AUTO PARTS				
365954	05/12/2025	MEGA FLEX HOSE	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	798.50
367533	05/28/2025	VALVOLINE DAILY PROTECTIO	11-32-10-53410 VEHICLE-FUEL & OIL	27.96
367670	05/29/2025	HOSE ENF FITTINGS- VETS PA	11-52-00-52500 EQUIPMENT REPAIR SERVICES	180.39
368219	06/04/2025	AIR BRAKE CHAMBER	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	146.98
Total ELKHORN NAPA AUTO PARTS:				1,153.83
FAHRNERASPHALT SEALERS				
8300021030	05/31/2025	CRACKFILLING CONTRACT	43-32-10-17010 STREET IMP PROGRAM	33,940.21
Total FAHRNERASPHALT SEALERS:				33,940.21
GAGE MARINE CORP				
256679	06/04/2025	REPAIR DAMAGED PIER	40-52-10-52640 BUOYS & BOAT STALLS-REPAIRS	32,429.46
256682	06/04/2025	REPAIR DAMAGED PIER	40-52-11-52520 LAUNCH RAMP REPAIRS	502.00
256683	06/04/2025	REPAIR DAMAGED PIER	40-52-10-52640 BUOYS & BOAT STALLS-REPAIRS	2,464.82
256687	06/04/2025	REPAIR DAMAGED PIER	40-52-10-52640 BUOYS & BOAT STALLS-REPAIRS	6,776.02
256691	06/04/2025	REPAIR DAMAGED PIER	40-52-10-52640 BUOYS & BOAT STALLS-REPAIRS	3,567.34
256693	06/04/2025	REPAIR DAMAGED PIER	40-55-30-52640 PIER REPAIRS	28,937.24
Total GAGE MARINE CORP:				74,676.88
GAPPA SECURITY SOLUTIONS				
31730	05/29/2025	KEYS	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	57.75
Total GAPPA SECURITY SOLUTIONS:				57.75
GENEVA LAKE CHILDREN'S MUSEUM				
CHILDRENSM	06/11/2025	GRANT REIMBURSEMENT	47-70-00-57150 PROMOTIONAL GRANT	26,607.93
Total GENEVA LAKE CHILDREN'S MUSEUM:				26,607.93

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
GENEVA LAKES WHISKEY CLUB CORP				
GENEVALAKE	06/11/2025	GRANT REIMBURSEMENT	47-70-00-57150 PROMOTIONAL GRANT	20,000.00
Total GENEVA LAKES WHISKEY CLUB CORP:				20,000.00
GFL ENVIRONMENTAL				
V20000016513	05/31/2025	LANDFILL USE	11-36-00-52960 SOLID WASTE-STREET DEPT	174.38
Total GFL ENVIRONMENTAL:				174.38
GIRAFFE ELECTRIC II INC				
25-0272	06/05/2025	INSTALLED 4 TVS, CHAMBERS	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	2,747.00
Total GIRAFFE ELECTRIC II INC:				2,747.00
GLEN FERN CONSTRUCTION LLC				
25-119	05/30/2025	BREAKROOM FRAMING	43-32-10-17020 DPW CAPITAL PROJECTS	7,150.00
Total GLEN FERN CONSTRUCTION LLC:				7,150.00
GORDON FLESCH COMPANY INC				
IN15187538	06/05/2025	COPIER	99-00-00-55320 LIBRARY EQUIP LEASES & MAINT	248.84
Total GORDON FLESCH COMPANY INC:				248.84
INGRAM BOOK COMPANY				
88335563	05/27/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	16.58
88335563	05/27/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.57
88335564	05/27/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	12.93
88335564	05/27/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	2.64
88335565	05/27/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	2.81
88335565	05/27/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	23.95
88366590	05/28/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	64.58
88366590	05/28/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	6.28
88366591	05/28/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	50.40
88366591	05/28/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	4.71
88366592	05/28/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.57
88366592	05/28/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	15.72
88366593	05/28/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.88
88366593	05/28/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	22.35
88366594	05/28/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	31.74
88366594	05/28/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.14
88366595	05/28/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	32.60
88366595	05/28/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	4.71
88366596	05/28/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	2.64
88366596	05/28/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	19.44
88366597	05/28/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.14
88366597	05/28/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	32.40
88366598	05/28/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.57
88366598	05/28/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	27.29
88366599	05/28/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	44.80
88366599	05/28/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	4.63
88366600	05/28/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	8.35
88366600	05/28/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	82.90
88366601	05/28/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	108.98
88366601	05/28/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	17.84
88366602	05/28/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.57

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
88366602	05/28/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	17.70
88366603	05/28/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	17.27
88366603	05/28/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	182.36
88366604	05/28/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	5.28
88366604	05/28/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	33.15
88366605	05/28/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.57
88366605	05/28/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	16.01
88366606	05/28/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	150.33
88366606	05/28/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	17.69
88391336	05/29/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	68.34
88391336	05/29/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	6.53
88391337	05/29/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	47.31
88391337	05/29/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	6.28
88391338	05/29/2025	ADULT BOOK	99-00-00-54100 LIBRARY ADULT MATERIALS	35.56
88391338	05/29/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.14
88391339	05/29/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	60.74
88391339	05/29/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	4.71
88391340	05/29/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	53.52
88391340	05/29/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	7.27
88515033	06/04/2025	CREDIT FOR YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	12.26-
Total INGRAM BOOK COMPANY:				1,380.21
ITU ABSORBTECH INC				
8547096	06/06/2025	MAT SERVICE-RIV	40-55-10-53600 UPPER RIVIERA MAINTENANCE	81.64
Total ITU ABSORBTECH INC:				81.64
JERRY WILLKOMM INC				
432103	06/02/2025	GREASE	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	601.15
Total JERRY WILLKOMM INC:				601.15
JOHNS DISPOSAL SERVICE				
1714053	06/05/2025	GARBAGE- SVC JUNE 2025	11-36-00-52940 SOLID WASTE-RESIDENTIAL	39,930.00
1714053	06/05/2025	RECYCLE - JUNE 2025	11-36-00-52970 SOLID WASTE-RECYCLING	21,888.90
Total JOHNS DISPOSAL SERVICE:				61,818.90
JOHNSON'S NURSERY				
MO-24304-1	05/28/2025	TREES	11-32-13-53460 PURCHASE OF TREES	1,665.00
Total JOHNSON'S NURSERY:				1,665.00
KAESTNER AUTO ELECTRIC CO				
443936	06/03/2025	SAFETY GLASSES-BEACH	40-54-10-53100 BEACH OFFICE SUPPLIES	43.78
443936	06/03/2025	SAFETY GLASSES-DPW	11-32-10-53900 FIRST AID AND SAFETY SUPPLIES	35.88
Total KAESTNER AUTO ELECTRIC CO:				79.66
KAPUR & ASSOCIATES INC				
131799	04/18/2025	REDESIGN FOR 25 STREETS	43-32-10-17010 STREET IMP PROGRAM	4,672.50
131847	04/21/2025	MAPPING ALLEY PORTION	11-30-00-52160 CITY ENGINEERING FEES	2,854.00
131848	04/21/2025	ALLEY PROJECT-2025 STREET	43-32-10-17010 STREET IMP PROGRAM	29,868.50
132504	05/21/2025	SUMMERHAVEN PH 3	11-00-00-13910 A/R BILL OUTS	67.50
132507	05/21/2025	VISTAS SHODEEN	11-00-00-13910 A/R BILL OUTS	576.00
132512	05/21/2025	ALLIANT SUB-STATION	11-00-00-13910 A/R BILL OUTS	67.50

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
132514	05/21/2025	WIS DOT HWY 50 PHSE 2	43-32-10-17010 STREET IMP PROGRAM	202.50
132515	05/21/2025	LAGOON SEAWALL DAM REPAI	43-40-00-17015 LAKEFRONT CAPITAL PROJECTS	3,519.50
132516	05/21/2025	PRIVATE RD ORDINANCE LANG	11-30-00-52160 CITY ENGINEERING FEES	67.50
132517	05/21/2025	CENTER ST INTERCHANGE N T	11-30-00-52160 CITY ENGINEERING FEES	67.50
132518	05/21/2025	255 MILLS ST	11-00-00-13910 A/R BILL OUTS	202.50
132519	05/21/2025	CONVENANT HARBOR	11-00-00-13910 A/R BILL OUTS	203.50
132520	05/21/2025	BASKETBALL/PICKLEBALL COU	43-52-00-53000 PARKS AND REC CAPITAL PROJECTS	1,658.50
132521	05/21/2025	GAP PROPERTIES	11-24-00-53350 OTHER PROFESSIONAL FEES	68.00
132522	05/21/2025	DESIGN PH 2- 2024	43-32-10-17010 STREET IMP PROGRAM	7,691.00
132523	05/21/2025	MEETINGS	11-30-00-52160 CITY ENGINEERING FEES	67.50
132524	05/21/2025	SPEED LIMIT STUDY HWY 50	11-30-00-52160 CITY ENGINEERING FEES	1,891.50
132525	05/21/2025	SISP APPLICAITON	11-30-00-52160 CITY ENGINEERING FEES	1,016.00
132526	05/21/2025	BOAT TRAILER PARKING LOT S	11-30-00-52160 CITY ENGINEERING FEES	119.00
132527	05/21/2025	ATTEND MEETINGS WITH WISD	11-30-00-52160 CITY ENGINEERING FEES	744.00
132528	05/21/2025	LAGOON DREDGING	43-40-00-17015 LAKEFRONT CAPITAL PROJECTS	2,960.50
132529	05/21/2025	CITYWIDE SIDEWALK PHASE 2-	43-32-10-17010 STREET IMP PROGRAM	67.50
132619	05/28/2025	STONE RIDGE PH 3	11-00-00-13910 A/R BILL OUTS	1,168.30
132623	05/28/2025	STONE RIDGE PH 3	11-00-00-13910 A/R BILL OUTS	1,427.30
132624	05/28/2025	SYMPHONY BAY PH 7	11-00-00-13910 A/R BILL OUTS	16,608.70
132626	05/28/2025	SOUTH STREET CROSSWALKS	43-32-10-17010 STREET IMP PROGRAM	5,805.50
132627	05/28/2025	MEETING AT COUNTY HIGHWA	11-30-00-52160 CITY ENGINEERING FEES	202.50
132628	05/28/2025	PHSE 2 CONSTRUCTION ADMI	43-32-10-17010 STREET IMP PROGRAM	3,642.50
132630	05/28/2025	SYMPHONY BAY PH 8	11-00-00-13910 A/R BILL OUTS	405.00
132631	05/28/2025	1600 EVERGREEN	11-00-00-13910 A/R BILL OUTS	270.00
132632	05/28/2025	240 N EDWARDS BLVD	11-00-00-13910 A/R BILL OUTS	202.50
132633	05/28/2025	77 LAKEVIEW DR	11-00-00-13910 A/R BILL OUTS	135.00
132634	05/28/2025	31 ACRES-EAST OF STONE RID	11-69-30-52180 ZONING CODES	135.00
132635	05/28/2025	1624 S LSD	11-00-00-13910 A/R BILL OUTS	67.50
132636	05/28/2025	STR SHAPE FILES	11-69-30-52180 ZONING CODES	282.50
132642	05/28/2025	HOUSE NUMBER MAP	11-69-30-52180 ZONING CODES	293.50

Total KAPUR & ASSOCIATES INC:

89,298.30

KEHOE HENRY & ASSOCIATES INC

2218-3	03/16/2024	SALT SHED ROOF-2024 FINAL P	43-32-10-17020 DPW CAPITAL PROJECTS	200.00
2409-1	07/05/2024	SALT SHED -2024	43-32-10-17020 DPW CAPITAL PROJECTS	11,981.25

Total KEHOE HENRY & ASSOCIATES INC:

12,181.25

LANGE ENTERPRISES INC

91481	06/11/2025	HARMONY CIR, MAESTRO CIR	11-34-10-53740 STREET IDENTIFICATION SIGNS	154.34
-------	------------	--------------------------	--	--------

Total LANGE ENTERPRISES INC:

154.34

LOCK N CLIMB LLC

7053	06/06/2025	PLATFORM LADDER	11-32-10-53450 SAFETY GRANT EXPENDITURES	2,868.99
------	------------	-----------------	--	----------

Total LOCK N CLIMB LLC:

2,868.99

MARED MECHANICAL

SV-INV005626	05/30/2025	VAV CONTROLLER REPL	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	627.00
--------------	------------	---------------------	--	--------

Total MARED MECHANICAL:

627.00

MCCLELLAN SALES & SERVICE

4944143	05/30/2025	INSTALL NEW STARTER	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	295.00
---------	------------	---------------------	--	--------

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total MCCLELLAN SALES & SERVICE:				295.00
MGT OF AMERICA CONSULTING				
MGT36822	05/30/2025	INTERIM ADMIN HOURS AND T	11-14-20-51100 CITY ADMINISTRATOR SALARY	13,245.75
Total MGT OF AMERICA CONSULTING:				13,245.75
MID-STATE EQUIPMENT				
V10374	05/30/2025	SOKCET HEAD, OZ HARDWARE	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	21.56
Total MID-STATE EQUIPMENT:				21.56
MIDWEST TAPE LLC				
507246700	05/29/2025	ADULT AUDIO BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	279.94
507246700	05/29/2025	AUDIO BOOKS/ PROCESSING C	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	11.94
507260063	06/02/2025	ADULT AUDIO BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	62.39
507275186	06/05/2025	ADULT AUDIO BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	115.96
Total MIDWEST TAPE LLC:				470.23
MUNICIPAL CODE ENFORCEMENT LLC				
1539	06/01/2025	MAY 2025-CODE ENFORCE	11-24-00-53350 OTHER PROFESSIONAL FEES	1,653.52
Total MUNICIPAL CODE ENFORCEMENT LLC:				1,653.52
MUNICIPAL LAW & LITIGATION GRO S.C.				
14919	05/30/2025	OUTSIDE ATTY FEES-APRIL 25	11-13-10-52140 OUTSIDE ATTORNEYS FEES	1,939.96
Total MUNICIPAL LAW & LITIGATION GRO S.C.:				1,939.96
OFFICE PRO INC				
732488-0	06/11/2025	GARBAGE BAGS	11-52-00-53520 GROUNDS MAINT SUPPLIES	2,134.50
733099-0	05/28/2025	REFILL HNDWSH	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	1,379.80
734588-0	06/11/2025	TOILET PAPER, PAPER TOWEL,	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	158.48
Total OFFICE PRO INC:				3,672.78
PLAYAWAY PRODUCTS LLC				
491227	02/20/2025	ADULT MATERIALS	99-00-00-54100 LIBRARY ADULT MATERIALS	68.98
499679	05/08/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	992.58
499680	05/08/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	573.98
499976	05/09/2025	YOUTH MATERIALS	99-00-00-54110 LIBRARY YOUTH MATERIALS	1,589.91
501752	06/03/2025	YOUTH LARGE PRINT BOOK	99-00-00-54110 LIBRARY YOUTH MATERIALS	65.54
Total PLAYAWAY PRODUCTS LLC:				3,290.99
PONTEM SOFTWARE				
00014053	06/01/2025	CEMETERY PONTEM SOFTWA	48-00-00-58100 CEM EQUIPMENT OUTLAY	3,750.00
Total PONTEM SOFTWARE:				3,750.00
QUALITY STATE OIL				
251500613	05/30/2025	168.8 GAL OFF RD	11-32-10-53410 VEHICLE-FUEL & OIL	437.19
251500614	05/30/2025	419.7 GAL ON RD	11-32-10-53410 VEHICLE-FUEL & OIL	1,223.85
251550829	06/05/2025	191.8 GAL ON RD	11-32-10-53410 VEHICLE-FUEL & OIL	559.30
251550830	06/05/2025	276.2 GAL OFF RD	11-32-10-53410 VEHICLE-FUEL & OIL	715.36

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total QUALITY STATE OIL:				2,935.70
RHYME BUSINESS PRODUCTS				
39282014	05/22/2025	B&Z SHARP COPIER	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	117.41
39372725	06/04/2025	SHARP AGREEMENT-JUNE 25	11-16-10-55310 CH OFFICE EQUIPMENT CONTRACTS	425.05
39412642	06/09/2025	PRINTER	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	219.17
Total RHYME BUSINESS PRODUCTS:				761.63
ROSS, VICTORIA E				
981	05/20/2025	REIMB EXP-WORLD MIGRATOR	11-70-00-57800 AVIAN COMMITTEE EXPENSES	176.20
Total ROSS, VICTORIA E:				176.20
SAFEBUILT LLC				
1823139	05/31/2025	BLDG INSP/PLAN REVIEWS-MA	11-24-00-52190 CONTRACT BUILDING INSPECTOR	10,409.18
1823139	05/31/2025	BLDG INSP/PLAN REVIEWS-MA	11-69-30-52120 OUTSIDE PROFESSIONAL PLANNING	355.00
1857743	05/31/2025	BUILDING OFFICIAL SVC-MAY 2	11-24-00-52190 CONTRACT BUILDING INSPECTOR	4,944.00
Total SAFEBUILT LLC:				15,708.18
SHERWIN INDUSTRIES INC				
SS107035	05/30/2025	" MOWING CREW AHEAD" SIGN	11-32-10-53450 SAFETY GRANT EXPENDITURES	514.15
Total SHERWIN INDUSTRIES INC:				514.15
SIGNATURE SIGNS LLC				
6222	05/30/2025	LETTER CAB DOORS PLOW TR	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	276.00
Total SIGNATURE SIGNS LLC:				276.00
SILVERS, MARK				
SILVERS-0603	06/03/2025	REFUND - CONDITIONAL PERM	11-24-00-44400 ZONING PERMITS & FEES	450.00
Total SILVERS, MARK:				450.00
SITEONE LANDSCAPE SUPPLY LLC				
154430417-00	06/11/2025	ENVIRONMENTAL HAZARDOUS	11-32-13-52200 FORESTRY SERVICES	307.80
Total SITEONE LANDSCAPE SUPPLY LLC:				307.80
STATE OF WISCONSIN				
64-246 05/25	05/30/2025	COURT FINES-MAY 2025	11-12-00-24240 COURT FINES-STATE	5,354.89
Total STATE OF WISCONSIN:				5,354.89
STINEBRINK'S PIGGLY WIGGLY				
8388	06/07/2025	BISCOTTI, SHORTBREAD ROU	99-00-00-54150 LIBRARY PROGRAMS	9.78
Total STINEBRINK'S PIGGLY WIGGLY:				9.78
T2 SYSTEMS INC				
UPS00055770	05/31/2025	AUTOMATED OWNER LOOKUP	42-34-50-54500 SUPPORT CONTRACTS	772.50
Total T2 SYSTEMS INC:				772.50

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
TIFCO INDUSTRIES INC				
72097595	06/05/2025	DURAMAXX DRILL SET	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	369.95
Total TIFCO INDUSTRIES INC:				369.95
TIM'S TAP LINE CLEANING INC				
29637	05/29/2025	LINE CLEANING RIV	40-55-10-53600 UPPER RIVIERA MAINTENANCE	100.00
Total TIM'S TAP LINE CLEANING INC:				100.00
TOTAL PARKING SOLUTIONS INC				
107364	05/28/2025	CMS MONITORING JULY 2025	42-34-50-54500 SUPPORT CONTRACTS	3,710.00
TOTAL PARKING SOLUTIONS INC:				3,710.00
TRUGREEN PROCESSING CTR				
209899788	06/01/2025	FERTILIZER SVC	11-52-00-53620 GROUNDS FERTILIZER/WEED CONTR	927.30
Total TRUGREEN PROCESSING CTR:				927.30
ULINE INC				
193051673	05/19/2025	STEP STAND	11-32-10-53450 SAFETY GRANT EXPENDITURES	327.02
Total ULINE INC:				327.02
UNIQUE MANAGEMENT SERVICES INC				
6140465	06/01/2025	COLLECTION FEES-MAY 2025	99-00-00-55110 CIRCULATION SUPPLIES & SERVICE	61.80
Total UNIQUE MANAGEMENT SERVICES INC:				61.80
WALT'S PETROLEUM SERVICE INC				
155623	05/27/2025	GAS PUMPS REPAIR	11-32-10-53410 VEHICLE-FUEL & OIL	314.93
Total WALT'S PETROLEUM SERVICE INC:				314.93
WALWORTH COUNTY TREASURER				
64-246 05/25	05/30/2025	COURT FINES- MAY 2025	11-12-00-24200 COURT FINES-COUNTY	1,732.49
Total WALWORTH COUNTY TREASURER:				1,732.49
WELDERS SUPPLY CO				
3199167	05/31/2025	PROPANE, ARGON, SMALL OXY	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	38.44
Total WELDERS SUPPLY CO:				38.44
WESTENN MECHANICAL CONTRACTORS				
i5195	06/04/2025	DIAGNOSTIC FEES	11-32-10-52400 ST DEPT BUILDING REPAIRS	135.00
Total WESTENN MECHANICAL CONTRACTORS:				135.00
WI DEPARTMENT OF TRANSPORTATION				
395-00003973	06/02/2025	, MAIN ST	43-32-10-17010 STREET IMP PROGRAM	813.49
Total WI DEPARTMENT OF TRANSPORTATION:				813.49
WI DEPT OF AG, TRADE &				
115-000003710	05/27/2025	2024 W&M	11-14-30-52190 CONTRACTS-WEIGHTS & MEASURES	4,500.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total WI DEPT OF AG, TRADE &:				4,500.00
WI DEPT OF TRANSPORTATION				
395-00003973	06/02/2025	MAIN ST-WIS DOT	43-32-10-17010 STREET IMP PROGRAM	2,241.67
395-00003973	06/02/2025	EDWARDS BLVD.	43-32-10-17010 STREET IMP PROGRAM	2,875.66
Total WI DEPT OF TRANSPORTATION:				5,117.33
WISCONSIN HISTORICAL SOCIETY				
245-00000017	05/23/2025	ARCHAEOLOGY SERVICES - HIL	11-70-00-57200 HISTORIC PRESERVATION	880.71
Total WISCONSIN HISTORICAL SOCIETY:				880.71
Grand Totals:				433,755.93

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch = "06182025","06182025A"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"

MEMORANDUM TO THE CITY OF LAKE GENEVA

To: Erick Nicia, Neil Waswo
From: Bridget Barry, PE
CC: Naomi Rauch, PE
Date: June 3, 2025
Re: Change Order #1 for Lagoon Seawall Replacement

Attached to this memo is a change order for the inclusion of additional sidewalk repair, additional granite boulders, and additional fees from the Contractor's Structural Engineer. These changes we're made in the field with coordinate from both the City of Lake Geneva and Kapur and Associates.

The contract price increase is as follows:

Initial Contract Price	\$131,028.20
Change Order	\$12,595.28
Updated Contract Price	\$143,623.48

Both the Temporary Ditch Checks and Temporary Chain Link Fence were included in the bid and deemed unnecessary once construction began. This, along with some minor adjustments to the wall causing the contractor to use less material, has provided the City with a significant cost savings.

CK Contractors, LLC, has submitted their first and final invoice, totaling **\$134,295.53**.

This is the expected true final cost of the project.

Please feel free to contact me if you have any questions.

Change Order No. 1

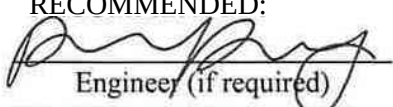
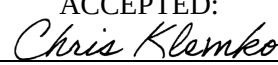
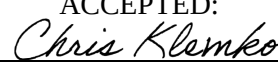
Date of Issuance:	Effective Date:	06/03/2025
Owner: City of Lake Geneva	Owner's Contract No.:	
Contractor: CK Contractors LLC	Contractor's Project No.:	
Engineer: Kapur and Associates	Engineer's Project No.:	23.0152
Project: Lagoon Seawall Replacement	Contract Name:	Lagoon Seawall Replacement

The Contract is modified as follows upon execution of this Change Order:

Description: This change order includes additional granite rock placed between the bridge and the seawall, additional sidewalk removed and replaced, and the additional engineering incurred by the contractor's structural engineer. The Temporary Fencing and Ditch Checks were not used during this project and have been removed.

Attachments: *Justification Documentation – Kapur*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>131,028.20</u>	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [Decrease] from previously approved Change Orders No. ____ to No. ____: \$ - _____	[Increase] [Decrease] from previously approved Change Orders No. ____ to No. ____: Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ - _____	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [Decrease] of this Change Order: \$ <u>12,595.28</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: \$ <u>143,623.48</u>	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By: 	By: _____	By: 	By: _____	By: 	By: _____
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)	Contractor (Authorized Signature)	Contractor (Authorized Signature)	Contractor (Authorized Signature)
Title: <u>PROJECT ENGINEER</u>	Title: _____	Title: <u>Owner</u>	Title: _____	Title: <u>Owner</u>	Title: _____
Date: <u>06/03/2025</u>	Date: _____	Date: <u>6/3/2025</u>	Date: _____	Date: <u>6/3/2025</u>	Date: _____

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____

2025 Seawall Replacement

Justification of Contract Change Order #1

Item CO 1.1 – 4" Concrete Sidewalk

- A. Description: This work shall consist of all labor, equipment, and materials related to replacing an additional 332 SF of 4" along the fence line.
- B. Measurement: The work shall be measured as SF completed and accepted in accordance with the contract.
- C. Payment: The work under this item, measured as provided above, will be paid for at the contract unit price \$18.78 per SF, which price shall be full compensation for all work herein specified and for all labor, materials, and equipment; and for cleanup & incidentals necessary to complete the work in accordance with the Contract and all specifications that apply.
- D. TOTAL: \$6,234.96

Item CO 1.2 – Additional Boulder Placement

- A. Description: This work shall consist of all labor, equipment, and materials related to placing an additional 10 TONS of Granite Boulders between the newly installed seawall and the Broad Street bridge.
- B. Measurement: The work shall be measured as TONS completed and accepted in accordance with the contract.
- C. Payment: The work under this item, measured as provided above, will be paid for at the contract unit price \$267.70 per TON which price shall be full compensation for all work herein specified and for all labor, materials, and equipment; and for cleanup & incidentals necessary to complete the work in accordance with the Contract and all specifications that apply.
- D. TOTAL: \$2,676.00

Item CO 1.3 – Additional Engineering Fees

- A. Description: This work shall consist of all labor related to additional engineering fees from CK Contractors Structural Engineered incurred by in-field questions.
- B. Measurement: The work shall be measured as LS completed and accepted in accordance with the contract.
- C. Payment: The work under this item, measured as provided above, will be paid for at \$3,684.32 total which price shall be full compensation for all work herein specified and for all labor in accordance with the Contract and all specifications that apply.
- D. TOTAL: \$3,684.32

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price
CO 1.1	4" Concrete Sidewalk	SF	332	\$18.78	\$6,234.96
CO 1.2	Additional Boulder Placement	TONS	10	\$267.60	\$2,676.00
CO 1.3	Additional Engineering Fee	LS	1	\$3,684.32	\$3,684.32
CO1 SUBTOTAL					\$12,595.28

MEMORANDUM TO THE CITY OF LAKE GENEVA

To: Erick Nicia, Neil Waswo
From: Bridget Barry, PE
CC: Naomi Rauch, PE
Date: June 3, 2025
Re: Pay Request #1 for Lagoon Seawall Replacement

A review of the Request for **Payment No. 1** from **CK Contractors, LLC**, for the **Lagoon Seawall Replacement Project** construction contract has been completed.

Payment in the amount of **\$131,019.63** for this payment request has been recommended for approval by the Construction Manager on site.

The Contractor's documents are enclosed for the City's approval. There is expected to be only one additional payment application after this pay application 1 which will be to release retainage after sufficient growth is seen in the restored areas.

Payment amounts are broken up as follows:

	New Invoice Amount	Previously Invoiced	Total
Invoiced	\$134,295.33	-	\$134,295.33
Retainage (5% until 50% complete)	\$(3,275.71)	-	\$(3,275.71)
Total Approved for Payment	\$131,019.63	-	\$131,019.63

Contract Base Bid, based on plan quantities:	\$131,028.20
Contract price after CCO1	\$143,623.48

Please feel free to contact me if you have any questions.

Please send Payment to:
CK Contractors, LLC
Attention:
Chris Klemko
17622 Burlington Rd.
Suite 2
Union Grove, WI 53182

Contractor's Application for Payment No.

1

Application Period: 4/28/25-6/2/25		Application Date: 6/3/2025
To (Owner): City of Lake Geneva 626 Geneva St WI Lake Geneva 53147	From (Contractor): CK Contractors LLC 17622 Burlington Rd. STE. 2 Union Grove, WI 53182	Via (Engineer): Kapur & Associates 1224 S Pine St Burlington WI 53105
Project: Lagoon Seawall Replacement	Contract: Lagoon Seawall Replacement	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 230152.11

Application For Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	\$12,595.28	
TOTALS	\$12,595.28	
NET CHANGE BY CHANGE ORDERS	\$12,595.28	

Contractor's Certification

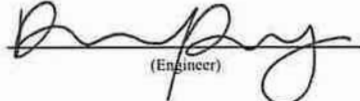
The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Chris Klemko Date: 6/3/2025

1. ORIGINAL CONTRACT PRICE..... \$ \$131,028.20
2. Net change by Change Orders..... \$ \$12,595.28
3. Current Contract Price (Line 1 + 2)..... \$ \$143,623.48
4. TOTAL COMPLETED AND STORED TO DATE
(Column F total on Progress Estimates)..... \$ \$134,295.33
5. RETAINAGE:
 - a. 2.5% X \$131,028.20 Work Completed..... \$ \$3,275.71
 - b. X Stored Material..... \$
 - c. Total Retainage (Line 5.a + Line 5.b)..... \$ \$3,275.71
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ \$131,019.63
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$
8. AMOUNT DUE THIS APPLICATION..... \$ \$131,019.63
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G total on Progress Estimates + Line 5.c above)..... \$ \$3,275.71

Payment of: \$ ONE HUNDRED THIRTY-ONE THOUSAND NINETEEN DOLLARS AND SIXTY-THREE CENTS
 (Line 8 or other - attach explanation of the other amount)

is recommended by:  06/03/2025
 (Engineer) (Date)

Payment of: \$
 (Line 8 or other - attach explanation of the other amount)

is approved by:
 (Owner) (Date)

Approved by:
 Funding or Financing Entity (if applicable) (Date)

CK CONTRACTORS LLC

Invoice

Date 6/2/2025
Invoice # 1986

Bill To
City Of Lake Geneva
626 Geneva St
Lake Geneva, WI 53147

Ship To
City Of Lake Geneva
626 Geneva St
Lake Geneva, WI 53147

Terms

P.O. #

Item	Date	Description	Price	Qty	Amount
Service Charge	6/2/2025	Lake Geneva Lagoon Seawall Replacement	0.00		0.00
Service Charge	6/2/2025	Common excavation	165.00	80	13,200.00
Service Charge	6/2/2025	Temporary sheet piling and dewatering	28,975.00	1	28,975.00
Service Charge	6/2/2025	Pipe underdrain4-inch	70.00	52	3,640.00
Service Charge	6/2/2025	Nyoplast drain basin and inline drain	1,460.00	1	1,460.00
Service Charge	6/2/2025	Lagoon seawall removal	32,360.00	1	32,360.00
Service Charge	6/2/2025	Restoration of disturbed areas	36.50	115	4,197.50
Service Charge	6/2/2025	New concrete wall	37,867.55	1	37,867.55
Service Charge	6/2/2025	Full sidewalk removal	18.78	332	6,234.96
Service Charge	6/2/2025	Additional boulder placement	267.62	10	2,676.20
Service Charge	6/2/2025	Extra engineering	3,684.32	1	3,684.32

Please remit payment to:

CK Contractors LLC
17622 Burlington Rd #2
Union Grove, WI 53182

Phone # 262-206-5009

info@ckcontractorsllc.com

Subtotal	\$134,295.53
Sales Tax (5.5%)	\$0.00
Total	\$134,295.53
Payments/Credits	\$0.00
Balance Due	\$134,295.53



Geneva Lake Seawall Replacement - General Bid Tab

Payment Tab Dated:

6/3/2025

City of Lake Geneva, Walworth County, Wisconsin

Quantities Through Date:

6/2/2025

SEAWALL REPLACEMENT

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate	Qty to Date	\$ Paid to Date
						#1		
205.0100	Excavation Common	CY	80	\$ 165.00	\$ 13,200.00	80.00	80.00	\$ 13,200.00
512.1000	Temporary Sheet Piling and Dewatering	LS	1	\$ 28,975.00	\$ 28,975.00	1.00	1.00	\$ 28,975.00
612.0104	Pipe Underdrain 4-Inch	LF	52	\$ 70.00	\$ 3,640.00	52.00	52.00	\$ 3,640.00
616.0600.S	Temporary Fence (Chain-Link)	LF	350	\$ 20.00	\$ 7,000.00	-	0.00	\$ -
628.7504	Temporary Ditch Checks	LF	45	\$ 21.50	\$ 967.50	-	0.00	\$ -
SPV.0060.05	Nyloplast Drain Basin and Inline Drain	EACH	1	\$ 1,460.00	\$ 1,460.00	1.00	1.00	\$ 1,460.00
SPV.0105.01	Lagoon Seawall Removal	LS	1	\$ 32,360.00	\$ 32,360.00	1.00	1.00	\$ 32,360.00
SPV.0180.01	Restore Disturbed Areas	SY	115	\$ 36.50	\$ 4,197.50	115.00	115.00	\$ 4,197.50
SPV.0105.02	Reinforced Poured Concrete Lagoon Seawall	LS	1	\$ 39,228.20	\$ 39,228.20	0.97	0.97	\$ 37,867.55
SEAWALL REPLACEMENT SUBTOTAL				\$	131,028.20	SUBTOTAL - PAID TO DATE		\$ 121,700.05
SUBTOTAL \$ PER ESTIMATE - SEAWALL REPLACEMENT						\$	121,700.05	

CO1

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate	Qty to Date	\$ Paid to Date
						#1		
CCO Item 1	4" Concrete Sidewalk	SF	332	\$ 18.78	\$ 6,234.96	332.00	332.00	\$ 6,234.96
CCO Item 2	Additional Boulder Placement	TONS	10	\$ 267.60	\$ 2,676.00	10.00	10.00	\$ 2,676.00
CCO Item 3	Additional Engineering Fee	LS	1	\$ 3,684.32	\$ 3,684.32	1.00	1.00	\$ 3,684.32
CO1 SUBTOTAL				\$	12,595.28	SUBTOTAL - PAID TO DATE		\$ 12,595.28
SUBTOTAL \$ PER ESTIMATE - CO1						\$	12,595.28	
				Subtotal \$ per Estimate		\$	134,295.33	
				Retainage per Estimate		\$	(3,275.71)	
				Total Paid per Estimate		\$	131,019.63	
TOTAL - BASE BID				\$	131,028.20	TOTAL - Paid to Date		\$ 134,295.33
				Less Retainage Held			\$	(3,275.71)
				TOTAL - Paid to Date, Less Retainage			\$	131,019.63

The following are City of Lake Geneva ordinances that should be considered for updates. The highlighted parts indicate portions that should be changed and superscripted with a number following the section.

Sec. 90-191Season rental.

[Code 1992, § 20.27(1); amended 5-10-2010 by Ord. No. 10-06; 2-28-2011 by Ord. No. 11-06; 2-22-2021 by Ord. No. 21-03]

The boat docking, mooring and storage facilities shall be leased to individual boat owners from May 15 to October 15 each year, and such facilities shall be identified by number and location.¹

There shall be leased only one docking, mooring or storage facility per individual boat owner except lessees of a docking space may be entitled to a kayak space in addition to the docking space and lessees of a mooring space may be entitled to one dinghy space and/or kayak rack space in addition to the mooring space. Only individual boat owners who lease a mooring buoy from the City shall be permitted to lease a dinghy space during that corresponding rental season.² Only a dinghy not exceeding 10 feet in length shall be placed in a dinghy space. Kayak rack renters who fail to remove their kayaks from the City-owned racks 10 days after the end of the season will be subject to a \$5 per day fine.³

Reasons:

1. West End Pier, Library Park buoy, Riviera Pier and Riviera Buoys season should remain the May 15th to October 15th. For the Kayak Rack, given that the racks are not removed for winter, they could remain from April 15th to November 15th.
2. Individual Boat owners who lease a mooring buoy shall have priority for renting a dinghy prior to June 15th. Upon June 15th Dinghy ramp spaces should be offered to Kayak Rack waitlist for a one-year term lease without being removed from the list.
On average I have about 10 dinghy ramp spaces that have not been taken by buoy lessees.
3. Any renter who fails to remove their property by the end of the season should be subject to a daily fine, not just Kayaks. This may also lead to having to review section 46-10 regarding Abandoned Personal Property.

Sec. 90-199Classifications for rental of boat stalls and buoys.

[Code 1992, § 20.27(9)]

Applicants will have five working days from the date of notice from the City to accept or decline a vacant boat slip, buoy, or kayak rack space. Notice will be provided by first class U.S. Mail, postage prepaid. Notice will be deemed received three days after the date of the letter. Failure to respond within five working days will be deemed a declination and the applicant will be removed from the waiting list. Applicants removed may reapply to be placed at the bottom of the waiting list by submitting a new application and paying the established deposit amount.

[Added 2-22-2021 by Ord. No. 21-03]

Reason: Notice should also be allowed to be sent via email. This will allow for faster response and confirmation that the offer has been received.

Sec. 90-202**Replacement fund for west pier.**

[Ord. No. 07-05, 4-23-2007; 6-12-2023 by Ord. No. 23-04]

(a)

A repair and replacement fund shall be established and separately held for major repairs and replacement of the West Pier to be constructed in 2007.

(b)

From each pier rental fee the sum of \$1,000 shall be removed and segregated into the West Pier Replacement Fund.

(c)

The amount of the pier and replacement fee to be transferred to the fund maybe adjusted upward or downward or eliminated by the Common Council in future years.

(d)

The fund shall be used for major repairs and replacement of the West Pier as needed and as decided and ordered by the Common Council.

(e)

The fees in to the replacement fund for the West Pier shall begin the first full year of rentals after construction.

Reason: Replacement Fund should be put in place for all piers to allow for their repair and maintenance.

Sec. 90-191 Season rental.

[Code 1992, § 20.27(1); amended 5-10-2010 by Ord. No. 10-06; 2-28-2011 by Ord. No. 11-06; 2-22-2021 by Ord. No. 21-03]

NEW Suggested Ordinance

Sec. 90-191. – Seasonal Rental.

(a) The docking, mooring, and storage facilities located at the following areas shall be made available for seasonal lease to individual watercraft owners:

1. West End Pier
2. Library Park Buoys
3. Dinghy Ramp
4. Riviera Pier
5. Riviera Buoys

The lease term for these facilities shall run from **May 15 through October 15** of each calendar year.

(b) The storage facility known as the **Kayak Rack** shall be leased annually to individual watercraft owners for the period beginning **April 15** and ending **November 15** of each calendar year.

(c) All docking, mooring, and storage facilities shall be assigned a unique identifying number and designated location.

(d) Except as otherwise provided herein, no individual shall be entitled to lease more than one (1) docking, mooring, or storage facility per season. The following exceptions shall apply:

- (1) A lessee of a docking space may be granted one (1) additional lease for a kayak rack space; and
- (2) A lessee of a mooring space may also be granted one (1) lease for a dinghy ramp space and/or one (1) kayak rack space.

(e) Lessees of a Library Park mooring buoy shall have exclusive priority to lease a dinghy ramp space until **June 15** of each lease year. Beginning **June 16**, any unleased dinghy ramp spaces shall be made available to individuals on the Kayak Rack waitlist for a one-season lease. Assignment of such space shall not affect the individual's position on the waitlist.

(f) Watercraft placed on the dinghy ramp shall not exceed 12 **feet** in length.

(g) Any watercraft not removed from a leased docking, mooring, or storage facility by the applicable end date of the lease term shall be deemed **abandoned property** and may be removed and stored by the City. The owner of such property shall be responsible for all removal, storage, and administrative fees.



PROGRAMMING AGREEMENT

THIS AGREEMENT dated the ____ day of _____, 2025, by and between the City of Lake Geneva (hereinafter "City") and the Geneva Lakes Family YMCA, Inc. (hereinafter "YMCA").

WITNESSETH:

WHEREAS, City and YMCA wish to work cooperatively to provide recreational services and utilize athletic fields owned by the City; and

WHEREAS, City and YMCA wish to ensure that recreational facilities and programs are available to as many residents of the City as possible; and

WHEREAS, City and YMCA wish to clarify the relative roles and responsibilities of each party to provide recreational facilities and programs to the residents of the City;

NOW THEREFORE, the mutual covenants contained herein and other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged the parties hereto agree as follows:

1. The above recitals are incorporated herein by reference.
2. The term of this agreement shall be for a **term of two (2) years** commencing on the ____ day of _____, 2027.
3. For the services recited herein, the City shall pay the sum of Sixty Three Thousand Six Hundred Fifty Four (\$63,654.00) Dollars per year for the term of this agreement. The sum shall be paid in bi-monthly installments.
4. In exchange for the sum provided herein, the YMCA shall do the following:
 - a. Provide no less than 2 written reports to the Board of Park Commissioners. Reports will be provided midseason and end of season and emailed to the City Clerk for distribution.

- b. Provide recreational programs at Veterans Park as appropriate. List of programs shall include but not be limited to: T-Ball, Baseball, Softball, Travel baseball/ softball, Tournament level baseball/ softball, flag football, volleyball, soccer, Lacrosse, Adult softball, Coed softball, Adult Kickball, Pickleball. **A list of programs will be agreed upon after review and discussion with the City Park Director.**
- c. Coordinate the use of the athletic fields at Veterans Park for use by all groups interested in using said fields in a non-discriminating manner. Ensure that all groups and organizations have equal access to the athletic fields provided by the City.
- d. Prepare the baseball/ softball fields for use by any organization regardless of their affiliation with the YMCA by marking the fields and placing of necessary equipment such as bases or volleyball nets. The YMCA shall be notified a minimum of one week in advance of events to coordinate proper staffing.
- e. Coordinate the use of the fields with the **City Park Director** through a shared calendar such as google calendar.
- f. Make books and records available to the City showing revenues received and expenses paid for use of Veterans Park. Submit a written, year-end financial statement directly to the Board of Park Commissioners.
- g. Provide no less than 15% discount rates for City residents participating in activities through the YMCA which are conducted at Veterans Park.
- h. Tournaments and other rentals at Veterans Park will be booked through the YMCA. Net proceeds will be shared equally between the City and the YMCA. A separate rental agreement will be used. See attached agreement.
- i. The YMCA and City of Lake Geneva shall each provide a One Million (\$1,000,000.00) Dollar liability insurance policy naming the other as an additional insured.
- j. Responsibilities and equipment available for use at Veterans Park shall be as follows:

City of Lake Geneva

Mowing

Trash pickup of entire park (except Concession stand and 2nd floor of Lions Den/asphalt area)

Gas for power equipment

Flowerbeds

Clean and maintain bathrooms

Bids out concession stand

City allows YMCA to use the garage for storage of equipment related to these activities (not use of Lions Den)

Owns and maintains regulation size soccer goals and nets

Basketball nets

YMCA

All field work/maintenance

Any field rental agreements

Check oil/filters, wash groomer

Concession Stand and 2nd floor Lion' s Den/asphalt areas/ prep/ cleaning/trash pickup

Equipment purchases for programs

Maintain Batting cages

Owns Volleyball nets Owns

Bases

Owns chalker

Dispense of watering required for baseball game usage (water supplied by City) Operations of any tournaments run thru the YMCA

Communication with City Clerk on scheduling of park Repair and maintenance of ball field groomer.

Replacement cost of groomer when needed.

Owner of lawn tractor, push mower, golf cart- do all maintenance

k. The YMCA will ensure that the fields and facilities are used in a reasonable manner by all patrons and invitees of the YMCA.

l. YMCA serves as concessionaire for Veterans Park according to 2- year agreement. See attached agreement.

IN WITNESS WHEREOF, the undersigned have set their hand and seal this _____ of _____, 2025.

CITY OF LAKE GENEVA, a municipal corporation

BY _____

Attest: _____

GENEVA LAKES FAMILY YMCA., Inc.

By: _____ |



LAKE GENEVA PUBLIC LIBRARY

To: City of Lake Geneva Finance, Licensing, and Regulation Committee and Common Council

From: Lake Geneva Public Library

June 12, 2025

The Lake Geneva Public Library Board formally approved the following items at the June 12, 2025, Library Board meeting:

- **Library use of exterior building restroom space (attached to the South side of the Library), which will be converted to storage and mechanical space for the Smith Meeting Room, to expand the internal meeting space available for Library programs and events.**
- **Use of Library Impact Fees to fund the renovation, update, and internal expansion (no external expansion) of the Smith Meeting Room.**

The Smith Meeting Room sees thousands of program attendees annually. The Library Board, through donations, capital funds, impact fees, investments, and endowments, has approved a renovation concept and secured full funding. The design concept encompasses updates to space, furniture, and technology, as well as expanding the internal square footage to increase room capacity. Our goal is to begin design and engineering in July, and construction in fall-winter of this year, with completion in early 2026.

Historically, the Library shared the exterior restroom space with the City to serve as Library park facilities before the West End park restrooms were built. As Library usage and event attendance has increased over the years, we now need this space to accommodate many additional Library users and to provide increased services.

Please let us know if there are any concerns that the Library can address in our planning process moving forward. We are excited to debut a refreshed meeting space that can be used for Library as well as City and community events for many years to come.

Thank you!

Respectfully submitted,

**Emily Kornak, MLIS
Library Director**



City of Lake Geneva Public Works

Streets/Parks/Forestry/Cemeteries/Buildings and Grounds

1065 Carey St. Lake Geneva WI. 53147 (262)248-6644 fax (262)248-4913

Library Board

City of Lake Geneva WI

Re: Elimination of public restrooms on south side of the building.

DPW has been asked to weigh in on the possible elimination of the public restrooms along Library Park on the south side of the Library building. Of course any time you remove public restrooms there may be an inconvenience to some, however, with the addition of the West End restrooms in late 2008 and the 2019 remodel of the Riviera, the impact should be far less if any.

Removal of the Library restrooms will undoubtedly cause an increased use inside the main Library entrance, as well as the Riviera building. Although DPW does not believe the increased traffic in the Riviera will pose an issue to the restrooms proper, it may increase foot traffic to an already crowded area. The main issue we have had with the Library restrooms is sand from users who use the facility when the beach is closed. Historically, the City has never enforced the beach hours, therefore once the beach closes, the restrooms are locked and a flood of users pours in. With no restroom on the beach, they use the Riviera or Library restrooms. This causes huge maintenance issues for DPW as many users wash their feet/children off in the sinks even though the beach showers remain on. The hope is this does not transfer to either the main entrance of the Library or the Riviera although Library hours may curtail some of their issue. Several times DPW has tried to leave the beach restrooms open after hours and every time it has proved a mistake. Without staff present, the restrooms are severely vandalized.

Regarding maintenance of the restrooms, the time DPW Staff spends at the Library restrooms can simply be transferred to the Riviera, it is not relevant to staff where the restrooms are located. And as the Riviera is only 600' from the Library, we see no issue with location. There are also foot wash stations at the Riviera although they are rarely used, leading DPW to think educating the Public on the location may be prudent.

In closing, the impact of closing the restrooms should be minimal, thank you.

Lake Geneva Public Library Program Room Improvement Study

Lake Geneva, Wisconsin
OPN Project #24657000
January 17, 2025

Concept Design Basis of Design Narrative

OPN Architects – Architectural



Lake Geneva Public Library
Program Room Improvement Study
January 17, 2025
Page | 1

Table of Contents:

Introduction	03
Existing Conditions.....	03
Observations.....	05
Concept Development.....	07
Concept Images.....	08
Applicable Building Codes.....	13
Site Requirements.....	13
Demolition.....	13
Architectural Narrative.....	14
Fire Protection Narrative.....	16
Plumbing Narrative.....	16
Mechanical Narrative.....	16
Electrical Narrative.....	16
Telecommunications Narrative.....	17
Appendix	
Appendix A – LGPL Program Room Concept Drawings	

Introduction:

The intent of this narrative is to provide a general description of the scope of work and finishes for the program room remodel at Lake Geneva Public Library in Lake Geneva, Wisconsin. The information presented represents the concept design for the overall project upon which to base further analysis and pricing. Scope of work is limited to the areas identified in the drawings.

Existing Conditions:

OPN Architects completed a thorough walk through of the existing library with the library director to understand the current flow, operations, layout and finishes and to best understand the needs within the new program room. Photographs and measurements of the existing program room were taken along with a review of shared existing building drawings in order to accurately understand the existing program room limitations.

The program room was an addition to the original 1953 library. Constructed in 1963 the program room was originally designated a reading room and consisted of reading room, storage room, mechanical room, and exit path to the east of the building. The program room was constructed with a finish floor elevation 18" lower than the existing library. A ramp, stair, and series of landings connect the library to the program room as well as providing an exit path to the exterior. Future renovations included adding a ramp to the exit path to create an accessible entrance to the room and adding a unisex restroom drinking fountain off of the exit path landing for use by the entire library. The existing program room consists of the following building assemblies:

- Floors, Stairs and Ramp: Cast-in-place concrete slab on grade.
- Structure: steel columns with wide flange beams supporting a steel roof joist system.
- Roof:
- Exterior Walls: wood framed with exterior brick veneer and interior plaster
- Interior Walls: CMU block walls
- Exterior Doors: wood cased frame with hollow metal door panel
- Interior Doors: wood framed with wood panels
- Ceilings: plaster on metal lath ceiling directly attached to roof joists. Perimeter plaster on metal lath soffits for HVAC.



Figure 1 Program Room Entry



Figure 4 Program Room



Figure 2 Program Room Exit Path



Figure 5 Program Room



Figure 3 Program Room Stair and Landing



Figure 6 Program Room Storage

Observations

Upon completion of existing conditions verification, OPN constructed a 3D model of the room and adjacent spaces to better understand the physical restraints and opportunities. The current program room usage and future needs were discussed with the library director and staff for feedback on critical

Restraints:

- The single-entry door from library lacks visibility and signage.
- The current landing and ramp serve as an exit path for this side of the building and exit through the program room. Furthermore, the library drinking foundation and unisex restroom are along this path with no separation from the program room.
- The existing stair lacks accessible handrails and takes up significant floor space.
- The ramp lacks clear ceiling height at the start of the ramp and does not have adequate accessible landing space at the bottom of the ramp
- The bottom landing area of the ramp has a cross slope into the program room of ~2" that does not meet accessibility requirements.
- The current program room ceiling is directly attached to underside of roof structure and limits any ability to raise the ceiling height.
- The top landing ceiling height has a soffit that impedes on minimum space height requirements of 6'-8".
- The current stage at the east/front of room is a ~6" elevated floor from the program room.
- The current mechanical room is a ~6" elevated concrete slab from the program room.
- The adjacent public restrooms have a ~6" elevated concrete slab from the program room.
- Existing mechanical room utilities may not be desirable to move.

Opportunities:

- Good visual connection through glass from existing library into program room
- Assembly and structure of exterior walls allow for new lintels for integration of windows.
- Opportunity to expand program room within mechanical and storage areas.
- Opportunity to remove existing storage cabinets and brick bench to expand program room.
- Opportunity to add daylight through new exterior windows or skylights.
- Improve A/V, technology, and electrical throughout program room.
- Increase functionality of space with better storage, durable surfaces, and access to a sink.
- Improve accessibility of space to improve use or all patrons.

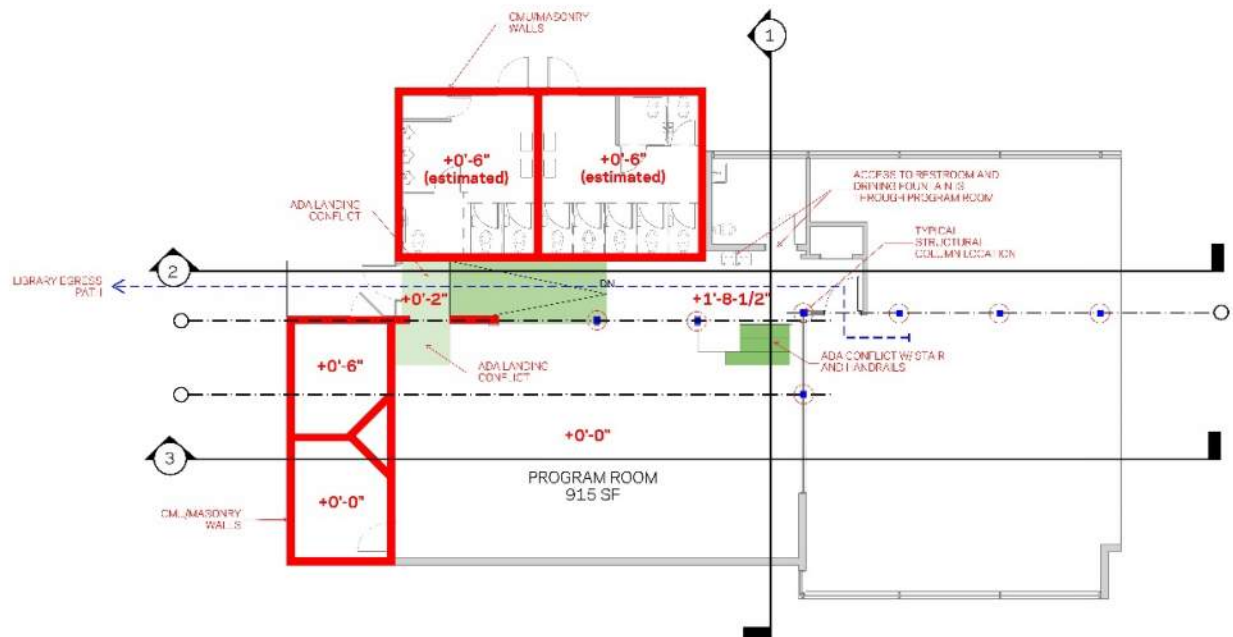


Figure 7 Existing Program Room Floor Plan

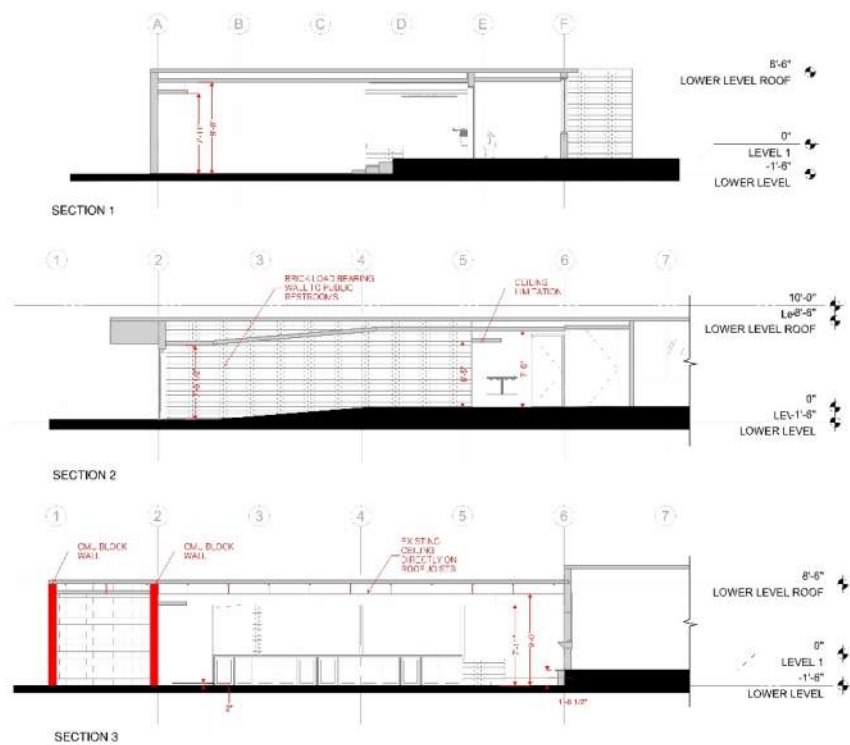
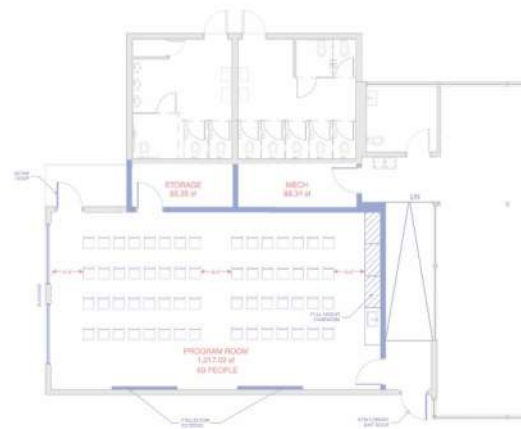
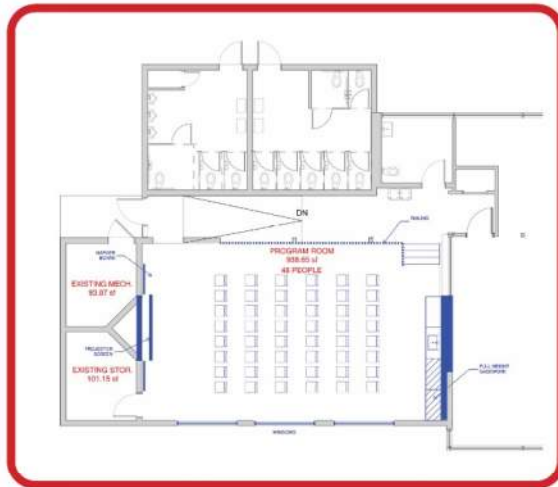


Figure 8 Existing Program Room Building Sections

Concept Development:

Option 1



Option 2

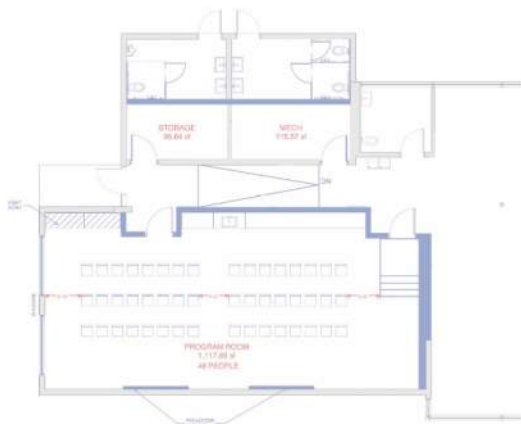
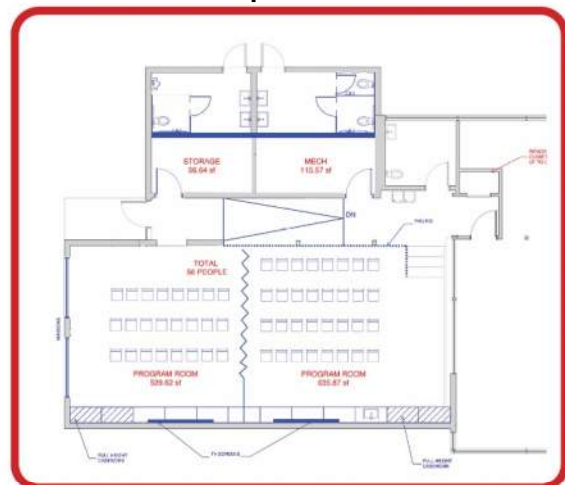
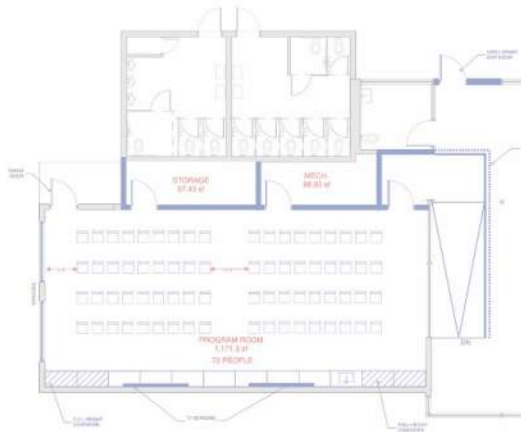


Figure 9 Preliminary Design Options

Lake Geneva Public Library
Program Room Improvement Study
January 17, 2025
Page | 7

The design team began exploration for how the program room could best be modified to improve functionality and expand its possible use. Six options were presented along a range of minimal impact to existing structure and costs to major impact to existing structure and costs. Through this process it was understood that budget would be a critical driver for the project and that to the greatest extent possible the existing structure and openings should be maintained. Two options were selected for further design development. Option 1 involved keeping all walls and rooms in their current location and updating room accessibility, finishes, lighting, technology, and storage. Option 2 involved expansion of the program room by relocating storage and mechanical within the existing public restroom shell and modifying the public restrooms to include two unisex restrooms. Additional room accessibility, finishes, lighting, technology, and storage would be updated in this option. These two options presented the library with options for improvement to the program room that could be evaluated and selected based on budget limitations.

For the purposes of this study Option 2 was selected as the preferred direction to most greatly improve and expand the function of the program room. The following narrative describes architecture, finishes, and mechanical, electrical, and plumbing upgrades based on Option 2.

Concept Images:



Figure 10 Concept Design Entry from Children's Collection Area



Figure 11 Concept Design Program Room Entry and Exit Path



Figure 12 Concept Design Program Room Entry and Stair



Figure 13 Concept Design Program Room Head Wall (No Skylights)



Figure 14 Concept Design Program Room Head Wall (With Skylights)



Figure 15 Concept Design Program Room



Figure 16 Concept Design Program Room



Figure 17 Concept Design Program Room

Applicable Building Codes:**WISCONSIN COMMERCIAL BUILDING CODE:**

SPS Chapters 361 to 366, incorporating:

- International Building Code (IBC) 2015
- International Energy Conservation Code (IECC) 2015
- International Fuel Gas Code (IFGC) 2015
- International Mechanical Code (IMC) 2015
- Adopted portions of the International Fire Code (IFC) 2015
- ICC/ANSI A117.1 (2009): Standard for Accessibility and Usable Buildings and Facilities

SPS Chapters 380-387; Plumbing

Site Requirements:

It is not intended at this time for there to be any modifications or impacts to the property around the building. The reconfiguration of public restrooms will maintain the current door openings that face south towards the lake. New and/or relocated mechanical systems that serve the program room and support spaces may warrant new mechanical equipment pads outside of the building. These will be coordinated adjacent to existing equipment or within the current trash enclosure.

Demolition:

The proposed improvements will remove an extensive amount of concrete slab on grade in order to align existing floor levels, correct accessibility deficiencies in the ramp, stair, and landing, and prepare for new underground electrical and plumbing modifications. New exterior windows will require selective demolition of the east masonry exterior wall. New doors to serve the storage and mechanical room will require selective demolition of the once masonry exterior wall of the public restrooms. Interior finishes will be removed completely throughout the space including floor, wall, and ceiling substrates and finishes, casework, railings plumbing fixtures, toilet partitions, and doors.

The existing structural columns, beams, roof joists, and walls will all be maintained as part of this project and no rework will be required.

The existing mechanical system equipment will be relocated and reused and all ductwork and piping will be removed completely to align with new layout. Sanitary, water, and gas will be removed to align with new layout. Electrical and telecommunications will be removed to align with new layout.

Architectural Narrative:

Floor Systems:

- 4" Cast-in-place concrete slab on grade with reinforcement floors, ramps, and stairs.
- Vapor Retarder: 15-mil, multi-layer, reinforced polyethylene, Class A, joints lapped 6" minimum.
- Subbase: Anticipated to be 6" compacted granular fill.

Exterior Openings:

(Please break out all work associated with the new exterior wall openings as an Alternate)

- Kawneer 8225TL Thermal Windows
- Color: Finish on all exposed surfaces of framing and accessories shall have Kawneer 70% Fluoropolymer architectural finish conforming to AAMA 3605. Color to match existing window systems.
- Glazing:
 - BOD: 1" Insulated Glazing Unit: Solarban 60 Clear
 - Low-E Coating (Surface 2)

Exterior Skylights:

(Please break out all work associated with the new exterior skylights as an Alternate)

- Velux Commercial Modular Series Solutions Longlight 5-30 degree
- Color: High performance powder coatings in white.
- Glazing:
 - Fixed Low-E Insulated Laminated Glazing Unit

Exterior Walls:

- Cut and patch new openings in brick veneer for new windows. Salvage all brick for reuse. Provide painted and galvanized steel lintels and tooth in brick to match adjacent assembly
- Infill existing exterior openings with salvaged brick and wood stud framing to match adjacent assembly.
- Provide 5/8" Type-X gypsum wall board on interior side of wood stud framing at all exterior walls.
- Insulate entire stud cavity of all exterior walls.

Interior partitions:

- Wood Stud Framing
 - 5/8" Type-X gypsum wall board on both sides of wood stud framing. 2x4 studs at 16" o.c., full height from floor to ceiling/deck above
 - Provide sound batt insulation and acoustical sealant
 - Provide standard level 4 finish everywhere unless noted otherwise

- CMU partitions
 - 6" non-loadbearing CMU partitions within and between library and exterior restrooms
 - Fur out interior side of wall w/ 5/8" Type-X gypsum wall board on wood stud framing. 2x4 studs at 16" o.c., full height from floor to ceiling/deck above
 - Insulate entire stud cavity

Ceilings:

- Wood Stud Framing Soffits and ceilings on existing roof structure
 - 5/8" Type-X gypsum wall board on wood stud infill framing.
 - Provide insulation above ceilings
 - Provide standard level 4 finish everywhere unless noted otherwise

Railings:

- 1-1/4"Ø stainless steel handrails for stairs and ramps
 - Provide wall mounted brackets at continuous wall
 - Provide 1-1/4"Ø stainless steel, floor mounted posts at accents wall

Casework & Millwork:

- Casework:
 - Provide full height, base, and upper plastic laminate cabinets with quartz countertops as indicated on drawings.
 - Provide plastic laminate wall panels to match cabinets at room head wall
 - Provide quartz windowsills at new windows.
 - Provide undermount stainless steel utility sink with pull-out faucet
- Wall Base
 - Provide 4" wood wall base within program room and adjacent ramp/exit path.
 - Provide 4" rubber base within storage and mechanical rooms.

Flooring:

- Rubber flooring: program room, ramp/exit path, storage room.
 - Rolled rubber flooring similar to Nora Norament Satura
 - Provide matching 1-piece rubber treads and risers at stair
- Sealed concrete: mechanical and exterior restrooms

Painting:

- Paint everywhere unless noted otherwise
 - Eggshell on walls
 - Semi-gloss on handrails/metals/doors
 - Epoxy in wet rooms
 - Flat on gyp ceilings

Fire Protection Narrative:

- Fire Alarm – Not Required, Not Provided
- Fire Alarm Control Panel - Not Required, Not Provided
- Remote Annunciator Panel - Not Required, Not Provided
- Smoke Detection - Not Required, Not Provided
- Fire Suppression Sprinkler System - Not Required, Not Provided
- Fire Extinguishers – Required, Provided

Plumbing Narrative:

- Provide new sanitary, gas, and water to serve new mechanical equipment in new mechanical room and new hand sink in program room.
- Provide new sanitary and water to serve new exterior restroom fixtures and to meet new configuration.
- Abandon in place unused utilities and cap back at source as required.
- Cut and patch all concrete as required for underslab plumbing work.

HVAC Narrative:

- Reuse and relocate (3) existing furnaces that serve program room and adjacent spaces to new mechanical room. Relocate air-cooled condensing unit located on grade outside of the new mechanical room adjacent to other existing units.
- Provide dedicated exhaust in program room for use with cooking demonstrations. (No active kitchen equipment.)
- Provide exhaust fans to serve each exterior restroom.
- Cut and patch all concrete as required for underslab mechanical work.

Electrical Narrative:

- Power
 - Provide new convenience outlets as required throughout space.
 - Provide above counter outlets at program room head wall and adjacent to sink casework at back of room.
 - Provide recessed power back box to (2) wall mounted televisions.
 - Provide (8) recessed floor power boxes throughout program room.
- Lighting
 - Provide self-contained battery-operated wall packs and exit lights for common areas and walk paths to meet code requirements.
 - Recessed downlight
 - 6" Ø similar to Juno 6" Canless Wafer LED Downlight
 - For use in acoustic ceiling tile and gypsum board ceiling locations
 - Suspended or Surface Mount
 - 4ft Industrial Linear similar to Lithonia lighting CLX LED Linear with flat diffuse lens
 - For use in storage, restroom, and mechanical locations

Telecommunications Narrative:

- Provide recessed data back box to (2) wall mounted televisions.
- Provide (2) 85" wall mounted televisions.
- Provide assisted listening device hearing loop throughout perimeter of program room
- Provide new wireless access points (WAP) to serve program room.
- Provide integrated A/V system including audio and visual display system with controls to serve program room.